CITY OF ALPINE
WORKSHOP & REGULAR CITY COUNCIL MEETING
August 4, 2026 – 4:00 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. **<u>WORKSHOP MEETING 4:00 P.M.</u>**

   A. Budget Workshop to review revenues, expenses, and determine council priorities. (H Arredondo, City Manager)

2. **<u>CALL TO ORDER - REGULAR MEETING - 5:30 P.M.</u> -**

   A. Pledge of Allegiance to the United States Flag.

   B. Pledge of Allegiance to the Texas Flag.

   C. Determination of a Quorum and Proof of Notice of the Meeting.

3. **<u>PUBLIC COMMENTS.</u> -** *Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

4. **<u>PUBLIC HEARINGS.</u> -** *At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

5. **<u>PUBLIC PRESENTATIONS.</u> -**

   A. Presentations & Recognitions

   B. Proclamations

      i) Proclamation of Monday, August 11, 2026 as 811 Day.

      ii) Presentation of a Proclamation Honoring Jodye Stone.

   C. Community Interest Items

      i) Mayor Announcements

      ii) City Manager Announcements

iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA. -** ***NOTICE:*** *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

   A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

   B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

   C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

   D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

7. **TIME SENSITIVE ITEMS. -**

8. **CONSENT AGENDA. -**

   A. Approval of June 23, 2026 Regular Meeting Minutes (C. Espinoza, Interim City Secretary)

   B. Approval of the July 7, 2026 Regular Meeting Minutes. (C. Espinoza, Interim City Secretary)

   C. Approval of the July 21, 2026 Regular Meeting Minutes. (C. Espinoza, Interim City Secretary)

   D. Approval of the appointment of Donny Greenway to the Place 1 position on the Planning & Zoning Commission. (C. Espinoza, Interim City Secretary)

   E. Approve Order 2026-06-01, an order correcting the Early Voting dates & location & Name of Early Voting Clerk for the November 3, 2026 Order of General Election. (C. Espinoza, Interim City Secretary)

   F. Approve Order 2026-06-02, an order amending the information on Section III, IV & V for the November 3, 2026 Special Charter Amendment Election. (C. Espinoza, Interim City Secretary)

9. **ITEMS REMOVED FROM THE CONSENT AGENDA. -**

10. **REPORTS & PRESENTATIONS. -** *Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

    A. Alpine Volunteer Fire Department Update from Chief James Etchison. (H. Arredondo, City Manager)

B. Presentation for the PetSmart Charities Adoption Partnership by Jennifer Stewart. (H. Arredondo, City Manager)

11. **<u>INFORMATION OR DISCUSSION ITEMS.</u> -**

A. Discussion regarding the installation of a stop sign at the intersection of South Ragin Street and East Avenue I. (L. Escovedo, City Council)

12. **<u>ACTION ITEMS.</u> -** *Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

A. Approve agreement with PetSmart Adoption Partnership and City of Alpine Animal Services. (H. Arredondo, City Manager)

B. Approve vehicle contract with CAPPS funded through the High Intensity Drug Trafficking Areas (HIDTA) Grant. (H. Arredondo, City Manager)

13. **<u>EXECUTIVE REPORTS.</u> -** *Executive reports are limited to 6 minutes each. A bell will ring when the six-minute timeframe has been reached. If further time is needed the presentation may be extended an additional four minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the city council. Executive reports do not require individual items to be listed for presentation, but no discussion may take place during this section unless the items are listed on the agenda.*

A. **City Mayor Report**

B. **City Manager Report:** Employee Compensation, Personnel, and Organizational Development; Budget and Financial Administration; Capital Improvement Program and Infrastructure Projects; Streets and Transportation; Utilities Operations (Water, Wastewater, and Utility Systems); Smart Meter Implementation; Utility Billing Software Transition; Information Technology and Cybersecurity; Grants and Funding Opportunities; Requests for Proposals and Procurement Activities; Public Safety and Emergency Services Coordination; Economic Development and Tourism; Elections, Charter Amendments, and Governance Matters; Intergovernmental Relations and Regional Partnerships; Boards, Commissions, and Committees; Pending and Ongoing Projects.

14. **<u>CITY COUNCIL MEMBER COMMENTS.</u> -**

15. **<u>EXECUTIVE SESSION.</u> -** ***NOTICE:*** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

16. **<u>ACTION AFTER EXECUTIVE SESSION.</u> -**

17. **<u>ADJOURN.</u> -**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Office of the City Secretary at (432) 837-3301, option 1, three working days prior to the meeting for appropriate arrangements.

CERTIFICATION

I, Clarinda Espinoza, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on July 29, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 29 day of July, 2026.

Clarinda Espinoza

Clarinda Espinoza
Interim City Secretary

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 5Bi
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Alexandra Tackett, Deputy City Secretary
Staff Recommendation: None

AGENDA ITEM

Proclamation of Monday, August 11, 2026 as 811 Day.

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 8-04-26 Proclamation811 Safe Digging day

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Proclamation

By Catherine Eaves, City of Alpine Mayor

WHEREAS, each year, the underground utility infrastructure is jeopardized by unintentional damage by those who fail to call 811 to have utility lines located and marked prior to digging, and undesired injury or possibly death are potential results; and

WHEREAS, a joint group of the Gulf Coast region's utility industry partners have voluntarily come together to promote safety and the national toll-free Call Before You Dig number, 811, in an effort to reduce these threats to facilities. Designated by the FCC in 2005, 811 provides potential excavators and homeowners a simple number to reach their local One-Call Center to request utility line locations at the intended dig site; and

WHEREAS, through education of safe digging practices, excavators and homeowners can save time and money keeping our nation safe and connected by making a simple call to 811 in advance of any digging project; waiting the required amount of time; respecting the marked lines by maintaining visual definition throughout the course of the excavation; and finally, digging with care around the marks; and

WHEREAS, safe digging is a shared responsibility; to know what's below; and call 811 before you dig.

NOW, THEREFORE I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby recognize August 11, 2026 as

National 811 Day

and encourage excavators and homeowners throughout the City of Alpine and Brewster County to always call 811 before digging. Safe digging is no ACCIDENT!

IN WITNESS WHEREOF, I have hereunto set my hand this 4th day of August in the Year 2026.

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Catherine Eaves, Mayor

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 5Bii
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Alexandra Tackett, Deputy City Secretary
Staff Recommendation: None

AGENDA ITEM

Presentation of a Proclamation Honoring Jodye Stone.

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 8-4-26 Proclamation Jodye Stone

BUDGET CONSIDERATIONS

Expenditure Required:	N/A
Savings Anticipation:	N/A
Current Budget FY 2025-2026:	N/A
Additional Funding:	N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Proclamation

By Catherine Eaves, City of Alpine Mayor

WHEREAS, the City of Alpine Animal Shelter has been blessed by the unwavering dedication, compassion, and selfless service of Jodye Stone, whose volunteer efforts have touched countless lives, both human and animal; and

WHEREAS, for approximately two decades, Jodye Stone has faithfully devoted her time and energy to supporting the operations and mission of the Alpine Animal Shelter; and

WHEREAS, for many years, Jodye could be found at the shelter seven mornings a week, arriving early to assist with the important daily tasks of cleaning and caring for shelter animals, demonstrating an extraordinary level of commitment and dependability; and

WHEREAS, even in recent years, she continued to serve several mornings each week, remaining a dedicated and valued member of the shelter family; and

WHEREAS, through her countless hours of volunteer service, Jodye has helped provide a cleaner, safer, healthier, and more welcoming environment for the animals entrusted to the shelter's care; and

WHEREAS, her kindness, work ethic, and devotion have positively impacted shelter staff, volunteers, adopters, and the broader Alpine community, while contributing immeasurably to the welfare of countless animals over the years; and

WHEREAS, in recognition of her extraordinary contributions, the Alpine Animal Shelter has chosen to honor her lasting impact by naming its puppy room the 'Jodye Stone Puppy Room'; ensuring that her legacy will continue to inspire future generations of staff, volunteers, and animal lovers.

NOW, THEREFORE I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby recognize and honor

Jodye Stone

for her extraordinary volunteer service, steadfast commitment, and countless contributions to the Alpine Animal Shelter, the animals she lovingly cared for, and the community she has so faithfully served.

The City of Alpine extends its sincere appreciation and best wishes to Jodye and her husband, and expresses its enduring gratitude for the lasting difference she has made in the lives of so many.

IN WITNESS WHEREOF, I have hereunto set my hand this 4th day of August in the Year 2026.

____

Catherine Eaves, Mayor

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 8A
Department: Office of the City Secretary
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Approval of June 23, 2026 Regular Meeting Minutes (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. June 23, 2026 Special City Council Meeting_Minutes_Preview

BUDGET CONSIDERATIONS

Expenditure Required:	N/A
Savings Anticipation:	N/A
Current Budget FY 2025-2026:	N/A
Additional Funding:	N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

City Of Alpine
SPECIAL CITY COUNCIL MEETING
Tuesday, June 23, 2026 – 5:30 PM
Minutes

1. **CALL TO ORDER. -**

Mayor Catherine Eaves took a moment of silence before calling the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

A. Pledge of Allegiance to the United States Flag.

B. Pledge of Allegiance to the Texas Flag.

C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:
Councilor Lucy Escovedo
Councilor Rick Stephens
Mayor Catherine Eaves
Councilor Eva Martinez
Councilor Richard Portillo
Councilor Robert Rückes

City Staff and Stakeholders Present:
Henry Arredondo, City Manager
Clarinda Espinoza, Interim City Secretary
Alexandra Tackett, Deputy City Secretary
Victoria Sanches, Finance Director
Abel Hinojos, Airport Supervisor

Not Present: None

Others Present: 2 other attendees

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and Interim City Secretary, Clarinda Espinoza, reported that the meeting agenda was posted by 4:00 P.M. on June 16, 2026.

2. **PUBLIC COMMENTS. -** *Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

Public Comments: None.

3. **PUBLIC HEARINGS. -** *At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not*

be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

Public Comments: None.

4. **PUBLIC PRESENTATIONS. -**

   A. Presentations & Recognitions

   B. Proclamations

   C. Community Interest Items

      i) Mayor Announcements

      ii) City Manager Announcements

      iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA. -** ***NOTICE:*** *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

   A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

   B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

   C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

   D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

6. **TIME SENSITIVE ITEMS. -**

7. **CONSENT AGENDA. -**

8. **ITEMS REMOVED FROM THE CONSENT AGENDA. -**

9. **REPORTS & PRESENTATIONS. -** *Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

10. **INFORMATION OR DISCUSSION ITEMS. -**

11. **ACTION ITEMS. -** *Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

12. **EXECUTIVE REPORTS. -** *Executive reports are limited to 6 minutes each. A bell will ring when the six-minute timeframe has been reached. If further time is needed the presentation may be extended an additional four minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the city council. Executive reports do not require individual items to be listed for presentation, but no discussion may take place during this section unless the items are listed on the agenda.*

    A. **City Mayor Report**

    B. **City Manager Report:** Employee Compensation, Personnel, and Organizational Development; Budget and Financial Administration; Capital Improvement Program and Infrastructure Projects; Streets and Transportation; Utilities Operations (Water, Wastewater, and Utility Systems); Smart Meter Implementation; Utility Billing Software Transition; Information Technology and Cybersecurity; Grants and Funding Opportunities; Requests for Proposals and Procurement Activities; Public Safety and Emergency Services Coordination; Economic Development and Tourism; Elections, Charter Amendments, and Governance Matters; Intergovernmental Relations and Regional Partnerships; Boards, Commissions, and Committees; Pending and Ongoing Projects.

13. **CITY COUNCIL MEMBER COMMENTS. -**

    RESOLUTION 2026-06-31: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to recess into executive session, the City Council unanimously adopted the motion. **(5:35 P.M.)**

14. **EXECUTIVE SESSION. -** ***NOTICE:*** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

    A. Personnel Matters § 551.074, Texas Government Code:
    a. To hear a complaint and make inquiry into conduct of a council member in regards to conduct with city personnel and matters related thereto. (C. Eaves, Mayor)

    RESOLUTION 2026-06-32: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to move into regular session, the City Council unanimously adopted the motion. **(8:21 P.M.)**

15. **ACTION AFTER EXECUTIVE SESSION. -**

    A. Take action resulting from closed session. (H. Arredondo, City Manager)

RESOLUTION 2026-06-33: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to take no action after executive session, the City Council unanimously adopted the motion.

16. **ADJOURN. -**

There being no further business, the meeting was adjourned by Mayor Eaves. **(8:21 P.M.)**

APPROVED: **ATTEST:**

Catherine Eaves, *Mayor*

Alexandra L. Tackett
Deputy City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Office of the City Secretary at (432) 837-3301, option 1, three working days prior to the meeting for appropriate arrangements.

CERTIFICATION

I, Alexandra L Tackett, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 4 P.M. on June 17, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 17 day of June, 2026.

Alexandra L. Tackett
Deputy City Secretary

CITY OF ALPINE BREWSTER COUNTY TEXAS

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 8B
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Approval of the July 7, 2026 Regular Meeting Minutes. (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 7-7-26 Workshop & Regular City Council Meeting Minutes (1)

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

City Of Alpine
WORKSHOP & REGULAR CITY COUNCIL MEETING
Tuesday, July 7, 2026 – 4:00 PM
Minutes

1. **WORKSHOP MEETING 4:00 P.M.**

   A. Workshop meeting to review the adoption of the City of Alpine Master Fee Schedule for Resolution 2026-06-13. (R. Rückes)

   Mayor Catherine Eaves called the workshop meeting to order at 4:00 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.

City Council Members Present:	**City Staff and Stakeholders Present:**
Councilor Lucy Escovedo	Henry Arredondo, City Manager
Councilor Rick Stephens	Clarinda Espinoza, Interim City Secretary
Mayor Catherine Eaves	Kirk Caughman, Chief of Police
Councilor Eva Martinez	Abel Hinojos, Airport Supervisor
Councilor Richard Portillo	Jessica Isley, Building Official
Councilor Robert Rückes	Jennifer Stewart, Animal Serv. Supervisor
	Randy Guzman, Director of Gas Dept.
	Mike Maciaz, Director of Utilities

Not Present: None

Others Present: 0 other attendees

2. **CALL TO ORDER - REGULAR MEETING - 5:30 P.M.** -

   Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

   A. Pledge of Allegiance to the United States Flag.

   B. Pledge of Allegiance to the Texas Flag.

   C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:	**City Staff and Stakeholders Present:**
Councilor Lucy Escovedo	Henry Arredondo, City Manager
Councilor Rick Stephens	Clarinda Espinoza, Interim City Secretary
Mayor Catherine Eaves	Cynthia Trevino, City Attorney
Councilor Eva Martinez	Kirk Caughman, Chief of Police
Councilor Richard Portillo	Abel Hinojos, Airport Supervisor
Councilor Robert Rückes	Jessica Isley, Building Official
	Kim Morrow, Recreational Coordinator
	Randy Guzman, Director Gas Dept.
	Mike Maciaz, Director of Utilities
	Dominic Rubio, Utility Technician
	Felipe Fierro, Police Captain

Not Present: None **Others Present:** 3 other attendees

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and Interim City Secretary, Clarinda Espinoza, reported that the meeting agenda was posted by 2:00 P.M. on July 1, 2026.

3. **PUBLIC COMMENTS. -** *Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

   Public Comments: None.

4. **PUBLIC HEARINGS. -** *At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

   Open (5:32 P.M.)

   A. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2026-06-05, an ordinance amending Chapter 2 – Administration, Article IV – Finance of the Alpine Code of Ordinances by adding Division 4 – Enterprise Fund Financial Management; Establishing financial management policies for City enterprise funds, including rate sufficiency requirements, reserve requirements, limitations on transfers of enterprise fund revenues, annual reporting requirements, and long-term financial sustainability standards; Providing for Findings of Fact, Enactment, Repealer, Severability, Proper Notice and Meeting, Inclusion in the Code of Ordinances, and Effective Date clauses.

   Public Comments: None.

   B. Public Hearing to obtain citizen views and comments regarding the first reading Ordinance 2026-07-01, an Ordinance Approving Rezone Application 2026-07-01; Amending the Official Zoning Map of the City by Rezoning the Property Located at 1301 W Ave J and Legally Described as 2.0 acre tract of Land, more or less, known as Track One (1), out of the East One-half (E/2) of Lot Two (2), Means Addition, Subdivision "A", to the City of Alpine, Brewster County, Texas, as the Same Appears in the Map or Plat Records on File in the Office of the County Clerk of Brewster County, Texas; Rezoning the Subject Property from R-2 Multi-

Family District to R-4 Mixed Residential District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses.

Public Comments: None.

C. Public Hearing to obtain citizen views and comments regarding Resolution 2026-06-13, a resolution adopting the City of Alpine Master Fee Schedule; Establishing Appendices A through H; Including Appendix B: Building Services Fees relating to Building Permit and Departmental Fees; Authorizing the periodic update of fees by resolution; Repealing conflicting resolutions; Directing implementation; And providing for an Effective Date.

Public Comments: None.
Close (5:35 pm)

5. **PUBLIC PRESENTATIONS. -**

A. Presentations & Recognitions

B. Proclamations

C. Community Interest Items

i) Mayor Announcements

ii) City Manager Announcements

iii) Council Member Announcements

Mayor Eaves called a short recess. **(5:38 P.M.)**
The meeting resumed. **(5:58 P.M.)**

6. **CHANGES TO POSTED AGENDA. -** ***NOTICE:*** *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

RESOLUTION 2026-07-05: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to remove item 12C from the Action Items, the City Council unanimously adopted the motion.

B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

Councilor Rick Stephens requested Consent agenda items 8D and 8E for separate discussion.

C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

RESOLUTION 2026-07-06: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to move Action item 12I to the Consent Agenda, the City Council unanimously adopted the motion.

D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

No time-sensitive items were added to the agenda.

7. **TIME SENSITIVE ITEMS. -**

8. **CONSENT AGENDA. -**

A. Approval of the June 9, 2026 Special Meeting Minutes (C. Espinoza, Interim City Secretary)

B. Approval of the June 16, 2026 Regular Meeting Minutes (C. Espinoza, Interim City Secretary)

C. Approval of 2026-2027 Holiday Calendar. (H. Arredondo, City Manager)

D. Approval of the Fiscal Year 2026-2027 City Meeting Calendar. (C. Espinoza, Interim City Secretary)

E. Approval of the 2026-2027 Agenda Deadlines Calendar. (C. Espinoza, Interim City Secretary)

F. Approval of the 2026-2027 Planning & Zoning Submittal Calendar. (C. Espinoza, Interim City Secretary)

G. Approve Special Use Permit 2026-07-01, a special use permit allowing the applicant, Travis & Allie Brianne Waldrep, to establish a short term rental at 305 N. 1st St. The property owner of record is Travis & Allie Brianne Waldrep. The Parcel ID of the subject property is 35496. (C. Espinoza, Interim City Secretary)

H. Approval of letter agreement to extend the Country Club Lease for 90 days (H. Arredondo)

RESOLUTION 2026-07-07: On a motion by Councilor Rick Stephens to approve the consent agenda items A, B, C, F, G & H as presented and Action item I as written, the City Council unanimously voted to adopt the motion.

9. **ITEMS REMOVED FROM THE CONSENT AGENDA. -**

D. Approval of the Fiscal Year 2026-2027 City Meeting Calendar (C. Espinoza, Interim City Secretary)

RESOLUTION 2026-07-08: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes for an amendment to propose the 2026-2027 city meeting calendar to move the Tuesday, October 6th meeting to Monday, October 5th, the City Council unanimously voted to adopt the motion.

E. Approval of the 2026-2027 Agenda Deadline Calendar (C. Espinoza, Interim City Secretary)

RESOLUTION 2026-07-09: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve the 2026-2027 Agenda Deadline Calendar as presented, the City Council unanimously voted to adopt the motion.

10. **REPORTS & PRESENTATIONS.** - *Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

11. **INFORMATION OR DISCUSSION ITEMS.** -

A. Discussion regarding meeting from Brewster County Groundwater Conservation District & the Meadows Research Institute, with Councilmembers Robert Rückes & Eva Martinez attending. (C. Eaves, Mayor)

12. **ACTION ITEMS.** - *Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

A. Approve the second and final reading of Ordinance 2026-06-05, an ordinance amending Chapter 2 – Administration, Article IV – Finance of the Alpine Code of Ordinances by adding Division 4 – Enterprise Fund Financial Management; Establishing financial management policies for City enterprise funds, including rate sufficiency requirements, reserve requirements, limitations on transfers of enterprise fund revenues, annual reporting requirements, and long-term financial sustainability standards; Providing for Findings of Fact, Enactment, Repealer, Severability, Proper Notice and Meeting, Inclusion in the Code of Ordinances, and Effective Date clauses. (R. Rückes, City Council)

RESOLUTION 2026-07-10: On a motion by Councilor Richard Portillo and seconded by Councilor Eva Martinez to approve the second and final reading of Ordinance 2026-06-05, the City Council unanimously adopted the motion.

B. Approve the first reading of Ordinance Ordinance 2026-07-01, an Ordinance Approving Rezone Application 2026-07-01; Amending the Official Zoning Map of the City by Rezoning the Property Located at 1301 W Ave J and Legally Described as 2.0 acre tract of Land, more or less, known as Track One (1), out of the East One-half (E/2) of Lot Two (2), Means Addition, Subdivision "A", to the City of Alpine, Brewster County, Texas, as the Same Appears in the Map or Plat Records on File in the Office of the County Clerk of Brewster County, Texas; Rezoning the Subject Property from R-2 Multi-Family District to R-4 Mixed Residential

District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses. (H. Arredondo, City Manager)

RESOLUTION 2026-07-11: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve the first reading of Ordinance 2026-07-01 as presented, the City Council unanimously adopted the motion.

C. Approve Resolution 2026-06-13, a resolution adopting the City of Alpine Master Fee Schedule; Establishing Appendices A through H; Authorizing the periodic update of fees by resolution; Repealing conflicting resolutions; Directing implementation; And providing for an Effective Date. (H. Arredondo, City Manager)

Item 12-C was removed from the agenda on Resolution 2026-07-05.

D. Approve the ratification of Resolution 2026-06-18, a resolution appointing Clarinda Espinoza as Interim City Secretary. (H. Arredondo, City Manager)

RESOLUTION 2026-07-12: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve Resolution 2026-06-18, the City Council unanimously adopted the motion.

E. Approve Resolution 2026-07-01, a resolution updating authorized check signatories for all city accounts held with West Texas National Bank; Requiring two signatures on all city checks; Designating primary and alternate authorized signers; Providing for an effective date. (H. Arredondo, City Manager)

RESOLUTION 2026-07-13: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve Resolution 2026-07-01, the City Council unanimously adopted the motion.

F. Approve Resolution 2026-07-02, a resolution authorizing the City to participate in USDA Water Predevelopment Planning Grant. (H. Arredondo, City Manager)

RESOLUTION 2026-07-14: On a motion by Councilor Richard Portillo and seconded by Councilor Robert Rückes to approve Resolution 2026-07-02 as presented, the City Council unanimously adopted the motion.

G. Approve Resolution 2026-07-03, a resolution authorizing the City to participate in USDA Emergency Community Water Assistance Grants (ECWAG). (H. Arredondo, City Manager)

RESOLUTION 2026-07-15: On a motion by Councilor Richard Portillo and seconded by Councilor Robert Rückes to approve resolution 2026-07-03, the City Council unanimously adopted the motion.

H. Approve Resolution 2026-07-04, a resolution authorizing the City to participate in Scenic City Texas Grant. (H. Arredondo, City Manager)

RESOLUTION 2026-07-16: On a motion by Councilor Richard Portillo and seconded by Councilor Eva Martinez to approve Resolution 2026-07-04 as presented, the City Council unanimously adopted the motion.

I. Approval of the Manuel Payne Field Interlocal Agreement between the Alpine Independent School District and City of Alpine (H. Arredondo, City Manager)

Item 12 - I was added to the Consent Agenda part of the agenda and approved on Resolution 2026-07-07.

13. **EXECUTIVE REPORTS. -** *Executive reports are limited to 6 minutes each. A bell will ring when the six-minute timeframe has been reached. If further time is needed the presentation may be extended an additional four minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the city council. Executive reports do not require individual items to be listed for presentation, but no discussion may take place during this section unless the items are listed on the agenda.*

A. **City Mayor Report**

B. **City Manager Report:** Employee Compensation, Personnel, and Organizational Development; Budget and Financial Administration; Capital Improvement Program and Infrastructure Projects; Streets and Transportation; Utilities Operations (Water, Wastewater, and Utility Systems); Smart Meter Implementation; Utility Billing Software Transition; Information Technology and Cybersecurity; Grants and Funding Opportunities; Requests for Proposals and Procurement Activities; Public Safety and Emergency Services Coordination; Economic Development and Tourism; Elections, Charter Amendments, and Governance Matters; Intergovernmental Relations and Regional Partnerships; Boards, Commissions, and Committees; Pending and Ongoing Projects.

14. **CITY COUNCIL MEMBER COMMENTS. -**

RESOLUTION 2026-07-17: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to recess into executive session, the City Council unanimously adopted the motion. **(6:35 P.M.)**

15. **EXECUTIVE SESSION. -** ***NOTICE:*** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. Consultation with Attorney § 551.072, Texas Government Code:

Discussion regarding potential impacts to City related to the litigation in Cause No. 25436, Stephen M. Seale vs. Texas Disposal Systems, Inc. (H. Arredondo City Manager)

16. **ACTION AFTER EXECUTIVE SESSION. -**

RESOLUTION 2026-07-18: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to move into regular session, the City Council unanimously adopted the motion. **(7:04 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (H. Arredondo, City Manager)

RESOLUTION 2026-07-19: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to take no action after executive session, the City Council unanimously adopted the motion.

17. **ADJOURN. -**

There being no further business, the meeting was adjourned by Mayor Eaves. **(7:05 P.M.)**

APPROVED:	**ATTEST:**
____________________________	____________________________
Catherine Eaves, *Mayor*	Clarinda Espinoza *Interim City Secretary*

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Office of the City Secretary at (432) 837-3301, option 1, three working days prior to the meeting for appropriate arrangements.

CERTIFICATION

I, Clarinda Espinoza, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on July 1, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 1st day of July, 2026.

Clarinda Espinoza

Clarinda Espinoza
Interim City Secretary

CITY OF ALPINE BREWSTER COUNTY TEXAS

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 8C
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Approval of the July 21, 2026 Regular Meeting Minutes. (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 7-21-26 Workshop & Regular City Council Meeting Minutes (2)

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

City Of Alpine
WORKSHOP & REGULAR CITY COUNCIL MEETING
Tuesday, July 21, 2026 – 4:00 PM
Minutes

1. **WORKSHOP MEETING 4:00 PM**

   A. Budget Workshop is to review revenues, expenses & determine Council Priorities. (H Arredondo, City Manager)

   Mayor Pro Tem Rick Stephens called the workshop meeting to order at 4:00 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.

   City Council Members Present:
   Councilor Lucy Escovedo
   Mayor Pro Tem Rick Stephens
   Mayor Catherine Eaves -*Virtually*
   Councilor Eva Martinez
   Councilor Richard Portillo
   Councilor Robert Rückes

   City Staff and Stakeholders Present:
   Henry Arredondo, City Manager
   Clarinda Espinoza, Interim City Secretary
   Kirk Caughman, Chief of Police
   Jessica Isley, Building Official
   Mike Maciaz, Utilities Director
   Jennifer Stewart, Animal Serv. Supervisor
   Heather Yadon, Tourism Coordinator
   Kim Morrow, Recreational Coordinator
   Randy Guzman, Director Gas Dept.
   Adelina Beall, Env. Serv. Coordinator

   Not Present: None

   Others Present: 2 other attendees

2. **CALL TO ORDER.** -

   Mayor Pro Tem Rick Stephens called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

   A. Pledge of Allegiance to the United States Flag.

   B. Pledge of Allegiance to the Texas Flag.

   C. Determination of a Quorum and Proof of Notice of the Meeting.

   City Council Members Present:
   Councilor Lucy Escovedo
   Mayor Pro Tem Rick Stephens
   Mayor Catherine Eaves- *Virtually*
   Councilor Eva Martinez
   Councilor Richard Portillo
   Councilor Robert Rückes

   City Staff and Stakeholders Present:
   Henry Arredondo, City Manager
   Clarinda Espinoza, Interim City Secretary
   Alexandra Tackett, Deputy City Secretary
   Cynthia Trevino, City Attorney
   Kirk Caughman, Chief of Police
   Abel Hinojos, Airport Supervisor
   Jessica Isley, Building Official
   Jennifer Stewart, Animal Serv. Supervisor
   Richard Wylie, Wastewater Worker III
   Chris Ruggia, Director of Tourism

Mike Macias, Director of Utilities
Randy Guzman, Director Gas Dept.

Not Present: None

Others Present: 7 other attendees

Mayor Pro Tem Rick Stephens announced that a quorum of the City Council was present at the City Council Chambers and Interim City Secretary, Clarinda Espinoza, reported that the meeting agenda was posted by 2:00 P.M. on July 15, 2026.

3. **PUBLIC COMMENTS. -** *Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

Public Comments:

- Rod Ponton, discussing item 15A, Executive Session.
- Gary Dunshee, discussing item 15A, Executive Session.

4. **PUBLIC HEARINGS. -** *At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

Open (5:35 P.M.)

A. Public Hearing to obtain citizen views and comments regarding the second reading of Ordinance 2026-07-01, an Ordinance Approving Rezone Application 2026-07-01; Amending the Official Zoning Map of the City by Rezoning the Property Located at 1301 W Ave J and Legally Described as 2.0 acre tract of Land, more or less, known as Track One (1), out of the East One-half (E/2) of Lot Two (2), Means Addition, Subdivision "A", to the City of Alpine, Brewster County, Texas, as the Same Appears in the Map or Plat Records on File in the Office of the County Clerk of Brewster County, Texas; Rezoning the Subject Property from R-2 Multi-Family District to R-4 Mixed Residential District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses.

Public Comments: None.

B. Public hearing to obtain citizen views and comments regarding Special Use Permit 2026-07-01, a special use permit allowing the applicants and property owners of record, Travis Waldrep and Allie Brianne Waldrep, to establish a short-term rental at 305 N. 1st Street, Alpine, Texas. The Parcel ID of the subject property is 35496. (C. Espinoza, Interim City Secretary)

Public Comments: None.

Close (5:36 P.M.)

5. **PUBLIC PRESENTATIONS. -**

A. Presentations & Recognitions

B. Proclamations

C. Community Interest Items

i) Mayor Announcements

ii) City Manager Announcements

iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA. -** ***NOTICE:*** *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

RESOLUTION 2026-07-20: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to withdraw items 8A & 8B from the consent agenda, the City Council unanimously adopted the motion.

B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

No items were removed from the consent agenda.

C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No items were added to the consent agenda.

D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

Mayor Pro Tem Rick Stephens requested item 10D, Nine Month Check by Jacob & Martin for AMPSS be moved from Reports and Presentation to the Information & Discussion part of the agenda.

Mayor Pro Tem Rick Stephens called a short recess. **(5:43 P.M.)**
The meeting resumed. **(5:50 P.M.)**

7. **<u>TIME SENSITIVE ITEMS.</u> -**

8. **<u>CONSENT AGENDA.</u> -**

A. Approval of the June 23, 2026 Special Meeting Minutes. (C. Espinoza, Interim City Secretary)

B. Approval of the July 7, 2026 Regular Meeting Minutes. (C. Espinoza, Interim City Secretary)

C. Approval of the June 2026 invoice for Bojorquez Law Firm Services. (C. Espinoza, Interim City Secretary)

D. Approve Order 2026-06-01, an order correcting a typographical error for Early Voting dates & location, Federal Post Card Applications dates & Name of Early Voting Clerk for the November 3, 2026 Order of General Election. (C. Espinoza, Interim City Secretary)

E. Approve Order 2026-06-03, an order approving a joint election services contract with Brewster County for the November 3, 2026 General & Special Elections. (C. Espinoza, Interim City Secretary)

RESOLUTION 2026-07-21: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to approve items C, D & E of the consent agenda, the City Council unanimously adopted the motion.

9. **<u>ITEMS REMOVED FROM THE CONSENT AGENDA.</u> -**

10. **<u>REPORTS & PRESENTATIONS.</u> -** *Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

A. Alpine Volunteer Fire Department Update from Chief James Etchison. (C. Espinoza, Interim City Secretary)

B. Emergency Services Board update by Rusty Moore. (C. Espinoza, Interim City Secretary)

C. Alpine Country Club Update. (H. Arredondo, City Manager)

D. Nine Month Check In by Jacob & Martin for AMPSS. (H. Arredondo, City Manager)

11. **INFORMATION OR DISCUSSION ITEMS. -**

A. Discussion regarding the Old Train Station Salvation project & regards to saving the station and what role the City can play. (C. Eaves, Mayor)

B. Discuss, consider, and take possible action regarding the City's nomination for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees, and authorize the submission of the nomination prior to the August 2, 2026 deadline. (H. Arredondo, City Manager)

C. Discussion regarding City boards and commissions and the attendance requirements applicable to appointed board members. (C. Eaves, Mayor)

D. Discussion regarding allocation of $100,000 from Hotel Occupancy Tax (HOT) Fund Balance for FY 2026 Grant Awards. (C. Ruggia, Director of Tourism)

Mayor Pro Tem Rick Stephens called a short recess. **(7:04 P.M.)**
The meeting resumed. **(7:09 P.M.)**

12. **ACTION ITEMS. -** *Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

A. Approve the second and final reading of Ordinance 2026-07-01, an Ordinance Approving Rezone Application 2026-07-01; Amending the Official Zoning Map of the City by Rezoning the Property Located at 1301 W Ave J and Legally Described as 2.0 acre tract of Land, more or less, known as Track One (1), out of the East One-half (E/2) of Lot Two (2), Means Addition, Subdivision "A", to the City of Alpine, Brewster County, Texas, as the Same Appears in the Map or Plat Records on File in the Office of the County Clerk of Brewster County, Texas; Rezoning the Subject Property from R-2 Multi-Family District to R-4 Mixed Residential District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses. (H. Arredondo, City Manager)

RESOLUTION 2026-07-22: On a motion by Councilor Robert Rückes and seconded by Councilor Eva Martinez to approve the second and final reading of Ordinance 2026-07-01 as presented, the City Council unanimously adopted the motion.

B. Award contract for RFP 2026-06-01 Road Materials to Jarrett Dirt Work & Paving for Grade 3 Topping Rock & Base Mate; and authorize the City Manager to execute all necessary agreements and related documents. (H. Arredondo, City Manager)

RESOLUTION 2026-07-23: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to approve the award to Jarrett Dirt Work, the City Council unanimously adopted the motion.

C. Approve Resolution 2026-06-13, a resolution adopting the City of Alpine Master Fee Schedule; Establishing Appendices A through H; Authorizing the periodic update of fees by resolution; Repealing conflicting resolutions; Directing implementation; And providing for an Effective Date. (H. Arredondo, City Manager)

RESOLUTION 2026-07-24: On a motion by Councilor Richard Portillo and seconded by Councilor Eva Martinez to approve resolution 2026-06-13 as presented, discussion ensued.

RESOLUTION 2026-07-25: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to amend the original motion on Resolution 2026-06-13 to state 'all extensions and cap fees to be added "AT COST", the City Council unanimously adopted the amendment.

The City Council unanimously adopted the original motion as amended.

D. Approve the City's Capital Improvement Plan (CIP) Updates, including project priorities, funding considerations, and next steps in the planning process. (H. Arredondo, City Manager).

RESOLUTION 2026-07-26: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to approve the Capital Improvement Plan, the City Council unanimously adopted the motion.

E. Approve agreement of the New Roberts No. 3 Well with Jacob & Martin, LLC for professional engineering services related to the New Roberts No. 3 Well project. (H. Arredondo, City Manager)

RESOLUTION 2026-07-27: On a motion by Councilor Richard Portillo and seconded by Councilor Robert Rückes to approve the agreement of the New Roberts No.3 Well with Jacob & Martin, LLC, the City Council unanimously adopted the motion.

13. **EXECUTIVE REPORTS. -** *Executive reports are limited to 6 minutes each. A bell will ring when the six-minute timeframe has been reached. If further time is needed the presentation may be extended an additional four minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the city council. Executive reports do not require individual items to be listed for presentation, but no discussion may take place during this section unless the items are listed on the agenda.*

A. **City Mayor Report**

B. **City Manager Report:** Employee Compensation, Personnel, and Organizational Development; Budget and Financial Administration; Capital Improvement Program and Infrastructure Projects; Streets and Transportation; Utilities Operations (Water, Wastewater, and Utility Systems); Smart Meter Implementation; Utility Billing Software Transition; Information Technology and Cybersecurity; Grants and Funding Opportunities; Requests for Proposals and Procurement Activities; Public Safety and Emergency Services Coordination; Economic Development and Tourism; Elections, Charter Amendments, and Governance Matters; Intergovernmental Relations and Regional Partnerships; Boards, Commissions, and Committees; Pending and Ongoing Projects.

14. **CITY COUNCIL MEMBER COMMENTS. -**

RESOLUTION 2026-07-28: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to recess into Executive session, the City Council unanimously adopted the motion. **(7:31 P.M.)**

15. **EXECUTIVE SESSION. -** ***NOTICE:*** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. Consultation with Attorney § 551.071, Texas Government Code:

a. Consultation with City Attorney regarding the receipt of a Dis-annexation Petition for the properties known respectively as 2701 US 90, 2801 A US 90, and 2801 B US 90, Alpine, TX. (H. Arredondo, City Manager)

16. **ACTION AFTER EXECUTIVE SESSION. -**

RESOLUTION 2026-07-29: On a motion by Councilor Robert Rückes and seconded by Councilor Eva Portillo to move into regular session, the City Council unanimously adopted the motion. **(7:52 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (H. Arredondo, City Manager)

RESOLUTION 2026-07-30: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to take no action after Executive session, the City Council unanimously adopted the motion.

17. **ADJOURN. -**

There being no further business, the meeting was adjourned by Mayor Pro Tem Stephens. **(7:54 P.M.)**

APPROVED:

Catherine Eaves, *Mayor*

ATTEST:

Clarinda Espinoza,
Interim City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Office of the City Secretary at (432) 837-3301, option 1, three working days prior to the meeting for appropriate arrangements.

CERTIFICATION

I, Clarinda Espinoza, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on July 15, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 15 day of July, 2026.

Clarinda Espinoza
Interim City Secretary

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 8D
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Approval of the appointment of Donny Greenway to the Place 1 position on the Planning & Zoning Commission. (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. D. Greenway P&Z application_Redacted

BUDGET CONSIDERATIONS

Expenditure Required:	N/A
Savings Anticipation:	N/A
Current Budget FY 2025-2026:	N/A
Additional Funding:	N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

ADMINISTRATION: BOARDS & COMMISSION APPLICATION

Print Del

Submitted by: Donald (Donny) Greenway

Submitted On: 2026-07-08 04:35:38

Submission IP: 65.65.159.182 (172.31.17.243)
proxy IP (raw IP)

Status: Open

Priority: Normal

Assigned To: Records Clerk

Due Date: Open

CITY OF ALPINE
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE

Qualities that make a great board member:

- A genuine interest in improving life for Alpine residents
- Knowledge of or a willingness to learn about the subject area
- Knowledge of or a willingness to learn local governance rules and norms
- Openness to new ideas
- Considers volunteer service important and worthy of a reasonable time commitment

What the City should provide to board members:

- Clear guidance about expectations for attendance and time contribution
- Clear guidance about rules governing public boards (open meetings and open records requirements)
- Designated staff liaison who regularly reports on meetings to supervisor

Board Chairperson:

- Understands board structure, ordinances, and rules
- Works with the City staff liaison person to coordinate meeting agendas
- Engages board members with calls or follow up to make sure they can attend the meetings (i.e. quorum)
- Follows up with the City Manager, the City Secretary, and to members of City Council to ask questions and get support as needed.

*** First Name**

Donald (Donny)

*** Last Name**

Greenway

* **Street Address**

501 John West Road

* **City**	* **State**	* **Zip code**
Alpine	Tx	79830

* **Email Address**

* **Phone**

* **Occupation**

Owner Swimming pool company

* **Are you a resident of Alpine, Texas?**

- (x) **Yes**
- ( ) **No**

* **How long have you been a resident of, or been involved with, Alpine?**

2 years

* **Are you a qualified (registered) voter of Brewster County?**

- (x) **Yes**
- ( ) **No**

* **Are you a qualified (registered) voter of the City of Alpine?**

- (x) **Yes**
- ( ) **No**

* **Board, Commission, or Committee ("Board") that you have interest in serving on:**

Planning and Zoning

* **Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this Board:**

After 36 years in the Austin Texas area I moved to Alpine to live out my life in West Texas paradise. I spent most my career in the swimming pool industry operating several construction and service companies which includes my own for 17 of those years. 3 years I built and managed 3 dry cleaners which involved training and employed 88 employees. I was president and vise president of the Austin chapter of Independent Pool and Spa Service Association (IPSSA) for 5 years and was involved in aspects of board relations for many other years. I sat on the board for the Leander Volunteer Fire Department for 2 years of 7 in the volunteer fire service. I was an active member of the Leander Chamber of Commerce. Currently i am chair of the Alpine Parks and Recreation Advisory Board and cofounder of the Alpine Business Coalition.

Please state why you wish to serve the City of Alpine as a member of a Board:

With Alpine's current growth pattern and continued stride to improve the living quality of its patrons I feel I would be an asset to the community. I am dedicated to the improvement of the quality of life for all the people of Alpine. As a board member it is important to listen to your constituents and represent them in a way that is for the betterment of the community.

* **Do you currently, or have you in the past, served the City of Alpine?**

- (x) **Yes**
- ( ) **No**

If yes, in what capacity?	**How long?**
Chair of the Parks and Recreation advisory board	8 months

* **Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine?**

- (x) **Yes**
- ( ) **No**

If yes, please explain:

I am an occasional vendor. Swimming pool related items

Upload a File (Optional)

Choose File No file chosen

Upload a File (Optional)

Choose File No file chosen

Upload a File (Optional)

Choose File No file chosen

Upload a File (Optional)

Choose File No file chosen

• • •

As evidenced by my signature below, I certify that the statements contained in this document are true and correct to the best of my knowledge.

*** Electronic signature**

Donald Greenway

Please type full name

*** Date**

07/07/2026

Format: MM/DD/YYYY

*** I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.**

☑ **Option 1**

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 8E
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Approve Order 2026-06-01, an order correcting the Early Voting dates & location & Name of Early Voting Clerk for the November 3, 2026 Order of General Election. (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None.

SUPPORTING MATERIALS

1. Order 2026-06-01 Order of Election

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

ORDER 2026-06-01

ORDEN 2026-06-01

ORDER OF GENERAL ELECTION FOR MUNICIPALITIES

ORDEN DE ELECCIÓN GENERAL PARA MUNICIPIOS

An election is hereby ordered to be held on November 3, 2026 for the purpose of voting on:

(Por la presente se ordena celebrar una elección el 3 de noviembre del 2026 con el propósito de votar sobre:)

List Offices/Propositions/Measures on the ballot

(Enúmere los puestos/proposiciones/medidas oficiales en la boleta)

Council Member Ward 5 *(Miembro del consejo del distrito 5)*
Mayor *(Alcalde)*

Early voting by personal appearance will be conducted each weekday at:

(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location *(Sitio principal de votación adelantada)*

Location ***(sitio)***	**Hours** ***(horas)***
Val Clark Beard Office Complex 203 N. 7th Street Alpine, Texas 79830	October 19, 2026 - October 23, 2026 *(19 de octubre del 2026 - 23 de octubre del 2026)* *8:00 A.M. - 5:00 P.M.* October 26, 2026 - October 30, 2026 (26 de octubre del 2026 - 30 de octubre del 2026) 7:00 A.M. - 7:00 P.M.

Branch Early Voting Locations *(sucursal sitios de votación adelantada)*

Location ***(sitio)***	**Hours** ***(horas)***
None	None

Early voting by personal appearance will be conducted each weekend at:

(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location *(Sitio principal de votación adelantada)*

Location ***(sitio)***	**Hours** ***(horas)***
Val Clark Beard Office Complex 203 N. 7th Street Alpine, Texas 79830	October 24, 2026 *(24 de octubre del 2026)* *7:00 A.M. - 7:00 P.M.* *October 25, 2026* *(25 de octubre del 2026)* *1:00 P.M. - 7:00 P.M.*

Branch Early Voting Locations *(sucursal sitios de votación adelantada)*

Location ***(sitio)***	**Hours** ***(horas)***
None	None

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Cynthia A. Cox, Brewster County Elections Administrator
Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

107 W. Ave E #3
Address *(Dirección)*

Alpine 79830
City *(Ciudad)* Zip Code *(Código Postal)*

(432) 837 - 6230
Telephone Number *(Número de teléfono)*

election.admin@co.brewster.tx.us
Email Address *(Dirección de Correo Electrónico)*

www.brewstercounty.gov
Early Voting Clerk's Website *(Sitio web del Secretario/a de Votación Adelantada)*

Applications for Ballots by Mail (ABBMs) must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán por adelantado por correo deberán recibirse no más tardar de las horas de negocio el:)
October 23, 2026 *(23 de octubre del 2026)* (date)*(fecha)*

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Solicitud de Tarjeta Postal Federal dedeberá recibirse no más tardar de las horas de negocio el :)
October 23, 2026 (23 *de octubre del 2026*) (date)*(fecha)*

Issued this 4th of August, 2026.
(Emitida este día 4 de agosto del 2026).

Signature of Mayor (*Firma del Alcalde*)

Signature of Councilperson, Ward 1
(Firma del Concejal, Distrito 1)

Signature of Councilperson Ward 4
(Firma del Concejal, Distrito 4)

Signature of Councilperson, Ward 2
(Firma del Concejal, Distrito 2)

Signature of Councilperson, Ward 5
(Firma del Concejal, Distrito 5)

Signature of Councilperson, Ward 3
(Firma del Concejal, Distrito 3)

ATTEST (*DAR FE*):

Interim City Secretary
(Secretario/a interino de la ciudad)

Instruction Note: A copy of this election order must be delivered to the County Clerk/ Elections Administrator and Voter Registrator not later than 60 days before election day.
Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 8F
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: Approve

AGENDA ITEM

Approve Order 2026-06-02, an order amending the information on Section III, IV & V for the November 3, 2026 Special Charter Amendment Election. (C. Espinoza, Interim City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. Order 2026-06-02 - special charter amendment election

BUDGET CONSIDERATIONS

None

APPROVERS

Alexandra Tackett, Deputy City Secretary

ORDER 2026-06-02

ORDER OF SPECIAL ELECTION

AN ORDER OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ORDERING A SPECIAL CHARTER ELECTION TO BE HELD IN SAID CITY ON THE NEXT UNIFORM ELECTION DATE, THE SAME BEING NOVEMBER 3, 2026, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF ALPINE, TEXAS CERTAIN PROPOSED AMENDMENTS TO THE EXISTING HOME RULE CITY CHARTER; DESIGNTING THE PLACE AT WHICH SAID ELECTION IS TO BE HELD; MAKING PROVISIONS FOR THE CONDUCT OF THAT ELECTION AND OTHER PROVISIONS AND RELATING TO THE PURPOSE OF THE ORDER; PROVIDING FOR CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council, on its own motion has discussed recommended proposed updates to the Home Rule Charter for the City of Alpine; and

WHEREAS, the City Council has held several discussions regarding Charter updates that better align with state law, that clarify procedural issues that have arisen in recent years, and that provide more value to the City and its citizens; and

WHEREAS, the City Council has determined that certain amendments are in the best interest of the citizens and to comply with state law; and

WHEREAS, the City Council, after due consideration, desires to conduct a special election on proposed amendments to the Home Rule Charter on the uniform election date of November 3, 2026; and

WHEREAS, the City Council, by passage of this order, intends to authorize the conducting of an election pursuant to the provisions of the Texas Election Code.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I

Each one of the recitals, findings, and determinations contained in the preamble of this order, are found to be true and correct are hereby incorporated herein and made a part hereof for all purposes.

SECTION II

A special election is hereby ordered for the hereinafter proposed amendments to the existing City Charter of the City of Alpine, contained in Exhibit "A" attached hereto and made a part of this Order for all purposes to be submitted to the qualified voters of the City for their approval or disapproval at an election to be held on the next uniform election date, the same being the 3rd day of November 2026, which is not less than seventy-eight days from the date of this order, between the hours of 7:00 a.m. and 7:00 p.m., at the voting places hereafter named.

SECTION III

The City election precincts for this election shall consist of the territory located within the corporate limits of the City, and the polling places at said election shall be as follows, to wit:

Precinct 1 - Judge Val Clark Beard Office Complex 203 N 7th, Alpine, Texas 79830
Precinct 2 - Judge Val Clark Beard Office Complex 203 N 7th, Alpine, Texas 79830
Precinct 4 - Alpine Civic Center 801 W Holland, Alpine, Texas 79830
Precinct 8 - Alpine Civic Center 801 W Holland, Alpine, Texas 79830

SECTION IV

Early Voting in the City of Alpine will be conducted at the Brewster County Elections Administration Office, located at 203 N. 7th Street, Alpine, Texas, 79830. The early voting period of said election is established by law, and the Clerk shall conduct early voting from Monday, October 19, 2026 through Friday, October 30, 2026, in accordance with the provisions of the Texas Election Code Sections 85.001 and 85.005.

SECTION V

Applications for early voting ballot by mail shall be mailed to the Brewster County Elections Administration Office, 203 N. 7th Street, Alpine, Texas, 79830. Applications for early voting ballot by mail must be received no later than the close of business on October 23, 2026.

SECTION VI

Voting on the date of the Election and early voting therefore, shall be by the use of a lawfully approved voting system. The preparation of the voting equipment to be used in connection with such voting system and the official ballots for the Election shall conform to the Texas Election Code, as amended, so as to permit the electors to vote "Yes" or "No" on each of the individual Propositions. Said ballots shall have such provisions, marking, and language as made be required by law, and a summary of the Propositions shall be set forth on said ballots in substantially the form and language hereto attached as Exhibit "B."

SECTION VII

All resident qualified electors of the City shall be permitted to vote in said election. In addition, the election material enumerated in the Texas Election Code shall be printed in both English and Spanish as required, for use at the polling places and for early voting in said election.

EFFECTIVE DATE

This order shall be effective immediately upon passage.

DULY PASSED AND ADOPTED THIS 4th DAY OF AUGUST 2026 BY MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

APPROVED:

____
Catherine Eaves, Mayor

____
Richard Portillo, City Council Member Ward 1

____
Eva Martinez, City Council Member Ward 2

____
Robert Rückes, City Council Member Ward 3

____
Lucy Escovedo, City Council Member Ward 4

____
Rick Stephens, City Council Member Ward 5

ATTEST:

____
Clarinda Espinoza, Interim City Secretary

APPROVED AS TO FORM:

____
City Attorney

<u>EXHIBIT "A"</u>
<u>AMENDMENTS</u>

Proposition A

SHALL ARTICLE II, SECTION 2.01 GENERAL POWERS, SUBSECTION (B)(5), OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO AUTHORIZE THE CITY COUNCIL TO ESTABLISH CHARGES FOR PUBLIC WATER SERVICE BY RESOLUTION?

This proposition would amend the specifically listed sections and subsections below as indicated by changing the word Ordinance to the word Resolution. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article II Powers of the City

Section 2.01 General Powers | Subsection (B)(5)

Current Charter language

"… (5) to provide for a public water system and to fix, by ordinance, the charges and compensation to be charged by the City for public water service;"

Proposed amendment

"(5) to provide for a public water system and to fix, by ~~ordinance~~ or <u>resolution</u>, the charges and compensation to be charged by the City for public water service;".

Proposition B

SHALL ARTICLE III, SECTION 3.01 NUMBER, SELECTION, AND TERMS OF OFFICE, SUBSECTION (E), OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO ALIGN THE TERM-LIMIT AND 'SIT-OUT' REQUIREMENTS WITH THE VOTERAPPROVED THREE-YEAR TERMS BY LIMITING SERVICE TO TWO CONSECUTIVE TERMS FOLLOWED BY A ONE-YEAR PERIOD OF INELIGIBILITY?

This proposition would amend the specifically listed sections and subsections below as updated subsection to match the current three-year term structure: two consecutive terms, then a one-year period of ineligibility, while keeping the same treatment of partial terms. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article III The City Council

Section 3.01 Number, Selection, and Terms of Office | Subsection (E)

Current Charter language

"Any person who has served on the City Council during three (3) consecutive terms will be ineligible to occupy any position on the Council for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the Council during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the Council."

Proposed amendment

"Any person who has served on the City Council during ~~three (3)~~ two (2) consecutive terms will be ineligible to occupy any position on the Council for a period ~~of two (2) years~~ one (1) year. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the Council during the previous ~~two consecutive years~~ one (1) year shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the Council."

Proposition C

SHALL ARTICLE IV, SECTION 4.01 CITY MANAGER, SUBSECTION (A), OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE THE REFERENCE TO THE CITY MANAGER AS THE 'CHIEF ADMINISTRATIVE' OFFICER WHILE RETAINING THE CITY MANAGER'S ROLE AS CHIEF EXECUTIVE OFFICER RESPONSIBLE TO THE CITY COUNCIL FOR ADMINISTRATION OF CITY AFFAIRS?

This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article IV — City Administration

Section 4.01 City Manager | Subsection (A)

Current Charter language

"The Council shall upon approval of a majority of the full City Council appoint a City Manager who shall be the chief administrative and executive officer of the City, and shall be responsible to the Council for the administration of the affairs of the City."

Proposed amendment

"The Council shall upon approval of a majority of the full City Council appoint a City Manager who shall be the chief ~~administrative and~~ executive officer of the City, and shall be responsible to the Council for the administration of the affairs of the City."

Proposition D

SHALL ARTICLE IV, SECTION 4.01 CITY MANAGER, SUBSECTION (C), OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO AUTHORIZE THE CITY COUNCIL TO APPOINT A CITY MANAGER FOR AN INDEFINITE TERM OR FOR A DEFINITE TERM AS DETERMINED BY THE CITY COUNCIL?

This proposition would amend the specifically listed sections and subsections below as indicated with the words underlined being amended additions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article IV — City Administration

Section 4.01 City Manager | Subsection (C)

Current Charter language

"The City Manager shall be appointed for an indefinite term and receive compensation as may be fixed by the Council."

Proposed amendment

"The City Manager shall be appointed for an indefinite term <u>or for a definite term as may be</u> <u>fixed by the Council</u> and receive compensation as may be fixed by the Council."

Proposition E

SHALL ARTICLE IV, SECTION 4.03 CITY SECRETARY, SUBSECTION (A), OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO PROVIDE THAT THE CITY SECRETARY REPORTS DIRECTLY TO THE CITY COUNCIL?

This proposition would clarify direct reporting to Council while preserving Council's authority over appointment and removal. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article IV — City Administration

Section 4.03 City Secretary | Subsection (A)

Current Charter language

"The Council shall appoint a City Secretary who shall report administratively to the City Manager, but may be removed from office only with the consent of the Council."

Proposed amendment

"The Council shall appoint a City Secretary who shall report ~~administratively to the City Manager, but may~~ ~~be~~ <u>directly to the City Council and may be removed</u> from office ~~only with~~ <u>by</u> ~~the consent of~~ the Council.

Proposition F

SHALL ARTICLE VI, SECTION 6.01, OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO PROVIDE THAT REGULAR CITY ELECTIONS SHALL BE HELD ON THE NOVEMBER UNIFORM ELECTION DATE, AS PERMITTED BY STATE LAW?

This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. This amendment does not change current practice. Instead, it memorializes in the City Charter the City's existing November election schedule, ensuring consistency between state law, City action, and the Charter. The amendment improves legal clarity and avoids future inconsistencies between the Charter and the Texas Election Code. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article VI — Elections

Section 6.01 Regular Elections

Current Charter language

"Annual City elections shall be held on the first Saturday in May, or on the closest date to the first Saturday in May permitted by the laws of the State of Texas."

Proposed amendment

"Annual City elections shall be held on ~~the first Saturday in May, or on the closest date to the first Saturday in May~~ uniform election date in November permitted by the laws of the State of Texas."

Proposition G

SHALL ARTICLE VI, SECTION 6.05, OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO REQUIRE THAT CITY COUNCIL AND MAYORAL ELECTIONS BE DECIDED BY MAJORITY VOTE, WITH A RUNOFF ELECTION IF NECESSARY, IN ACCORDANCE WITH STATE LAW?

This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. This amendment does not create a new policy. Instead, it updates the City Charter to conform to state law and eliminate outdated plurality language. Even if this amendment were not approved, City elections would still be conducted by majority vote in compliance with state law. The purpose of this amendment is to ensure that the Charter accurately reflects current legal requirements. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

Article VI — Elections

Section 6.05 Election by Plurality

Current Charter language

"Section 6.05 Election by Plurality

At any regular or special election for the City Council, including the office of Mayor, the candidate for each position or place who shall receive the greatest number of votes shall be declared elected."

Proposed amendment

"Section 6.05 Election by ~~Plurality~~ Majority

At any regular or special election for the City Council, including the office of Mayor, the candidate for each position or place who shall receive ~~the greatest number of votes~~ a majority of the votes cast for that office shall be declared elected. If no candidate receives a majority of the votes cast, a runoff election shall be conducted in accordance with the Texas Election Code."

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 10A
Department: Administration
Sponsor: Clarinda Espinoza, Interim City Secretary
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Alpine Volunteer Fire Department Update from Chief James Etchison. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 10B
Department: Animal Services
Sponsor: Jennifer Stewart, Animal Services Supervisor
Memo Prepared By: Alexandra Tackett, Deputy City Secretary
Staff Recommendation: None

AGENDA ITEM

Presentation for the PetSmart Charities Adoption Partnership by Jennifer Stewart. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

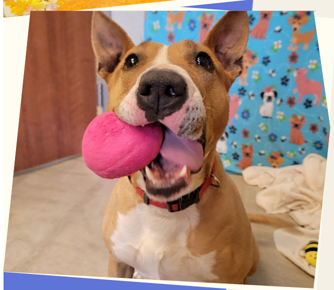
1. PetSmart Charities Adoption Partnership

BUDGET CONSIDERATIONS

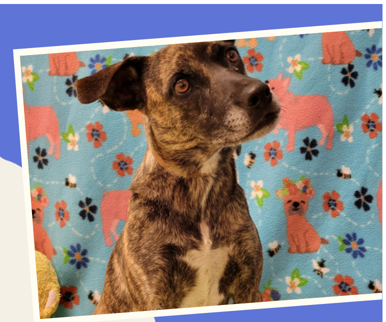
Expenditure Required:	N/A
Savings Anticipation:	N/A
Current Budget FY 2025-2026:	N/A
Additional Funding:	N/A

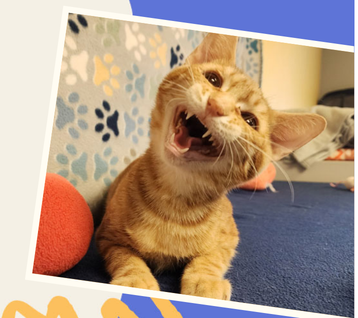
APPROVERS

Alexandra Tackett, Deputy City Secretary



PetSmart Charities Adoption Partnership



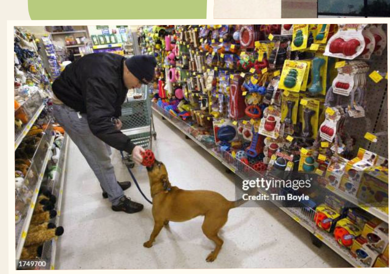


CITY OF ALPINE TEXAS — HEART OF THE BIG BEND DARK SKY RESERVE — BREWSTER COUNTY — HOME OF SUL ROSS STATE UNIVERSITY

PETSMART Charities

What does it include?

- Adoption Program Support
- Adoption Rewards
- K9 Cash
- Grant Opportunities
- Free Supplies (for in store use)
- Dedicated Support
- Marketing and PR Support
- Increased Exposure

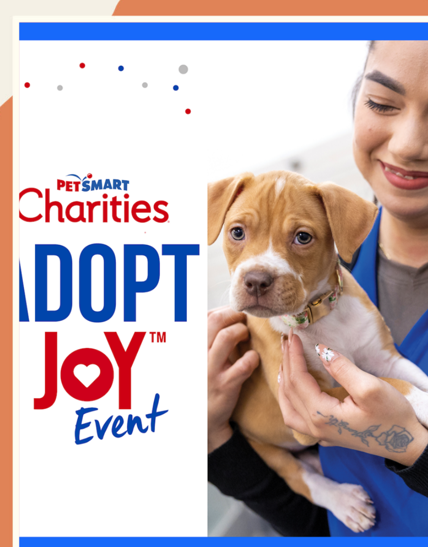


Adoption Program Support

- In store adoption events
- In store housing for adoptable pets
- Free supplies for animals being housed in stores.
- Marketing and PR for adoptions and events

Adoption Rewards/ K9 Cash

- Rewards are based on number of pets adopted
- Rewards 50 adoptions+ = $1,000 and goes up from there
- K9 Cash awarded every month for every dog adopted $100 per in store dog adoption
- Adopt Joy events specific to dogs held once a month to increase chance of receiving K9 Cash rewards.

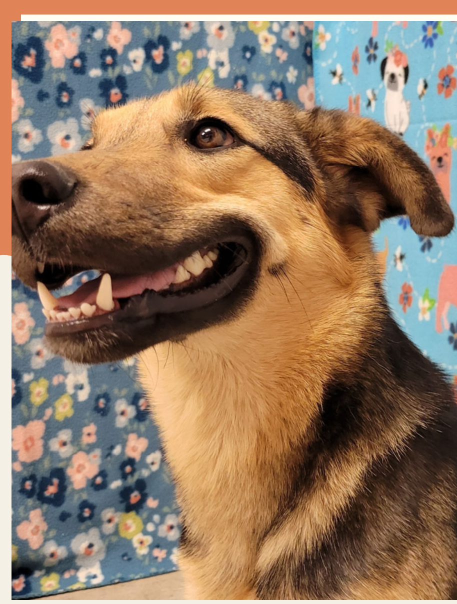


Grant Opportunities

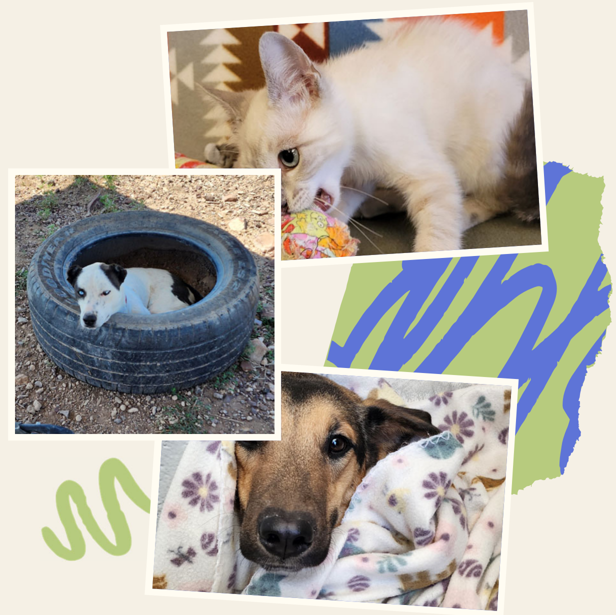
- Adoption Growth Grant
- Improving Access to Veterinary Care Grant
- Disaster Response Grant
- Transport Grant

Marketing and PR Support

- Access to Partner Resource Center to help make a bigger impact in our community
- Access to tool kits for social medial and advertising

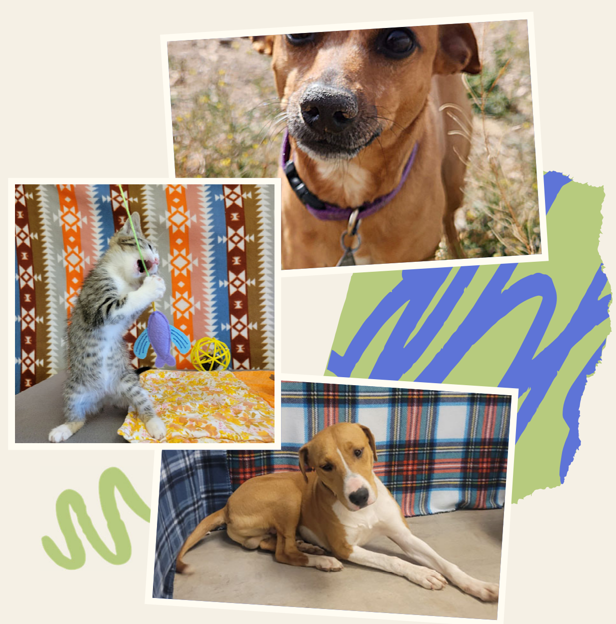


Goals for Partnership



- Increased adoptions
- Increase exposure for adoptable pets
- Add another option for housing and adoption opportunities when the shelter is full
- Add another opportunity for fund raising through grants and rewards

Thank you!



Jennifer Stewart

Alpine Animal Services

2900 Old Marathon Hwy

Alpine TX 79830

(432)837-9030

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 11A
Department: City Council
Sponsor: Lucy Escovedo, Councilor
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: None

AGENDA ITEM

Discussion regarding the installation of a stop sign at the intersection of South Ragin Street and East Avenue I. (L. Escovedo, City Council)

EXECUTIVE SUMMARY

A request to have a 'stop sign' added to the corner of E Avenue I & S. Ragin St, coming from the west side, right after the bridge, due to people from Sierra Rana driving at a very high speed. Councilor Rick Stephens mentioned he would provide the stop sign.

SUPPORTING MATERIALS

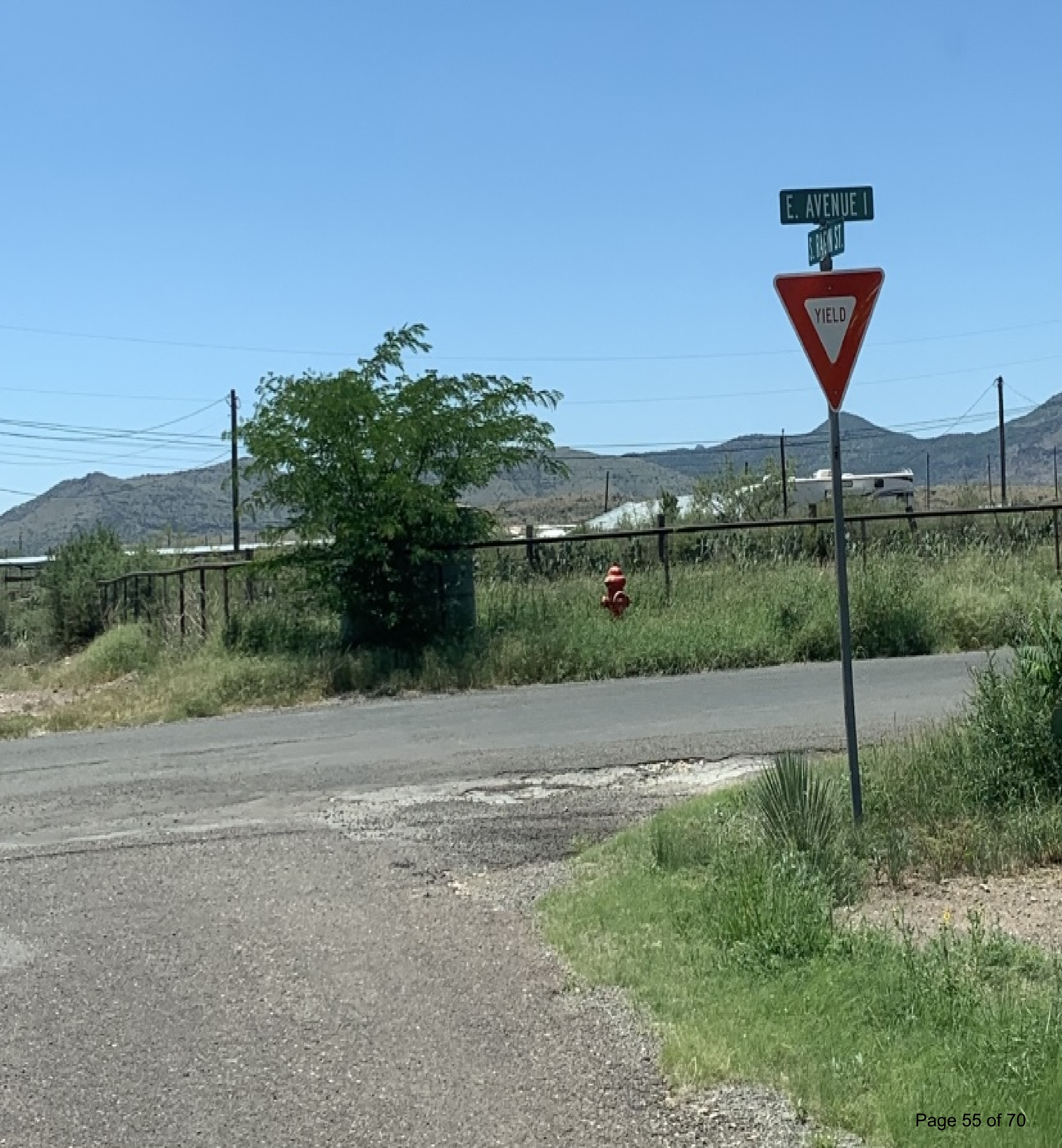
1. Image 1
2. Image 2

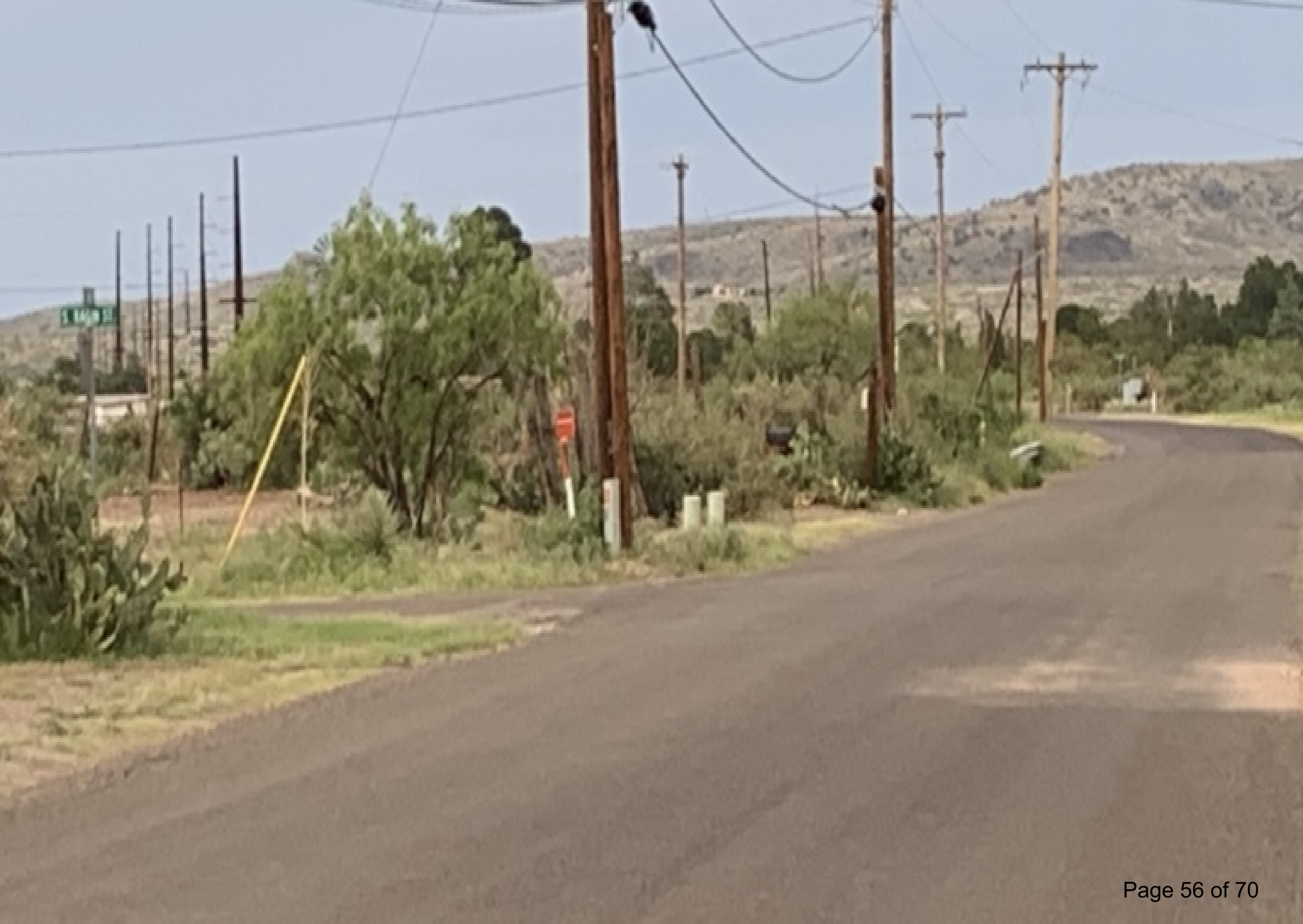
BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary


E. AVENUE I
YIELD



CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 12A
Department: Animal Services
Sponsor:
Memo Prepared By: Clarinda Espinoza, Interim City Secretary
Staff Recommendation: Approve

AGENDA ITEM

Approve agreement with PetSmart Adoption Partnership and City of Alpine Animal Services. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

City Council is asked to review and approve the updated **PetSmart Charities Adoption Partner Agreement**, which allows the City of Alpine to participate in PetSmart's in-store adoption program. Approval ensures continued access to PetSmart facilities, supplies, and adoption support for the City's animal shelter operations.

PetSmart Charities operates a national adoption program that provides space inside PetSmart stores for animal welfare organizations to showcase adoptable pets. The agreement states:Participation provides the City with a no-cost venue to increase pet adoptions, expand outreach, and reduce shelter overcrowding.

- **Use of PetSmart Adoption Center:**
    - Free access to designated adoption space within PetSmart stores for adoption events.
- **City Responsibilities:**
    - Maintain clean and sanitary conditions.
    - Ensure all pets are spayed/neutered, healthy, and safe for public interaction.
    - Remove any pet upon request from PetSmart Charities.
    - Supervise volunteers and ensure compliance with all policies.
- **Prohibited Activities:**
    - Fundraising, selling competing services, or interfering with PetSmart business operations while on premises.
- **Rewards & Supplies:** PetSmart Charities may provide grants ("Rewards") or pet food/supplies at its discretion.
- **Indemnification:**
    - As a governmental entity, the City is **not required to indemnify** PetSmart Charities, consistent with Texas law.
- **Reporting Requirements:**
    - The City must submit adoption impact reports and maintain records for two years.
- **Termination:**
    - Either party may terminate with 30 days' notice; PetSmart Charities may terminate immediately for cause.

Fiscal Impact

There is **no direct cost** to the City for participation. Any grants or supplies provided must be used for animal welfare purposes. Staff time for adoption events remains the primary operational cost.

Benefits to the City

- Increased pet adoptions and reduced shelter population
- Enhanced community engagement
- Access to PetSmart facilities, volunteers, and potential grant funding
- Strengthened partnerships with national animal welfare organizations

Recommendation

Staff recommends **approval** of the PetSmart Charities Adoption Partner Agreement to continue and expand the City's animal adoption efforts.

SUPPORTING MATERIALS

1. City Of Alpine AP Agreement updated

BUDGET CONSIDERATIONS

Expenditure Required:	N/A
Savings Anticipation:	N/A
Current Budget FY 2025-2026:	N/A
Additional Funding:	N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

PETSMART Charities

Adoption Partner Agreement

This Adoption Partner Agreement ("Agreement") is entered into between PetSmart Charities Inc., an Arizona nonprofit corporation and tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code ("Code"), whose address is 19601 N. 27th Avenue, Phoenix, AZ 85027 ("Charities"), and City Of Alpine, whose address is 100 N 13th St , Alpine, TX 79830-4401 ("Adoption Partner").

Section 1 – PetSmart Charities Adoption Program

A. Adoption Program. Charities agrees to permit Adoption Partner to participate in the Charities' adoption program ("Adoption Program") located at one or more PetSmart Charities Adoption Centers or other space at PetSmart retail stores, or in the case of special events, locations specified by Charities ("Adoption Center"). The Adoption Program's sole purpose is to help facilitate and provide a location to facilitate adoptions of dogs, cats, or other pets ("Pets"). Adoption Partner acknowledges that in addition to its organization, other adoption agencies may also be permitted by Charities to hold adoptions at the same time and location as the Adoption Partner.
B. Adoption Policies. In addition to the terms and conditions contained in this Agreement, Adoption Partner acknowledges that it has received, and agrees that it and its employees and volunteers will comply with, any additional policies, procedures and/or manuals (collectively the "Policies") as provided to Adoption Partner by Charities and/or PetSmart LLC ("PetSmart"), including any future changes to those policies, procedures and/or manuals. Charities reserves the right to amend such adoption policies in its sole and absolute discretion and will take reasonable steps to notify Adoption Partner of any changes.
C. Adoption Process. Subject to this Agreement and applicable law, Adoption Partner will use its own adoption policies and procedures when offering Pets for adoption, and will make the final decision in the adoption of a Pet. Adoption Partner shall retain ownership of each Pet until the adoption process for such Pet is complete. Adoption Partner will require an adoption release form or other similar document specified by Charities to be signed by the adopting party.
D. Adoption Assistance. If mutually agreed upon by Adoption Partner, Charities, and PetSmart, Charities may, through its relationship with PetSmart, facilitate use of PetSmart employees to support the Adoption Center, which may include conducting adoptions, providing care for Pets, and maintaining the facilities. In such event, Adoption Partner hereby authorizes Charities and/or PetSmart to carry out those activities agreed upon and to provide all reasonably necessary training on Adoption Partner's practices, policies, and procedures.
E. Adoption Center. Adoption Partner shall have the use of the Adoption Center free of rent or costs. The Parties will mutually agree upon one or more Adoption Center locations and the date Adoption Partner will begin use of each Adoption Center. Additional locations may be added from time to time as deemed necessary by both Parties. Additional locations and/or change of locations can be accomplished upon written request by Adoption Partner and written approval of such request by Charities in its sole and absolute discretion.
F. Damage to Adoption Center. Adoption Partner will be responsible for any damage to the Adoption

Center or related equipment caused by Adoption Partner, its staff, volunteers, Pets, or any other person or animal acting on or under Adoption Partner's direction or control. Adoption Partner will, at its sole expense, maintain the Adoption Center in a clean, sanitary and orderly fashion and take preventative action to minimize the spread of communicable diseases among Pets. Adoption Partner is responsible for ensuring that the area is clean, fully sanitized and disinfected prior to departure.

G. Adoption Rewards. Charities may elect to provide certain monetary grants in conjunction with the Adoption Program ("Rewards"). Charities, in its sole and absolute discretion may determine the election, amount, modification, or termination of Rewards. Adoption Partner agrees to use such Rewards in the furtherance of its charitable purpose, specifically its Pet adoption program, or if permitted by Charities, other charitable purposes advancing animal welfare. Adoption Partner may not use Rewards for lobbying or political activities, or any purpose not permitted by the Code.

H. Adoption Center Supplies. Charites may elect to provide products or pet food (collectively "Product") for use by Adoption Partner solely for the operation of the Adoption Center. Charities, in its sole and absolute discretion may determine the election, modification, or termination of Product. Adoption Partner understands and agrees that Product is provided in "as-is" condition and that Charities and PetSmart make NO WARRANTY, COVENANT OR REPRESENTATION, EXPRESSED OR IMPLIED, REGARDING THE PRODUCT, INCLUDING WITHOUT LIMITATION, THEIR DESIGN OR MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE (EXCEPT CHARITIES WARRANTS IT HAS GOOD TITLE TO THE PRODUCT AND CAN TRANSFER GOOD TITLE TO ADOPTION PARTNER). CHARITIES SHALL NOT BE LIABLE FOR ANY DIRECT OR CONSEQUENTIAL DAMAGES OR LOSSES SUFFERED OR INCURRED BY ADOPTION PARTNER OR A THIRD PARTY AS A RESULT OF THE USE, OR CONSUMPTION OF THE PRODUCT. Adoption Partner waives any and all claims against and releases Charities or PetSmart from all liability associated with the use or consumption of the Product. Adoption Partner further understands and agrees that the U.S. Food and Drug Administration ("FDA") regulations specify that protein derived from mammalian tissues is not to be used in ruminant feed and that the feeding of any pet food included with any Product to cattle or other ruminant animals is expressly prohibited by federal regulations.

I. Reporting. Adoption Partner is required to submit the impact report(s) related to the Adoption Program specified by Charities along with any other information reasonably requested by Charities.

J. Pet Eligibility. Except as specified in the Policies, all Pets must be spayed or neutered, and evaluated and deemed to be healthy, safe for interaction, adoptable, and in compliance with any applicable laws and regulations prior to placement in the Adoption Program. Pets showing or previously having shown any signs of aggression are strictly prohibited from the Adoption Program. Adoption Partner will isolate Pets at the first sign of illness or aggression and remove such Pets immediately from the Adoption Center and PetSmart premises.

K. Request for Removal of Pet. Charities or its designee may require Adoption Partner to immediately remove any Pet from the Adoption Center or PetSmart premises as may be reasonably necessary to comply with Charities' Adoption Policies, operate the Adoption Program, ensure the safety or well-being of any Pet or person, or comply with any applicable law or regulation, in Charites' sole discretion.

L. Employees and/or Volunteers. Adoption Partner agrees that Adoption Partner's employees who are working or facilitating adoptions in the Adoption Program must be at least 18 years old. Adoption Partner's volunteers must be at least 14 years old and properly supervised by the Adoption Partner. Volunteers under the age of 18 must always be accompanied and supervised by an adult. Adoption Partner and its employees and volunteers must always maintain a clean, neat and professional appearance, and conduct themselves in a professional and courteous manner. Adoption Partner shall only permit its employees and volunteers to participate in the Adoption Program.

M. Agreement. Adoption Partner agrees to require all employees and volunteers working on behalf of Adoption Partner in conjunction with the Adoption Program to sign an agreement with Adoption Partner acknowledging that they are aware of and agree to comply with all policies, procedures and/manuals, including this Adoption Partner Agreement, and agreeing to waive all claims and liability against Charities and PetSmart resulting from participation in the Adoption Program.

N. Potential Removal. In the event Charities or PetSmart has any objection to any Adoption Partner employee or volunteer, Charities or PetSmart shall have the right to require Adoption Partner to commence appropriate procedures to remedy the basis of any such objection. Upon reasonable request, PetSmart or Charities, in its sole discretion, may require the removal of the employee or volunteer from the Adoption Center or any other designated areas.

O. Prohibited Conduct. Adoption Partner, its employees, volunteers or agents, may not, directly or indirectly during or after the term of this Agreement:

1. Sell, gift or generally compete with any of the products and/or services sold by PetSmart (such as grooming, pet training and veterinary services) while in the Adoption Center or on PetSmart premises.
2. Conduct fundraising activities while in the Adoption Center or on PetSmart premises, including directly soliciting donations; except Adoption Partner is welcome to collect donations through use of a donation collection canister located where adoptions are being performed.
3. Interfere in any way with the conduct of the business of PetSmart, Charities or any customer, tenant or occupant of the PetSmart store or shopping center at any time.
4. Allow any person or other organization to use its Adoption Group Number as assigned by Charities, its tax identification number, or participate in the Adoption Program using its name or identity.
5. Make, directly or indirectly, any negative statements, whether written or oral (including in any digital electronic format) or disparage any of the following: Charities, PetSmart, Banfield Pet Hospital, or any customer, tenant or occupant of the PetSmart store or shopping center; PetSmart or Charities product, service, employee, representative, volunteer or agent; or the activities or reputations of any other organization participating in the Adoption Program.

Section 2 – General Provisions

A. Adoption Partner represents to Charities, as of the date of this Agreement and at all times during the term, that:

1. Adoption Partner is either: (i) an organization exempt from federal income tax under Section 501(c)(3) of the Code, (ii) a governmental entity under Section 170(c)(1) of the Code that will use any Rewards exclusively for public purposes, or (iii) an "Indian tribal government," under Section 7701(a)(40) of the Code, that is treated as a State that will use any Rewards exclusively for public purposes.
2. Adoption Partner holds and will maintain any and all licenses, permits and registrations necessary or appropriate to operate and fulfill Adoption Partner's mission.
3. Adoption Partner is in compliance (and will comply) with all applicable federal, state, local and tribal laws, regulations and other requirements.
4. Adoption Partner is not on any federal terrorism "watch list" and any Rewards will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.
5. Adoption Partner agrees that all representations or statements made by Adoption Partner in any application or any related communications from or on behalf of Adoption Partner are true and accurate in all material respects. Adoption Partner will notify Charities promptly in writing of any changes in such representations or statements.

B. Adoption Partner agrees to maintain adequate books and records and other financial documents showing compliance with this Agreement. During the term of the Agreement and for two years afterwards, Charities may audit or review Adoption Partner's books and records to confirm Adoption Partner's compliance with the terms of the Agreement. Any such request will be made with at least ten (10) business days' prior notice and during normal business hours. Following any such request, Adoption Partner will provide Charities with the requested records and will fully cooperate with Charities. During any such audit or review, Charities may, in its sole discretion, suspend participation in the Adoption Program and withhold any unpaid Rewards pending the outcome of the audit or review. Adoption Partner expressly grants permission to Charities or its designees to discuss with, or request documentation from, third parties about Adoption Partner related to performance under this Agreement. Adoption Partner agrees to cooperate with Charities in supplying additional information required for Charities to comply with governmental requests related to this Agreement. In addition, Adoption Partner agrees to retain and make available all records for Pet licensing and registration, adoptions and adopter information, adoption policies and procedures, as well as any other records required by law related to any Pet or operation of the Adoption Center.

C. Nothing in this Agreement is intended or will be construed to create any type of partnership, joint venture, employment, franchise or other similar relationship between the parties. Charities and Adoption Partner are each independent entities and each will be solely responsible for the acts and omissions of its respective officers, agents, employees, volunteers, and representatives and during and after the term of the Agreement.

D. Adoption Partner shall defend, indemnify and hold harmless Charities including its respective affiliates, directors, officers, managers, employees, representatives, agents, assigns and successors, from and against all costs, claims, losses, liabilities, property damage, bodily injury or death, or intellectual property infringement (including reasonable attorneys' fees and expenses), incident to or arising out of Adoption Partner's: breach of this Agreement; willful misconduct or negligent act(s) or omission(s); receipt or use of the Rewards; participation in the Adoption Program, including injury or damage caused by or involving Adoption Partner's Pets; possession, storage, use, consumption and disposal of any Product; employment and/or worker compensation claims; or violation of applicable law. Notwithstanding the foregoing, this provision shall not be applicable if Adoption Partner is a governmental entity and as such, is prohibited by law from indemnifying Charities.

E. Adoption Partner agrees that it will not discriminate by reason of race, color, creed, religion, national original, age, sexual orientation, disability, veteran status, gender, marital status or any other legally protected status.

F. Adoption Partner agrees that it will acknowledge Charities' support in any promotional materials, including websites and social media platforms. Adoption Partner must obtain prior written approval by Charities and will provide Charities at least ten (10) business days to review, for quality control purposes, the proposed use. If Charities permits Adoption Partner use of its logo, such use is a limited, non-exclusive, revocable right to use. Adoption Partner may not use Charities' logo for any purpose other than the use permitted by Charities, and Charities may immediately terminate use if it is determined by Charities to be unacceptable. Adoption Partner will not use either Charities' name or logo in a negative light or critical manner. Any right given to Adoption Partner for the use of Charities name or logo may not be transferred, assigned or sublicensed.

G. Charities has the limited, non-exclusive, revocable right to publish, print, transmit, display or otherwise use Adoption Partner's name and logo. Such use may be in electronic or digital format (including e-mail, social media platforms or websites) or in printed form. Charities will not use Adoption Partner's name or logo in a negative light or critical manner. Charities' use of Adoption Partner's name or logo will be used only to support or further Charities' mission.

H. If either party brings an action to enforce its rights under this Agreement, the prevailing party may recover its expenses (including reasonable attorneys' fees) incurred in connection with the action and any appeal from the losing party.

I. This Agreement shall remain in full force and effect until terminated by either Party as set forth herein. Either party may terminate this Agreement at any time, with or without cause, upon at least thirty (30) days written notice of such termination to the other party. Charities may immediately terminate this Agreement upon written notice to Adoption Partner if Charities determines, in its sole discretion, that Adoption Partner: has breached any term of this Agreement; is the subject of any legal, regulatory or media investigation or is engaged in any action or course that appears to be unprofessional, uncharitable, disreputable, or otherwise inappropriate; ceases to operate or materially and adversely changes its method of operation, is insolvent, or files for or is the subject of any type of receivership, bankruptcy or similar proceeding; or has not complied with the requirements of any other agreement with Charities. If Charities terminates this Agreement for cause, it may, in its sole and absolute discretion: withhold any pending or future Rewards; or revoke any Rewards not used in accordance with this Agreement and require that all previously provided Rewards be returned.

J. This Agreement constitutes the entire agreement and understanding between the parties and supersedes all other prior and contemporaneous communications, discussions, understandings, negotiations, arrangements and agreements, whether written or oral, relating to the subject matter of this Agreement. This Agreement shall not be construed for or against any party based on which party drafted this Agreement, and each party had the opportunity to review this Agreement with their respective legal counsel to the party's satisfaction. This Agreement will not be effective until all information requested by Charities is provided by Adoption Partner and is fully executed. Charities and Adoption Partner each represent that the individuals signing are duly authorized to execute this Agreement. This Agreement may be executed in one or more counterparts, each of which shall be deemed an enforceable original, but all of which together shall constitute one and the same instrument. Facsimile and other electronic signatures shall be as effective and binding as original signatures.

TO EVIDENCE THEIR AGREEMENT, the parties have executed and delivered this Adoption Partner Agreement, all effective as of the last date written below.

"CHARITIES"
PetSmart Charities, Inc.
Patrick Bell
Director of Pet Placement Initiatives
Please sign:

Signed On:

"ADOPTION PARTNER"
City Of Alpine
Henry Arredondo
-

Please sign:

Signed On:

CITY COUNCIL AGENDA ITEM REPORT
August 4, 2026
Agenda Item No. 12B
Department: Office of the City Manager
Sponsor: Henry Arredondo, City Manager
Memo Prepared By: Alexandra Tackett, Deputy City Secretary
Staff Recommendation: Approve

AGENDA ITEM

Approve vehicle contract with CAPPS funded through the High Intensity Drug Trafficking Areas (HIDTA) Grant. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

The Police Department requests Council approval of a municipal lease and option agreement with Capps Rent A Car, Inc. for the lease of one 2025 Chevrolet 2500 HD patrol vehicle for the current fiscal year October 1, 2025 – September 30, 2026).
The agreement provides a cost effective method to maintain reliable fleet vehicles without longterm debt obligations.

The City of Alpine is authorized under Texas law to enter into municipal lease agreements for operational needs. The Police Department requires dependable vehicles for patrol, emergency response, and daily operations. Leasing through Capps Rent A Car has been a recurring practice that allows the department to update fleet vehicles annually while avoiding large upfront capital expenditures.

Agreement Terms:
"Lessee desires to lease from Lessor the vehicle(s)... for the fiscal year 10/1/2025 –9/30/2026."

The attached price list specifies:

- Monthly Rate: $1,150.00 per Month
- Full Year Cost: $13,800.00.

Key Terms of Agreement:

- Vehicle: 2025 Chevrolet 2500 HD.
- Annual Cost: $13,800 (paid monthly at $1,150).
- Lease Term: Minimum 12 months.
- Maintenance:
  o City responsible for routine maintenance, minor repairs under $50, tire replacement, and windshield damage.
  o Repairs over $50 require prior approval from the lessor.

- Liability:

  o City assumes liability for thirdparty damages and must restore the vehicle after any accident.

- NonAppropriation Clause:
  o If funds are not appropriated, the City may return the vehicle without penalty.

- Indemnification:
  o City indemnifies the lessor except in cases of the lessor's intentional or negligent acts.

Fiscal Impact
The lease cost of $13,800 will be budgeted within the Police Department's FY 2025–2026 operating budget. This agreement does not create longterm debt and is treated as a current expense.

Recommendation
The Police Department recommends approval of the Municipal Lease and Option Agreement with Capps Rent A Car, Inc. for the FY 2025–2026 patrol vehicle lease.

SUPPORTING MATERIALS

1. CAPPS 2025 - 2026 agreement signed by City Manager 07-20-26_Redacted

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

MUNCIPAL LEASE AND OPTION AGREEMENT

LESSOR: Capps Rent A Car, Inc.
8555 John Carpenter Freeway
Dallas, Texas 75247

LESSEE: City of Alpine
100 North 13th St.
Alpine, Texas 79830

1. This lease agreement is entered into between Capps Rent A Car, Inc. (Lessor) and City of Alpine. The City of Alpine (Lessee) is authorized under the constitution and laws of the State of Texas to enter into this agreement for the purposes described and both parties agree as follows: Lessee desires to lease from Lessor, the vehicle(s) in accordance with this agreement and to hold the vehicle(s) for the term of the lease. This agreement covers all vehicles delivered by Lessor and accepted by Lessee for the fiscal year 10/1/2025 – 9/30/2026.

2. Except as may be cancelled in paragraph 5, hereof, this agreement shall be in effect throughout the entire term. The lease term shall be a period of at least 12 months, unless otherwise mutually agreed upon by both parties.

   Lessor agrees to provide lessee during the term with quiet use and enjoyment of the equipment. Lessee will not use, operate or maintain the vehicle(s) improperly, carelessly, in violation of any applicable law or in any manner contrary to that contemplated by this agreement.

3. Lessee specifically understands and agrees that there are no understandings, agreements, representations, or warranties pertaining to fitness for a particular purpose for vehicles leased under this agreement.

4. In no event shall the lessor be liable for any loss or damage, including actual or consequential damage in connection with, or arising out of this agreement related to lessee's use of any vehicles, products, or services provided for in this agreement.

   Lessee is responsible for all routine maintenance, such as, oil and filter changes (at intervals not to exceed 7,500 miles or when the oil change light comes on), tire repair or replacement and any minor repairs. In the event of a tire replacement, lessee agrees to replace the tire(s) with an identical like brand as was originally provided. Lessee agrees to pay an additional premium in the event that the oil changes are not performed. Minor repairs are defined as those repairs costing $50.00 or less and are not covered by the vehicle manufacturer warranty.

Any repairs or maintenance in excess of $50.00 and not covered by manufacturers' warranty and deemed to be the responsibility of the lessor, shall not be performed without prior approval of lessor. Normal wear and tear is acceptable. Abnormal wear and tear or sub-standard body repairs are not acceptable and will be charged back to lessee. Lessee is responsible for the replacement of damaged windshields. Labor to repair holes that have been drilled will be charged back in the event that it cosmetically, and or functionally affects the vehicle(s).

5. The obligation of the lessee to make rental payment hereunder is a current expense of lessee and not a debt of lessee in contravention of any applicable limitations or requirements nor shall anything contained herein constitute a pledge of the general tax revenues, funds or monies of lessee.

   The obligations of lessee to make rental payments, and to perform and observe the covenants and agreements contained herein shall be absolute and unconditional in all events, except as expressly provided under this agreement. Notwithstanding any dispute between lessee and lessor, any vendor or any other person, lessee shall not assert any right of set-off or counterclaim against its obligation to make payments under this agreement.

6. If sufficient funds are not appropriated for rental payment due in any fiscal year and the lessee shall have at such time no funds duly authorized for the rental payments, an event of non-appropriation shall be deemed to have occurred. Upon the occurrence of a non-appropriation, the lessee agrees that the lessor may reclaim possession of the vehicle(s). Lessee agrees peaceably to deliver the vehicle(s) to lessor at reasonable location agreed to by both parties. All payments are due and payable in Dallas County Texas.

   Lessee shall promptly discharge any mechanic's or material men's liens placed on vehicle(s) by any agent, contractor or supplier of lessee.

7. At its own expense, lessee shall be wholly responsible for liability damages to third parties as a result of its use of the vehicles, furthermore, in the event of an accident or loss, lessee shall be financially responsible to fully restore the vehicle(s) to before damage status.

8. This agreement and the interest of the lessee in the vehicle(s) may not be sold, assigned or encumbered by lessee without the prior written consent of the lessor.

9. To the extent permitted by the laws and constitution of the State of Texas. Lessee shall protect, hold harmless and indemnify lessor from and against any and all liability, obligations, losses, claims and damages whatever, regardless of cause thereof except those resulting from lessor's intentional or neglect, acts or omissions and expenses in connection therewith, including, without limitation, counsel and expenses, penalties and interest arising out of or as the result of entering into this agreement, the ownership of any item of the vehicle(s), the ordering, acquisition, use, operation, purchase, delivery, rejection, storage or return of any item of the

vehicle(s) or any accident in connection with the operation, use, condition, possession, storage or return of any item of the vehicle(s) resulting in damage to property or injury or death to any person. The indemnification arising under this paragraph shall survive the termination of this agreement.

10. If by reason of "Force Majeure" lessee is unable in whole or in part to carry out its agreement on its part herein contained, other than the obligations on the part of lessee, lessee shall not be deemed in default during the continuance of such inability. The term "Force Majeure" as used herein shall mean, without limitation, the following; acts of God, strikes, lockouts or other industrial disturbances, act of public enemies, orders or restraints of any kind of the government of the United States of America or the State of Texas or any of their departments, agencies or officials, or any civil or military authority, insurrections, riots, landslides, earthquakes, fires, storms, draughts, floods or explosions.

11. In the event any provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. Venue for any actions arising hereunder shall be Dallas County Texas.

12. All attachments/exhibits, once accepted and approved by both parties, become part of this agreement.

LESSEE: City of Alpine

By: [signature]

Title: City Manager

Date: 7/20/24

LESSOR: Capps Rent A Car, Inc.

By: R. [signature]

Title: Senior Account Exec.

Date: 7-19-26

Attachment A

Vehicle Price List

Monthly Rate	$1,150.00 per Month
Full Year Cost	$13,800.00

Vehicle Description

Unit #	Year	Make	Model	VIN	Plate
	2025	Chevrolet	2500 HD		

Vehicles are FOB Dallas, Houston, Austin or San Antonio, Texas

Prices are for fiscal year 10/01/2025 through 9/30/2026