

City Of Alpine
REGULAR CITY COUNCIL MEETING
Tuesday, June 16, 2026 – 5:30 PM
Minutes

1. **CALL TO ORDER.** -

Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

A. Pledge of Allegiance to the United States Flag.

B. Pledge of Allegiance to the Texas Flag.

C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:

Councilor Lucy Escovedo
Councilor Rick Stephens
Mayor Catherine Eaves
Councilor Eva Martinez
Councilor Richard Portillo
Councilor Robert Rückes

City Staff and Stakeholders Present:

Henry Arredondo, City Manager
Alexandra Tackett, Deputy City Secretary
Clarinda Espinoza, Interim City Secretary
Cynthia Trevino, City Attorney
Kirk Caughman, Chief of Police
Abel Hinojos, Airport Supervisor
Jessica Isley, Building Official
Eddie Molinar, Director of Public Works
Randy Guzman, Director of Gas Utilities
Carmen Rodriguez, C.S. Billing Supervisor
Chriss Rugia, Director of Tourism
Jennifer Stewart, Animal Control Officer
Mike Maciaz, Director of Utilities

Not Present: None

Others Present: Approx. 5 other attendee

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and Deputy City Secretary, Alexandra Tackett, reported that the meeting agenda was posted by 2:00 P.M. on June 10, 2026.

2. **PUBLIC COMMENTS.** - *Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

Public Comments: None.

3. **PUBLIC HEARINGS.** - *At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

Open (5:32 P.M.)

- A. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2026-06-02, an ordinance amending Chapter 23 – City Council of the Alpine Code of Ordinances by adding Article V – Petitions; Establishing procedures for the submission, receipt, and consideration of petitions; Distinguishing between petitions authorized by state law or the City Charter and general petitions; Amending Article I – In General, Section 23-5 Types of Council Action to amend ordinance procedures related to zoning ordinances; Providing for compliance with applicable state law; And providing for the following: Findings of Fact, Inclusion in the Code of Ordinances, Cumulative, Severability, Proper Notice and Meeting, and an Effective Date.

Public Comments: None.

- B. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2026-06-03, an ordinance amending Chapter 22 – Businesses of the Alpine Code of Ordinances; Amending regulations related to the sale of alcoholic beverages for on-premises consumption within the C-1 Neighborhood Commercial District; Providing that certain properties located on U.S. Highway 90 or State Highway 118 may be eligible for on-premises consumption without a special use permit; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses.

Public Comments: None.

- C. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2026-06-04, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance, Section 4 – Nonconforming lots, nonconforming uses of land, nonconforming structures, nonconforming uses of structures and premises, and nonconforming characteristics of use, of the City of Alpine Code of Ordinances; Providing regulations related to pre-1968 nonconforming structures and uses, including continuation of nonconforming rights, repair, maintenance, and limitations on expansion; Providing for Findings of Fact, Inclusion in the Code of Ordinances, Repealer, Savings, Severability, Proper Notice, Penalty, and Effective Date clauses.

Public Comments: None.

- D. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2026-06-05, an ordinance amending Chapter 2 – Administration, Article IV – Finance of the

Alpine Code of Ordinances by adding Division 4 – Enterprise Fund Financial Management; Establishing financial management policies for City enterprise funds, including rate sufficiency requirements, reserve requirements, limitations on transfers of enterprise fund revenues, annual reporting requirements, and long-term financial sustainability standards; Providing for Findings of Fact, Enactment, Repealer, Severability, Proper Notice and Meeting, Inclusion in the Code of Ordinances, and Effective Date clauses.

Public Comments: None.

- E. Public Hearing to obtain citizen views and comments regarding the first and final reading of Ordinance 2026-06-06, An Ordinance Amending The City Of Alpine Fy 2025-2026 Budget To Appropriate Proceeds From The City Of Alpine, Texas; Taxable Limited Tax Notes; Providing For The Following Clauses: Findings Of Fact, Cumulative, Proper Notice And Meeting, And Effective Date.

Public Comments: None.

- F. Public Hearing to obtain citizen views and comments regarding Resolution 2026-06-13, a resolution adopting the City of Alpine Master Fee Schedule; Establishing Appendices A through H; Including Appendix B: Building Services Fees relating to Building Permit and Departmental Fees; Authorizing the periodic update of fees by resolution; Repealing conflicting resolutions; Directing implementation; And providing for an Effective Date.

Public Comments: None.

Close (5:36 P.M.)

4. **PUBLIC PRESENTATIONS.** -

- A. Presentations & Recognitions
- B. Proclamations
- C. Community Interest Items
 - i) Mayor Announcements
 - ii) City Manager Announcements
 - iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA.** - ***NOTICE:*** *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

RESOLUTION 2026-06-20: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to move item 11F from the Action Items for the next City Council meeting & schedule for a workshop for July 7th, the City Council unanimously adopted the motion.

- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

Councilor Rick Stephens requested items 7E and 7F for separate discussion.

- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No action items were added to the consent agenda.

- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

No time sensitive items were added to the agenda.

6. **TIME SENSITIVE ITEMS.** -

7. **CONSENT AGENDA.** -

- A. Approval of the June 2, 2026 Regular Meeting Minutes. (A. Tackett, Deputy City Secretary)
- B. Approval of the May 2026 invoice for Bojorquez Law Firm Services. (A. Tackett, Deputy City Secretary)
- C. Approve Order 2026-06-01, ordering a General Election for the Offices of City Council Member Ward 5 and for the Office of Mayor. (A. Tackett, Deputy City Secretary)
- D. Approve Order 2026-06-02, ordering a special charter amendment election. (A. Tackett, Deputy City Secretary)

RESOLUTION 2026-06-21: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve items A, B, C & D as presented, the City Council unanimously adopted the motion.

- E. Approve award of contract for RFP 2026-04-02 Airport Fuel to AVFuel Corporation for airport fuel services for the Alpine-Casparis Municipal Airport; and authorize the City Manager to execute all necessary agreements and related documents. (H. Arredondo, City Manager)

- F. Approval of a Landscape Maintenance Agreement between the City of Alpine and the Texas Department of Transportation (TxDOT) for the maintenance of landscape, irrigation, and illumination improvements associated with the TxDOT Landscape & Scenic Enhancement Project along portions of US 67/90, SH 223, and SH 118 within the City of Alpine; and authorize the City Manager to execute all necessary documents. (H. Arredondo, City Manager)

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.** -

E. Approve award of contract for RFP 2026-04-02 Airport Fuel to AVFuel Corporation for airport fuel services for the Alpine-Casparis Municipal Airport; and authorize the City Manager to execute all necessary agreements and related documents. (H. Arredondo, City Manager)

RESOLUTION 2026-06-22: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve item 7E as presented, the City Council unanimously adopted the motion.

F. Approval of a Landscape Maintenance Agreement between the City of Alpine and the Texas Department of Transportation (TxDOT) for the maintenance of landscape, irrigation, and illumination improvements associated with the TxDOT Landscape & Scenic Enhancement Project along portions of US 67/90, SH 223, and SH 118 within the City of Alpine; and authorize the City Manager to execute all necessary documents. (H. Arredondo, City Manager)

RESOLUTION 2026-06-23: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve item 7F as presented, the City Council unanimously adopted the motion.

9. **REPORTS & PRESENTATIONS.** - *Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

10. **INFORMATION OR DISCUSSION ITEMS.** -

- A. Family Crisis Center of the Big Bend Update. (H. Arredondo, City Manager)
- B. Alpine Country Club Update. (H. Arredondo, City Manager)
- C. Discussion regarding Hotel Occupancy Tax (HOT) grant funding recommendations, projected available funding, and City Council direction on the overall grant budget for Fiscal Year 2026–2027. (H. Arredondo, City Manager)
- D. Discussion regarding the City of Alpine opting into the Ground Water District, with thoughts from the Meadows Research Institute at Sul Ross (C. Eaves, Mayor)
- E. Discussion regarding the development of a strategic water infrastructure plan, with a focus on evaluating existing wells and determining which may need refurbishment or replacement over the next year. (C. Eaves, Mayor)

- F. Discussion regarding the Manuel Payne Field Interlocal Agreement between the Alpine Independent School District and City of Alpine (H. Arredondo)
- G. Discussion regarding renewal of the Alpine Country Club Lease. (H. Arredondo, City Manager)

Mayor Eaves called a short recess. (7:12 P.M.)

The meeting resumed. (7:22 P.M.)

11. **ACTION ITEMS.** - *Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Approve the second and final reading of Ordinance 2026-06-02, an ordinance amending Chapter 23 – City Council of the Alpine Code of Ordinances by adding Article V – Petitions; Establishing procedures for the submission, receipt, and consideration of petitions; Distinguishing between petitions authorized by state law or the City Charter and general petitions; Amending Article I – In General, Section 23-5 Types of Council Action to amend ordinance procedures related to zoning ordinances; Providing for compliance with applicable state law; And providing for the following: Findings of Fact, Inclusion in the Code of Ordinances, Cumulative, Severability, Proper Notice and Meeting, and an Effective Date. (H. Arredondo, City Manager)

RESOLUTION 2026-06-24: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve the second and final reading of Ordinance 2026-06-02 as presented, the City Council unanimously adopted the motion.

- B. Approve the second and final reading of Ordinance 2026-06-03, an ordinance amending Chapter 22 – Businesses of the Alpine Code of Ordinances; Amending regulations related to the sale of alcoholic beverages for on-premises consumption within the C-1 Neighborhood Commercial District; Providing that certain properties located on U.S. Highway 90 or State Highway 118 may be eligible for on-premises consumption without a special use permit; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (R. Rückes, City Council)

RESOLUTION 2026-06-25: On a motion by Councilor Robert Rückes and seconded by Councilor Rick Stephens to approve the second and final reading of Ordinance 2026-06-03 as presented, the City Council unanimously adopted the motion.

- C. Approve the second and final reading of Ordinance 2026-06-04, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance, Section 4 – Nonconforming lots, nonconforming uses of land, nonconforming structures, nonconforming uses of structures and premises, and nonconforming characteristics of use, of the City of Alpine Code of Ordinances; Providing regulations related to pre-1968 nonconforming structures and uses, including continuation of nonconforming rights, repair, maintenance, and limitations on expansion; Providing for Findings of Fact, Inclusion in the Code of Ordinances, Repealer, Savings, Severability, Proper Notice, Penalty, and Effective Date clauses. (H. Arredondo, City Manager)

RESOLUTION 2026-06-26: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve the second and final reading of Ordinance 2026-06-04 as presented, the City Council unanimously adopted the motion.

- D. Approve the first reading Ordinance 2026-06-05, an ordinance amending Chapter 2 – Administration, Article IV – Finance of the Alpine Code of Ordinances by adding Division 4 – Enterprise Fund Financial Management; Establishing Financial Management Policies for City Enterprise Funds, Including Rate Sufficiency Requirements, Reserve Requirements, Limitations on Transfers of Enterprise Fund Revenues, Annual Reporting Requirements, and Long-term Financial Sustainability Standards; Providing for the following: Findings of Fact, Enactment, Repealer, Severability, Proper Notice and Meeting, Inclusion in the Code of Ordinances, and Effective Date. (R. Rückes, City Council)

RESOLUTION 2026-06-27: On a motion by Councilor Robert Rückes and seconded by Councilor Rick Stephens to approve the first reading of Ordinance 2026-06-05, the City Council unanimously adopted the motion.

- E. Approve the first reading of Ordinance 2026-06-06, an Ordinance amending The City Of Alpine FY 2025-2026 Budget To Appropriate Proceeds From The City Of Alpine, Texas; Taxable Limited Tax Notes; Providing For The Following Clauses: Findings Of Fact, Cumulative, Proper Notice And Meeting, And Effective Date. (H. Arredondo, City Manager)

RESOLUTION 2026-06-28: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve the first reading of ordinance 2026-06-06, with Councilor Richard Portillo, Councilor Eva Martinez, Councilor Robert Rückes, and Councilor Lucy Escovedo voting in favor of approving Ordinance 2026-06, and Councilor Rick Stephens voting against.

- F. Approve Resolution 2026-06-13, a resolution adopting the City of Alpine Master Fee Schedule; Establishing Appendices A through H; Authorizing the periodic update of fees by resolution; Repealing conflicting resolutions; Directing implementation; And providing for an Effective Date. (H. Arredondo, City Manager)

Item 11-F was removed from the agenda on Resolution 2026-06-15.

- G. Approve Resolution 2026-06-14, a resolution approving Blanket Grant Writing Services. (H. Arredondo, City Manager)

RESOLUTION 2026-06-29: On a motion by Councilor Richard Portillo and seconded by Councilor Robert Rückes to approve resolution 2026-06-14 as presented, the City Council unanimously adopted the motion.

- H. Approve the acceptance of the Fiscal Year 2023-2024 Audit from Gibson, Ruddock, and Patterson LLC. (Henry Arredondo, City Manager)

RESOLUTION 2026-06-30: On a motion by Councilor Robert Rückes and seconded by Councilor Rick Stephens to approve the acceptance of the Fiscal year 2023-2024 audit, the City Council unanimously adopted the motion.

12. **EXECUTIVE REPORTS.** - *Executive reports are limited to 6 minutes each. A bell will ring when the six-minute timeframe has been reached. If further time is needed the presentation may be extended an additional four minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the city council. Executive reports do not require individual items to be listed for presentation, but no discussion may take place during this section unless the items are listed on the agenda.*

A. City Mayor Report

- B. City Manager Report:** Employee Compensation, Personnel, and Organizational Development; Budget and Financial Administration; Capital Improvement Program and Infrastructure Projects; Streets and Transportation; Utilities Operations (Water, Wastewater, and Utility Systems); Smart Meter Implementation; Utility Billing Software Transition; Information Technology and Cybersecurity; Grants and Funding Opportunities; Requests for Proposals and Procurement Activities; Public Safety and Emergency Services Coordination; Economic Development and Tourism; Elections, Charter Amendments, and Governance Matters; Intergovernmental Relations and Regional Partnerships; Boards, Commissions, and Committees; Pending and Ongoing Projects.

13. **CITY COUNCIL MEMBER COMMENTS.** -

14. **EXECUTIVE SESSION.** - ***NOTICE:*** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

15. **ACTION AFTER EXECUTIVE SESSION.** -

16. **ADJOURN.** -

There being no further business, the meeting was adjourned by Mayor Eaves. (8:25 P.M.)

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Alexandra Tackett
Deputy City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Office of the City Secretary at (432) 837-3301, option 1, three working days prior to the meeting for appropriate arrangements.

CERTIFICATION

I, Alexandra L. Tackett, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on June 10, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 10 day of June, 2026.



Alexandra L. Tackett
Deputy City Secretary

