



CITY OF ALPINE
PARKS & RECREATION BOARD MEETING
September 9, 2026 – 5:30 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. **CALL TO ORDER.**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.

4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. Approval of August 12, 2026 Regular Meeting Minutes (C. Espinoza, Interim City Secretary)

6. **INFORMATION OR DISCUSSION ITEMS**

- A. Update from the Parks Supervisor, the Public Works Department, and the Recreational Coordinator. (R. Portillo, City Council)
- B. Discussion to receive updates on the swimming pool and status of the items that were not within code when the pool was opened (water fountain, garden hose backflow preventer, exit signs) as well as status of the patches in the gutters and the ORP system not working. (D, Greenway, Vice-chair)

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

CERTIFICATION

I, Alexandra Tackett, do hereby certify that this notice was posted at City Hall, in a convenient and

readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on September 3, 2026, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 3rd day of September, 2026



Alexandra L. Tackett
Deputy City Secretary



PARKS AND RECREATION BOARD AGENDA ITEM REPORT

September 9, 2026

Agenda Item No. 5A

Department: Board

Sponsor: Clarinda Espinoza, Interim City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of August 12, 2026 Regular Meeting Minutes (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 8-12-26 Parks & Recreation Board Minutes

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2025-2026: N/A

Additional Funding: N/A

APPROVERS

City Of Alpine
PARKS & RECREATION BOARD MEETING
Wednesday, August 12, 2026 – 5:30 PM
Minutes

1. **CALL TO ORDER.**

Donnie Greenway, Chair of the Parks & Recreation Board, called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.

Board Members Present:

Place 1 Jessica Velazco
Place 5 Coleman Reidling
Place 2 Donny Greenway
Place 7 Joseph Torres

City Staff and Stakeholders Present:

Clarinda Espinoza, Interim City Secretary
Kim Morrow, Recreation Coordinator
Henry Arredondo, City Manager

Not Present: None

Others Present: 0 other attendees

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENTS.**

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4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. April 8, 2026 Regular Meeting Minutes. (C. Espinoza, Interim City Secretary)

On a motion by Joseph Torres and seconded by Jessica Velazco to approve the minutes, the board unanimously voted to adopt the motion.

6. **INFORMATION OR DISCUSSION ITEMS**

A. Update from the Parks Supervisor & the Public Works Department. (R. Portillo, City Council)

B. Update from the Recreational Coordinator. (K. Morrow, Recreational Coordinator)

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

There being no further business, the meeting was adjourned. (6:07 P.M.)

APPROVED:

Officer of the Board

ATTEST:

Clarinda Espinoza
Interim City Secretary

CERTIFICATION

I, Alexandra Tackett, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 4 P.M. on August 6th, 2026, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL

this 6th day of August, 2026.

Clarinda Espinoza

Clarinda Espinoza

Interim City Secretary



PARKS AND RECREATION BOARD AGENDA ITEM REPORT

September 9, 2026

Agenda Item No. 6A

Department: Administration

Sponsor: Richard Portillo, Councilor

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



AGENDA ITEM

Update from the Parks Supervisor, the Public Works Department, and the Recreational Coordinator. (R. Portillo, City Council)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. RecreationParksBoardDiscussion09092026#2

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2025-2026: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

RECREATION UPDATE & DISCUSSION

Parks Board – September 2026

Pool Season Update

- **Final pool day: September 4, 2026**
 - Following closing, I will compile the final 2026 season data:
 - Attendance and revenue
 - Pass sales and pool parties
 - Staffing and operations
 - Season accomplishments and challenges
 - A final season report will be prepared.
-

Upcoming Recreation Programming

Overall Goals

- Transition into **year-round Recreation programming** after pool season.
 - Begin with **low-cost, manageable activities**.
 - Utilize existing City facilities and resources.
 - Develop activities for **children, families, adults, and seniors**.
 - Promote physical activity, wellness, and community engagement.
 - Build partnerships, sponsorships, and volunteer support.
 - Explore opportunities to **offset costs and generate Recreation revenue**.
-

Community Trunk or Treat

October 31 | 3:00–5:00 PM | Softball Field/Park Parking Lot or Civic Center Parking Lot

- Proposed as the first official community event organized through Recreation.
- Invite participation from:
 - Local businesses and organizations
 - City departments
 - City Council members
 - Community groups
- Low-cost, family-friendly event.
- Opportunity to build community partnerships and introduce Recreation programming.

Parks Board Feedback Requested:

Support to continue planning and move through the necessary City approval process.

Family Christmas Pajama Movie Night

- Indoor family event at the Civic Center.
 - Christmas movie, popcorn, and hot chocolate.
 - Movie licensing estimated around **\$500**, depending on selection.
 - Seek sponsorship to help cover expenses.
 - Could be:
 - Free with sponsorship, or
 - Small admission fee to offset costs/generate Recreation revenue.
-

Family Board Game Day

- Half-day weekend event at the Civic Center.
 - Games for children, adults, and families.
 - Chess, checkers, Scrabble, Connect Four, dominoes, card games, etc.
 - Keep costs low through:
 - Donated/sponsored games
 - Small Recreation game collection
 - Families bringing their own games
-

Physical Activity & Wellness

I would also like to begin developing activities that encourage **health, fitness, and wellness for all ages**. Ideas include:

- Community 5Ks
- Fun runs/walks
- Family and youth events
- Senior-friendly walking activities
- Wellness challenges
- Outdoor fitness activities

5Ks and similar events could potentially generate revenue through **registration fees, sponsorships, T-shirt sponsors, and community partnerships**.

Parks Board Feedback

I am bringing these ideas forward early to receive feedback and follow the appropriate process before significant planning, advertising, expenditures, or commitments are made.

Feedback requested on:

- Community Trunk or Treat
- Christmas Pajama Movie Night
- Family Board Game Day
- 5Ks and wellness activities
- Other low-cost or revenue-generating Recreation opportunities

Goal

Start small, build community participation, establish partnerships, measure results, and gradually develop a sustainable year-round Recreation program for Alpine.

CITY OF ALPINE RECREATION DEPARTMENT

WE WANT YOU!

Be part of our community

TRUNK OR TREAT

Help make Alpine a spooktacular place this fall! Decorate your trunk, hand out treats, and create fun memories for our community.



LOCATION:

City Hall &
Civic Center Area

Plenty of room for
cars, activities, and fun!



DATE:

OCTOBER 31ST
.....

TIME:

3:00 PM – 5:00 PM

We are looking for local businesses, organizations, departments, and community members to participate!

Let's make this a fun, safe, and memorable event for everyone!



Recreation Department
432-538-2763



Email:
recreation.coordinator@cityofalpine.com