



**CITY OF ALPINE**  
**REGULAR CITY COUNCIL MEETING**  
**August 6, 2024 – 4:00 PM**

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*City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830*

**1. WORKSHOP MEETING - 4:00 P.M.**

- A. Workshop discussion and presentaiton to discuss retirement for city employees.

**2. CALL TO ORDER - REGULAR MEETING - 5:30 P.M.**

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

**3. PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section, or at one singular agenda item. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

**4. PUBLIC HEARINGS.**

*At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

- A. Public Hearing to obtain citizen views and comments regarding the 2025-2029 Capital Improvement Plan.
- B. Public Hearing to obtain citizen views and comments regarding Resolution 2024-08-04, a resolution amending Appendix B: Building Service Fees; Setting the rates and fees for City Building Services for the Fiscal Year 2024-2025.

**5. PUBLIC PRESENTATIONS.**

- A. Presentations & Recognitions
- B. Proclamations
- i) Proclamation of National Aviation Day on August 19, 2024.

- C. Community Interest Items
  - i) Mayor Announcements
  - ii) City Manager Announcements
  - iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA.**

***NOTICE:** The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. *Items removed from the consent agenda* will be considered in the Items withdrawn from the consent agenda section directly after approval of the items not requiring separate discussion.
- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may request that time-sensitive items be considered during that section.

7. **CONSENT AGENDA.**

- A. Approval of July 16, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of the appointment of Jesusita "Susie" Gonzales to the Place 2 (Hotelier) position on the Hotel Occupancy Tax Committee. (E. Olivas, City Council)
- C. Approve the excused absence of Councilor Nance from the July 16, 2024, Regular City Council Meeting. (G. Calderon, City Secretary)
- D. Approve the excused absence of Councilor Stephens from the July 16, 2024, Regular City Council Meeting. (G. Calderon, City Secretary)
- E. Approve Resolution 2024-08-01, a resolution approving the renewal of the City's telecommunication and broadband contract with Big Bend Telephone. (M. Antrim, City Manager)
- F. Approve Resolution 2024-08-02, a resolution approving the Fiscal Year 2024-2025 Health Reimbursement Arrangement managed through Total Administrative Services Corporation (TASC). (M. Antrim, City Manager)
- G. Approve Resolution 2024-08-03, a resolution amending Appendix C: Animal Services Fees for Fiscal Year 2024-2025. (M. Antrim, City Manager)
- H. Approve Texas Municipal League (TML) Intergovernmental Risk Pool Cyber Liability and



Data Breach Response Interlocal Agreement. (M. Antrim, City Manager)

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

9. **REPORTS & PRESENTATIONS.**

*Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

10. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discuss the Property Tax Rate & Appraised Values/Tax Roll. (M. Antrim, City Manager)
- B. Discuss next steps for Comprehensive Plan. (R. Stephens, City Council)
- C. Discuss changes to water billing ordinances. (R. Stone, City Council)
- D. Discuss using a third party company to help manage short-term rentals in Alpine. (D. Nance, City Council)
- E. Council Agenda Setting Process - Discuss the current process for Council members to be aware of items being included in future City Council meeting agendas (R. Stephens, City Council)
- F. Home Businesses - Ensure alignment among City Council regarding two home businesses that will be pursuing home business operations in Alpine. There are a number of home businesses in Alpine. Ordinance 2016-10-03 changed Appendix C Zoning, sections 20 and 21 to allow the use of the conditional use permit for homeowners to receive approval to operate home businesses. Exhibit "A", Schedule of Districts Section II, "R-1" delineates that home occupations are subject to approval of home occupation provisions and excludes retail sales, and retail sale or service food in any form. (R. Stephens, City Council)
- G. Discussion regarding the Fiscal Year 2024-2025 Draft Budget. (M. Antrim, City Manager)

11. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Approve Order 2024-08-01, an order for a Special Election on November 5, 2024 for the purpose of submitting to the qualified voters of the City of Alpine, Texas certain proposed amendments to the existing Home Rule Charter; designating the place at which said election is to be held; making provisions for the conduct of that election and other provisions and relating to the purpose of the order; providing for conduct of the election; and providing an effective date. (Megan Antrim, City Manager)
- B. Approve the first reading of Ordinance 2024-07-01, an ordinance authorizing the vacation, abandonment, and sale of the unimproved portion of South 5th Street lying between Lot 5, Block 1 and Lot 10, Block 2, of Ferguson's Second Addition to the City of Alpine, Brewster County, Texas to Horticultural Consulting, LLC; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of

such thereof. (M. Antrim, City Manager)

- C. Approve the first reading of Ordinance 2024-08-01, an ordinance amending Appendix C – Zoning to the Alpine Code of Ordinances; Amending Appendix C – Zoning to remove the provision that provides the ability for the City Council or the Planning & Zoning Commission to initiate a spot zoning, or non-contiguous, zoning designation, with exceptions; amending the application fee from \$250 to \$350. (M. Antrim, City Manager)
- D. Approve the first reading of Ordinance 2024-08-02, an ordinance memorializing the city ward designations for properties annexed into the city limits of Alpine; Providing findings of fact, repealer, severability, effective date, proper notice, and hearing clauses. (M. Antrim, City Manager)
- E. Approve Resolution 2024-08-04, a resolution of the City Council amending Appendix B: Building Service Fees; Setting the rates and fees for City Building Services for the Fiscal Year 2024-2025. (M. Antrim, City Manager)
- F. Approve Resolution 2024-08-05, a resolution allocating expenditure of \$39,250 from the Hotel Occupancy Tax fund for Post Oak Preservation Solutions, LLC to conduct a study that results submittal by Post Oak for in a National Register of Historic Places and establishment of a Downtown Historic District that is recognized at the Federal and State level, and submittal by Post Oak for a National Register of Historic Places for Kokernot Baseball Field that recognized at a Federal and State so that business owners can apply for and receive Federal and State grant funding without action by the City of Alpine. Further that Post Oak Preservation Solutions will work closely with Historic Alpine at no cost to the City of Alpine other than the expenditure of the HOT funds, so that building owners and the City are aligned in the outcome. (R. Stephens, City Council)
- G. Approve Resolution 2024-08-06, a resolution approving the Fiscal Year 2025-2029 Capital Improvement Plan. (M. Antrim, City Manager)
- H. Approve Resolution 2024-08-07, a resolution requesting support from state representatives and the Texas Legislature to pass a bill authorizing the City to transition from May General Elections to November General Elections. (R. Stone, City Council)

12. **EXECUTIVE REPORTS.**

*Executive reports are limited to 10 minutes each.*

**City Mayor Report**

**City Manager Report**

- i) Update on Water Infrastructure
- ii) Update on Wastewater Infrastructure
- iii) Update on Street Infrastructure
- iv) Update on Employee Compensation Plan and Actions

13. **CITY COUNCIL MEMBER COMMENTS.**

14. **EXECUTIVE SESSION.**

**NOTICE:** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

- A. Discuss the possible sale and/or acquisition of property for long-term overall city goals and planning, including city owned structures. (M. Antrim, City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

- A. Action, if any, concerning any of the items listed in executive session. (M. Antrim, City Manager)

16. **ADJOURN.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 3:00 P.M. on Friday, August 2, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL**  
**this 2nd day of August, 2024**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
City Secretary & Chief Governance Officer



## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 4A

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

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Public Hearing to obtain citizen views and comments regarding the 2025-2029 Capital Improvement Plan.

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### EXECUTIVE SUMMARY

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None.

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### SUPPORTING MATERIALS

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None

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 4B

Department: Building Services

Sponsor:

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



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### AGENDA ITEM

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Public Hearing to obtain citizen views and comments regarding Resolution 2024-08-04, a resolution amending Appendix B: Building Service Fees; Setting the rates and fees for City Building Services for the Fiscal Year 2024-2025.

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### EXECUTIVE SUMMARY

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H.B. 1922 was effective on January 1, 2024. Currently, a city's governing body must hold a public hearing and vote to reauthorize any city fee charged as a condition of constructing, renovating, or remodeling a residential or commercial structure at least once every ten years. Under the bill, if a city fails to do so by the tenth anniversary of the fee being adopted or reauthorized, the fee will be automatically abolished by law.

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### SUPPORTING MATERIALS

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None

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023-2024: N/A

Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 5Bi

Department: City Council

Sponsor: Catherine Eaves, Mayor

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



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### AGENDA ITEM

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Proclamation of National Aviation Day on August 19, 2024.

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### EXECUTIVE SUMMARY

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### SUPPORTING MATERIALS

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1. National Aviation Day Proclamation

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023- N/A  
2024:  
Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

# *Proclamation*

**By Catherine Eaves, City of Alpine Mayor**

**WHEREAS**, in honor of Orville Wright's contributions to the growth and advancement of the aviation industry, President Franklin D. Roosevelt proclaimed August 19th to be National Aviation Day; and

**WHEREAS**, National Aviation Day is celebrated across the United States as an annual national observance that honors the development of aviation; and

**WHEREAS**, the aviation industry has continued to grow and advance and is critical to our economy and our way of life; and

**WHEREAS**, individuals, families, businesses, and government agencies rely on air transportation to get from place to place, move cargo between businesses, to keep our borders secure, to control wildfires, to support agriculture, and more; and

**WHEREAS**, the City of Alpine and the Alpine Casparis Municipal Airport employees encourage and support the aviation community.

**NOW, THEREFORE** I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby announce and proclaim to all citizens and set seal hereto, that August 19, 2024, as

## **NATIONAL AVIATION DAY**

And encourage all citizens of the City of Alpine to learn more about aviation in our city and to recognize the contributions of the hardworking professionals who support all sectors of this vital industry.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 6<sup>th</sup> day of August in the Year 2024.

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Catherine Eaves, Mayor

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



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### AGENDA ITEM

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Approval of July 16, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)

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### EXECUTIVE SUMMARY

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None.

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### SUPPORTING MATERIALS

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1. 7-16-24 City Council Minutes

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023- N/A  
2024:  
Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager



**City of Alpine**  
**REGULAR CITY COUNCIL MEETING**  
**Tuesday, July 16, 2024 – 5:30 PM**  
**Minutes**

1. **CALL TO ORDER.**

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

**City Council Members Present:**

Mayor Catherine Eaves  
Councilor Reagan Stone  
Councilor Eva Olivas  
Councilor Lucy Escovedo

**City Staff and Stakeholders Present:**

Megan Antrim, City Manager  
Geoffrey R. Calderon, City Secretary  
Alessandra Gad, City Attorney  
Robert Rückes, Building Official  
Chris Ruggia, Director of Tourism  
Abel Hinojos, Airport Supervisor

**Not Present:**

Councilor Darin Nance  
Councilor Rick Stephens

**Others Present:** Approximately 5 others.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on Friday, July 12, 2024.

2. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section, or at one singular agenda item. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

***No public comments were made.***

3. **PUBLIC HEARINGS.**

*At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed.*

*Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

- A. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-07-02, an ordinance approving Rezone Application 2024-06-01; Amending the official zoning map of the city by rezoning the property located at 1003 E. Gallego and legally described as 0.5 acres, more or less, lying in Brewster County, Texas, Lot Ten (10), the W 1/2 of Lot Nine (9), Two (2) and the W 1/2 of Lot Three (3), EXCEPT the North 20 varas of Lots One (1), Two (2) and the W 1/3 of Three (3), in Block Thirty-Three (33) Hancock Addition South of the Railroad, according to the map/plat of said addition filed in Plat Envelope No. 112, Brewster County Plat Records; Rezoning the subject property from R-4 Mobile Home District to C-1 Neighborhood Commercial District.

***The public hearing opened at 5:32 P.M. The public hearing closed at 5:33 P.M. No public comments were made.***

4. **PUBLIC PRESENTATIONS.**

- A. Presentations & Recognitions
- B. Proclamations
- C. Community Interest Items
  - i) Mayor Announcements
  - ii) City Manager Announcements
  - iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA.**

***NOTICE:*** *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

***Mayor Eaves announced that Councilor Stephens requested that item 10-D be postponed.***

**RESOLUTION 2024-07-13:** On a motion by Eva Olivas and seconded by Lucy Escovedo to postpone item 10-D to the August 6, 2024, City Council meeting, the City Council unanimously adopted the motion.

- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. *Items removed from the consent agenda* will be considered in the Items withdrawn from the consent agenda section directly after approval of the items not requiring separate discussion.

*No items were removed from the consent agenda for separate discussion.*

- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

*No items were added to the consent agenda for separate discussion.*

- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may request that time-sensitive items be considered during that section.

*No items were added to the time-sensitive items portion of the meeting.*

6. **CONSENT AGENDA.**

- A. Approval of June 11, 2024 Special Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of July 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
- C. Approval of the Fiscal Year 2024-2025 Boards, Commissions, and Committees calendar. (G. Calderon, City Secretary)
- D. Approval of the appointment of Iris De Leon to the Place 6 position on the Parks and Recreation Board. (C. Eaves, Mayor)
- E. Approval of the appointment of Kirsten Moody to the Place 3 (Arts & Historic) position on the Hotel Occupancy Tax Committee. (C. Eaves, Mayor)
- F. Approval of Fiscal Year 2023 - 2024 2nd Quarter Investment Report. (M. Antrim, City Manager)
- G. Approval of Fiscal Year 2023 - 2024 3rd Quarter Investment Report. (M. Antrim, City Manager)
- H. Approve payment of the June 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)

**RESOLUTION 2024-07-14:** On a motion by Eva Olivas and seconded by Reagan Stone to approve the consent agenda as presented, the City Council unanimously voted to adopt the motion.

7. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

8. **REPORTS & PRESENTATIONS.**

*Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City*

*Council.*

- A. Office of the City Secretary (OCS) Quarterly Reports including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, and Departmental Statistics and Updates:

- i. Quarter I Summary.
- ii. October 2023, November 2023, December 2023.
- iii. Quarter II Summary.
- iv. January 2024, February 2024, March 2024.
- v. Quarter III Summary.
- vi. April 2024, May 2024, June 2024.

(G. Calderon, City Secretary)

- B. Update from the Director of Tourism Chris Ruggia. (M. Antrim, City Manager)

***Mayor Eaves called a short break. (6:06 P.M.)***

***The meeting resumed. (6:17 P.M.)***

9. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discuss to move city elections to November general election. (R. Stone, City Council)
- B. Discussion on city employee salaries. (R. Stone, City Council)
- C. Discuss the FY 2024–2025 Budget and Capital Improvement Plan. (M. Antrim, City Manager)

10. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Approve the second and final reading of Ordinance 2024-07-02, an ordinance approving Rezone Application 2024-06-01; Amending the official zoning map of the city by rezoning the property located at 1003 E. Gallego and legally described as 0.5 acres, more or less, lying in Brewster County, Texas, Lot Ten (10), the W 1/2 of Lot Nine (9), Two (2) and the W 1/2 of Lot Three (3), EXCEPT the North 20 varas of Lots One (1), Two (2) and the W 1/3 of Three (3), in Block Thirty-Three (33) Hancock Addition South of the Railroad, according to the map/plat on of said addition filed in Plat Envelope No. 112, Brewster County Plat Records; Rezoning the subject property from R-4 Mobile Home District to C-1 Neighborhood Commercial District. (M. Antrim, City Manager)

**RESOLUTION 2024-07-15:** On a motion by Councilor Eva Olivas and seconded by Councilor Lucy Escovedo to Rezone from R-4 to C-1, the City Council unanimously adopted the motion with all members present voting in favor.

- B. Approve Resolution 2024-07-10, a resolution requesting that the Texas Legislature repeal Texas Tax Code Section 351.1035 stipulating how the City of Alpine may expend its Municipal Hotel Occupancy Tax Revenue. (M. Antrim, City Manager)

**RESOLUTION 2024-07-16:** On a motion by Councilor Reagan Stone and seconded by Councilor Eva Olivas to Approve Resolution 2024-07-10, a resolution approving that the Texas Legislature repeal Texas Tax Code Section 351.1035 stipulating how the City of Alpine may expend its Municipal Hotel Occupancy Tax Revenue, the City Council unanimously adopted the motion.

- C. Approve Resolution 2024-07-11, a resolution authorizing an Advanced Funding Agreement (AFA) with the State of Texas for a Mobility Plan Study for the City of Alpine. (M. Antrim, City Manager)

**RESOLUTION 2024-07-17:** On a motion by Councilor Eva Olivas and seconded by Councilor Lucy Escovedo to approve, the City Council unanimously voted to adopt the motion.

- D. Approve Resolution 2024-07-12, a resolution allocating expenditure of \$39,250 from the Hotel Occupancy Tax fund for Post Oak Preservation Solutions, LLC to conduct a Historic District Survey. (R. Stephens, City Council)

***Item 10-D was postponed to the August 6, 2024, Regular City Council Meeting.***

- E. Approve Lizard Bob Construction for utility repairs, to include Hwy 118 water leak, Gallego & Phelps Fire Hydrant, and 8th and Uvalde sewer line replacement (M. Antrim, City Manger)

**RESOLUTION 2024-07-18:** On a motion by Councilor Lucy Escovedo and seconded by Councilor Eva Olivas to Approve, the City Council unanimously adopted the motion with all members present voting in favor.

- F. Approve proposed City Charter propositions. (M. Antrim, City Manager)

**RESOLUTION 2024-07-19:** On a motion by Councilor Reagan Stone and seconded by Councilor Eva Olivas to Approve, discussion ensued.

***Mayor Eaves called a short break. (7:16 P.M.)***

***The meeting resumed. (7:21 P.M.)***

**RESOLUTION 2024-07-20:** On a motion by Councilor Reagan Stone and seconded by Councilor Eva Olivas to approve the propositions as discussed, the City Council unanimously adopted the motion.

11. **EXECUTIVE REPORTS.**

*Executive reports are limited to 10 minutes each.*

**City Mayor Report**

**City Manager Report**

- i) Update on Water Infrastructure

- ii) Update on Wastewater Infrastructure
- iii) Update on Street Infrastructure
- iv) Update on Employee Compensation Plan and Actions

12. **CITY COUNCIL MEMBER COMMENTS.**

**NOTICE:** *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

13. **EXECUTIVE SESSION.**

**RESOLUTION 2024-07-21:** On a motion by Councilor Eva Olivas and seconded by Councilor Lucy Escovedo to move into Executive Session, the City Council unanimously adopted the motion. **(8:15 P.M.)**

A. **Consultation with Attorney § 551.071, Texas Government Code**

- i. Discuss Customs and Border Protection Hangar Lease Renewal. (M. Antrim, City Manager)
- ii. Discuss Pending Public Information Requests and Attorney General Responses. (M. Antrim, City Manager)
- iii. Discuss the possible sale and/or acquisition of property for long-term overall city goals and planning, including city-owned structures. (M. Antrim, City Manager)

**RESOLUTION 2024-07-22:** On a motion by Councilor Eva Olivas and seconded by Councilor Lucy Escovedo to move into open Session, the City Council unanimously adopted the motion. **(8:37 P.M.)**

14. **ACTION AFTER EXECUTIVE SESSION.**

- A. Action, if any, concerning any of the items listed in executive session. (M. Antrim, City Manager)

15. **ADJOURN.**

***There being no further business, the meeting was adjourned by Mayor Eaves at 8:37 P.M.***

**APPROVED:**

**ATTEST:**

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Catherine Eaves, *Mayor*

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Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

### **CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, July 12, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL**  
**this 12th day of July, 2024**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*



## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7B

Department: Office of the City Secretary

Sponsor: Eva Olivas, Councilor

Memo Prepared By: Geoffrey R. Calderon

Staff Recommendation: Approve



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### AGENDA ITEM

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Approval of the appointment of Jesusita "Susie" Gonzales to the Place 2 (Hotelier) position on the Hotel Occupancy Tax Committee. (E. Olivas, City Council)

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### EXECUTIVE SUMMARY

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None.

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### SUPPORTING MATERIALS

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1. Jesusita Gonzales HOT Committe Questionnaire

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024





Please state why you wish to serve the City of Alpine as a member of a Board:

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*Please contact the Office of the City Secretary or your Council Representative with any questions.*

Do you currently, or have you in the past, served the City of Alpine?

Yes ☒ No ☐

If yes, in what capacity?

HOT Commiyyttee member

If yes, how long did you serve? Please provide dates ranges of if possible:

year

Do you receive any compensation from the City of Alpine or are there potential conflicts of interests if you serve the City of Alpine?

Yes ☐ No ☒

If yes, please explain:

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As evidenced by my signature below, I certify that the statements contained in this document are true and correct to the best of my knowledge.

Signature: Jgnzls

Date: July 10, 2024

*Please contact the Office of the City Secretary or your Council Representative with any questions.*

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7C

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve the excused absence of Councilor Nance from the July 16, 2024, Regular City Council Meeting. (G. Calderon, City Secretary)

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### EXECUTIVE SUMMARY

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None

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### SUPPORTING MATERIALS

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None

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7D

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve the excused absence of Councilor Stephens from the July 16, 2024, Regular City Council Meeting. (G. Calderon, City Secretary)

---

### EXECUTIVE SUMMARY

---

None

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### SUPPORTING MATERIALS

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None

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### BUDGET CONSIDERATIONS

---

Expenditure Required:

N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A

2024:

Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 7/29/2024

Approved - 7/29/2024

Final Approval - 7/29/2024

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7E

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve Resolution 2024-08-01, a resolution approving the renewal of the City's telecommunication and broadband contract with Big Bend Telephone. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- On August 13, 2020, the City of Alpine entered into a three (3) year term with Big Bend Telephone to provide both telecommunication and broadband services for the City of Alpine.
- The City previously had a five (5) year term contract with BBT.
- The contract provides: IP Managed Services, maintenance on BBT services when necessary and Service Level Agreement (SLA) with Troubleshooting Escalation Process.
- In 2022 - 2023, BBT updated all equipment (telephones) within the City of Alpine.
- The current contract allows for a year-to-year renewal unless either party terminates by providing the other party with written notice 90 days prior to expiration.
- The recommendation is to renew for one year.
- There is no change in the current price structure. (Current monthly billing is \$6,422.46 - includes General Fund, Water/Wastewater/Sanitation, Airport, and Gas facilities)
- Funds have been allocated to current and next year's budget. Additional funds included for service calls outside our contracted service agreement.
- BBT and the City of Alpine have a good standing relationship.

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### SUPPORTING MATERIALS

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1. 2024-08-01 - BBT Renewal Resolution

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### BUDGET CONSIDERATIONS

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Expenditure Required: \$77,070  
Savings Anticipation: \$0.00  
Current Budget FY2023- \$82,250  
2024:  
Additional Funding: \$0.00

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

THE STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

**RESOLUTION 2024-08-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
APPROVING THE RENEWAL OF THE CITY'S TELECOMMUNICATION AND  
BROADBAND CONTRACT WITH BIG BEND TELEPHONE.**

**WHEREAS**, the City of Alpine entered into a three (3) year term with Big Bend Telephone to provide telecommunication and broadband services to the City of Alpine on August 13, 2020; and

**WHEREAS**, the executed contract allows for automatic renewal on a year-to-year basis at the end of the initial three (3) year term; and

**WHEREAS**, the three (3) year contract expire August 13, 2023; and

**WHEREAS**, the City renewed for one (1) year on August 1, 2023; and

**WHEREAS**, the City wishes to renew the current contract for an additional year; and

**WHEREAS**, the Big Bend Telephone has provided exceptional services in telecommunication and broadband services for the City of Alpine.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** That the Council approves and authorizes a one-year renewal for telecommunication and broadband services with Big Bend Telephone for the City of Alpine effective August 6, 2024 through August 6, 2025.

**PASSED AND APPROVED THIS THE 6<sup>th</sup> DAY OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

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Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7F

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve Resolution 2024-08-02, a resolution approving the Fiscal Year 2024-2025 Health Reimbursement Arrangement managed through Total Administrative Services Corporation (TASC). (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- The city initiated a Health Reimbursement Arrangement for employees in 2020 when the City switched from a partially self-funded to a fully funded health insurance plan.
- The program is administered by the Total Administrative Services Corporation and includes a monthly administrative membership fee. For Fiscal Year 2024-2025, the membership fee will increase 5.85% from \$275.56 to \$292.36.
- In addition, a monthly rate of \$3.51 per employee will also be included based on the number of employees being covered.
- The City of Alpine for the past two years has provided \$500 per fiscal year, which was prorated based on the eligibility start date for the City's insurance. Funds for this program are allocated from the original fund designated by the City to cover the City's self-funded health insurance.

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### SUPPORTING MATERIALS

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1. 2024-08-02 TASC EMPLOYEE BENEFIT
2. 2024-2025 HRA Renewal Form

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### BUDGET CONSIDERATIONS

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Expenditure Required: \$45,250

Savings Anticipation: \$0.00

Current Budget FY2023- N/A

2024:

Additional Funding: N/A - Health Insurance Fund can cover expense

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024



STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2024-08-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
APPROVING THE TOTAL ADMINISTRATIVE SERVICES CORPORATION HEALTH  
REIMBURSEMENT ARRANGEMENT EMPLOYEE BENEFIT FOR FISCAL YEAR 2024-  
2025.**

**WHEREAS**, Health Reimbursement Arrangements (HRA) are employer-funded group health plans from which employees are reimbursed tax-free for qualified medical expenses; and

**WHEREAS**, the City initiated this employee benefit when the City switched from self-funded to fully funded in October 2020 and contracted with Total Administrative Services Corporation (TASC) to manage the program on behalf of the City; and

**WHEREAS**, the approved employee benefit amount for Fiscal Year 2020-2021 was \$750 and prorated based on the eligibility start date for insurance; and

**WHEREAS**, the approved employee benefit amount for Fiscal Year 2022-2023 was \$500 and prorated based on the eligibility start date for insurance; and

**WHEREAS**, the approved employee benefit amount for Fiscal Year 2023-2024 was \$500 and prorated based on the eligibility start date for insurance; and

**WHEREAS**, the City finds it to be in the best interest of employees to continue to provide this employee benefit in the amount of \$500 for Fiscal Year 2024-2025 and prorated based on the eligibility start date for insurance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I.** The City hereby approves the Health Reimbursement Arrangement employee benefit, to be administered by Total Administrative Services Corporation, in the amount of \$500 for Fiscal Year 2024-2025 and prorated based on the eligibility start date.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL  
ON THE 6<sup>th</sup> DAY OF AUGUST 2024.**

APPROVE:

ATTEST:

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Catherine Eaves, Mayor

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Geoffrey R. Calderon, City Secretary



# HRA Renewal Form

It's renewal time! The following information is required to renew your TASC HRA plan and **MUST BE RECEIVED 30 DAYS PRIOR** to your new plan year start.

| Submit this completed form via one of the following methods: | Online Support Request                                                                                                                                                                   | Mail                                          |
|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|                                                              | Go to <a href="http://www.tasconline.com">www.tasconline.com</a> - Click <b>LOG IN</b><br>Sign into your Universal Benefit Account<br>Create a Support Request and attach completed form | TASC<br>PO Box 7308<br>Madison, WI 53707-7308 |

## CLIENT/EMPLOYER INFORMATION

|                               |                              |                               |                                         |
|-------------------------------|------------------------------|-------------------------------|-----------------------------------------|
| <b>Client/Employer Name:</b>  | CITY OF ALPINE               | <b>TASC ID #:</b>             | 10000186891                             |
| <b>Division:</b>              |                              |                               |                                         |
| <b>Client/Employer Email:</b> | city.manager@ci.alpine.tx.us | <b>Client/Employer Phone:</b> | 432-837-3301                            |
| <b>Primary Address:</b>       | <b>Address 1:</b>            | 100 N 13TH ST                 | <b>Suite:</b>                           |
|                               | <b>Address 2:</b>            |                               |                                         |
|                               | <b>City:</b>                 | ALPINE                        |                                         |
|                               | <b>State:</b>                | TEXAS                         | <b>ZIP/Postal Code:</b> 79830 <b>+4</b> |

## PLAN INFORMATION

|                              |                                                                                                                                                                                                                                                                        |                            |                   |                              |                             |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|
| <b>Plan Year Start Date:</b> | 10/01/2024                                                                                                                                                                                                                                                             | <b>Plan Year End Date:</b> | 09/30/2025        | <b>Total Employee Count:</b> | 89                          |
| <b>Renew my HRA Plan:</b>    | <input checked="" type="checkbox"/> <b>With NO changes</b><br><input type="checkbox"/> <b>With the changes indicated below. Effective Date:</b><br>If plan changes are required, please make selections and complete the required information below.                   |                            |                   |                              |                             |
| <input type="checkbox"/>     | <b>Change in TASC HRA Plan Eligible Benefits for Reimbursement:</b><br>(Example: Deductible, Coinsurance, Prescription, Copay, etc.)                                                                                                                                   |                            |                   |                              |                             |
| <input type="checkbox"/>     | <b>Change in TASC HRA Deductible:</b><br>(The TASC HRA deductible is the amount for which a participant is responsible prior to any HRA reimbursement. If there is no HRA deductible, indicate \$0. <i>This is not the same as your health insurance deductible.</i> ) |                            |                   |                              |                             |
|                              | Individual Maximum \$                                                                                                                                                                                                                                                  |                            | Family Maximum \$ |                              |                             |
| <input type="checkbox"/>     | <b>Change in Plan Reimbursement Amounts:</b>                                                                                                                                                                                                                           |                            |                   |                              |                             |
|                              |                                                                                                                                                                                                                                                                        | %                          | From \$           | To \$                        | TASC/Employer Reimbursed \$ |
|                              |                                                                                                                                                                                                                                                                        | %                          | From \$           | To \$                        | TASC/Employer Reimbursed \$ |
|                              |                                                                                                                                                                                                                                                                        | %                          | From \$           | To \$                        | TASC/Employer Reimbursed \$ |
|                              |                                                                                                                                                                                                                                                                        | %                          | From \$           | To \$                        | TASC/Employer Reimbursed \$ |
|                              | Maximum TASC/Employer reimbursement                                                                                                                                                                                                                                    |                            | Per Individual \$ |                              | Per Family \$               |
| <b>CONTINUED ON PAGE 2</b>   |                                                                                                                                                                                                                                                                        |                            |                   |                              |                             |



# HRA Renewal Form

|                                |                                                                           |                                                                                                                                                                                        |                        |  |
|--------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--|
| <input type="checkbox"/>       | <b>Change in Plan Reimbursement Design (Individual or Family):</b>        |                                                                                                                                                                                        |                        |  |
|                                | <input type="checkbox"/>                                                  | Individual family member (maximum reimbursement capped at maximum amount per member)                                                                                                   |                        |  |
|                                | <input type="checkbox"/>                                                  | Family aggregate (an individual of the plan or a combination of family members may receive reimbursement up to the maximum family amount elected or any combination of reimbursements) |                        |  |
| <input type="checkbox"/>       | <b>Change in Medical Plan Insurance Carrier:</b>                          |                                                                                                                                                                                        |                        |  |
|                                | Current Carrier:                                                          |                                                                                                                                                                                        | New Carrier:           |  |
| <input type="checkbox"/>       | <b>Change in Debit Card Copay Substantiation (if applicable):</b>         |                                                                                                                                                                                        |                        |  |
|                                | Medical Copay:                                                            |                                                                                                                                                                                        | Dental:                |  |
|                                | Medical Copay:                                                            |                                                                                                                                                                                        | Vision, if applicable: |  |
|                                | Medical Copay:                                                            |                                                                                                                                                                                        | Prescription Copay:    |  |
|                                | Medical Copay:                                                            |                                                                                                                                                                                        | Prescription Copay:    |  |
|                                | Medical Copay:                                                            |                                                                                                                                                                                        | Prescription Copay:    |  |
| <input type="checkbox"/>       | <b>Change in availability of TASC HRA Plan Benefits for Reimbursement</b> |                                                                                                                                                                                        |                        |  |
|                                | <input type="checkbox"/>                                                  | Entire Annual Benefit is available as of first day of plan year                                                                                                                        |                        |  |
|                                | <input type="checkbox"/>                                                  | Annual Benefit is prorated on a monthly basis and available the first of each month                                                                                                    |                        |  |
| <b>NOTES:</b>                  |                                                                           |                                                                                                                                                                                        |                        |  |
| Completed By (Client Contact): |                                                                           |                                                                                                                                                                                        | Date:                  |  |

**For enrollment assistance: call toll-free 800-422-4661**  
**Have your form, employer name, and the Client ID# ready.**  
Find all IRS limits on our resource web page: [www.tasconline.com/benefits-limits/](http://www.tasconline.com/benefits-limits/).

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7G

Department: Animal Services

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve Resolution 2024-08-03, a resolution amending Appendix C: Animal Services Fees for Fiscal Year 2024-2025. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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On May 16, 2023, the City Council approved an ordinance recommended by the Animal Advisory Board that implemented a uniform fee structure. The fee structure essentially matches the previous fee schedules adopted for the Utilities Department and the Building Services Department. It provided for the fees to be extracted from the ordinances and approved by City Council resolution annually. The Animal Advisory Board met in April and July 2024 and did not make any recommendations to update the fees. For this reason, City Administration is proposing no updates to the fees, and presenting a resolution memorializing the current fee schedule.

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### SUPPORTING MATERIALS

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1. 2024-08-03 Animal Services Fees

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023- N/A  
2024:  
Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2024-08-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
AMENDING APPENDIX C: ANIMAL SERVICES FEES; SETTING RATES AND FEES  
FOR ANIMAL SERVICES WITHIN THE CITY.**

**WHEREAS**, the City Council of the City of Alpine has cause in its legislative pursuit to modify systems, processes, and fees that enhance the City’s mission of providing quality service to the citizens of Alpine; and

**WHEREAS**, the City Council passed Ordinance 2023-05-02, which established a streamlined fee structure that improved the readability and accessibility of animal services fees; and

**WHEREAS**, pursuant to Ordinance 2023-05-02, the City Council shall pass an annual resolution updating the fee schedule in the Animal Services Appendix; and

**WHEREAS**, the Council passed Resolution 2023-06-02, which approved the fee structure currently in place for the Fiscal Year 2023-2024; and

**WHEREAS**, the Animal Advisory Board met in October 2023, January 2024, April 2024, and July 2024, and did not recommend updates to the fee schedule; and

**WHEREAS**, City Administration has recommended no updates to the fee schedule and the City Council has determined that no updates are required to the current fee schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, THAT:**

**SECTION I.** All of the premises attached in the form hereto described as Exhibit “A” are hereby found to be true and correct findings of the City Council of the City of Alpine.

**SECTION II.** The City Manager is hereby directed to implement the updated fees.

**SECTION III.** This resolution is effective upon its passage.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6<sup>TH</sup> DAY OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

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Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary

# EXHIBIT "A"

| Appendix C: Animal Services Fees |                                                    |                      |                                                          |              |
|----------------------------------|----------------------------------------------------|----------------------|----------------------------------------------------------|--------------|
| Section                          | Description                                        | Code Section         | Fee                                                      | Proposed Fee |
| <b>I</b>                         | <b><i>Impound Fees</i></b>                         |                      |                                                          |              |
|                                  | Regular impound fee/ night stay                    | <b>10-120 (a)</b>    | \$15                                                     | \$15         |
|                                  | Impound fees for large animals (livestock)         | <b>10-120 (a)</b>    | fees depend on the charge from the holding facility used |              |
|                                  | Small animal quarantine fee for full 10 night stay | <b>10-120 (c)</b>    | \$200                                                    | \$200        |
|                                  | Small animal quarantine fee/ night stay \$20       | -                    | \$20                                                     | \$20         |
|                                  | Large animal quarantine fee due to known exposure  | <b>10-120 (c)</b>    | fees depend on the charge from the holding facility used |              |
|                                  | Small animal quarantine due to known exposure      | <b>10-147 (h)(1)</b> | \$25/ day                                                | \$25/day     |
| <b>II</b>                        | <b><i>Cremation</i></b>                            |                      |                                                          |              |
|                                  | Communal prices per pound                          |                      |                                                          |              |
|                                  | 0-30 lbs                                           | -                    | \$30                                                     | \$30         |
|                                  | 31-50lbs                                           | -                    | \$45                                                     | \$45         |
|                                  | 51-70 lbs                                          | -                    | \$60                                                     | \$60         |
|                                  | 71-90 lbs                                          | -                    | \$75                                                     | \$75         |
|                                  | over 90 lbs                                        | -                    | \$90                                                     | \$90         |
|                                  | Private prices per pound                           |                      |                                                          |              |
|                                  | 0-30 lbs                                           | -                    | \$90                                                     | \$90         |
|                                  | 31-50 lbs                                          | -                    | \$110                                                    | \$110        |
|                                  | 51-70 lbs                                          | -                    | \$130                                                    | \$130        |
|                                  | 71-90 lbs                                          | -                    | \$150                                                    | \$150        |
|                                  | over 90 lbs                                        | -                    | \$170                                                    | \$170        |
|                                  | Removal of deceased animal                         | <b>10-50</b>         | -                                                        | -            |
|                                  | Pets (owned pets)                                  | <b>10-50</b>         | \$5                                                      | \$15         |
| <b>III</b>                       | <b><i>Microchipping</i></b>                        |                      |                                                          |              |
|                                  | Includes chipping and registration                 | -                    | \$15                                                     | \$15         |
| <b>IV</b>                        | <b><i>Medical</i></b>                              |                      |                                                          |              |
|                                  | Vaccines                                           |                      |                                                          |              |
|                                  | Feline Felv/FVRCP combo                            | -                    | \$12                                                     | \$12         |
|                                  | Canine bordetella                                  | -                    | \$5                                                      | \$5          |

|             |                                           |               |                                                          |       |
|-------------|-------------------------------------------|---------------|----------------------------------------------------------|-------|
|             | Canine Distemper                          | -             | \$5                                                      | \$5   |
|             | Snap tests                                |               |                                                          |       |
|             | Feline Felv/FIV snap test                 | -             | \$19                                                     | \$19  |
|             | Canine 4DX snap test                      | -             | \$17                                                     | \$17  |
|             | Other medical                             | -             | Prices may vary depending on treatment from veterinarian |       |
|             | Small animal euthanasia                   | 10-120 (e)    | \$30                                                     | \$50  |
|             | Large animal euthanasia                   | 10-120 (e)    | Prices may vary depending on veterinary clinic used      |       |
| <b>V</b>    | <b><i>Adoption</i></b>                    |               |                                                          |       |
|             | Regular adoption                          | 10-120 (d)    | \$100                                                    | \$100 |
|             | Thrift store cats                         | -             | \$50                                                     | \$50  |
|             | Pet of the week                           | -             | \$50                                                     | \$50  |
|             | Adoption events                           | -             | \$50                                                     | \$50  |
| <b>VI</b>   | <b><i>Surrender</i></b>                   |               |                                                          |       |
|             | Cat or dog surrender                      | 10-120(f)     | \$30                                                     | \$30  |
| <b>VII</b>  | <b><i>City Licensing</i></b>              | 10-48         |                                                          |       |
|             | City license for spayed/ neutered animals | 10-120 (g)    | \$10                                                     | \$10  |
|             | City license for unaltered animals        | 10-120 (g)    | \$20                                                     | \$20  |
|             | City license renewal                      | 10-120 (g)    | \$5                                                      | \$5   |
| <b>VIII</b> | <b><i>Permits</i></b>                     |               |                                                          |       |
|             | Large livestock                           | 10-91         | \$25                                                     | \$25  |
|             | Small livestock                           | 10-91         | \$25                                                     | \$25  |
|             | Yearly renewal for large and small        | 10-91         | \$10                                                     | \$10  |
|             | Relocation of permit to different address | 10-89         | \$10                                                     | \$25  |
|             | Permit for kennels                        | 10-221(a)(11) | \$50                                                     | \$50  |
|             | Yearly renewal for kennels                | 10-221(a)(11) | \$10                                                     | \$25  |
| <b>IX</b>   | <b><i>Dangerous dogs</i></b>              | 10-186        |                                                          |       |
|             | Registration fee                          | 10-186(c)(1)  | \$100                                                    | \$100 |
|             | Removal of animal from City Limits        | 10-186(k)     | \$100                                                    | \$100 |

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 7H

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, CPFIM

Staff Recommendation: Approve



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### AGENDA ITEM

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Approve Texas Municipal League (TML) Intergovernmental Risk Pool Cyber Liability and Data Breach Response Interlocal Agreement. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- The City of Alpine has participated in the Cyber Liability and Data Breach Response Coverage with the Texas Municipal League Risk Pool since 2016.
- Recently, the Risk Pool has created a separate fund specifically addressing Cyber Liability and Data Breach coverage and requires cities wishing to continue coverage to join this fund.
- Coverage will include: Breach Response, Network Business Interruption, Cyber Extortion, Data Recovery Costs, and Fraud Projection. Currently, the City of Alpine has Core Coverage.
- Attached is the interlocal agreement and additional information outlining the limits of coverage. With the recent events of cyberattacks across the country, it is important the City continues to maintain coverage.

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### SUPPORTING MATERIALS

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1. Cyber Liability and Data Breach Coverage

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### BUDGET CONSIDERATIONS

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Expenditure Required: \$1,000

Savings Anticipation: Unknown

Current Budget FY2023-2024: \$0.00

Additional Funding: FY 2024-2025 - \$1,000

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024



# **Texas Municipal League Intergovernmental Risk Pool**

1821 Rutherford Lane, First Floor • Austin, Texas 78754

## **CYBER LIABILITY AND DATA BREACH RESPONSE INTERLOCAL AGREEMENT**

This Contract and Interlocal Agreement is entered into by and between political subdivisions of this state (hereinafter referred to as “Pool Members”) to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund (hereinafter referred to as the “Fund”) for the purpose of providing coverages against risks which are inherent in operating a political subdivision.

WITNESSETH:

The undersigned Pool Member, in accordance with Chapter 2259, Texas Government Code, the Interlocal Cooperation Act, Tex. Gov’t Code § 791.001, et seq., and the interpretation thereof by the Attorney General of the State of Texas (Opinion #MW-347, May 29, 1981), and in consideration of other political subdivisions executing like agreements, does hereby agree to become one of the Pool Members of this self-insured pool. The conditions of membership agreed upon by and between the parties are as follows:

1. Definitions of terms used in this Interlocal Agreement.
  - a. Board. Refers to the Board of Trustees of the Fund.
  - b. Fund Year. 12:01 a.m. October 1 through 12:01 a.m. the following October 1.
  - c. Manual Rates. The basic rates applicable to each cyber liability and data breach response classification promulgated by the Insurance Service Office or the Board.
  - d. Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The Cyber Liability and Data Breach Response Coverage Document that sets forth in exact detail the coverages provided as part of the overall plan.
  - e. Adjustments. Refers to any offsets to manual premium that may result from the Pool Member’s election of deductibles, loss experience, or Fund Modifier which reflects the savings to the Pool Member by entering into this Interlocal Agreement.
  - f. Premium and Contribution. Used interchangeably in some parts of this Interlocal Agreement. Any reference at any time in this Interlocal Agreement to an insurance term not ordinarily a part of self-insurance shall be deemed for convenience only and is not construed as being contrary to the self-insurance concept except where the context clearly indicates no other possible interpretation such as but not limited to the reference to “reinsurance.”
  - g. Reimbursable Deductible. The amount that was chosen by this Pool Member to be applicable to the first monies paid by the Fund to effect judgment or settlement of any claim or suit. The Pool Member, upon notification of the action taken, shall promptly reimburse the Fund for all or such part of the deductible amount as has been paid by the Fund. Further, however, the Fund’s obligation to pay damages shall be subject to the limits of liability stated in the Declarations of Coverage or Endorsements to this Interlocal Agreement less the stated deductible amount.
  - h. Fund Modifier. A percentage figure that is applied to the manual rates by the Fund to reflect the savings to the Pool Member by entering into this Interlocal Agreement.
  - i. Agreement Period. The continuous period since the Pool Member first became a member of this Fund excluding, however, any period or periods of time therein that the member did not participate as a member of the Pool.
  - j. Declarations of Coverage. The specific indication of the coverages, limits, deductibles, contributions, and special provisions elected by each individual Pool Member. The Declarations of Coverages may be modified by Endorsement.
2. The Board, acting through its agents and Fund staff, is responsible for the administration of all Fund business on behalf of the Pool Members.
3. In consideration of the execution of this Interlocal Agreement by and between the Pool Member and the Fund and of the contributions of the Pool Member, the coverage elected by the Pool Member is afforded according to the terms of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The affirmative declaration of contributions and limits of liability in the Declarations of Coverage and Endorsements determine the applicability of the Self-Insurance Plan.

Each Pool Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions, and limitations as further provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan or as specifically modified by the Pool Member's Declarations of Coverage. This Interlocal Agreement shall be construed to incorporate the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, Declarations of Coverage, and Endorsements and addenda whether or not physically attached hereto.

4. It is understood that by participating in this risk sharing mechanism to cover cyber liability and data breach response exposures, the Pool Member does not intend to waive any of the immunities that its officers or its employees now possess. The Pool Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations and that by executing this Interlocal Agreement does not agree to expand those limitations.
5. The term of this Interlocal Agreement and the self-insurance provided to the Pool Member shall be continuous commencing 12:01 a.m. on the date designated in this Interlocal Agreement until terminated as provided below. Although the self-insurance provided for in this Interlocal Agreement shall be continuous until terminated, the limit of liability of the Fund under the coverages that the Pool Member elects shall be limited during any Fund Year to the amount stated in the Declarations of Coverage for that Fund Year.

This Interlocal Agreement may be terminated by either party giving to the other sixty (60) days' prior written notice of intent to terminate except the Pool Member may terminate this Interlocal Agreement and its coverages thereunder without giving the sixty (60) days' notice if the reason is because of a change by the Fund in the Pool Member's contribution, coverage, or other change in the limits of liability, terms, conditions, exclusions, and limitations provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan provided that no termination by the Member shall be effective prior to the date that written notice of termination is actually received in the offices of the Fund and provided that the Pool Member agrees to and shall pay the applicable premium and contribution for those coverages it is terminating until the date the notice of termination is actually received by the Fund.

The Fund shall provide the Pool Member with Declarations of Coverage and any Endorsements that determine the applicability of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan annually by December 1. Such Declarations of Coverage shall include, but not be limited to, the coverage period which shall be the applicable Fund Year, limits, deductibles, contributions, special provisions, and limitations. Changes made during the Fund Year, whether requested by the Pool Member or required by the Fund, will be handled by Endorsement.

It is the intention of the parties that the Pool Member's coverages under this Interlocal Agreement shall remain in full force and effect from Fund Year to Fund Year, subject to the limits of liability that the Fund can provide each Fund Year and the terms, conditions, and limitations that the Fund may require to protect its solvency and to comply with reinsurance requirements, until notice of termination is given as herein provided. Realizing that the Pool Member needs the earliest possible information concerning the Fund coverages, limits, and exclusions, and the Pool Member's contribution that will be required for any new Fund Year, the Fund will endeavor to provide this information as soon as possible before the beginning of each Fund Year. The parties recognize, however, that conditions in the reinsurance industry are such that the Fund may not be able to provide this information to the Pool Member before the beginning of a Fund Year for various reasons including the failure of the Pool Member to timely submit the appropriate exposure summary or delays on the part of reinsurers in getting information to the Fund, and so, to protect the Pool Member from gaps in its coverage and to protect the solvency of the Fund, the parties agree as follows:

*If, for any reason other than the Pool Member's failure to provide the information requested in the exposure summary, the Fund has not been able to provide the Pool Member with information concerning available coverages for a new Fund Year or advise the Pool Member of the amount of its contribution for the new Fund Year by the beginning of the Fund Year, the Fund shall nevertheless continue the Pool Member's coverages at the same limits of liability (if still available and if not, then at the highest limit of liability available for the new Fund Year) so that the Pool Member shall at all times remain covered as herein provided and the Pool Member's initial contributions for the new Fund Year shall be determined by a "tentative contribution" as determined by the Board with the Pool Member's actual annual contribution to be credited by the amount paid in accordance with the tentative contribution and adjusted during the Fund Year. In the event the Pool Member does not wish to have its coverages extended or renewed at the end of any Fund Year, the burden shall be upon the Pool Member to give written notice to the Fund as provided hereinabove and the Pool Member agrees to pay as hereinabove stated all contributions or pro rata contributions until the date such written notice is received in the offices of the Fund or the date of termination of this Interlocal Agreement, whichever is later.*

6. Commensurate with the execution of this Interlocal Agreement and annually thereafter, the Pool Member shall complete the appropriate exposure summary and deliver it or cause it to be delivered to the Fund, or, if so instructed, to a designated contractor, no later than September 1 of each year and new annual contributions shall be calculated using manual rates times exposure, less any adjustments. Intentional or reckless misstatements on the exposure summary shall be grounds for cancellation. In the event that the Pool Member fails or refuses to submit the appropriate exposure summary, the Fund reserves the right to terminate such Pool Member by giving thirty (30) days' written notice and to collect any and all contributions that are earned pro rata for the period preceding contract termination.

The Pool Member agrees to pay the annual contribution to the Fund in four (4) equal quarterly installments, in advance, commencing at the beginning of this Interlocal Agreement with subsequent installments due the first quarter thereafter. In the event this Interlocal Agreement is terminated as herein provided, the Fund shall promptly repay to the Pool Member any such unearned annual contribution prorated as of the date of termination and the Pool Member agrees during the term of this Interlocal Agreement to promptly pay all reimbursable deductibles upon receipt of statement.

At the end of each and every Fund Year, the Fund may require the Pool Member to submit the actual data requested on the exposure summary as reflected by the books and records of the Pool Member. The Fund reserves the right to audit the records of any Pool Member and adjust contributions accordingly.

In the event that the Pool Member fails or refuses to make the payments, including accrued interest, as herein provided, the Fund reserves the right to terminate such Pool Member by giving them ten (10) days' written notice and to collect any and all amounts that are earned pro rata for the period preceding contract termination. If the amounts owed, including reimbursable deductibles, must be collected by suit, the Pool Member agrees to pay attorneys' fees and costs incurred in such suit.

7. The Fund shall maintain adequate protection from catastrophic losses to protect its financial integrity. Aggregate protection shall also be maintained. The Member's contributions shall be limited to that amount as calculated under this Interlocal Agreement. Notwithstanding anything to the contrary, the total combined aggregate limit of liability of the Fund for all Pool Members in any Fund Year, regardless of the number of occurrences or claims, shall be limited to the amount of money contained in the Fund. As to the Pool annual aggregate limits or the amount of money in the Fund, the Board of Trustees, in its sole discretion, may determine an allocation methodology among affected Pool Members should the Pool annual aggregate limit be reached, or should the money in the Fund be exhausted.
8. Notwithstanding the provisions of the foregoing paragraph, it is agreed the Board shall have the right to adjust the financial protection outlined above and/or amend coverages as it finds available or deems necessary to maintain the fiscal soundness of the Fund at the beginning of or during any Fund Year.
9. The Fund will make available loss control services to the Pool Members to assist them in following a plan of loss control that may result in reduced losses. The Pool Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations. In the event that the recommendations submitted seem unreasonable, the Pool Member has a right to appeal to the Board. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decisions will be final and binding on all parties. Any Pool Member who does not agree to follow the decision of the Board shall be withdrawn from the Fund immediately.
10. The Pool Member agrees that it will appoint a contact of department head rank, and the Fund shall not be required to contact any other individual except this one person. Any notice to or any agreements with the contact shall be binding upon the Pool Member. The Pool Member reserves the right to change the contact from time to time by giving written notice to the Fund.
11. The Fund agrees to handle all cyber liability and data breach response claims, and provide a defense for any and all cyber liability and data breach response claims covered under this Interlocal Agreement after prompt notice has been given. The Pool Member hereby appoints the Fund staff and Contractors as its agents to act in all matters pertaining to processing and handling of claims covered under this Interlocal Agreement and shall cooperate fully in supplying any information needed or helpful in settlement or defense of such claims. As respects cyber liability and data breach response claims, the Fund staff and Contractors shall carry on all negotiations with the claimant and his/her attorney, when applicable, and negotiate within authority previously granted by the Fund. If a personal appearance by the Pool Member or an employee is necessary, the expense of this appearance will not be the responsibility of the Fund. With the advice and consent of the Fund, the Fund staff and the Contractors will retain and supervise legal counsel for the prosecution and defense of any litigation. All decisions on individual cases shall be made by the Fund through the Fund staff and the Contractors, which include, but are not limited to, the decision to appeal or not to appeal, settlement negotiations, the decision of whether to settle, and other litigation tactics. However, any Pool Member shall have the right in any case to consult with the Fund on any decision made by the Fund staff or Contractors. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decision will be final and binding on all parties. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Pool Member and/or its officers or employees. There shall be supplied periodically to each Pool Member a computer printout involving a statement of claims. As respects the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, the Fund shall have priority in enforcing its subrogation claims against the claims of Pool Member.
12. The Pool Member acknowledges that it has received a copy of the Bylaws of the Fund and agrees to abide by the Bylaws and any amendments thereto.
13. The Fund agrees that all Fund transactions will be annually audited by a nationally recognized certified public accounting firm.
14. If legally required, the Fund shall cause to be filed the necessary tax forms with the Internal Revenue Service.

15. As the administrators of the Fund, the Board shall primarily and consistently keep foremost in their deliberations and decisions in operating the Fund that each of the participating Pool Members is a “self-insured.” At least annually, the Board shall carefully review, study, and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Pool Members, the pro rata savings to the Fund resulting from overall loss experience attributed to each Pool Member, and the pro rata portion of the cost of all catastrophic loss protection and aggregate stop loss protection allocated to each Pool Member as well as the pro rata allocation, as determined by the Board of the other and necessary administrative expenses of the Pool, in order to reasonably determine the actual pro rata cost, expense, and loss experience of each Pool Member in order to maintain as nearly as possible an equitable and reasonable self-insurance administration of the Fund as applied to each Pool Member.

16. Venue of any suit or action arising out of or related to this Interlocal Agreement shall be exclusively in the state and federal courts of Travis County, Texas. The parties agree they shall assume their own expenses for attorney's fees in any suit or action arising out of or related to this Interlocal Agreement.
17. The parties agree this Interlocal Agreement may be executed by original written ink signature on paper documents, an exchange of copies showing the original written ink signature on paper documents, or electronic or digital signature technology in such a manner that the signature is unique and verifiable to the person signing. The use of any one or combination of these methods of execution shall constitute a legally binding and valid signing of this Interlocal Agreement, which may be executed in one or more counterparts, each of which, when duly executed, shall be deemed an original.

Member Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

| Title | Date |
|-------|------|
|-------|------|

**This Information is MANDATORY**

**TO BE COMPLETED BY FUND: (OFFICE USE ONLY)**

Member Name \_\_\_\_\_

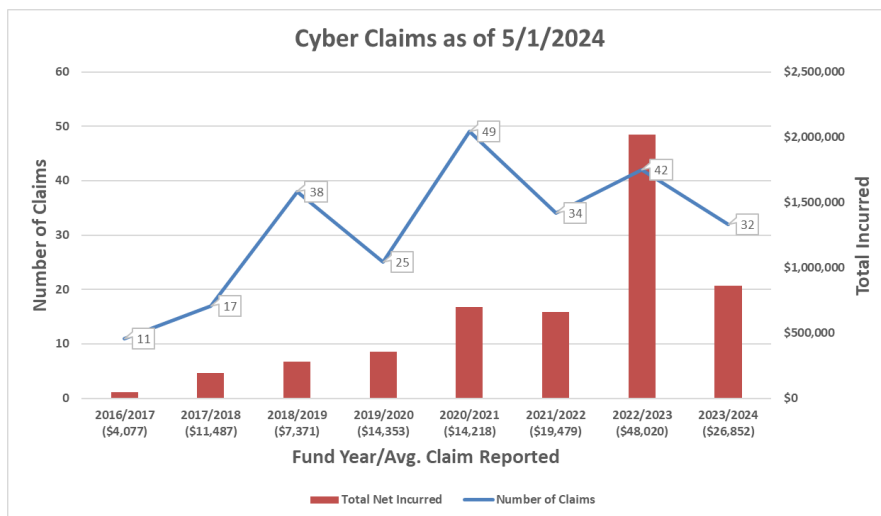
**SIGNATURE OF AUTHORIZED FUND OFFICIAL**



## CRITICAL ALERT: The Pool's NEW Cybersecurity Fund

### Introduction

In 2016, the Pool recognized its Members' growing cyber liability exposure. Starting that year, complimentary coverage was provided to all Members with either General Liability or Real & Personal Property Coverage. Later, as the exposure increased, the Pool began charging a minimal amount for the coverage. As shown by the chart below, cyber claims have exponentially increased in both frequency and severity since that time.



Future cybercriminal activity is impossible to predict, which means neither the Pool nor any other insurer can rely on past patterns and trends to predict future losses. That's why the Board of Trustees recently approved the Pool's formation of a new Cyber Fund and updated *Cyber Liability and Data Breach Response Coverage* ("Cyber Coverage"), effective October 1, 2024, **for those Members who opt-in and sign the Cyber Liability Interlocal Agreement**. Read on for details.

Of course, nothing can cover every possible scenario. That's why each Member *must* take steps to protect themselves, and we can help you do so (regardless of whether you choose our cyber coverage). **Most cyberattacks are preventable, and local officials should implement basic policies, train on them, and follow them.** (See the final section below on loss prevention to learn more.)

### The New Cyber Fund – Ensuring the Viability of the Pool's Cyber Coverage

Cyberattacks are becoming more common, more sophisticated, and more expensive. In fact, the Pool's cyber claims have increased exponentially since 2016. Right now, if every Member of the Pool was hit by a coordinated attack, the Pool's *total exposure is in the billions of dollars*. Thankfully, that hasn't happened. But the Pool is updating its Cyber Coverage to ensure that it never does.

The following is a brief overview of the changes:

- The Pool is creating a **separate Cyber Fund** – each Member that wants to continue coverage **must sign a new, separate interlocal agreement (contract) to join the Fund**.
- The Pool's **total annual payout** for cyber claims will be **capped at \$25 million** – should criminals execute a widespread attack, the Pool's Board of Trustees would decide how to allocate those funds.
- The limit for third party liability has been reduced to **\$500,000 or \$1,000,000**, depending on whether Core or Core+ option is selected.
- **Cyber coverage contributions (premiums) will increase** based on a Member's elected limits. The new contribution ranges from \$1,000 to \$1,850 depending on Member type and coverage level (unless a Member chooses a different coverage level, the current level will roll over). Suggestion: Coverage will be renewed at the current elected limit.





### The Coverage: What You Get

Some of the worst news a local official can receive is that they have fallen victim to a cyberattack. Whether criminals lock up your data and ask you for a ransom to restore it, they trick you into sending money to a fraudulent account and steal it, or whatever the form of an attack, the Pool's coverage provides, among other things:

- **Breach response**, which includes access to computer experts, public relations specialists, attorneys, negotiators, and others with experience responding to cyberattacks – these experts help you lessen the damage from an attack.
- **Network business interruption**, which can help cover the loss of income and extra expenses (for a limited period) caused by an attack.
- **Cyber extortion**, which can help with ransom payments to recover data.
- **Data recovery costs**, which can help with costs to restore data that was damaged, corrupted, and/or deleted.
- **Fraud protection**, which can help (if certain conditions are met) with costs related to – for example – when an employee is tricked into sending money to a cybercriminal.

The above provides only a very basic overview of the coverage. Every claim is unique, and reading the above isn't a substitute for carefully reviewing the terms of the new interlocal agreement and coverage document. Please refer to the enclosed outline of the coverages, limit, and sublimit.

### What You Need to Do to Continue Coverage

To continue coverage, simply review, complete and sign, and return the Cyber Fund Interlocal Agreement. (Each Member **must follow their own statutory and local policies related to contract approval prior to signing.**) To change the Core or Core+ limit selection, simply include that request with the Interlocal Agreement.

As part of this process, we encourage you to review the 2024-2025 Cyber Liability and Data Breach Response Coverage Document that is stored on the Pool's Member Portal, which you can access from the Pool's website at [www.tmlirp.org](http://www.tmlirp.org).

That's it! You'll be billed later for the costs of all your coverages, including the cyber coverage.

**REMEMBER – THE INTERLOCAL AGREEMENT MUST BE RETURNED BY SEPTEMBER 30, 2024, IN ORDER FOR COVERAGE TO CONTINUE.**

### Risk Management and Loss Prevention

As mentioned above, the best way to deal with a cyberattack is to avoid it altogether. The Pool has a dedicated Cyber Risk Services Manager – Ryan Burns ([rburns@tmlirp.org](mailto:rburns@tmlirp.org)) – who can assist any Member with loss prevention, including individual review of Member exposures and transfer of risk via contracts provisions, loss prevention efforts, appropriate coverage, and more.

### Additional Resources

The Pool provides prevention education in various ways. The easiest to access are short podcast episodes and YouTube videos. For example, any local official who wants to know just how painful a cyberattack can be should listen to Episode 9c of the “Local Officials: *Stronger, Together* Podcast.”

In the eye-opening episode, Scott interviews City of Tomball Assistant City Manager Jessica Rogers. Cyber-criminals hacked Tomball at the end of 2022, and the city is still — one year later — dealing with the aftermath. In this episode — which should be required listening for every city official in Texas (and beyond) — Jessica explains exactly what it's like to have essentially every computer system go down, including 9-1-1 dispatch, utility metering and billing, permitting, and everything in between. She also describes the long road to getting everything up and running. Don't miss our chance to learn from this chill-inducing story. (To listen, go to [www.tmlirp.org](http://www.tmlirp.org), click on the “STP Podcast” link at the top of the page, and scroll down to Episode 9c.)



## LIMIT PAGE

Your entity currently has **Core** Cyber Coverage with the Pool. The following is an abbreviated description of the Core and Core+ limit structure beginning October 1, 2024. The Coverage Document can be accessed at <https://members.tmlirp.org/downloads> (this link will ask you to log into the Member Portal for access).

*A limit of **\$25,000,000** is shared by all **Members** for aggregate losses occurring within the Fund Year as defined in the Cyber Liability and Data Breach Response Interlocal Agreement.*

|                                                                                         | Core           | Core+           |
|-----------------------------------------------------------------------------------------|----------------|-----------------|
| <b>Tower 1 - Limit of Liability*</b>                                                    | \$500,000      | \$1,000,000     |
| Data & Network and Media Liability Aggregate Limit of Liability                         | \$500,000      | \$1,000,000     |
| Retention                                                                               | \$0            | \$0             |
| <b>Tower 2 - Limit of Liability</b>                                                     | \$100,000      | \$250,000       |
| <b><u>First Party Loss</u></b>                                                          |                |                 |
| Business Interruption Aggregate Sublimit                                                | \$20,000       | \$50,000        |
| Cyber Extortion Loss Aggregate Sublimit                                                 | \$25,000       | \$50,000        |
| Data Recovery Costs Aggregate Sublimit                                                  | \$20,000       | \$50,000        |
| Reputational Loss Aggregate Sublimit                                                    | \$5,000        | \$10,000        |
| Retention (other than Business Interruption)                                            | \$0            | \$5,000         |
| Income Loss Retention under Business Interruption                                       | \$5,000        | \$5,000         |
| <b><u>Third Party Loss</u></b>                                                          |                |                 |
| Regulatory Defense and Penalties Aggregate Sublimit                                     | \$25,000       | \$75,000        |
| Payment Card Liabilities & Costs Aggregate Sublimit                                     | \$10,000       | \$25,000        |
| Retention                                                                               | \$0            | \$5,000         |
| <b><u>eCrime</u></b>                                                                    |                |                 |
| Fraudulent Instruction Aggregate Sublimit                                               | \$25,000       | \$50,000        |
| Funds Transfer Aggregate Sublimit                                                       | \$25,000       | \$50,000        |
| Telephone Fraud Aggregate Sublimit                                                      | \$25,000       | \$50,000        |
| Criminal Reward                                                                         | \$2,500        | \$2,500         |
| Retention (other than Criminal Reward)                                                  | \$2,500        | \$5,000         |
| Retention Criminal Reward                                                               | \$0            | \$0             |
| <b>Tower 3 - Limit of Liability</b>                                                     | \$100,000      | \$150,000       |
| <b>Breach Breach Response Aggregate Limit of Liability</b><br>Beazley Response Services | \$100,000      | \$150,000       |
| Retention                                                                               | \$0            | \$0             |
| <b>New 2024-25 Annual Contribution</b>                                                  | <b>\$1,000</b> | <b>\$1,250</b>  |
| <i>Previous 2023-24 Contribution</i>                                                    | <i>\$175</i>   | <i>\$247.24</i> |

*\*The Tower 1 Limit of Liability changed from \$1 million to \$500,000 for Core limits and from \$2 million to \$1 million for Core+ limits. All other limits remained unchanged.*

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10A

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

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Discuss the Property Tax Rate & Appraised Values/Tax Roll. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- Brewster County Appraisal District provided the 2024 Certified Estimate Values on July 24, 2024.
- As of the 24th, there were 134 properties still under protest for a total appraised value of \$43,654,728.
- Interim Chief Appraiser R. Petree, used 60% of the values on those protested to determine the estimate of loss that will occur in the review board hearings to be \$35,220,203.
- Total Taxable Value not in protest is \$490,460.380.
- 2023 Taxable Value  
\$494,156,816

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### SUPPORTING MATERIALS

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1. 2024 Certified Estimate Values
  2. 2023 Adjusted Certified Values
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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023- N/A  
2024:  
Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

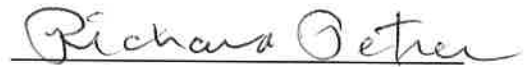


**CERTIFIED ESTIMATE OF VALUES-2024**  
**CITY OF ALPINE**

|                                    |             |
|------------------------------------|-------------|
| TAXABLE VALUE NOT IN PROTEST       | 490,460,380 |
| ESTIMATED TAXABLE VALUE IN PROTEST | 35,220,203  |
| NEW VALUE FOR 2024                 | 3,034,680   |

I, Richard Petree, do hereby declare, that to the best of my knowledge, the values for the named tax unit will be the taxable values for 2024. In determining these values of property remaining in protest, I used 60% of the values on today's accounts to estimate the loss that will occur in review board hearings.

Signed and sworn on this the 23rd day of July, 2024.



Richard Petree, Interim Chief Appraiser

**2024 PRELIMINARY TOTALS**

Property Count: 3,957

11 - City of Alpine  
Not Under ARB Review Totals

7/23/2024

1:28:59PM

| Land                       |            | Value       |                                                             |                       |             |
|----------------------------|------------|-------------|-------------------------------------------------------------|-----------------------|-------------|
| Homesite:                  |            | 61,722,411  |                                                             |                       |             |
| Non Homesite:              |            | 12,872,396  |                                                             |                       |             |
| Ag Market:                 |            | 232,649     |                                                             |                       |             |
| Timber Market:             |            | 0           | <b>Total Land</b>                                           | (+)                   | 74,827,456  |
| Improvement                |            | Value       |                                                             |                       |             |
| Homesite:                  |            | 379,047,734 |                                                             |                       |             |
| Non Homesite:              |            | 92,420,088  | <b>Total Improvements</b>                                   | (+)                   | 471,467,822 |
| Non Real                   |            | Count       | Value                                                       |                       |             |
| Personal Property:         | 460        |             | 43,341,616                                                  |                       |             |
| Mineral Property:          | 0          |             | 0                                                           |                       |             |
| Autos:                     | 0          |             | 0                                                           | <b>Total Non Real</b> | (+)         |
|                            |            |             | <b>Market Value</b>                                         | =                     | 43,341,616  |
|                            |            |             |                                                             |                       | 589,636,894 |
| Ag                         | Non Exempt | Exempt      |                                                             |                       |             |
| Total Productivity Market: | 232,649    | 0           |                                                             |                       |             |
| Ag Use:                    | 1,771      | 0           | <b>Productivity Loss</b>                                    | (-)                   | 230,878     |
| Timber Use:                | 0          | 0           | <b>Appraised Value</b>                                      | =                     | 589,406,016 |
| Productivity Loss:         | 230,878    | 0           |                                                             |                       |             |
|                            |            |             | <b>Homestead Cap</b>                                        | (-)                   | 34,009,998  |
|                            |            |             | <b>23.231 Cap</b>                                           | (-)                   | 8,681,899   |
|                            |            |             | <b>Assessed Value</b>                                       | =                     | 546,714,119 |
|                            |            |             | <b>Total Exemptions Amount<br/>(Breakdown on Next Page)</b> | (-)                   | 56,253,739  |
|                            |            |             | <b>Net Taxable</b>                                          | =                     | 490,460,380 |

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 2,244,121.09 = 490,460,380 \* (0.457554 / 100)

Certified Estimate of Market Value: 589,636,894  
 Certified Estimate of Taxable Value: 490,460,380

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2024 PRELIMINARY TOTALS**

Property Count: 3,957

11 - City of Alpine  
Not Under ARB Review Totals

7/23/2024

1:29:00PM

**Exemption Breakdown**

| Exemption     | Count | Local             | State             | Total             |
|---------------|-------|-------------------|-------------------|-------------------|
| CHODO         | 2     | 921,267           | 0                 | 921,267           |
| DV1           | 13    | 0                 | 113,855           | 113,855           |
| DV2           | 11    | 0                 | 105,000           | 105,000           |
| DV3           | 14    | 0                 | 152,000           | 152,000           |
| DV4           | 25    | 0                 | 253,248           | 253,248           |
| DV4S          | 1     | 0                 | 12,000            | 12,000            |
| DVHS          | 25    | 0                 | 5,911,203         | 5,911,203         |
| EX            | 1     | 0                 | 0                 | 0                 |
| EX-XG         | 3     | 0                 | 1,297,430         | 1,297,430         |
| EX-XI         | 1     | 0                 | 137,500           | 137,500           |
| EX-XJ         | 2     | 0                 | 326,409           | 326,409           |
| EX-XL         | 1     | 0                 | 30,317            | 30,317            |
| EX-XN         | 12    | 0                 | 820,799           | 820,799           |
| EX-XU         | 1     | 0                 | 100,225           | 100,225           |
| EX-XV         | 171   | 0                 | 33,659,892        | 33,659,892        |
| EX366         | 88    | 0                 | 127,316           | 127,316           |
| LVE           | 1     | 0                 | 0                 | 0                 |
| OV65          | 629   | 12,285,278        | 0                 | 12,285,278        |
| <b>Totals</b> |       | <b>13,206,545</b> | <b>43,047,194</b> | <b>56,253,739</b> |

**2024 PRELIMINARY TOTALS**

Property Count: 134

11 - City of Alpine  
Under ARB Review Totals

7/23/2024

1:29:00PM

| Land                       |            | Value      |                                                             |                       |               |
|----------------------------|------------|------------|-------------------------------------------------------------|-----------------------|---------------|
| Homesite:                  |            | 2,297,484  |                                                             |                       |               |
| Non Homesite:              |            | 1,298,744  |                                                             |                       |               |
| Ag Market:                 |            | 0          |                                                             |                       |               |
| Timber Market:             |            | 0          | <b>Total Land</b>                                           | (+)                   | 3,596,228     |
| Improvement                |            | Value      |                                                             |                       |               |
| Homesite:                  |            | 17,400,163 |                                                             |                       |               |
| Non Homesite:              |            | 12,914,491 | <b>Total Improvements</b>                                   | (+)                   | 30,314,654    |
| Non Real                   |            | Count      | Value                                                       |                       |               |
| Personal Property:         | 16         |            | 9,743,846                                                   |                       |               |
| Mineral Property:          | 0          |            | 0                                                           |                       |               |
| Autos:                     | 0          |            | 0                                                           | <b>Total Non Real</b> | (+) 9,743,846 |
|                            |            |            | <b>Market Value</b>                                         | =                     | 43,654,728    |
| Ag                         | Non Exempt | Exempt     |                                                             |                       |               |
| Total Productivity Market: | 0          | 0          |                                                             |                       |               |
| Ag Use:                    | 0          | 0          | <b>Productivity Loss</b>                                    | (-)                   | 0             |
| Timber Use:                | 0          | 0          | <b>Appraised Value</b>                                      | =                     | 43,654,728    |
| Productivity Loss:         | 0          | 0          | <b>Homestead Cap</b>                                        | (-)                   | 251,648       |
|                            |            |            | <b>23.231 Cap</b>                                           | (-)                   | 2,736,607     |
|                            |            |            | <b>Assessed Value</b>                                       | =                     | 40,666,473    |
|                            |            |            | <b>Total Exemptions Amount<br/>(Breakdown on Next Page)</b> | (-)                   | 286,600       |
|                            |            |            | <b>Net Taxable</b>                                          | =                     | 40,379,873    |

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 184,759.72 = 40,379,873 \* (0.457554 / 100)

|                                      |            |
|--------------------------------------|------------|
| Certified Estimate of Market Value:  | 35,641,234 |
| Certified Estimate of Taxable Value: | 35,220,203 |
| Tax Increment Finance Value:         | 0          |
| Tax Increment Finance Levy:          | 0.00       |

2024 PRELIMINARY TOTALS

Property Count: 134

11 - City of Alpine  
Under ARB Review Totals

7/23/2024

1:29:00PM

Exemption Breakdown

| Exemption | Count | Local   | State  | Total   |
|-----------|-------|---------|--------|---------|
| DV4       | 2     | 0       | 24,000 | 24,000  |
| EX        | 1     | 0       | 2,600  | 2,600   |
| OV65      | 13    | 260,000 | 0      | 260,000 |
| Totals    |       | 260,000 | 26,600 | 286,600 |

**2024 PRELIMINARY TOTALS**

Property Count: 4,091

11 - City of Alpine  
Grand Totals

7/23/2024

1:29:00PM

| <b>Land</b>                |                   | <b>Value</b>  |                                                             |                       |                |
|----------------------------|-------------------|---------------|-------------------------------------------------------------|-----------------------|----------------|
| Homesite:                  |                   | 64,019,895    |                                                             |                       |                |
| Non Homesite:              |                   | 14,171,140    |                                                             |                       |                |
| Ag Market:                 |                   | 232,649       |                                                             |                       |                |
| Timber Market:             |                   | 0             | <b>Total Land</b>                                           | (+)                   | 78,423,684     |
| <b>Improvement</b>         |                   | <b>Value</b>  |                                                             |                       |                |
| Homesite:                  |                   | 396,447,897   |                                                             |                       |                |
| Non Homesite:              |                   | 105,334,579   | <b>Total Improvements</b>                                   | (+)                   | 501,782,476    |
| <b>Non Real</b>            |                   | <b>Count</b>  | <b>Value</b>                                                |                       |                |
| Personal Property:         | 476               |               | 53,085,462                                                  |                       |                |
| Mineral Property:          | 0                 |               | 0                                                           |                       |                |
| Autos:                     | 0                 |               | 0                                                           | <b>Total Non Real</b> | (+) 53,085,462 |
|                            |                   |               | <b>Market Value</b>                                         | =                     | 633,291,622    |
| <b>Ag</b>                  | <b>Non Exempt</b> | <b>Exempt</b> |                                                             |                       |                |
| Total Productivity Market: | 232,649           | 0             |                                                             |                       |                |
| Ag Use:                    | 1,771             | 0             | <b>Productivity Loss</b>                                    | (-)                   | 230,878        |
| Timber Use:                | 0                 | 0             | <b>Appraised Value</b>                                      | =                     | 633,060,744    |
| Productivity Loss:         | 230,878           | 0             |                                                             |                       |                |
|                            |                   |               | <b>Homestead Cap</b>                                        | (-)                   | 34,261,646     |
|                            |                   |               | <b>23.231 Cap</b>                                           | (-)                   | 11,418,506     |
|                            |                   |               | <b>Assessed Value</b>                                       | =                     | 587,380,592    |
|                            |                   |               | <b>Total Exemptions Amount<br/>(Breakdown on Next Page)</b> | (-)                   | 56,540,339     |
|                            |                   |               | <b>Net Taxable</b>                                          | =                     | 530,840,253    |

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 2,428,880.81 = 530,840,253 \* (0.457554 / 100)

Certified Estimate of Market Value: 625,278,128  
 Certified Estimate of Taxable Value: 525,680,583

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2024 PRELIMINARY TOTALS**

Property Count: 4,091

11 - City of Alpine  
Grand Totals

7/23/2024

1:29:00PM

**Exemption Breakdown**

| Exemption     | Count | Local             | State             | Total             |
|---------------|-------|-------------------|-------------------|-------------------|
| CHODO         | 2     | 921,267           | 0                 | 921,267           |
| DV1           | 13    | 0                 | 113,855           | 113,855           |
| DV2           | 11    | 0                 | 105,000           | 105,000           |
| DV3           | 14    | 0                 | 152,000           | 152,000           |
| DV4           | 27    | 0                 | 277,248           | 277,248           |
| DV4S          | 1     | 0                 | 12,000            | 12,000            |
| DVHS          | 25    | 0                 | 5,911,203         | 5,911,203         |
| EX            | 2     | 0                 | 2,600             | 2,600             |
| EX-XG         | 3     | 0                 | 1,297,430         | 1,297,430         |
| EX-XI         | 1     | 0                 | 137,500           | 137,500           |
| EX-XJ         | 2     | 0                 | 326,409           | 326,409           |
| EX-XL         | 1     | 0                 | 30,317            | 30,317            |
| EX-XN         | 12    | 0                 | 820,799           | 820,799           |
| EX-XU         | 1     | 0                 | 100,225           | 100,225           |
| EX-XV         | 171   | 0                 | 33,659,892        | 33,659,892        |
| EX366         | 88    | 0                 | 127,316           | 127,316           |
| LVE           | 1     | 0                 | 0                 | 0                 |
| OV65          | 642   | 12,545,278        | 0                 | 12,545,278        |
| <b>Totals</b> |       | <b>13,466,545</b> | <b>43,073,794</b> | <b>56,540,339</b> |

**2024 PRELIMINARY TOTALS**

Property Count: 3,957

11 - City of Alpine  
Not Under ARB Review Totals

7/23/2024

1:29:00PM

**State Category Breakdown**

| State Code    | Description                   | Count | Acres      | New Value   | Market Value  | Taxable Value |
|---------------|-------------------------------|-------|------------|-------------|---------------|---------------|
| A             | SINGLE FAMILY RESIDENCE       | 2,232 | 722.5644   | \$1,682,844 | \$372,415,448 | \$320,074,665 |
| B             | MULTIFAMILY RESIDENCE         | 62    | 29.7726    | \$10,266    | \$19,454,353  | \$17,965,284  |
| C1            | VACANT LOTS AND LAND TRACTS   | 568   | 191.6322   | \$0         | \$8,074,873   | \$8,030,466   |
| D1            | QUALIFIED OPEN-SPACE LAND     | 7     | 83.5800    | \$0         | \$232,649     | \$1,771       |
| E             | RURAL LAND, NON QUALIFIED OPE | 13    | 188.0660   | \$0         | \$998,129     | \$998,129     |
| F1            | COMMERCIAL REAL PROPERTY      | 299   | 132.9067   | \$1,176,192 | \$99,266,649  | \$93,548,587  |
| F2            | INDUSTRIAL AND MANUFACTURIN   | 2     | 2.4900     | \$0         | \$270,503     | \$270,503     |
| J3            | ELECTRIC COMPANY (INCLUDING C | 4     | 0.7882     | \$0         | \$6,943,576   | \$6,943,576   |
| J4            | TELEPHONE COMPANY (INCLUDI    | 7     | 1.4075     | \$0         | \$591,099     | \$591,099     |
| J5            | RAILROAD                      | 2     | 0.3077     | \$0         | \$3,655,100   | \$3,652,519   |
| J7            | CABLE TELEVISION COMPANY      | 4     |            | \$0         | \$836,601     | \$836,601     |
| J8            | OTHER TYPE OF UTILITY         | 2     |            | \$0         | \$148,490     | \$148,490     |
| L1            | COMMERCIAL PERSONAL PROPE     | 326   |            | \$0         | \$30,099,161  | \$30,099,161  |
| L2            | INDUSTRIAL AND MANUFACTURIN   | 1     |            | \$0         | \$127,640     | \$127,640     |
| M1            | TANGIBLE OTHER PERSONAL, MOB  | 279   |            | \$1,558     | \$8,559,056   | \$7,171,889   |
| X             | TOTALLY EXEMPT PROPERTY       | 282   | 487.4996   | \$6,648     | \$37,963,567  | \$0           |
| <b>Totals</b> |                               |       | 1,841.0149 | \$2,877,508 | \$589,636,894 | \$490,460,380 |



**2024 PRELIMINARY TOTALS**

Property Count: 134

11 - City of Alpine  
Under ARB Review Totals

7/23/2024

1:29:00PM

**State Category Breakdown**

| State Code Description |                               | Count | Acres   | New Value | Market Value | Taxable Value |
|------------------------|-------------------------------|-------|---------|-----------|--------------|---------------|
| A                      | SINGLE FAMILY RESIDENCE       | 72    | 22.7805 | \$0       | \$15,186,015 | \$14,574,578  |
| B                      | MULTIFAMILY RESIDENCE         | 7     | 2.6148  | \$0       | \$6,104,203  | \$3,931,440   |
| C1                     | VACANT LOTS AND LAND TRACTS   | 9     | 2.7112  | \$0       | \$143,813    | \$143,813     |
| F1                     | COMMERCIAL REAL PROPERTY      | 22    | 27.9414 | \$163,820 | \$10,392,189 | \$10,086,824  |
| J3                     | ELECTRIC COMPANY (INCLUDING C | 1     |         | \$0       | \$369,010    | \$369,010     |
| J4                     | TELEPHONE COMPANY (INCLUDI    | 7     | 12.9078 | \$0       | \$6,407,600  | \$6,407,600   |
| J8                     | OTHER TYPE OF UTILITY         | 1     |         | \$0       | \$19,230     | \$19,230      |
| L1                     | COMMERCIAL PERSONAL PROPE     | 10    |         | \$0       | \$4,637,926  | \$4,637,926   |
| M1                     | TANGIBLE OTHER PERSONAL, MOB  | 7     |         | \$0       | \$392,142    | \$209,452     |
| X                      | TOTALLY EXEMPT PROPERTY       | 1     |         | \$0       | \$2,600      | \$0           |
| <b>Totals</b>          |                               |       | 68.9557 | \$163,820 | \$43,654,728 | \$40,379,873  |

**2024 PRELIMINARY TOTALS**

Property Count: 4,091

11 - City of Alpine  
Grand Totals

7/23/2024

1:29:00PM

**State Category Breakdown**

| State Code    | Description                   | Count | Acres      | New Value   | Market Value  | Taxable Value |
|---------------|-------------------------------|-------|------------|-------------|---------------|---------------|
| A             | SINGLE FAMILY RESIDENCE       | 2,304 | 745.3449   | \$1,682,844 | \$387,601,463 | \$334,649,243 |
| B             | MULTIFAMILY RESIDENCE         | 69    | 32.3874    | \$10,266    | \$25,558,556  | \$21,896,724  |
| C1            | VACANT LOTS AND LAND TRACTS   | 577   | 194.3434   | \$0         | \$8,218,686   | \$8,174,279   |
| D1            | QUALIFIED OPEN-SPACE LAND     | 7     | 83.5800    | \$0         | \$232,649     | \$1,771       |
| E             | RURAL LAND, NON QUALIFIED OPE | 13    | 188.0660   | \$0         | \$998,129     | \$998,129     |
| F1            | COMMERCIAL REAL PROPERTY      | 321   | 160.8481   | \$1,340,012 | \$109,658,838 | \$103,635,411 |
| F2            | INDUSTRIAL AND MANUFACTURIN   | 2     | 2.4900     | \$0         | \$270,503     | \$270,503     |
| J3            | ELECTRIC COMPANY (INCLUDING C | 5     | 0.7882     | \$0         | \$7,312,586   | \$7,312,586   |
| J4            | TELEPHONE COMPANY (INCLUDI    | 14    | 14.3153    | \$0         | \$6,998,699   | \$6,998,699   |
| J5            | RAILROAD                      | 2     | 0.3077     | \$0         | \$3,655,100   | \$3,652,519   |
| J7            | CABLE TELEVISION COMPANY      | 4     |            | \$0         | \$836,601     | \$836,601     |
| J8            | OTHER TYPE OF UTILITY         | 3     |            | \$0         | \$167,720     | \$167,720     |
| L1            | COMMERCIAL PERSONAL PROPE     | 336   |            | \$0         | \$34,737,087  | \$34,737,087  |
| L2            | INDUSTRIAL AND MANUFACTURIN   | 1     |            | \$0         | \$127,640     | \$127,640     |
| M1            | TANGIBLE OTHER PERSONAL, MOB  | 286   |            | \$1,558     | \$8,951,198   | \$7,381,341   |
| X             | TOTALLY EXEMPT PROPERTY       | 283   | 487.4996   | \$6,648     | \$37,966,167  | \$0           |
| <b>Totals</b> |                               |       | 1,909.9706 | \$3,041,328 | \$633,291,622 | \$530,840,253 |

**2024 PRELIMINARY TOTALS**

Property Count: 3,957

11 - City of Alpine  
Not Under ARB Review Totals

7/23/2024

1:29:00PM

**CAD State Category Breakdown**

| State Code Description |                                | Count | Acres      | New Value   | Market Value  | Taxable Value |
|------------------------|--------------------------------|-------|------------|-------------|---------------|---------------|
| A1                     | SINGLE FAMILY RESIDENCE        | 1,868 | 595.5589   | \$1,329,627 | \$345,862,360 | \$298,452,237 |
| A2                     | SINGLE FAMILY RESIDENCE (MH)   | 388   | 127.0055   | \$353,217   | \$26,553,088  | \$21,622,428  |
| B1                     | MULTIFAMILY RESIDENCE          | 56    | 29.4512    | \$10,266    | \$17,905,413  | \$16,416,344  |
| B2                     | MULTIFAMILY RESIDENCE          | 6     | 0.3214     | \$0         | \$1,548,940   | \$1,548,940   |
| C1                     | VACANT LOT                     | 504   | 153.6029   | \$0         | \$6,944,149   | \$6,899,742   |
| C2                     | VACANT LOT                     | 26    | 7.4571     | \$0         | \$562,602     | \$562,602     |
| C3                     | VACANT LOT                     | 39    | 30.5722    | \$0         | \$568,122     | \$568,122     |
| D1                     | QUALIFIED AG LAND              | 7     | 83.5800    | \$0         | \$232,649     | \$1,771       |
| E1                     | FARM OR RANCH IMPROVEMENT      | 1     | 7.0800     | \$0         | \$64,909      | \$64,909      |
| E3                     | NON QUALIFIED LAND             | 12    | 180.9860   | \$0         | \$933,220     | \$933,220     |
| F1                     | COMMERCIAL REAL PROPERTY       | 299   | 132.9067   | \$1,176,192 | \$99,266,649  | \$93,548,587  |
| F2                     | INDUSTRIAL REAL PROPERTY       | 2     | 2.4900     | \$0         | \$270,503     | \$270,503     |
| J3                     | ELECTRIC COMPANY (INCLUDING CC | 4     | 0.7882     | \$0         | \$6,943,576   | \$6,943,576   |
| J4                     | TELEPHONE COMPANY (INCLUDING I | 7     | 1.4075     | \$0         | \$591,099     | \$591,099     |
| J5                     | RAILROAD                       | 2     | 0.3077     | \$0         | \$3,655,100   | \$3,652,519   |
| J7                     | CABLE TV COMPANY               | 4     |            | \$0         | \$836,601     | \$836,601     |
| J8                     | OTHER TYPE OF UTILITY          | 2     |            | \$0         | \$148,490     | \$148,490     |
| L1                     | COMMERCIAL PERSONAL PROPER     | 326   |            | \$0         | \$30,099,161  | \$30,099,161  |
| L2                     | INDUSTRIAL PERSONAL PROPERTY   | 1     |            | \$0         | \$127,640     | \$127,640     |
| M1                     | TANGIBLE OTHER PERSONAL, MOBI  | 279   |            | \$1,558     | \$8,559,056   | \$7,171,889   |
| X                      | TOTALLY EXEMPT PROPERTY        | 282   | 487.4996   | \$6,648     | \$37,963,567  | \$0           |
| <b>Totals</b>          |                                |       | 1,841.0149 | \$2,877,508 | \$589,636,894 | \$490,460,380 |

**2024 PRELIMINARY TOTALS**

Property Count: 134

11 - City of Alpine  
Under ARB Review Totals

7/23/2024

1:29:00PM

**CAD State Category Breakdown**

| State Code Description |                                | Count | Acres   | New Value | Market Value | Taxable Value |
|------------------------|--------------------------------|-------|---------|-----------|--------------|---------------|
| A1                     | SINGLE FAMILY RESIDENCE        | 71    | 22.7805 | \$0       | \$15,164,332 | \$14,552,895  |
| A2                     | SINGLE FAMILY RESIDENCE (MH)   | 1     |         | \$0       | \$21,683     | \$21,683      |
| B1                     | MULTIFAMILY RESIDENCE          | 7     | 2.6148  | \$0       | \$6,104,203  | \$3,931,440   |
| C1                     | VACANT LOT                     | 7     | 1.4812  | \$0       | \$99,551     | \$99,551      |
| C2                     | VACANT LOT                     | 1     | 0.6700  | \$0       | \$27,462     | \$27,462      |
| C3                     | VACANT LOT                     | 1     | 0.5600  | \$0       | \$16,800     | \$16,800      |
| F1                     | COMMERCIAL REAL PROPERTY       | 22    | 27.9414 | \$163,820 | \$10,392,189 | \$10,086,824  |
| J3                     | ELECTRIC COMPANY (INCLUDING CC | 1     |         | \$0       | \$369,010    | \$369,010     |
| J4                     | TELEPHONE COMPANY (INCLUDING I | 7     | 12.9078 | \$0       | \$6,407,600  | \$6,407,600   |
| J8                     | OTHER TYPE OF UTILITY          | 1     |         | \$0       | \$19,230     | \$19,230      |
| L1                     | COMMERCIAL PERSONAL PROPER     | 10    |         | \$0       | \$4,637,926  | \$4,637,926   |
| M1                     | TANGIBLE OTHER PERSONAL, MOBI  | 7     |         | \$0       | \$392,142    | \$209,452     |
| X                      | TOTALLY EXEMPT PROPERTY        | 1     |         | \$0       | \$2,600      | \$0           |
| <b>Totals</b>          |                                |       | 68.9557 | \$163,820 | \$43,654,728 | \$40,379,873  |

**2024 PRELIMINARY TOTALS**

Property Count: 4,091

11 - City of Alpine  
Grand Totals

7/23/2024

1:29:00PM

**CAD State Category Breakdown**

| State Code Description |                                | Count | Acres      | New Value   | Market Value  | Taxable Value |
|------------------------|--------------------------------|-------|------------|-------------|---------------|---------------|
| A1                     | SINGLE FAMILY RESIDENCE        | 1,939 | 618.3394   | \$1,329,627 | \$361,026,692 | \$313,005,132 |
| A2                     | SINGLE FAMILY RESIDENCE (MH)   | 389   | 127.0055   | \$353,217   | \$26,574,771  | \$21,644,111  |
| B1                     | MULTIFAMILY RESIDENCE          | 63    | 32.0660    | \$10,266    | \$24,009,616  | \$20,347,784  |
| B2                     | MULTIFAMILY RESIDENCE          | 6     | 0.3214     | \$0         | \$1,548,940   | \$1,548,940   |
| C1                     | VACANT LOT                     | 511   | 155.0841   | \$0         | \$7,043,700   | \$6,999,293   |
| C2                     | VACANT LOT                     | 27    | 8.1271     | \$0         | \$590,064     | \$590,064     |
| C3                     | VACANT LOT                     | 40    | 31.1322    | \$0         | \$584,922     | \$584,922     |
| D1                     | QUALIFIED AG LAND              | 7     | 83.5800    | \$0         | \$232,649     | \$1,771       |
| E1                     | FARM OR RANCH IMPROVEMENT      | 1     | 7.0800     | \$0         | \$64,909      | \$64,909      |
| E3                     | NON QUALIFIED LAND             | 12    | 180.9860   | \$0         | \$933,220     | \$933,220     |
| F1                     | COMMERCIAL REAL PROPERTY       | 321   | 160.8481   | \$1,340,012 | \$109,658,838 | \$103,635,411 |
| F2                     | INDUSTRIAL REAL PROPERTY       | 2     | 2.4900     | \$0         | \$270,503     | \$270,503     |
| J3                     | ELECTRIC COMPANY (INCLUDING CC | 5     | 0.7882     | \$0         | \$7,312,586   | \$7,312,586   |
| J4                     | TELEPHONE COMPANY (INCLUDING ( | 14    | 14.3153    | \$0         | \$6,998,699   | \$6,998,699   |
| J5                     | RAILROAD                       | 2     | 0.3077     | \$0         | \$3,655,100   | \$3,652,519   |
| J7                     | CABLE TV COMPANY               | 4     |            | \$0         | \$836,601     | \$836,601     |
| J8                     | OTHER TYPE OF UTILITY          | 3     |            | \$0         | \$167,720     | \$167,720     |
| L1                     | COMMERCIAL PERSONAL PROPER     | 336   |            | \$0         | \$34,737,087  | \$34,737,087  |
| L2                     | INDUSTRIAL PERSONAL PROPERTY   | 1     |            | \$0         | \$127,640     | \$127,640     |
| M1                     | TANGIBLE OTHER PERSONAL, MOBI  | 286   |            | \$1,558     | \$8,951,198   | \$7,381,341   |
| X                      | TOTALLY EXEMPT PROPERTY        | 283   | 487.4996   | \$6,648     | \$37,966,167  | \$0           |
| <b>Totals</b>          |                                |       | 1,909.9706 | \$3,041,328 | \$633,291,622 | \$530,840,253 |

**2024 PRELIMINARY TOTALS**

Property Count: 4,091

11 - City of Alpine  
Effective Rate Assumption

7/23/2024

1:29:00PM

**New Value**

|                          |             |
|--------------------------|-------------|
| TOTAL NEW VALUE MARKET:  | \$3,041,328 |
| TOTAL NEW VALUE TAXABLE: | \$3,034,680 |

**New Exemptions**

| Exemption                      | Description                                     | Count |                   |          |
|--------------------------------|-------------------------------------------------|-------|-------------------|----------|
| EX                             | Exempt                                          | 1     | 2023 Market Value | \$2,450  |
| EX-XI                          | 11.19 Youth spiritual, mental, and physical dev | 1     | 2023 Market Value | \$0      |
| EX366                          | HB366 Exempt                                    | 2     | 2023 Market Value | \$24,133 |
| ABSOLUTE EXEMPTIONS VALUE LOSS |                                                 |       |                   | \$26,583 |

| Exemption                     | Description                  | Count | Exemption Amount |
|-------------------------------|------------------------------|-------|------------------|
| DV4                           | Disabled Veterans 70% - 100% | 4     | \$37,248         |
| OV65                          | Over 65                      | 23    | \$460,000        |
| PARTIAL EXEMPTIONS VALUE LOSS |                              | 27    | \$497,248        |
| NEW EXEMPTIONS VALUE LOSS     |                              |       | \$523,831        |

**Increased Exemptions**

| Exemption | Description | Count | Increased Exemption Amount |
|-----------|-------------|-------|----------------------------|
|-----------|-------------|-------|----------------------------|

INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS \$523,831

**New Ag / Timber Exemptions****New Annexations****New Deannexations****Average Homestead Value**

Category A and E

| Count of HS Residences | Average Market | Average HS Exemption | Average Taxable |
|------------------------|----------------|----------------------|-----------------|
| 1,329                  | \$201,172      | \$25,287             | \$175,885       |
| Category A Only        |                |                      |                 |

| Count of HS Residences | Average Market | Average HS Exemption | Average Taxable |
|------------------------|----------------|----------------------|-----------------|
| 1,329                  | \$201,172      | \$25,287             | \$175,885       |

**2024 PRELIMINARY TOTALS**  
11 - City of Alpine  
**Lower Value Used**

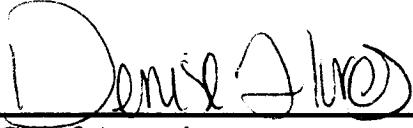
| Count of Protested Properties | Total Market Value | Total Value Used |
|-------------------------------|--------------------|------------------|
| 134                           | \$43,654,728.00    | \$35,220,203     |

CERTIFICATION OF 2023 APPRAISAL ROLL FOR  
THE CITY OF ALPINE

“I Denise Flores, Chief Appraiser for the Brewster County Central Appraisal District, solemnly swear that the attached is that portion of the approved appraisal roll of the Brewster County Central Appraisal District which lists property taxable by City of Alpine and constitutes the appraisal roll for The City of Alpine”

2023 Appraisal Roll Information

|                                               |               |
|-----------------------------------------------|---------------|
| Total Appraised Value                         | \$587,740,285 |
| Total Assessed Value                          | \$548,392,473 |
| Net Taxable Value                             | \$494,156,816 |
| Freeze Adjusted Taxable*                      | N/A           |
| Number of Accounts                            | <u>4,050</u>  |
| Number of Accounts Under Protest              | <u>0</u>      |
| <br>*Number of Accounts that have a Ceiling   | <br>0         |
| *Actual Tax from Accounts that have a Ceiling | N/A           |

|                                                                                     |               |
|-------------------------------------------------------------------------------------|---------------|
|  | <u>9/8/23</u> |
| Chief Appraiser                                                                     | Date          |

|                      |               |
|----------------------|---------------|
| _____<br>Received By | _____<br>Date |
|----------------------|---------------|



**2023 CERTIFIED TOTALS**

Property Count: 4,050

11 - City of Alpine  
Grand Totals

9/8/2023

5:06:36PM

| <b>Land</b>                |                   | <b>Value</b>  |                                                             |                       |             |
|----------------------------|-------------------|---------------|-------------------------------------------------------------|-----------------------|-------------|
| Homesite:                  |                   | 63,925,168    |                                                             |                       |             |
| Non Homesite:              |                   | 12,972,292    |                                                             |                       |             |
| Ag Market:                 |                   | 219,855       |                                                             |                       |             |
| Timber Market:             |                   | 0             | <b>Total Land</b>                                           | (+)                   | 77,117,315  |
| <b>Improvement</b>         |                   | <b>Value</b>  |                                                             |                       |             |
| Homesite:                  |                   | 370,780,515   |                                                             |                       |             |
| Non Homesite:              |                   | 94,108,938    | <b>Total Improvements</b>                                   | (+)                   | 464,889,453 |
| <b>Non Real</b>            |                   | <b>Count</b>  | <b>Value</b>                                                |                       |             |
| Personal Property:         | 433               |               | 45,951,601                                                  |                       |             |
| Mineral Property:          | 0                 |               | 0                                                           |                       |             |
| Autos:                     | 0                 |               | 0                                                           | <b>Total Non Real</b> | (+)         |
|                            |                   |               | <b>Market Value</b>                                         | =                     | 45,951,601  |
|                            |                   |               |                                                             |                       | 587,958,369 |
| <b>Ag</b>                  | <b>Non Exempt</b> | <b>Exempt</b> |                                                             |                       |             |
| Total Productivity Market: | 219,855           | 0             |                                                             |                       |             |
| Ag Use:                    | 1,771             | 0             | <b>Productivity Loss</b>                                    | (-)                   | 218,084     |
| Timber Use:                | 0                 | 0             | <b>Appraised Value</b>                                      | =                     | 587,740,285 |
| Productivity Loss:         | 218,084           | 0             | <b>Homestead Cap</b>                                        | (-)                   | 39,347,812  |
|                            |                   |               | <b>Assessed Value</b>                                       | =                     | 548,392,473 |
|                            |                   |               | <b>Total Exemptions Amount<br/>(Breakdown on Next Page)</b> | (-)                   | 54,235,657  |
|                            |                   |               | <b>Net Taxable</b>                                          | =                     | 494,156,816 |

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 2,304,381.71 = 494,156,816 \* (0.466326 / 100)

Certified Estimate of Market Value: 587,958,369  
 Certified Estimate of Taxable Value: 494,156,816

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2023 CERTIFIED TOTALS**

Property Count: 4,050

11 - City of Alpine  
Grand Totals

9/8/2023

5:06:37PM

**Exemption Breakdown**

| <b>Exemption</b> | <b>Count</b> | <b>Local</b>      | <b>State</b>      | <b>Total</b>      |
|------------------|--------------|-------------------|-------------------|-------------------|
| CHODO            | 2            | 921,267           | 0                 | 921,267           |
| DV1              | 13           | 0                 | 113,739           | 113,739           |
| DV2              | 11           | 0                 | 105,000           | 105,000           |
| DV3              | 15           | 0                 | 162,000           | 162,000           |
| DV4              | 23           | 0                 | 240,000           | 240,000           |
| DV4S             | 1            | 0                 | 12,000            | 12,000            |
| DVHS             | 25           | 0                 | 5,618,345         | 5,618,345         |
| EX               | 1            | 0                 | 0                 | 0                 |
| EX-XG            | 3            | 0                 | 1,297,566         | 1,297,566         |
| EX-XJ            | 2            | 0                 | 310,227           | 310,227           |
| EX-XL            | 1            | 0                 | 30,317            | 30,317            |
| EX-XN            | 13           | 0                 | 482,834           | 482,834           |
| EX-XU            | 1            | 0                 | 99,631            | 99,631            |
| EX-XV            | 172          | 0                 | 32,717,102        | 32,717,102        |
| EX366            | 110          | 0                 | 101,310           | 101,310           |
| LVE              | 1            | 0                 | 0                 | 0                 |
| OV65             | 617          | 12,024,319        | 0                 | 12,024,319        |
| <b>Totals</b>    |              | <b>12,945,586</b> | <b>41,290,071</b> | <b>54,235,657</b> |

**2023 CERTIFIED TOTALS**

Property Count: 4,050

11 - City of Alpine  
Grand Totals

9/8/2023 5:06:37PM

**State Category Breakdown**

| State Code    | Description                   | Count | Acres             | New Value          | Market Value         | Taxable Value        |
|---------------|-------------------------------|-------|-------------------|--------------------|----------------------|----------------------|
| A             | SINGLE FAMILY RESIDENCE       | 2,297 | 740.6901          | \$2,245,563        | \$367,559,279        | \$311,298,808        |
| B             | MULTIFAMILY RESIDENCE         | 65    | 34.4724           | \$0                | \$18,064,404         | \$18,010,878         |
| C1            | VACANT LOTS AND LAND TRACTS   | 584   | 194.9422          | \$0                | \$8,322,947          | \$8,310,947          |
| D1            | QUALIFIED OPEN-SPACE LAND     | 7     | 83.5800           | \$0                | \$219,855            | \$1,771              |
| E             | RURAL LAND, NON QUALIFIED OPE | 13    | 188.0660          | \$0                | \$924,759            | \$924,759            |
| F1            | COMMERCIAL REAL PROPERTY      | 304   | 146.7430          | \$573,983          | \$101,145,685        | \$101,081,009        |
| F2            | INDUSTRIAL AND MANUFACTURIN   | 2     | 2.4900            | \$0                | \$233,921            | \$233,921            |
| J3            | ELECTRIC COMPANY (INCLUDING C | 5     | 0.7882            | \$0                | \$7,312,586          | \$7,312,586          |
| J4            | TELEPHONE COMPANY (INCLUDI    | 14    | 14.3153           | \$0                | \$6,968,455          | \$6,968,455          |
| J5            | RAILROAD                      | 2     | 0.3077            | \$0                | \$3,789,109          | \$3,789,109          |
| J7            | CABLE TELEVISION COMPANY      | 4     |                   | \$0                | \$978,240            | \$978,240            |
| J8            | OTHER TYPE OF UTILITY         | 3     |                   | \$0                | \$167,720            | \$167,720            |
| L1            | COMMERCIAL PERSONAL PROPE     | 262   |                   | \$0                | \$27,900,061         | \$27,900,061         |
| L2            | INDUSTRIAL AND MANUFACTURIN   | 1     |                   | \$0                | \$127,640            | \$127,640            |
| M1            | TANGIBLE OTHER PERSONAL, MOB  | 289   |                   | \$114,740          | \$8,283,454          | \$7,050,912          |
| X             | TOTALLY EXEMPT PROPERTY       | 304   | 487.4996          | \$0                | \$35,960,254         | \$0                  |
| <b>Totals</b> |                               |       | <b>1,893.8945</b> | <b>\$2,934,286</b> | <b>\$587,958,369</b> | <b>\$494,156,816</b> |

**2023 CERTIFIED TOTALS**

Property Count: 4,050

11 - City of Alpine  
Grand Totals

9/8/2023 5:06:37PM

**CAD State Category Breakdown**

| State Code    | Description                    | Count | Acres             | New Value          | Market Value         | Taxable Value        |
|---------------|--------------------------------|-------|-------------------|--------------------|----------------------|----------------------|
| A1            | SINGLE FAMILY RESIDENCE        | 1,934 | 615.7082          | \$1,684,019        | \$341,240,234        | \$290,894,795        |
| A2            | SINGLE FAMILY RESIDENCE (MH)   | 385   | 124.9819          | \$561,544          | \$26,319,045         | \$20,404,013         |
| B1            | MULTIFAMILY RESIDENCE          | 59    | 34.1510           | \$0                | \$16,411,723         | \$16,358,197         |
| B2            | MULTIFAMILY RESIDENCE          | 6     | 0.3214            | \$0                | \$1,652,681          | \$1,652,681          |
| C1            | VACANT LOT                     | 515   | 155.0325          | \$0                | \$7,135,263          | \$7,123,263          |
| C2            | VACANT LOT                     | 27    | 8.1271            | \$0                | \$590,066            | \$590,066            |
| C3            | VACANT LOT                     | 43    | 31.7826           | \$0                | \$597,618            | \$597,618            |
| D1            | QUALIFIED AG LAND              | 7     | 83.5800           | \$0                | \$219,855            | \$1,771              |
| E1            | FARM OR RANCH IMPROVEMENT      | 1     | 7.0800            | \$0                | \$54,091             | \$54,091             |
| E3            | NON QUALIFIED LAND             | 12    | 180.9860          | \$0                | \$870,668            | \$870,668            |
| F1            | COMMERCIAL REAL PROPERTY       | 304   | 146.7430          | \$573,983          | \$101,145,685        | \$101,081,009        |
| F2            | INDUSTRIAL REAL PROPERTY       | 2     | 2.4900            | \$0                | \$233,921            | \$233,921            |
| J3            | ELECTRIC COMPANY (INCLUDING CC | 5     | 0.7882            | \$0                | \$7,312,586          | \$7,312,586          |
| J4            | TELEPHONE COMPANY (INCLUDING I | 14    | 14.3153           | \$0                | \$6,968,455          | \$6,968,455          |
| J5            | RAILROAD                       | 2     | 0.3077            | \$0                | \$3,789,109          | \$3,789,109          |
| J7            | CABLE TV COMPANY               | 4     |                   | \$0                | \$978,240            | \$978,240            |
| J8            | OTHER TYPE OF UTILITY          | 3     |                   | \$0                | \$167,720            | \$167,720            |
| L1            | COMMERCIAL PERSONAL PROPER     | 262   |                   | \$0                | \$27,900,061         | \$27,900,061         |
| L2            | INDUSTRIAL PERSONAL PROPERTY   | 1     |                   | \$0                | \$127,640            | \$127,640            |
| M1            | TANGIBLE OTHER PERSONAL, MOBI  | 289   |                   | \$114,740          | \$8,283,454          | \$7,050,912          |
| X             | TOTALLY EXEMPT PROPERTY        | 304   | 487.4996          | \$0                | \$35,960,254         | \$0                  |
| <b>Totals</b> |                                |       | <b>1,893.8945</b> | <b>\$2,934,286</b> | <b>\$587,958,369</b> | <b>\$494,156,816</b> |

Property Count: 4,050

11 - City of Alpine  
Effective Rate Assumption

9/8/2023 5:06:37PM

## New Value

|                          |             |
|--------------------------|-------------|
| TOTAL NEW VALUE MARKET:  | \$2,934,286 |
| TOTAL NEW VALUE TAXABLE: | \$2,903,106 |

## New Exemptions

| Exemption                      | Description                                    | Count |                   |           |
|--------------------------------|------------------------------------------------|-------|-------------------|-----------|
| EX-XV                          | Other Exemptions (including public property, r | 2     | 2022 Market Value | \$555,393 |
| EX366                          | HB366 Exempt                                   | 8     | 2022 Market Value | \$22,361  |
| ABSOLUTE EXEMPTIONS VALUE LOSS |                                                |       |                   | \$577,754 |

| Exemption                     | Description                  | Count | Exemption Amount |
|-------------------------------|------------------------------|-------|------------------|
| DV2                           | Disabled Veterans 30% - 49%  | 2     | \$15,000         |
| DV3                           | Disabled Veterans 50% - 69%  | 4     | \$42,000         |
| DV4                           | Disabled Veterans 70% - 100% | 3     | \$36,000         |
| DVHS                          | Disabled Veteran Homestead   | 3     | \$895,696        |
| OV65                          | Over 65                      | 25    | \$480,000        |
| PARTIAL EXEMPTIONS VALUE LOSS |                              | 37    | \$1,468,696      |
| NEW EXEMPTIONS VALUE LOSS     |                              |       | \$2,046,450      |

## Increased Exemptions

| Exemption                       | Description | Count | Increased Exemption Amount |
|---------------------------------|-------------|-------|----------------------------|
| INCREASED EXEMPTIONS VALUE LOSS |             |       |                            |
| TOTAL EXEMPTIONS VALUE LOSS     |             |       | \$2,046,450                |

## New Ag / Timber Exemptions

## New Annexations

## New Deannexations

## Average Homestead Value

Category A and E

| Count of HS Residences | Average Market | Average HS Exemption | Average Taxable |
|------------------------|----------------|----------------------|-----------------|
| 1,321                  | \$189,145      | \$29,065             | \$160,080       |
| Category A Only        |                |                      |                 |

| Count of HS Residences | Average Market | Average HS Exemption | Average Taxable |
|------------------------|----------------|----------------------|-----------------|
| 1,321                  | \$189,145      | \$29,065             | \$160,080       |

2023 CERTIFIED TOTALS

11 - City of Alpine  
Lower Value Used

| Count of Protested Properties | Total Market Value | Total Value Used |
|-------------------------------|--------------------|------------------|
|-------------------------------|--------------------|------------------|

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10B

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

---

Discuss next steps for Comprehensive Plan. (R. Stephens, City Council)

---

### EXECUTIVE SUMMARY

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None

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### SUPPORTING MATERIALS

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None

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

---

### APPROVERS

---

Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10C

Department: City Council

Sponsor: Reagan Stone, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



---

### AGENDA ITEM

---

Discuss changes to water billing ordinances. (R. Stone, City Council)

---

### EXECUTIVE SUMMARY

---

None

---

### SUPPORTING MATERIALS

---

None

---

### BUDGET CONSIDERATIONS

---

Expenditure Required:

N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A

2024:

Additional Funding: N/A

---

### APPROVERS

---

Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024



## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10D

Department: City Council

Sponsor: Darin Nance, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

---

Discuss using a third party company to help manage short-term rentals in Alpine. (D. Nance, City Council)

---

### EXECUTIVE SUMMARY

---

#### **Current permit fees**

\$350 for year one (1)

\$100 for each following year (renewal)

#### **Proposed permit fees**

\$350 annually

\$100 for each additional unit

Changes in fees could cover a 3rd party vendor to manage hotel occupancy taxes on behalf of the City. 3rd party firm/consultant can assist with: Compliance, Remittance (online availability), Permit application process (online access), Brewster County did initially contract with a third party.

---

### SUPPORTING MATERIALS

---

1. GovOS - STR Pricing Proposal

---

### BUDGET CONSIDERATIONS

---

Expenditure Required:

N/A

Savings Anticipation: N/A

Current Budget FY2023-2024: N/A

Additional Funding: N/A

---

### APPROVERS

---

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 7/29/2024

Approved - 7/29/2024

Final Approval - 7/29/2024

**Proposed on:** 2024-07-19

# Pricing Proposal for Alpine, TX

**Prepared for:**

**Darin Nance**

Alpine, TX  
100 North 13th Street  
Alpine, Texas, 79830

**Submitted by:**

**Amanda Taylor**  
High Market

281-377-0026

[amanda.taylor@govos.com](mailto:amanda.taylor@govos.com)



8310 N. Capital of Texas Hwy.  
Bldg. 2, Ste. 250, Austin, TX 78731

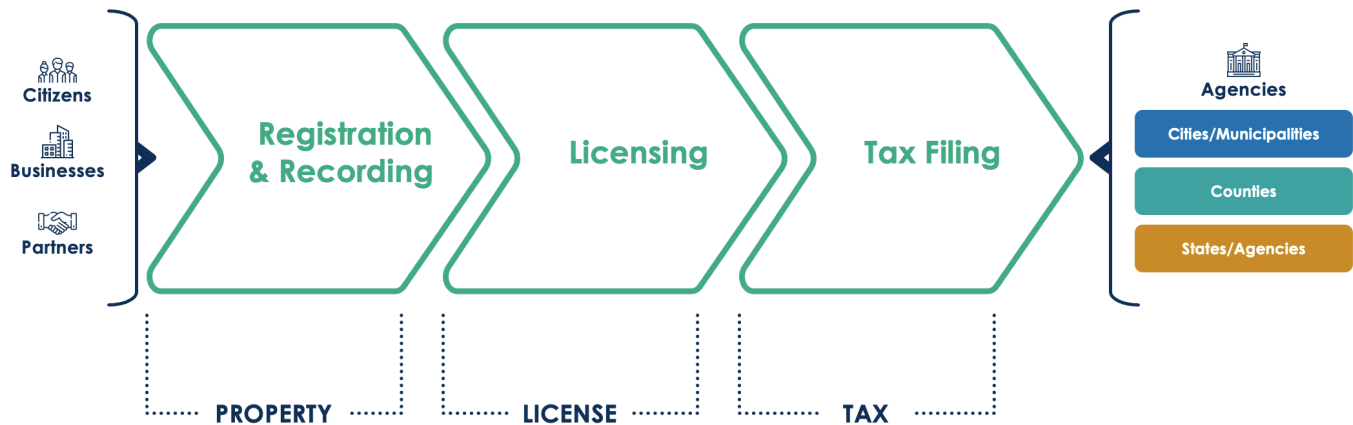
[www.GovOS.com](http://www.GovOS.com)

# Company Overview

**GovOS is a leading provider of transaction and compliance software for state and local governments to streamline property, licensing, and tax interactions with businesses and citizens.**

GovOS is a Delaware incorporated organization, headquartered in Austin, Texas, and serves more than 800 government agencies across the United States. With the company's secure suite of cloud-based solutions, governments can maximize revenue, increase compliance, reduce costs, and meet constituent demand for modern, self-service transaction and payment services.

GovOS has been providing information technology products and services to local governments since 2005. Our workforce (over 200 and growing) is located in Austin and throughout the U.S., allowing us to provide our industry-leading service and support to our customers when it is convenient for them. GovOS products have been purposefully designed and built to meet the needs of our public sector customers.



GovOS is backed by experienced professionals who have been serving local government and their unique needs for over 20 years. We know data is important to every one of our customers in the public sector. However, we also understand there is more than just numbers needed to effectively serve your community. Given the depth of our experience in government service and the breadth of the products we offer, GovOS has a holistic view of how local government works best and how one software solution can affect multiple departments and processes. In addition to our best-in-class technology, GovOS also provides workable best practices, exemplary support, and innovative technology so our customers can achieve their goals today and well into the future.

Since our founding, GovOS has continued to grow and expand our suite of products and has already become an industry leader in the government technology space. GovOS is well-positioned to serve and support our customers for years to come as software and needs evolve.

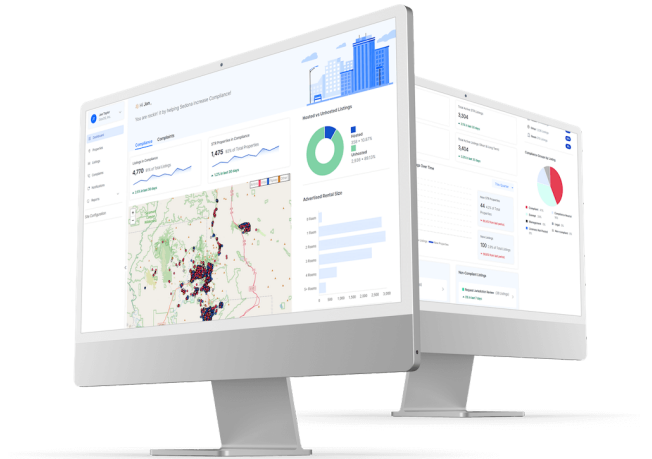
**We look forward to working with you, Darin Nance and Alpine, TX, and discovering how GovOS can help you better serve your constituents.**

**GovOS provides an easy-to-use, cloud-native platform that connects your staff to your community**  
 — increasing process efficiencies, improving compliance rates, and helping you deliver the best possible experience.

# Short-Term Rental

## Enhance Compliance, Simplify Registration & Increase Revenue

The GovOS Short-Term Rental (STR) solution has risen above industry standards in the government technology space for identification, compliance, and code enforcement. Our solution helps jurisdictions streamline their processes, manage their STR market with relevant results, and reduce the burden on staff. It was created in the halls of government (by GovOS' own Chief Strategy Officer) and designed specifically for local government.



What truly sets GovOS apart from our competitors is not just our results—it's our adaptability. GovOS will configure your system to match local regulations, providing accurate and timely compliance for properties and operators. GovOS empowers jurisdictions by providing visibility into:

- Tax Revenue Loss
- Ordinance Non-Compliance
- STR Inspections & Licenses
- Health & Safety Concerns

## Our innovative identification and registration processes provide accurate and actionable results.

Through AI-powered property identification technology, our expert data scientists and property review analysts produce the highest property identification rates in the industry. Our solution and team accurately match (nearly 100%) your STR ads to properties after an initial 8-week census. Our registration system easily and efficiently captures all necessary information from STR owners and creates a strong data foundation for future compliance, delinquency, tax, and auditing needs. Key examples of our proprietary property identification technology and processes include:

- Reverse Geocoding
- Photo Recognition
- Human Verification

## Key GovOS Short-Term Rental Benefits

- **Unmatched Property Identification:** Not only do we identify STR properties in your community, but we also vet each listing using AI and human-eye verification to ensure accuracy and reliability.
- **Higher Compliance Rates:** Achieve higher and more reliable compliance rates in your community.
- **Revenue Boost:** Collect previously missed revenue through our paperless, automated system.
- **Streamlined Registration, Licensing, and Renewals:** Centralize and simplify the property registration, licensing, and renewal processes.
- **Seamless Owner Communication:** Easily connect with property owners and manage community impact via an integrated notifications system.
- **24/7 Bilingual Hotline:** Take charge with our 24/7 hotline for proficient complaint management. *Note: This is an optional service - contact your Account Executive for more information.*



# All Available Modules



## Short-Term Rental Discovery

- The GovOS STR system will discover all available Alpine, TX short-term rental ad listings posted on nationwide websites. We will also monitor customer-selected sites if purchased/provided.



## Short-Term Rental Identification

- GovOS STR will maintain a Alpine, TX ad listing and property database in our system of all relevant ad and property data discovered.
- All aspects of the system and the database are accessible online by Alpine, TX staff with unlimited licenses.



## Ad Listing & Property Reconciliation

- The system and our expert review team will analyze all Alpine, TX ad listings, which are not in the Alpine, TX existing database, connect the ad listings to property record data, and determine compliance and registration status.
- Weekly PDF evidence capture is conducted on non-compliant listings.



## Data Reporting

- The GovOS STR system has extensive reporting and filtering functionality to provide Alpine, TX users with readily available STR owner/manager contact data and compliance status.
- Alpine, TX staff can access the compliance data via our online system to generate weekly reports for the code compliance staff.



## Notifications

- A simple integrated notification system with complete data integration via “smart fields”
- The notification module enables Alpine, TX to easily create batch notifications



## Online Registration Systems

- Online property owner/manager task portal for new and renewal licensing
- Licensing process: online forms and uploads with user prompts
- Automated reminder notifications and easily customizable notification templates
- Custom application approval and interdepartmental collaboration
- Custom tax forms with auto-calculation fields with penalties and interest
- All reporting and registration data can be exported anytime in CSV format



## U.S.-Based Complaint Hotline

- 24/7 bilingual complaint hotline and online complaint reporting form
- Centralized online complaint database with a dashboard for code enforcement and compliance



## GovOS Pay

- A unified solution to accept all traditional and modern payment methods



## Payment Integration

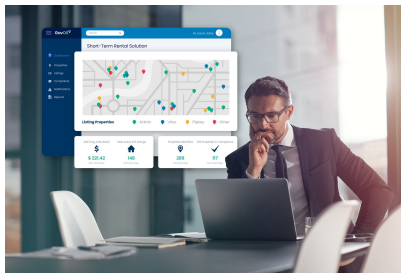
- Integration with a GovOS partnered payment gateway

# GovOS Partner Program

The GovOS Partner Program empowers local governments with access to strategic partnerships not available through any other technology provider. Rooted in the commitment to foster relationships that unite government agencies, businesses, and citizens, the GovOS partner ecosystem enriches community-building while offering technology that maximizes revenues and efficiency for our clients. GovOS not only provides technology but also delivers a complete ecosystem for business compliance.

## Short-Term Rental Partners

GovOS leads the way in addressing the challenges tied to the STR industry. Teaming up with selected partners, this alliance is a fusion of industry-leading expertise that offers comprehensive solutions. At its core is GovOS. The alliance forms a distinct niche: embracing technology innovation, best practices, and community well-being. These unique partnerships set GovOS apart in the STR sector as we stand alone with our exclusive STR industry partnerships.

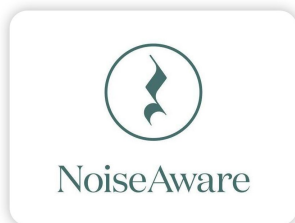


## Ordinance Consultation

The GovOS Ordinance Consultation is a resource facilitated by our Government Affairs Consultant. With a 24-year background in local government—encompassing areas such as planning, zoning, housing and building development, and business license management—our consultant provides three hours of consultation to GovOS clients. The goal of the consultation is to help communities improve or craft ordinances that are fair, efficient, and enforceable.

## Short-Term Rental Owner/Operator Education

Rent Responsibly is an impactful community-building and education platform for local STR alliances. GovOS and Rent Responsibly join together to drive higher compliance rates through education and responsible renting practices. During the first 90 days from the go-live date with GovOS, Rent Responsibly will help drive higher compliance rates by opening multi-channel communication options with STR owners, executing compliance campaigns, and providing good neighbor education.



## Community Preservation

NoiseAware is a pioneer in privacy-conscious noise-monitoring technology. The NoiseAware technology works alongside the GovOS STR hotline, promoting community well-being by addressing noise concerns. Our exclusive partner pricing includes a 25% discount on indoor and outdoor noise monitoring sensors and services specifically designed to protect community quality of life and drive higher compliance adoption.

## Health, Safety & Welfare

Breezeway provides STR safety inspections to bolster guest safety and code compliance. The ability for GovOS clients to utilize the Breezeway inspection resources in tandem with licensing software is an exclusive offering no other technology company provides. Breezeway provides unique partner pricing to STR owners located in GovOS client locations.



## Insurance for Short-Term Rental Owners

Proper Insurance is the nation's leading short-term rental insurance provider protecting homes in all 50 states, replacing inadequate homeowners/landlord policies. Their comprehensive coverage meets or exceeds standard STR requirements with \$1M Commercial Liability (CGL) and unmatched protection for property and revenue. Additional custom coverages include guest-caused theft/damage, amenity liability (bikes, kayaks, hot tub, etc.), bed bugs, fleas, squatters, and more.

## Other Partners in the GovOS Ecosystem

The GovOS Partner Program is committed to building resilient communities and delivering innovative solutions. Through strategic collaborations, our alliance provides a space for local governments to exchange best practices, drive operational efficiency, and foster a more connected government through innovation.

## The GovOS Partner Program is Proud to Collaborate with Organizations Across the Nation



# System Support & Maintenance

## Technical Support

Everyone who interacts with the GovOS solution has access to our best-in-class support services should they encounter an issue or need assistance with the system. We seek to consistently deliver exceptional support experiences, while removing barriers to our customer's success.

## Continuous Support

As part of your subscription, you gain access to our application support resources. Below is a description of three separate support resources available to you.

- **Customer Success Manager (CSM):** Your Customer Success Manager is assigned to help ensure you are achieving software optimization, are connected to product enhancements, and are aware of our newest offerings. Their goal is to help you meet your objectives utilizing our software.
- **Account Manager (AM):** Your Account Manager helps support customers' overall goals and ongoing investment in GovOS. They work closely with the CSM team and provide customers periodic high-level reviews to evaluate ongoing ROI, utilization, and future needs. The AM's key focus is to educate, listen, provide guidance, and address challenges.
- **Client Technical Support (CTS) Team:** Unlike other organizations, GovOS does not put your users through a round-robin call center. Your Client Technical Support team is your primary support to assist you with system and technical concerns. You will always have direct access to call or email the CTS team for the life of your subscription.
- **Support Team:** Our Support Team provides system and website support to users within your jurisdiction. Our Support Team is a separate team within our support division that specializes in understanding system functionality and can be a resource for users as needed regarding website or system functionality. Users can call/email this team during business hours for the life of your subscription.

GovOS' multi-prong support approach is unique to the industry and a key reason customers stay with GovOS. Our proven support practices have allowed us to maintain our high customer satisfaction and retention levels across all GovOS product lines.

## What's Included:

Support is defined as any questions surrounding how to use a feature within the platform, as well as troubleshooting.







## GovOS Provided Maintenance Services

### Industry Leader in Security Standards

Our engineering team maintains our servers 24/7/365 so there is no impact on your IT team. Your staff and property users can trust our 99.99% level of up-time and industry standard for system security.

### Our security and compliance features include:

- SOC 2 level security compliance
- Full-time availability of production site, 365 days a year
- Active Firewall, SSL Encryption, and GeoTrust SSL
- Provide and manage testing and development sites
- Unlimited number of users, including both property and jurisdiction users
- Unexpected outage recovery and emergency response

GovOS leverages Amazon Web Services' (AWS) multi-million-dollar investment in security and infrastructure. This ensures a highly secure, reliable, scalable, and low-cost infrastructure platform in the cloud. AWS hosts our applications AND our client data.

### Commitment to Innovation – Feature Releases

We are passionate about remaining innovative for our clients to improve efficiency, compliance, and revenue. New features built based on feedback from our clients, and their property owners/managers are released several times throughout the year. We help ensure our client communities are at the forefront of emerging technologies and are well-positioned to anticipate and address the current and future needs of your ecosystem.

### Your Software-as-a-Service subscription includes:

- Product releases and engineering support
- New product features releases (users are made aware of new features prior to their release)
- Software engineers who resolve functional issues with existing features

# Deployment Methodology and Approach

GovOS has built a customer-centric deployment methodology that revolves around creating a successful customer experience and help you achieve your business goal and time to value. We have established the GovOS Deployment Strategy (DS), a proven innovative and collaborative framework which allows us to partner with our customers. This methodology allows our customers to quickly make decisions based on our out-of-the-box configurations, learn how our best practices will change and improve workflows, and identify any additional features or functionality required to make you successful. GovOS DS also focuses on making sure all stakeholders are involved in identifying requirements and risks to accelerate the decision-making process. A proven innovative and collaborative framework which allows us to partner with our customers to help ensure on-time delivery of your project.

**The four key pillars to our methodology are:**



## Partnership

Partnering with you to understand and document your current processes and desired business outcomes.



## Industry Experience

Our Implementation team has worked with municipalities across the country and understands best practices to guide you through Implementation journey.



## Interactive System Validation

A process by which your team works side-by-side with our Implementation team, wherein you can see, use, and approve work as it is being completed. Helping to eliminate last-minute changes that can delay an on-time Go-Live in your new system.



## Success Driven Rollout

Extensive persona-based User Acceptance Testing and Multi-Phased System training, helping ensure you and your team will become successful users of GovOS and help drive value and adoption.

The Project Team will develop a plan to align with Alpine, TX by gaining knowledge of your goals, objectives, community and organizational culture, and needs through the implementation Discovery Phase and configure your system so it is functional on Day 1. Our team of professionals will provide the service, training, and support your staff requires to be successful.

We pride ourselves in providing our customers a service and support model that is unique to the marketplace. Our model empowers our associates to make decisions and advocate for your goals, making it quicker and easier for you to get the answers you need, when you need them.

In addition to the project staff, an executive from GovOS will oversee the project and to ensure the overall success of the project. The executive will also serve as Alpine, TX's point of escalation. The executive may attend meetings to make sure the project is progressing in line with your expectations.

## Our Proven and Successful Implementation is Divided into Six Main Phases

Upon receipt of the initial requirements, GovOS will assign a project team (including a Project Manager, Configuration Specialist, Trainer, and Data Conversion Specialist) then implementation will officially begin.



## Training Methodology

GovOS believes that a customer-centered and success-driven approach to training is vital to a successful implementation. We have developed a Multi-Step and Multi-Phased approach based on two main needs for training.

- **System Oriented Training:** Used during Discovery and Configuration Phases to give you and your Subject Matter Experts the information needed to help you understand the system and validate the work being completed.
- **Persona Based Training:** Training based around the needs of the users where a user can learn and understand the system based on their day-to-day responsibilities.

## Training Steps and Phases

- **Initial Training:** System Orientation training is completed at the beginning of the project to orient your team to the system.
- **Working Sessions:** As part of the Configuration/Validation phase working sessions are used to allow you and the team to use the system and validate the configurations being built.
- **Use Case Focused Training:** Persona-based training designed to train your staff on how to perform their functions in the system. *(These will be recorded and provided back to you.)*
- **Post Go-Live Training Office Hours:** Training delivered after system Go-Live designed to give your team the ability to ask relevant questions once they have been in the live system performing their day-to-day functions.

## Training Guides and Materials

GovOS will provide:

- Use Case Specific Exercise Guides for your staff to practice with between training and Go-Live.
- Customer-Specific Training Material based on the system as it is configured for you.

## Estimated Timeline

We understand that each project schedule and customer is unique with specific needs when implementing a new program. We will work with you and your team to develop a timeline and process that works for all parties involved in the project. As such your timeline may vary based on the final scope determination, your project team availability, contract signing, or other unexpected delays.

# Pricing Summary

The solution is a package of the below service applications.

## Pricing for Alpine, TX

| Products                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | QTY |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>STR Compliance</b><br>Ongoing compliance identification and monitoring for short term rental properties.                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1   |
| <b>STR Identification</b><br>Ongoing monitoring of new short term rental listings and properties, and an unlimited number of notification templates for compliance outreach.                                                                                                                                                                                                                                                                                                                                                                        | 1   |
| <b>STR Max</b><br>Web based training for jurisdiction staff (up to 6 hours).<br><br>Unlimited, ongoing web and phone support are provided to all administrative staff and short term rental operators as part of monthly hosting and support.<br><br>Unlimited user logins for admins and operators.<br><br>Software hosting and license fees.<br><br>Service and IT infrastructure, including 24/7/365 maintenance and support.<br><br>Daily backups managed by our expert IT team.<br><br>Enhancements released to all equivalent GovOS versions. | 1   |
| <b>STR Registration</b><br>Automated renewals.<br><br>Automated registration task reminders to business owners and/or operators.<br><br>Access to the admin functionality in the system, including but not limited to reports, reconciliation, notifications, approvals, cashiering, etc.                                                                                                                                                                                                                                                           | 1   |

|                                                                                                                                                                                                                                                                             |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <b>STR Tax</b><br>Automated tax form reminders to business owners and/or operators. Automated assigned tax forms.<br><br>Online tax form with automatic tax and late fee calculations.                                                                                      | 1 |
| <b>GovOS Pay eCheck Fee</b><br>GovOS Pay is a payment processing solution on GovOS Platform that is seamlessly integrated across all our products for collecting fees and taxes in the most convenient way for payors and with minimal cost and risk to our customers.      | 1 |
| <b>GovOS Pay Credit Card Fee</b><br>GovOS Pay is a payment processing solution on GovOS Platform that is seamlessly integrated across all our products for collecting fees and taxes in the most convenient way for payors and with minimal cost and risk to our customers. | 1 |

**Discount TTA Applied: \$2,056.01 off**

**First Year Recurrent Total: \$26,000.00**

**One time Fees: \$0.00**

**Total Contract Value: \$26,000.00**

## GovOS Pay Pricing

- **3%** per Credit Card transaction with min of \$0.50 (50 cents)
- eCheck **\$1** per transaction

### eCheck/ACH (per transaction)

| Check Processing Fee          |             |
|-------------------------------|-------------|
| Per eCheck Sale Transaction   | <b>\$1</b>  |
| Per eCheck Refund Transaction | <b>\$1</b>  |
| Per eCheck Return             | <b>\$25</b> |

### Fee for Credit to the City/County Bank Account

| Dynamic Payout Fees                                                                 |               |
|-------------------------------------------------------------------------------------|---------------|
| Per Instruction Funding Fee (Standard Funding)                                      | <b>\$0.50</b> |
| Per Instruction Funding Fee (Next Day Funding) – Subject to Risk Approval by Payrix | <b>\$2</b>    |
| Per Failure & NOC Funding Fee                                                       | <b>\$8</b>    |

| Chargebacks and Related Fees                                          |             |
|-----------------------------------------------------------------------|-------------|
| Per Chargeback Request or Return Processed                            | <b>\$30</b> |
| Per Retrieval Request Processed                                       | <b>\$50</b> |
| Per ACH Representment Processed                                       | <b>\$25</b> |
| Per Arbitration Case (possible additional fees from Payment Networks) | <b>\$50</b> |

\*Without acceptance of this proposal (this **"Proposal"**), pricing provided herein is good until 2024-10-09. After said date, if not accepted, this Proposal shall be void.

| Customer Information   |                                               |
|------------------------|-----------------------------------------------|
| Organization Name:     | Alpine, TX                                    |
| Primary Address:       | 100 North 13th Street<br>Alpine, Texas, 79830 |
| Primary Contact Name:  | Darin Nance                                   |
| Primary Contact Email: | ward3.nance@ci.alpine.tx.us                   |

## Proposal Commercial Terms

| Solution                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Services:                               | Services provided on the Pricing Summary page.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Implementation:                         | GovOS and Customer will cooperate to ensure timely and accurate implementation and delivery of the Services. Customer will be required to provide certain information to allow GovOS to set-up and implement the Services. This may include Customer's local legal requirements, tax and fee requirements, compliance standards, merchant processing credentials and business notification preferences. Customer acknowledges GovOS's ability to correctly and timely implement forms, templates, workflows and other elements necessary to provide the Services is dependent upon cooperation from Customer. Customer will participate in user acceptance testing as reasonably requested by GovOS. GovOS is not responsible for delays or other consequences resulting from Customer's failure to timely provide accurate information or participate in user acceptance testing. Payment of fees for the Services (the <b>"Fees"</b> ) will not be reduced, delayed or modified as a result of Customer's failure to meet this obligation. |
| Terms of Use:                           | Use of the Services is subject to GovOS's standard terms of use which can be found at <a href="https://govos.com/terms-of-use">https://govos.com/terms-of-use</a> (the <b>"TOU"</b> ), which terms of use are hereby incorporated into this Proposal. Capitalized terms utilized but not defined in this Proposal shall have the meaning set forth in the TOU.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Modification of Incorporated Documents: | GovOS reserves the right from time to time to modify the TOU and SLA; however, this Proposal will remain governed by the TOU and SLA in effect as of the Effective Date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Piggyback: | During the term of this Proposal, including any renewal terms: (1) other public corporations, entities, or agencies directly affiliated with Customer (each, a "Piggyback Entity") may request to piggyback on this Proposal to acquire solutions or services offered hereunder on the same terms and conditions set forth in this Proposal; and/or (2) Customer may acquire additional solutions or services offered by GovOS on the same terms and conditions set forth in this Proposal, other than pricing terms, which shall be negotiated in good faith by the parties hereto. If GovOS receives a request to piggyback on this Proposal, GovOS must provide written notice of the request to Customer within five (5) business days of receipt. If GovOS accepts, and Customer approves the request to piggyback, the administration of the services provided to any Piggyback Entity must be governed under a separate agreement between GovOS and such Piggyback Entity. Customer shall have no obligation or liability to GovOS, any Piggyback Entity, or any third party in connection with the administration of services provided to any Piggyback Entity. |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Term of Contract

|                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Term:                                  | Number of Month(s): 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Effective and Subscription Start Date: | For purposes of this Proposal, the subscription start date and the " <b>Effective Date</b> " shall be the date this Proposal is signed by Customer.                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Automatic Renewal:</b>              | The Agreement will automatically renew for up to four (4) additional successive one-year terms unless earlier terminated pursuant to the Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term (each a " <b>Renewal Term</b> " and together with the Initial Term, the " <b>Term</b> "). GovOS shall send a renewal notice to Customer between twenty-five (25) and forty (40) days prior to the expiration of the Term. |

## Financial Terms

|                      |                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Payment Terms:       | The Fees for the initial Term are due upon acceptance of this Proposal. The Fees are pre-paid annually and all invoices are due net thirty (30) days of the invoice date, subject to prompt payment laws applicable to transactions with Customer. If there is a conflict between these payment terms and applicable law, then these payment terms will conform with such laws. |
| Annual Fee Increase: | On each anniversary date of the Agreement, the Fees will be increased by up to 10% based on the prior year's Fees.                                                                                                                                                                                                                                                              |
| Late Payments:       | Any undisputed amount not paid when due will be subject to finance charges equal to 1.5% of the unpaid balance per month or the highest rate permitted by applicable law, whichever is less, determined and compounded daily from the date due until the date paid.                                                                                                             |



|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Collection Costs; Suspension of Services: | Customer shall reimburse GovOS for all reasonable costs incurred by GovOS in collecting any late payments or interest, including attorney fees, court costs, and collection agency fees; and if such failure continues for thirty (30) days or more, GovOS may suspend Customer's and its Authorized Users' access to any portion or all of the Services until such amounts are paid in full.                                                                                                                                                                                                         |
| Reinstatement Fee:                        | If the Agreement lapses and Customer and GovOS agree to reinstate the Agreement, such reinstatement will be subject to a " <b>Reinstatement Fee.</b> " The Reinstatement Fee shall be calculated as follows: (1) on the day after the Term ends, a Reinstatement Fee of 5% of the annualized value of the Fees will be applied. An additional 5% of the annual value of the Fees will be applied every month thereafter until the Term is extended and/or the Agreement is formally renewed, until the cumulative Reinstatement Fee reaches 50% of annualized Fees, at which point it will be capped. |

## GovOS Insurance Requirements

|                                                         |                                                                                                                                     |
|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Workers' Compensation & Employers' Liability Insurance: | Coverage shall be consistent with statutory benefits required pursuant to applicable law.                                           |
| Commercial General Liability Insurance:                 | Minimum limit: \$1,000,000 per occurrence for coverage A and B with a \$2,000,000 policy aggregate                                  |
| Business Automobile Liability Insurance:                | Coverage for all owned, non-owned, and hired vehicles shall be maintained with a combined single limit of \$300,000 per occurrence. |
| Professional Liability and/or E&O Insurance:            | Minimum Limit: \$1,000,000 per occurrence.                                                                                          |
| Umbrella Coverage:                                      | Minimum Limit: \$5,000,000                                                                                                          |
| Cyber Security:                                         | Minimum Limit: \$1,000,000 per occurrence with a \$3,000,000 policy aggregate.                                                      |

## Miscellaneous Terms

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Limitation of Liability:</p>      | <p>IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THE AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY, OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER THE OTHER PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE.</p> <p>IN NO EVENT WILL GOVOS'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THE AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNT PAID TO GOVOS UNDER THE AGREEMENT IN THE 12-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM.</p> |
| <p>Customer Indemnification:</p>     | <p>Customer shall indemnify, hold harmless, and, at GovOS's option, defend GovOS from and against any Losses resulting from any Third-Party Claim that the Customer Data, or any use of the Customer Data in accordance with the Agreement, infringes or misappropriates such third-party's intellectual property rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Services in a manner not authorized by the Agreement; (iii) use of the Services in combination with data, software, hardware, equipment, or technology not provided by GovOS or authorized by GovOS in writing; or (iv) modifications to the Services not made by GovOS, provided that Customer may not settle any Third-Party Claim against GovOS unless GovOS consents to such settlement, and further provided that GovOS will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.</p>                                                                                                             |
| <p>Purchasing Agent Information:</p> | <p>By signing below, Customer (or Purchasing Agent as Customer's agent, if applicable) and GovOS accept this Proposal and agree that it shall be subject to the TOU and SLA. Additionally, if Customer is utilizing a Purchasing Agent, then Purchasing Agent agrees to the following:</p> <ul style="list-style-type: none"> <li>• Purchasing Agent shall include "Coverage Terms" or "Subscription Dates" in each line item's material description in its purchase orders; and</li> <li>• Purchasing Agent agrees to timely pay all fees specified herein on behalf of Customer.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

## Billing Details

|                        |  |
|------------------------|--|
| Billing Contact Name:  |  |
| Billing Contact Email: |  |
| Billing Contact Phone: |  |

|                           |                  |
|---------------------------|------------------|
| Invoice Delivery Method:  | Email/Electronic |
| Preferred Payment Method: | Check            |
| Billing Frequency:        | Annual           |



# Proposal Acceptance

|             |                    |
|-------------|--------------------|
| Proposal #: | 006VV000004pmwMYAQ |
|-------------|--------------------|

By signing below, Customer and GovOS accept this Proposal and agree that it shall be subject to the TOU and SLA.

## Customer Signature

\_\_\_\_\_  
Signature of Authorized  
Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## GovOS Signature

\_\_\_\_\_  
Signature of Authorized GovOS  
Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10E

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

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Council Agenda Setting Process - Discuss the current process for Council members to be aware of items being included in future City Council meeting agendas (R. Stephens, City Council)

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### EXECUTIVE SUMMARY

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None

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### SUPPORTING MATERIALS

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None

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10F

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

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Home Businesses - Ensure alignment among City Council regarding two home businesses that will be pursuing home business operations in Alpine. There are a number of home businesses in Alpine. Ordinance 2016-10-03 changed Appendix C Zoning, sections 20 and 21 to allow the use of the conditional use permit for homeowners to receive approval to operate home businesses. Exhibit "A", Schedule of Districts Section II, "R-1" delineates that home occupations are subject to approval of home occupation provisions and excludes retail sales, and retail sale or service food in any form. (R. Stephens, City Council)

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### EXECUTIVE SUMMARY

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### SUPPORTING MATERIALS

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1. ORDINANCE 2016-10-03

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### BUDGET CONSIDERATIONS

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Expenditure Required:  
Savings Anticipation:  
Current Budget FY2023-  
2024:  
Additional Funding:

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### APPROVERS

---

Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

City of Alpine  
State Of Texas

County Of Brewster

ORDINANCE #2016-10-03  
AMENDING ZONING CODE OF ORDINANCES

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, AMENDING THE  
CONDITIONAL USE PERMIT FEE FOR APPENDIX C, SECTION 20, ZONING CODE OF  
ORDINANCES FOR THE CITY OF ALPINE, TEXAS.

WHEREAS, The Planning and Zoning Commission of the City of Alpine has voted in favor of  
proposing changes to the Zoning Code of Ordinances; AND

WHEREAS, these changes include Changes to Sections 20 and 21 of Appendix C; AND

WHEREAS, the Conditional Use Permit Fee in Section 20 was not previously set by the Council;  
and

WHEREAS, the Planning and Zoning Commission reviewed all changes and voted to pass all  
changes; AND

WHEREAS, all changes have been made and highlighted for Appendix C Zoning, Sections 20 and  
21 which follows and is a part of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

THAT ORDINANCE 2016-10-03 BE PASSED TO AMEND APPENDIX C SECTION 20 OF THE ZONING  
CODE OF ORDINANCES TO APPROVE THE CONDITIONAL USE PERMIT FEE IN THIS  
ORDINANCE.

INTRODUCED on the 18<sup>TH</sup> day of October, 2016.

PASSED, APPROVED AND ADOPTED THE FIRST READING ON THIS THE 18th DAY OF  
October, 2016.

PASSED, APPROVED AND ADOPTED THE SECOND AND FINAL READING, ON THIS THE 1st  
DAY OF November, 2016.

  
Mayor Andres "Andy" Ramos, Mayor, City of Alpine, Texas

Attest:

  
Margaret "Molly" Taylor, City Secretary

Approved as to Form:

  
City Attorney

- Sec. 20. - CONDITIONAL USE PERMIT.

The purpose of this procedure is to provide for review and discretionary approval of uses typically having unusual site development features or unique operating characteristics requiring special consideration so that they may be located, designed, and operated compatibly with uses on surrounding properties and within the City at large. The Conditional Use Permit process is intended to encourage broad public review and evaluation of site development features and operating characteristics and to ensure adequate mitigation of potentially unfavorable impacts.

- Sec. 20.01. - Additional requirements for bed and breakfast uses.

All Bed and Breakfast use facilities shall be subject to the following additional requirements to those set forth otherwise in the City of Alpine's Ordinances:

A. Only overnight guests may be served meals except in zones permitting restaurant use. Such meals shall be limited to continental-type breakfast consisting of pastries prepared by a licensed provider, milk, cereal, fruit, fruit juice and coffee unless the facility meets the State of Texas and Brewster County Health Division requirements for commercial food service.

B. All signs must comply with the City's Sign Ordinance (Currently Chapter 78 of the Code of Ordinances.)

C. All Bed and Breakfast facilities must comply with all State of Texas and City of Alpine building codes for existing or new construction, as applicable, including ADA standards.

D. Bed and Breakfast facilities shall comply with the regulations for Fire Protection set forth in the appropriate International Construction Codes, the latest version adopted by the City at the time of construction or conversion to Bed and Breakfast use using the "Lodging and Rooming Houses" regulations.

E. External lighting shall be shielded from adjoining properties.

F. All functions such as weddings, parties or other gatherings shall be limited to Commercial Zoning Districts.

(Ord. No. 23-014, 9-16-2013)

- Sec. 20.02. - Bed and breakfast compliance use permit.

A. All Bed and Breakfast uses must acquire and maintain a Bed and Breakfast Compliance Use Permit commencing on mm/dd/yyyy for new uses prior to the issuance of a certificate of occupancy and for existing uses on mm/dd/yyyy. The permit is valid for a two-year period and shall be renewed by the owner for each two-year period.

B. The permit will be issued pursuant to an application containing the name of the applicant and owner of the property if not the same, the address of the property, a diagram showing the



proposed layout of the property use and any other details required such as food service, signs, type of lighting and parking, and any other information required by the City's Administrative Official to implement the provisions hereof.

C. For all renewing permits, proof that the City of Alpine Hotel-Motel Tax has been continuously paid as required for the previous period. This requirement may be waived if all reports are on file with the City.

D. Any evidence required by the City's Administrative Official that the property complies with all Zoning District regulations applicable to the property, and additional requirements for a Bed and Breakfast as set forth in 20.01 and 20.02.

E. Payment of the fee set forth by the City Council in Sec 20.04.

F. The permit, or any renewal will be denied or revoked if the above conditions are not complied with and maintained for the permit period. Any person or entity denied a permit or renewal or from whom or from which a permit was revoked may appeal such denial to the District Court following the notice and rules of procedure set forth for the (District Court) in this Code of Ordinances.

G. The ability of the City to deny or revoke the permit shall not prohibit the City from exercising other remedies, such as prosecution for ordinance violation, seeking an injunction or any other remedy available to it.

- Sec. 20.03. - Jurisdiction.

The City Council shall have jurisdiction with respect to all Conditional Use Permits. The Planning and Zoning Commission shall review and submit a recommendation to the City Council on all applications for a Conditional Use Permit.

- Sec. 20.04. - Application and Fee.

Application for a Conditional Use Permit shall be filed with the Administrative Official. The application shall include the following:

Name and address of the owner and applicant.

Address and legal description of the property.

If the applicant is not the legal owner of the property, a signed statement by the owner that the applicant is the authorized agent of the owner of the property.

A statement describing the nature and operating characteristics of the proposed use, including any data pertinent to the finding required for approval of the application. For uses involving public assembly or industrial processing, or uses generating potentially high volumes of vehicular traffic, the Administrative Official may require specific information relative to the

anticipated peak loads and peak use periods, relative to industrial standard or substantiating the adequacy of proposed parking, loading and circulation facilities.

Site plans, preliminary building elevations, preliminary improvement plans, and such additional maps and drawings, all sufficiently dimensional as required to illustrate the following:

The date, scale, north point, title, name of owner and name of person preparing the site plan.

The location and dimensions of boundary lines, with distances and bearings, easements, and required yards and setbacks, water courses, drainage features and location and size of existing and proposed streets and alleys and the one hundred (100) year flood plain.

The location, height, bulk, general appearance, and intended use of existing and proposed buildings on the site, and the approximate location of existing buildings on abutting sites within fifty (50) feet.

The location of existing and proposed site improvements including parking and loading areas, pedestrian and vehicular access, landscaped areas, utility or service areas, fencing and screening, signs and lighting.

The location of water courses and drainage features.

The number of existing and proposed off-street parking and loading spaces, and a calculation of applicable minimum requirements.

For sites with an average slope greater than ten (10) percent, a plan showing existing and proposed topography and grading and proposed erosion control measures.

The relationship of the site and the proposed use to surrounding uses, including pedestrian and vehicular circulation, current use of nearby parcels, and any proposed off-site improvements to be made.

An application for a Conditional Use Permit shall be accompanied by a fee set forth by the City Council in the amount of **\$350.00**.

- Sec. 20.05. - Concurrent Applications.

Application for a Conditional Use Permit and for Rezoning for the same property may be made concurrently, subject to the fee applicable for a Rezoning and Conditional Use Permit.

- Sec. 20.06. - Public Hearing.

Within sixty (60) days after filing of a completed application, the Planning and Zoning Commission shall hold a public hearing on such application for a Conditional Use permit. Notice shall be given as prescribed in [Section 20.17](#). At the public hearing, the Planning and Zoning Commission shall review the application and shall receive pertinent evidence concerning the

proposed use and the proposed conditions under which it would be operated or maintained, particularly with respect to the findings prescribed in [Section 20.07](#).

- Sec. 20.07. - Recommendation of the Administrative Official.

The Administrative Official shall review each application and shall prepare a recommendation thereon which shall be filed with the Planning and Zoning Commission and made available to the applicant at least **five (5)** days prior to the public hearing.

- Sec. 20.08. - Action by the Planning and Zoning Commission.

The Planning and Zoning Commission shall act on the application within twenty (20) days following the closing of the public hearing. The Planning and Zoning Commission shall determine whether, in its opinion, the request is consistent with the objectives of this Ordinance and with the Comprehensive Plan, and shall recommend to the City Council that the Conditional Use Permit be enacted, enacted in modified form or be denied.

- Sec. 20.09. - Review and Evaluation Criteria.

The Planning and Zoning Commission and City Council shall review and evaluate Conditional Use Permit applications using the following criteria:

Conformance with applicable regulations and standards established by the Zoning Regulations.

Compatibility with existing or permitted uses on abutting sites, in terms of building height, bulk and scale, setbacks and open spaces, landscaping and site development, access and circulation features.

Potentially unfavorable affects or impacts on other existing or permitted uses on abutting sites, to the extent such impacts exceed those which reasonably may result from use of the site for a permitted use.

Modifications to the site plan which would result in increased compatibility, would mitigate potentially unfavorable impacts, would be necessary to conform to applicable regulations and standards and would protect the public health, safety, and general welfare.

Safety and convenience of vehicular and pedestrian circulation in the vicinity, including traffic reasonably expected to be generated by the proposed use and other uses reasonable and anticipated in the area; existing zoning and land uses in the area.

Protection of persons and property from erosion, flood or water damage, fire, noise, glare and similar hazards and impacts.

Location, lighting, and type of signs; the relation of signs to traffic control and adverse effect of signs on adjacent properties.

Adequacy and convenience of off-street parking and loading facilities.

Determination that the proposed use is in accordance with the objectives of these Zoning Regulations and the purposes of the zone in which the site is located.

Determination that the proposed use will comply with each of the applicable provisions of these Zoning Regulations.

Determination that the proposed use and site development, together with any modifications applicable thereto, will be compatible with existing or permitted uses in the vicinity.

Determination that any conditions applicable to approval are the minimum necessary to minimize potentially unfavorable impacts on nearby uses and to ensure compatibility of the proposed use with existing or permitted uses in the same district and the surrounding area.

Determination that the proposed use, together with the conditions applicable thereto, will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity.

- Sec. 20.10. - Actions by the City Council.

Within forty (40) days following receipt of the recommendation of the Planning and Zoning Commission, the City Council shall hold at least one public hearing on the Conditional Use Permit. Notice shall be given as prescribed in Section 20.17. Within twenty (20) days following the closing of a public hearing, the City Council may grant a Conditional Use Permit as the Permit was applied for in a modified form or subject to conditions, or may deny the application. The City Council shall notify the applicant of its decision.

- Sec. 20.11. - Conditions.

The Planning and Zoning Commission, in considering and determining its recommendation, and the City Council, on any request for a Conditional Use Permit, may require from the applicant's plans, information, operation data and expert evaluation concerning the location, function and characteristics of any building or use proposed. The City Council may, in the interest of the public welfare and to ensure compliance with this Ordinance, establish conditions of operation, location, arrangement and construction of any use for which a permit is authorized or may allow a variance from property development standards. In authorizing the location of any of these uses listed as Conditional Use Permits, the City Council may impose such development standards and safeguards as the conditions and location indicate important to welfare and protection of adjacent property from excessive noise, vibration, dust, smoke, fumes, gas, odor, explosion, glare, offensive view or other undesirable or hazardous conditions. The City Council, in approving or conditionally approving a Conditional Use Permit, may set forth in its decision reasonable conditions which will ensure the intent and purposes of the Zoning Regulations and avoid the creation or detrimental effect upon abutting properties which may include, but not limited to the following:

|                                                                                           |                                                                         |
|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Duration of use                                                                           | Time period in which the proposed use shall be developed or constructed |
| Fences, hedges and walls                                                                  | Surfacing of parking areas                                              |
| Regulation of noise, vibration, odors, etc.                                               | Regulation of time for certain activities                               |
| Regulation of use or uses                                                                 | Special yards, spaces and buffers                                       |
| Requiring street, service road or alley dedications and improvements or appropriate bonds | Regulation of locations of vehicular ingress and egress                 |

Including such other conditions that will make possible the development occurs in an orderly and efficient manner, and in conformity with the intent and purposes of applicable ordinances.

- Sec. 20.12. - Protest Provisions.

If the Planning and Zoning Commission has not recommended approval of the Conditional Use Permit Request, or if there is a protest against the request signed by the owners of twenty (20) percent of the property immediately adjoining the same and extending two hundred (200) feet there from, such request shall not become effective except by the favorable vote of three-fourths ( $\frac{3}{4}$ ) of the members of the City Council.

- Sec. 20.13. - Suspension and Revocation.

Upon violation of any applicable provision of this ordinance or, if granted subject to conditions, upon failure to comply with conditions, a Conditional Use Permit shall be suspended after thirty (30) days written notification to the owner of a use or property subject to a Conditional Use Permit.

- Sec. 20.14.-Discontinuance.

A conditional use permit is automatically terminated upon a change in use, upon discontinuance, being defined as non-operation or non-use for 365 successive days. Discontinuance may be, but not required to be, evidenced by termination of utility service, the failure to maintain regular hours of operation, the utilization of the premises for other purposes, abandonment or by other reasonable means.

Upon failure to start construction or establish a use within one (1) year of approval of a conditional use permit.

- Sec. 20.15. - Prior Special Permits and Covenants.

A use legally established pursuant to a Specific Use Permit prior to the date of adoption of these Zoning Regulations shall be deemed a pre-existing conditional use and shall be permitted to continue, provided that it is operated and maintained in accord with any conditions prescribed at the time of its establishment.

Alteration or expansion of a pre-existing specific use shall be permitted only upon the granting of a Conditional Use Permit as prescribed in these regulations, provided that alterations not exceeding \$2,500 in value as determined by the **Administrative Official**, shall be without the granting of a Conditional Use Permit.

A Conditional Use Permit shall be required for the construction of a structure housing a pre-existing use if the structure is destroyed by fire or other calamity, by specific act of God or by the public enemy to an extent greater than fifty percent (50%). The extent of damage or partial destruction shall be based upon the ratio of the estimated cost of restoring the structure to its condition prior to such damage or partial destruction to the estimated cost of duplicating the entire structure as it existed prior thereto. Estimates for this purpose shall be made by or shall be reviewed and approved by the **Administrative Official** and shall be based on the minimum cost of construction in compliance with the Building Code.

- Sec. 20.16. - PUBLIC NOTICE PROCEDURE AND FEES.

Notice of a public hearing for consideration of a Conditional Use Permit shall be as follows:

- Sec. 20.17. - Procedure.

Notice of the initial hearing before the Planning and Zoning Commission shall be given by publication of a legal notice in a newspaper of general circulation in Alpine, Texas at least fifteen (15) days prior to the date of the hearing.

Notice shall be given by mail to the applicant at least ten (10) days prior to the date of the hearing.

Notice shall be given by mail to the owner of each site within two hundred (200) feet of the subject property at least ten (10) days prior to the date of the hearing.

At the option of the **Administrative Official**, notice may be given by mail to the owner of any site more than two hundred (200) feet from the subject property at least ten (10) days prior to the date of the hearing.

At the option of the **Administrative Official**, notice may be given by mail to any neighborhood organization having a potential interest in the application.

At the option of the **Administrative Official**, notice may be given by posting a notice on or adjacent to the subject property at least ten (10) days prior to the date of the hearing.

- Sec. 20.18.- Fees

Fees per 20.04 of the Code of Ordinances.

- Sec. 20.19. - Time of Payment.

The fees are due and payable at the time of the initial request or the application and entitle the applicant to consideration only and not affirmative disposition.

- Sec. 20.20. - Waivers.

The intent of this section is further to ensure that no citizen or group is denied access to due process of law through an inability to pay for such services. When an individual or group requests an action under this Ordinance for which a fee is required, the City Manager is hereby authorized to inquire into hardships which may be caused by this payment of such fees and may instruct that all or part of such fee is to be waived.

- Sec. 20.22. - Refunds.

The fees established shall be non-refundable to the applicant, unless the request is completely withdrawn before the procedure of notices as set forth in Sec 20.16 have begun.

## SECTION 21. ZONING AND REZONING PROCEDURES

- Sec 21. Distinction between zoning and rezoning

Zoning is the initial classification of property as a particular zoning base district. Zoning amends the zoning map to include the property that was not previously in the zoning jurisdiction or that was not previously included in the boundaries of a base district.

Rezoning amends the zoning map to change the base district classification of property that was previously zoned.

- Sec 21.01 Initiation of Zoning or Rezoning

Zoning or rezoning of property may be initiated by the:

- Council;
- Planning and Zoning Commission;
- Record owner;
- petition of:
  - the owners of at least 51 percent of the land, by land area, in the proposed district; or
  - least 51 percent of the owners of individual properties in the proposed district.
    - property owned by the City of Alpine or other governmental entities shall be fully excluded from the area subject to petition of the owners, except such property may be included in support if it contains structures or features that contribute to the historic character of the district, as determined by the Historic Landmark Commission. The amount of such property to be calculated as supporting shall not exceed one-third of the 51% of the land in the proposed district.

- Sec 21.02 Proposed District Boundaries Must Be Contiguous .

Except as provided in Subsection (1), the boundaries of the districts proposed in a zoning or rezoning application must be contiguous.

The boundaries of the districts proposed in a zoning application may be noncontiguous if the zoning is initiated by the Council or the Planning and Zoning Commission.

- Sec. 21.03. - Jurisdiction.

The City Council shall have jurisdiction with respect to all rezone requests. The Planning and Zoning Commission shall review and submit a recommendation to the City Council on all applications for rezoning.

- Sec. 21.04. - Application and Fee.

Application for a rezone request shall be filed with the Administrative Official. The application shall include the following:

Name and address of the owner and applicant.

Address and legal description of the property.



If the applicant is not the legal owner of the property, a signed statement by the owner that the applicant is the authorized agent of the owner of the property.

An application for a Conditional Use Permit shall be accompanied by a fee set forth by the City Council in the amount of \$2,000.

· 21.05. - Concurrent Applications.

Application for Rezoning and a Conditional Use Permit for the same property may be made concurrently, subject to the fee applicable for a Rezoning and Conditional Use Permit.

· Sec. 21.06. - Public Hearing.

Within sixty (60) days after filing of a completed application, the Planning and Zoning Commission shall hold a public hearing on such application for a Rezone Request. Notice shall be given as prescribed in [Section 21.13](#). At the public hearing, the Planning and Zoning Commission shall review the application and shall receive pertinent evidence concerning the proposed rezone and proposed conditions, particularly with respect to the findings prescribed in [Section 21.07](#).

· Sec. 21.07. - Recommendation of the Administrative Official.

The Administrative Official shall review each application and shall prepare a recommendation thereon which shall be filed with the Planning and Zoning Commission and made available to the applicant at least five (5) days prior to the public hearing.

· Sec. 21.08. - Action by the Planning and Zoning Commission.

The Planning and Zoning Commission shall act on the application within twenty (20) days following the closing of the public hearing. The Planning and Zoning Commission shall determine whether, in its opinion, the request is consistent with the objectives of this Ordinance and with the Comprehensive Plan, and shall recommend to the City Council that the Rezone request be enacted, or be denied.

· 21.09. - Review and Evaluation Criteria.

The Planning and Zoning Commission and City Council shall review and evaluate Rezoning Request applications using the following criteria:

Conformance with applicable regulations and standards established by the Zoning Regulations.

Compatibility with existing or permitted uses on abutting sites, in terms of building height, bulk and scale, setbacks and open spaces, landscaping and site development, access and circulation features.

Potentially unfavorable affects or impacts on other existing or permitted uses on abutting sites, to the extent such impacts exceed those which reasonably may result from use of the site for a permitted use.

Modifications to the zoning map which would result in increased compatibility, would mitigate potentially unfavorable impacts, would be necessary to conform to applicable regulations and standards and would protect the public health, safety, and general welfare.

Safety and convenience of vehicular and pedestrian circulation in the vicinity, including traffic reasonably expected to be generated by the proposed rezone request and other uses reasonable and anticipated in the area; as well as existing zoning and land uses in the area.

· Sec. 21.10. - Actions by the City Council.

Within forty (40) days following receipt of the recommendation of the Planning and Zoning Commission, the City Council shall hold at least one public hearing on the Rezone Request. Notice shall be given as prescribed in [Section 21.13](#).

Unless the council votes to deny a postponement request, a postponement of the public hearing on a zoning or rezoning

application is automatically granted on the first request made by each of the following: staff, the applicant, or one interested party in opposition to the application.

A postponement request must be written and submitted to the City Secretary not later than the seventh day before the scheduled public hearing. The request must specify the reasons for the postponement. The Administrative Official provide a recommendation on the validity of the postponement request.

- 1) The City Secretary shall enter an automatic postponement in the minutes with a notation of the identity of the party requesting the postponement.
- 2) Unless otherwise approved by council, an interested party is limited to one postponement for a period of not more than 60 days from the date of the scheduled public hearing.
- 3) The council shall set the time and date of the new hearing at the time a postponement is granted.

Within twenty (20) days following the closing of a public hearing, the City Council may grant a Rezone as the application was applied for, or may deny the application. The City Secretary shall notify the applicant of its decision.

· Sec. 21.11. - Protest Provisions.

If the Planning and Zoning Commission has not recommended approval of the Rezoning Request, or if there is a protest against the request signed by the owners of twenty (20) percent of the property immediately adjoining the same and extending two hundred (200) feet there from, such request shall not become effective except by the favorable vote of three-fourths (¾) of the members of the City Council.

· Sec. 21.12. - PUBLIC NOTICE PROCEDURE AND FEES.

Notice of a public hearing for consideration of a Conditional Use Permit shall be as follows:

· c. 21.13. - Procedure.

Notice of the initial hearing before the Planning and Zoning Commission shall be given by publication of a legal notice in a newspaper of general circulation in Alpine, Texas at least fifteen (15) days prior to the date of the hearing.

Notice shall be given by mail to the applicant at least ten (10) days prior to the date of the hearing.

Notice shall be given by mail to the owner of each site within two hundred (200) feet of the subject property at least ten (10) days prior to the date of the hearing.

At the option of the Building Official, notice may be given by mail to the owner of any site more than two hundred (200) feet from the subject property at least ten (10) days prior to the date of the hearing.

At the option of the Building Official, notice may be given by mail to any neighborhood organization having a potential interest in the application.

At the option of the Building Official, notice may be given by posting a notice on or adjacent to the subject property at least ten (10) days prior to the date of the hearing.

· Sec. 21.14. - Waivers.

The intent of this section is further to ensure that no citizen or group is denied access to due process of law through an inability to pay for such services. When an individual or group requests an action under this Ordinance for which a fee is required, the City Manager is hereby authorized to inquire into hardships which may be caused by this payment of such fees and may instruct that all or part of such fee is to be waived.

· c. 21.15. - Refunds.

The fees established shall be non-refundable to the applicant, unless the request is completely withdrawn before the procedure of notices as set forth in Sec 20.13 have begun.

Sent to  
Municipal  
High 2016-10-03  
on 10/14/16

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 10G

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

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Discussion regarding the Fiscal Year 2024-2025 Draft Budget. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- FY 2024-2025 Budget Includes
  - Increase in all Departments for Personnel Expenses (Salaries, OT, Retirement, Insurance)
  - New Positions
    - Economic Development Manager (Administration)
    - Records Clerk (Administration)
    - Police Officer (Police Department)
    - Worker II Public Works (Streets Department)
    - Gas Worker I (Gas Department)
  - Finance Clerk (Payroll) transfer to Human Resources
  - Equipment
    - Loader (Public Works)
    - Backhoe (Utilities - Water)
    - Skid Steer (Utilities - Wastewater)
  - Capital Improvements
    - Wastewater Treatment Plant - Clarifier 1 and drying beds (ARPA Funds)
  - Continuing fleet replacement
  - Utility Software

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### SUPPORTING MATERIALS

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#### 1. FY 2025 BUDGET

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A

2024:

Additional Funding: N/A

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## APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

**CITY OF ALPINE, TEXAS**  
**AMENDED COMBINED BUDGET SUMMARIES**

| <b><u>REVENUE</u></b>                               | <b><u>ADOPTED</u></b><br><b><u>FY 2023-2024</u></b> | <b><u>PROPOSED</u></b><br><b><u>FY 2024-2025</u></b> |               |
|-----------------------------------------------------|-----------------------------------------------------|------------------------------------------------------|---------------|
| NON DEPARTMENTAL – GENERAL                          | \$91,500                                            | \$130,000                                            |               |
| ADMINISTRATION                                      | \$1,157,693                                         | \$1,242,954                                          |               |
| MUNICIPAL COURT                                     | \$50,250                                            | \$50,250                                             |               |
| POLICE                                              | \$4,650                                             | \$4,650                                              |               |
| AD VALOREM TAX                                      | \$2,430,873                                         | \$2,106,966                                          |               |
| BUILDING SERVICES                                   | \$94,000                                            | \$94,000                                             |               |
| ANIMAL CONTROL                                      | \$47,450                                            | \$47,450                                             |               |
| PARKS / COMMUNITY RECREATION                        | \$25,500                                            | \$25,500                                             |               |
| STREETS                                             | \$70,200                                            | \$70,200                                             |               |
| TRANSFERS                                           | \$0                                                 | \$0                                                  |               |
| ALL TAXES                                           | \$2,260,000                                         | \$2,260,000                                          |               |
| FIRE DEPARTMENT                                     | \$0                                                 | \$0                                                  |               |
| <b>General Fund Sub-Total</b>                       | <b>\$6,232,116</b>                                  | <b>\$6,031,970</b>                                   |               |
| <b>INTEREST &amp; SINKING</b>                       | <b>\$147,909</b>                                    | <b>\$51,400</b>                                      |               |
| NON DEPARTMENTAL – ENTERPRISE                       | \$75,000                                            | \$135,000                                            |               |
| WATER                                               | \$1,961,000                                         | \$1,961,000                                          |               |
| SEWER                                               | \$750,000                                           | \$750,000                                            |               |
| SANITATION / RECYCLING                              | \$2,440,350                                         | \$2,454,305                                          |               |
| TRANSFERS                                           | \$1,451,545                                         | \$1,451,545                                          |               |
| AIRPORT                                             | \$800,512                                           | \$768,457                                            |               |
| GAS FUND                                            | \$2,225,000                                         | \$2,292,500                                          |               |
| <b>Enterprise Fund Sub-Total</b>                    | <b>\$9,703,407</b>                                  | <b>\$9,812,807</b>                                   |               |
| <b>Tourism Fund - Hotel Occupancy Tax Sub-Total</b> | <b>\$1,036,963</b>                                  | <b>\$650,000</b>                                     |               |
| <b>TOTAL REVENUE</b>                                | <b>\$ 17,120,395</b>                                | <b>\$16,546,177</b>                                  | <b>-3.47%</b> |

**CITY OF ALPINE, TEXAS**  
**AMENDED COMBINED BUDGET SUMMARIES**

| <b><u>EXPENDITURES</u></b>          |           | <b><u>ADOPTED</u></b><br><b><u>FY 2023-2024</u></b> | <b><u>PROPOSED</u></b><br><b><u>FY 2024-2025</u></b> |               |
|-------------------------------------|-----------|-----------------------------------------------------|------------------------------------------------------|---------------|
| NON DEPARTMENTAL – GENERAL          | \$        | 656,800                                             | \$547,068                                            |               |
| CITY GOVERNMENT                     | \$        | 151,773                                             | \$152,073                                            |               |
| ADMINISTRATION                      | \$        | 614,277                                             | \$605,012                                            |               |
| HUMAN RESOURCE                      | \$        | 59,021                                              | \$114,694                                            |               |
| FINANCE                             | \$        | 398,639                                             | \$393,604                                            |               |
| MUNICIPAL COURT                     | \$        | 107,590                                             | \$109,006                                            |               |
| POLICE                              | \$        | 1,425,199                                           | \$1,643,429                                          |               |
| FIRE DEPARTMENT                     | \$        | -                                                   | \$0                                                  |               |
| AD VALOREM TAX                      | \$        | -                                                   | \$-                                                  |               |
| BUILDING SERVICES                   | \$        | 261,026                                             | \$266,616                                            |               |
| ANIMAL CONTROL                      | \$        | 400,543                                             | \$443,657                                            |               |
| PARKS / COMMUNITY RECREATION        | \$        | 541,341                                             | \$544,301                                            |               |
| STREETS                             | \$        | 1,543,353                                           | \$1,088,280                                          |               |
| BUILDING MAINTENENACE               | \$        | 72,554                                              | \$47,539                                             |               |
| <b>General Fund Sub-Total</b>       | <b>\$</b> | <b>6,232,116</b>                                    | <b>\$5,955,279</b>                                   |               |
| <b>INTEREST &amp; SINKING</b>       | <b>\$</b> | <b>147,909</b>                                      | <b>\$51,400</b>                                      |               |
| NON DEPARTMENTAL – UTILITY BILLING  | \$        | 429,806                                             | \$444,681                                            |               |
| WATER                               | \$        | 2,016,539                                           | \$2,102,655                                          |               |
| SEWER                               | \$        | 1,944,686                                           | \$2,014,173                                          |               |
| SANITATION / RECYCLING              | \$        | 2,286,864                                           | \$2,304,610                                          |               |
| AIRPORT                             | \$        | 800,512                                             | \$787,125                                            |               |
| GAS FUND                            | \$        | 2,225,000                                           | \$2,393,807                                          |               |
| <b>Enterprise Fund Sub-Total</b>    | <b>\$</b> | <b>9,703,407</b>                                    | <b>\$10,047,051</b>                                  |               |
| <b>Tourism Fund - HOT Sub-Total</b> | <b>\$</b> | <b>1,036,963</b>                                    | <b>\$822,241</b>                                     |               |
| <b>TOTAL EXPENDITURES</b>           | <b>\$</b> | <b>17,120,395</b>                                   | <b>\$16,875,971</b>                                  | <b>-1.45%</b> |

# **GENERAL FUND**

| <u>REVENUE</u>              | <u>FY 23-24 Budget</u> | <u>PROPOSED 24-25</u> | <u>DIFFERENCE</u> | <u>EXPENSE</u> |
|-----------------------------|------------------------|-----------------------|-------------------|----------------|
| NON DEPARTMENTAL            | \$20,000.00            | \$20,000              | \$0.00            |                |
| ADVALOREM TAXES             | \$2,430,873.00         | \$2,106,966           | (\$323,907.00)    |                |
| CITY SALES TAX              | \$2,260,000.00         | \$2,260,000           | \$0.00            |                |
| ADMINISTRATIVE              | \$1,157,693.00         | \$1,242,954           | \$85,260.97       |                |
| INTEREST                    | \$71,500.00            | \$110,000             |                   |                |
| MUNICIPAL COURT             | \$50,250.00            | \$50,250              | \$0.00            |                |
| POLICE DEPARTMENT           | \$4,650.00             | \$4,650               | \$0.00            |                |
| FIRE DEPARTMENT             | \$0.00                 | \$0                   |                   |                |
| BUILDING SERVICES           | \$94,000.00            | \$94,000              | \$0.00            |                |
| ANIMAL CONTROL              | \$47,450.00            | \$47,450              | \$0.00            |                |
| PARKS & POOL                | \$25,500.00            | \$25,500              | \$0.00            |                |
| STREET DEPARTMENT           | \$70,200.00            | \$70,200              | \$0.00            | ****           |
| TRANSFERS/RESERVES/FUND BAI | \$0.00                 | \$0                   | \$0.00            |                |
| <b>TOTAL</b>                | <b>\$6,232,116.00</b>  | <b>\$6,031,970</b>    |                   |                |

**DIFFERENCE                      \$76,691**

\*\*\*\*CAPITAL IMPROVEMENTS - RESERVES \*\*\*\*

|                       | <u>FY 23-24 Budget</u> | <u>PROPOSED 24-25</u> | <u>DIFFERENCE</u> |
|-----------------------|------------------------|-----------------------|-------------------|
| NON DEPARTMENTAL      | \$656,800.00           | \$547,068             | (\$109,732.35)    |
| CITY COUNCIL          | \$151,773.00           | \$152,073             | \$300.00          |
| ADMINISTRATION        | \$614,277.00           | \$605,012             | (\$9,265.00)      |
| MUNICIPAL COURT       | 107,590.00             | \$109,006             | \$1,416.00        |
| POLICE DEPARTMENT     | \$ 1,425,199.00        | \$1,643,429           | \$218,230.00      |
| FIRE DEPARTMANT       | \$0.00                 | \$0                   | \$0.00            |
| BUILDING SERVICES     | \$261,026.00           | \$266,616             | \$5,590.00        |
| HUMAN RESOURCES       | \$59,021.00            | \$114,694             | \$55,673.00       |
| FINANCE DEPARTMENT    | \$398,639.00           | \$393,604             | (\$5,035.00)      |
| ANIMAL CONTROL        | \$400,543.00           | \$443,657             | \$43,114.00       |
| BUILDING MAINTENENACE | \$72,554.00            | \$47,539              | (\$25,015.00)     |
| PARKS-POLL DEPT       | \$541,341.00           | \$544,301             | \$2,960.00        |
| STREETS DEPARTMENT    | \$1,543,353.00         | \$1,088,280           | (\$455,073.00)    |
| TRANSFERS             |                        | \$0                   |                   |
| <b>TOTAL</b>          | <b>\$6,232,116.00</b>  | <b>\$5,955,279</b>    |                   |



# **FY 2023-2024 Estimated Fund Balance**

## **GENERAL FUND**

|                                         |    |              |
|-----------------------------------------|----|--------------|
| Beginnng Fund Balance 9/30/2023         | \$ | 3,079,203.00 |
| 2023-2024 Projected year End - Revenue  | \$ | 5,629,533.04 |
| 2023-2024 Projected Year End - Expenses | \$ | 4,805,808.69 |
| Restricted Fund Balance                 | \$ | -            |
| Committed Fund Balance                  | \$ | 710,825.00   |
| Other Committed Fund Balance            | \$ | -            |
| Unassigned Fund Balance                 | \$ | 3,192,102.35 |
| Estimated Total Fund Balance            | \$ | 3,902,927.35 |
| Difference                              | \$ | 823,724.35   |

# **FY 2023 - 2024 Estimated Reserves**

|                                      |    |              |                                                                                        |
|--------------------------------------|----|--------------|----------------------------------------------------------------------------------------|
| TexStar                              | \$ | 2,197,390.00 | ***Includes ARPA Funds                                                                 |
| TxClass - Capital Improvements       | \$ | 313,471.00   | **Dedicated to street paving                                                           |
| TxClass - Airport Reserves           | \$ | 6,394.00     | **Dedicated TxDOT matching funds                                                       |
| TxClass - HOT Reserve                | \$ | 95,982.00    | **Dedicated to HOT                                                                     |
| TxClass - Creek Project              | \$ | 50,000.00    | **Splash Pad                                                                           |
| TXClass - Generators                 | \$ | 204,592.00   | **August 2021 reassigned to emergency equipment                                        |
| TxClass - Fire Department            | \$ | 219,404.00   |                                                                                        |
| TxClass - Water/Sewer Infrastructure | \$ | 1,003,176.00 | ** Water/Wastewater Insfrsturcture<br>\$117,742 Dedicated to lift station improvements |
| TxClass - Pueblo Nuevo Park          | \$ | 162,369.00   | **Dedicated to TPWD Grant                                                              |

| ACCT<br>NUMBER | ACCOUNT TITLE                    | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED YEAR<br>END | PROPOSED<br>YEAR 2025  |
|----------------|----------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|------------------------|
| 01-520-1000    | SALE-CITY PROPERTY/ EASEMENTS    | \$ 6,960.00                       | \$ -                              | \$ 10,000.00            | \$ 10,000.00                   | \$ 5,250.00                             |                       | \$10,000               |
| 01-520-2000    | WORKMAN'S COMP REFUND            | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 1,040.52                             | \$1,040.52            | \$0                    |
| 01-520-9000    | AUCTION                          | \$ 16,300.00                      | \$ -                              | \$ 10,000.00            | \$ 10,000.00                   | \$ -                                    | \$0.00                | \$10,000               |
| 01-520-9002    | OTHER FINANCING SOURCE- RIGHT TC | \$ 63,915.00                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                        |
|                | <b>NON DEPARTMENTAL REVENUE</b>  | <b>\$ 87,175.00</b>               | <b>\$ -</b>                       | <b>\$ 20,000.00</b>     | <b>\$ 20,000.00</b>            | <b>\$ 6,290.52</b>                      | <b>\$ 1,040.52</b>    | <b>\$ 20,000.00</b>    |
| 01-521-0001    | TEXSTAR                          | \$ 7,979.05                       | \$ 92,187.73                      | \$ 50,000.00            | \$ 50,000.00                   | \$ 84,663.65                            | \$ 112,884.87         | \$75,000               |
| 01-521-0002    | TXCLASS CAPITAL IMPROVEMENTS     | \$ 2,290.24                       | \$ 13,862.60                      | \$ 8,000.00             | \$ 8,000.00                    | \$ 12,484.82                            | \$ 16,646.43          | \$10,000               |
| 01-521-0003    | TXCLASS FIRE ASSISTANCE          | \$ 1,602.98                       | \$ 9,702.58                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 8,738.29                             | \$ 11,651.05          | \$10,000               |
| 01-521-0004    | TXCLASS CREEK PROJECT            | \$ 1,859.99                       | \$ 11,258.81                      | \$ 6,000.00             | \$ 6,000.00                    | \$ 10,139.73                            | \$ 13,519.64          | \$10,000               |
| 01-521-0005    | TXCLASS PUEBLO NUEVO             | \$ -                              | \$ -                              | \$ 2,500.00             | \$ 2,500.00                    | \$ 6,466.77                             | \$ 8,622.36           | \$5,000                |
|                | <b>INTEREST RESERVE ACCOUNTS</b> | <b>\$ 13,732.26</b>               | <b>\$ 127,011.72</b>              | <b>\$ 71,500.00</b>     | <b>\$ 71,500.00</b>            | <b>\$ 122,493.26</b>                    | <b>\$ 163,324.35</b>  | <b>\$ 110,000.00</b>   |
| 01-523-0090    | ENTERPRISE ADMINISTRATIVE FEE    | \$ 593,078.56                     | \$ 598,229.76                     | \$ 673,204.00           | \$ 673,204.00                  | \$ 392,702.33                           | \$ 523,603.11         | \$ 702,890.72          |
| 01-523-0100    | ENTERPRISE FRANCHISE FEE         | \$ 342,842.29                     | \$ 349,438.52                     | \$ 372,568.00           | \$ 372,568.00                  | \$ 178,164.71                           | \$ 237,552.95         | \$ 379,640.25          |
| 01-523-0612    | RETURNED CHECK FEE               | \$ 30.00                          | \$ -                              | \$ 150.00               | \$ 150.00                      | \$ -                                    | \$ -                  | \$ 150.00              |
| 01-523-1303    | BEER & WINE PERMITS              | \$ 6,935.00                       | \$ 6,922.50                       | \$ 7,500.00             | \$ 7,500.00                    | \$ 5,797.50                             | \$ 7,730.00           | \$ 7,500.00            |
| 01-523-1304    | COIN OPERATEDAMUSEMENT FEE       | \$ 9,548.75                       | \$ 6,650.00                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 4,500.00                             | \$ 6,000.00           | \$ 6,000.00            |
| 01-523-1305    | REZONING/VARIANCES               | \$ 370.00                         | \$ 300.00                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 550.00                               | \$ 733.33             | \$ 1,000.00            |
| 01-523-1306    | PEDDLARS/SOLICITORS FEES         | \$ 300.00                         | \$ 300.00                         | \$ 500.00               | \$ 500.00                      | \$ 110.00                               | \$ 146.67             | \$ 500.00              |
| 01-523-2000    | 7 % HOT OVERHEAD                 | \$ 38,618.00                      | \$ 30,978.00                      | \$ 43,177.00            | \$ 43,177.00                   | \$ 25,186.58                            | \$ 33,582.11          | \$ 44,677.00           |
| 01-523-2104    | COPIES/PUBLIC                    | \$ 788.73                         | \$ 171.95                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 505.15                               | \$ 673.53             | \$ 1,000.00            |
| 01-523-5203    | SERV CHR/GOOD CHECKS             | \$ -                              | \$ 30.00                          | \$ 200.00               | \$ 200.00                      | \$ -                                    | \$ -                  | \$ 200.00              |
| 01-523-5220    | Discounts Earned (True Value)    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
| 01-523-5221    | DONATIONS                        | \$ 0.55                           | \$ -                              | \$ 2,000.00             | \$ 2,000.00                    | \$ -                                    | \$ -                  | \$ 2,000.00            |
| 01-523-7000    | GENERAL BANK ACCT 2207 INTEREST  | \$ 7,184.51                       | \$ 51,048.53                      | \$ 40,000.00            | \$ 40,000.00                   | \$ 82,443.68                            | \$ 109,924.91         | \$ 85,000.00           |
| 01-523-7003    | INTEREST REVENUE - LEASE         | \$ 1,992.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
| 01-523-7500    | POST OFFICE GROUND LEASE         | \$ 3,840.04                       | \$ 4,400.04                       | \$ 3,894.00             | \$ 3,894.00                    | \$ 2,933.36                             | \$ 3,911.15           | \$ 3,894.00            |
| 01-523-7501    | NEIGHBORHOOD CENTER LEASE        | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 4,100.00                             | \$ 5,466.67           | \$ 6,000.00            |
| 01-523-7502    | ALPINE COUNTRY CLUB LEASE-GOLF   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 12.00                                | \$ 12.00              | \$ 2.00                |
| 01-523-9920    | MISC INCOME/FEES                 | \$ 6,833.61                       | \$ 1,446.92                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 681.39                               | \$ 908.52             | \$ 2,500.00            |
| 01-523-9921    | TML. CONFERENCE                  | \$ -                              | \$ 1,520.00                       | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
| 01-523-9922    | OTHER GOVERNMENT/GRANT REIMBU    | \$ 11,526.00                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
|                | <b>ADMINISTRATIVE REVENUES</b>   | <b>\$ 1,023,888.04</b>            | <b>\$ 1,051,436.22</b>            | <b>\$ 1,157,693.00</b>  | <b>\$ 1,157,693.00</b>         | <b>\$ 697,686.70</b>                    | <b>\$ 930,244.93</b>  | <b>\$ 1,242,953.97</b> |
| 01-524-2800    | SCHOOL ZONE & BUS VIOLATIONS     | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
| 01-524-2900    | FINES & FEES REVENUE             | \$ 71,070.67                      | \$ 53,453.50                      | \$ 50,000.00            | \$ 50,000.00                   | \$ 31,363.91                            | \$ 41,818.55          | \$ 50,000.00           |
| 01-524-3000    | DEFERRED DISPOSITION             | \$ 50.00                          | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
| 01-524-3300    | MUN COURT TECHNOLOGY FUND        | \$ -                              | \$ 45.57                          | \$ -                    | \$ -                           | \$ 8.00                                 | \$ 10.67              | \$ -                   |
| 01-524-3350    | TECHNOLOGY FUND INTEREST EARNE   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
| 01-524-3400    | MUNICIPAL COURT SECURITY FUND    | \$ 3,296.28                       | \$ 2,970.20                       | \$ -                    | \$ -                           | \$ 1,485.29                             | \$ 1,980.39           | \$ -                   |
| 01-524-3500    | TIME PAYMENT FEE                 | \$ 1,025.33                       | \$ -                              | \$ 250.00               | \$ 250.00                      | \$ -                                    | \$ -                  | \$ 250.00              |
| 01-524-9000    | OVERAGE/SHORTAGE                 | \$ 1.40                           | \$ (70.10)                        | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                   |
|                | <b>MUNICIPAL COURT REVENUES</b>  | <b>\$ 75,443.68</b>               | <b>\$ 56,399.17</b>               | <b>\$ 50,250.00</b>     | <b>\$ 50,250.00</b>            | <b>\$ 32,857.20</b>                     | <b>\$ 43,809.60</b>   | <b>\$ 50,250.00</b>    |
| 01-531-0600    | REIMBURSEMENTS                   | \$ 170.38                         | \$ (28.75)                        | \$ 2,200.00             | \$ 2,200.00                    | \$ -                                    | \$ -                  | \$ 2,200.00            |

|             |                                    |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |
|-------------|------------------------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|
| 01-531-0900 | LEOSE-STATE COMPTROLLER            | \$        | 1,367.87            | \$        | 1,024.79            | \$        | 1,200.00            | \$        | 1,200.00            | \$        | 2,726.09            | \$        | 2,726.09            | \$        | 1,200.00            |
| 01-531-1000 | RESTITUTION                        | \$        | 9,437.40            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1304 | POLICE IMPOUNDS                    | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1305 | SPECIAL EVENT REVENUE              | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1306 | OVERSIZED ESCORT FEE               | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1501 | POLICE FINES                       | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1507 | POLICE ACCIDENT REPORTS            | \$        | 1,530.00            | \$        | 1,358.00            | \$        | 1,250.00            | \$        | 1,250.00            | \$        | 1,050.00            | \$        | 1,400.00            | \$        | 1,250.00            |
| 01-531-1615 | ABANDONED VEHICLES & INT           | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1616 | PD/FED EQUIT SHAR & INT            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1700 | CIVIC CENTER SECURITY              | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-1900 | DONATIONS                          | \$        | -                   | \$        | 30.00               | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-531-9922 | INSURANCE CLAIM                    | \$        | 1,000.00            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
|             | <b>POLICE REVENUES</b>             | <b>\$</b> | <b>13,505.65</b>    | <b>\$</b> | <b>2,384.04</b>     | <b>\$</b> | <b>4,650.00</b>     | <b>\$</b> | <b>4,650.00</b>     | <b>\$</b> | <b>3,776.09</b>     | <b>\$</b> | <b>4,126.09</b>     | <b>\$</b> | <b>4,650.00</b>     |
| 01-532-0600 | FIRE DEPT REIMBURSEMENT - COUNT    | \$        | 14,762.48           | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
|             | <b>FIRE DEPARTMENT REVENUES</b>    | <b>\$</b> | <b>14,762.48</b>    |           |                     |           |                     |           |                     |           |                     |           | <b>\$</b>           |           | <b>-</b>            |
| 01-534-0300 | CURRENT TAX COLLEC.                | \$        | 1,772,306.25        | \$        | 1,825,317.21        | \$        | 2,430,873.00        | \$        | 2,106,966.00        | \$        | 1,986,987.66        | \$        | 2,167,622.90        | \$        | 2,106,966.00        |
| 01-534-0400 | Delinquent Property Tax Collection | \$        | 35,397.39           | \$        | 30,929.89           | \$        | -                   | \$        | -                   | \$        | 40,053.73           | \$        | 43,694.98           |           |                     |
| 01-534-0410 | M&O - Delinquent Years             | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |           |                     |
| 01-534-0420 | I&S Delinquent Years               | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |           |                     |
| 01-534-0502 | CURRENT PENALTY & INTEREST         | \$        | 16,342.60           | \$        | 19,309.57           | \$        | -                   | \$        | -                   | \$        | 16,614.89           | \$        | 18,125.33           |           |                     |
| 01-534-0504 | DELINQUENT PENALTY & INTERE        | \$        | 20,947.15           | \$        | 11,445.16           | \$        | -                   | \$        | -                   | \$        | 13,405.84           | \$        | 14,624.55           |           |                     |
| 01-534-0505 | DEALERSHIP INV. TX                 | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |           |                     |
| 01-534-0506 | EXCESS PROCEEDS-TAX SALES          | \$        | -                   | \$        | 1,604.91            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |           |                     |
| 01-534-0507 | BPP TAXES                          | \$        | 1,220.70            | \$        | 1,682.23            | \$        | -                   | \$        | -                   | \$        | 24.59               | \$        | 26.83               |           |                     |
|             | <b>AD VALOREM TAX REVENUE</b>      | <b>\$</b> | <b>1,846,214.09</b> | <b>\$</b> | <b>1,890,288.97</b> | <b>\$</b> | <b>2,430,873.00</b> | <b>\$</b> | <b>2,106,966.00</b> | <b>\$</b> | <b>2,057,086.71</b> | <b>\$</b> | <b>2,244,094.59</b> | <b>\$</b> | <b>2,106,966.00</b> |
| 01-535-1301 | PLUMBING PERMIT                    | \$        | 10,033.84           | \$        | 10,964.46           | \$        | 15,000.00           | \$        | 15,000.00           | \$        | 6,653.59            | \$        | 8,871.45            | \$        | 15,000.00           |
| 01-535-1302 | BUILDING PERMITS                   | \$        | 61,157.00           | \$        | 33,986.68           | \$        | 65,000.00           | \$        | 65,000.00           | \$        | 35,854.37           | \$        | 47,805.83           | \$        | 65,000.00           |
| 01-535-1303 | ELECTRICAL PERMITS                 | \$        | 16,099.41           | \$        | 17,530.97           | \$        | 10,000.00           | \$        | 10,000.00           | \$        | 20,843.77           | \$        | 27,791.69           | \$        | 10,000.00           |
| 01-535-1304 | IMPOUNDS                           | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-535-1305 | MOVING PERMIT                      | \$        | -                   | \$        | -                   | \$        | 2,500.00            | \$        | 2,500.00            | \$        | 200.00              | \$        | 266.67              | \$        | 2,500.00            |
| 01-535-1306 | SIGN PERMIT                        | \$        | 999.43              | \$        | 396.44              | \$        | 1,000.00            | \$        | 1,000.00            | \$        | 981.50              | \$        | 1,308.67            | \$        | 1,000.00            |
| 01-535-1307 | FILMING PERMIT                     | \$        | 250.00              | \$        | -                   | \$        | 500.00              | \$        | 500.00              | \$        | 250.00              | \$        | 333.33              | \$        | 500.00              |
| 01-535-1308 | LANDFILL TIPPING FEES - AISD PROJE | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-535-1309 | LIVE MUSIC PERMIT                  | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | 600.00              | \$        | 800.00              |           |                     |
|             | <b>BUILDING SERVICES REVENUE</b>   | <b>\$</b> | <b>88,539.68</b>    | <b>\$</b> | <b>62,878.55</b>    | <b>\$</b> | <b>94,000.00</b>    | <b>\$</b> | <b>94,000.00</b>    | <b>\$</b> | <b>65,383.23</b>    | <b>\$</b> | <b>87,177.64</b>    | <b>\$</b> | <b>94,000.00</b>    |
| 01-538-1301 | QUARANTINE                         | \$        | 1,292.00            | \$        | 2,340.00            | \$        | 4,500.00            | \$        | 4,500.00            | \$        | 1,130.00            | \$        | 1,506.67            | \$        | 4,500.00            |
| 01-538-1303 | PET ADOPTIONS                      | \$        | 8,480.00            | \$        | 8,550.00            | \$        | 12,500.00           | \$        | 12,500.00           | \$        | 7,200.00            | \$        | 9,600.00            | \$        | 12,500.00           |
| 01-538-1304 | ANIMAL LICENSE FEES                | \$        | 952.00              | \$        | 1,280.00            | \$        | 1,500.00            | \$        | 1,500.00            | \$        | 1,115.00            | \$        | 1,486.67            | \$        | 1,500.00            |
| 01-538-1305 | CREMATIONS                         | \$        | 28,165.00           | \$        | 34,385.00           | \$        | 22,250.00           | \$        | 22,250.00           | \$        | 17,085.00           | \$        | 22,780.00           | \$        | 22,250.00           |
| 01-538-1306 | EUTHANIZATIONS                     | \$        | 2,505.00            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 01-538-1307 | ANIMAL SURRENDER                   | \$        | 1,080.00            | \$        | 1,020.00            | \$        | 2,000.00            | \$        | 2,000.00            | \$        | 420.00              | \$        | 560.00              | \$        | 2,000.00            |
| 01-538-1308 | MICROCHIP                          | \$        | 540.00              | \$        | 225.00              | \$        | 1,500.00            | \$        | 1,500.00            | \$        | 315.00              | \$        | 420.00              | \$        | 1,500.00            |
| 01-538-1309 | ANIMAL IMPOUND                     | \$        | 2,082.00            | \$        | 1,927.00            | \$        | 3,000.00            | \$        | 3,000.00            | \$        | 1,050.00            | \$        | 1,400.00            | \$        | 3,000.00            |
| 01-538-1310 | VACCINES                           | \$        | 214.00              | \$        | 171.88              | \$        | 200.00              | \$        | 200.00              | \$        | 58.00               | \$        | 77.33               | \$        | 200.00              |
| 01-538-1900 | DONATIONS                          | \$        | -                   | \$        | 601.65              | \$        | -                   | \$        | -                   | \$        | 782.00              | \$        | 1,042.67            | \$        | -                   |

|              |                                     |    |              |    |              |    |              |    |              |    |              |    |              |    |              |
|--------------|-------------------------------------|----|--------------|----|--------------|----|--------------|----|--------------|----|--------------|----|--------------|----|--------------|
| 01-538-2000  | REIMBURSEMENTS                      | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |    |              |
| 01-538-9000  | INSURANCE CLAIM                     | \$ | 4,518.92     | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |    |              |
|              | ANIMAL CONTROL REVENUES             | \$ | 49,828.92    | \$ | 50,500.53    | \$ | 47,450.00    | \$ | 47,450.00    | \$ | 29,155.00    | \$ | 38,873.33    | \$ | 47,450.00    |
| 01-542-1100  | SWIMMING POOL ADMISSIONS            | \$ | 15,249.00    | \$ | 17,167.25    | \$ | 15,000.00    | \$ | 15,000.00    | \$ | 5,664.00     | \$ | 7,552.00     | \$ | 15,000.00    |
| 01-542-1105  | Pool Cash Drawer Overage (Shortage) | \$ | 11.75        | \$ | 5.35         | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
| 01-542-1700  | EVENTS SECURITY REVENUE             | \$ | (1,351.25)   | \$ | -            | \$ | 1,500.00     | \$ | 1,500.00     | \$ | -            | \$ | -            | \$ | 1,500.00     |
| 01-542-1703  | CIVIC CENTER RENTAL                 | \$ | 1,800.00     | \$ | 7,500.00     | \$ | 7,500.00     | \$ | 7,500.00     | \$ | 5,400.00     | \$ | 7,200.00     | \$ | 7,500.00     |
| 01-542-1900  | PAVILION RENTAL                     | \$ | 1,025.00     | \$ | 1,225.00     | \$ | 1,500.00     | \$ | 1,500.00     | \$ | 905.00       | \$ | 1,206.67     | \$ | 1,500.00     |
| 01-542-3900  | SKATE PARK-DONATIONS & INT.         | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
| 01-542-9100  | MISC/REFUNDS                        | \$ | -            | \$ | 30.00        | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
|              | PARKS & POOL REVENUE                | \$ | 16,734.50    | \$ | 25,927.60    | \$ | 25,500.00    | \$ | 25,500.00    | \$ | 11,969.00    | \$ | 15,958.67    | \$ | 25,500.00    |
| 01-544-1901  | ROAD REPAIR                         | \$ | 50,000.00    | \$ | 50,211.08    | \$ | 60,000.00    | \$ | 60,000.00    | \$ | -            | \$ | 25,000.00    | \$ | 60,000.00    |
| 01-544-5005  | FIBER OPTIC EASE.                   | \$ | 15,815.19    | \$ | 9,715.02     | \$ | 10,000.00    | \$ | 10,000.00    | \$ | 2,502.99     | \$ | 3,337.32     | \$ | 10,000.00    |
| 01-544-6000  | GRANT REIMB                         | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
| 01-544-7000  | REIMBURSEMENTS                      | \$ | -            | \$ | -            | \$ | 200.00       | \$ | 200.00       | \$ | -            | \$ | -            | \$ | 200.00       |
| 01-544-8000  | WC SALARY REIMB                     | \$ | 9,425.52     | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
| 01-544-9900  | CAPITOL IMPROVEMENTS - RESERVE      |    |              | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
| 01-544-9922  | INSURANCE CLAIMS                    | \$ | 1,088.02     | \$ | -            | \$ | -            | \$ | -            | \$ | 250.00       | \$ | 333.33       | \$ | -            |
|              | STREETS REVENUE                     | \$ | 76,328.73    | \$ | 59,926.10    | \$ | 70,200.00    | \$ | 70,200.00    | \$ | 2,752.99     | \$ | 28,670.65    | \$ | 70,200.00    |
| 01-548-0401  | CITY SALES TAX                      | \$ | 2,278,722.84 | \$ | 2,093,352.69 | \$ | 2,150,000.00 | \$ | 2,150,000.00 | \$ | 1,485,195.54 | \$ | 1,980,260.72 | \$ | 2,150,000.00 |
| 01-548-0402  | ELECTRIC FRANCHISE TAX              | \$ | 61,937.13    | \$ | 64,956.31    | \$ | 62,000.00    | \$ | 62,000.00    | \$ | 38,845.50    | \$ | 51,794.00    | \$ | 62,000.00    |
| 01-548-0403  | TELEPHONE FRANCHISE TAX             | \$ | 8,799.69     | \$ | 9,420.81     | \$ | 8,000.00     | \$ | 8,000.00     | \$ | 3,346.39     | \$ | 4,461.85     | \$ | 8,000.00     |
| 01-548-0404  | T.V. CABLE FRANCHISE TAX            | \$ | 15,798.74    | \$ | 15,020.51    | \$ | 15,000.00    | \$ | 15,000.00    | \$ | 7,525.67     | \$ | 10,034.23    | \$ | 15,000.00    |
| 01-548-0406  | MIXED BEVERAGE TAX                  | \$ | 26,983.29    | \$ | 28,284.34    | \$ | 25,000.00    | \$ | 25,000.00    | \$ | 19,246.40    | \$ | 25,661.87    | \$ | 25,000.00    |
|              | CITY SALES TAX REVENUES             | \$ | 2,392,241.69 | \$ | 2,211,034.66 | \$ | 2,260,000.00 | \$ | 2,260,000.00 | \$ | 1,554,159.50 | \$ | 2,072,212.67 | \$ | 2,260,000.00 |
| 01-599-9100  | SYSTEM ADDED TRANSFER IN            | \$ | -            | \$ | 72,610.87    | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$ | -            |
| 01-599-9110  | SYSTEM ADDED TRANSFER OUT           | \$ | (75,000.00)  | \$ | (12,057.19)  | \$ | -            | \$ | -            | \$ | (1,950.00)   | \$ | -            | \$ | -            |
|              | TRANSFERS                           | \$ | (75,000.00)  | \$ | 60,553.68    | \$ | -            | \$ | -            | \$ | (1,950.00)   | \$ | -            | \$ | -            |
| GENERAL FUND |                                     |    |              |    |              |    |              |    |              |    |              |    |              |    |              |
|              | INCOME TOTALS                       | \$ | 5,698,394.72 | \$ | 5,610,398.43 | \$ | 6,232,116.00 | \$ | 5,908,209.00 | \$ | 4,583,610.20 | \$ | 5,629,533.04 | \$ | \$6,031,970  |

| ACCT<br>NUMBER | ACCOUNT TITLE                          | ACTUAL<br>EXPERIENCE YEAR<br>2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|----------------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-620-0201    | SOCIAL SECURITY- ELECTION WORKERS      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 10.14                                | \$ 10.14              |                       |
| 01-620-0202    | INSURANCE                              | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
| 01-620-0203    | RETIREMENT                             | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
| 01-620-1301    | INSURANCE - GENERAL & LIABILITY        | \$ 5,900.97                       | \$ 8,433.00                       | \$ 8,818.00             | \$ 8,818.00                    | \$ 6,103.50                             | \$ 8,138.00           | \$ 8,287.00           |
| 01-620-1400    | CUSTODIAL SERVICE-GF DEPTS             | \$ -                              | \$ -                              | \$ 3,000.00             | \$ 3,000.00                    | \$ -                                    | \$ -                  | \$ -                  |
| 01-620-1401    | JANITORIAL SUPPLIES                    | \$ 3,311.46                       | \$ 3,165.15                       | \$ 3,000.00             | \$ 3,000.00                    | \$ 2,437.27                             | \$ 3,249.69           | \$ 5,000.00           |
| 01-620-1500    | COPY EXPENSE-ALL GF DEPTS              | \$ 11,627.01                      | \$ 17,966.82                      | \$ 20,000.00            | \$ 20,000.00                   | \$ -                                    | \$ -                  | \$ 10,000.00          |
| 01-620-1602    | MAILING - ALL GF DEPTS.                | \$ 12,871.46                      | \$ 13,990.53                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 5,646.16                             | \$ 7,528.21           | \$ 15,000.00          |
| 01-620-1700    | COMPUTER ASST -ALL GF DEPTS            | \$ 4,023.32                       | \$ 4,023.32                       | \$ 5,500.00             | \$ 5,500.00                    | \$ 3,695.80                             | \$ 4,927.73           | \$ 20,000.00          |
| 01-620-1801    | DUES/SUB/MEM -ALL GF DEPTS.            | \$ 21,900.35                      | \$ 19,284.77                      | \$ 25,000.00            | \$ 25,000.00                   | \$ 16,210.42                            | \$ 21,613.89          | \$ 25,000.00          |
| 01-620-1802    | PUB/NOT/ADV - ALL GF DEPTS.            | \$ 17,789.50                      | \$ 19,726.35                      | \$ 15,500.00            | \$ 15,500.00                   | \$ 13,452.40                            | \$ 17,936.53          | \$ 25,000.00          |
| 01-620-1900    | PRINTING - ALL GF DEPTS.               | \$ -                              | \$ -                              | \$ 1,500.00             | \$ 1,500.00                    | \$ 440.88                               | \$ 587.84             | \$ 1,500.00           |
| 01-620-2101    | AMBULANCE SUBSIDY                      | \$ 160,773.00                     | \$ 160,773.00                     | \$ 165,061.00           | \$ 165,061.00                  | \$ 123,795.72                           | \$ 165,060.96         |                       |
| 01-620-2102    | LIBRARY SUBSIDY                        | \$ 39,999.96                      | \$ 39,999.96                      | \$ 45,000.00            | \$ 45,000.00                   | \$ 33,750.00                            | \$ 45,000.00          | \$ 40,000.00          |
| 01-620-2103    | AISD - CHILDCARE                       | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 25,000.00                            | \$ 25,000.00          | \$ -                  |
| 01-620-2104    | FAMILY CRISIS CENTER                   | \$ 9,084.19                       | \$ 9,425.00                       | \$ 9,425.00             | \$ 9,425.00                    | \$ 7,068.75                             | \$ 9,425.00           | \$ 9,425.00           |
| 01-620-2105    | CHILDRENS ADVOCACY CENTER              | \$ 5,000.00                       | \$ 5,000.00                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 5,000.00                             | \$ 5,000.00           | \$ 5,000.00           |
| 01-620-2106    | ALPINE EMERGENCY SERVICES BOARD        | \$ -                              | \$ -                              | \$ 40,000.00            | \$ 40,000.00                   | \$ 40,000.00                            | \$ 40,000.00          | \$ 40,000.00          |
| 01-620-2120    | CONTINGENCY                            | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-620-2200    | ELECTION EXPENSE                       | \$ 7,096.78                       | \$ 4,715.24                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 5,307.94                             | \$ 7,391.76           | \$ 12,000.00          |
| 01-620-2201    | INTERNSHIP                             | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-620-2300    | EMPLOYEE RELATIONS                     | \$ 4,799.77                       | \$ 8,616.02                       | \$ 12,500.00            | \$ 12,500.00                   | \$ 5,050.40                             | \$ 7,420.53           | \$ 12,500.00          |
| 01-620-2301    | PUBLIC RELATIONS                       | \$ 551.76                         | \$ 356.00                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 112.87                               | \$ 150.49             | \$ 1,000.00           |
| 01-620-3000    | IRS PENALTY/FINE/VOIDED                | \$ 921.18                         | \$ -                              | \$ -                    | \$ -                           | \$ 23.01                                | \$ 30.68              | \$ -                  |
| 01-620-4500    | APPRAISAL BOARD                        | \$ 68,318.10                      | \$ 92,364.00                      | \$ 72,679.00            | \$ 72,679.00                   | \$ 18,384.00                            | \$ 73,536.00          | \$ 77,212.80          |
| 01-620-4501    | TAX COLLECTION CONTRACT                | \$ 20,424.25                      | \$ 21,445.00                      | \$ 22,517.00            | \$ 22,517.00                   | \$ 22,517.00                            | \$ 22,517.00          | \$ 23,642.85          |
| 01-620-6900    | AUDIT                                  | \$ 126,295.00                     | \$ 149,835.00                     | \$ 175,000.00           | \$ 175,000.00                  | \$ 87,900.00                            | \$ 175,000.00         | \$ 200,000.00         |
| 01-620-7900    | CO HANDLING FEES                       | \$ 1,306.25                       | \$ 1,306.25                       | \$ 1,300.00             | \$ 1,300.00                    | \$ 500.00                               | \$ 500.00             | \$ 500.00             |
| 01-620-8000    | BANK NOTES-PUMPER TRUCK                | \$ 28,560.50                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
| 01-620-8002    | INTEREST - LEASED EQUIPMENT            | \$ 41.20                          | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
| 01-620-8003    | LEASED - EQUIPMENT                     | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 11,780.32                            | \$ 15,707.09          | \$ 16,000.00          |
| 01-620-9003    | RIGHT TO USE LEASE - CAPITAL OUTLAY    | \$ 63,915.00                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
| 01-620-9803    | PRINCIPAL - RIGHT TO USE LEASES        | \$ 8,397.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
| 01-620-9804    | INTEREST EXPENSE - RIGHT TO USE LEASES | \$ 1,896.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  |                       |
|                | <b>NON DEPARTMENTAL EXPENSES</b>       | <b>\$ 624,804.01</b>              | <b>\$ 580,425.41</b>              | <b>\$ 656,800.00</b>    | <b>\$ 656,800.00</b>           | <b>\$ 434,186.58</b>                    | <b>\$ 655,731.57</b>  | <b>\$ 547,067.65</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                  | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG<br>BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|--------------------------------|-----------------------------------|-----------------------------------|----------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-622-0101    | SALARIES                       | \$ 7,562.50                       | \$ 6,900.00                       | \$ 7,500.00                | \$ 7,500.00                    | \$ 4,725.00                             | \$ 6,300.00           | \$ 7,500.00           |
| 01-622-0201    | SOCIAL SECURITY                | \$ 578.51                         | \$ 527.83                         | \$ 573.00                  | \$ 573.00                      | \$ 361.47                               | \$ 481.96             | \$ 573.00             |
| 01-622-0501    | SUPPLIES                       | \$ 316.33                         | \$ 211.57                         | \$ 500.00                  | \$ 500.00                      | \$ 29.29                                | \$ 39.05              | \$ 500.00             |
| 01-622-0502    | HOSPITALITY                    | \$ 92.12                          | \$ 129.42                         | \$ 200.00                  | \$ 200.00                      | \$ 186.10                               | \$ 288.13             | \$ 500.00             |
| 01-622-1302    | LIABILITY INS - ERRORS & OMISS | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-622-1500    | TRAINING                       | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-622-1501    | TRAVEL                         | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-622-1502    | MAYOR DISCRETIONARY            | \$ 1,225.01                       | \$ 2,099.29                       | \$ 3,000.00                | \$ 3,000.00                    | \$ 601.17                               | \$ 1,021.53           | \$ 3,000.00           |
| 01-622-1503    | WARD 1 DISCRETIONARY           | \$ 1,731.74                       | \$ 1,459.20                       | \$ 3,000.00                | \$ 3,000.00                    | \$ 1,750.00                             | \$ 2,333.33           | \$ 3,000.00           |
| 01-622-1504    | WARD 2 - DISCRETIONARY         | \$ 2,935.15                       | \$ 3,000.00                       | \$ 3,000.00                | \$ 3,000.00                    | \$ 488.76                               | \$ 951.68             | \$ 3,000.00           |
| 01-622-1505    | WARD 3 - DISCRESTIONARY        | \$ 48.87                          | \$ 662.96                         | \$ 3,000.00                | \$ 3,000.00                    | \$ 1,313.75                             | \$ 1,751.67           | \$ 3,000.00           |
| 01-622-1506    | WARD 4 - DISCRETIONARY         | \$ -                              | \$ -                              | \$ 3,000.00                | \$ 3,000.00                    | \$ -                                    | \$ -                  | \$ 3,000.00           |
| 01-622-1507    | WARD 5 - DISCRETIONARY         | \$ 1,170.20                       | \$ 1,610.08                       | \$ 3,000.00                | \$ 3,000.00                    | \$ 150.00                               | \$ 200.00             | \$ 3,000.00           |
| 01-622-2000    | BUILDING AND STANDARDS COM     | \$ -                              | \$ -                              | \$ 25,000.00               | \$ 25,000.00                   | \$ 15,000.00                            | \$ 15,000.00          | \$ 25,000.00          |
| 01-622-2121    | LEGAL EXPENSES                 | \$ 89,368.04                      | \$ 63,870.55                      | \$ 90,000.00               | \$ 90,000.00                   | \$ 54,778.50                            | \$ 73,038.00          | \$ 100,000.00         |
| 01-622-2122    | LEGAL EXPENSES - CIVIL         | \$ 441.00                         | \$ 48,369.52                      | \$ 10,000.00               | \$ 10,000.00                   | \$ -                                    | \$ -                  |                       |
|                | <b>CITY COUNCIL EXPENSES</b>   | <b>\$ 105,469.47</b>              | <b>\$ 128,840.42</b>              | <b>\$ 151,773.00</b>       | <b>\$ 151,773.00</b>           | <b>\$ 79,384.04</b>                     | <b>\$ 101,405.36</b>  | <b>\$ 152,073.00</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                  | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|--------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-623-0101    | SALARIES                       | \$ 160,495.40                     | \$ 290,031.11                     | \$ 341,846.00           | \$ 341,846.00                  | \$ 250,553.83                           | \$ 334,071.77         | \$ 426,096.00         |
| 01-623-0103    | OVERTIME                       | \$ 50.63                          | \$ 481.29                         | \$ 2,954.00             | \$ 2,954.00                    | \$ 143.34                               | \$ 191.12             | \$ 3,058.00           |
| 01-623-0104    | CM - CAR ALLOWANCE             | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-623-0201    | SOCIAL SECURITY                | \$ 11,809.36                      | \$ 21,477.69                      | \$ 8,513.00             | \$ 8,513.00                    | \$ 18,740.67                            | \$ 24,987.56          | \$ 37,745.00          |
| 01-623-0202    | INSURANCE - GROUP              | \$ 17,222.30                      | \$ 44,568.44                      | \$ 41,970.00            | \$ 41,970.00                   | \$ 34,919.70                            | \$ 46,559.60          | \$ 45,940.00          |
| 01-623-0203    | RETIREMENT                     | \$ 3,592.60                       | \$ 5,983.32                       | \$ 2,338.00             | \$ 2,338.00                    | \$ 5,208.10                             | \$ 6,944.13           | \$ 7,679.00           |
| 01-623-0204    | UNEMPLOYMENT                   | \$ 261.76                         | \$ 59.50                          | \$ 450.00               | \$ 450.00                      | \$ 541.80                               | \$ 722.40             | \$ 819.00             |
| 01-623-0205    | INS - WORKMEN'S COMP           | \$ 380.87                         | \$ (697.00)                       | \$ 1,706.00             | \$ 1,706.00                    | \$ (117.33)                             | \$ 466.25             | \$ 675.00             |
| 01-623-0501    | SUPPLIES                       | \$ 4,655.88                       | \$ 2,701.42                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 3,888.36                             | \$ 5,771.20           | \$ 6,500.00           |
| 01-623-0701    | MAINT-VEHICLE                  | \$ 465.33                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-623-0900    | FUEL & OIL                     | \$ 670.96                         | \$ 107.73                         | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-623-1101    | ELECTRICITY                    | \$ 2,966.62                       | \$ 2,882.23                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 1,896.70                             | \$ 2,528.93           | \$ 5,000.00           |
| 01-623-1500    | TRAINING                       | \$ 1,878.36                       | \$ 1,274.00                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 3,505.40                             | \$ 4,673.87           | \$ 7,500.00           |
| 01-623-1501    | TRAVEL                         | \$ 2,619.92                       | \$ 2,006.48                       | \$ 7,500.00             | \$ 7,500.00                    | \$ 6,373.10                             | \$ 8,497.47           | \$ 10,000.00          |
| 01-623-1700    | IT EQUIPMENT/ SOFTWARE         | \$ 1,743.36                       | \$ 1,463.17                       | \$ 8,500.00             | \$ 8,500.00                    | \$ 12,397.29                            | \$ 18,508.76          | \$ 20,000.00          |
| 01-623-2200    | TML CONFERENCE                 | \$ 500.00                         | \$ 6,945.99                       | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-623-2700    | TELEPHONE EXPENSES             | \$ 5,345.05                       | \$ 5,394.35                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 5,383.73                             | \$ 7,178.31           | \$ 7,500.00           |
| 01-623-2750    | CELL PHONE EXPENSES            | \$ 1,019.96                       | \$ 938.17                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 907.13                               | \$ 1,209.51           | \$ 1,500.00           |
| 01-623-2800    | DRUG TESTING                   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-623-3000    | CODIFICATION-ORDINANCE         | \$ 6,555.01                       | \$ 10,533.48                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 2,296.82                             |                       | \$ 15,000.00          |
| 01-623-9700    | SOFTWARE/EMPLOYEE REVIEW       |                                   | \$ -                              | \$ 150,000.00           | \$ 150,000.00                  | \$ -                                    | \$ 2,666.67           | \$ -                  |
| 01-623-9800    | CIP - COMPUTERS/IT             | \$ 369.44                         | \$ 5,743.85                       | \$ 10,000.00            | \$ 10,000.00                   | \$ -                                    | \$ -                  | \$ 10,000.00          |
| 01-623-9801    | LEASED VEHICLE                 | \$ 5,382.79                       | \$ 7,425.22                       | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 01-623-9802    | INTEREST - LEASED EQUIPMENT    | \$ 2,009.94                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    |                       | \$ -                  |
|                | <b>ADMINISTRATIVE EXPENSES</b> | <b>\$ 229,995.54</b>              | <b>\$ 409,320.44</b>              | <b>\$ 614,277.00</b>    | <b>\$ 614,277.00</b>           | <b>\$ 346,638.64</b>                    | <b>\$ 464,977.54</b>  | <b>\$ 605,012.00</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                   | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS OF 6-<br>30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|------------------------------------------|-----------------------|-----------------------|
| 01-624-0101    | SALARIES                        | \$ 30,670.49                      | \$ 29,178.40                      | \$ 34,272.00            | \$ 34,272.00                   | \$ 23,863.20                             | \$31,817.60           | \$ 34,219.00          |
| 01-624-0103    | OVERTIME                        | \$ -                              | \$ -                              | \$ 1,026.00             | \$ 1,026.00                    | \$ -                                     | \$0.00                | \$ 1,023.00           |
| 01-624-0105    | CONTRACT LABOR                  | \$ 31,150.00                      | \$ 38,400.00                      | \$ 43,500.00            | \$ 43,500.00                   | \$ 25,600.00                             | \$34,133.33           | \$ 43,500.00          |
| 01-624-0201    | SOCIAL SECURITY                 | \$ 2,295.27                       | \$ 2,156.07                       | \$ 2,693.00             | \$ 2,693.00                    | \$ 1,743.66                              | \$2,324.88            | \$ 2,689.00           |
| 01-624-0202    | INSURANCE - GROUP               | \$ 6,005.32                       | \$ 8,044.15                       | \$ 8,394.00             | \$ 8,394.00                    | \$ 6,315.48                              | \$8,420.64            | \$ 9,188.00           |
| 01-624-0203    | RETIREMENT                      | \$ 694.15                         | \$ 600.71                         | \$ 740.00               | \$ 740.00                      | \$ 495.61                                | \$660.81              | \$ 770.00             |
| 01-624-0204    | UNEMPLOYMENT                    | \$ 86.36                          | \$ 10.62                          | \$ 90.00                | \$ 90.00                       | \$ 92.98                                 | \$123.97              | \$ 117.00             |
| 01-624-0205    | INS - WORKMEN'S COMP            | \$ 81.60                          | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
| 01-624-0208    | FINE COLLECTION/FTA FEES        | \$ 90.00                          | \$ 507.20                         | \$ 500.00               | \$ 500.00                      | \$ -                                     | \$0.00                |                       |
| 01-624-0501    | OFFICE SUPPLIES                 | \$ 1,854.62                       | \$ 1,609.93                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,195.39                              | \$2,211.77            | \$ 2,500.00           |
| 01-624-0502    | SUPPLIES                        | \$ -                              | \$ 303.04                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 57.00                                 | \$76.00               | \$ 1,000.00           |
| 01-624-1500    | TRAINING                        | \$ 350.00                         | \$ 480.00                         | \$ 2,000.00             | \$ 2,000.00                    | \$ 55.00                                 | \$73.33               | \$ 2,000.00           |
| 01-624-1501    | TRAVEL                          | \$ 1,398.45                       | \$ 979.69                         | \$ 2,500.00             | \$ 2,500.00                    | \$ 901.95                                | \$1,202.60            | \$ 2,500.00           |
| 01-624-1700    | IT EQUIPMENT/SOFTWARE           |                                   | \$ -                              | \$ 4,375.00             | \$ 4,375.00                    | \$ 3,665.97                              | \$4,887.96            | \$ 5,000.00           |
| 01-624-2000    | CONTRACT                        | \$ 1,800.00                       | \$ 2,610.22                       | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
| 01-624-2700    | TELEPHONE EXPENSES              | \$ 4,006.10                       | \$ 3,915.17                       | \$ 4,500.00             | \$ 4,500.00                    | \$ 2,957.70                              | \$3,943.60            | \$ 4,500.00           |
| 01-624-2750    | Cell Phone Expense              | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
| 01-624-2800    | DRUG TESTING                    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
|                | <b>MUNICIPAL COURT EXPENSES</b> | <b>\$ 80,482.36</b>               | <b>\$ 88,795.20</b>               | <b>\$ 107,590.00</b>    | <b>\$ 107,590.00</b>           | <b>\$ 66,943.94</b>                      | <b>\$ 89,876.51</b>   | <b>\$ 109,006.00</b>  |



| ACCT<br>NUMBER | ACCOUNT TITLE                | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END  | PROPOSED<br>YEAR 2025  |
|----------------|------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|------------------------|------------------------|
| 01-631-0101    | SALARIES                     | \$ 743,341.33                     | \$ 697,117.28                     | \$ 850,147.00           | \$ 850,147.00                  | \$ 557,965.09                           | \$743,953.45           | \$ 992,338.00          |
| 01-631-0103    | OVERTIME                     | \$ 54,556.88                      | \$ 72,536.34                      | \$ 52,602.00            | \$ 52,602.00                   | \$ 69,550.54                            | \$92,734.05            | \$ 62,203.00           |
| 01-631-0104    | EVENT SECURITY               | \$ 911.25                         | \$ -                              | \$ -                    | \$ -                           | \$ 1,320.00                             | \$1,760.00             | \$ -                   |
| 01-631-0201    | SOCIAL SECURITY              | \$ 58,971.86                      | \$ 57,522.98                      | \$ 68,880.00            | \$ 68,880.00                   | \$ 47,267.46                            | \$63,023.28            | \$ 80,461.00           |
| 01-631-0202    | INSURANCE GROUP              | \$ 122,813.41                     | \$ 110,791.48                     | \$ 134,304.00           | \$ 134,304.00                  | \$ 77,778.61                            | \$103,704.81           | \$ 174,573.00          |
| 01-631-0203    | RETIREMENT                   | \$ 18,465.92                      | \$ 15,909.46                      | \$ 18,913.00            | \$ 18,913.00                   | \$ 13,071.92                            | \$17,429.23            | \$ 23,042.00           |
| 01-631-0204    | UNEMPLOYMENT                 | \$ 262.93                         | \$ 183.37                         | \$ 1,890.00             | \$ 1,890.00                    | \$ 1,567.68                             | \$2,090.24             | \$ 2,340.00            |
| 01-631-0205    | INS - WORKMEN'S COMP         | \$ 35,950.12                      | \$ 43,119.00                      | \$ 47,431.00            | \$ 47,431.00                   | \$ 22,032.44                            | \$29,376.59            | \$ 26,402.00           |
| 01-631-0400    | SAFETY PROGRAM               | \$ 454.03                         | \$ 1,385.10                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 2,116.22                             | \$2,821.63             | \$ 3,000.00            |
| 01-631-0501    | OFFICE SUPPLIES              | \$ 5,560.12                       | \$ 5,977.14                       | \$ 8,000.00             | \$ 8,000.00                    | \$ 2,215.48                             | \$3,981.31             | \$ 6,000.00            |
| 01-631-0502    | FIELD SUPPLIES               | \$ 6,955.20                       | \$ 5,000.49                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 5,818.62                             | \$8,291.49             | \$ 10,000.00           |
| 01-631-0510    | UNIFORMS                     | \$ 8,970.72                       | \$ 6,478.14                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 2,085.23                             | \$3,659.57             | \$ 10,000.00           |
| 01-631-0700    | MAINT - EQUIPMENT            | \$ 1,729.90                       | \$ 3,631.82                       | \$ 3,500.00             | \$ 3,500.00                    | \$ 668.97                               | \$891.96               | \$ 3,500.00            |
| 01-631-0701    | MAINT-VEHICLE                | \$ 22,989.44                      | \$ 13,263.13                      | \$ 10,000.00            | \$ 10,000.00                   | \$ 5,866.21                             | \$10,675.27            | \$ 10,000.00           |
| 01-631-0713    | MAINT - DRUG DOG             | \$ 4,960.88                       | \$ 2,018.92                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 488.24                               | \$650.99               | \$ 5,000.00            |
| 01-631-0900    | FUEL & OIL                   | \$ 35,549.84                      | \$ 23,800.41                      | \$ 25,000.00            | \$ 25,000.00                   | \$ 17,403.57                            | \$23,204.76            | \$ 25,000.00           |
| 01-631-1101    | ELECTRICITY                  | \$ 6,459.17                       | \$ 6,625.72                       | \$ 8,400.00             | \$ 8,400.00                    | \$ 3,182.28                             | \$4,243.04             | \$ 8,400.00            |
| 01-631-1301    | LAW ENFORCEMENT LIABILITY IN | \$ 25,936.97                      | \$ 28,555.00                      | \$ 30,468.00            | \$ 30,468.00                   | \$ 21,245.25                            | \$28,327.00            | \$ 29,752.00           |
| 01-631-1401    | JANITORIAL SUPPLIES          | \$ 78.89                          | \$ 439.26                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 537.67                               | \$716.89               | \$ 1,000.00            |
| 01-631-1500    | TRAINING                     | \$ 1,019.61                       | \$ 5,214.56                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 10,729.00                            | \$14,938.67            | \$ 10,000.00           |
| 01-631-1501    | TRAVEL                       | \$ 3,116.87                       | \$ 5,763.56                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 6,602.16                             | \$11,570.88            | \$ 10,000.00           |
| 01-631-1700    | FY20 - IT/SOFTWARE           | \$ 1,868.42                       | \$ 1,371.02                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 934.89                               | \$1,246.52             | \$ 2,500.00            |
| 01-631-2700    | TELEPHONE EXPENSES           | \$ 13,102.86                      | \$ 13,085.75                      | \$ 13,250.00            | \$ 13,250.00                   | \$ 9,885.46                             | \$13,180.61            | \$ 13,250.00           |
| 01-631-2750    | CELL PHONE EXPENSES          | \$ 11,151.77                      | \$ 12,468.94                      | \$ 12,500.00            | \$ 12,500.00                   | \$ 7,420.25                             | \$9,893.67             | \$ 12,500.00           |
| 01-631-2800    | DRUG TESTING                 | \$ 60.00                          | \$ -                              | \$ -                    | \$ -                           | \$ 80.00                                | \$106.67               | \$ -                   |
| 01-631-3000    | HEPATITIS SHOTS              | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 01-631-3100    | INFORMANT MONEY              | \$ 200.00                         | \$ 200.00                         | \$ -                    | \$ -                           | \$ 400.00                               | \$533.33               | \$ -                   |
| 01- 631-3200   | COMMUNITY PROGRAMS           | \$                                | \$ 403.80                         | \$ 7,500.00             | \$ 7,500.00                    | \$ 3,338.19                             | \$4,450.92             | \$ 12,000.00           |
| 01-631-3300    | INVESTIGATIVE EXPENSES       | \$ 495.14                         | \$ 2,172.36                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 608.00                               | \$810.67               | \$ 3,000.00            |
| 01-631-3700    | KOLOGIK SOFTWARE             | \$ 11,820.00                      | \$ 17,850.00                      | \$ 15,870.00            | \$ 15,870.00                   | \$ -                                    | \$15,870.00            | \$ 18,250.00           |
| 01-631-7000    | CODE RED SERVICES            | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 01-631-7001    | FEDERAL WARNING SYSTEM       | \$ 4,079.00                       | \$ -                              | \$ 3,000.00             | \$ 3,000.00                    | \$ 2,020.00                             | \$2,020.00             | \$ 3,000.00            |
| 01-631-8001    | LEASED VEHICLES              | \$ 37,653.59                      | \$ 51,895.98                      | \$ 66,544.00            | \$ 66,544.00                   | \$ 29,811.58                            | \$39,748.77            | \$ 80,918.00           |
| 01-631-8002    | INTEREST - LEASED EQUIPMENT  | \$ 7,918.57                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 |                        |
| 01-631-8003    | LEASED EQUIPMENT             |                                   |                                   | \$ -                    | \$ -                           | \$ 1,861.42                             | \$2,481.89             |                        |
| 01-631-9300    | CIP -TASERS                  | \$ -                              | \$ -                              | \$ 4,500.00             | \$ 4,500.00                    | \$ 4,778.68                             | \$6,371.57             | \$ 5,000.00            |
| 01-631-9922    | INSURANCE CLAIMS - PROPERTY  | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 |                        |
|                | <b>POLICE EXPENSES</b>       | <b>\$ 1,247,404.69</b>            | <b>\$ 1,204,781.01</b>            | <b>\$ 1,425,199.00</b>  | <b>\$ 1,425,199.00</b>         | <b>\$ 930,651.11</b>                    | <b>\$ 1,264,759.73</b> | <b>\$ 1,643,429.00</b> |

| ACCT<br>NUMBER | ACCOUNT TITLE                     |           | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS OF<br>6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|-----------------------------------|-----------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-635-0101    | SALARIES                          | \$        | 58,217.05                         | \$ 131,653.70                     | \$ 154,055.00           | \$ 154,055.00                  | \$ 99,677.56                            | \$132,903.41          | \$ 152,317.00         |
| 01-635-0103    | OVERTIME                          | \$        | 393.08                            | \$ 120.42                         | \$ 2,357.00             | \$ 2,357.00                    | \$ 246.79                               | \$329.05              | \$ 2,418.00           |
| 01-635-0105    | CONTRACT LABOR                    | \$        | 32,669.77                         | \$ -                              | \$ -                    | \$ -                           | \$ 1,891.12                             | \$2,521.49            | \$ -                  |
| 01-635-0201    | SOCIAL SECURITY                   | \$        | 4,465.47                          | \$ 10,046.42                      | \$ 11,934.00            | \$ 11,934.00                   | \$ 7,589.29                             | \$10,119.05           | \$ 11,806.00          |
| 01-635-0202    | INSURANCE-GROUP                   | \$        | 9,073.33                          | \$ 18,481.07                      | \$ 25,182.00            | \$ 25,182.00                   | \$ 11,885.52                            | \$15,847.36           | \$ 27,564.00          |
| 01-635-0203    | RETIREMENT                        | \$        | 1,352.13                          | \$ 2,712.50                       | \$ 3,277.00             | \$ 3,277.00                    | \$ 2,067.96                             | \$2,757.28            | \$ 3,381.00           |
| 01-635-0204    | UNEMPLOYMENT                      | \$        | 9.00                              | \$ 31.50                          | \$ 270.00               | \$ 270.00                      | \$ 338.26                               | \$451.01              | \$ 351.00             |
| 01-635-0205    | INS-WORKERS COMP                  | \$        | 1,281.92                          | \$ (36.00)                        | \$ 705.00               | \$ 705.00                      | \$ 133.91                               | \$178.55              | \$ 195.00             |
| 01-635-0501    | OFFICE SUPPLIES                   | \$        | 757.86                            | \$ 2,264.00                       | \$ 3,000.00             | \$ 3,000.00                    | \$ 1,148.46                             | \$1,640.08            | \$ 3,000.00           |
| 01-635-0502    | FIELD SUPPLIES                    | \$        | 288.78                            | \$ 325.19                         | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-635-0510    | UNIFORMS                          | \$        | -                                 | \$ -                              | \$ 1,000.00             | \$ 1,000.00                    | \$ 805.88                               | \$1,074.51            | \$ 1,000.00           |
| 01-635-0701    | MAINT-VEHICLE                     | \$        | 1,219.08                          | \$ 37.00                          | \$ 1,000.00             | \$ 1,000.00                    | \$ 38.50                                | \$445.99              | \$ 1,000.00           |
| 01-635-0900    | FUEL & OIL                        | \$        | 907.23                            | \$ 933.05                         | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,248.56                             | \$1,788.97            | \$ 2,000.00           |
| 01-635-1301    | LIABILITY/AUTO COVERAGE           | \$        | 1,130.00                          | \$ 835.00                         | \$ 896.00               | \$ 896.00                      | \$ 648.75                               | \$865.00              | \$ 941.00             |
| 01-635-1500    | TRAINING                          | \$        | 2,773.07                          | \$ 281.46                         | \$ 4,500.00             | \$ 4,500.00                    | \$ 3,606.00                             | \$4,908.00            | \$ 5,000.00           |
| 01-635-1501    | TRAVEL                            | \$        | 1,790.40                          | \$ -                              | \$ 3,500.00             | \$ 3,500.00                    | \$ 1,132.55                             | \$2,460.29            | \$ 4,000.00           |
| 01-635-1700    | IT EQUIPMENT/SOFTWARE             | \$        | -                                 | \$ -                              | \$ 6,000.00             | \$ 6,000.00                    | \$ 3,925.82                             | \$5,234.43            | \$ 6,000.00           |
| 01-635-2000    | ABATEMENT                         | \$        | 788.42                            | \$ -                              | \$ 20,000.00            | \$ 20,000.00                   | \$ -                                    | \$0.00                | \$ 20,000.00          |
| 01-635-2100    | ENFORCEMENT - CAMERAS             | \$        | 16,693.14                         | \$ 10,298.50                      | \$ 4,500.00             | \$ 4,500.00                    | \$ 1,245.00                             | \$1,660.00            | \$ 4,500.00           |
| 01-635-2700    | TELEPHONE EXPENSES                | \$        | 3,138.48                          | \$ 3,138.48                       | \$ 3,500.00             | \$ 3,500.00                    | \$ 2,514.72                             | \$3,352.96            | \$ 3,500.00           |
| 01-635-2750    | CELL PHONE EXPENSES               | \$        | 764.00                            | \$ 964.60                         | \$ 1,250.00             | \$ 1,250.00                    | \$ 482.56                               | \$643.41              | \$ 1,250.00           |
| 01-635-2800    | DRUG TESTING                      | \$        | -                                 | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-635-3500    | ENGINEERING                       | \$        | -                                 | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-635-8001    | LEASED VEHICLE                    | \$        | 3,735.00                          | \$ 4,706.52                       | \$ 12,100.00            | \$ 12,100.00                   | \$ 7,932.00                             | \$10,576.00           | \$ 16,393.00          |
| 01-635-8002    | INTEREST - LEASED EQUIPMENT       | \$        | 985.83                            | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-635-9000    | PLANNING                          | \$        | -                                 | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
|                | <b>BUILDING SERVICES EXPENSES</b> | <b>\$</b> | <b>142,433.04</b>                 | <b>\$ 186,793.41</b>              | <b>\$ 261,026.00</b>    | <b>\$ 261,026.00</b>           | <b>\$ 148,559.21</b>                    | <b>\$ 199,756.85</b>  | <b>\$ 266,616.00</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                  | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|--------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-636-0101    | SALARIES                       | \$ 16,820.19                      | \$ 23,119.82                      | \$ 36,755.00            | \$ 36,755.00                   | \$ 28,491.84                            | \$37,989.12           | \$ 74,505.00          |
| 01-636-0103    | OVERTIME                       | \$ 128.92                         | \$ -                              | \$ 1,101.00             | \$ 1,101.00                    | \$ 172.47                               | \$229.96              | \$ 1,153.00           |
| 01-636-0201    | SOCIAL SECURITY                | \$ 1,310.73                       | \$ 1,768.68                       | \$ 2,888.00             | \$ 2,888.00                    | \$ 2,167.66                             | \$2,890.21            | \$ 5,773.00           |
| 01-636-0202    | INSURANCE                      | \$ 2,948.06                       | \$ 57.00                          | \$ 8,394.00             | \$ 8,394.00                    | \$ 374.26                               | \$499.01              | \$ 18,376.00          |
| 01-636-0203    | RETIREMENT                     | \$ 403.65                         | \$ 457.27                         | \$ 793.00               | \$ 793.00                      | \$ 574.80                               | \$766.40              | \$ 1,653.00           |
| 01-636-0204    | UNEMPLOYMENT                   | \$ 4.50                           | \$ 9.00                           | \$ 90.00                | \$ 90.00                       | \$ 104.83                               | \$139.77              | \$ 234.00             |
| 01-636-0205    | WORKMEN COMP                   | \$ 40.80                          | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-636-0501    | SUPPLIES                       | \$ 825.57                         | \$ 529.52                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 1,148.23                             | \$1,530.97            | \$ 2,000.00           |
| 01-636-1500    | TRAINING                       | \$ 349.00                         | \$ 300.00                         | \$ 2,500.00             | \$ 2,500.00                    | \$ -                                    | \$0.00                | \$ 2,500.00           |
| 01-636-1501    | TRAVEL                         | \$ -                              | \$ -                              | \$ 2,500.00             | \$ 2,500.00                    | \$ -                                    | \$0.00                | \$ 2,500.00           |
| 01-636-1700    | IT EQUIPMENT/ SOFTWARE         | \$ -                              | \$ -                              | \$ 500.00               | \$ 500.00                      | \$ -                                    | \$0.00                | \$ 3,500.00           |
| 01-636-2800    | DRUG TESTING                   | \$ -                              | \$ 241.15                         | \$ 2,500.00             | \$ 2,500.00                    | \$ 980.00                               | \$1,306.67            | \$ 2,500.00           |
|                | <b>HUMAN RESOURCE EXPENSES</b> | <b>\$ 22,831.42</b>               | <b>\$ 26,482.44</b>               | <b>\$ 59,021.00</b>     | <b>\$ 59,021.00</b>            | <b>\$ 34,014.09</b>                     | <b>\$ 45,352.12</b>   | <b>\$ 114,694.00</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-637-0101    | SALARIES                     | \$ 219,179.32                     | \$ 148,277.86                     | \$ 286,765.00           | \$ 286,765.00                  | \$ 149,700.58                           | \$199,600.77          | \$ 284,809.00         |
| 01-637-0103    | OVERTIME                     | \$ 2,363.17                       | \$ 1,667.19                       | \$ 5,188.00             | \$ 5,188.00                    | \$ 678.71                               | \$904.95              | \$ 4,321.00           |
| 01-637-0105    | CONTRACT LABOR               | \$ -                              | \$ 382.50                         | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-637-0201    | SOCIAL SECUIRTY              | \$ 16,993.42                      | \$ 11,132.53                      | \$ 22,177.00            | \$ 22,177.00                   | \$ 10,858.96                            | \$14,478.61           | \$ 21,963.00          |
| 01-637-0202    | INSURANCE-GROUP              | \$ 32,298.04                      | \$ 24,650.24                      | \$ 41,970.00            | \$ 41,970.00                   | \$ 33,664.95                            | \$44,886.60           | \$ 36,753.00          |
| 01-637-0203    | RETIREMENT                   | \$ 5,293.38                       | \$ 3,089.79                       | \$ 6,089.00             | \$ 6,089.00                    | \$ 3,123.19                             | \$4,164.25            | \$ 6,290.00           |
| 01-637-0204    | UNEMPLOYMENT                 | \$ 48.32                          | \$ 64.43                          | \$ 450.00               | \$ 450.00                      | \$ 513.28                               | \$684.37              | \$ 468.00             |
| 01-637-0205    | INS - WORKMEN'S COMP         | \$ 448.76                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-637-0501    | SUPPLIES                     | \$ 3,499.37                       | \$ 4,388.52                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 3,066.20                             | \$4,088.27            | \$ 5,000.00           |
| 01-637-1500    | TRAINING                     | \$ 6,162.36                       | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ 985.00                               | \$1,313.33            | \$ 5,000.00           |
| 01-637-1501    | TRAVEL                       | \$ 281.74                         | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ 130.29                               | \$173.72              | \$ 5,000.00           |
| 01-637-1700    | IT EQUIPMENT/ SOFTWARE       | \$ 8,400.00                       | \$ 8,881.22                       | \$ 15,000.00            | \$ 15,000.00                   | \$ 11,678.58                            | \$16,628.58           | \$ 18,000.00          |
| 01-637-2700    | TELEPHONE EXPENSES           | \$ 5,500.56                       | \$ 6,070.34                       | \$ 5,500.00             | \$ 5,500.00                    | \$ 3,342.98                             | \$4,457.31            | \$ 5,500.00           |
| 01-637-2750    | CELL PHONE EXPENSES          | \$ 482.52                         | \$ 482.30                         | \$ 500.00               | \$ 500.00                      | \$ 40.21                                | \$53.61               | \$ 500.00             |
| 01-637-2800    | DRUG TESTING                 | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
|                | <b>FINANCE DEPT EXPENSES</b> | <b>\$ 300,950.96</b>              | <b>\$ 209,086.92</b>              | <b>\$ 398,639.00</b>    | <b>\$ 398,639.00</b>           | <b>\$ 217,782.93</b>                    | <b>\$ 291,434.38</b>  | <b>\$ 393,604.00</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                  | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS OF<br>6-30-2024 | PROPOSED<br>YEAR 2025 | PROPOSED<br>YEAR 2024 |
|----------------|--------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-638-0101    | SALARIES                       | \$ 153,638.07                     | \$ 159,619.03                     | \$ 207,756.00           | \$ 207,756.00                  | \$ 145,422.89                           | \$193,897.19          | \$ 221,834.00         |
| 01-638-0103    | OVERTIME                       | \$ 1,184.08                       | \$ 2,129.10                       | \$ 9,391.00             | \$ 9,391.00                    | \$ 1,981.83                             | \$2,642.44            | \$ 9,913.00           |
| 01-638-0201    | SOCIAL SECURITY                | \$ 11,690.80                      | \$ 12,028.76                      | \$ 16,568.00            | \$ 16,568.00                   | \$ 10,751.13                            | \$14,334.84           | \$ 17,682.00          |
| 01-638-0202    | INSURANCE-GROUP                | \$ 28,571.42                      | \$ 31,761.99                      | \$ 41,970.00            | \$ 41,970.00                   | \$ 34,276.03                            | \$45,701.37           | \$ 45,940.00          |
| 01-638-0203    | RETIREMENT                     | \$ 3,593.59                       | \$ 3,294.58                       | \$ 4,550.00             | \$ 4,550.00                    | \$ 3,127.29                             | \$4,169.72            | \$ 5,064.00           |
| 01-638-0204    | UNEMPLOYMENT                   | \$ 108.53                         | \$ 63.20                          | \$ 450.00               | \$ 450.00                      | \$ 538.96                               | \$718.61              | \$ 702.00             |
| 01-638-0205    | INS-WORKMEN'S COMP             | \$ 11,667.28                      | \$ 3,484.00                       | \$ 6,166.00             | \$ 6,166.00                    | \$ 3,614.43                             | \$4,819.24            | \$ 4,445.00           |
| 01-638-0501    | OFFICE SUPPLIES                | \$ 2,804.10                       | \$ 1,746.25                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 298.50                               | \$530.61              | \$ 2,500.00           |
| 01-638-0502    | FIELD SUPPLIES                 | \$ 1,736.74                       | \$ 3,784.15                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 1,975.65                             | \$3,034.20            | \$ 2,500.00           |
| 01-638-0510    | UNIFORMS                       | \$ 329.33                         | \$ 793.44                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 682.77                               | \$1,310.36            | \$ 1,500.00           |
| 01-638-0700    | MAINT - EQUIPMENT              | \$ 226.50                         | \$ 44.56                          | \$ 500.00               | \$ 500.00                      | \$ 118.75                               | \$158.33              | \$ 500.00             |
| 01-638-0701    | MAINT-VEHICLE                  | \$ 1,835.51                       | \$ 2,586.99                       | \$ 1,500.00             | \$ 1,500.00                    | \$ 7.50                                 | \$740.67              | \$ 1,500.00           |
| 01-638-0900    | FUEL & OIL                     | \$ 6,268.89                       | \$ 5,720.39                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 4,151.42                             | \$5,671.41            | \$ 6,500.00           |
| 01-638-1101    | ELECTRICITY                    | \$ 3,623.61                       | \$ 4,181.30                       | \$ 3,500.00             | \$ 3,500.00                    | \$ 2,695.83                             | \$3,594.44            | \$ 3,500.00           |
| 01-638-1301    | LIABILITY/AUTO COVERAGE        | \$ 3,428.00                       | \$ 2,857.00                       | \$ 2,942.00             | \$ 2,942.00                    | \$ 2,399.25                             | \$3,199.00            | \$ 3,506.00           |
| 01-638-1401    | JANITORIAL SUPPLIES            | \$ 5,352.64                       | \$ 8,263.92                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 4,709.99                             | \$6,740.56            | \$ 8,000.00           |
| 01-638-1500    | TRAINING                       | \$ 525.00                         | \$ 350.00                         | \$ 6,000.00             | \$ 6,000.00                    | \$ 2,902.00                             | \$3,869.33            | \$ 6,000.00           |
| 01-638-1501    | TRAVEL                         | \$ 1,513.04                       | \$ 3,373.64                       | \$ 4,000.00             | \$ 4,000.00                    | \$ 2,011.26                             | \$2,681.68            | \$ 4,000.00           |
| 01-638-1700    | IT/SOFTWARE                    | \$ -                              | \$ 116.24                         | \$ 4,500.00             | \$ 4,500.00                    | \$ 2,520.18                             | \$3,360.24            | \$ 4,500.00           |
| 01-638-2700    | TELEPHONE EXPENSES             | \$ 5,001.83                       | \$ 5,009.04                       | \$ 4,500.00             | \$ 4,500.00                    | \$ 3,762.05                             | \$5,016.07            | \$ 5,000.00           |
| 01-638-2750    | CELL PHONE EXPENSES            | \$ 1,930.08                       | \$ 1,929.20                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,215.28                             | \$1,620.37            | \$ 2,000.00           |
| 01-638-2800    | DRUG TESTING                   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-638-3200    | ANIMAL CARE                    | \$ 21,698.90                      | \$ 21,024.67                      | \$ 29,500.00            | \$ 29,500.00                   | \$ 24,023.19                            | \$32,830.92           | \$ 35,000.00          |
| 01-638-3301    | SPAY & NEUTER PROGRAM          | \$ 15,914.45                      | \$ 19,040.67                      | \$ 20,000.00            | \$ 20,000.00                   | \$ 26,861.45                            | \$35,815.27           | \$ 30,000.00          |
| 01-638-8001    | LEASED VEHICLE                 | \$ 13,381.38                      | \$ 17,131.18                      | \$ 17,250.00            | \$ 17,250.00                   | \$ 11,005.12                            | \$14,673.49           | \$ 21,571.00          |
| 01-638-8002    | INTEREST - LEASED EQUIPMENT    | \$ 3,658.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-638-9000    | CAT CONDO                      | \$ -                              | \$ 12,332.05                      | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-638-9001    | CIP - HVAC SYSTEM              | \$ 19,988.00                      | \$ 388.00                         | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-638-9922    | INSURANCE CLAIMS               | \$ 4,768.92                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
|                | <b>ANIMAL CONTROL EXPENSES</b> | <b>\$ 324,438.69</b>              | <b>\$ 323,053.35</b>              | <b>\$ 400,543.00</b>    | <b>\$ 400,543.00</b>           | <b>\$ 291,052.75</b>                    | <b>\$ 391,130.37</b>  | <b>\$ 443,657.00</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE               | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|-----------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-641-0101    | SALARIES                    | \$ 8,886.31                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0103    | OVERTIME                    | \$ 347.86                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0201    | SOCIAL SECURITY             | \$ 825.23                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0202    | INSURANCE                   | \$ 3,233.92                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0203    | RETIREMENT                  | \$ 257.89                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0204    | UNEMPLOYMENT                | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0205    | WORKMEN COMP                | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0501    | OFFICE SUPPLIES             | \$ 5.58                           | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 01-641-0502    | FIELD SUPPLIES              | \$ 653.82                         | \$ 200.79                         | \$ 1,000.00             | \$ 1,000.00                    | \$ -                                    | \$0.00                | \$ 1,000.00           |
| 01-641-0503    | PEST CONTROL - ALL GF       | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-641-0510    | UNIFORMS                    | \$ 412.85                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-641-0700    | MAINT EQUIPMENT             | \$ 795.38                         | \$ 134.49                         | \$ 1,000.00             | \$ 1,000.00                    | \$ -                                    | \$0.00                | \$ 1,000.00           |
| 01-641-0701    | MAINT VEHICLE               | \$ -                              | \$ 55.13                          | \$ 750.00               | \$ 750.00                      | \$ -                                    | \$0.00                | \$ 750.00             |
| 01-641-0708    | FIRE SAFETY INSPECTION      | \$ 374.83                         | \$ 1,048.11                       | \$ 2,600.00             | \$ 2,600.00                    | \$ -                                    | \$0.00                | \$ 2,600.00           |
| 01-641-1301    | LIABILITY/AUTO COVERAGE     | \$ 1,089.00                       | \$ -                              | \$ 1,242.00             | \$ 1,242.00                    | \$ -                                    | \$0.00                | \$ 1,189.00           |
| 01-641-1500    | TRAINING                    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-641-1501    | TRAVEL                      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-641-6000    | MAINT - CITY HALL           | \$ 5,882.80                       | \$ 4,018.84                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 2,388.68                             | \$6,369.81            | \$ 10,000.00          |
| 01-641-6001    | MAINT - POLICE DEPT         | \$ 390.82                         | \$ 3,650.46                       | \$ 3,000.00             | \$ 3,000.00                    | \$ -                                    | \$0.00                | \$ 3,000.00           |
| 01-641-6002    | MAINT - ANIMAL SHELTER      | \$ 4,566.12                       | \$ 5,398.05                       | \$ 20,000.00            | \$ 20,000.00                   | \$ 3,588.14                             | \$9,568.37            | \$ 20,000.00          |
| 01-641-6003    | MAINT - SUNSHINE HOUSE      | \$ 58,761.85                      | \$ 428.92                         | \$ 5,000.00             | \$ 5,000.00                    | \$ 1,166.94                             | \$3,111.84            | \$ 5,000.00           |
| 01-641-6004    | MAINT - NEIGHBORHOOD CENTER | \$ 74.45                          | \$ -                              | \$ 3,000.00             | \$ 3,000.00                    | \$ 134.15                               | \$357.73              | \$ 3,000.00           |
| 01-641-6005    | MAINT - MAINTENANCE YARD    | \$ 1,393.16                       | \$ 689.99                         | \$ 24,962.00            | \$ 24,962.00                   | \$ -                                    | \$0.00                | \$ -                  |
|                | <b>BUILDING MAINTENANCE</b> | <b>\$87,951.87</b>                | <b>\$15,624.78</b>                | <b>\$72,554.00</b>      | <b>\$72,554.00</b>             | <b>\$7,277.91</b>                       | <b>\$19,407.76</b>    | <b>\$47,539.00</b>    |

| ACCT<br>NUMBER | ACCOUNT TITLE                     | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 01-642-0101    | SALARIES                          | \$ 195,263.35                     | \$ 194,172.48                     | \$ 223,858.00           | \$ 223,858.00                  | \$ 132,490.41                           | \$176,653.88          | \$ 266,878.00         |
| 01-642-0103    | OVERTIME                          | \$ 3,253.37                       | \$ 4,327.78                       | \$ 12,819.00            | \$ 12,819.00                   | \$ 334.56                               | \$446.08              | \$ 15,812.00          |
| 01-642-0201    | SOCIAL SECURITY                   | \$ 15,561.25                      | \$ 14,314.19                      | \$ 18,058.00            | \$ 18,058.00                   | \$ 9,640.80                             | \$12,854.40           | \$ 21,569.00          |
| 01-642-0202    | INSURANCE - GROUP                 | \$ 40,569.40                      | \$ 39,492.24                      | \$ 50,364.00            | \$ 50,364.00                   | \$ 37,445.22                            | \$49,926.96           | \$ 55,128.00          |
| 01-642-0203    | RETIREMENT                        | \$ 4,098.11                       | \$ 3,089.33                       | \$ 4,958.00             | \$ 4,958.00                    | \$ 2,717.00                             | \$3,622.67            | \$ 6,177.00           |
| 01-642-0204    | UNEMPLOYMENT                      | \$ 272.46                         | \$ 78.59                          | \$ 940.00               | \$ 940.00                      | \$ 549.27                               | \$732.36              | \$ 702.00             |
| 01-642-0205    | INS - WORKMEN'S COMP              | \$ 7,993.50                       | \$ 2,458.00                       | \$ 4,265.00             | \$ 4,265.00                    | \$ 2,711.94                             | \$3,615.92            | \$ 3,037.00           |
| 01-642-0501    | SUPPLIES                          | \$ 1,011.41                       | \$ 2,576.05                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 382.20                               | \$1,259.28            | \$ 2,500.00           |
| 01-642-0502    | FIELD SUPPLIES                    | \$ 7,121.61                       | \$ 7,304.21                       | \$ 8,000.00             | \$ 8,000.00                    | \$ 1,865.45                             | \$4,303.28            | \$ 8,000.00           |
| 01-642-0510    | UNIFORMS                          | \$ 2,192.80                       | \$ 2,658.64                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 2,674.02                             | \$3,565.36            | \$ 5,000.00           |
| 01-642-0700    | MAINT - EQUIPMENT                 | \$ 2,770.14                       | \$ 3,944.34                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 376.25                               | \$501.67              | \$ 5,000.00           |
| 01-642-0701    | MAINT - VEHICLES                  | \$ 2,035.73                       | \$ 1,003.67                       | \$ 4,000.00             | \$ 4,000.00                    | \$ 688.74                               | \$991.64              | \$ 4,000.00           |
| 01-642-0707    | MAINTENANCE - POOL                | \$ 11,177.98                      | \$ 10,478.10                      | \$ 12,500.00            | \$ 12,500.00                   | \$ 2,284.91                             | \$7,926.01            | \$ 12,500.00          |
| 01-642-0709    | SUPPLIES - CIVIC CENTER           | \$ 2,006.64                       | \$ 4,876.57                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 4,323.37                             | \$7,413.81            | \$ 8,500.00           |
| 01-642-0730    | MAINT - ALL PARKS                 | \$ 22,706.17                      | \$ 24,619.44                      | \$ 50,000.00            | \$ 50,000.00                   | \$ 15,326.15                            | \$20,504.19           | \$ 50,000.00          |
| 01-642-0731    | LUJAN PARK - COUNCIL APPROVED     | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-642-0732    | TREE DONATION                     | \$ 2,508.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-642-0900    | FUEL & OIL                        | \$ 9,960.61                       | \$ 6,964.69                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 5,242.30                             | \$8,323.07            | \$ 10,000.00          |
| 01-642-1101    | Electricity                       | \$ 17,021.00                      | \$ 15,235.60                      | \$ 16,773.00            | \$ 16,773.00                   | \$ 7,228.30                             | \$9,637.73            | \$ 16,000.00          |
| 01-642-1301    | LIABILITY/AUTO COVERAGE           | \$ 5,743.00                       | \$ 4,751.00                       | \$ 4,856.00             | \$ 4,856.00                    | \$ 3,947.25                             | \$5,263.00            | \$ 5,569.00           |
| 01-642-1500    | TRAINING                          | \$ 1,485.00                       | \$ 2,125.00                       | \$ 3,000.00             | \$ 3,000.00                    | \$ 1,867.50                             | \$3,990.00            | \$ 3,000.00           |
| 01-642-1501    | TRAVEL                            | \$ -                              | \$ -                              | \$ 2,500.00             | \$ 2,500.00                    | \$ -                                    | \$0.00                | \$ 2,500.00           |
| 01-642-1700    | IT EQUIPMENT/ SOFTWARE            | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ 3,500.00           |
| 01-642-2700    | TELEPHONE EXPENSES                | \$ 4,983.65                       | \$ 4,469.16                       | \$ 5,500.00             | \$ 5,500.00                    | \$ 3,357.50                             | \$4,476.67            | \$ 5,500.00           |
| 01-642-2750    | CELL PHONE EXPENSES               | \$ 1,447.56                       | \$ 1,246.00                       | \$ 1,800.00             | \$ 1,800.00                    | \$ 340.47                               | \$453.96              | \$ 1,800.00           |
| 01-642-2800    | DRUG TESTING                      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-642-3500    | MASTER PARK PLAN - ENGINEERING    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-642-8001    | LEASED VEHICLE                    | \$ 9,984.49                       | \$ 11,816.17                      | \$ 12,150.00            | \$ 12,150.00                   | \$ 7,179.46                             | \$9,572.61            | \$ 26,629.00          |
| 01-642-8002    | INTEREST - LEASED EQUIPMENT       | \$ 2,090.24                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-642-9000    | PARK SIGNS                        | \$ -                              | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                    | \$0.00                | \$ 5,000.00           |
| 01-642-9001    | CIP - PUEBLO NUEVO PARK - TPWD MA | \$ -                              | \$ 75,000.00                      | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 01-642-9002    | PUEBLO NUEVO PARK IMPROVEMENTS    | \$ -                              | \$ -                              | \$ 75,000.00            | \$ 75,000.00                   | \$ -                                    | \$ 75,000.00          | \$ -                  |
|                | <b>PARKS &amp; POOL EXPENSES</b>  | <b>\$ 373,257.47</b>              | <b>\$ 437,001.25</b>              | <b>\$ 541,341.00</b>    | <b>\$ 541,341.00</b>           | <b>\$ 242,973.07</b>                    | <b>\$ 411,034.55</b>  | <b>\$ 544,301.00</b>  |

| ACCT<br>NUMBER       | ACCOUNT TITLE                | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END<br>2025 | PROPOSED YEAR<br>2025 |
|----------------------|------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-------------------------------|-----------------------|
| 01-644-0101          | SALARIES                     | \$ 386,990.17                     | \$ 364,791.62                     | \$ 463,517.00           | \$ 463,517.00                  | \$ 297,027.62                           | \$396,036.83                  | \$ 527,038.00         |
| 01-644-0103          | OVERTIME                     | \$ 6,873.68                       | \$ 11,357.30                      | \$ 25,758.00            | \$ 25,758.00                   | \$ 2,921.65                             | \$3,895.53                    | \$ 29,844.00          |
| 01-644-0105          | CONTRACT LABOR               | \$ -                              | \$ 11,299.50                      | \$ -                    | \$ -                           | \$ 7,668.00                             | \$10,224.00                   | \$ -                  |
| 01-644-0201          | SOCIAL SECURITY              | \$ 28,311.58                      | \$ 27,794.73                      | \$ 37,332.00            | \$ 37,332.00                   | \$ 22,325.27                            | \$29,767.03                   | \$ 42,490.00          |
| 01-644-0202          | INSURANCE - GROUP            | \$ 68,482.45                      | \$ 74,095.80                      | \$ 67,152.00            | \$ 67,152.00                   | \$ 51,846.36                            | \$69,128.48                   | \$ 82,693.00          |
| 01-644-0203          | RETIREMENT                   | \$ 8,739.68                       | \$ 7,776.57                       | \$ 10,250.00            | \$ 10,250.00                   | \$ 6,243.84                             | \$8,325.12                    | \$ 12,168.00          |
| 01-644-0204          | UNEMPLOYMENT                 | \$ 375.03                         | \$ 85.88                          | \$ 990.00               | \$ 990.00                      | \$ 994.60                               | \$1,326.13                    | \$ 1,404.00           |
| 01-644-0205          | INS - WORKMEN'S COMP         | \$ 30,203.42                      | \$ 15,476.00                      | \$ 18,786.00            | \$ 18,786.00                   | \$ 10,207.96                            | \$13,610.61                   | \$ 14,217.00          |
| 01-644-0501          | OFFICE SUPPLIES              | \$ 2,510.78                       | \$ 3,120.96                       | \$ 4,500.00             | \$ 4,500.00                    | \$ 329.26                               | \$633.95                      | \$ 4,500.00           |
| 01-644-0502          | FIELD SUPPLIES               | \$ 12,673.08                      | \$ 13,231.14                      | \$ 16,000.00            | \$ 16,000.00                   | \$ 8,704.33                             | \$15,122.67                   | \$ 16,000.00          |
| 01-644-0510          | UNIFORMS                     | \$ 3,265.60                       | \$ 3,971.16                       | \$ 6,500.00             | \$ 6,500.00                    | \$ 3,489.95                             | \$4,721.19                    | \$ 6,500.00           |
| 01-644-0700          | MAINT - EQUIPMENT            | \$ 36,639.90                      | \$ 14,472.30                      | \$ 45,000.00            | \$ 45,000.00                   | \$ 7,558.80                             | \$11,881.17                   | \$ 45,000.00          |
| 01-644-0701          | MAINT - VEHICLES             | \$ 5,369.22                       | \$ 4,508.42                       | \$ 12,000.00            | \$ 12,000.00                   | \$ 3,182.28                             | \$6,024.63                    | \$ 12,000.00          |
| 01-644-0718          | STREET SIGNS                 | \$ 7,107.05                       | \$ 6,628.70                       | \$ 20,000.00            | \$ 20,000.00                   | \$ 3,884.70                             | \$5,179.60                    | \$ 20,000.00          |
| 01-644-0719          | STREET MAINTENANCE MATERIALS | \$ 40,375.00                      | \$ 76,533.83                      | \$ 65,000.00            | \$ 65,000.00                   | \$ 31,020.76                            | \$41,361.01                   | \$ 65,000.00          |
| 01-644-0900          | FUEL                         | \$ 15,873.34                      | \$ 17,310.83                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 9,401.72                             | \$13,868.96                   | \$ 15,000.00          |
| 01-644-0901          | OIL                          | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                        | \$ -                  |
| 01-644-1101          | ELECTRICITY                  | \$ 67,295.31                      | \$ 61,186.33                      | \$ 70,000.00            | \$ 70,000.00                   | \$ 27,577.36                            | \$36,769.81                   | \$ 70,000.00          |
| 01-644-1301          | LIABILITY/AUTO COVERAGE      | \$ 8,552.00                       | \$ 12,464.00                      | \$ 11,569.00            | \$ 11,569.00                   | \$ 9,268.50                             | \$12,358.00                   | \$ 12,909.00          |
| 01-644-1500          | TRAINING                     | \$ -                              | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ 711.00                               | \$948.00                      | \$ 7,000.00           |
| 01-644-1501          | TRAVEL                       | \$ -                              | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                    | \$0.00                        | \$ 3,000.00           |
| 01-644-1700          | IT EQUIPMENT/ SOFTWARE       | \$ -                              | \$ 222.13                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 100.00                               | \$133.33                      | \$ 1,500.00           |
| 01-644-2000          | CONTRACT                     | \$ 18,055.50                      | \$ 1,488.00                       | \$ 35,000.00            | \$ 35,000.00                   | \$ -                                    | \$0.00                        | \$ 35,000.00          |
| 01-644-2700          | TELEPHONE EXPENSES           | \$ 4,327.36                       | \$ 4,336.21                       | \$ 4,500.00             | \$ 4,500.00                    | \$ 3,248.16                             | \$4,330.88                    | \$ 45,000.00          |
| 01-644-2750          | CELL PHONE EXPENSES          | \$ 1,852.42                       | \$ 2,187.16                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,605.94                             | \$2,141.25                    | \$ 2,000.00           |
| 01-644-2800          | DRUG TESTING                 | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                        | \$ -                  |
| 01-644-3500          | ENGINEERING                  | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                        | \$ -                  |
| 01-644-8001          | LEASED VEHICLE               | \$ 9,955.28                       | \$ 11,663.94                      | \$ 12,000.00            | \$ 12,000.00                   | \$ 7,032.66                             | \$9,376.88                    | \$ 17,017.00          |
| 01-644-8002          | INTEREST - LEASED EQUIPMENT  | \$ 2,107.19                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                        | \$ -                  |
| 01-644-8100          | EASEMENT/ROAD SEAL (ANNUAL)  | \$ -                              | \$ 2,000.00                       | \$ 1,000.00             | \$ 1,000.00                    | \$ -                                    | \$1,000.00                    | \$ 1,000.00           |
| 01-644-9000          | CAP IMPROVEMENT STREETS      | \$ 81,872.97                      | \$ 83,026.73                      | \$ 300,000.00           | \$ 300,000.00                  | \$ 29,582.66                            | \$172,776.88                  | \$ -                  |
| 01-644-9001          | CAP - STREET PROJECT         | \$ 485,862.80                     | \$ -                              | \$ 287,999.00           | \$ -                           | \$ -                                    | \$0.00                        | \$ -                  |
| 01-644-9002          | ACCE STREET IMPROVMENTS      | \$ 98,000.00                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                        | \$ -                  |
| 01-644-9003          | CIP - HOT BOX                | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ 89,803.50                  | \$ 200,000.00         |
| STREET DEPT EXPENSES |                              | \$ 1,431,670.81                   | \$ 831,029.24                     | \$ 1,543,353.00         | \$ 1,255,354.00                | \$ 545,933.38                           | \$ 870,941.95                 | \$ 1,088,280.00       |



**WATER - WASTE WATER - SANITATION**

| <b><u>REVENUE</u></b>         | <b>FY 23-24 Budget</b> | <b>PROPOSED 24-25</b> | <b>DIFFERENCE</b> | <b><u>EXPENSE</u></b> | <b>FY 23-24 Budget</b> | <b>PROPOSED 24-25</b> | <b>DIFFERENCE</b> |
|-------------------------------|------------------------|-----------------------|-------------------|-----------------------|------------------------|-----------------------|-------------------|
| NON DEPARTMENTAL              | \$75,000               | \$135,000             | \$60,000          | UTILITY BILLING       | \$429,806              | \$444,681             | \$14,875          |
| WATER                         | \$1,961,000            | \$1,961,000           | \$0               | WATER                 | \$2,016,539            | \$2,102,655           | \$86,116          |
| WASTE WATER                   | \$750,000              | \$750,000             | \$0               | WASTE WATER           | \$1,944,686            | \$2,014,173           | \$69,487          |
| SANITATION                    | \$2,440,350            | \$2,454,305           | \$13,955          | SANITATION            | \$2,286,864            | \$2,304,610           | \$17,746          |
| TRANSFERS/RESERVES/NET POSITI | \$1,451,545            | \$1,451,545           | \$0               | TRANSFERS             | \$702,114              |                       | (\$702,114)       |
| <b>TOTAL</b>                  | <b>\$6,677,895</b>     | <b>\$6,751,850</b>    | <b>\$73,955</b>   | <b>TOTAL</b>          | <b>\$7,380,009</b>     | <b>\$6,866,119</b>    | <b>-\$513,890</b> |
|                               |                        | <b>DIFFERENCE</b>     | <b>-\$114,269</b> |                       |                        |                       |                   |

## FY 2023-2024 Estimated Net Position

### Water-Wastewater-Sanitation

|                                         |                  |
|-----------------------------------------|------------------|
| Beginnng Net Position as of 9/30/2023   | \$ 12,769,665.00 |
| 2023-2024 Projected Year End - Revenue  | \$ 4,987,705.01  |
| 2023-2024 Projected Year End - Expenses | \$ 4,403,168.05  |
| Net Investment in Capital Assets        | \$ 10,005,351.00 |
| Restricted for Federal and State Grants | \$ -             |
| Restricted for Landfill Closure Costs   | \$ 86,663.00     |
| Restricted for Debt Service             | \$ -             |
| Unrestricted                            | \$ 3,262,187.97  |
| Estimated Net Position                  | \$ 13,354,201.97 |
| Difference                              | \$ 584,536.97    |

## FY 2023 - 2024 Estimated Reserves

|                                      |                 |                                                                                     |
|--------------------------------------|-----------------|-------------------------------------------------------------------------------------|
| TexStar                              | \$ 2,197,390.00 | **Includes ARPA Funds                                                               |
| TxClass - Capital Improvements       | \$ 313,471.00   | **Dedicated to street paving                                                        |
| TxClass - Airport Reserves           | \$ 6,394.00     | **Dedicated TxDOT matching funds                                                    |
| TxClass - HOT Reserve                | \$ 95,982.00    | **Dedicated to HOT                                                                  |
| TxClass - Creek Project              | \$ 50,000.00    | **Splash Pad                                                                        |
| TXClass - Generators                 | \$ 204,592.00   | **August 2021 reassigned to emergency equipment                                     |
| TxClass - Fire Department            | \$ 219,404.00   |                                                                                     |
| TxClass - Water/Sewer Infrastructure | \$ 1,003,176.00 | ** Water/Wastewater Insfrustrcture \$117,742 Dedicated to lift station improvements |
| TxClass - Pueblo Nuevo Park          | \$ 162,369.00   | **Dedicated to TPWD Grant                                                           |

| ACCT<br>NUMBER | ACCOUNT TITLE                    | ACTUAL EXPERIENCE<br>YEAR 2022 | ACTUAL EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END  | PROPOSED<br>YEAR 2025  |
|----------------|----------------------------------|--------------------------------|--------------------------------|-------------------------|--------------------------------|-----------------------------------------|------------------------|------------------------|
| 04-550-0500    | RB 03 RESERVE INTEREST           | \$ 146.80                      | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-550-0501    | TXCLASS - INTEREST               | \$ 7,180.11                    | \$ 44,363.46                   | \$ 25,000.00            | \$ 25,000.00                   | \$ 39,954.06                            | \$ 53,272.08           | \$ 50,000.00           |
| .              | <b>INTEREST RESERVE ACCOUNTS</b> | <b>\$ 7,326.91</b>             | <b>\$ 44,363.46</b>            | <b>\$ 25,000.00</b>     | <b>\$ 25,000.00</b>            | <b>\$ 39,954.06</b>                     | <b>\$ 53,272.08</b>    | <b>\$ 50,000.00</b>    |
| 04-551-7000    | W/S/S INTEREST                   | \$ 10,441.61                   | \$ 70,557.11                   | \$ 40,000.00            | \$ 40,000.00                   | \$ 52,789.96                            | \$ 70,386.61           | \$ 65,000.00           |
| 04-551-7001    | WATER CUSTOMER DEPOSIT INTERE    | \$ 3,183.06                    | \$ 19,627.44                   | \$ 10,000.00            | \$ 10,000.00                   | \$ 18,669.05                            | \$ 24,892.07           | \$ 20,000.00           |
| 04-551-9000    | Overage in Cash Drawer           | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| .              | <b>INTEREST REVENUES</b>         | <b>\$ 13,624.67</b>            | <b>\$ 90,184.55</b>            | <b>\$ 50,000.00</b>     | <b>\$ 50,000.00</b>            | <b>\$ 71,459.01</b>                     | <b>\$ 95,278.68</b>    | <b>\$ 85,000.00</b>    |
| 04-553-0601    | WATER BILLING                    | \$ 1,729,063.21                | \$ 1,608,981.01                | \$ 1,867,000.00         | \$ 1,867,000.00                | \$ 1,254,855.57                         | \$ 1,673,140.76        | \$ 1,867,000.00        |
| 04-553-0602    | BULK WATER                       | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-553-0611    | MISC INCOME                      | \$ 8,851.20                    | \$ 139.97                      | \$ 2,000.00             | \$ 2,000.00                    | \$ 30.11                                | \$ 40.15               | \$ 2,000.00            |
| 04-553-0612    | RETURNED CHECK FEE               | \$ 460.00                      | \$ 390.00                      | \$ 500.00               | \$ 500.00                      | \$ 180.00                               | \$ 240.00              | \$ 500.00              |
| 04-553-0613    | TAMPERING FEE                    | \$ 5,313.56                    | \$ 2,400.00                    | \$ 1,500.00             | \$ 1,500.00                    | \$ 600.00                               | \$ 800.00              | \$ 1,500.00            |
| 04-553-0614    | VACATION FEE                     | \$ -                           | \$ 225.00                      | \$ -                    | \$ -                           | \$ 50.00                                | \$ 66.67               | \$ -                   |
| 04-553-1309    | SERVICE RECONNECT                | \$ 19,030.00                   | \$ 18,200.00                   | \$ 25,000.00            | \$ 25,000.00                   | \$ 13,335.00                            | \$ 17,780.00           | \$ 25,000.00           |
| 04-553-1600    | INSURANCE CLAIMS                 | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-553-1901    | ROAD CUT FEE                     | \$ 6,000.00                    | \$ 11,500.00                   | \$ 10,000.00            | \$ 10,000.00                   | \$ 2,500.00                             | \$ 3,333.33            | \$ 10,000.00           |
| 04-553-6500    | WATER LINE EXTENSION FEES        | \$ -                           | \$ 5,250.00                    | \$ 15,000.00            | \$ 15,000.00                   | \$ -                                    | \$ -                   | \$ 15,000.00           |
| 04-553-6600    | WATER TAP FEES                   | \$ 21,376.72                   | \$ 21,268.08                   | \$ 40,000.00            | \$ 40,000.00                   | \$ 4,975.00                             | \$ 6,633.33            | \$ 40,000.00           |
| 04-553-7000    | BILLING ADJUSTMENTS              | \$ (30,427.68)                 | \$ (8,773.45)                  | \$ -                    | \$ -                           | \$ (5,412.02)                           | \$ (7,216.03)          | \$ -                   |
| 04-553-7005    | CONTRIBUTED CAPITAL              | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-553-8000    | WC SALARY REIMB                  | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-553-9000    | OVERAGE/UNDERAGE CASH DRAWE      | \$ (62.83)                     | \$ 37.68                       | \$ -                    | \$ -                           | \$ (80.08)                              | \$ (106.77)            | \$ -                   |
| 04-553-9001    | AUCTION                          | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-553-9002    | INSURANCE CLAIMS                 | \$ -                           | \$ 250.00                      | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-553-9800    | BAD DEBT RECOVERY UTILITY DEP1   | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| .              | <b>WATER REVENUES</b>            | <b>\$ 1,759,604.18</b>         | <b>\$ 1,659,868.29</b>         | <b>\$ 1,961,000.00</b>  | <b>\$ 1,961,000.00</b>         | <b>\$ 1,271,033.58</b>                  | <b>\$ 1,694,711.44</b> | <b>\$ 1,961,000.00</b> |
| 04-554-0602    | SEWER BILLING                    | \$ 829,814.75                  | \$ 816,888.65                  | \$ 700,000.00           | \$ 700,000.00                  | \$ 528,716.26                           | \$ 704,955.01          | \$ 700,000.00          |
| 04-554-0605    | LIQUID SEWAGE DUMPING FEE        | \$ 15,650.00                   | \$ 13,250.00                   | \$ 25,000.00            | \$ 25,000.00                   | \$ 17,500.00                            | \$ 23,333.33           | \$ 25,000.00           |
| 04-554-0606    | SEWER TAP FEES                   | \$ 21,600.00                   | \$ 23,730.00                   | \$ 25,000.00            | \$ 25,000.00                   | \$ 6,060.00                             | \$ 8,080.00            | \$ 25,000.00           |
| 04-554-0610    | SEWER LINE EXTENSION FEES        | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-554-0611    | MISC/REFUNDS                     | \$ -                           | \$ 6,522.37                    | \$ -                    | \$ -                           | \$ 1,407.10                             | \$ 1,876.13            | \$ -                   |
| 04-554-0700    | INFRASTRUCTURE IMPROVEMENTS      | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-554-1901    | ROAD CUT FEE                     | \$ 500.00                      | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-554-7000    | BILLING ADJUSTMENTS              | \$ (3,821.94)                  | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-554-8000    | WC SALARY REIMB                  | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| .              | <b>SEWER REVENUES</b>            | <b>\$ 863,742.81</b>           | <b>\$ 860,391.02</b>           | <b>\$ 750,000.00</b>    | <b>\$ 750,000.00</b>           | <b>\$ 553,683.36</b>                    | <b>\$ 738,244.48</b>   | <b>\$ 750,000.00</b>   |
| 04-555-0603    | SANITATION/RECYCLE BILLING       | \$ 2,042,773.40                | \$ 2,037,881.80                | \$ 2,063,250.00         | \$ 2,063,250.00                | \$ 1,576,233.86                         | \$ 2,101,645.15        | \$ 2,100,000.00        |
| 04-555-0604    | SALES TAX COLLECTED              | \$ 142,332.89                  | \$ 141,750.05                  | \$ 155,000.00           | \$ 155,000.00                  | \$ 108,827.47                           | \$ 145,103.29          | \$ 155,000.00          |
| 04-555-0611    | MISC                             | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-555-7000    | BILLING ADJUSTMENTS              | \$ (10,734.75)                 | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |
| 04-555-7001    | LANDFILL/ASSURANCE INTEREST      | \$ 574.97                      | \$ 3,233.99                    | \$ 2,500.00             | \$ 2,500.00                    | \$ 2,840.28                             | \$ 3,787.04            | \$ 2,500.00            |
| 04-555-7500    | LANDFILL LEASE                   | \$ 165,723.78                  | \$ 222,579.20                  | \$ 175,000.00           | \$ 175,000.00                  | \$ 83,186.96                            | \$ 110,915.95          | \$ 150,000.00          |
| 04-555-8000    | KEEP ALPINE BEAUTIFUL (GBG)      | \$ -                           | \$ -                           | \$ -                    | \$ -                           | \$ -                                    | \$ -                   | \$ -                   |

|                                    |                                   |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |
|------------------------------------|-----------------------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|
| 04-555-8001                        | GRANT / REIMBURSEMENTS            | \$        | 7,739.05            | \$        | 4,811.54            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 04-555-8002                        | COUNTY INTERLOCAL AGREEMENT       | \$        | 40,000.00           | \$        | 42,000.00           | \$        | 44,100.00           | \$        | 44,100.00           | \$        | 42,000.00           | \$        | 44,100.00           | \$        | 46,305.00           |
| 04-555-8003                        | TIRE DISPOSAL FEES                | \$        | 1,437.45            | \$        | 781.18              | \$        | 500.00              | \$        | 500.00              | \$        | 485.18              | \$        | 646.91              | \$        | 500.00              |
|                                    | <b>SANITATION/ RECYCE REVENUE</b> | <b>\$</b> | <b>2,389,846.79</b> | <b>\$</b> | <b>2,453,037.76</b> | <b>\$</b> | <b>2,440,350.00</b> | <b>\$</b> | <b>2,440,350.00</b> | <b>\$</b> | <b>1,813,573.75</b> | <b>\$</b> | <b>2,406,198.33</b> | <b>\$</b> | <b>2,454,305.00</b> |
| 04-599-9100                        | SYSTEM ADDED TRANSFER IN          | \$        | -                   | \$        | 689.12              | \$        | 1,451,545.00        | \$        | 1,451,545.00        | \$        | -                   | \$        | -                   | \$        | 1,451,545.00        |
| 04-599-9110                        | SYSTEM ADDED TRANSFER OUT         | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
|                                    | <b>TRANSFERS</b>                  | <b>\$</b> | <b>-</b>            | <b>\$</b> | <b>689.12</b>       | <b>\$</b> | <b>1,451,545.00</b> | <b>\$</b> | <b>1,451,545.00</b> | <b>\$</b> | <b>-</b>            | <b>\$</b> | <b>-</b>            | <b>\$</b> | <b>1,451,545.00</b> |
| <b>ENTERPRISE: WATER/SEWER/SAN</b> |                                   |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |
|                                    | <b>INCOME TOTALS</b>              | <b>\$</b> | <b>5,034,145.36</b> | <b>\$</b> | <b>5,108,534.20</b> | <b>\$</b> | <b>6,677,895.00</b> | <b>\$</b> | <b>6,677,895.00</b> | <b>\$</b> | <b>3,749,703.76</b> | <b>\$</b> | <b>4,987,705.01</b> | <b>\$</b> | <b>6,751,850.00</b> |

| ACCT NUMBER | ACCOUNT TITLE                      | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE YEAR<br>2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|-------------|------------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 04-651-0100 | FRANCHISE FEE                      | \$ 252,206.57                     | \$ 242,706.82                     | \$ 261,317.00           | \$ 261,317.00                  | \$ 120,172.48                           | \$237,927.49          | \$ 265,015.25         |
| 04-651-0101 | UTILITY CLERKS SALARY              | \$ 45,939.99                      | \$ 58,349.99                      | \$ 63,941.00            | \$ 63,941.00                   | \$ 47,899.82                            | \$63,866.43           | \$ 68,738.00          |
| 04-651-0103 | OVERTIME                           | \$ 344.05                         | \$ 870.53                         | \$ 1,914.00             | \$ 1,914.00                    | \$ 485.92                               | \$647.89              | \$ 2,058.00           |
| 04-651-0201 | SOCIAL SECURITY                    | \$ 3,495.00                       | \$ 4,364.07                       | \$ 5,025.00             | \$ 5,025.00                    | \$ 3,436.25                             | \$4,581.67            | \$ 5,402.00           |
| 04-651-0202 | INSURANCE - GROUP                  | \$ 10,902.38                      | \$ 14,486.72                      | \$ 15,888.00            | \$ 15,888.00                   | \$ 14,978.16                            | \$19,970.88           | \$ 18,378.00          |
| 04-651-0203 | RETIREMENT                         | \$ 1,067.13                       | \$ 1,220.57                       | \$ 1,380.00             | \$ 1,380.00                    | \$ 1,004.92                             | \$1,339.89            | \$ 1,547.00           |
| 04-651-0204 | UNEMPLOYMENT                       | \$ 17.99                          | \$ 8.42                           | \$ 180.00               | \$ 180.00                      | \$ 0.58                                 | \$0.77                | \$ 234.00             |
| 04-651-0205 | WORKMANS COMP                      | \$ 326.36                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 04-651-0900 | ADMINISTRATIVE FEE                 | \$ 10,788.00                      | \$ 11,566.76                      | \$ 12,481.00            | \$ 12,481.00                   | \$ 7,280.58                             | \$12,481.00           | \$ 13,308.56          |
| 04-651-1400 | OFFICE SUPPLIES                    | \$ 7,376.61                       | \$ 2,078.45                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 991.87                               | \$1,793.12            | \$ 5,000.00           |
| 04-651-1401 | JANITORIAL SUPPLIES                | \$ -                              | \$ 143.39                         | \$ 1,000.00             | \$ 1,000.00                    | \$ -                                    | \$0.00                | \$ -                  |
| 04-651-1500 | COPY EXPENSE-ALL EF DEPTS          | \$ 523.37                         | \$ 6,603.66                       | \$ 7,680.00             | \$ 7,680.00                    | \$ -                                    | \$0.00                |                       |
| 04-651-1602 | MAILING - ALL EF DEPTS.            | \$ 37,687.71                      | \$ 30,614.59                      | \$ 35,000.00            | \$ 35,000.00                   | \$ 20,738.49                            | \$27,651.32           |                       |
| 04-651-1700 | IT EQUIPMENT/ SOFTWARE             | \$ 7,673.08                       | \$ 10,009.59                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 8,280.95                             | \$11,041.27           | \$ 65,000.00          |
| 04-651-1801 | DUES/SUB/MEM -ALL EF DEPTS.        | \$ 568.00                         | \$ 400.00                         | \$ 500.00               | \$ 500.00                      | \$ -                                    | \$0.00                |                       |
| 04-651-1802 | PUB/NOT/ADV - ALL EF DEPTS.        | \$ 1,436.50                       | \$ 1,262.25                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,155.00                             | \$2,505.33            |                       |
| 04-651-1803 | FINES & PENALTIES                  | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 04-651-1901 | UNIFORMS                           | \$ -                              | \$ -                              | \$ 1,500.00             | \$ 1,500.00                    | \$ -                                    | \$0.00                |                       |
| 04-651-8003 | LEASED EQUIPMENT                   |                                   |                                   | \$ -                    | \$ -                           | \$ 3,939.95                             | \$5,253.27            |                       |
| 04-651-9501 | AMORTIZATION EXPENSE-RIGHT TO USE  | \$ 4,068.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 04-651-9809 | INTEREST EXPENSE - RIGHT TO USE LE | \$ 1,362.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
|             | <b>UTILITY BILLING DEPARTMENT</b>  | <b>\$ 385,782.74</b>              | <b>\$ 384,685.81</b>              | <b>\$ 429,806.00</b>    | <b>\$ 429,806.00</b>           | <b>\$ 230,364.97</b>                    | <b>\$ 389,060.33</b>  | <b>\$ 444,680.81</b>  |

| ACCT<br>NUMBER | ACCOUNT TITLE                   | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS OF 6-<br>30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|------------------------------------------|-----------------------|-----------------------|
| 04-653-0090    | ADMINISTRATIVE FEE              | \$ 142,050.00                     | \$ 143,257.00                     | \$ 131,404.00           | \$ 131,404.00                  | \$ 76,652.33                             | \$131,404.00          | \$ 142,538.48         |
| 04-653-0101    | SALARIES                        | \$ 356,596.88                     | \$ 347,824.32                     | \$ 480,989.00           | \$ 480,989.00                  | \$ 264,393.65                            | \$352,524.87          | \$ 496,817.00         |
| 04-653-0103    | OVERTIME                        | \$ 30,300.29                      | \$ 32,181.03                      | \$ 24,881.00            | \$ 24,881.00                   | \$ 30,392.09                             | \$40,522.79           | \$ 25,721.00          |
| 04-653-0201    | SOCIAL SECURITY                 | \$ 29,963.64                      | \$ 28,732.59                      | \$ 38,598.00            | \$ 38,598.00                   | \$ 22,162.23                             | \$29,549.64           | \$ 39,870.00          |
| 04-653-0202    | INSURANCE - GROUP               | \$ 67,624.19                      | \$ 61,008.80                      | \$ 100,728.00           | \$ 100,728.00                  | \$ 55,562.85                             | \$74,083.80           | \$ 110,257.00         |
| 04-653-0203    | RETIREMENT                      | \$ 9,127.49                       | \$ 7,842.77                       | \$ 10,598.00            | \$ 10,598.00                   | \$ 6,052.76                              | \$8,070.35            | \$ 11,417.00          |
| 04-653-0204    | UNEMPLOYMENT                    | \$ 617.36                         | \$ 145.32                         | \$ 1,170.00             | \$ 1,170.00                    | \$ 1,299.70                              | \$1,732.93            | \$ 1,521.00           |
| 04-653-0205    | INSURANCE - WORKMEN'S COMP      | \$ 13,271.75                      | \$ 8,272.02                       | \$ 9,099.00             | \$ 9,099.00                    | \$ 4,883.00                              | \$6,510.67            | \$ 7,005.00           |
| 04-653-0216    | PENSION EXPENSE                 | \$ (47,952.00)                    | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                |                       |
| 04-653-0220    | OPEB EXPENSE                    | \$ 3,756.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                |                       |
| 04-653-0501    | OFFICE SUPPLIES                 | \$ 3,658.60                       | \$ 8,353.62                       | \$ 4,000.00             | \$ 4,000.00                    | \$ 4,958.92                              | \$7,552.04            | \$ 8,000.00           |
| 04-653-0502    | FIELD SUPPLIES                  | \$ 11,154.91                      | \$ 9,729.02                       | \$ 16,000.00            | \$ 16,000.00                   | \$ 4,573.92                              | \$6,129.21            | \$ 8,000.00           |
| 04-653-0503    | SAFETY EQUIPMENT                | \$ 4,028.86                       | \$ 3,366.12                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 2,522.54                              | \$3,363.39            | \$ 6,000.00           |
| 04-653-0508    | CHEMICALS                       | \$ 19,100.14                      | \$ 22,335.58                      | \$ 19,000.00            | \$ 19,000.00                   | \$ 13,213.64                             | \$19,698.19           | \$ 19,000.00          |
| 04-653-0510    | UNIFORMS                        | \$ 5,552.85                       | \$ 5,017.21                       | \$ 7,000.00             | \$ 7,000.00                    | \$ 2,288.53                              | \$3,051.37            | \$ 7,000.00           |
| 04-653-0700    | MAINT - EQUIPMENT               | \$ 3,887.17                       | \$ 10,881.66                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 9,639.22                              | \$13,389.53           | \$ 15,000.00          |
| 04-653-0701    | MAINT - VEHICLES                | \$ 17,380.73                      | \$ 10,518.72                      | \$ 18,000.00            | \$ 18,000.00                   | \$ 4,490.79                              | \$6,559.00            | \$ 18,000.00          |
| 04-653-0711    | DISTRIBUTION SYSTEM MAINT       | \$ 64,197.07                      | \$ 79,810.50                      | \$ 150,000.00           | \$ 150,000.00                  | \$ 34,245.30                             | \$56,441.68           | \$ 150,000.00         |
| 04-653-0900    | FUEL & OIL                      | \$ 37,109.23                      | \$ 31,413.76                      | \$ 30,000.00            | \$ 30,000.00                   | \$ 21,670.95                             | \$30,962.73           | \$ 30,000.00          |
| 04-653-1101    | ELECTRICITY                     | \$ 106,027.41                     | \$ 104,981.17                     | \$ 95,000.00            | \$ 95,000.00                   | \$ 47,803.95                             | \$63,738.60           | \$ 95,000.00          |
| 04-653-1200    | FAR WT WATER PLANNING GROUP     | \$ -                              | \$ 445.00                         | \$ 445.00               | \$ 445.00                      | \$ -                                     | \$0.00                | \$ 445.00             |
| 04-653-1301    | INSURANCE - GENERAL & LIABILITY | \$ 8,534.00                       | \$ 10,399.52                      | \$ 10,545.00            | \$ 10,545.00                   | \$ 15,798.00                             | \$21,064.00           | \$ 22,178.00          |
| 04-653-1500    | TRAINING                        | \$ 3,965.54                       | \$ 18,957.45                      | \$ 9,000.00             | \$ 9,000.00                    | \$ 1,928.00                              | \$2,570.67            | \$ 9,000.00           |
| 04-653-1501    | TRAVEL                          | \$ 1,571.38                       | \$ 94.69                          | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                     | \$0.00                | \$ 5,000.00           |
| 04-653-1600    | BUILDING MAINTENANCE            | \$ 1,453.38                       | \$ 2,257.74                       | \$ 15,000.00            | \$ 15,000.00                   | \$ 2,762.29                              | \$3,718.32            | \$ 15,000.00          |
| 04-653-1700    | IT EQUIPMENT/ SOFTWARE          | \$ 66.49                          | \$ 2,055.31                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 259.67                                | \$7,057.53            | \$ 10,000.00          |
| 04-653-1701    | CONSULTING/CONTRACT SERVICES    | \$ 4,915.23                       | \$ 5,632.53                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 656.57                                | \$875.43              | \$ 10,000.00          |
| 04-653-1801    | DUES/SUB/MEM                    | \$ 4,023.00                       | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                     | \$0.00                | \$ 5,000.00           |
| 04-653-1902    | ROAD REPAIR                     | \$ 20,000.00                      | \$ 20,000.00                      | \$ 20,000.00            | \$ 20,000.00                   | \$ -                                     | \$0.00                | \$ 20,000.00          |
| 04-653-2120    | Contingency/MISC/VOIDED         | \$ (393.41)                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
| 04-653-2124    | PRO FOR BAD DEBTS               | \$ 8,267.59                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
| 04-653-2700    | TELEPHONE EXPENSES              | \$ 10,347.48                      | \$ 10,956.02                      | \$ 10,500.00            | \$ 10,500.00                   | \$ 8,226.39                              | \$10,968.52           | \$ 10,500.00          |
| 04-653-2750    | CELL PHONE EXPENSES             | \$ 9,915.87                       | \$ 9,780.09                       | \$ 11,000.00            | \$ 11,000.00                   | \$ 2,983.83                              | \$3,978.44            | \$ 11,000.00          |
| 04-653-2800    | DRUG TESTING                    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                     | \$0.00                | \$ -                  |
| 04-653-3500    | ENGINEERING                     | \$ 52,284.16                      | \$ 7,500.00                       | \$ 20,000.00            | \$ 20,000.00                   | \$ -                                     | \$0.00                | \$ 20,000.00          |
| 04-653-4000    | JD WATER DISTRICT FEES          | \$ 10,079.25                      | \$ 10,874.25                      | \$ 16,500.00            | \$ 16,500.00                   | \$ 7,670.10                              | \$10,226.80           | \$ 16,500.00          |
| 04-653-4802    | SCADA                           | \$ 13,582.26                      | \$ 14,280.82                      | \$ 25,000.00            | \$ 25,000.00                   | \$ 5,290.00                              | \$11,622.67           | \$ 25,000.00          |
| 04-653-4803    | MUSQUIZ WELL FIELD              | \$ 15,773.99                      | \$ 2,552.16                       | \$ 50,000.00            | \$ 50,000.00                   | \$ 2,531.98                              | \$3,375.97            | \$ 50,000.00          |
| 04-653-4804    | MUSQUIZ PUMP STATION            | \$ 475.29                         | \$ 804.91                         | \$ 35,000.00            | \$ 35,000.00                   | \$ -                                     | \$0.00                | \$ 35,000.00          |
| 04-653-4805    | SUNNY GLENN WELL FIELD          | \$ -                              | \$ -                              | \$ 50,000.00            | \$ 50,000.00                   | \$ 22,228.15                             | \$29,637.53           | \$ 50,000.00          |
| 04-653-4806    | SUNNY GLENN PUMP STATION        | \$ -                              | \$ -                              | \$ 50,000.00            | \$ 50,000.00                   | \$ 1,178.40                              | \$1,571.20            | \$ 50,000.00          |
| 04-653-4901    | SAMPLES                         | \$ 9,140.95                       | \$ 18,762.27                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 9,489.51                              | \$12,652.68           | \$ 15,000.00          |
| 04-653-4902    | TCEQ WATR FEE (YR#90220001)     | \$ 7,301.00                       | \$ 7,301.00                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 7,351.00                              | \$9,801.33            | \$ 10,000.00          |
| 04-653-6004    | TANK MAINTENANCE                | \$ 6,817.04                       | \$ 629.44                         | \$ 50,000.00            | \$ 50,000.00                   | \$ 8,249.99                              | \$10,999.99           | \$ 50,000.00          |

|                |                                     |    |              |    |              |    |              |    |              |        |            |              |              |            |              |
|----------------|-------------------------------------|----|--------------|----|--------------|----|--------------|----|--------------|--------|------------|--------------|--------------|------------|--------------|
| 04-653-6100    | SEP TCEQ ENFORCEMENT                | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$0.00 | \$         | -            |              |            |              |
| 04-653-6500    | LINE EXTENSIONS/ NEW CONSTRUCTION   | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$0.00 | \$         | -            |              |            |              |
| 04-653-8001    | LEASED VEHICLES                     | \$ | 4,937.92     | \$ | 38,165.26    | \$ | 43,500.00    | \$ | 43,500.00    | \$     | 26,701.04  | \$35,601.39  | \$           | 43,500.00  |              |
| 04-653-8003    | LEASED EQUIPMENT                    |    |              |    |              | \$ | -            | \$ | -            | \$     | 2,418.06   | \$3,224.08   | \$           | 5,000.00   |              |
| 04-653-9301    | Bond Issue Cost Amortization        | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       | \$           | -          |              |
| 04-653-9400    | CIP - LEAD & COPPER / BACKHOE       | \$ | -            | \$ | 12,630.72    | \$ | 25,000.00    | \$ | 25,000.00    | \$     | 2,047.81   | \$2,730.41   | \$           | 125,000.00 |              |
| 04-653-9500    | Depreciation Expense - Water        | \$ | 357,239.41   | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       | \$           | -          |              |
| 04-653-9600    | CIP - FIRE HYDRANTS                 | \$ | -            | \$ | 32,989.34    | \$ | 20,000.00    | \$ | 20,000.00    | \$     | -          | \$0.00       | \$           | 20,000.00  |              |
| 04-653-9700    | LINE MAINTENANCE                    | \$ | -            | \$ | 2,049.20     | \$ | 100,000.00   | \$ | 100,000.00   | \$     | -          | \$0.00       | \$           | 100,000.00 |              |
| 04-653-9800    | BOND ADMINISTRATIVE FEE             | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       | \$           | -          |              |
| 04-653-9801    | Principal - RB W&S Series 2003A     | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       | \$           | -          |              |
| 04-653-9802    | Interest - RB W&S Series 2003A      | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       | \$           | -          |              |
| 04-653-9803    | Principal - CO Series 2005 TWDB     | \$ | -            | \$ | -            | \$ | 138,000.00   | \$ | 138,000.00   | \$     | 138,000.00 | \$138,000.00 | \$           | 138,000.00 |              |
| 04-653-9805    | Principal - CO Series 2011          | \$ | -            | \$ | -            | \$ | 28,600.00    | \$ | 28,600.00    | \$     | 28,600.00  | \$28,600.00  | \$           | 30,800.00  |              |
| 04-653-9806    | Interest - CO Series 2011           | \$ | 13,169.79    | \$ | 12,051.27    | \$ | 10,842.00    | \$ | 10,842.00    | \$     | 5,723.19   | \$           | 5,723.19     | \$         | 9,586.00     |
| 04-653-9807    | Principal - GO Ref Bond Series 2011 | \$ | -            | \$ | -            | \$ | 64,000.00    | \$ | 64,000.00    | \$     | 64,000.00  | \$           | 64,000.00    | \$         | -            |
| 04-653-9808    | Interest - GO Ref Bond Series 2011  | \$ | 5,388.08     | \$ | 3,367.09     | \$ | 1,140.00     | \$ | 1,140.00     | \$     | 1,121.97   | \$           | 1,121.97     | \$         | -            |
| 04-653-9922    | INSURANCE CLAIMS - PROPERTY         | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       |              |            |              |
| 04-653-9999    | RESERVE - FINANCIAL POLICY          | \$ | -            | \$ | -            | \$ | -            | \$ | -            | \$     | -          | \$0.00       |              |            |              |
| WATER EXPENSES |                                     | \$ | 1,446,308.26 | \$ | 1,160,207.29 | \$ | 2,016,539.00 | \$ | 2,016,539.00 | \$     | 972,022.32 | \$           | 1,274,406.90 | \$         | 2,102,655.48 |

| ACCT<br>NUMBER | ACCOUNT TITLE                  | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|--------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 04-654-0090    | ADMINISTRATIVE FEE             | \$ 88,611.00                      | \$ 70,308.00                      | \$ 144,051.00           | \$ 144,051.00                  | \$ 84,029.75                            | \$144,051.00          | \$ 149,198.00         |
| 04-654-0101    | SALARIES                       | \$ 186,260.91                     | \$ 160,404.96                     | \$ 193,362.00           | \$ 193,362.00                  | \$ 156,901.52                           | \$209,202.03          | \$ 221,892.00         |
| 04-654-0103    | OVERTIME                       | \$ 9,713.75                       | \$ 12,008.87                      | \$ 10,478.00            | \$ 10,478.00                   | \$ 10,285.10                            | \$13,713.47           | \$ 12,586.00          |
| 04-654-0201    | SOCIAL SECURITY                | \$ 14,217.23                      | \$ 12,643.25                      | \$ 15,553.00            | \$ 15,553.00                   | \$ 12,272.27                            | \$16,363.03           | \$ 17,891.00          |
| 04-654-0202    | INSURANCE - GROUP              | \$ 34,251.11                      | \$ 33,452.51                      | \$ 33,576.00            | \$ 33,576.00                   | \$ 29,853.69                            | \$39,804.92           | \$ 36,753.00          |
| 04-654-0203    | RETIREMENT                     | \$ 4,508.09                       | \$ 3,566.26                       | \$ 4,270.00             | \$ 4,270.00                    | \$ 3,476.48                             | \$4,635.31            | \$ 5,123.00           |
| 04-654-0204    | UNEMPLOYMENT                   | \$ 36.00                          | \$ 21.07                          | \$ 270.00               | \$ 270.00                      | \$ 360.00                               | \$480.00              | \$ 468.00             |
| 04-654-0205    | INS - WORKMEN'S COMP           | \$ 13,190.18                      | \$ 8,271.98                       | \$ 9,099.00             | \$ 9,099.00                    | \$ 4,883.00                             | \$6,510.67            | \$ 7,005.00           |
| 04-654-0216    | PENSION EXPENSE                | \$ (24,622.00)                    | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 04-654-0220    | OPEB EXPENSE                   | \$ 1,928.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                |                       |
| 04-654-0501    | OFFICE SUPPLIES                | \$ 4,700.60                       | \$ 2,916.46                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 1,327.60                             | \$1,770.13            | \$ 5,000.00           |
| 04-654-0502    | FIELD SUPPLIES                 | \$ 900.01                         | \$ 570.99                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 1,121.07                             | \$1,494.76            | \$ 1,000.00           |
| 04-654-0508    | CHEMICALS - CHLORINE           | \$ 14,029.43                      | \$ 16,170.60                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 13,699.98                            | \$18,266.64           | \$ 20,000.00          |
| 04-654-0509    | CHEMICALS - SULFUR DIOXIDE     | \$ 9,862.39                       | \$ 3,925.85                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 8,766.11                             | \$11,688.15           | \$ 15,000.00          |
| 04-654-0510    | UNIFORMS                       | \$ 676.97                         | \$ 806.14                         | \$ 2,400.00             | \$ 2,400.00                    | \$ 843.11                               | \$1,124.15            | \$ 2,400.00           |
| 04-654-0700    | MAINT - EQUIPMENT              | \$ 8,418.59                       | \$ 11,222.61                      | \$ 20,000.00            | \$ 20,000.00                   | \$ 600.98                               | \$801.31              | \$ 20,000.00          |
| 04-654-0701    | MAINT - VEHICLES               | \$ 2,663.70                       | \$ 1,542.36                       | \$ 3,000.00             | \$ 3,000.00                    | \$ 754.54                               | \$1,324.37            | \$ 3,000.00           |
| 04-654-0704    | WWTP FACILITY MAINT            | \$ 10,133.35                      | \$ 46,394.97                      | \$ 85,000.00            | \$ 85,000.00                   | \$ 11,430.92                            | \$20,228.97           | \$ 85,000.00          |
| 04-654-0705    | COLLECTION SYSTEM MAINTENAN    | \$ 53,361.16                      | \$ 7,202.20                       | \$ 75,000.00            | \$ 75,000.00                   | \$ 9,072.42                             | \$13,429.89           | \$ 75,000.00          |
| 04-654-0900    | FUEL & OIL                     | \$ 11,155.32                      | \$ 4,589.43                       | \$ 14,000.00            | \$ 14,000.00                   | \$ 4,692.82                             | \$6,594.13            | \$ 14,000.00          |
| 04-654-1101    | ELECTRICITY                    | \$ 33,186.09                      | \$ 35,890.99                      | \$ 45,000.00            | \$ 45,000.00                   | \$ 26,073.79                            | \$34,765.05           | \$ 45,000.00          |
| 04-654-1301    | INSURANCE - GENERAL & LIABILIT | \$ 10,262.00                      | \$ 10,399.49                      | \$ 10,771.00            | \$ 10,771.00                   | \$ 2,716.50                             | \$3,622.00            | \$ 4,441.00           |
| 04-654-1500    | TRAINING                       | \$ 1,152.45                       | \$ 3,849.50                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 694.75                               | \$926.33              | \$ 5,000.00           |
| 04-654-1501    | TRAVEL                         | \$ 671.15                         | \$ -                              | \$ 4,000.00             | \$ 4,000.00                    | \$ 27.55                                | \$36.73               | \$ 4,000.00           |
| 04-654-1700    | IT EQUIPMENT/ SOFTWARE         | \$ 1,334.97                       | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                    | \$0.00                | \$ 5,000.00           |
| 04-654-1801    | DUES/SUB/MEM                   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 04-654-1902    | ROAD REPAIR                    | \$ 20,000.00                      | \$ 20,000.00                      | \$ 20,000.00            | \$ 20,000.00                   | \$ -                                    | \$0.00                | \$ 20,000.00          |
| 04-654-2120    | CONTINGENCY                    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 04-654-2124    | BAD DEBT EXPENSE               | \$ 3,916.23                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 04-654-2700    | TELEPHONE EXPENSES             | \$ 5,387.27                       | \$ 5,394.48                       | \$ 6,500.00             | \$ 6,500.00                    | \$ 4,042.26                             | \$5,389.68            | \$ 6,500.00           |
| 04-654-2750    | CELL PHONE EXPENSES            | \$ 1,166.08                       | \$ 964.60                         | \$ 2,000.00             | \$ 2,000.00                    | \$ 724.46                               | \$965.95              | \$ 2,000.00           |
| 04-654-2800    | DRUG TESTING                   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 04-654-3000    | HEPATITIS SHOTS                | \$ 150.00                         | \$ 164.00                         | \$ 500.00               | \$ 500.00                      | \$ -                                    | \$0.00                | \$ 500.00             |
| 04-654-3100    | SAFETY EQUIPMENT               | \$ 1,439.14                       | \$ 87.37                          | \$ 4,000.00             | \$ 4,000.00                    | \$ -                                    | \$0.00                | \$ 4,000.00           |
| 04-654-3500    | ENGINEERING                    | \$ 39,024.82                      | \$ 14,182.20                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 4,500.00                             | \$6,000.00            | \$ 15,000.00          |
| 04-654-4802    | SCADA                          | \$ (8,086.00)                     | \$ 650.00                         | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                    | \$0.00                | \$ 5,000.00           |
| 04-654-4901    | SAMPLES                        | \$ 9,060.87                       | \$ 9,905.91                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 3,754.00                             | \$5,555.05            | \$ 10,000.00          |
| 04-654-4902    | ANNUAL SEWER INSPECTION        | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 04-654-4903    | TCEQ (YR-010117-001)2 PRMTS    | \$ 15,940.82                      | \$ 14,388.44                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 16,040.03                            | \$21,386.71           | \$ 15,000.00          |
| 04-654-6100    | TCEQ ENFORCEMENT               | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 04-654-8001    | LEASED VEHICLE                 | \$ 665.06                         | \$ 5,111.34                       | \$ 5,856.00             | \$ 5,856.00                    | \$ 3,426.22                             | \$4,568.29            | \$ 31,416.00          |
| 04-654-8003    | LEASED EQUIPMENT               |                                   |                                   | \$ -                    | \$ -                           | \$ 2,189.25                             | \$2,919.00            | \$ -                  |



|                       |                                   |           |                   |           |                   |           |                     |           |                     |           |                   |           |                   |           |                     |
|-----------------------|-----------------------------------|-----------|-------------------|-----------|-------------------|-----------|---------------------|-----------|---------------------|-----------|-------------------|-----------|-------------------|-----------|---------------------|
| 04-654-9000           | CIP - CLARIFIER                   | \$        | -                 | \$        | -                 | \$        | 900,000.00          | \$        | 900,000.00          | \$        | -                 | \$        | 0.00              | \$        | 900,000.00          |
| 04-654-9001           | CIP - WWTP                        | \$        | -                 | \$        | 441,357.23        | \$        | 250,000.00          | \$        | 250,000.00          | \$        | -                 | \$        | 0.00              | \$        | 250,000.00          |
| 04-654-9500           | Depreciation Expense - Sewer      | \$        | 190,906.41        | \$        | -                 | \$        | -                   | \$        | -                   | \$        | -                 | \$        | 0.00              | \$        | -                   |
| 04-654-9801           | Principal - CO Combo Tax&Rev 2012 | \$        | -                 | \$        | -                 | \$        | -                   | \$        | -                   | \$        | -                 | \$        | 0.00              | \$        | -                   |
| 04-654-9802           | Interest - CO Combo Tax&Rev 2012  | \$        | 329.49            | \$        | -                 | \$        | -                   | \$        | -                   | \$        | -                 | \$        | 0.00              | \$        | -                   |
| <b>SEWER EXPENSES</b> |                                   | <b>\$</b> | <b>770,502.64</b> | <b>\$</b> | <b>958,364.06</b> | <b>\$</b> | <b>1,944,686.00</b> | <b>\$</b> | <b>1,944,686.00</b> | <b>\$</b> | <b>418,560.17</b> | <b>\$</b> | <b>597,617.72</b> | <b>\$</b> | <b>2,014,173.00</b> |

| ACCT NUMBER | ACCOUNT TITLE                      | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS OF<br>6-30-2024 | PROJECTED<br>YEAR END  | PROPOSED<br>YEAR 2025  |
|-------------|------------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|------------------------|------------------------|
| 04-655-0090 | ADMINISTRATIVE FEE                 | \$ 161,003.00                     | \$ 160,702.00                     | \$ 169,397.00           | \$ 169,397.00                  | \$ 98,814.92                            | \$169,397.00           | \$ 170,711.84          |
| 04-655-0101 | SALARIES                           | \$ 72,770.17                      | \$ 65,915.06                      | \$ 115,234.00           | \$ 115,234.00                  | \$ 74,148.24                            | \$98,864.32            | \$ 119,339.00          |
| 04-655-0103 | OVERTIME                           | \$ -                              | \$ 187.24                         | \$ 5,876.00             | \$ 5,876.00                    | \$ 75.92                                | \$101.23               | \$ 6,147.00            |
| 04-655-0105 | CONTRACT LABOR                     | \$ -                              | \$ 6,561.00                       | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 04-655-0201 | SOCIAL SECURITY                    | \$ 5,597.18                       | \$ 5,056.71                       | \$ 9,241.00             | \$ 9,241.00                    | \$ 5,678.18                             | \$7,570.91             | \$ 9,575.00            |
| 04-655-0202 | INSURANCE - GROUP                  | \$ 5,690.03                       | \$ 12,063.09                      | \$ 16,788.00            | \$ 16,788.00                   | \$ 10,687.65                            | \$14,250.20            | \$ 18,376.00           |
| 04-655-0203 | RETIREMENT                         | \$ 1,627.48                       | \$ 1,358.67                       | \$ 2,538.00             | \$ 2,538.00                    | \$ 1,539.84                             | \$2,053.12             | \$ 2,742.00            |
| 04-655-0204 | UNEMPLOYMENT                       | \$ 258.29                         | \$ 33.40                          | \$ 360.00               | \$ 360.00                      | \$ 269.32                               | \$359.09               | \$ 468.00              |
| 04-655-0205 | INS - WORKMEN'S COMP               | \$ 8,835.42                       | \$ 2,104.00                       | \$ 3,893.00             | \$ 3,893.00                    | \$ 3,885.06                             | \$5,180.08             | \$ 3,548.00            |
| 04-655-0216 | PENSION EXPENSE                    | \$ (6,109.00)                     | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 |                        |
| 04-655-0220 | OPEB EXPENSE                       | \$ 479.00                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 |                        |
| 04-655-0501 | SUPPLIES                           | \$ 557.81                         | \$ 548.15                         | \$ 500.00               | \$ 500.00                      | \$ 468.31                               | \$624.41               | \$ 500.00              |
| 04-655-0502 | FIELD SUPPLIES                     | \$ 1,602.09                       | \$ 1,856.25                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,733.60                             | \$2,645.37             | \$ 2,000.00            |
| 04-655-0510 | UNIFORMS                           | \$ 67.06                          | \$ 327.72                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 375.44                               | \$500.59               | \$ 1,000.00            |
| 04-655-0604 | SANITATION SALES TAX - STATE       | \$ 144,372.73                     | \$ 134,707.59                     | \$ 155,000.00           | \$ 155,000.00                  | \$ 103,732.99                           | \$138,310.65           | \$ 155,000.00          |
| 04-655-0701 | VEHICLE MAINTENANCE                | \$ 376.57                         | \$ 316.28                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 122.58                               | \$163.44               | \$ 1,500.00            |
| 04-655-0900 | FUEL & OIL                         | \$ 597.75                         | \$ 898.29                         | \$ 600.00               | \$ 600.00                      | \$ 999.62                               | \$1,332.83             | \$ 600.00              |
| 04-655-1101 | ELECTRICITY                        | \$ 480.55                         | \$ 787.91                         | \$ 1,250.00             | \$ 1,250.00                    | \$ 239.91                               | \$319.88               | \$ 1,250.00            |
| 04-655-1301 | INSURANCE - GENERAL & LIABILITY    | \$ 629.00                         | \$ 558.00                         | \$ 537.00               | \$ 537.00                      | \$ 473.25                               | \$631.00               | \$ 703.00              |
| 04-655-1500 | TRAINING                           | \$ -                              | \$ -                              | \$ 1,000.00             | \$ 1,000.00                    | \$ 3,523.00                             | \$4,697.33             | \$ 1,000.00            |
| 04-655-1501 | TRAVEL                             | \$ 176.67                         | \$ -                              | \$ 1,000.00             | \$ 1,000.00                    | \$ 1,287.28                             | \$1,716.37             | \$ 1,000.00            |
| 04-655-2021 | VOIDED CHECKS                      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 04-655-2124 | BAD DEBT EXPENSE                   | \$ 9,573.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 04-655-2700 | TELEPHONE EXPENSES                 | \$ 3,138.48                       | \$ 3,138.48                       | \$ 3,500.00             | \$ 3,500.00                    | \$ 2,353.86                             | \$3,138.48             | \$ 3,500.00            |
| 04-655-2750 | CELL PHONE EXPENSES                | \$ 1,935.34                       | \$ 2,068.84                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 983.54                               | \$1,311.39             | \$ 2,000.00            |
| 04-655-2800 | DRUG TESTING                       | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 04-655-4902 | TCEQ/SOLID WSTE(QTR-#2197)         | \$ 16,498.26                      | \$ 7,267.14                       | \$ 12,500.00            | \$ 12,500.00                   | \$ 11,415.71                            | \$15,220.95            | \$ 12,500.00           |
| 04-655-5000 | WASTE/RECYCLE COLL FEES            | \$ 1,723,104.63                   | \$ 1,770,573.46                   | \$ 1,756,150.00         | \$ 1,756,150.00                | \$ 1,236,492.13                         | \$1,648,656.17         | \$ 1,756,150.00        |
| 04-655-5001 | TIPPING FEES DUE TO GENERAL FUNE   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 04-655-8000 | ENVIRONMENTAL SERVICES             | \$ 10,150.76                      | \$ 27,287.32                      | \$ 25,000.00            | \$ 25,000.00                   | \$ 8,435.00                             | \$15,124.83            | \$ 35,000.00           |
| 04-655-8001 | GRANTS                             | \$ 7,739.05                       | \$ 4,528.54                       | \$ -                    | \$ -                           | \$ -                                    | \$6,994.50             | \$ -                   |
| 04-655-8003 | LEASED EQUIPMENT                   |                                   |                                   | \$ -                    | \$ -                           | \$ 2,189.21                             | \$2,918.95             | \$ -                   |
| 04-655-9000 | LANDFILL CLOSURE                   | \$ 115,104.00                     | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 04-655-9500 | Depreciation Expense - Sanitation  | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
|             | <b>SANITATION/RECYCLE EXPENSES</b> | <b>\$ 2,286,255.32</b>            | <b>\$ 2,208,845.14</b>            | <b>\$ 2,286,864.00</b>  | <b>\$ 2,286,864.00</b>         | <b>\$ 1,569,924.56</b>                  | <b>\$ 2,142,083.09</b> | <b>\$ 2,304,609.84</b> |

**AIRPORT**

| <b><u>REVENUE</u></b> | <b>FY 23-24 Budget</b> | <b>PROPOSED 24-25</b> | <b>DIFFERENCE</b> | <b><u>EXPENSE</u></b> | <b>FY 23-24 Budget</b> | <b>PROPOSED 24-25</b> | <b>DIFFERENCE</b> |
|-----------------------|------------------------|-----------------------|-------------------|-----------------------|------------------------|-----------------------|-------------------|
| AIRPORT               | \$800,512.00           | \$768,457             | (\$32,055)        | AIRPORT               | \$800,512.00           | \$787,125             | (\$13,387)        |
|                       |                        | DIFFERENCE            | (\$18,668)        |                       |                        |                       |                   |

**FY 2023-2024 Net Position**  
**Alpine Casparis Municipal Airport**

|                                         |                 |
|-----------------------------------------|-----------------|
| Beginnng Net Position as of 9/30/2023   | \$ 5,313,985.00 |
| 2023-2024 Projected Year End - Revenue  | \$875,667.49    |
| 2023-2024 Projected Year End - Expenses | \$ 860,679.08   |
| Net Investment in Capital Assets        | \$ 5,209,705.00 |
| Restricted for Federal and State Grants | \$ -            |
| Restricted for Landfill Closure Costs   | \$ -            |
| Restricted for Debt Service             |                 |
| Unrestricted                            | \$ 119,268.40   |
| Estimated Net Position                  | \$ 5,328,973.40 |
| Difference                              | \$ 14,988.40    |

**FY 2023 - 2024 Estimated Reserves**

|                                      |                 |                                                                                        |
|--------------------------------------|-----------------|----------------------------------------------------------------------------------------|
| TexStar                              | \$ 2,197,390.00 | **Includes ARPA Funds                                                                  |
| TxClass - Capital Improvements       | \$ 313,471.00   | **Dedicated to street paving                                                           |
| TxClass - Airport Reserves           | \$ 6,394.00     | **Dedicated TxDOT matching funds                                                       |
| TxClass - HOT Reserve                | \$ 95,982.00    | **Dedicated to HOT                                                                     |
| TxClass - Creek Project              | \$ 50,000.00    | **Splash Pad                                                                           |
| TXClass - Generators                 | \$ 204,592.00   | **August 2021 reassigned to emergency equipment                                        |
| TxClass - Fire Department            | \$ 219,404.00   |                                                                                        |
| TxClass - Water/Sewer Infrastructure | \$ 1,003,176.00 | ** Water/Wastewater Insfrustrcture<br>\$117,742 Dedicated to lift station improvements |
| TxClass - Pueblo Nuevo Park          | \$ 162,369.00   | **Dedicated to TPWD Grant                                                              |

| ACCT<br>NUMBER                               | ACCOUNT TITLE                | ACTUAL<br>EXPERIENCE YEAR<br>2022 | ACTUAL<br>EXPERIENCE YEAR<br>2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS OF<br>6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------------------------------------|------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 05-527-1602                                  | FUEL SALES                   | \$ 907,181.55                     | \$ 740,034.02                     | \$ 725,000.00           | \$ 725,000.00                  | \$ 580,999.58                           | \$774,666.11          | \$ 725,000.00         |
| 05-527-1603                                  | OIL SALES                    | \$ 22.81                          | \$ 28.18                          | \$ 50.00                | \$ 50.00                       | \$ 19.59                                | \$26.12               | \$ 50.00              |
| 05-527-1604                                  | MAP SALES                    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 05-527-1702                                  | GROUND LEASE (HANGER)        | \$ 14,341.36                      | \$ 22,015.78                      | \$ 23,407.00            | \$ 23,407.00                   | \$ 19,726.68                            | \$21,520.01           | \$ 23,407.00          |
| 05-527-5100                                  | TXDOT RAMP GRANT             | \$ 27,271.07                      | \$ 27,271.07                      | \$ 10,000.00            | \$ 10,000.00                   | \$ 4,963.19                             | \$6,617.59            | \$ 10,000.00          |
| 05-527-5110                                  | OTHER AIRPORT GRANTS         | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 05-527-5200                                  | MISC FEES/REFUNDS/INSURANCE  | \$ 2.12                           | \$ 726.65                         | \$ -                    | \$ -                           | \$ 34,218.14                            | \$34,218.14           | \$ -                  |
| 05-527-5201                                  | TEXAS CLASS - INTEREST       | \$ 230.59                         | \$ 1,395.39                       | \$ -                    | \$ -                           | \$ 1,137.77                             | \$1,517.03            | \$ -                  |
| 05-527-5202                                  | GRANT REIMBURSEMENTS - ARPA  | \$ 32,000.00                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 05-527-5300                                  | AUCTION SALES                | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
| 05-527-7001                                  | AIRPORT BANK ACCT INTEREST   | \$ 1,844.77                       | \$ 10,515.55                      | \$ 8,000.00             | \$ 8,000.00                    | \$ 9,076.87                             | \$12,102.49           | \$ 10,000.00          |
| 05-527-7002                                  | RESERVE ACCOUNT - CIP MATCH  | \$ -                              | \$ -                              | \$ 25,000.00            | \$ 25,000.00                   | \$ -                                    | \$25,000.00           | \$ -                  |
| 05-527-7003                                  | INTEREST REVEUE - LEASE      | \$ 11,461.00                      | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                | \$ -                  |
|                                              | NET POSITION                 |                                   |                                   |                         |                                |                                         |                       |                       |
|                                              | <b>AIRPORT REVENUE</b>       | <b>\$ 994,355.27</b>              | <b>\$ 801,986.64</b>              | <b>\$ 791,457.00</b>    | <b>\$ 791,457.00</b>           | <b>\$ 650,141.82</b>                    | <b>\$ 875,667.49</b>  | <b>\$ 768,457.00</b>  |
| 05-599-9100                                  | SYSTEM ADDED TRANSFER IN     | \$ -                              | \$ -                              | \$ 9,055.00             | \$ 9,055.00                    | \$ -                                    | \$ -                  | \$ -                  |
| 05-599-9110                                  | SYSTEM ADDED TRANSFER OUT    | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 05-599-9120                                  | SYSTEM ADDED TRANSFER WITHIN | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
|                                              | <b>AIRPORT TRANSFERS</b>     | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 9,055.00</b>      | <b>\$ 9,055.00</b>             | <b>\$ -</b>                             | <b>\$ -</b>           | <b>\$ -</b>           |
| <b>ENTERPRISE: AIRPORT<br/>INCOME TOTALS</b> |                              | <b>\$994,355.27</b>               | <b>\$801,986.64</b>               | <b>\$800,512.00</b>     | <b>\$800,512.00</b>            | <b>\$650,141.82</b>                     | <b>\$875,667.49</b>   | <b>\$768,457</b>      |

| ACCT<br>NUMBER   | ACCOUNT TITLE               | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|------------------|-----------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 05-627-0090      | ADMINISTRATIVE FEE          | \$ 48,558.00                      | \$ 56,385.00                      | \$ 59,297.00            | \$ 59,297.00                   | \$ 34,589.92                            | \$ 59,297.00          | \$ 58,305.52          |
| 05-627-0101      | SALARIES                    | \$ 97,344.04                      | \$ 98,886.00                      | \$ 105,839.00           | \$ 105,839.00                  | \$ 81,237.37                            | \$ 108,316.49         | \$ 110,893.00         |
| 05-627-0103      | OVERTIME                    | \$ 1,732.92                       | \$ 717.56                         | \$ 7,294.00             | \$ 7,294.00                    | \$ 1,056.55                             | \$ 1,408.73           | \$ 7,641.00           |
| 05-627-0201      | SOCIAL SECURITY             | \$ 7,546.36                       | \$ 7,590.77                       | \$ 8,632.00             | \$ 8,632.00                    | \$ 6,273.86                             | \$ 8,365.15           | \$ 9,044.00           |
| 05-627-0202      | INSURANCE - GROUP           | \$ 14,767.78                      | \$ 16,132.56                      | \$ 16,788.00            | \$ 16,788.00                   | \$ 12,667.32                            | \$ 16,889.76          | \$ 18,376.00          |
| 05-627-0203      | RETIREMENT                  | \$ 2,282.19                       | \$ 2,055.34                       | \$ 2,370.00             | \$ 2,370.00                    | \$ 1,707.75                             | \$ 2,277.00           | \$ 2,590.00           |
| 05-627-0204      | UNEMPLOYMENT                | \$ 18.00                          | \$ 18.00                          | \$ 180.00               | \$ 180.00                      | \$ 234.00                               | \$ 312.00             | \$ 234.00             |
| 05-627-0205      | INS - WORKMEN'S COMP        | \$ 3,724.76                       | \$ 3,041.00                       | \$ 3,345.00             | \$ 3,345.00                    | \$ 455.45                               | \$ 607.27             | \$ 1,686.00           |
| 05-627-0216      | PENSION EXPENSE             | \$ (11,003.00)                    | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 05-627-0220      | OPEB EXPENSE                | \$ (677.00)                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 05-627-0501      | SUPPLIES                    | \$ 1,571.69                       | \$ 1,473.36                       | \$ 1,800.00             | \$ 1,800.00                    | \$ 1,458.40                             | \$ 2,120.76           | \$ 1,800.00           |
| 05-627-0502      | FIELD SUPPLIES              | \$ 220.95                         | \$ 498.45                         | \$ 800.00               | \$ 800.00                      | \$ 589.65                               | \$ 786.20             | \$ 800.00             |
| 05-627-0510      | UNIFORMS                    | \$ 136.32                         | \$ 282.16                         | \$ 300.00               | \$ 300.00                      | \$ 237.46                               | \$ 316.61             | \$ 300.00             |
| 05-627-0601      | LICENSES AND FEES           | \$ 102.38                         | \$ -                              | \$ -                    | \$ -                           | \$ 235.00                               | \$ 313.33             | \$ 450.00             |
| 05-627-0701      | MAINT - EQUIPMENT           | \$ 936.82                         | \$ 1,307.08                       | \$ 1,500.00             | \$ 1,500.00                    | \$ 1,125.09                             | \$ 1,500.12           | \$ 1,800.00           |
| 05-627-0702      | MAINT - VEHICLE             | \$ 289.08                         | \$ 1,017.86                       | \$ 1,000.00             | \$ 1,000.00                    | \$ 616.53                               | \$ 822.04             | \$ 1,500.00           |
| 05-627-0704      | FACILITY MAINT              | \$ 7,208.48                       | \$ 10,298.67                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 61,667.54                            | \$ 83,088.72          | \$ 20,000.00          |
| 05-627-0708      | FIRE SAFETY INSPEC          | \$ -                              | \$ 924.20                         | \$ 150.00               | \$ 150.00                      | \$ -                                    | \$ -                  | \$ 150.00             |
| 05-627-0900      | FUEL & OIL                  | \$ 2,913.03                       | \$ 2,447.59                       | \$ 1,200.00             | \$ 1,200.00                    | \$ 1,010.54                             | \$ 1,347.39           | \$ 1,500.00           |
| 05-627-1001      | MISC/VOIDED EXPENSES        | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 05-627-1101      | ELECTRICITY                 | \$ 5,484.73                       | \$ 4,176.62                       | \$ 5,500.00             | \$ 5,500.00                    | \$ 2,510.27                             | \$ 3,347.03           | \$ 5,500.00           |
| 05-627-1301      | AIRPORT LIABILITY INSURANCE | \$ 2,191.00                       | \$ 2,181.00                       | \$ 2,351.00             | \$ 2,351.00                    | \$ 1,710.00                             | \$ 2,280.00           | \$ 2,389.00           |
| 05-627-1500      | TRAINING                    | \$ 40.00                          | \$ -                              | \$ 1,000.00             | \$ 1,000.00                    | \$ 190.00                               | \$ 253.33             | \$ 1,000.00           |
| 05-627-1501      | TRAVEL                      | \$ -                              | \$ 142.79                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 660.52                               | \$ 2,301.33           | \$ 1,500.00           |
| 05-627-1700      | IT EQUIPMENT/ SOFTWARE      | \$ 404.56                         | \$ 360.03                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 124.99                               | \$ 166.65             | \$ 1,000.00           |
| 05-627-2000      | AV/JET FUEL/OIL PURCHASES   | \$ 643,032.45                     | \$ 528,700.86                     | \$ 525,000.00           | \$ 525,000.00                  | \$ 399,333.21                           | \$ 532,444.28         | \$ 525,000.00         |
| 05-627-2120      | AWOS CONTRACT               | \$ 5,966.00                       | \$ 5,966.00                       | \$ 5,966.00             | \$ 5,966.00                    | \$ -                                    | \$ -                  | \$ 5,966.00           |
| 05-627-2700      | TELEPHONE EXPENSES          | \$ 5,662.47                       | \$ 6,154.44                       | \$ 6,500.00             | \$ 6,500.00                    | \$ 4,494.99                             | \$ 5,993.32           | \$ 6,500.00           |
| 05-627-2750      | CELL PHONE EXPENSE          | \$ 965.04                         | \$ 964.60                         | \$ 1,000.00             | \$ 1,000.00                    | \$ 643.42                               | \$ 857.89             | \$ 1,000.00           |
| 05-627-4902      | TCEQ - STORMWATER           | \$ -                              | \$ 200.00                         | \$ 200.00               | \$ 200.00                      | \$ 200.00                               | \$ 266.67             | \$ 200.00             |
| 05-627-8003      | LEASED EQUIPMENT            | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 05-627-5600      | FY 20 CIP - 10% MATCH -     |                                   |                                   | \$ 25,000.00            | \$ 25,000.00                   | \$ 25,000.00                            | \$ 25,000.00          | \$ -                  |
| 05-627-9500      | DEPRECIATION                | \$ 211,991.09                     | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| Airport Expenses |                             | \$ 1,053,410.14                   | \$ 751,921.94                     | \$ 800,512.00           | \$ 800,512.00                  | \$ 640,029.83                           | \$ 860,679.08         | \$ 787,124.52         |

**TOURISM**

| <u>REVENUE</u> | FY 23-24 Budget | PROPOSED 24-25 | DIFFERENCE  | <u>EXPENSE</u> | FY 23-24 Budget | PROPOSED 24-25 | DIFFERENCE   |
|----------------|-----------------|----------------|-------------|----------------|-----------------|----------------|--------------|
| TOURISM        | \$1,036,963.00  | \$650,000      | \$386,963   | TOURISM        | \$1,036,963.00  | \$822,241      | \$879,859.00 |
|                |                 | DIFFERENCE     | (\$172,241) |                |                 |                |              |

**FY 2023-2024 Estimated Fund Balance**  
**ALL FUNDS RESTRICTED TO HOT**

|                                         |    |              |
|-----------------------------------------|----|--------------|
| Beginnng Fund Balance 9/30/2023         | \$ | 1,112,308.00 |
| 2023-2024 Projected Year End - Revenue  | \$ | 626,201.24   |
| 2023-2024 Projected Year End - Expenses | \$ | 708,296.52   |
| Restricted Fund Balance                 | \$ | 1,112,308.00 |
| Committed Fund Balance                  | \$ | -            |
| Other Committed Fund Balance            | \$ | -            |
|                                         | \$ | -            |
| Unassigned Fund Balance                 | \$ | -            |
| Estimated Total Fund Balance            | \$ | 1,030,212.72 |
| Difference                              | \$ | (82,095.28)  |

**FY 2023 - 2024 Estimated Reserves**

|                                      |    |              |                                                                                        |
|--------------------------------------|----|--------------|----------------------------------------------------------------------------------------|
| TexStar                              | \$ | 2,197,390.00 | **Includes ARPA Funds                                                                  |
| TxClass - Capital Improvements       | \$ | 313,471.00   | **Dedicated to street paving                                                           |
| TxClass - Airport Reserves           | \$ | 6,394.00     | **Dedicated TxDOT matching funds                                                       |
| TxClass - HOT Reserve                | \$ | 95,982.00    | **Dedicated to HOT                                                                     |
| TxClass - Creek Project              | \$ | 50,000.00    | **Splash Pad                                                                           |
| TXClass - Generators                 | \$ | 204,592.00   | **August 2021 reassigned to emergency equipment                                        |
| TxClass - Fire Department            | \$ | 219,404.00   |                                                                                        |
| TxClass - Water/Sewer Infrastructure | \$ | 1,003,176.00 | ** Water/Wastewater Insfrustrcture<br>\$117,742 Dedicated to lift station improvements |
| TxClass - Pueblo Nuevo Park          | \$ | 162,369.00   | **Dedicated to TPWD Grant                                                              |



| ACCT<br>NUMBER | ACCOUNT TITLE                    | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG<br>BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|----------------------------------|-----------------------------------|-----------------------------------|----------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 06-556-0408    | HOT HOTEL OCCUPANCY TAX          |                                   |                                   | \$650,000.00               | \$650,000.00                   |                                         |                       | \$650,000             |
| 06-556-0410    | HOT INTEREST ACCT #7082339       | \$ 7,943.46                       | \$ 42,336.77                      | \$ -                       | \$ -                           | \$ 31,485.78                            | \$41,981.04           |                       |
| 06-556-0411    | TEXAS CLASS - INTEREST           | \$ 701.31                         | \$ 4,244.58                       | \$ -                       | \$ -                           | \$ 3,822.72                             | \$5,096.96            |                       |
| 06-556-0412    | STR PERMIT FEE                   | \$ 7,500.00                       | \$ 10,136.16                      | \$ -                       | \$ -                           | \$ 8,250.00                             | \$11,000.00           |                       |
| 06-556-0413    | GO TEXAN REIMBURSEMENT           | \$ 645.00                         | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0414    | TEXAS MOUNTAIN TRAIL GRANT       | \$ 1,000.00                       | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0501    | HOT - VALUE LODGE/ALPINE LODGING | \$ 33,408.27                      | \$ 24,723.42                      | \$ -                       | \$ -                           | \$ 14,254.44                            | \$19,005.92           |                       |
| 06-556-0502    | HOT - ANTELOPE LODGE             | \$ 26,164.87                      | \$ 2,401.96                       | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0503    | HOT - QUALITY INN                | \$ 96,199.51                      | \$ 70,622.58                      | \$ -                       | \$ -                           | \$ 56,509.69                            | \$75,346.25           |                       |
| 06-556-0504    | HOT - HIGHLAND INN               | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0505    | HOT - THE HOLLAND HOTEL          | \$ 34,536.93                      | \$ 40,402.00                      | \$ -                       | \$ -                           | \$ 43,118.64                            | \$57,491.52           |                       |
| 06-556-0506    | HOT - LA LOMA INN                | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0507    | HOT - MOTEL BIEN VENIDO          | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0508    | HOT - TRAVEL LODGE/OAK TREE INN  | \$ 16,774.17                      | \$ 13,444.01                      | \$ -                       | \$ -                           | \$ 6,331.28                             | \$8,441.71            |                       |
| 06-556-0509    | HOT - STUDIO GUEST HOUSE         | \$ -                              | \$ 141.97                         | \$ -                       | \$ -                           | \$ 657.55                               | \$876.73              |                       |
| 06-556-0511    | HOT - AMERICA'S BEST/SUNDAY HOUS | \$ 52,176.85                      | \$ 38,999.06                      | \$ -                       | \$ -                           | \$ 26,586.22                            | \$35,448.29           |                       |
| 06-556-0512    | HOT - THE WHITE HOUSE INN        | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0513    | HOT - THE MAVERICK INN           | \$ 17,645.79                      | \$ 25,520.00                      | \$ -                       | \$ -                           | \$ 19,977.08                            | \$26,636.11           |                       |
| 06-556-0514    | HOT - QUARTER CIRCLE 7           | \$ 77,181.48                      | \$ 69,662.45                      | \$ -                       | \$ -                           | \$ 48,742.67                            | \$64,990.23           |                       |
| 06-556-0515    | HOT - ALPINE GUEST LOFTS         | \$ 2,953.76                       | \$ 2,476.99                       | \$ -                       | \$ -                           | \$ 1,157.31                             | \$1,543.08            |                       |
| 06-556-0516    | HOT - HAMPTON INN                | \$ 171,514.73                     | \$ 169,793.27                     | \$ -                       | \$ -                           | \$ 80,357.66                            | \$107,143.55          |                       |
| 06-556-0517    | HOT - BREWSTER CO. LODGING       | \$ 2,353.23                       | \$ 3,692.40                       | \$ -                       | \$ -                           | \$ 1,619.30                             | \$2,159.07            |                       |
| 06-556-0518    | HOT - CASA VIDA                  | \$ 1,583.13                       | \$ 1,091.68                       | \$ -                       | \$ -                           | \$ 907.54                               | \$1,210.05            |                       |
| 06-556-0519    | HOT - HOLIDAY INN EXPRESS        | \$ 140,075.31                     | \$ 171,913.87                     | \$ -                       | \$ -                           | \$ 92,618.21                            | \$123,490.95          |                       |
| 06-556-0520    | HOT - STONE HOUSE                | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0521    | CAVE MESA                        | \$ 882.91                         | \$ 419.17                         | \$ -                       | \$ -                           | \$ 365.24                               | \$486.99              |                       |
| 06-556-0522    | CASITA OM                        | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0523    | LITTLE TIN GUEST HOUSE           | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0524    | SUNSHINE RENTALS                 | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0525    | HOT - AMERICANA GUEST QTRS       | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0526    | KIOWA 2                          | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0527    | BUDDY/LESLIE BISE                | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0528    | KIOWA                            | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0529    | Alpine Vacation Rentals, LLC     | \$ 4,636.56                       | \$ 6,476.58                       | \$ -                       | \$ -                           | \$ 1,169.31                             | \$1,559.08            |                       |
| 06-556-0530    | HOT-Alpine Creek Cottage, L.L.C. | \$ 3,317.23                       | \$ 1,990.38                       | \$ -                       | \$ -                           | \$ 910.22                               | \$1,213.63            |                       |
| 06-556-0531    | HUANG                            | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0532    | Lockhart Hacienda                | \$ 1,957.41                       | \$ 1,427.37                       | \$ -                       | \$ -                           | \$ 668.33                               | \$891.11              |                       |
| 06-556-0533    | HOT - TINY HOUSE                 | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0534    | HOT - Alpine Guest Lodging       | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0535    | Marsha Wells-Sole Prop           | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0536    | Casa Blanca                      | \$ 4,969.10                       | \$ 2,855.35                       | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0537    | ZIMMER - GATED GARDENS           | \$ 2,710.62                       | \$ 1,895.49                       | \$ -                       | \$ -                           | \$ 856.18                               | \$1,141.57            |                       |
| 06-556-0538    | DESERT PEARL                     | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0539    | PURPLE DOOR GUESTHOUSE           | \$ 767.78                         | \$ 579.50                         | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0540    | SUE'S CASA                       | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |
| 06-556-0541    | JESSICA POSTOL - AIRBNB          | \$ -                              | \$ -                              | \$ -                       | \$ -                           | \$ -                                    | \$0.00                |                       |

|             |                                   |    |          |    |          |    |   |    |   |    |            |
|-------------|-----------------------------------|----|----------|----|----------|----|---|----|---|----|------------|
| 06-556-0542 | R & S GARCIA                      | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0543 | RIPPEL - BRBO                     | \$ | 419.81   | \$ | 227.43   | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0544 | DOWNTOWN CASITA - WILLIAMS        | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0545 | PAJARO BLANCO - ANNE HILSCHER     | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0546 | TED ST CASITA - BOW               | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0547 | ALPINE SUNSET RETREAT             | \$ | -        | \$ | 1,950.00 | \$ | - | \$ | - | \$ | \$42.93    |
| 06-556-0548 | BOMBERO 18, LLC                   | \$ | 1,985.00 | \$ | 1,907.22 | \$ | - | \$ | - | \$ | \$1,074.87 |
| 06-556-0549 | LANGRIDGE LODGE                   | \$ | 410.61   | \$ | 498.21   | \$ | - | \$ | - | \$ | \$606.31   |
| 06-556-0550 | LUXURY FARM HOUSE                 | \$ | 1,406.64 | \$ | 1,616.11 | \$ | - | \$ | - | \$ | \$491.04   |
| 06-556-0551 | WEST TEXAS GETAWAY                | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0552 | ALPINE PROPERTY RENTALS           | \$ | 3,035.22 | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0553 | SKYE BLUE SERVICES- PEACH HOUSE   | \$ | 2,980.48 | \$ | 2,508.87 | \$ | - | \$ | - | \$ | \$1,287.29 |
| 06-556-0554 | QUIETT - HANCOCK HOUSE            | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0555 | TEXSKY - BIRNNEST                 | \$ | -        | \$ | 2,461.66 | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0556 | HINSHAW - CASE PINON              | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0557 | EVANS - MURAL HOUSE               | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0558 | CONCHA RAMOS                      | \$ | 343.50   | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0559 | WINDMILL HOUSE - HURST            | \$ | 1,085.09 | \$ | 769.05   | \$ | - | \$ | - | \$ | \$802.81   |
| 06-556-0560 | EL NIDO - SANDRA PRATT            | \$ | 789.78   | \$ | 248.98   | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0561 | KIM LANGRIDGE - LANGRIDGE LODGE   | \$ | 89.39    | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0562 | COVINGTON - BEACH HOUSE           | \$ | 1,485.09 | \$ | 204.26   | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0563 | ALPINE BED & BREAKFAST - RABBITS  | \$ | 9,243.43 | \$ | 7,248.58 | \$ | - | \$ | - | \$ | \$7,383.77 |
| 06-556-0564 | TEAM HOUSING                      | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0565 | SOUTHERN CHARM - MCGUIRE          | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0566 | DANNICA INVESTMENTS - M. QUIROGA  | \$ | -        | \$ | 7,812.17 | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0567 | ALPINE 360 PROPERTIES             | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0568 | CASA ACERO - EAGLE PASS           | \$ | 3,121.69 | \$ | 1,886.89 | \$ | - | \$ | - | \$ | \$4,202.51 |
| 06-556-0569 | CAJITA VERDE - BLECHA             | \$ | 795.34   | \$ | 627.19   | \$ | - | \$ | - | \$ | \$674.32   |
| 06-556-0570 | PAIGE LOSOYA - CACTUS STREET      | \$ | 831.15   | \$ | 599.13   | \$ | - | \$ | - | \$ | \$1,090.03 |
| 06-556-0571 | ADOBE VISTA - SCHWERDTFEGER       | \$ | 2,504.15 | \$ | 2,521.36 | \$ | - | \$ | - | \$ | \$1,646.23 |
| 06-556-0572 | EL NOPAL CASITA - LIM/ROTNEY      | \$ | 1,764.39 | \$ | 837.11   | \$ | - | \$ | - | \$ | \$640.23   |
| 06-556-0573 | 5TH STREET - ROGGOW               | \$ | 386.24   | \$ | 271.96   | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0574 | BIRD'S NEST - BRANT               | \$ | 1,824.25 | \$ | 1,687.70 | \$ | - | \$ | - | \$ | \$1,657.07 |
| 06-556-0575 | MYERS - 202 LOCKHART              | \$ | -        | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0576 | CASA OCOTILLO - HARPOLD           | \$ | 2,827.03 | \$ | 2,224.44 | \$ | - | \$ | - | \$ | \$667.72   |
| 06-556-0577 | OH HI HOUSE - BIENVENIDO BIG BEND | \$ | 2,081.90 | \$ | 815.78   | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0578 | THE VILLA                         | \$ | 1,564.16 | \$ | 1,328.76 | \$ | - | \$ | - | \$ | \$709.93   |
| 06-556-0579 | CASA DE ARROZ                     | \$ | 1,355.86 | \$ | 1,144.33 | \$ | - | \$ | - | \$ | \$769.73   |
| 06-556-0580 | THE COWBOY HOUSE                  | \$ | 1,243.41 | \$ | 1,023.47 | \$ | - | \$ | - | \$ | \$1,105.05 |
| 06-556-0581 | LAST MINUTE MELODY-GONZALES       | \$ | 846.02   | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0582 | FOURTH & LONG-SUGAR MOON          | \$ | 1,245.95 | \$ | 1,588.63 | \$ | - | \$ | - | \$ | \$420.36   |
| 06-556-0583 | KATHRYN'S KORNER                  | \$ | 1,894.62 | \$ | 1,613.79 | \$ | - | \$ | - | \$ | \$634.37   |
| 06-556-0584 | SUNCATCHER-GONZALES               | \$ | 710.99   | \$ | 1,095.47 | \$ | - | \$ | - | \$ | \$687.96   |
| 06-556-0585 | LA PALOMA-BRANT                   | \$ | 131.74   | \$ | 403.34   | \$ | - | \$ | - | \$ | \$491.81   |
| 06-556-0586 | SAGE GUEST HOUSE - R. STOVELL     | \$ | 2,290.22 | \$ | 1,604.81 | \$ | - | \$ | - | \$ | \$896.32   |
| 06-556-0587 | FLAMINGO BUNKHOUSE-RUINS TER      | \$ | 657.00   | \$ | -        | \$ | - | \$ | - | \$ | \$0.00     |
| 06-556-0588 | HOLLAND HOUSE - S. HOLLAND FAM    | \$ | 267.83   | \$ | 1,083.73 | \$ | - | \$ | - | \$ | \$1,063.60 |
| 06-556-0589 | LITTLE BLUE HOUSE - A. BRANT      | \$ | -        | \$ | 1,254.61 | \$ | - | \$ | - | \$ | \$374.25   |
| 06-556-0590 | BRIGHT MOON - A. GABBERT          | \$ | -        | \$ | 735.75   | \$ | - | \$ | - | \$ | \$874.28   |
| 06-556-0591 | T. KELLNER - SATILLO HOUSE        | \$ | -        | \$ | 303.44   | \$ | - | \$ | - | \$ | \$492.87   |

|                                         |                                     |    |                     |          |                     |                       |                       |                     |                     |                     |            |
|-----------------------------------------|-------------------------------------|----|---------------------|----------|---------------------|-----------------------|-----------------------|---------------------|---------------------|---------------------|------------|
| 06-556-0592                             | ORANGE STREET BNB - GARRETT         |    | \$                  | 2,975.55 | \$                  | -                     | \$                    | -                   | \$                  | -                   | \$0.00     |
| 06-556-0593                             | EL CORAZON-C.C. FONSECA             |    | \$                  | 373.87   | \$                  | -                     | \$                    | -                   | \$                  | 673.02              | \$897.36   |
| 06-556-0594                             | CASA PIEDRA-CLAY BRAUCH             |    | \$                  | 139.65   | \$                  | -                     | \$                    | -                   | \$                  | 1,055.75            | \$1,407.67 |
| 06-556-0595                             | VALENZUELA HOUSE-GONZALES/PALLANEZ  |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 430.57              | \$574.09   |
| 06-556-0596                             | VERANDA-S. BLAIR BROWN              |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 353.84              | \$471.79   |
| 06-556-0597                             | SPACIOUS HOUSE-HOLLY & ANDREW       |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 1,059.80            | \$1,413.07 |
| 06-556-0598                             | WINTER'S HOUSE-OFENSTEIN            |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 710.82              | \$947.76   |
| 06-556-0599                             | EL GOATHEAD-STONE                   |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 863.58              | \$1,151.44 |
| 06-556-0600                             | CASA LA VISTA-CASITA BONITA-SCHUNDE |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 407.06              | \$542.75   |
| 06-556-0601                             | SIMPATICO-STUBBS                    |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 184.24              | \$245.65   |
| 06-556-0602                             | CACTUS HOUSE-L. COBOS               |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 79.50               | \$106.00   |
| 06-556-0603                             | OLD TOWN CASITA-N. EDWARDS          |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 189.00              | \$252.00   |
| 06-556-0604                             | MORNING STAR HOUSE-LAURELES-OYER    |    |                     |          | \$                  | -                     | \$                    | -                   | \$                  | 156.10              | \$208.13   |
| 06-556-9920                             | MISC/CONTRIBUTIONS                  | \$ | 18,193.58           | \$       | 12,576.49           | \$                    | -                     | \$                  | -                   | 31.53               | \$42.04    |
|                                         | FUND BALANCE/RESERVES               |    |                     |          | \$                  | 386,963.00            | \$                    | 386,963.00          |                     |                     | \$0.00     |
| <b>Promotion &amp; Tourism Revenues</b> |                                     |    | <b>\$779,410.97</b> |          | <b>\$775,416.80</b> | <b>\$1,036,963.00</b> | <b>\$1,036,963.00</b> | <b>\$469,650.93</b> | <b>\$626,201.24</b> | <b>\$650,000.00</b> |            |

| ACCT<br>NUMBER | ACCOUNT TITLE                           | ACTUAL<br>EXPERIENCE YEAR<br>2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET YEAR<br>2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED YEAR<br>END | PROPOSED<br>YEAR 2025 |
|----------------|-----------------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 06-656-0100    | 7 % FISCAL FEE                          | \$ 38,618.00                      | \$ 30,978.00                      | \$ 43,177.00            | \$ 43,177.00                   | \$ 25,186.58                            | \$ 43,177.00          | \$ 44,677.00          |
| 06-656-0101    | SALARIES - VISITOR CENTER EMP           | \$ 48,759.27                      | \$ 53,889.08                      | \$ 64,357.00            | \$ 64,357.00                   | \$ 47,180.02                            | \$ 62,906.69          | \$ 67,463.00          |
| 06-656-0103    | OVERTIME                                | \$ 154.50                         | \$ 1,639.27                       | \$ 1,460.00             | \$ 1,460.00                    | \$ 2,456.37                             | \$ 3,275.16           | \$ 1,529.00           |
| 06-656-0201    | SOCIAL SECURITY                         | \$ 3,673.44                       | \$ 4,248.00                       | \$ 5,022.00             | \$ 5,022.00                    | \$ 3,797.18                             | \$ 5,062.91           | \$ 5,264.00           |
| 06-656-0202    | INSURANCE                               | \$ 72.00                          | \$ 72.00                          | \$ 8,394.00             | \$ 8,394.00                    | \$ 54.00                                | \$ 72.00              | \$ 9,188.00           |
| 06-656-0203    | RETIREMENT                              | \$ 1,108.83                       | \$ 1,142.51                       | \$ 1,379.00             | \$ 1,379.00                    | \$ 1,029.35                             | \$ 1,372.47           | \$ 1,507.00           |
| 06-656-0204    | UNEMPLOYMENT                            | \$ 16.58                          | \$ 14.15                          | \$ 180.00               | \$ 180.00                      | \$ 164.67                               | \$ 219.56             | \$ 234.00             |
| 06-656-0205    | WORKMEN'S COMP                          | \$ 81.60                          | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-0501    | VC - SUPPLIES                           | \$ 3,231.51                       | \$ 5,443.52                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 4,290.41                             | \$ 5,720.55           | \$ 5,000.00           |
| 06-656-1001    | MISC/VOIDED                             | \$ (50.00)                        | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-1101    | VC - ELECTRICITY                        | \$ 580.12                         | \$ 1,354.92                       | \$ 1,500.00             | \$ 1,500.00                    | \$ 746.13                               | \$ 994.84             | \$ 1,500.00           |
| 06-656-1301    | LIABILITY/AUTO COVERAGE                 | \$ 469.00                         | \$ 134.50                         | \$ 538.00               | \$ 538.00                      | \$ -                                    | \$ -                  | \$ 698.00             |
| 06-656-1500    | VC - TRAINING                           | \$ 490.00                         | \$ 890.00                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 750.00                               | \$ 1,000.00           | \$ 1,500.00           |
| 06-656-1501    | VC - TRAVEL                             | \$ 675.50                         | \$ 2,728.63                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 2,224.10                             | \$ 2,965.47           | \$ 6,000.00           |
| 06-656-1602    | VC - POSTAGE                            | \$ 2,937.68                       | \$ 1,804.48                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 1,092.96                             | \$ 1,457.28           | \$ 2,500.00           |
| 06-656-1700    | IT EQUIPMENT/ SOFTWARE                  | \$ 859.89                         | \$ -                              | \$ 1,400.00             | \$ 1,400.00                    | \$ 300.00                               | \$ 400.00             | \$ 1,400.00           |
| 06-656-1801    | VC - SUBSCRIPTIONS                      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 393.75                               | \$ 525.00             | \$ -                  |
| 06-656-1900    | VC - PRINTING/ADVERTISING               | \$ 500.00                         | \$ 1,491.50                       | \$ 1,500.00             | \$ 1,500.00                    | \$ 1,196.00                             | \$ 1,594.67           | \$ 1,500.00           |
| 06-656-2121    | FACILITY MAINT/EQUIPMENT                | \$ 37,389.26                      | \$ 32,152.53                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 3,536.96                             | \$ 5,823.21           | \$ 15,000.00          |
| 06-656-2700    | VC- TELEPHONE/INTERNET                  | \$ 1,965.62                       | \$ 2,117.15                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 1,505.49                             | \$ 2,007.32           | \$ 2,000.00           |
| 06-656-5102    | TOURISM DIRECTOR CONTRACT               | \$ 74,245.92                      | \$ 71,461.50                      | \$ 81,856.00            | \$ 81,856.00                   | \$ 65,890.44                            | \$ 87,853.92          | \$ 81,856.00          |
| 06-656-5104    | PROMOTION / ADVERTISING                 | \$ 360,663.46                     | \$ 408,479.22                     | \$ 350,825.00           | \$ 350,825.00                  | \$ 237,529.71                           | \$ 341,225.96         | \$ 350,825.00         |
| 06-656-5105    | PROMOTION OF THE ARTS                   | \$ 75,129.84                      | \$ 83,833.14                      | \$ 81,775.00            | \$ 81,775.00                   | \$ 61,450.00                            | \$ 81,933.33          | \$ 81,600.00          |
| 06-656-5106    | HISTORICAL RESTORATION/PRESERVATI       | \$ 3,669.79                       | \$ 33,650.00                      | \$ 73,000.00            | \$ 73,000.00                   | \$ 33,722.34                            | \$ 44,963.12          | \$ 85,000.00          |
| 06-656-5109    | SPORTING EVENTS                         | \$ 10,000.00                      | \$ 40,000.00                      | \$ 35,350.00            | \$ 35,350.00                   | \$ 5,813.00                             | \$ 7,750.67           | \$ 47,500.00          |
| 06-656-5111    | TRANSPORTATION SYSTEM                   | \$ 1,500.00                       | \$ 2,605.78                       | \$ 3,250.00             | \$ 3,250.00                    | \$ 1,605.00                             | \$ 2,140.00           | \$ 3,500.00           |
| 06-656-5115    | SIGNAGE                                 | \$ 539.00                         | \$ 4,234.87                       | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-5116    | GO TEXAN GRANT                          | \$ 645.00                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-5200    | VISITOR CENTER REMODEL                  | \$ 219,432.49                     | \$ -                              | \$ 250,000.00           | \$ 250,000.00                  | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-8003    | LEASED EQUIPMENT                        | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ 2,891.55                             | \$ 3,855.40           | \$ 5,000.00           |
| 06-656-9000    | RESERVES/FUND BALANCE                   | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-9803    | PRINCIPAL - RIGHT TO USE LEASE          | \$ 1,426.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-9804    | INTEREST EXPENSE - RIGHT TO USE         | \$ 398.00                         | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 06-656-9999    | RESERVES - FINANCIAL POLICY             | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
|                | <b>PROMOTION &amp; TOURISM Expenses</b> | <b>\$ 889,182.30</b>              | <b>\$ 784,364.75</b>              | <b>\$ 1,036,963.00</b>  | <b>\$ 1,036,963.00</b>         | <b>\$ 504,806.01</b>                    | <b>\$ 708,296.52</b>  | <b>\$ 822,241.00</b>  |

**GAS DEPARTMENT**

| <u>REVENUE</u> | FY 23-24 Budget | PROPOSED 24-25 | DIFFERENCE  | <u>EXPENSE</u> | FY 23-24 Budget | PROPOSED 24-25 | DIFFERENCE     |
|----------------|-----------------|----------------|-------------|----------------|-----------------|----------------|----------------|
| GAS            | \$2,225,000.00  | \$2,292,500    | -\$67,500   | GAS            | \$2,225,000.00  | \$2,393,807    | (\$168,807.32) |
|                |                 | DIFFERENCE     | (\$101,307) |                |                 |                |                |

**FY 2023-2024 Estimated Net Postion**  
**Gas Utility**

|                                         |                 |
|-----------------------------------------|-----------------|
| Beginnng Net Position as of 9/30/2023   | \$ 2,345,282.00 |
| 2023-2024 Projected Year End - Revenue  | \$ 2,114,740.62 |
| 2023-2024 Projected Year End - Expenses | \$ 1,877,612.24 |
| Net Investment in Capital Assets        | \$ 1,549,167.00 |
| Restricted for Federal and State Grants | \$ -            |
| Restricted for Landfill Closure Costs   | \$ -            |
| Restricted for Debt Service             | \$ -            |
| Unrestricted                            | \$ 1,033,243.38 |
| Estimated Net Position                  | \$ 2,582,410.38 |
| Difference                              | \$ 237,128.38   |

**FY 2023 - 2024 Estimated Reserves**

|                                      |                 |                                                                                        |
|--------------------------------------|-----------------|----------------------------------------------------------------------------------------|
| TexStar                              | \$ 2,197,390.00 | **Includes ARPA Funds                                                                  |
| TxClass - Capital Improvements       | \$ 313,471.00   | **Dedicated to street paving                                                           |
| TxClass - Airport Reserves           | \$ 6,394.00     | **Dedicated TxDOT matching funds                                                       |
| TxClass - HOT Reserve                | \$ 95,982.00    | **Dedicated to HOT                                                                     |
| TxClass - Creek Project              | \$ 50,000.00    | **Splash Pad                                                                           |
| TXClass - Generators                 | \$ 204,592.00   | **August 2021 reassigned to emergency equipment                                        |
| TxClass - Fire Department            | \$ 219,404.00   |                                                                                        |
| TxClass - Water/Sewer Infrastructure | \$ 1,003,176.00 | ** Water/Wastewater Insfrustrcture<br>\$117,742 Dedicated to lift station improvements |
| TxClass - Pueblo Nuevo Park          | \$ 162,369.00   | **Dedicated to TPWD Grant                                                              |

| ACCT<br>NUMBER | ACCOUNT TITLE                   | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED YEAR<br>END  | PROPOSED<br>YEAR 2025  |
|----------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|------------------------|------------------------|
| 08-558-0110    | NATURAL GAS SALES - ALPINE      | \$ 1,492,768.49                   | \$ 1,698,556.34                   | \$ 1,775,000.00         | \$ 1,775,000.00                | \$ 1,378,619.31                         | \$1,654,343.17         | \$ 1,775,000.00        |
| 08-558-0120    | NATURAL GAS SALES - FT. DAVIS   | \$ 259,040.50                     | \$ 296,401.80                     | \$ 350,000.00           | \$ 350,000.00                  | \$ 246,707.69                           | \$269,135.66           | \$ 350,000.00          |
| 08-558-0200    | SERVICE FEES - ALPINE           | \$ 6,825.00                       | \$ 5,530.00                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 3,955.00                             | \$5,273.33             | \$ 10,000.00           |
| 08-558-0201    | SERVICE FEES - FT. DAVIS        | \$ 1,310.00                       | \$ 480.00                         | \$ 2,500.00             | \$ 2,500.00                    | \$ 1,120.00                             | \$1,493.33             | \$ 2,500.00            |
| 08-558-0240    | SERVICE TAP FEES - ALPINE       | \$ 9,750.00                       | \$ 4,800.00                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 17,125.00                            | \$22,833.33            | \$ 10,000.00           |
| 08-558-0241    | SERVICE TAP FEES - FT. DAVIS    | \$ 3,750.00                       | \$ -                              | \$ 2,500.00             | \$ 2,500.00                    | \$ 1,000.00                             | \$1,333.33             | \$ 2,500.00            |
| 08-558-0242    | EXTENSION FEE - ALPINE          | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 08-558-0243    | EXTENSION FEE - FORT DAVIS      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 08-558-0250    | PENALTY FEES - ALPINE           | \$ 12,092.58                      | \$ 11,528.18                      | \$ 1,250.00             | \$ 1,250.00                    | \$ 9,761.17                             | \$13,014.89            | \$ 1,250.00            |
| 08-558-0251    | PENALTY FEES - FT. DAVIS        | \$ 2,112.70                       | \$ 2,898.87                       | \$ 2,000.00             | \$ 2,000.00                    | \$ 2,487.86                             | \$3,317.15             | \$ 2,000.00            |
| 08-558-0400    | MISC. INCOME                    | \$ 695.74                         | \$ 6,219.76                       | \$ 1,250.00             | \$ 1,250.00                    | \$ 80.37                                | \$107.16               | \$ 1,250.00            |
| 08-558-0401    | GAS BANK ACCT INT               | \$ 9,061.41                       | \$ 64,110.69                      | \$ 2,500.00             | \$ 2,500.00                    | \$ 53,939.32                            | \$71,919.09            | \$ 65,000.00           |
| 08-558-0402    | WC REIMBURSEMENT                | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 08-558-0403    | WTG ROYALTIES                   | \$ 7,526.30                       | \$ 4,599.53                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 3,815.55                             | \$5,087.40             | \$ 5,000.00            |
| 08-558-0500    | SALES TAX COLLECTED             | \$ 43,490.19                      | \$ 49,786.27                      | \$ 60,000.00            | \$ 60,000.00                   | \$ 38,090.09                            | \$50,786.79            | \$ 60,000.00           |
| 08-558-0612    | FY20 - NSF - RETURNED CHECK FEE | \$ 305.00                         | \$ 300.00                         | \$ -                    | \$ -                           | \$ 120.00                               | \$160.00               | \$ -                   |
| 08-558-0614    | VACATION FEE                    |                                   | \$ 425.00                         | \$ -                    | \$ -                           | \$ 650.00                               | \$866.67               | \$ -                   |
| 08-558-0615    | TAMPERING FEE                   |                                   |                                   | \$ -                    | \$ -                           | \$ 150.00                               | \$200.00               | \$ -                   |
| 08-558-1901    | ROAD CUT FEE                    | \$ -                              | \$ -                              | \$ 5,000.00             | \$ 5,000.00                    | \$ -                                    | \$0.00                 | \$ 5,000.00            |
| 08-558-7000    | BILLING ADJUSTMENTS             | \$ (47,732.47)                    | \$ (3,302.28)                     | \$ -                    | \$ -                           | \$ -                                    | \$0.00                 | \$ -                   |
| 08-558-7001    | GAS / CUSTOMER DEPOSIT INTEREST | \$ 1,966.25                       | \$ 11,861.77                      | \$ -                    | \$ -                           | \$ 11,151.98                            | \$14,869.31            | \$ -                   |
| 08-558-9000    | AUCTION                         | \$ 1,600.00                       | \$ -                              | \$ 500.00               | \$ 500.00                      | \$ -                                    | \$0.00                 | \$ 500.00              |
| 08-558-9001    | CAPITAL CONTRIBUTIONS           | \$ -                              | \$ -                              | \$ 2,500.00             | \$ 2,500.00                    | \$ -                                    | \$0.00                 | \$ 2,500.00            |
|                | <b>GAS REVENUES</b>             | <b>\$ 1,804,561.69</b>            | <b>\$ 2,154,195.93</b>            | <b>\$ 2,225,000.00</b>  | <b>\$ 2,225,000.00</b>         | <b>\$ 1,768,773.34</b>                  | <b>\$ 2,114,740.62</b> | <b>\$ 2,292,500.00</b> |

| ACCT<br>NUMBER | ACCOUNT TITLE                | ACTUAL<br>EXPERIENCE YEAR<br>2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED<br>YEAR END | PROPOSED<br>YEAR 2025 |
|----------------|------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 08-658-0090    | ADMINISTRATIVE FEE           | \$ 142,068.56                     | \$ 156,011.00                     | \$ 156,574.00           | \$ 156,574.00                  | \$ 91,334.83                            | \$ 156,574.00         | \$ 168,828.32         |
| 08-658-0100    | FRANCHISE FEE                | \$ 90,635.72                      | \$ 106,731.70                     | \$ 111,250.00           | \$ 111,250.00                  | \$ 57,992.23                            | \$ 77,322.97          | \$ 114,625.00         |
| 08-658-0101    | SALARIES                     | \$ 438,758.96                     | \$ 419,117.69                     | \$ 518,293.00           | \$ 518,293.00                  | \$ 367,243.08                           | \$ 489,657.44         | \$ 592,436.00         |
| 08-658-0103    | OVERTIME                     | \$ 24,664.26                      | \$ 24,042.33                      | \$ 29,307.00            | \$ 29,307.00                   | \$ 17,864.14                            | \$ 23,818.85          | \$ 34,144.00          |
| 08-658-0201    | SOCIAL SECURITY              | \$ 33,850.66                      | \$ 32,663.92                      | \$ 41,782.00            | \$ 41,782.00                   | \$ 28,288.42                            | \$ 37,717.89          | \$ 47,808.00          |
| 08-658-0202    | INSURANCE - GROUP            | \$ 74,430.96                      | \$ 72,646.08                      | \$ 83,940.00            | \$ 83,940.00                   | \$ 64,770.46                            | \$ 86,360.61          | \$ 101,068.00         |
| 08-658-0203    | RETIREMENT                   | \$ 10,583.59                      | \$ 9,139.50                       | \$ 11,472.00            | \$ 11,472.00                   | \$ 8,003.36                             | \$ 10,671.15          | \$ 13,691.00          |
| 08-658-0204    | UNEMPLOYMENT                 | \$ 81.00                          | \$ 81.28                          | \$ 900.00               | \$ 900.00                      | \$ 1,016.55                             | \$ 1,355.40           | \$ 1,287.00           |
| 08-658-0205    | INS - WORKMEN'S COMP         | \$ 9,077.49                       | \$ 7,592.99                       | \$ 8,352.00             | \$ 8,352.00                    | \$ 4,815.65                             | \$ 6,420.87           | \$ 5,798.00           |
| 08-658-0216    | PENSION EXPENSE              | \$ (45,207.00)                    | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 08-658-0220    | OPEB EXPENSE                 | \$ 5,903.00                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 08-658-0410    | NATURAL GAS PUR - ALPINE     | \$ 624,270.18                     | \$ 514,748.63                     | \$ 535,000.00           | \$ 535,000.00                  | \$ 386,688.48                           | \$ 515,584.64         | \$ 535,000.00         |
| 08-658-0420    | NATURAL GAS PUR - FT. DAVIS  | \$ 101,949.44                     | \$ 84,274.59                      | \$ 80,000.00            | \$ 80,000.00                   | \$ 49,930.13                            | \$ 66,573.51          | \$ 80,000.00          |
| 08-658-0501    | OFFICE SUPPLIES              | \$ 4,870.69                       | \$ 6,129.20                       | \$ 6,000.00             | \$ 6,000.00                    | \$ 4,325.20                             | \$ 6,546.91           | \$ 7,500.00           |
| 08-658-0502    | FIELD SUPPLIES               | \$ 9,503.92                       | \$ 15,640.11                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 3,183.58                             | \$ 6,691.25           | \$ 15,000.00          |
| 08-658-0503    | SAFETY EQUIPMENT             | \$ 1,547.44                       | \$ 12,903.08                      | \$ 20,000.00            | \$ 20,000.00                   | \$ 9,503.62                             | \$ 15,598.16          | \$ 25,000.00          |
| 08-658-0510    | UNIFORMS                     | \$ 8,301.93                       | \$ 9,805.00                       | \$ 8,000.00             | \$ 8,000.00                    | \$ 8,447.49                             | \$ 11,263.32          | \$ 12,000.00          |
| 08-658-0600    | EQUIPMENT MAINT.             | \$ 8,181.22                       | \$ 9,140.36                       | \$ 14,825.00            | \$ 14,825.00                   | \$ 6,323.44                             | \$ 9,519.91           | \$ 14,825.00          |
| 08-658-0701    | VEHICLE MAINT                | \$ 8,499.33                       | \$ 9,819.05                       | \$ 13,700.00            | \$ 13,700.00                   | \$ 2,677.07                             | \$ 5,169.43           | \$ 13,700.00          |
| 08-658-0800    | CP & METER MAINT             | \$ 19,046.91                      | \$ 11,762.85                      | \$ 20,000.00            | \$ 20,000.00                   | \$ 5,199.75                             | \$ 11,224.20          | \$ 20,000.00          |
| 08-658-0900    | FUEL & OIL                   | \$ 21,675.44                      | \$ 15,195.45                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 11,665.55                            | \$ 15,554.07          | \$ 15,000.00          |
| 08-658-1001    | MISC/VOIDED                  | \$ (416.40)                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 08-658-1100    | METERS                       | \$ 3,019.71                       | \$ 17,673.47                      | \$ 25,000.00            | \$ 25,000.00                   | \$ 16,614.74                            | \$ 22,152.99          | \$ 25,000.00          |
| 08-658-1101    | ELECTRICITY                  | \$ 4,220.52                       | \$ 3,256.84                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 2,277.83                             | \$ 3,037.11           | \$ 5,000.00           |
| 08-658-1200    | DISTRIBUTION SYSTEM MAINT    | \$ 17,099.58                      | \$ 26,619.27                      | \$ 50,000.00            | \$ 50,000.00                   | \$ 17,190.09                            | \$ 26,569.04          | \$ 50,000.00          |
| 08-658-1301    | INSURANCE - GENERAL/AUTO LIA | \$ 16,244.00                      | \$ 18,090.00                      | \$ 18,181.00            | \$ 18,181.00                   | \$ 15,348.00                            | \$ 20,464.00          | \$ 21,166.00          |
| 08-658-1400    | EQUIPMENT RENTAL             | \$ 66.12                          | \$ 1,427.44                       | \$ 4,000.00             | \$ 4,000.00                    | \$ 490.00                               | \$ 653.33             | \$ 4,000.00           |
| 08-658-1500    | TRAINING                     | \$ 2,585.00                       | \$ 15,965.00                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 8,109.50                             | \$ 10,812.67          | \$ 15,000.00          |
| 08-658-1501    | TRAVEL                       | \$ 3,104.15                       | \$ 3,784.27                       | \$ 10,000.00            | \$ 10,000.00                   | \$ 6,472.39                             | \$ 13,674.17          | \$ 12,500.00          |
| 08-658-1600    | POSTAGE/FREIGHT              | \$ 14,242.13                      | \$ 17,557.48                      | \$ 20,000.00            | \$ 20,000.00                   | \$ 9,865.08                             | \$ 13,153.44          | \$ 20,000.00          |
| 08-658-1700    | IT EQUIPMENT/ SOFTWARE       | \$ 9,955.75                       | \$ 10,634.52                      | \$ 15,000.00            | \$ 15,000.00                   | \$ 13,367.86                            | \$ 17,823.81          | \$ 20,000.00          |
| 08-658-1800    | PENALTIES/FINES              | \$ -                              | \$ -                              | \$ 2,500.00             | \$ 2,500.00                    | \$ -                                    | \$ -                  | \$ 2,500.00           |
| 08-658-1901    | ROAD REPAIR                  | \$ 10,000.00                      | \$ 10,211.08                      | \$ 20,000.00            | \$ 20,000.00                   | \$ -                                    | \$ -                  | \$ 20,000.00          |
| 08-658-2124    | PROVISION FOR BAD DEBT       | \$ 3,714.44                       | \$ -                              | \$ -                    | \$ -                           | \$ -                                    | \$ -                  | \$ -                  |
| 08-658-2200    | CONSULTING/CONTRACT FEES     | \$ 32,108.39                      | \$ 33,441.64                      | \$ 20,000.00            | \$ 20,000.00                   | \$ 13,269.28                            | \$ 17,692.37          | \$ 20,000.00          |
| 08-658-2300    | RR COMMISSION FEES           | \$ 5,845.00                       | \$ 2,201.00                       | \$ 5,000.00             | \$ 5,000.00                    | \$ 2,755.50                             | \$ 3,674.00           | \$ 5,000.00           |
| 08-658-2400    | DIG TESS/TEXAS 811           | \$ 681.15                         | \$ 827.45                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 371.65                               | \$ 495.53             | \$ 1,500.00           |
| 08-658-2700    | TELEPHONE EXPENSES           | \$ 7,203.85                       | \$ 7,330.27                       | \$ 8,000.00             | \$ 8,000.00                    | \$ 5,640.87                             | \$ 7,521.16           | \$ 8,000.00           |
| 08-658-2750    | CELL PHONE EXPENSES          | \$ 3,708.56                       | \$ 3,857.03                       | \$ 4,500.00             | \$ 4,500.00                    | \$ 2,484.15                             | \$ 3,312.20           | \$ 5,000.00           |
| 08-658-2800    | DRUG TESTING                 | \$ 683.00                         | \$ 230.00                         | \$ 1,200.00             | \$ 1,200.00                    | \$ 585.50                               | \$ 780.67             | \$ 1,200.00           |
| 08-658-2900    | DUES & MEMBERSHIPS           | \$ 532.00                         | \$ 490.00                         | \$ 1,500.00             | \$ 1,500.00                    | \$ 532.00                               | \$ 709.33             | \$ 1,500.00           |
| 08-658-3050    | PAP/DAMAGE PREVENTION        | \$ 47.97                          | \$ 2,506.15                       | \$ 8,500.00             | \$ 8,500.00                    | \$ 5,993.59                             | \$ 9,995.60           | \$ 8,500.00           |
| 08-658-3100    | ADVERTISING                  | \$ 1,252.10                       | \$ 1,012.50                       | \$ 2,500.00             | \$ 2,500.00                    | \$ 965.00                               | \$ 1,286.67           | \$ 3,000.00           |
| 08-658-3800    | BUILDING MAINT.              | \$ 2,367.84                       | \$ 1,625.54                       | \$ 15,000.00            | \$ 15,000.00                   | \$ 6,097.25                             | \$ 8,129.67           | \$ 15,000.00          |
| 08-658-3900    | SALES TAX REMITTED TO STATE  | \$ 55,404.97                      | \$ 53,631.27                      | \$ 60,000.00            | \$ 60,000.00                   | \$ 42,150.66                            | \$ 56,200.88          | \$ 60,000.00          |



|                     |                               |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |           |                     |
|---------------------|-------------------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|
| 08-658-8001         | LEASED VEHICLE                | \$        | 6,705.15            | \$        | 34,338.70           | \$        | 35,500.00           | \$        | 35,500.00           | \$        | 21,276.77           | \$        | 28,369.03           | \$        | 44,500.00           |
| 08-658-8003         | LEASED EQUIPMENT              |           |                     |           |                     | \$        | -                   | \$        | -                   | \$        | 7,311.90            | \$        | 9,749.20            | \$        | 10,000.00           |
| 08-658-9500         | DEPRECIATION EXPENSE - GAS    | \$        | 106,498.46          | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 08-658-9501         | AMORTIZATION EXPENSE- RIGHT   | \$        | 6,324.00            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 08-658-9800         | CIP - POLY FUSION MACHINE     | \$        | -                   | \$        | -                   | \$        | 15,000.00           | \$        | 15,000.00           | \$        | -                   | \$        | -                   | \$        | -                   |
| 08-658-9809         | INTEREST EXPENSE - RIGHT TO U | \$        | 1,012.00            | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 08-658-9810         | CIP - STOPPLE 4" & 6"         | \$        | -                   | \$        | -                   | \$        | 15,000.00           | \$        | 15,000.00           | \$        | -                   | \$        | -                   | \$        | -                   |
| 08-658-9811         | CIP - RATIFIER                | \$        | -                   | \$        | 69,425.00           | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   | \$        | -                   |
| 08-658-9812         | CIP - AUTOMATIVE METERS       | \$        | -                   | \$        | 10,699.92           | \$        | 109,993.00          | \$        | 109,993.00          | \$        | -                   | \$        | -                   | \$        | 150,000.00          |
| 08-658-9999         | RESERVES - FINANCIAL POLICY   | \$        | -                   | \$        | 47,730.80           | \$        | 47,731.00           | \$        | 47,731.00           | \$        | 47,730.80           | \$        | 47,730.80           | \$        | 47,731.00           |
| <b>GAS EXPENSES</b> |                               | <b>\$</b> | <b>1,906,903.14</b> | <b>\$</b> | <b>1,912,011.45</b> | <b>\$</b> | <b>2,225,000.00</b> | <b>\$</b> | <b>2,225,000.00</b> | <b>\$</b> | <b>1,376,173.44</b> | <b>\$</b> | <b>1,877,612.24</b> | <b>\$</b> | <b>2,393,807.32</b> |

| ACCT<br>NUMBER | ACCOUNT TITLE                         | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED YEAR<br>END | PROPOSED<br>YEAR 2025 |
|----------------|---------------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 75-534-0410    | CURRENT I & S ADVALOREM               | \$ 149,423.09                     | \$ 151,511.46                     | \$ 147,909.00           | \$ 147,909.00                  | \$ 145,139.97                           |                       | \$ 51,400.00          |
| 75-534-0420    | DELINQUENT I & S                      | \$ 4,607.40                       | \$ 2,754.26                       | \$ -                    | \$ -                           | \$ 3,419.20                             |                       |                       |
| 75-534-0502    | PENALTY & INTEREST                    | \$ 4,256.38                       | \$ 2,773.81                       | \$ -                    | \$ -                           | \$ 2,401.46                             |                       |                       |
| 75-534-0503    | INTEREST/MISC                         | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    |                       |                       |
| 75-534-0504    | WATER/SEWER DEBT                      | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    |                       |                       |
| 75-534-7001    | I&S BANK INTEREST                     | \$ 653.78                         | \$ 4,525.51                       | \$ -                    | \$ -                           | \$ 4,287.70                             |                       |                       |
| 75-599-9100    | SYSTEM ADDED TRANSFER IN              | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    |                       |                       |
| 75-599-9110    | SYSTEM ADDED TRANSFER OUT             | \$ -                              | \$ -                              | \$ -                    | \$ -                           | \$ -                                    |                       |                       |
|                | <b>INTEREST &amp; SINKING REVENUE</b> | <b>\$ 158,940.65</b>              | <b>\$ 161,565.04</b>              | <b>\$ 147,909.00</b>    | <b>\$ 147,909.00</b>           | <b>\$ 155,248.33</b>                    | <b>\$ -</b>           | <b>\$ 51,400.00</b>   |

| ACCT<br>NUMBER | ACCOUNT TITLE                          | ACTUAL<br>EXPERIENCE<br>YEAR 2022 | ACTUAL<br>EXPERIENCE<br>YEAR 2023 | ORG BUDGET<br>YEAR 2024 | CURRENT<br>BUDGET<br>YEAR 2024 | ACTUAL<br>EXPERIENCE AS<br>OF 6-30-2024 | PROJECTED YEAR<br>END | PROPOSED<br>YEAR 2025 |
|----------------|----------------------------------------|-----------------------------------|-----------------------------------|-------------------------|--------------------------------|-----------------------------------------|-----------------------|-----------------------|
| 75-600-0200    | PRINCIPAL - CO SERIES 2011             | \$ 33,600.00                      | \$ 36,400.00                      | \$ 36,400.00            | \$ 36,400.00                   | \$ 36,400.00                            |                       | \$ 39,200.00          |
| 75-600-0201    | INTEREST - CO SERIES 2011              | \$ 16,818.48                      | \$ 15,337.98                      | \$ 13,798.00            | \$ 13,798.00                   | \$ 7,284.06                             |                       | \$ 12,200.00          |
| 75-600-0300    | PRINCIPAL - GO SERIES 2011             | \$ 90,000.00                      | \$ 93,000.00                      | \$ 96,000.00            | \$ 96,000.00                   | \$ 96,000.00                            |                       | \$ -                  |
| 75-600-0301    | INTEREST - GO SERIES 2011              | \$ 8,339.06                       | \$ 5,050.64                       | \$ 1,711.00             | \$ 1,711.00                    | \$ 1,682.96                             |                       | \$ -                  |
|                | <b>INTEREST &amp; SINKING EXPENSES</b> | <b>\$ 148,757.54</b>              | <b>\$ 149,788.62</b>              | <b>\$ 147,909.00</b>    | <b>\$ 147,909.00</b>           | <b>\$ 141,367.02</b>                    | <b>\$ -</b>           | <b>\$ 51,400.00</b>   |

## DEDICATED RESERVE ACCOUNTS

| ACCOUNT TYPE                         | Beginning Balance                                                                                                                                                               |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                      | 10/01/23                                                                                                                                                                        |
| TexStar                              | <b>\$2,084,505.00</b>                                                                                                                                                           |
|                                      | Resolution 2021-12-01 - 1st Payment of ARPA (\$741,127.<br>Collateral Limits Reached at WTNB- Transferred \$500,000<br>Collateral Limits at WTNB - Transferred 2nd Payment of A |
| TXClass - Capital Improvements       | <b>\$296,825.00</b>                                                                                                                                                             |
| TXClass - Airport Reserve            | <b>\$29,877.00</b>                                                                                                                                                              |
| TXClass - HOT Reserve                | <b>\$90,885.00</b>                                                                                                                                                              |
| TXClass - Creek Project              | <b>\$50,000.00</b>                                                                                                                                                              |
|                                      | <b>\$191,072.00</b>                                                                                                                                                             |
|                                      | Resolution 2021-08-02 - \$50,000 dedicated to Splash Pad -                                                                                                                      |
| TXClass - Fire Dept                  | <b>\$207,752.00</b>                                                                                                                                                             |
| TXClass - Water/Sewer Infrastructure | <b>\$832,162.00</b>                                                                                                                                                             |
|                                      | <b>\$117,742.00</b>                                                                                                                                                             |
|                                      | RB 03 Reserve Closed - Resolution - Holiday Inn Lift Stati                                                                                                                      |
| TXClass - Pueblo Neuvo Park          | <b>\$153,747.00</b>                                                                                                                                                             |
|                                      | <b>\$4,054,567.00</b>                                                                                                                                                           |

**Estimated Year End**  
09/30/24

**Fund Distribution**

**\$2,197,390.00 All Funds**

78) - DEDICATED TO WASTEWATER

) May 17, 2022 from General Fund - Council notified

ARPA (\$742,592.47)

**\$313,471.00 General Fund - Road Repair**

**\$6,394.00 Airport**

**\$95,982.00 Tourism**

**\$50,000.00 General Fund - Splash Pad**

**\$204,592.00 Generators**

· remaining funds for purchase of generators

**\$219,404.00 General Fund - Fire**

**\$885,434.00 Water/Sewer**

**\$117,742.00 Lift Station**

on Repairs

**\$162,369.00 Pueblo Nuevo - City Match**

**\$4,252,778.00**

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11A

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



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### AGENDA ITEM

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Approve Order 2024-08-01, an order for a Special Election on November 5, 2024 for the purpose of submitting to the qualified voters of the City of Alpine, Texas certain proposed amendments to the existing Home Rule Charter; designating the place at which said election is to be held; making provisions for the conduct of that election and other provisions and relating to the purpose of the order; providing for conduct of the election; and providing an effective date. (Megan Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- In October 2023, Council was requested to submit their feedback on possible revisions to the City Charter.
- Revision discussions started in January 2024 as part of the list of ongoing projects wishing to be addressed.
- Discussions continued on March 19, 2024, and the first draft of proposed amendments was presented at the April 2, 2024, City Council meeting.
- The council continued discussions through July 2024 and finalized their recommended amendments to the Charter on July 16, 2024.
- Included in the Order of Election are the nine (9) proposals addressing:
  - Charter review at least every 5 years
  - Removal of Council ability to voluntarily annex
  - Annexation procedures shall be undertaken in strict compliance with State Law (removal of action by City Council or by petition)
  - The term districts to be amended to wards
  - Council member terms amended to three years with a two-term limit
  - Clarification on mayor and mayor pro team ability to vote in the case of a tie
  - Vacancy procedures
  - City may appoint a law firm and its lawyers collectively serve as the City Attorney
  - Municipal Court Judget term to run concurrently with the office of the Mayor
- The deadline to call an election for November is August 19, 2024.

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### SUPPORTING MATERIALS

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1. Order 2024-08-01 - Charter Revisions

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### BUDGET CONSIDERATIONS

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Expenditure Required: \$6,000  
Savings Anticipation: \$0.00  
Current Budget FY2023- N/A  
2024:  
Additional Funding: FY 2024-2025 - \$6,000

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

**ORDER 2024-08-01**

**ORDER OF SPECIAL ELECTION**

**AN ORDER OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD IN SAID CITY ON THE NEXT UNIFORM ELECTION DATE, THE SAME BEING NOVEMBER 5, 2024, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF ALPINE, TEXAS CERTAIN PROPOSED AMENDMENTS TO THE EXISTING HOME RULE CITY CHARTER; DESIGNATING THE PLACE AT WHICH SAID ELECTION IS TO BE HELD; MAKING PROVISIONS FOR THE CONDUCT OF THAT ELECTION AND OTHER PROVISIONS AND RELATING TO THE PURPOSE OF THE ORDER; PROVIDING FOR CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council, on its own motion has discussed recommended proposed updates to the Home Rule Charter for the City of Alpine; and

**WHEREAS**, the City Council has held several discussions regarding Charter updates that better align with state law, that clarify procedural issues that have arisen in recent years, and that provide more value to the City and its citizens; and

**WHEREAS**, the City Council has determined that certain amendments are in the best interest of the citizens and to comply with state law; and

**WHEREAS**, the City Council, after due consideration, desires to conduct a special election on proposed amendments to the Home Rule Charter on the uniform election date of November 5, 2024; and

**WHEREAS**, the City Council, by passage of this order, intends to authorize the conducting of an election pursuant to the provisions of the Texas Election Code.

**NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I**

Each one of the recitals, findings, and determinations contained in the preamble of this order, are found to be true and correct are hereby incorporated herein and made a part hereof for all purposes.

**SECTION II**

A special election is hereby ordered for the hereinafter proposed amendments to the existing City Charter of the City of Alpine, contained in Exhibit "A" attached hereto and made a part of this Order for all purposes to be submitted to the qualified voters of the City for their approval or disapproval at an election to be held on the next uniform election date, the same being the 5<sup>th</sup> day of November 2024, which is not less than seventy-eight days from the date of this order, between the hours of 7:00 a.m. and 7:00 p.m., at the voting places hereafter named.

**SECTION III**

The City election precincts for this election shall consist of the territory located within the corporate limits of the City, and the polling places at said election shall be as follows, to wit:

City Council Chambers, 803 West Holland Avenue, Alpine, Texas 79830

#### **SECTION IV**

Early Voting in the City of Alpine will be conducted at locations as to be determined by the county Elections Administration. The early voting period of said election is established by law, and the Clerk shall conduct early voting from Monday, October 21, 2024 through Friday, November 1, 2024, in accordance with the provisions of the Texas Election Code Sections 85.001 and 85.005.

#### **SECTION V**

Applications for early voting ballot by mail shall be mailed to:

Geoffrey R. Calderon, Early Voting Clerk  
100 North 13<sup>th</sup> Street,  
Alpine, Texas 79830

Website: [www.cityofalpine.com/elections](http://www.cityofalpine.com/elections).

Email: [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com)

Phone: (432) 837-3301, option 1.

Fax: (432) 837-2044

Applications for early voting ballot by mail must be received no later than the close of business on October 25, 2024.

#### **SECTION VI**

Voting on the date of the Election and early voting therefore, shall be by the use of a lawfully approved voting system. The preparation of the voting equipment to be used in connection with such voting system and the official ballots for the Election shall conform to the Texas Election Code, as amended, so as to permit the electors to vote "Yes" or "No" on each of the individual Propositions. Said ballots shall have such provisions, marking, and language as made be required by law, and a summary of the Propositions shall be set forth on said ballots in substantially the form and language hereto attached as Exhibit "B."

#### **SECTION VII**

All resident qualified electors of the City shall be permitted to vote in said election. In addition, the election material enumerated in the Texas Election Code shall be printed in both English and Spanish as required, for use at the polling places and for early voting in said election.

#### **EFFECTIVE DATE**

This order shall be effective immediately upon passage.



**DULY PASSED AND ADOPTED THIS 6<sup>th</sup> DAY OF AUGUST 2024 BY MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**APPROVED:**

\_\_\_\_\_  
Catherine Eaves, Mayor

\_\_\_\_\_  
Reagan Stone, City Council Member Ward 1

\_\_\_\_\_  
Eva Olivas, City Council Member Ward 2

\_\_\_\_\_  
Darin Nance, City Council Member Ward 3

\_\_\_\_\_  
Lucy Escovedo, City Council Member Ward 4

\_\_\_\_\_  
Rick Stephens, City Council Member Ward 5

**ATTEST:**

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney

**EXHIBIT "A"**  
**AMENDMENTS**

**Proposition A**

SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.01 GENERAL POWERS, OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO ADD (D) THE COUNCIL IS REQUIRED TO REVIEW THE CITY CHARTER AS NEEDED BUT AT LEAST EVERY 5 YEARS TO KEEP IT IN COMPLIANCE WITH ALL STATE AND FEDERAL LAWS AND TO

VERIFY THAT THE CHARTER STILL MEETS THE NEEDS OF THE RESIDENTS OF ALPINE?

*This proposition would amend specifically the listed sections and subsections of the City Charter listed below as indicated with the underlined words being amended additions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:*

## **Article II Powers of the City**

### **Section 2.01 General Powers**

(D) The council is required to review the City Charter as needed but at least every five (5) years to keep it in compliance with all state and federal laws and to verify that the Charter still meets the needs of the residents of Alpine.

### **Proposition B**

SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.03 ALTERATION AND EXTENSION OF BOUNDARIES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO DISALLOW INVOLUNTARY ANNEXATION BY REMOVING SECTION (B) BY ACTION OF THE CITY COUNCIL, WITH OR WITHOUT THE CONSENT OF THE INHABITANTS OR OWNERS OF THE TERRITORY TO BE ANNEXED?

*This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:*

## **Article II Powers of the City**

### **Section 2.03 Alteration and Extension of Boundaries**

~~(B) by action of the City Council, with or without the consent of the inhabitants or owners of the territory to be annexed~~

### **Proposition C**

SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.04 ANNEXATION PROCEDURES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE, WHETHER BY ACTION OF THE CITY COUNCIL OR BY PETITION AND THEREFORE MAKE CLEAR THAT ALL ACTION OF THE CITY COUNCIL MUST BE STRICTLY COMPLIANT WITH STATE LAW?

*This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:*

## **Article II Powers of the City**

### **Section 2.04 Annexation Procedures**

All action of the City Council, ~~whether by action of the City Council or by petition~~ shall be undertaken in strict compliance with State law

### **Proposition D**

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (B), OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO CHANGE THE WORDS DISTRICTS TO THE WORDS WARDS?

*This proposition would amend the specifically listed sections and subsections below as indicated by changing the word Districts to the word Wards. In this context the word 'Ward' will not change the number of seats on City Council. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:*

## **Article III THE CITY COUNCIL**

### **Section 3.01 Number, Selection, and Terms of Office**

(B) Councilmembers shall be elected from ~~districts~~ wards. Places on the Council shall correspond to five (5) single-member ~~districts~~ wards. Only eligible voters registered in ~~districts~~ wards 1,2,3,4 and 5 may vote for places 1,2,3,4, and 5 respectively.

### **Proposition E**

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (D) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE FOLLOWING (D) THE MAYOR AND COUNCILMEMBERS WILL BE ELECTED FOR 3-YEAR TERMS WITH TWO TERM LIMITS SEQUENTIALLY BEGINNING WITH THE 2025 ELECTION FOR WARDS 1 AND 3, 2026 ELECTION FOR WARDS 5 AND THE MAYOR, 2027 FOR WARDS 2, 4. AFTER TWO TERMS SERVED A COUNCILMEMBER OR MAYOR MUST SIT OUT FOR AT LEAST ONE YEAR BEFORE BECOMING ELIGIBLE TO SERVE ON COUNCIL AGAIN?

*This proposition would amend the specifically listed sections and subsections below as indicated by changing the councilmember terms to 3 years with two term limits and a provision that members must sit out for at least one year before being eligible to serve on council again. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:*

## **Article III THE CITY COUNCIL**

### **Section 3.01 Number, Selection, and Terms of Office**

(D) THE MAYOR AND COUNCILMEMBERS WILL BE ELECTED FOR 3-YEAR TERMS WITH TWO TERM LIMITS SEQUENTIALLY BEGINNING WITH THE 2025 ELECTION FOR WARDS 1 AND 3, 2026 ELECTION FOR WARDS 5 AND THE MAYOR, AND 2027 FOR WARDS 2, 4. AFTER TWO TERMS SERVED A COUNCILMEMBER OR MAYOR MUST SIT OUT FOR AT LEAST ONE YEAR BEFORE BECOMING ELIGIBLE TO SERVE ON COUNCIL AGAIN?

~~The Mayor and Councilmembers for places 2 and 4 will be elected in even-numbered years. Councilmembers for places 1,2, and 5 will be elected in odd-numbered years. The Mayor and Councilmembers will be elected for two-year terms.~~

### **Proposition F**

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.03 MAYOR AND MAYOR PRO TEM SUBSECTION (C) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE MAYOR AND MAYOR PRO TEM, WHEN ACTING IN PLACE OF THE MAYOR AND WHILE PRESIDING OVER THE COUNCIL, IN THE MAYOR'S ABSENCE, SHALL VOTE ON COUNCIL MEETING ITEMS ONLY IN THE CASE OF A TIE. NEITHER WILL HAVE THE POWER OF VETO?

*This proposition would amend the specifically listed sections and subsections below as indicated by changing the passage to state that the Mayor and Mayor Pro Tem while presiding over the Council shall vote only in the case of a tie and there are no veto powers. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:*

### **Article III THE CITY COUNCIL**

#### **Section 3.03 Mayor and Mayor Pro Tem**

(C) The Mayor, and the Mayor Pro Tem when acting in place of the mayor and presiding over the council, shall vote on council meeting items only in the case of a tie. Neither will have the power of Veto.

~~(C) The Mayor, or the Mayor Pro Tem while presiding over The Council in the absence of the Mayor, shall vote only in the case of a tie except to pass an ordinance when the voting membership of the Council is reduced below five (5) owing to one or more absences and/or vacancies and/or abstentions. Neither the Mayor nor the Mayor Pro Tem shall have the power of veto.~~

### **Proposition G**

SHALL ARTICLE III THE CITY COUNCIL SECTION 3.06 VACANCIES, OF THE ALPINE, TEXAS CITY CHARTER SECTION (A) IF A SINGLE VACANCY OCCURS, WITH A YEAR OR LESS REMAINING ON THE TERM COUNCIL SHALL APPOINT A SUCCESSOR TO SERVE UNTIL THE NEXT REGULAR CITY ELECTION. IF MORE THAN A YEAR REMAINS ON THE TERM, THEN AN ELECTION WILL BE HELD. THOSE WISHING TO BE APPOINTED MUST FILL OUT THE CANDIDACY APPLICATION USED DURING REGULAR CITY ELECTION FILING PERIODS AND THEY MUST BE PUT ON THE NEXT REGULAR CITY COUNCIL AGENDA IN WHICH THE PAPERWORK MEETS THE CITY SECRETARY'S PACKET FILING DEADLINE AS A DISCUSSION ITEM. DURING THE FOLLOWING REGULAR CITY COUNCIL MEETING, COUNCIL WILL MAKE THE APPOINTMENT AS AN ACTION ITEM WHICH MAY NOT OCCUR BEFORE PUBLIC COMMENTS?

This proposition would amend the specifically listed sections and subsections below as indicated by amending Section (A) If a single vacancy occurs, the council shall appoint a candidate, if a year or less remains on the term who has completed the election packet application used in Candidate filing packets for Regular Elections. Council will appoint the successor as an Action Item after public comments have been made only after they have appeared as a Discussion Item at a previous Regular City Council Meeting. If more than a year remains on the term, then an election will be held. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

## **Article III The City Council**

### **Section 3.06 Vacancies**

(A) If a single vacancy occurs, with a year or less remaining on the term Council shall appoint a successor to serve until the next regular City election. If more than a year remains on the term, then an election will be held. Those wishing to be appointed must fill out the Candidacy Application used during Regular City Election Filing Periods and they must be put on the next Regular City Council Agenda in which the paperwork meets the City Secretary's packet filing deadline as a discussion item. During the following Regular City Council Meeting, Council will make the appointment as an Action Item which may not occur before public comments.

### **Proposition H**

“SHALL ARTICLE IV CITY ADMINISTRATION SECTION 4.04 CITY ATTORNEY OF THE ALPINE, TEXAS CITY CHARTER SECTION (A) BE AMENDED TO ADD THAT CITY COUNCIL MAY APPOINT A LAW FIRM AND ITS LAWYERS TO COLLECTIVELY SERVE AS THE CITY ATTORNEY AND DEPUTY CITY ATTORNEYS. THE CITY ATTORNEY AND DEPUTY CITY ATTORNEYS SHALL SERVE AT THE WILL OF AND BE ENTITLED TO COMPENSATION AS ESTABLISHED BY THE COUNCIL?”

This proposition would amend the specifically listed sections and subsections below as indicated by amending Section (A) to add that the City Council may appoint a law firm as the city attorney

for clarification purposes. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

## **Article IV City Administration**

### **Section 4.04 City Attorney**

(A) The City Council shall appoint an attorney, licensed to practice law in the State of Texas, as City Attorney. The City Council may appoint a law firm and its lawyers to collectively serve as the City Attorney and Deputy City Attorneys. The City Attorney and Deputy City Attorneys shall serve at the will of and be entitled to compensation as established by the Council.

### **Proposition I**

“SHALL ARTICLE IV CITY ADMINISTRATION SECTION 4.05 MUNICIPAL COURT OF THE ALPINE, TEXAS CITY CHARTER SECTION (C) BE AMENDED TO STATE THAT THE JUDGE OF THE MUNICIPAL COURT SHALL BE NOMINATED BY THE MAYOR AND APPROVED BY THE CITY COUNCIL FOR A TERM TO RUN CONCURRENTLY WITH THE TERM OF OFFICE OF THE MAYOR. COMPENSATION SHALL BE SET BY THE COUNCIL AND MAY NOT BE REDUCED DURING THE TERM OF OFFICE FOR WHICH THE JUDGE WAS APPOINTED?”

This proposition would amend the specifically listed sections and subsections below as indicated by amending Section (C) to change the term from 2 years to state that it will run concurrently with the term of the Mayor. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

## **Article IV City Administration**

### **Section 4.05 Municipal Court**

(C) The Judge of the Municipal Court shall be nominated by the Mayor and approved by the City Council for a term of ~~two (2) years~~ to run concurrently with the term of office of the Mayor.

### **EXHIBIT “B”** **OFFICIAL BALLOT**

### **Proposition A**

“SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.01 GENERAL POWERS, OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO ADD (D) THE COUNCIL IS REQUIRED TO REVIEW THE CITY CHARTER AS NEEDED BUT AT LEAST EVERY 5 YEARS TO KEEP IT IN COMPLIANCE WITH ALL STATE AND FEDERAL LAWS AND TO VERIFY THAT THE CHARTER STILL MEETS THE NEEDS OF THE RESIDENTS OF ALPINE?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition B**

“SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.03 ALTERATION AND EXTENSION OF BOUNDARIES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO DISALLOW INVOLUNTARY ANNEXATION BY REMOVING SECTION (B) BY ACTION OF THE CITY COUNCIL, WITH OR WITHOUT THE CONSENT OF THE INHABITANTS OR OWNERS OF THE TERRITORY TO BE ANNEXED?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition C**

“SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.04 ANNEXATION PROCEDURES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE, WHETHER BY ACTION OF THE CITY COUNCIL OR BY PETITION AND THEREFORE MAKE CLEAR THAT ALL ACTION OF THE CITY COUNCIL MUST BE STRICTLY COMPLIANT WITH STATE LAW?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition D**

“SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (B), OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO CHANGE THE WORDS DISTRICTS TO THE WORDS WARDS?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition E**

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (D) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE FOLLOWING (D) THE MAYOR AND COUNCILMEMBERS WILL BE ELECTED FOR 3-YEAR TERMS WITH TWO TERM LIMITS SEQUENTIALLY BEGINNING WITH THE 2025 ELECTION FOR WARDS 1 AND 3, 2026 ELECTION FOR WARDS 5 AND THE MAYOR, 2027 FOR WARDS 2, 4. AFTER TWO TERMS SERVED A COUNCILMEMBER OR MAYOR MUST SIT OUT FOR AT LEAST ONE YEAR BEFORE BECOMING ELIGIBLE TO SERVE ON COUNCIL AGAIN?

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition F**

“SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.03 MAYOR AND MAYOR PRO TEM SUBSECTION (C) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE MAYOR AND THE MAYOR PRO TEM WHEN ACTING IN PLACE OF THE MAYOR AND PRESIDING OVER THE COUNCIL, SHALL VOTE ON COUNCIL MEETING ITEMS ONLY IN THE CASE OF A TIE. NEITHER WILL HAVE THE POWER OF VETO?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition G**

“SHALL ARTICLE III THE CITY COUNCIL SECTION 3.06 VACANCIES, OF THE ALPINE, TEXAS CITY CHARTER SECTION (A) IF A SINGLE VACANCY OCCURS, WITH A YEAR OR LESS REMAINING ON THE TERM COUNCIL SHALL APPOINT A SUCCESSOR TO SERVE UNTIL THE NEXT REGULAR CITY ELECTION. IF MORE THAN A YEAR REMAINS ON THE TERM, THEN AN ELECTION WILL BE HELD. THOSE WISHING TO BE APPOINTED MUST FILL OUT THE CANDIDACY APPLICATION USED DURING REGULAR CITY ELECTION FILING PERIODS AND THEY MUST BE PUT ON THE NEXT REGULAR CITY COUNCIL AGENDA IN WHICH THE PAPERWORK MEETS THE CITY SECRETARY’S PACKET FILING DEADLINE AS A DISCUSSION ITEM. DURING THE FOLLOWING REGULAR CITY COUNCIL MEETING, COUNCIL WILL MAKE THE APPOINTMENT AS AN ACTION ITEM WHICH MAY NOT OCCUR BEFORE PUBLIC COMMENTS?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition H**

“SHALL ARTICLE IV CITY ADMINISTRATION SECTION 4.04 CITY ATTORNEY OF THE ALPINE, TEXAS CITY CHARTER SECTION (A) BE AMENDED TO ADD THAT CITY COUNCIL MAY APPOINT A LAW FIRM AND ITS LAWYERS TO COLLECTIVELY SERVE AS THE CITY ATTORNEY AND DEPUTY CITY ATTORNEYS. THE CITY ATTORNEY AND DEPUTY CITY ATTORNEYS SHALL SERVE AT THE WILL OF AND BE ENTITLED TO COMPENSATION AS ESTABLISHED BY THE COUNCIL?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

**Proposition I**



“SHALL ARTICLE IV CITY ADMINISTRATION SECTION 4.05 MUNICIPAL COURT OF THE ALPINE, TEXAS CITY CHARTER SECTION (C) BE AMENDED TO REMOVE THE TWO-YEAR TERM LIMIT AND STATE THAT THE JUDGE OF THE MUNICIPAL COURT SHALL BE NOMINATED BY THE MAYOR AND APPROVED BY THE CITY COUNCIL FOR A TERM TO RUN CONCURRENTLY WITH THE TERM OF OFFICE OF THE MAYOR. COMPENSATION SHALL BE SET BY THE COUNCIL AND MAY NOT BE REDUCED DURING THE TERM OF OFFICE FOR WHICH THE JUDGE WAS APPOINTED?”

YES \_\_\_\_\_  
NO \_\_\_\_\_

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11B

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



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### AGENDA ITEM

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Approve the first reading of Ordinance 2024-07-01, an ordinance authorizing the vacation, abandonment, and sale of the unimproved portion of South 5th Street lying between Lot 5, Block 1 and Lot 10, Block 2, of Ferguson's Second Addition to the City of Alpine, Brewster County, Texas to Horticultural Consulting, LLC; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- Horticultural Consulting, LLC has applied to purchase an unimproved portion of South 5th Street abutting the property owned by the company.
- The Gas Utility confirmed there are no gas utilities within the subject property.
- At the first reading, July 2, 2024, the Water and Wastewater Utilities Departments had not completed the review.
- The item was postponed until all utility reviews could be completed.
- After review, the Water and Wastewater Departments confirmed that there are multiple distribution and service lines within the property. There are also two meters that are accessed through this property. (Map attached outlining the location of each line - Blue lines are water, Green lines are sewer)
- The Water/Wastewater Department does not recommend the sale of this property.

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### SUPPORTING MATERIALS

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1. Ordinance 2024-07-01 Sale of City Property to Horticultural Consulting LLC
2. Petition to Purchase City Property by Horticultural Consulting LLC\_Redacted
3. South 5th Utility Review - Water and Wastewater

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

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**APPROVERS**

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

**ORDINANCE 2024-07-01**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE TEXAS, AUTHORIZING THE VACATION, ABANDONMENT, AND SALE OF THE UNIMPROVED PORTION OF SOUTH 5<sup>TH</sup> STREET LYING BETWEEN LOT 5, BLOCK 1 AND LOT 10, BLOCK 2, OF FERGUSON'S SECOND ADDITION TO THE CITY OF ALPINE, BREWSTER COUNTY, TEXAS, COMPRISING OF APPROXIMATELY 0.096 ACRES; AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED WITHOUT WARRANTY; DIRECTING THAT FUNDS FROM THE SALE OF THE CITY'S INTEREST BE DEPOSITED IN THE GENERAL FUND FOR THE PURPOSE OF STREET IMPROVEMENTS; PROVIDING FOR TERMS AND CONDITIONS OF SUCH THEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Alpine, Texas, as a Home-Rule Municipality and operating under the laws of the State of Texas, has the authority under *Chapters 272 and 253 of the Texas Local Government Code*, as amended, to vacate, abandon, and close municipal rights-of-way, streets or alleys, by ordinance, when such action is in the best interest of and serves the public purpose; and

**WHEREAS**, Chapter 272, *Texas Local Government Code*, authorizes political subdivisions to sell and convey rights-of-way to one or more abutting property owners; and

**WHEREAS**, the City has received a petition from the Horticultural Consulting, LLC, to purchase 4, 181.76 square feet, or 0.096 acres, more or less, of the unimproved portion of South 5<sup>th</sup> Street; and

**WHEREAS**, an appraisal of the property was conducted by Superior Land Services, LLC, who has confirmed that the appraised fair market value of the property is \$3,150; and

**WHEREAS**, the City Council of the City of Alpine, Texas, finds and declares that it is in the best interest of all of the citizens of the City of Alpine, Texas, that upon vacation and abandonment of said property, it be sold for the appraised value thereof to Kara Coats of Horticultural Consulting, LLC.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** All of that certain land consisting of 4,181.76 square feet (0.096 acres, more or less, of the unimproved portion of South 5<sup>th</sup> Street, lying between Lot 5, Block 1 and Lot 10, Block 2, of Ferguson's Second Addition to the City of Alpine, Brewster County, Texas, requested to be purchased by Horticultural Consulting, LLC, is not needed for public purposes and it is in the public interest to vacate, abandon, and close the property. The property, legally described as the partially developed and utilized alley between Lots 6-8 and 9-11, Block 3, Original Townsite of City of Alpine, Brewster County, Texas, is hereby abandoned, vacated, and closed.

**SECTION 2.** The City approves the vacation, abandonment, closure, and sale of the property contingent to a permanent utility easement being retained by the City for all public utilities and utility maintenance vehicles and equipment. The purchasers of the property must convey appropriate easements to the City to cover any public utility lines which may already exist or may hereafter be laid on the aforementioned property in the future.

**SECTION 3.** The City Manager is hereby authorized and directed to convey a Deed Without Warranty for the unimproved alley described in Section 1 of this ordinance to the purchaser, Horticultural Consulting, LLC, upon completion of payment of the fair market value and all other requirements outlined herein. The consideration for said sale shall be deposited in the General Fund for the purpose of street improvements, as required by Texas Local Government Code, Section 253.001

**SECTION 4.** The abandonment, vacation, closure, and sale provided herein is made and accepted subject to all present zoning and deed restrictions, if the latter exists, and all easements, whether apparent or non-apparent, aerial, surface, or underground.

**SECTION 5.** The abutting property owner declaring interest to buy all or portions of the said unimproved alley shall pay all costs associated with procedures necessitated for the purposes of the petition, compensation for the fair market value of the property, the costs to have the property replatted within sixty (60) days, and any cost of recording official instruments with the Brewster County Clerk. The appraised value thereof being THREE THOUSAND ONE HUNDRED FIFTY DOLLARS (\$3,150.00).

**SECTION 6.** The City Manager of the City of Alpine is hereby authorized to execute and deliver a Certificate of Compliance to the purchaser upon the completion of all conditions and requirements set forth in this ordinance including the mandatory replat of the property within sixty (60) days.

**SECTION 7.** The abandonment, vacation, closure, and sale of property shall be effective upon the purchaser satisfying all conditions and requirements set forth in this Ordinance, as evidenced by a Certificate of Completion and Deed without Warranty executed by the City Manager.

**SECTION 8.** Should any part of this Ordinance be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

**SECTION 9.** The foregoing recitals are found to be true and correct legislative and factual findings of the City Council of the City of Alpine, Texas and are hereby incorporated as findings of fact.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE ON THIS 18<sup>TH</sup> DAY 20<sup>TH</sup> OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING  
AUGUST 6, 2024**

**SECOND AND FINAL READING  
AUGUST 20, 2024**

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Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

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City Attorney

Horticultural Consulting LLC  
509 S. 5<sup>th</sup> Street, Alpine, TX 79830

RECEIVED  
City of Alpine, Texas

May 29, 2024

JUN 03 2024 2:30 p.m.

Office of the City Secretary  
100 N. 13<sup>th</sup> Street  
Alpine, TX 79830

OFFICE OF THE CITY SECRETARY

BY:

RE: Petition to Purchase Right of Way at Terminus of South 5<sup>th</sup> Street

TO: City Secretary, Geo Calderon

Enclosed please find all relevant documents in support of a Petition to the City of Alpine to sell a portion of the City's excess Right of Way at the terminus of S. 5<sup>th</sup> Street to Horticultural Consulting LLC, owner of abutting parcel 508 S. 5<sup>th</sup> Street (Tax parcel #10378).

The Petition is submitted by Horticultural Consulting LLC, confirmed through signatory authority by owner and manager Kara S. Coats, as per the attached Resolution of the LLC.

Please let me know if you have any questions or need additional documentation.

Sincerely,

Kara S. Coats

Enclosures:

1. Exhibit 1 – Signed Petition for Closure & Purchase of Right of Way (Notarized original) including signature of abutting property owners
2. Exhibit 2 – Petition to Replat Purchased Property (Notarized original)
3. Copies of the deeds to show title verification of ownership of abutting properties.
4. Detailed sketch of area requesting to be closed.
5. Name and contact information of the petitioner.
6. Texas Certificate of Fact for LLC; Delaware Certificate of Formation for LLC, and Resolution of LLC to acquire property.
7. Certified Survey of Right of Way
8. Metes and Bounds Description of Right of Way
9. Copy of Appraisal of the Right of Way – Paul Loeffler will send original under separate cover

**EXHIBIT 1**

**PETITION FOR CLOSURE & PURCHASE OF CITY-OWNED PROPERTY**

**STATE OF TEXAS §**

**COUNTY OF BREWSTER §**

**TO THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

Now, come(s) Horticultural Consulting LLC of the City of Alpine, County of Brewster, State of  
(Purchaser)

Texas, and request the City Council of the City of Alpine, Texas to close and/or abandon a  
street/alley described as: End of South 5<sup>th</sup> Street between 508 (#10378) and 509 (#10388) South 5<sup>th</sup> Street  
(alley, street location and boundaries)

Said) Horticultural Consulting LLC represents that they/he/she own(s) the following property:  
(property owner(s))

508 S. 5<sup>th</sup> Street Alpine TX 79830 (Tax Parcel #10378) and legally described as  
(Street Address)

Lot 5, Block 1, J.W. Ferguson's 2<sup>nd</sup> Addition to Alpine, Enclave 96 which adjoins or abuts  
(Legal Description)

the street/alley. Said property owner(s) request the above referenced street/alley be closed and/or  
abandoned for the following reason(s): To combine with tax parcel 10378

**ABUTTING PROPERTY OWNER PETITION**

I, James Beal affirm that I own the property that abuts the street or  
(Abutting Property Owner Printed Name)  
alley that the above petition is concerning. I hereby request the closure, abandonment, and sale of  
the land to the above petitioner.

Address: 605 South 5<sup>th</sup> St  
Phone Number: 0

Signature: James Beal  
Date: 4/5/24

**ABUTTING PROPERTY OWNER PETITION**

I, MARTHA B. COATS affirm that I own the property that abuts the street or  
(Abutting Property Owner Printed Name)  
alley that the above petition is concerning. I hereby request the closure, abandonment, and sale of  
the land to the above petitioner.

Address: 509 S FIFTH ALPINE TX  
Phone Number: 1.342.545.7834 79830

Signature: Martha B Coats  
Date: APRIL 11, 2024



The City shall have the right to reserve easements necessary for the existing utilities or require the owner(s) provide a new utility/drainage easement should the closing require relocation of utilities. The said property owner(s) agree(s) that should the closing require relocation of utilities, such relocation shall be at their expense.

The purchaser(s) agree(s) that expenses related to the survey (plat and field notes including jointers), appraisal, publication and mailing of public hearing notices and any other applicable fees shall be at the petitioner's expense.

We, the petitioner(s) agree to hold the City of Alpine harmless, and indemnify it against all suits, costs, expenses and damages that may arise out of this request for closure and abandonment.

RESPECTFULLY SUBMITTED BY Kara Coats this the day 3<sup>rd</sup> of  
(Printed Name of Purchaser) (Day)  
May, 2024.  
(Month) (Year)

(Signature of Purchaser)

THE STATE OF TEXAS §  
COUNTY OF BREWSTER §

This instrument was acknowledged before me on this the 3 day of  
May, 2024.

[SEAL]



(Signature)  
Notary Public, State of Texas

RESPECTFULLY SUBMITTED BY \_\_\_\_\_ this the day \_\_\_\_\_ of  
(Printed Name of Purchaser) (Day)  
\_\_\_\_\_, 20\_\_\_\_.  
(Month) (Year)

(Signature of Purchaser)

THE STATE OF TEXAS §  
COUNTY OF BREWSTER §

This instrument was acknowledged before me on this the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_.

[SEAL]

Notary Public, State of Texas

**EXHIBIT 2**

**AGREEMENT TO REPLAT PURCHASED PROPERTY**

**WHEREAS**, I (we), the undersigned purchaser(s) of real property described as

End of South 5<sup>th</sup> Street between 508 (#10378) and 509 (#10388) South 5<sup>th</sup> Street  
(alley, street location and boundaries)

located in the City of Alpine, County of Brewster, and State of Texas wish to purchase said property from the City of Alpine; and

**WHEREAS**, said purchase requires that the property described above be replatted upon approval by the City Council; and

**WHEREAS**, I (we) understand that the replat is non-negotiable and a contingent part of the sale.

**THEREFORE**, I (we) agree to have the property described above replatted as required by the City of Alpine and to file said replat with the County of Brewster within sixty (60) days of the finalization of the sale of the property.

1. I (we) agree that all costs associated with the aforementioned replat, including surveying, filing, advertising and recording fees shall be the responsibility of the undersigned.

2. I (we) agree that any improvements made prior to the completion of this replat are made entirely at our own risk and the City of Alpine shall not be responsible for any cost or loss.

3. I (we) agree that the City of Alpine may seek injunctive relief to enforce the terms of this agreement and that I (we) shall be assessed with those costs, expenses and reasonable attorney's fees.

4. This agreement is binding upon the parties and their heirs, successors and assigns.

5. I (we) agree to deliver a certified check to the Alpine Finance Department no later than five (5) working days after the passage of the ordinance.

In witness whereof, I (we) have hereunto set my (our) hand(s) this the 3<sup>rd</sup> day of May, 2024.

Kara S. Coats

Printed name of Purchaser

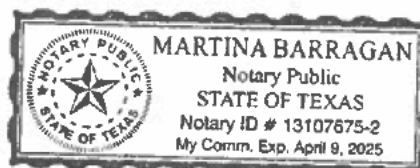
[Signature]  
Signature of Purchaser

**THE STATE OF TEXAS §**

**COUNTY OF BREWSTER §**

This instrument was acknowledged before me on this the 3 day of May, 2024.

[SEAL]



[Signature]  
Notary Public, State of Texas

\_\_\_\_\_  
Printed name of purchaser

\_\_\_\_\_  
Signature of purchaser

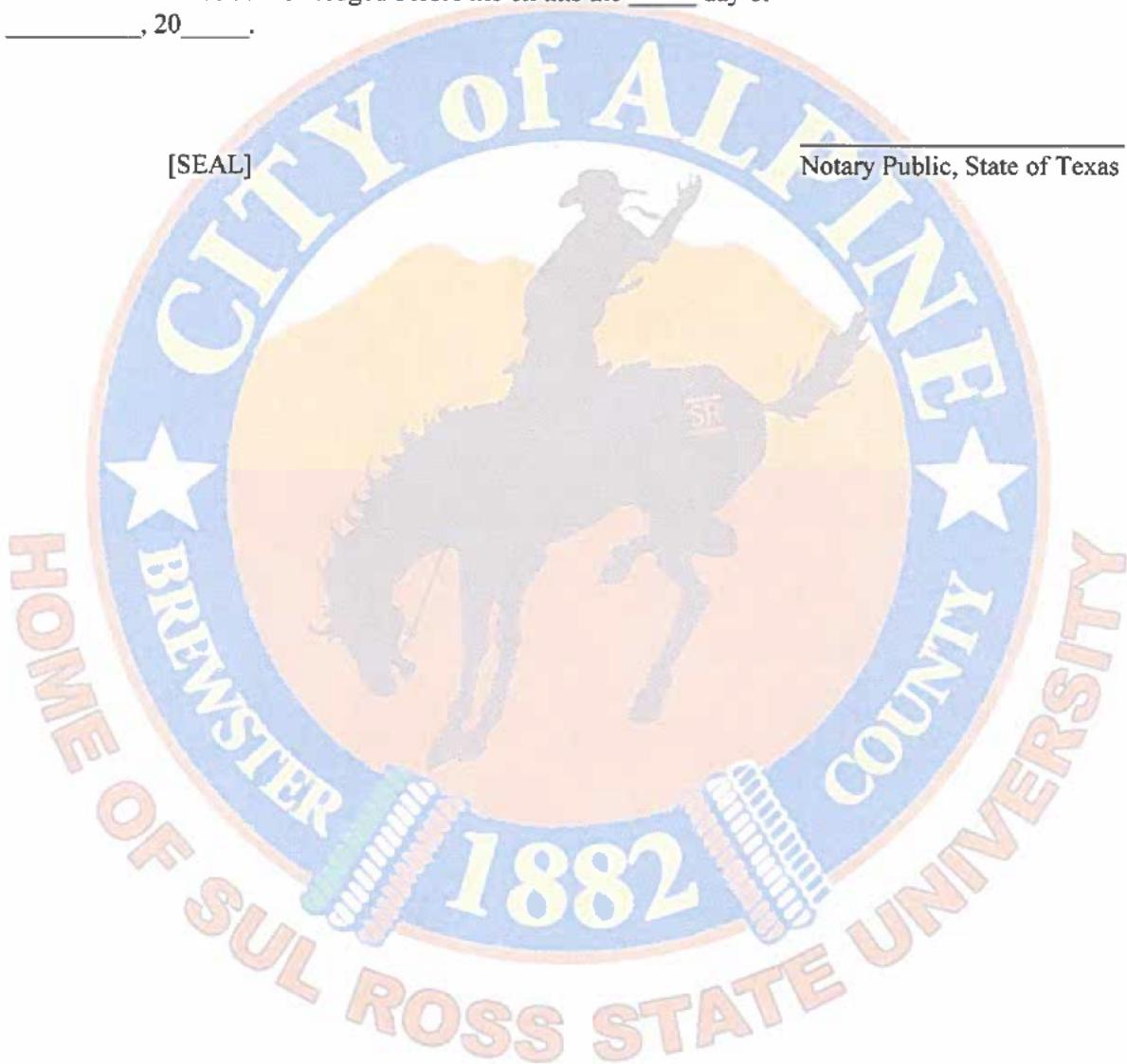
**THE STATE OF TEXAS §**

**COUNTY OF BREWSTER §**

This instrument was acknowledged before me on this the \_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

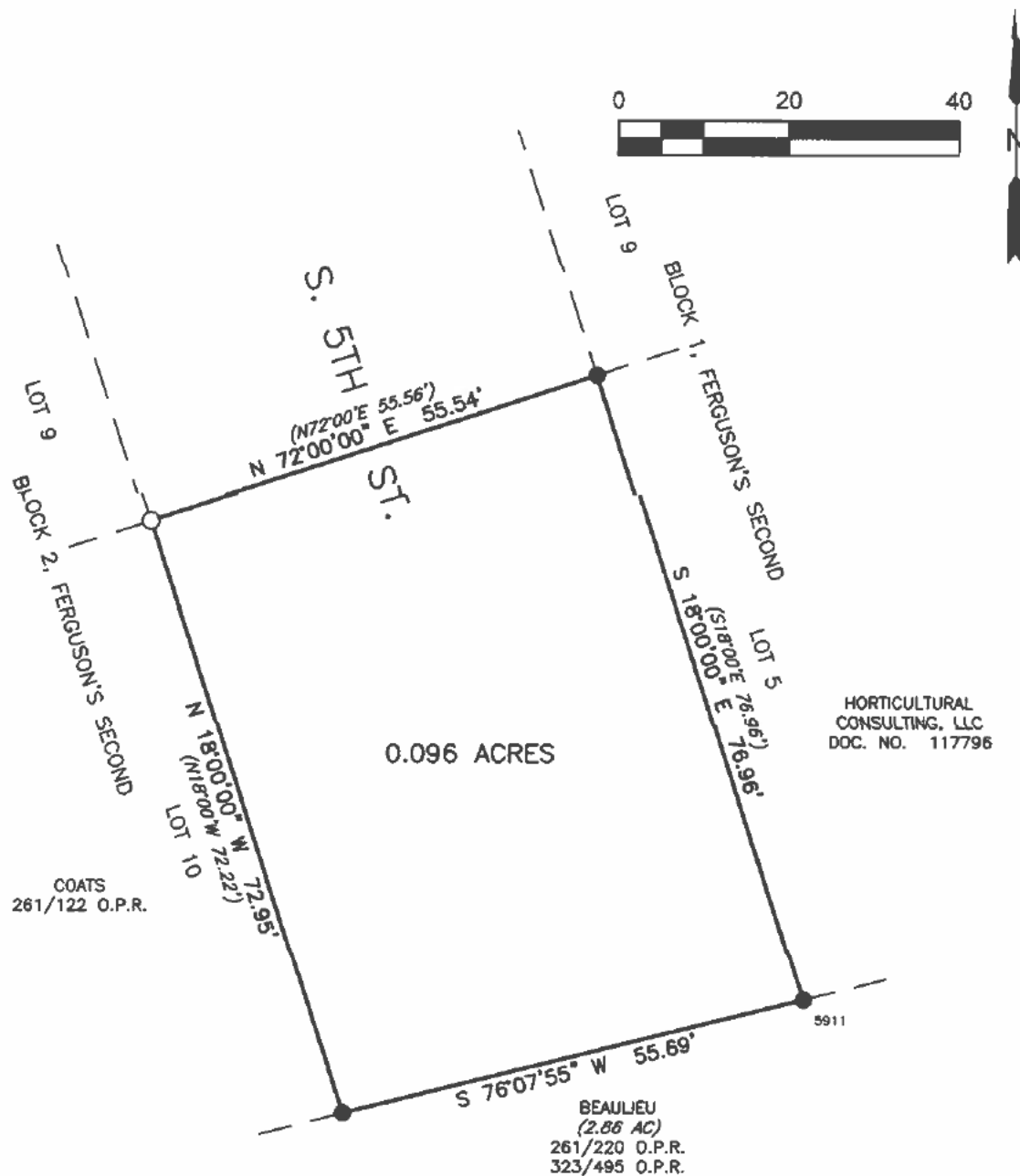
[SEAL]

\_\_\_\_\_  
Notary Public, State of Texas



# SURVEY PLAT

0.096 ACRES OUT OF S. 5TH ST. RIGHT-OF-WAY, PLATTED AS PART OF FERGUSON'S SECOND ADDITION  
TO THE CITY OF ALPINE, ENVELOPE 96, PLAT RECORDS OF BREWSTER COUNTY, TEXAS  
ALPINE, TEXAS



HORTICULTURAL  
CONSULTING, LLC  
DOC. NO. 117796

AN INDEPENDENT EXHAUSTIVE SEARCH OF THE  
PUBLIC RECORD HAS NOT BEEN CONDUCTED.  
EASEMENTS/RESTRICTIONS NOT SHOWN HEREON  
MAY AFFECT THIS TRACT.

### LEGEND

- IRON ROD FOUND [CAPPED AS NOTED]  
○ CAPPED IRON ROD SET [5911]  
( ) RECORD INFORMATION  
BEARING BASIS: AS SHOWN



I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL CENY ON THE GROUND SURVEY AND THAT THE LINES AND CORNERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

KEVIN MUELLER  
105 N. COCKRELL ST.  
(432) 538-2115  
KEVIN.MUELLER@SAWTOOTH.COM

4-28-2024

SAW TOOTH SURVEY  
P.O. BOX 1751  
ALPINE, TX 79831

**0.096 ACRES**

**METES AND BOUNDS DESCRIPTION OF 0.096 ACRES OUT OF S. 5TH ST. RIGHT-OF-WAY, PLATTED AS PART OF FERGUSON'S SECOND ADDITION TO THE CITY OF ALPINE, ENVELOPE 96, PLAT RECORDS OF BREWSTER COUNTY, TEXAS, SAID 0.096 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:**

**BEGINNING** at a capped iron rod [5911] found for the southeast corner of S. 5<sup>th</sup> St., southwest corner of Lot 5, Block 1 of said Ferguson's Second Addition and **POINT OF BEGINNING** of the herein described tract;

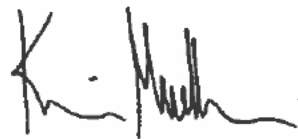
**THENCE** with the south line of said S. 5<sup>th</sup> St. and south line of said Ferguson's Second Addition, **S 76°07'55" W**, a distance of **55.69 feet** to an iron rod found for the southwest corner of said S. 5<sup>th</sup> St. and southeast corner of Lot 10, Block 2 of said Ferguson's Second Addition;

**THENCE** with the west right-of-way line of said S. 5<sup>th</sup> St. and east line of said Lot 10, **N 18°00'00" W**, a distance of **72.95 feet** to a capped iron rod [5911] set for the northeast corner of said Lot 10 and northwest corner of the herein described tract;

**THENCE** over and across said S. 5<sup>th</sup> St., **N 72°00'00" E**, a distance of **55.54 feet** to an iron rod found in the east right-of-way line of said S. 5<sup>th</sup> St. for the northwest corner of said Lot 5 and northeast corner of the herein described tract;

**THENCE** with the west line of said Lot 5, **S 18°00'00" E**, a distance of **76.96 feet** to the **POINT OF BEGINNING** of the herein described tract, containing **0.096 ACRES** of land, more or less.

I, Kevin Mueller, do hereby certify that this description was prepared from a survey performed under my supervision during April 2024, and is true and correct to the best of my knowledge.



4-27-2024

KEVIN MUELLER  
SAW TOOTH SURVEY  
P.O. BOX 1751  
ALPINE, TX 79831  
(432) 538-2115





# Brewster CAD Web Map

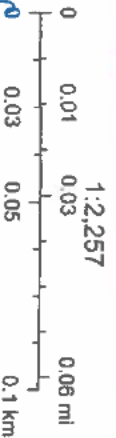


3/19/2024, 12:17:19 PM

☐ Parcels

☐ Abstracts

*Right of Way at terminus of S. 5th St.  
Petition to purchase by Horticultural Consulting LLC*





## Office of the Secretary of State

### Certificate of Fact

The undersigned, as Secretary of State of Texas, does hereby certify that the document, Application for Registration for Horticultural Consulting, authorized under the name Horticultural Consulting Alpine LLC (file number 804633993), a DELAWARE, USA, Foreign Limited Liability Company (LLC), was filed in this office on July 05, 2022.

It is further certified that the entity status in Texas is in existence.

Delayed Effective date: August 01, 2022

In testimony whereof, I have hereunto signed my name officially and caused to be impressed hereon the Seal of State at my office in Austin, Texas on June 14, 2023.



A handwritten signature in black ink that reads "Jane Nelson".

Jane Nelson  
Secretary of State

## **RESOLUTION – APRIL 10, 2024**

### **HORTICULTURAL CONSULTING, LLC**

We, the undersigned, being all the Members of Horticultural Consulting, LLC, a Delaware Series corporation, having its principal office at 504 W. 19<sup>th</sup> Street, Wilmington, DE 19802, (the "LLC"), hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the two LLC Members on April 10, 2024.

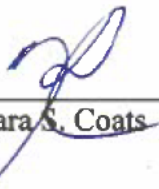
**THEREFORE, BE IT RESOLVED** this 10 day of April 2024:

That Horticultural Consulting, LLC agrees to submit a petition to the City of Alpine, TX to request purchase of the unused right of way at the end of South 5<sup>th</sup> Street, Alpine, TX, 79830, adjacent to the property already owned by the LLC at 508 S. 5<sup>th</sup> Street, Alpine, TX, 79830.

As evidenced by the signatures below, both Members with the authority to bind the LLC approve the form and content of this resolution, to be effective immediately. The signature of one of the owners is sufficient to bind the LLC in execution of any of the steps in the process of acquiring the right of way.

**IN WITNESS WHEREOF**, the undersigned, intending to be legally bound hereby, have duly executed this resolution as of the day and year first above written.

  
\_\_\_\_\_  
William S. Haldeman

  
\_\_\_\_\_  
Kara S. Coats



# STATE OF DELAWARE CERTIFICATE OF FORMATION OF LIMITED LIABILITY COMPANY

The undersigned authorized persons, desiring to form a limited liability company pursuant to the Limited Liability Company Act of the State of Delaware, hereby certify as follows:

1. The name of the limited liability company is: Horticultural Consulting, LLC.
2. The Registered Office of the limited liability company in the State of Delaware is located at 504 W. 19<sup>th</sup> Street, in the City of Wilmington, DE 19802. The name of the Registered Agents at such address upon whom process against this limited liability company may be served is Kara S. Coats.

By:  \_\_\_\_\_ Authorized Person

Name: Kara S. Coats

Date: August 12, 2021

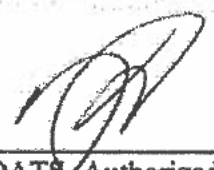
STATE OF DELAWARE  
CERTIFICATE OF AMENDMENT  
OF  
HORTICULTURAL CONSULTING, LLC

---

1. The name of the limited liability company (the "LLC") is Horticultural Consulting, LLC.
2. The Certificate of Formation of this limited liability company is hereby amended as follows:

ADD Article "3": The LLC is hereby a Series limited liability company, pursuant to 2 DE Code § 18-215 of the State of Delaware Limited Liability Act.

IN WITNESS WHEREOF, the undersigned has executed this Certificate on the 14th day of March, A.D. 2023.

BY: 

KARA S. COATS, Authorized Person of  
the registered series, pursuant to Section 18-204 of  
Title 6, Chapter 18

Doc# 100367

**Community Interest Special Warranty Deed**

**Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.**

Date: MAY 27, 2016

Grantor: Karen C. Boyd

Grantor's Mailing Address: P.O. Box 180, Alpine TX 79831

Grantee: Karen C. Boyd and James Richard Beaulieu, a married couple

Grantees' Mailing Address: P.O. Box 180, Alpine TX 79831

Consideration: Love and affection

Property (including any improvements):

Being the following real property located within Brewster County, Texas, to-wit:

That certain 2.86 acres of land, more or less, out of Section Forty-two (42), Block Nine (9), G H & S A Ry.Co. Lands, Brewster County, Texas, and also known as a part of the "Boy Scout Tract" in Subdivision "I" of the City of Alpine, Brewster County, Texas.

Exceptions to Conveyance and Warranty:

THIS INSTRUMENT CHANGES SEPARATE PROPERTY TO COMMUNITY PROPERTY. THIS MAY HAVE ADVERSE CONSEQUENCES DURING MARRIAGE AND ON TERMINATION OF THE MARRIAGE BY DEATH OR DIVORCE. FOR EXAMPLE:

**EXPOSURE TO CREDITORS.** IF YOU SIGN THIS AGREEMENT, ALL OR PART OF THE SEPARATE PROPERTY BEING CONVERTED TO COMMUNITY PROPERTY MAY BECOME SUBJECT TO THE LIABILITIES OF YOUR SPOUSE. IF YOU DO NOT SIGN THIS AGREEMENT, YOUR SEPARATE PROPERTY IS GENERALLY NOT SUBJECT TO THE LIABILITIES OF YOUR SPOUSE UNLESS YOU ARE PERSONALLY LIABLE UNDER ANOTHER RULE OF LAW.

**LOSS OF MANAGEMENT RIGHTS.** IF YOU SIGN THIS AGREEMENT, ALL OR PART OF THE SEPARATE PROPERTY BEING CONVERTED TO COMMUNITY PROPERTY MAY BECOME SUBJECT TO EITHER THE JOINT MANAGEMENT, CONTROL, AND DISPOSITION OF YOU AND YOUR SPOUSE OR THE SOLE MANAGEMENT, CONTROL, AND DISPOSITION OF YOUR SPOUSE ALONE. IN THAT EVENT, YOU WILL LOSE YOUR MANAGEMENT RIGHTS OVER THE PROPERTY. IF YOU DO NOT SIGN THIS AGREEMENT, YOU WILL GENERALLY RETAIN THOSE RIGHTS.

LOSS OF PROPERTY OWNERSHIP. IF YOU SIGN THIS AGREEMENT AND YOUR MARRIAGE IS SUBSEQUENTLY TERMINATED BY THE DEATH OF EITHER SPOUSE OR BY DIVORCE, ALL OR PART OF THE SEPARATE PROPERTY BEING CONVERTED TO COMMUNITY PROPERTY MAY BECOME THE SOLE PROPERTY OF YOUR SPOUSE OR YOUR SPOUSE'S HEIRS. IF YOU DO NOT SIGN THIS AGREEMENT, YOU GENERALLY CANNOT BE DEPRIVED OF OWNERSHIP OF YOUR SEPARATE PROPERTY ON TERMINATION OF YOUR MARRIAGE, WHETHER BY DEATH OR DIVORCE.

Grantor, for the Consideration, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, with the intent that the Property be converted to community property, to have and to hold it to Grantee and Grantee's heirs, executors, administrators, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through, or under Grantor, but not otherwise.

When the context requires, singular nouns and pronouns include the plural.

Karen C. Boyd  
KAREN C. BOYD, GRANTOR

Karen C. Boyd  
KAREN C. BOYD, GRANTEE

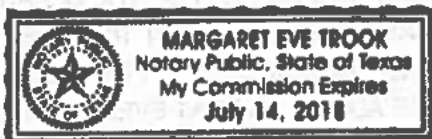
James Richard Beaulieu  
JAMES RICHARD BEAULIEU, GRANTEE

(Acknowledgment)

STATE OF TEXAS )  
COUNTY OF BREWSTER )

This instrument was acknowledged before me on May 27, 2016, by JAMES RICHARD BEAULIEU and KAREN C. BOYD.

Margaret Eve Trook  
Notary Public, State of Texas



Doc# 100367  
# Pages 2  
05/27/2016 2:43PM  
Filed & Recorded in  
Official Records of  
BREWSTER COUNTY  
BERTA RIOS-MARTINEZ  
COUNTY CLERK  
Fees \$30.00

STATE OF TEXAS  
COUNTY OF BREWSTER  
I hereby certify that this Instrument was  
FILED on the date and at the time stamped  
hereon by me and was duly RECORDED in the  
Volume and Page of the Official Public  
Records of Brewster County, Texas  
VOL 323 PAGE 493

RECORDED : 5-31-2016

*Berta Rios-Martinez*  
County Clerk, Brewster County, Texas

**Survivorship Agreement for Community Property**

**Notice of confidentiality rights:** If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

Date: May 27, 2016

Spouses: Karen C. Boyd and James Richard Beaulieu

Property:

Being the following real property located within Brewster County, Texas,  
to-wit:

That certain 2.86 acres of land, more or less, out of Section Forty-two (42), Block Nine (9), G H & S A Ry.Co. Lands, Brewster County, Texas, and also known as a part of the "Boy Scout Tract" in Subdivision "I" of the City of Alpine, Brewster County, Texas.

Spouses own the Property jointly and for valuable consideration agree with each other as follows:

1. As long as the Property remains community property, on the death of either Spouse, the Property interest of the Spouse who dies will become the Property of the surviving Spouse and will not descend to or be vested in the heirs or devisees of the deceased Spouse.
2. Spouses will after this date own the Property in the same manner as joint tenants with right of survivorship.
3. This agreement may be revoked by a written instrument signed by both Spouses or by a written instrument signed by one Spouse and delivered to the other Spouse. This agreement may also be revoked as to any part of the Property by the disposition of that part of the Property by one or both Spouses if the disposition is not inconsistent with specific terms of this agreement or applicable law.

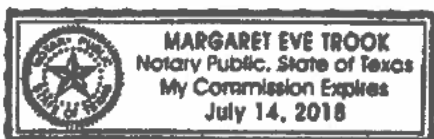
Karen C Boyd  
Karen C. Boyd

James Richard Beaulieu  
James Richard Beaulieu

(Acknowledgment)

STATE OF TEXAS )  
COUNTY OF BREWSTER )

This instrument was acknowledged before me on May 27, 2016, by JAMES RICHARD BEAULIEU and KAREN C. BOYD.



Margaret Eve Trook  
Notary Public, State of Texas

Doc# 100368  
# Pages 1  
05/27/2016 2:43PM  
Filed & Recorded in  
Official Records of  
BREWSTER COUNTY  
BERTA RIOS-MARTINEZ  
COUNTY CLERK  
Fees \$26.00

STATE OF TEXAS  
COUNTY OF BREWSTER  
I hereby certify that this Instrument was  
FILED on the date and at the time stamped  
hereon by me and was duly RECORDED in the  
Volume and Page of the Official Public  
Records of Brewster County, Texas  
VOL 323 PAGE 495

RECORDED : 5-31-2016

*Berta Rios-Martinez*

County Clerk, Brewster County, Texas

|                                                                                                                                                                                                                                      |  |                                                                                                                                                                 |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>BREWSTER COUNTY</b><br>Sarah Vasquez<br>Brewster County Clerk<br>P.O. Drawer 119<br>Alpine, TX, 79831<br>Phone: 432-837-3366                                                                                                      |  | <b>DOCUMENT #:</b> 117796<br><b>RECORDED DATE:</b> 08/01/2023 11:15:56 AM<br> |  |
| <b>OFFICIAL RECORDING COVER PAGE</b>                                                                                                                                                                                                 |  |                                                                                                                                                                 |  |
| <b>Document Type:</b> DEED<br><b>Transaction Reference:</b><br><b>Document Reference:</b><br><b>RETURN TO:</b> ()                                                                                                                    |  | <b>Transaction #:</b> 86802 - 3 Doc(s)<br><b>Document Page Count:</b> 5<br><b>Operator Id:</b> kmunoz<br><b>SUBMITTED BY:</b><br>ELLYSON ABSTRACT<br>, TX       |  |
| DOCUMENT # : 117796<br>RECORDED DATE: 08/01/2023 11:15:56 AM<br><br>I hereby certify that this document was filed on the date and time stamped hereon by me and was duly recorded in the Official Public Records of Brewster County. |  |                                                                                                                                                                 |  |
|                                                                                                                                                     |  | <br>Sarah Vasquez<br>Brewster County Clerk                                     |  |

# PLEASE DO NOT DETACH

## THIS PAGE IS NOW PART OF THIS LEGAL DOCUMENT

**NOTE: If document data differs from cover sheet, document data always controls.**  
**\*COVER PAGE DOES NOT INCLUDE ALL DATA, PLEASE SEE INDEX AND DOCUMENT AFTER RECORDING FOR ADDITIONAL INFORMATION.**



**Notice of Confidentiality Rights:** If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.

## GENERAL WARRANTY DEED

Effective Date: July 28, 2023

Grantor: RICKY VALENZUELA a/k/a RICKY T. VALENZUELA

and

MICHELLE NELSON f/k/a MICHELLE VALENZUELA or MICHELLE N. VALENZUELA

Grantor's Mailing Address: Ricky Valenzuela  
508 S. 5th St  
Alpine, TX 79830-6224  
Brewster County, Texas

Michelle Nelson  
201 W. Avenue B  
Alpine, TX 79830-3523  
Brewster County, Texas

Grantee: HORTICULTURAL CONSULTING, LLC

Grantee's Mailing Address: 504 W. 19th St  
Wilmington, DE 19802-3909  
New Castle County, Delaware

Consideration: Cash and other valuable Consideration

Property (including any improvements):

Lot Five (5), Block One (1), J.W. FERGUSON'S 2<sup>ND</sup> ADDITION to the City of Alpine, Envelope 96, Plat Records of Brewster County, Texas, more particularly described in Survey Exhibit "A" by Kevin Mueller, R.P.L.S. #5911, dated May 20, 2023, attached hereto and incorporated herein for all purposes.

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

Subject to validly existing easements and rights-of-way, whether of record or not; and taxes for 2023, which have been prorated and adjusted in cash as of the date hereof, the payment of which Grantee assumes.

*Page 1 of 4*

Grantor, for the Consideration and subject to the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Exceptions to Conveyance and Warranty.

When the context requires, singular nouns and pronouns include the plural.

**[INDIVIDUAL GRANTOR SIGNATURE PAGES FOLLOW]**

**GENERAL WARRANTY DEED**  
**RICKY VALENZUELA and MICHELLE NELSON - Grantor**  
**HORTICULTURAL CONSULTING, LLC - Grantee**  
**INDIVIDUAL GRANTOR SIGNATURE PAGE**

EXECUTED by Grantor on July \_\_\_\_, 2023, to be effective as of  
the Effective Date.

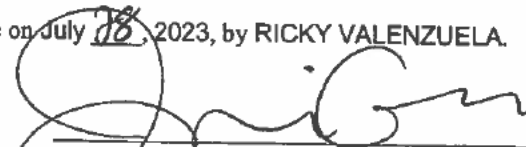
  
RICKY VALENZUELA

(Acknowledgment)

STATE OF TEXAS           §  
                                      ss  
COUNTY OF BREWSTER   §

This instrument was acknowledged before me on July 18, 2023, by RICKY VALENZUELA.

[Seal]

  
Notary Public, State of Texas



GENERAL WARRANTY DEED  
RICKY VALENZUELA and MICHELLE NELSON - Grantor  
HORTICULTURAL CONSULTING, LLC - Grantee  
INDIVIDUAL GRANTOR SIGNATURE PAGE

EXECUTED by Grantor on July \_\_\_\_, 2023, to be effective as of  
the Effective Date.

Michelle Nelson  
MICHELLE NELSON

(Acknowledgment)

STATE OF TEXAS           §  
                                      §  
COUNTY OF BREWSTER   §

This instrument was acknowledged before me on July 26, 2023, by MICHELLE NELSON.

[Seal]



[Signature]  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

ELLYSON ABSTRACT  
P.O. BOX 418  
ALPINE, TX 79831  
GF# 202305198

PREPARED IN THE LAW OFFICE OF:

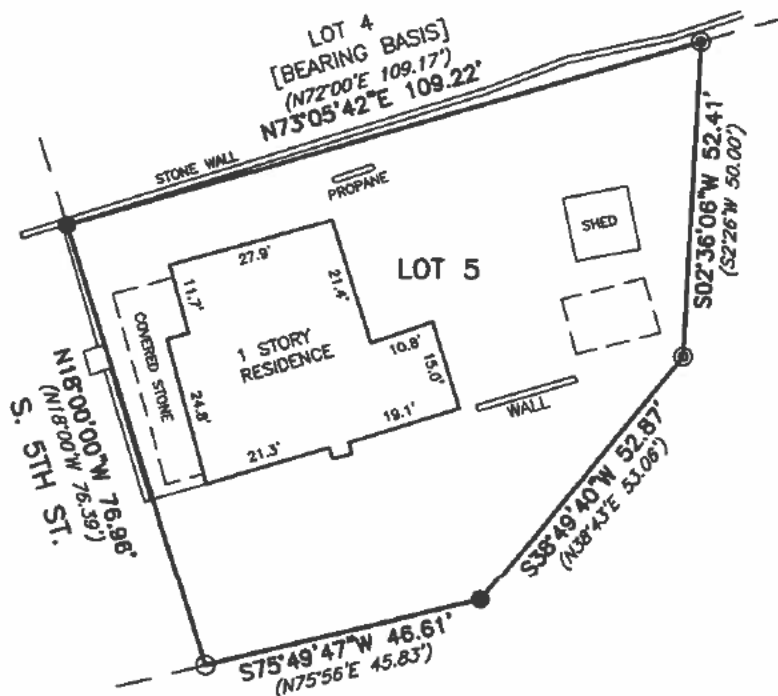
JOSEPH P. JAMES  
ATTORNEY AT LAW  
P.O. BOX 2013  
FORT DAVIS, TX 79734

## SURVEY PLAT

23-0146  
DRAWN BY: SFLOT 5, BLOCK 1, J.W. FERGUSON'S SECOND ADDITION TO THE CITY OF ALPINE, ENVELOPE 96  
PLAT RECORDS OF BREWSTER COUNTY, TEXAS

508 S. 5TH ST. ALPINE, TEXAS

EXHIBIT A



AN INDEPENDENT EXHAUSTIVE SEARCH OF THE PUBLIC RECORD HAS NOT BEEN CONDUCTED. EASEMENTS/RESTRICTIONS NOT SHOWN HEREON MAY AFFECT THIS TRACT.

## LEGEND

- ⊙ IRON PIPE FOUND
  - IRON ROD FOUND [CAPPED AS NOTED]
  - CAPPED IRON ROD SET [5911]
  - ( ) RECORD INFORMATION
- BEARING BASIS: AS SHOWN



ACCORDING TO FEMA FIRM MAP PANEL 4800850002B, DATED 11/16/1990, THIS TRACT APPEARS TO LIE WITHIN ZONE X [AREAS OUTSIDE THE 500-YR FLOODPLAIN].

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL ON THE GROUND SURVEY AND THAT THE LINES AND CORNERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

5-20-2023

KEVIN MUELLER  
105 N. COCKRELL ST.  
(432) 538-2115  
KEVIN.MUELLER@SAWTOOTHSURVEY.COM

SAW TOOTH SURVEY  
P.O. BOX 1751  
ALPINE, TX 79831

**Notice of Confidentiality Rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.**

---

## GENERAL WARRANTY DEED

Date: July 16, 2010

Grantor: ANDREW NELSON and STEPHANIE CORLEY

Grantor's Mailing Address: Andrew Nelson  
3443 Esplanade Ave #648  
New Orleans, LA 70119-2933  
Orleans Parish, Louisiana

Stephanie Corley  
1741 Belle Isle Blvd  
Oklahoma City, OK 73118-4219  
Oklahoma County, Oklahoma

Grantee: DON W. COATS and MARTHA J. COATS

Grantee's Mailing Address: 1 Walnut Valley Rd  
Chadds Ford, PA 19317-9434  
Delaware County, Pennsylvania

Consideration: Cash and other valuable consideration

Property (including any improvements):

All of Lots Nine (9) and Ten (10), Block Two (2), FERGUSON SECOND ADDITION, an addition to the City of Alpine, per the plat recorded in Envelope No. 96 of the Map/Plat Records on file in the office of the County Clerk of Brewster County, Texas..

Reservations from Conveyance:

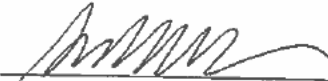
None

Exceptions to Conveyance and Warranty:

Subject to validly existing easements and rights-of-way, whether of record or not; zoning and city ordinances of the City of Alpine, Brewster County, Texas; and taxes for 2010, which have been prorated and adjusted in cash as of the date hereof and which Grantee assumes and agrees to pay.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors, or assigns forever.

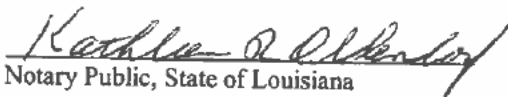
**GENERAL WARRANTY DEED**  
**ANDREW NELSON and STEPHANIE CORLEY - Grantor**  
**DON W. COATS and MARTHA J. COATS - Grantee**  
**INDIVIDUAL ACKNOWLEDGMENT**

  
\_\_\_\_\_  
ANDREW NELSON

STATE OF LOUISIANA           §  
                                          §  
PARISH OF ORLEANS         §

Before me, a Notary Public in and for the State of Louisiana, on this day personally appeared ANDREW NELSON, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to the foregoing instrument, and he acknowledged to me that he executed the foregoing instrument for the purposes and consideration therein expressed.

Given under my hand and seal of office this 11 day of  
July, 2010.

  
[Seal] Notary Public, State of Louisiana

Notary's Name (Printed) Kathleen R. Oldendorf  
Notary Public #83772  
Commission Expires at Death  
Date Commission Expires Parish of Jefferson, LA

**GENERAL WARRANTY DEED  
ANDREW NELSON and STEPHANIE CORLEY - Grantor  
DON W. COATS and MARTHA J. COATS - Grantee  
INDIVIDUAL ACKNOWLEDGMENT**

  
STEPHANIE CORLEY

STATE OF OKLAHOMA           §  
                                          §  
COUNTY OF OKLAHOMA       §

Before me, a notary public in and for the State of Oklahoma, on this day personally appeared STEPHANIE CORLEY, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to the foregoing instrument, and she acknowledged to me that she executed the foregoing instrument for the purposes and consideration therein expressed.

Given under my hand and seal of office this 16 day of  
July, 2010.



(Seal)

  
Notary Public, State of Oklahoma

Sarah Smith  
Notary's Name (Printed)

4/23/13  
My commission expires

AFTER RECORDING RETURN TO:

**PRESIDIO COUNTY ABSTRACT  
P.O. BOX 1357  
MARFA, TX 79843  
GF# 4414**

PREPARED IN THE LAW OFFICE OF:

**JOSEPH P. JAMES  
ATTORNEY AT LAW  
P.O. BOX 2013  
FORT DAVIS, TX 79734**



# **SUPERIOR LAND SERVICES LLC**

P. O. Box 1407  
Alpine, TX 79831-1407

May 24, 2024

City of Alpine  
Attn: Geoffrey R. Calderon, City Secretary  
101 N. 13<sup>th</sup> Street  
Alpine, TX 79830

Re: Restricted Appraisal of 4,181.76 square feet (0.096 acres), being the unimproved portion of South 5<sup>th</sup> Street lying between Lot 5, Block 1 and Lot 10, Block 2, of Ferguson's Second Addition to the City of Alpine, Brewster County, Texas

Dear Mr. Calderon,

As requested, I have inspected the property referenced above, collected and analyzed market data and have provided you, representing the City of Alpine, herein with my opinion of the market value of the ownership of the fee simple title of the surface estate of said property. The subject property consists of approximately 4,181.76 square feet (0.096 acres), more or less, located at the extreme south end of South 5<sup>th</sup> Street, between three privately owned properties. The subject property was inspected on May 17, 2024, which serves as the effective date of valuation.

As agreed, this report is presented in a restricted format with data and analysis presented to support an estimate of value. This appraisal report meets the minimum appraisal standards set forth by the Uniform Standards of Appraisal Practice (U.S.P.A.P.) of the Appraisal Foundation, Title XI of F.I.R.R.E.A., and the Code of Professional Ethics of the American Society of Farm Managers and Rural Appraisers. I have researched the market for applicable, comparable data and other pertinent information. As the property is unimproved, the Cost Approach to value estimation is not applicable. As the property is not currently leased for the generation of economic income, the Income Approach to value estimation is not necessary for credible assignment results.

The following pages set forth the current market data and assumptions employed in formulating my opinion of the market value for the subject property. Based on the available data, my opinion of the market value of the ownership interest of the surface estate of the subject property, assuming a reasonable exposure time of three to six months, as of May 17, 2024, is:

**THREE THOUSAND ONE HUNDRED FIFTY DOLLARS**  
**(\$3,150.00)**

It has been a pleasure to prepare this report. If you have any questions concerning the contents of this report, please feel free to call.

Respectfully submitted,



Paul V. Loeffler  
TALCB License # 1327826-G

## Restricted Use Appraisal Report

---

**Client Information:**

CITY OF ALPINE  
Attn: Geoffrey R. Calderon, City Secretary  
101 N. 13<sup>TH</sup> STREET  
Alpine, TX 79830

**Date of Valuation:** May 17, 2024

**Date of Inspection:** May 17, 2024

**Appr. Report Date:** May 24, 2024

**Appraiser:** Paul V. Loeffler  
TALCB #1327826-G

---

### Summary

**County:** Brewster

**Net Square Feet:** 4,181.76 sq. ft., more  
or less

**Property ID No.:** None; City Property

**Land Located:** 500 Block of South Fifth Street, Alpine, TX

**Legal Description:** Unimproved and unutilized portion of South 5<sup>th</sup> Street between Lot 5, Block 1 and Lot 10, Block 2, Ferguson's Second Addition to the City of Alpine, Brewster County, Texas

**Land Value Indicated by:** Sales Comparison: \$ 3,136.32

**MARKET VALUE OF PROPERTY:** \$3,150.00 (rounded)

---

**Special Remarks:** The subject property of approximately 4,181.76 square feet (0.096 acres) is owned by the City of Alpine and is currently the unopened, undeveloped and unutilized portion of South 5<sup>th</sup> Street located at the extreme south end of the street at the base of "A" Mountain. The subject property lies between Lot 5, Block 1, owned by Horticultural Consulting, LLC on the east and Lot 10, Block 2, owned by Coats et. al. on the west. Assemblage of the subject property (4,181.76 sq. ft.) with the two adjoining properties is the objective.

**Scope of Appraisal:** This appraisal has been prepared in accordance with accepted techniques, standards, methods, and procedures of the appraisal industry. This appraisal was completed after analysis of the subject area and neighborhood, inspection of the subject property, and collection of comparable sales and market data. Information regarding the subject, the area, and the neighborhood has been collected and analyzed to determine the subject's highest and best use.

This appraisal was developed using the Sales Comparison Approach. The Cost Approach and the Income Approach are not considered applicable due to the size and footprint of the property, as well as the property not being considered an economical unit. For these reasons, these approaches are excluded from this analysis.

The comparable sales information was obtained through various reporting services and was confirmed by knowledgeable of the sales such as the grantor, grantee, broker, and other appraisers.

**Purpose and Intended Use of the Appraisal:** The purpose of the appraisal is to estimate the market value of the property for the use and benefit of the City of Alpine, its successors and/or assigns, for a probable sales price determination.

### Market Value Defined

According to Federal Reserve Regulation 12 CFR Part 225, subpart H, market value is defined as:

"The most probable price in terms of money which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised, and each acting in what they consider their best interest;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in United States dollars or in terms of financial arrangements comparable thereto; and,
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale."

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**This is a restricted appraisal report intended for a specific purpose and a specific client; as such, it may not be understood properly without additional information that is retained in the appraiser's work file.**

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### Definition of Exposure Time

According to *The Appraisal of Rural Property, 2<sup>nd</sup> Ed.*, The Appraisal Foundation, and the *Uniform Standards of Professional Appraisal Practice, 2024-2025 ed.*, Exposure Time is defined as follows:

"The estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective opinion based on an analysis of past events assuming a competitive and open market."

Exposure time is different for various types of property and under different marketing conditions. It is noted that the overall concept of reasonable exposure encompasses not only adequate, sufficient, and reasonable time but also adequate, sufficient, and reasonable effort. This statement focuses on the time element.

The fact that exposure time is always presumed to occur prior to the effective date of value is substantiated by related facts in the appraisal process: supply/demand conditions as of the effective date of the appraisal; the use of current cost information; the analysis of historical sales information (sold after exposure and after completion of negotiations between the seller and buyer); and, the analysis of future income expectancy projected from the effective date of value. The opinion of the reasonable exposure period is a function of time, price and use, not an isolated opinion of time alone. Following review of the market data presented and the analysis of the physical, functional and economic factors affecting the property, our opinion of a reasonable exposure time for the subject property, assuming conventional marketing, is estimated to be three to six months.

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**Property Rights Appraised:** Fee Simple, Surface only

**Minerals Conveyed:** 0 %    **Royalties Conveyed:** 0 %    **Mineral Value per Acre:** \$0

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### SALES HISTORY

The subject property is owned by the City of Alpine, Texas. The subject parcel was acquired by the City of Alpine as right-of-way of South 5<sup>th</sup> Street as part of the Ferguson's Second Addition Plat of Alpine as recorded in Plat Envelope No. 96, Official Plat Records, Brewster County, Texas. The property has not changed hands since originally platted, more than a century ago.

## HIGHEST AND BEST USE ANALYSIS

**PHYSICALLY POSSIBLE:** The subject property has significant limitations for typical uses due to the size and orientation of the subject parcel; indicating the most common and practical use being assemblage of the land to an adjoining property. While the parcel is approximately the same width (55 +/- feet) as found in a typical city lot, the reduced depth, averaging 74 feet, presents considerable challenges to effective development or utilization of the tract. Utilization of a portion of the northern part of the tract to provide access to the properties on either side further diminishes the effective depth of the parcel. As the Highest and Best Use of the parcel is assemblage with the adjoining properties on either side, this reduced utility is generally eliminated. Despite not being opened to use or maintained as a street by the City of Alpine, the current use is for access to those parcels on either side of the tract. It is noted that access to the property to the south (Boyd/Beaulieu) is not through the subject parcel and would be difficult due to land slope.

**LEGALLY PERMISSABLE:** The adjoining property is subject to zoning ordinances and regulations administered by the City of Alpine and any use following assemblage with the adjoining property must comply with those regulations. The adjoining parcels are currently zoned "R-3", Apartment District, for multiple levels of residential occupancies and development. The past and intended use of the larger assembled parcel and its existing and potential improvements are believed to meet the allowed uses.

**FINANCIALLY FEASIBLE:** Market analysis and the surrounding land uses indicate a most feasible and practical use being that of support of the proposed surrounding use, following assemblage with the adjoining property.

**MAXIMALLY PRODUCTIVE:** The most productive use to achieve the highest value of the land is for assemblage with the adjoining properties to the east and west, to support the intended use of such.

**SITE DESCRIPTION ANALYSIS:** The subject parcel consists of approximately 4,181.76 square feet (0.096 acres), more or less, of land, generally rectangular in shape and is currently the unused and undeveloped portion of South 5<sup>th</sup> Street at its extreme south terminus. The property is approximately 55.615 feet wide (average) across South 5<sup>th</sup> Street by 74.995 feet deep (average), north to south. All city utilities including water, sanitary sewer and gas, as well as electricity and telephone, are in place on the adjoining properties or streets. Some of these utilities could possibly cross overhead or occupy some portion of the tract. The adjoining property is zoned "R-3" for multiple residential occupancy uses. It is believed that the past use of the adjoining properties, as well as the proposed future use following assemblage, will comply with existing zoning regulations. The majority of the surrounding properties are developed to residential uses, with the Catholic Church and a city park being found in the immediate neighborhood.

**Topography:** Considerable slope to the south

**Trees:** Mesquite and desert shrub vegetation

**Flood Plain:** ☐ YES ☒ NO

**Map Panel #:** 480085 0002B

**ENHANCEMENTS:** All city utilities in proximity, paved street frontage at north end.

**DETRIMENTS:** Size, utility and slope.

### UTILITIES

**ELECT:** ☒ YES ☐ NO

**Elect. Provided by:** AEP Texas

**GAS:** ☒ YES ☐ NO

**TELEPHONE:** ☒ YES ☐ NO

**WATER METER:** ☐ YES ☒ NO

**Water Provided by:** City of Alpine

**WATER WELL:** ☐ YES ☒ NO

**PUMP:** ☐ YES ☒ NO

**DEPTH:** Not applicable

**SEPTIC TANK:** ☐ YES ☒ NO

**Size/Condition:**

**City Sewer available**

## ADDITIONAL COMMENTS:

On the date of inspection, no situation or condition was observed which would be considered to constitute an environmental contamination or concern; however, the appraiser is not qualified to render an opinion of possible environmental concerns or contaminations. The client is advised to consult with an environmental professional concerning any situation that may present an environmental concern.

During the inspection of the subject property, the appraiser did not observe any threatened or endangered species; however, the appraiser is not qualified to render an opinion of the possible existence of threatened or endangered species. The client is advised to consult with a qualified professional biologist concerning the possibility of the presence of threatened or endangered species. In the event there is shown to be the presence of threatened or endangered species on the subject property, the appraiser reserves the right to change the opinion of value based upon the property rights lost due to regulations for the protection of threatened or endangered species.

## SALES COMPARISON APPROACH

| Sales             | 1                     | 2                  | 3                    | 4                     | 5              |
|-------------------|-----------------------|--------------------|----------------------|-----------------------|----------------|
| Date              | 4/24/2023             | 1/20/2023          | 6/16/2022            | 7/14/2021             | 1/31/2020      |
| Address           | 909 W.<br>Murphy Ave. | 904 W.<br>Avenue J | 1104 W.<br>Sanderson | 203 E.<br>Murphy Ave. | 933 E. Gallego |
| Size/S.F. of Lots | 16,664                | 7,667              | 13,305               | 26,145                | 37,050         |
| Sales Price       | \$22,000              | \$21,000           | \$36,000             | \$52,300              | \$60,000       |
| Grantor           | Ned Allen             | Ned Allen          | Christine<br>Johnson | Schaake               | Sanchez        |
| Grantee           | Montilva &<br>Paredes | Ramon<br>Aguirre   | Jose Uranga          | Chisos Brewing        | Food Pantry    |
| Recording         | 117302                | 116718             | 115490               | 113171                | 109576         |
| Price/S.F.        | \$1.32                | \$2.74             | \$2.71               | \$2.00                | \$1.62         |
| Financing         | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Condition of Sale | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.40         |
| Time              | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Adjusted Values   | \$1.32                | \$2.74             | \$2.71               | \$2.00                | \$2.02         |
| Size              | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Function/Utility  | <\$0.33>              | <\$1.42>           | <\$1.42>             | <\$1.42>              | <\$1.42>       |
| Land              | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Appeal            | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Water             | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Improvements      | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Other             | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Total Adjustments | \$0.00                | \$0.00             | \$0.00               | \$0.00                | \$0.00         |
| Adjusted Values   | \$0.99                | \$1.32             | \$1.29               | \$0.58                | \$0.60         |

**ADJUSTED PRICE: \$ 0.75 per square foot X 4,181.76 square feet = \$ 3,136.32**

**Rounded to \$ 3,150.00**

## **MARKET ANALYSIS**

The subject parcel is located in the south-central part of Alpine, at the extreme south terminus of South 5<sup>th</sup> Street and is approximately 4,182 square feet (0.096 acres) in size. The five sales utilized in the analysis are considered the most current transactions having similarity to the subject property in most aspects. The sales set forth range from 7,667 square feet to 37,050 square feet in total size and all have taken place in a period of just over four years prior to the effective date of value. Unadjusted, the sales prices range from \$1.32/sq. ft. to \$2.74/sq. ft.

Sale 5 is adjusted upward by 20 percent for Condition of Sale. Given the non-profit status of the buyer (Food Pantry of Alpine) and the intended use of the property being construction of a new food bank building, the seller of the property discounted the sales price by 20 percent from the initial listing price.

In comparing the five sales to each other and to the subject parcel, each of the sales are considered to have superior utility, primarily in terms of the size and layout of the lot. The subject property is unique in being a smaller size and shape than most city lots in Alpine, measuring approximately 55 feet wide (mostly typical) by 75 feet deep. It is currently owned by the City of Alpine and is the undeveloped, unused south end of South 5<sup>th</sup> Street. The east and west sides of the parcel are bounded by properties owned by the potential purchaser under the proposed assemblage. The south side is bounded by an acreage homesite parcel.

A diligent search of all available data revealed minimal sales of vacant properties of comparable size, especially with respect to the width to length ratio. Each of the sales discovered were conveyances of similar undeveloped, unopened streets or alleys sold by the City of Alpine to the adjoining property owner. These sales occurred from mid-2017 through early 2024 and included tracts of 3,920 to 16,553 square feet in size. The sales prices ranged from \$0.36 to \$1.50 per square foot, depending upon location, size and utility.

As discussed, the subject's size is only minimally capable of supporting a residential or commercial construction due to the reduced tract size and location at the end of street. Utilization of the parcel for development independent of the two adjoining properties could potentially impact the access and utility of those properties. When all these factors are considered, along with the adjoining building and site improvements, the highest and best use of the parcel is felt to be assemblage with the adjoining properties on either side. For all these reasons, the subject parcel is considered inferior in terms of function and utility to the normal sized vacant parcel selling on the open market in Alpine.

Through comparison of these and other sales in the subject market, adjustment levels of 25 to 60 percent were indicated for the reduced function and utility found in the subject. Due to the unique circumstances found in the subject property, as well as the five prior conveyances of similar properties by the City of Alpine, an adjustment amount at the top of the indicated range is considered appropriate to address the reduced function and utility of the subject parcel. The adjustment in Sales 2 through 5 is derived by applying a 60 percent discount to the mean value of these four sales (\$2.37/sf), yielding an adjustment amount of \$1.42 per square foot. The lower unadjusted sales price in Sale 1 (\$1.32/sf) is believed to be due to the property adjoining the Union Pacific Railroad, a very active rail line passing through Alpine. This sale is adjusted downward at a level of 25 percent, the lower end of the indicated range, due to the lower sale price.

As mentioned previously, the subject property's highest and best use is considered to be the assemblage of land with the adjoining property, such being the two lot lying on either side of the unused street area.

Following all adjustments derived through comparison and analysis, the value range indicated by the comparable sales is \$0.58 to \$1.32 per square foot, with the mean of the range being \$0.956 per square foot. The mean value of the five City of Alpine conveyances mentioned above is \$0.796 per square foot. Due to the diminished market appeal, the reduced functional utility due to size and the stated highest and best use of the subject parcel, a value somewhat less than the mean of the two indicated ranges presented is considered to be representative of the market value of the subject, as of the effective date of valuation. As supported by the data and analysis presented, the indicated market value of the subject, by the Sales Comparison Approach, as of April 12, 2024, is \$0.75 per square foot or \$3,150.00 (rounded).

## ASSUMPTIONS AND LIMITING CONDITIONS

**1. LIMIT OF LIABILITY:** The liability of the appraiser and employees is limited to the client and to the fee collected. Further, there is no accountability, obligation, or liability to any third party. If this report is placed in the hands of anyone other than the client, the client will make such party aware of all limiting conditions and assumptions of the assignment and related discussions. The Appraiser assumes no responsibility for any costs incurred to discover or correct any deficiencies of any type present in the property - physically, financially, and legally.

**2. COPIES, PUBLICATION, DISTRIBUTION, USE OF REPORT:** Possession of this report or any copy thereof does not carry with it the right of publication, nor may it be used for other than its intended use; the physical reports(s) remain the property of the appraiser for the use of the client - the fee being for the **analytical services only**.

The Bylaws and Regulations of the American Society of Farm Managers and Rural Appraisers require each Member or Candidate to control the use and distribution of each appraisal report signed by such Member or Candidate; except as hereinafter provided, the client may distribute copies of this appraisal report in its entirety to such third parties as he may select; however, selected portions of this appraisal report will not be given to third parties without the prior written consent of the signatories of this appraisal report. Neither all nor any part of this appraisal report will be disseminated to the general public communication without the prior written consent of the appraiser. (See last items in following list for client agreement/consent).

**3. CONFIDENTIALITY:** This appraisal is to be used only in its entirety and no part is to be used without the entire report. All conclusions and opinions concerning the analysis set forth in the report were prepared by the Appraiser(s) whose signatures(s) appear on the appraisal report, unless indicated as "Review Appraiser." No change of any item in the report will be made by anyone other than the Appraiser(s). The Appraiser(s) will have no responsibility if any such unauthorized change is made.

The Appraiser(s) may not divulge the material (evaluation) contents of the report, analytical findings or conclusions, or give a copy of the report to anyone other than the client or his designee as specified in writing except as may be required by the American Society of Farm Managers and Rural Appraisers as they may request in confidence of ethics enforcement, or by court of law or body with the power of subpoena.

**4. TRADE SECRETS:** This appraisal was obtained from Superior Land Services LLC, Paul V. Loeffler, Appraiser and Consultant, or related independent contractors and/or appraiser trainees and consists of "trade secrets and commercial or financial information" which is privileged and confidential and exempted from disclosure under 5 U.S.C. 552(b)(4). Notify the appraiser(s) signing the report of any request to reproduce this appraisal in whole or part.

**5. INFORMATION USED:** No responsibility is assumed for accuracy of the information furnished by work of others, the client, his designee, or public records. I am not liable for such information or the work of possible subcontractors. Be advised that some of the people associated with the Appraiser and possibly signing the report is independent contractors. The comparable data relied upon this report has been confirmed with one or more parties familiar with the transaction or from affidavit or other sources thought reasonable; all are considered appropriate for inclusion to the best of our factual judgment and knowledge. An impractical and uneconomic expenditure or time would be required in attempting to furnish unimpeachable verification in all instances, particularly as to engineering and market related information. It is suggested that the client consider independent verification as a prerequisite to any transaction involving sale, lease, or other significant commitment of funds for the subject property.

**6. TESTIMONY AND COMPLETION OF CONTRACT FOR APPRAISAL SERVICES:** The contract for appraisal, consultation or analytical services is fulfilled and the total fee payable upon completion of the report. The appraiser(s) or those assisting in preparation of the report will not be asked or required to give testimony in court or hearing because of having made the appraisal, in full or in part, nor engage in post appraisal consultation with client or third parties except under separate and special arrangement and at an additional fee. If testimony or deposition is required because of subpoena, the client will be responsible for any additional time, fees, and charges, regardless of issuing party.

**7. EXHIBITS:** The sketches and maps in this report are included to assist the reader in visualizing the property and are not necessarily to scale. Various photos, if included, are included for the same purpose as of the date of the photos. Site plans are not surveys unless shown from a separate surveyor.

**8. LEGAL, ENGINEERING, FINANCIAL, STRUCTURAL, OR MECHANICAL, HIDDEN COMPONENTS, SOIL:** No responsibility is assumed for matters legal in character or nature, nor matters of a survey, nor of any architectural, structural, mechanical, or engineering nature. No opinion is rendered as to the title, which is presumed to be merchantable. The property is appraised as if free and clear, unless otherwise stated in particular parts of the report. The legal description is assumed to be correct as used in this report as furnished by the client, his designee, or as derived by the appraiser(s).



Please note that no advice is given regarding mechanical equipment or structural integrity or adequacy, nor soils and potential for settlement, drainage (seek assistance from a qualified architect and/or engineer); nor matters concerning liens, title status, and legal marketability (seek legal assistance). The lender and owner should inspect the property before any disbursement of funds; further, it is likely that the lender or owner may wish to require mechanical or structural inspections by qualified and licensed contractors, civil or structural engineer, architect, or other expert.

The appraiser(s) have inspected as far as possible by observation the land and improvements; however, it was not possible to personally observe conditions beneath the soil or hidden structural components. We have not critically inspected mechanical components in the improvements, and no representations are made herein as to these matters unless specifically stated and considered in the report. The value estimates consider there being no such conditions that would cause a loss in value. The land or the soil of the area being appraised appears firm; however, subsidence in the area is unknown. The appraiser(s) do(es) not warrant against this condition or occurrence of problems arising from soil conditions. As these are Extraordinary Assumptions, the appraiser(s) reserve(s) the right to change the opinion of value based upon conditions disclosed following the report date pursuant to U.S.P.A.P. Standard Rule 2-2(a)(xi).

The appraisal is based on there being no hidden, unapparent, or apparent conditions of the property site, subsoil, or structures or toxic materials which would render it more or less valuable. No responsibility is assumed for any such conditions or for any expertise or engineering to discover them. All mechanical components are assumed to be in an operable condition and status standard for properties of the subject type. Conditions of heating, cooling, ventilating, electrical, and plumbing equipment are considered to be commensurate with the condition of the balance of the improvements unless otherwise stated. No judgment may be made by us as to adequacy of insulation, type of insulation, or energy efficiency of the improvements or equipment which is assumed standard for subject age and type. As these are Extraordinary Assumptions, the appraiser(s) reserve(s) the right to change the opinion of value based upon conditions disclosed following the report date pursuant to U.S.P.A.P. Standard Rule 2-2(a)(xi).

The Appraiser(s) assume(s) no responsibility for any costs or consequences arising due to the need or the lack of need for flood hazard insurance. An Agent for The Federal Flood Insurance Program should be contacted to determine the actual need for Flood Hazard Insurance.

**This appraisal report does not constitute a property inspection and cannot be relied upon to disclose defects or conditions in the property.**

**9. LEGALITY OF USE:** The appraisal is based on the premise that there is full compliance with all applicable federal, state and local environmental regulations and laws unless otherwise stated in the report; further, that all applicable zoning, building, and use regulations and restrictions of all types have been complying with unless otherwise stated in the report; further, it is assumed that all required license, consents, permits or other legislative or administrative authority by local, state, federal and/or private entities or organizations have been or can be obtained or renewed for any considered in the value estimate.

**10. COMPONENT VALUES:** The distribution of the total valuation in this report between land and improvements apply only under the existing program of utilization. The separate valuations for land and building must not be used in conjunction with any other appraisal and is invalid if so used.

**11. INCLUSIONS:** Furnishings and equipment or personal property or business operations, except as specifically indicated and typically considered as a part of real estate, have been disregarded with only the real estate being considered in the value estimate unless otherwise stated. In some property types, business and real estate interests and values are combined.

**12. PROPOSED IMPROVEMENTS, CONDITIONED VALUE:** Improvements proposed, if any, on or off-site, as well as any repairs required, are considered, for purposes of this appraisal, to be completed in workmanlike manner according to information submitted and/or considered by the appraisers. In cases of proposed construction, the appraisal is subject to change upon inspection of property after construction is completed. This estimate of market value is as of the date shown, as proposed, as if completed and operating at levels shown and projected.

**13. VALUE CHANGE & ALTERATION OF ESTIMATE BY APPRAISER(S):** The estimated market value, which is defined in the report, is subject to change with market movement over time; value is highly related to exposure, time, promotional effort, terms, motivation, and conditions surrounding the offering. The value estimate considers the productivity and relative attractiveness of the property physically and economically in the marketplace as it contributes to an economic or social need.

In cases of appraisals involving capitalization of income benefits, the estimate of market value or investments value or value in use is a reflection of such benefits and the appraiser's interpretation of income, yields, and other factors derived from general and specific client and market information. Such estimates are reported as of a specific date; they are thus subject to change since the market and value are naturally dynamic.

The "Estimate of Market Value" in the appraisal report is not based in whole or in part upon the race, color, or national origin of the present owners or occupants of the properties in the vicinity of the property appraised.

**14. CHANGE:** Appraisal report and value estimates are subject to change if physical, legal entity, or financing different from envisioned at the time of writing this report becomes apparent at a later date.

**15. MANAGEMENT OF THE PROPERTY:** It is assumed that the property which is the subject of this report will be under prudent and competent ownership and management, neither inefficient nor super-efficient. As these are Extraordinary Assumptions, the appraiser reserves the right to change the opinion of value based upon conditions disclosed following the report date pursuant to U.S.P.A.P. Standard Rule 2-2(a)(xi).

**16. CONTINUING EDUCATION:** A mandatory continuing education program is in place for those appraisers certified by the Texas Appraiser Licensing and Certification Board and the appraiser(s) signing the report is current under this program.

**17. FEE:** The fee for this appraisal or study is for the service rendered and not for the time spent on the physical report or the physical report itself. The compensation (fee) for the preparation of this appraisal report has no relation to the final values reported.

**18. CHANGES & MODIFICATIONS:** The appraiser(s) reserves the right to alter statements, analysis, conclusions or any value estimate in the appraisal if there becomes known to the undersigned facts pertinent to the appraisal process which were unknown to us/me at the time of report preparation.

**19. MINERAL RIGHTS, NOISE, AND ENVIRONMENTAL CONCERNS:** Mineral rights, noise, and environmental factors have not been given segregated consideration except as noted; they have been treated with the whole.

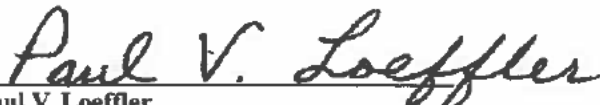
**20. ACCEPTANCE OF, AND/OR USE OF, THIS APPRAISAL REPORT BY THE CLIENT OR ANY THIRD PARTY CONSTITUTES ACCEPTANCE OF THE ABOVE CONDITIONS.**

## CERTIFICATE OF APPRAISAL

I certify that, to the best of my knowledge and belief:

- the statements of fact contained in this report are true and correct.
- the reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no personal bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- my engagement in this assignment was not contingent upon developing or reporting predetermined results.
- my compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- my analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice (U.S.P.A.P.)* and the Code of Professional Ethics of the American Society of Farm Managers and Rural Appraisers.
- The use of this report is subject to the requirements of the Texas Appraisers Licensing and Certification Board relating to review by their duly authorized representatives.
- I, Paul V. Loeffler, am currently certified under the mandatory continuing education programs of the Texas Appraisers Licensing and Certification Board.
- I have made a personal inspection of the property that is the subject of this report.
- no one has provided significant real property appraisal assistance to the person signing this certification.

Respectfully submitted,

  
Paul V. Loeffler  
Texas Certified General Real Estate Appraiser  
License No. 1327826-G

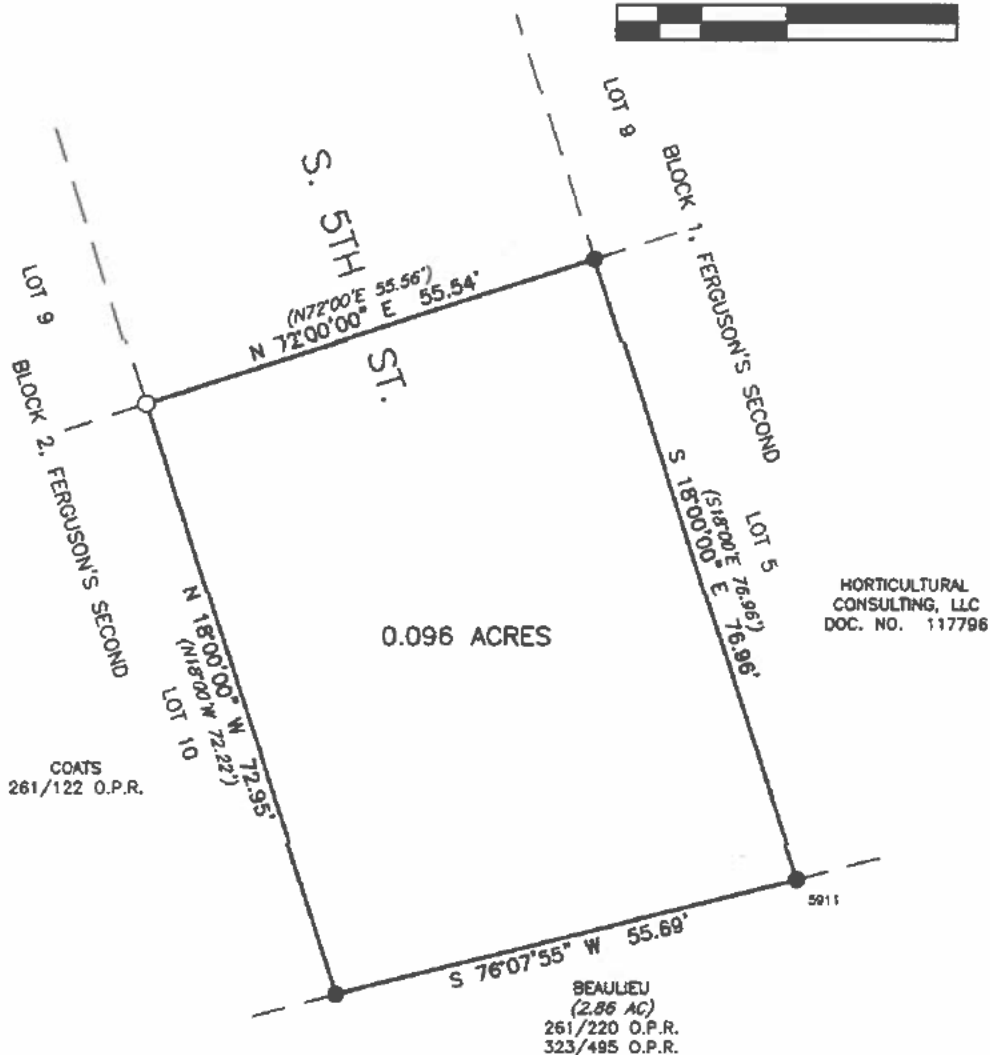


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### LEGEND

- 
- STATE OF TEXAS  
REGISTERED  
★  
KEVIN MUELLER  
5911  
PROFESSIONAL  
LAND SURVEYOR

KEVIN MUELLER  
105 N. COCKRELL ST.  
(432) 538-2115  
KEVIN.MUELLER@SAWTOO

4-28-2024

SAW TOOTH SURVEY  
P.O. BOX 1751  
ALPINE, TX 79831  
COM

**0.096 ACRES**

**METES AND BOUNDS DESCRIPTION OF 0.096 ACRES OUT OF S. 5TH ST. RIGHT-OF-WAY, PLATTED AS PART OF FERGUSON'S SECOND ADDITION TO THE CITY OF ALPINE, ENVELOPE 96, PLAT RECORDS OF BREWSTER COUNTY, TEXAS, SAID 0.096 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:**

**BEGINNING** at a capped iron rod [5911] found for the southeast corner of S. 5<sup>th</sup> St., southwest corner of Lot 5, Block 1 of said Ferguson's Second Addition and **POINT OF BEGINNING** of the herein described tract;

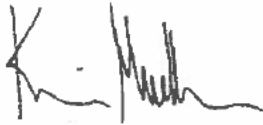
**THENCE** with the south line of said S. 5<sup>th</sup> St. and south line of said Ferguson's Second Addition, **S 76°07'55" W**, a distance of **55.69** feet to an iron rod found for the southwest corner of said S. 5<sup>th</sup> St. and southeast corner of Lot 10, Block 2 of said Ferguson's Second Addition;

**THENCE** with the west right-of-way line of said S. 5<sup>th</sup> St. and east line of said Lot 10, **N 18°00'00" W**, a distance of **72.95** feet to a capped iron rod [5911] set for the northeast corner of said Lot 10 and northwest corner of the herein described tract;

**THENCE** over and across said S. 5<sup>th</sup> St., **N 72°00'00" E**, a distance of **55.54** feet to an iron rod found in the east right-of-way line of said S. 5<sup>th</sup> St. for the northwest corner of said Lot 5 and northeast corner of the herein described tract;

**THENCE** with the west line of said Lot 5, **S 18°00'00" E**, a distance of **76.96** feet to the **POINT OF BEGINNING** of the herein described tract, containing **0.096 ACRES** of land, more or less.

I, Kevin Mueller, do hereby certify that this description was prepared from a survey performed under my supervision during April 2024, and is true and correct to the best of my knowledge.

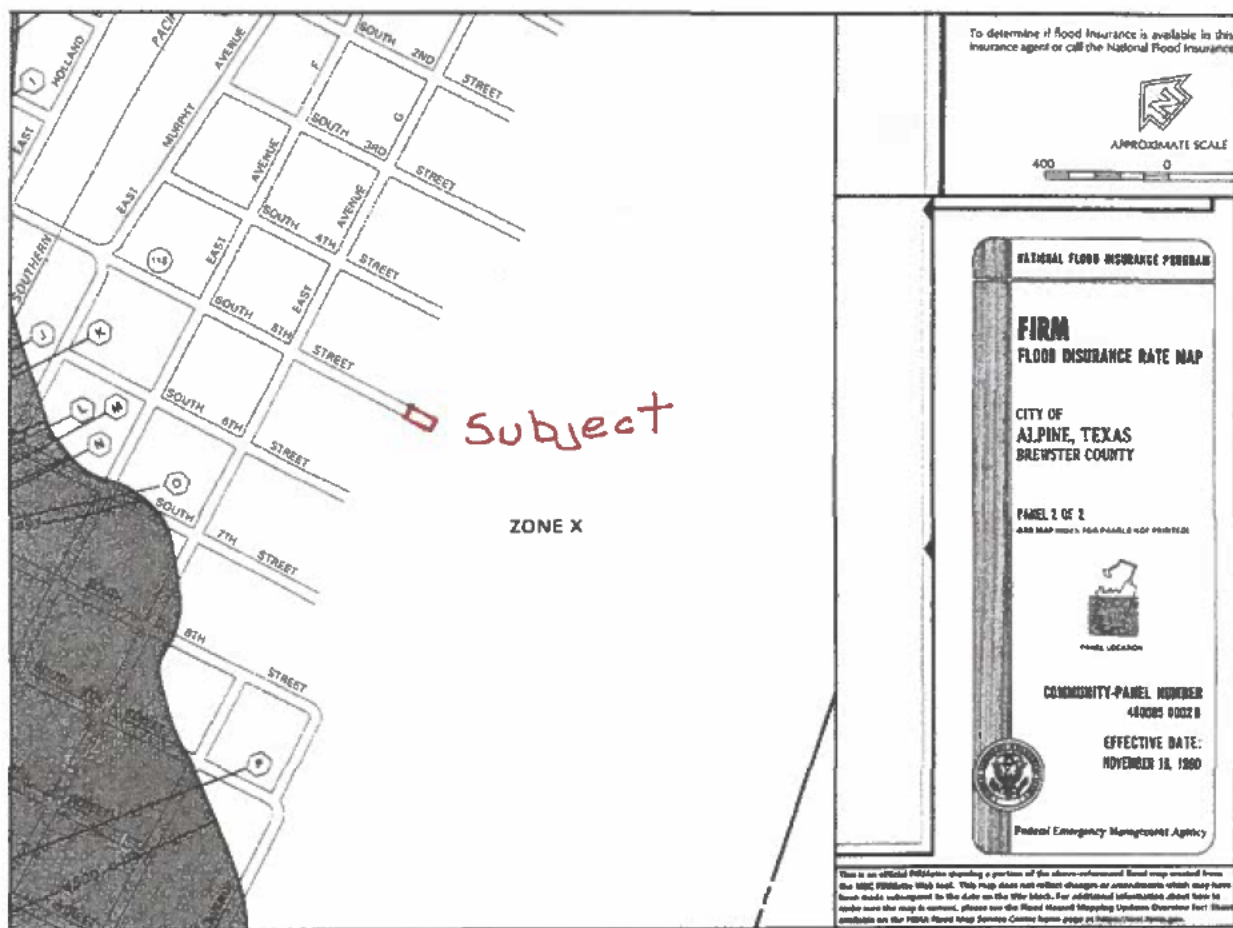


4-27-2024

KEVIN MUELLER  
SAW TOOTH SURVEY  
P.O. BOX 1751  
ALPINE, TX 79831  
(432) 538-2115



# SUBJECT FLOOD MAP





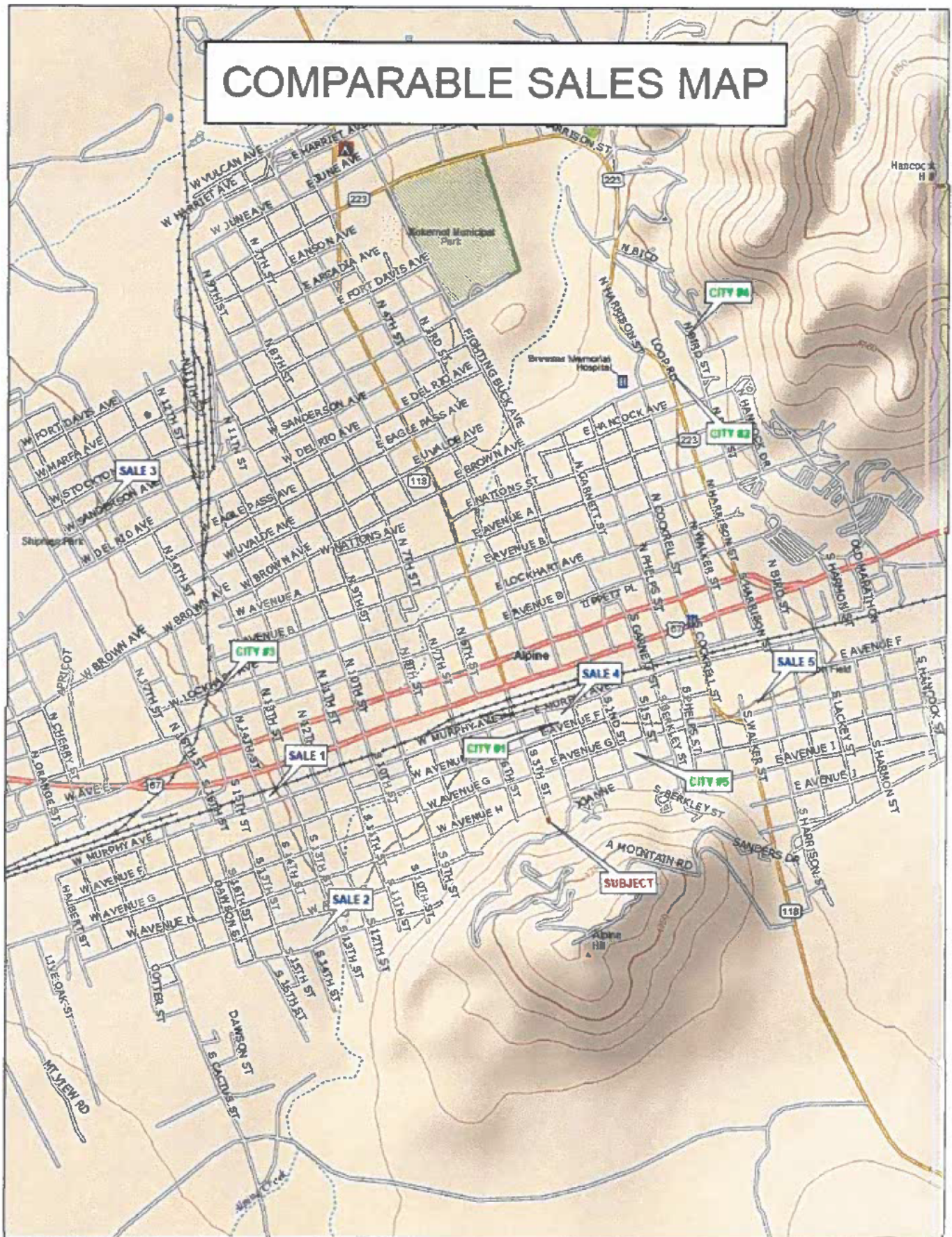
**SUBJECT PHOTO**



Subject property, looking south from the south end of South 5<sup>th</sup> Street. The north corners of the subject are located at the edge of the photo in line with the near edge of the rock on the left. The south corners are obscured by the brush.



# COMPARABLE SALES MAP



DELOME

Data use subject to license.

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www.delorme.com



MN (6.0° E)



Data Zoom 13-5



## **Certified General Real Estate Appraiser**

**Appraiser: PAUL VICTOR LOEFFLER**

**License #: TX 1327826 G**

**License Expires: 04/30/2026**

Having provided satisfactory evidence of the qualifications required by the Texas Appraiser Licensing and Certification Act, Occupations Code, Chapter 1103, authorization is granted to use this title:  
**Certified General Real Estate Appraiser**

For additional information or to file a complaint please contact TALCB at [www.talcb.texas.gov](http://www.talcb.texas.gov).

  
**Chelsea Buchholtz**  
Executive Director





Google



## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11C

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



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### AGENDA ITEM

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Approve the first reading of Ordinance 2024-08-01, an ordinance amending Appendix C – Zoning to the Alpine Code of Ordinances; Amending Appendix C – Zoning to remove the provision that provides the ability for the City Council or the Planning & Zoning Commission to initiate a spot zoning, or non-contiguous, zoning designation, with exceptions; amending the application fee from \$250 to \$350. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

---

The Planning & Zoning Commission ("P&Z") met on March 25, 2024 to discuss updates to the requirements for non-contiguous zoning, also known as spot zoning. Spot zoning is typically illegal. On April 22, 2024 P&Z met and approved a recommendation to the City Council to remove the ability for P&Z or the City Council to initiate a spot zone. The City Council considered the proposed ordinance on May 21, 2024, and referred the item back to P&Z to add the exceptions established by the Texas Supreme Court case *Pharr v. Tippet*. P&Z considered the updated ordinance on June 24, 2024, with the exceptions in place and unanimously voted to recommend approval of the ordinance. The ordinance, as recommended, is scheduled for first reading by the City Council on August 6, 2024.

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### SUPPORTING MATERIALS

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1. Ordinance 2024-08-01

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023-2024: N/A  
Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

**ORDINANCE 2024-08-01**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING APPENDIX C – ZONING TO THE ALPINE CODE OF ORDINANCES; AMENDING APPENDIX C – ZONING TO REMOVE THE PROVISION THAT PROVIDES THE ABILITY FOR THE CITY COUNCIL OR THE PLANNING & ZONING COMMISSION TO INITIATE A SPOT ZONING, OR NON-CONTIGUOUS, ZONING DESIGNATION, WITH EXCEPTIONS; AMENDING THE APPLICATION FEE FROM \$250 TO \$350; PROVIDING FINDINGS OF FACT, REPEALER, SEVERABILITY, EFFECTIVE DATE, PROPER NOTICE, AND HEARING CLAUSES.**

**WHEREAS**, the Planning & Zoning Commission (“Commission”) is composed of community members who advise the City Council on policy decisions that affect zoning issues of the city; and

**WHEREAS**, the Building Services Department identified areas of concern involving the ability for individual members of the Commission or the City Council to initiate non-contiguous zoning (“spot zoning”) requests; and

**WHEREAS**, the Texas Supreme Court has defined spot zoning as an unacceptable amendatory ordinance that singles out a small tract for treatment that differs from that accorded similar surrounding land without proof of changes in conditions; and

**WHEREAS**, the Texas Supreme Court established 4 guidelines to be applied in a balancing test to determine whether a rezoning constitutes spot zoning; and

**WHEREAS**, the Building Services Department presented proposed updates to the Commission during the Commission meeting on March 25 and on April 22, 2024; and

**WHEREAS**, the Commission voted unanimously to recommend approval of the updates proposed by the department; and

**WHEREAS**, the City Council considered the recommendation by the Planning & Zoning Commission on May 21, 2024 and determined that the City would benefit from having the lawful exceptions listed in the ordinance and referred the ordinance back to the Planning & Zoning Commission for review and feedback; and

**WHEREAS**, the Planning & Zoning Commission met on June 24, 2024 to consider the updates to the ordinance and unanimously voted to adopt the updates and codify the lawful exceptions; and

**WHEREAS**, the City Council deems it to be in the public interest to amend the municipal code that allows a spot zoning to occur, with exceptions; and

**WHEREAS**, application requirements for a zoning change and amendment need to be clearly defined, consistent, and compliant with Chapter 211 of the Local Government Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I  
FINDINGS OF FACT**

The Alpine Code of Ordinances is hereby amended to reflect the updates attached hereto as Exhibit “A.” The premises attached as Exhibit “A” are hereby found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II  
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the ordinance may be renumbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section,” “article,” or any other appropriate word. The codifier of the city is empowered to make amendments to match the style of the existing code.

**SECTION III  
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinance, in which event the conflicting provisions of such ordinance are hereby repealed.

**SECTION IV  
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V  
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI  
PUBLIC HEARING**

A public hearing was held on August 20, 2024, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearing and notice of how to obtain copies of the proposed ordinance was published in the Alpine Avalanche, the official newspaper of the City of Alpine on August 15, 2024.

**SECTION VII  
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND ADOPTED THIS 6<sup>th</sup> DAY OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

AUGUST 6, 2024

**SECOND AND FINAL READING**

AUGUST 20, 2024

**APPROVED:**

\_\_\_\_\_  
Catherine Eaves, Mayor

**ATTEST:**

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney

**EXHIBIT “A”**

**EDITOR’S NOTE:**

Additions are Underlined.

~~Omissions appear in Red Strikethrough Text.~~

**APPENDIX C - ZONING**

**ARTICLE I – BASIC ORDINANCE**

**GENERAL ZONING REGULATIONS**

**Section 21.02. Proposed district boundaries must be contiguous.**

~~Except as provided in section 21.01, t~~The boundaries of the districts proposed in a zoning or rezoning application must be contiguous.

The boundaries of the districts proposed in a zoning application may be noncontiguous if the zoning is



- A. C0 as a buffer zone only between residential and commercial used as its intended purpose.
- B. initiated by the council or the planning and zoning commission in alignment with the Texas Supreme Court established guidelines.
- C. as outlined in the City's Comprehensive Plan.

(Ord. No. 2016-08-02, 9-20-16; Ord. No. 2016-10-03, 11-1-16)

### **Section 21.03 Jurisdiction.**

The city council shall have jurisdiction with respect to all rezone requests. The planning and zoning commission shall review and submit a recommendation to the city council on all applications for rezoning.

(Ord. No. 2016-08-02, 9-20-16; Ord. No. 2016-10-03, 11-1-16)

### **Section 21.04. Application and fee.**

1. Application for a rezone request shall be filed with the administrative official. The application shall include the following:
  - a. Name and address of the owner and applicant.
  - b. Address and legal description of the property.
2. If the applicant is not the legal owner of the property, a signed statement by the owner that the applicant is the authorized agent of the owner of the property.
3. An application for a conditional use permit shall be accompanied by a fee set forth by the city council in the amount of ~~\$250.00~~ \$350.00.

(Ord. No. 2016-08-02, 9-20-16; Ord. No. 2016-10-03, 11-1-16)

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11D

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve the first reading of Ordinance 2024-08-02, an ordinance memorializing the city ward designations for properties annexed into the city limits of Alpine; Providing findings of fact, repealer, severability, effective date, proper notice, and hearing clauses. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

---

City Administration identified an issue with properties being annexed into the corporate city limits of Alpine without being assigned a city ward. Properties annexed after 2010 have not been assigned to a city ward. The ward map has not been updated to reflect these properties as part of the city limits. The Voter Register advised the city that a new map must be created in order to assign the Ward designations. Ordinance 2024-08-02 was drafted so that the Council may memorialize the Ward designations. Once the ordinance is approved, the ordinance will be sent to the Rio Grande Council of Governments, who have offered to assist in updating the official Ward map. Additionally, City Administration held a discussion regarding these issues with the Planning & Zoning Commission ("P&Z") on March 25, 2024. On April 22, 2024, P&Z recommended a proposed ordinance to the City Council that implemented updated requirements including that newly annexed properties be assigned a city ward upon annexation. The Council approved the updated requirements at the June 18, 2024 City Council meeting.

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### SUPPORTING MATERIALS

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1. 2024-08-02 Zoning Memorializing Ward Designations

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023-2024: N/A

Additional Funding: N/A

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### APPROVERS

---

Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

**ORDINANCE 2024-08-02**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS MEMORIALIZING THE CITY WARD DESIGNATIONS FOR PROPERTIES ANNEXED INTO THE CITY LIMITS OF ALPINE; PROVIDING FINDINGS OF FACT, REPEALER, SEVERABILITY, EFFECTIVE DATE, PROPER NOTICE, AND HEARING CLAUSES.**

**WHEREAS**, City Administration has identified issues with the annexation procedures of the City including the ward designation process of annexed properties; and

**WHEREAS**, City Administration identified no ward designations for the properties annexed by Ordinance 2010-10-04, Ordinance 2018-09-01, Ordinance 2022-07-01, and Ordinance 2023-05-01; and

**WHEREAS**, City Administration drafted a proposed ordinance regarding annexation procedures and presented the ordinance to the Planning & Zoning Commission for consideration; and

**WHEREAS**, the Planning & Zoning Commission recommended approval of the Ordinance, and the City Council approved the recommendations with the passage of Ordinance 2024-05-04; and

**WHEREAS**, the updated requirements provide that the ordinance annexing a subject property into the corporate City limits shall designate the city ward that the subject property will belong to upon annexation; and

**WHEREAS**, the City Council wishes to designate and memorialize the appropriate City wards for the aforementioned properties annexed into the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I  
FINDINGS OF FACT**

Each and every one of the recitals, findings, and determinations contained in the preamble of this ordinance, are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby repeated and incorporated herein as if copied in their entirety.

**SECTION II  
WARD DESIGNATION**

The document hereto attached as Exhibit "A" reflects the appropriate City wards for the respective properties annexed by Ordinance 2010-10-04, Ordinance 2018-09-01, Ordinance 2022-07-01, and Ordinance 2023-05-01. The City Council hereby adopts the updated Ward designations and directs the City Manager to execute the respective updates to the official Ward Map of the City.

**SECTION III  
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION IV  
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V  
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI  
PUBLIC HEARING**

A public hearing was held on August 20, 2024, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearings, and notice of how to obtain copies of the proposed documents, was published in the Alpine Avalanche, the official newspaper of the City of Alpine.

**SECTION VII  
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND ADOPTED THIS 20<sup>th</sup> DAY OF AUGUST 2024 BY MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

AUGUST 6, 2024

**APPROVED:**

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Catherine Eaves, Mayor

**SECOND AND FINAL READING**

AUGUST 20, 2024

**ATTEST:**

---

Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

---

City Attorney

**EXHIBIT “A”**

***Designating and Memorializing City Wards for Annexed Properties***

| <b>ORDINANCE NO.</b> | <b>DESIGNATED WARD</b> |
|----------------------|------------------------|
| Ordinance 2010-10-04 | 2                      |
| Ordinance 2018-09-01 | 4                      |
| Ordinance 2022-07-01 | 1                      |
| Ordinance 2023-05-01 | 4                      |

***Registered voters as of May 13, 2024***

| <b>CITY WARD</b> | <b>REGISTERED VOTERS</b> |
|------------------|--------------------------|
| 1                | 942                      |
| 2                | 666                      |
| 3                | 869                      |
| 4                | 789                      |
| 5                | 971                      |

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11E

Department: Building Services

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve Resolution 2024-08-04, a resolution of the City Council amending Appendix B: Building Service Fees; Setting the rates and fees for City Building Services for the Fiscal Year 2024-2025. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- Building Services Fees are reviewed annually and set by City Council resolution.
- Setting fees by annual resolution helps the City provide more effective and efficient services.
- Effective September 1, 2023, House Bill 3492 prohibits municipal authorities from imposing certain value-based fees and requires disclosure of certain information related to subdivision construction.
- Building Official, Robert Ruckes, has reviewed the City's current fees and House Bill 3492 to ensure compliance with the new State law.
- His recommended changes include:
  - Uniformed structure for both residential and commercial
  - Increased inspection fee (\$25 to \$50) to cover actual cost of inspections
  - Remove evaluation fee based permits and update to include all trade permits
  - Fee per trade permit
  - Reviewed International Code Council (ICC) to include all appropriate trades
  - Reviewed other cities (City of San Antonio is closest to being completely compliant with new requirements)

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### SUPPORTING MATERIALS

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1. 2024-08-04 Building Services Fees
2. Proposed Appendix B - Building Services Fees

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### BUDGET CONSIDERATIONS

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY2023- N/A  
2024:

Additional Funding: N/A

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**APPROVERS**

---

Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2024-08-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
AMENDING APPENDIX B: BUILDING SERVICES FEES.**

**WHEREAS**, the City Council of the City of Alpine has cause in its legislative pursuit to modify systems, processes, and fees that enhance the City’s mission of providing quality service to the citizens of Alpine; and

**WHEREAS**, the City Council passed Ordinance 2022-12-01, which established a streamlined fee structure that improved the readability of Building Services and permit fees; and

**WHEREAS**, pursuant to Ordinance 2022-12-01, the City Council shall pass an annual resolution updating the fee schedule in the Building Services Appendix; and

**WHEREAS**, the City Council reviewed and updated Appendix B: Building Services Fees in January 2023; and

**WHEREAS**, effective September 1, 2023, House Bill 3492, prohibits municipal authority from imposing certain value-based fees and required disclosure of certain information related to subdivision construction; and

**WHEREAS**, the City Council has determined that the City and Citizens of Alpine will benefit from an updated fee schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, THAT:**

**SECTION I.** All of the premises attached in the form hereto described as Exhibit “A” are hereby found to be true and correct findings of the City Council of the City of Alpine.

**SECTION II.** The City Manager is hereby directed to implement the updated fees.

**SECTION III.** This resolution is effective upon its passage.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6<sup>th</sup> DAY OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**ATTEST:**

---

Catherine Eaves, Mayor

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Geoffrey R. Calderon, City Secretary



**EXHIBIT "A"**

**APPENDIX B: BUILDING SERVICES FEES**

| APPENDIX B: BUILDING SERVICES FEES |                                                                                                                                        |                                                                                                                                        |                                                    |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| SECTION                            |                                                                                                                                        |                                                                                                                                        |                                                    |
| I.                                 | PERMIT FEES OR ALL BUILDING PERMITS EXCEPT FOR RESIDENTIAL DWELLINGS                                                                   |                                                                                                                                        |                                                    |
|                                    | DESCRIPTION                                                                                                                            | FEE                                                                                                                                    | + OTHER FEES                                       |
|                                    | TOTAL VALUATION                                                                                                                        |                                                                                                                                        |                                                    |
|                                    | \$1.00 TO \$500.00                                                                                                                     | \$21.00                                                                                                                                | \$___ + \$50.00 Application Fee                    |
|                                    | \$500.01 TO \$2,000.00                                                                                                                 | \$21.00 for the first \$500.00 plus \$2.75 for reach additional \$100.00, or fraction thereof, to and including \$2,000.00             | \$___ + \$50.00 Application Fee                    |
|                                    | \$2,000.01 to \$25,000.00                                                                                                              | \$62.00 for the first \$2,000.00 plus \$12.50 for reach additional \$1000.00, or fraction thereof, to and including \$25,000.00        | \$___ + \$50.00 Application Fee                    |
|                                    | \$25,000.01 to \$50,000.00                                                                                                             | \$349.75 for the first \$25,000.00 plus \$9.00 for reach additional \$1000.00, or fraction thereof, to and including \$50,000.00       | \$___ + \$50.00 Application Fee                    |
|                                    | \$50,000.01 to \$100,000.00                                                                                                            | \$574.75 for the first \$50,000.00 plus \$6.25 for reach additional \$1000.00, or fraction thereof, to and including \$100,000.00      | \$___ + \$50.00 Application Fee                    |
|                                    | \$100,000.01 to \$500,000.00                                                                                                           | \$887.25 for the first \$100,000.00 plus \$5.00 for reach additional \$1000.00, or fraction thereof, to and including \$500,000.00     | \$___ + \$50.00 Application Fee                    |
|                                    | \$500,000.01 TO \$1,000,000.00                                                                                                         | \$2,887.25 for the first \$500,000.00 plus \$4.25 for reach additional \$1000.00, or fraction thereof, to and including \$1,000,000.00 | \$___ + \$50.00 Application Fee                    |
|                                    | \$1,000,000.01 and up                                                                                                                  | \$5,012.25 for the first \$1,000,000.00 plus \$2.75 for reach additional \$1000.00, or fraction thereof                                | \$___ + \$50.00 Application Fee                    |
|                                    | 501(c)(3) Organizations                                                                                                                | Permit Fees Waived, excluding \$50.00 Application Fee. Will need verification of 501(c)(3) status.                                     |                                                    |
| H.<br>I.                           | PERMIT FEES FOR RESIDENTIAL AND COMMERCIAL DWELLINGS                                                                                   |                                                                                                                                        |                                                    |
|                                    | PERMIT FEES DO NOT INCLUDE \$25.00 RESIDENTIAL APPLICATION \$50.00 INSPECTION FEE                                                      |                                                                                                                                        |                                                    |
|                                    |                                                                                                                                        | NEW CONSTRUCTION                                                                                                                       |                                                    |
|                                    | R-1 & R-2 residential dwellings (detached one- and twofamily dwellings, townhomes not more than two stories in height), and commercial | \$0.55/square foot total area under roof                                                                                               | \$___ + \$25.00 Application \$50.00 Inspection Fee |
|                                    |                                                                                                                                        |                                                                                                                                        | ADDITIONS                                          |
|                                    | R-1 & R-2 residential dwellings (detached one- and twofamily dwellings, townhomes not more than two stories in height), and commercial |                                                                                                                                        | \$1.00/square foot total area of addition          |
|                                    |                                                                                                                                        |                                                                                                                                        | ALTERATIONS                                        |
|                                    | R-1 & R-2 residential dwellings (detached one- and twofamily dwellings, townhomes not more than two stories in height), and commercial |                                                                                                                                        | \$0.25/square foot total area of alteration        |
|                                    |                                                                                                                                        |                                                                                                                                        | NEW CONSTRUCTION                                   |
|                                    | R-3 residential dwellings (apartments, condominiums, three and four family dwellings)                                                  | \$0.30/square foot total area under roof                                                                                               | \$___ + \$25.00 Application \$50.00 Inspection Fee |
|                                    |                                                                                                                                        | ALTERATIONS                                                                                                                            |                                                    |
|                                    | R-3 residential dwellings (apartments, condominiums, three and four family dwellings)                                                  |                                                                                                                                        | \$1.00/square foot total area of alteration        |
|                                    |                                                                                                                                        | ADDITIONS                                                                                                                              |                                                    |
|                                    | R-3 residential dwellings (apartments, condominiums, three and four family dwellings)                                                  |                                                                                                                                        | \$1.00/square foot total area of addition          |
|                                    |                                                                                                                                        |                                                                                                                                        |                                                    |

|                     |                                                               |                                     |                                                         |
|---------------------|---------------------------------------------------------------|-------------------------------------|---------------------------------------------------------|
|                     | Stand-Alone permits or permits not stated (foundation repair) | \$75.00                             | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     | Driveway Approach                                             |                                     | \$25.00 Flat \$50.00 Inspection Fee                     |
|                     | Residential Pools                                             | \$150.00 Flat Fee                   |                                                         |
|                     | Carport (Detached/Non-Conforming)                             |                                     | \$50.00 Flat Inspection Fee                             |
|                     | Residential Irrigation                                        | \$150.00 (Includes Plan Review Fee) | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     | Accessory building permit                                     |                                     | \$50.00 Flat Inspection Fee                             |
|                     | Residential Fence                                             |                                     | \$50.00 Flat Inspection Fee                             |
|                     | Roofing Replacement/Repair                                    | \$0.05/square foot                  | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
| <b>III.<br/>II.</b> | <b>OTHER INSPECTIONS AND FEES</b>                             |                                     |                                                         |
|                     | Electric Reconnect (outside inspection Only)                  |                                     | \$25.00 Flat \$ ___ + \$50.00 Inspection Fee            |
|                     | Gas Test Only                                                 | \$8.00                              | \$25.00 Flat \$ ___ + \$50.00 Inspection Fee            |
|                     | Certificate of Occupancy                                      |                                     | \$50.00                                                 |
|                     | Inspections outside of normal business hours                  |                                     | \$50.00                                                 |
|                     | Work commencing before permit issuance                        |                                     | Triple Permit Fee or \$500.00, whichever is greater     |

|  |                                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |                                                  |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------|
|  | Reinspection Fee (Fee applied at discretion of Building Official)                                                                                                                                                                                                                                                                                                                                    |                                                               | \$80.00                                          |
|  | Permit Extension Fee                                                                                                                                                                                                                                                                                                                                                                                 |                                                               | \$100.00                                         |
|  | Additional plan review required by changes, additions or revisions to plans                                                                                                                                                                                                                                                                                                                          | \$42.00 per hour                                              |                                                  |
|  | Use of outside consultants for plan checking/inspections                                                                                                                                                                                                                                                                                                                                             | Actual Cost                                                   |                                                  |
|  | Foundation permits or any partial permit                                                                                                                                                                                                                                                                                                                                                             | 10% of building permit fee in addition to building permit fee |                                                  |
|  | Plan review fee                                                                                                                                                                                                                                                                                                                                                                                      | 45% of building permit fee in addition to building permit fee |                                                  |
|  | Alpine ISD                                                                                                                                                                                                                                                                                                                                                                                           |                                                               | 25% of fees established in Appendix B; Section 1 |
|  | Lot drainage fee                                                                                                                                                                                                                                                                                                                                                                                     | \$50.00                                                       |                                                  |
|  | Project valuation to be determined by the contract valuation or regional construction valuation whichever is greater. Permit valuations shall include all work required for a completed project, including profit, but need not include the value or cost of the land. Other methods for determining the project valuations for unique or unusual projects may be approved by the Building Official. |                                                               |                                                  |

|                     |                                                                                                          |                            |                    |                                                         |
|---------------------|----------------------------------------------------------------------------------------------------------|----------------------------|--------------------|---------------------------------------------------------|
| <b>IV.<br/>III.</b> | <b>TRADES PERMIT FEES</b>                                                                                |                            |                    |                                                         |
|                     | <b>TYPE OF OCCUPANCY</b>                                                                                 | <b>BUILDING AREA SQ/FT</b> | <b>PERMIT FEES</b> | <b>AMOUNT DUE</b>                                       |
|                     | R-1, R-2 single family, duplex, townhouse, new construction, additions (per unit) Total sq/ft under roof | 1-749                      | \$50.00            | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 750-1,199                  | \$63.18            | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 1,200-1,500                | \$76.48            | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 1,501-1,750                | \$83.18            | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 1,751-2,000                | \$90.13            | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 2,001-2,250                | \$96.43            | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 2,251-3,000                | \$103.08           | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 3,001-3,500                | \$115.20           | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 3,501-4,000                | \$120.00           | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |
|                     |                                                                                                          | 4,001+                     | \$137.18           | \$ ___ + \$25.00 Application Fee \$50.00 Inspection Fee |

|  |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |
|--|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
|  |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |
|  | A,E,I,R-3, Hotels, apartments, drinking/dining, educational, assembly, institutional                          | 1-500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$50.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               | 501-100,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$50.00 + \$0.035/sqft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               | 100,001-500,00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$3,500 + \$0.03/sqft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               | 500,001+                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$15,000 + \$0.02/sqft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |
|  | B,F,H,M,S,U, Office retail, wholesale, garages, factories, workshops, service stations, warehouse             | 1-500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$50.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               | 501-50,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$50.00 + \$0.01/sqft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               | 50,001-100,00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$182.00 + \$0.007/sqft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               | 100,001+                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$582.00 + \$0.003/sqft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$___ + \$50.00 <b>Application</b> <b>Inspection</b> Fee                                                       |
|  |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |
|  |                                                                                                               | <b>CONTRACT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |
|  |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |
|  | Any Occupancy Group finish-outs, shell completions, alterations, stand-alone permit contact valuation of work | <b>VALUATION (\$)</b><br><b>0-500</b><br><b>Mechanical</b><br>Mini Split/Air Handler - \$6.25<br>Condensing Unit (#tons ) - \$6.25<br>Condensing Unit/Heat Pump - \$6.25<br>Indoor Condensing Unit - \$6.25<br>Cooling Coil - \$6.25<br>Gas Furnace, Gas - \$9.60<br>Wall Furnace, Gas - \$9.60<br>Unit Heater, Gas - \$9.60<br>Radiant Heater, Gas - \$9.60<br>Exhaust Fan, Commercial/Res - \$6.25<br>Curtain Fire Damper - \$2.00<br>Fire Damper - \$2.00<br>Condenser, No Compressor - \$6.25<br>Residential Dryer Exhaust Duct - \$6.25<br>Rooftop Unit, Electric seer - \$15.85<br>Fan Coil Unit - \$6.25<br>Fan Powered Box - \$6.25<br>Type II Range Hood (Steam) - \$6.25<br>Chiller (# ) - \$6.25<br>Absorption Unit (#tons ) - \$6.25<br>Reach-In Cooler - \$6.25<br>Wall Mounted Unit - \$6.25<br>Gas Boiler, Steam - \$9.60<br>Make-Up Air - \$6.25 | <b>\$50.00</b><br>Walk-In-Freezer - \$6.25<br>Duct Outlet - \$2.00<br>Heat Pump - \$6.25<br>Refrigeration Unit (#tons ) - \$6.25<br>Electric Heat Strips - \$6.25<br>Electric Furnace - \$6.25<br>Floor Furnace, Gas - \$9.60<br>Unit Heater, Electric - \$6.25<br>Radiant Heater, Electric - \$6.25<br>Ventilation/Energy Recovery Unit Fan - \$6.25<br>Ceiling Fire Damper - \$2.00<br>Smoke/Fire Damper - \$2.00<br>Commercial Dryer Exhaust Duct - \$9.60<br>Rooftop Unit, Gas seer - \$15.85<br>Variable Air Volume Unit - \$6.25<br>Type I Range Hood (Grease) - \$ 6.25<br>Fume Hood - \$6.25<br>Cooling Tower (#tons ) - \$6.25<br>Walk-In Cooler - \$6.25<br>Icemaker (Split System) - \$ 6.25<br>Gas Boiler, Hot Water - \$9.60<br>Evaporative Cooler - \$6.25<br>Duct Heater, Gas - \$9.60<br>Hot Water Coil - \$6.25 | \$___ + \$50.00 <b>Inspection Fee</b> <b>Commercial</b><br><b>Fee</b> - \$___ + \$25.00 <b>Residential Fee</b> |
|  |                                                                                                               | <b>500.01-1,500.00</b><br><b>Electrical</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$59.00</b><br><b>Light Fixture:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$___ + \$50.00 <b>Inspection Fee</b> <b>Commercial</b><br><b>Fee</b> - \$___ + \$25.00 <b>Residential Fee</b> |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                         |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
|  | <p>General purpose outlets/equipment devices less than 1hp motor - \$.16</p> <p>Dedicated equipment/appliance outlets 20 amp and above - \$1.50</p> <p><b>Motors:</b></p> <p>1-7.5 hp - \$2.15</p> <p>7.6-25 hp - \$3.25</p> <p>26-50 hp - \$8.10</p> <p>Over 50 hp - \$10.80</p> <p><b>Gear Items:</b></p> <p>Switchboards up to 4 handles - \$10.25</p> <p>Switchboards each additional handle - \$1.60</p> <p>Panelboards/Loadcenters - \$4.85</p> <p>Xmfr 1-50 kva - \$4.30</p> <p>Xmfr over 50 kva - \$9.70</p> <p>Safe sw or cir brkr 30 amps &amp; up - \$1.10</p> <p><b>Miscellaneous Items:</b></p> <p>Underground work/100 linear ft - \$1.60</p> <p>Outside overhead work/100 linear ft - \$1.60</p> <p>Foundation/Concrete encased electrode \$1.60</p> <p>Control/Low voltage Systems Over 50 volts - \$1.60</p> <p>Commercial/Industrial Repair - \$9.75</p> | <p><b>HID Fixtures/Ceiling Fans</b> - \$1.60</p> <p><b>Flur. Fixtures &amp; Ballast Retrofits</b> - \$.16</p> <p><b>Sign Circuit</b> - \$1.10</p> <p><b>UPS/Generator (Emergency &amp; Temporary)/Distributed Generation/Storage Batteries:</b></p> <p>1-5 kw - \$1.60</p> <p>6-50 kw - \$3.25</p> <p>51-300 kw - \$4.85</p> <p>Over 301 kw - \$6.50</p> <p><b>Temporary Wiring:</b></p> <p>Temporary Pole - \$5.00</p> <p><b>Service Upgrade:</b></p> <p><b>Service Rating</b></p> <p>0-200 amps - \$3.25</p> <p>201-600 amps - \$6.50</p> <p>601-1000 amps - \$8.65</p> <p>1001-2500 amps - \$10.80</p> <p>Over 2500 amps - \$12.50</p>                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                         |
|  | <p>1,500.01-3,000.00</p> <p><b>Plumbing</b></p> <p>Water Heater</p> <p>Gas/Electric - \$8.00</p> <p>Water Heater Vent - \$8.00</p> <p>Water Softener - \$17.00</p> <p>Plumbing Fixture (to include replacement of, water or drain lines, water tempering or tub/shower valves, expansion tank, PRV, ect) - \$7.00</p> <p>Roof Drains - \$7.00</p> <p>Reverse Osmosis - \$7.00</p> <p><b>Gas Related:</b></p> <p>1-5 Terminations - \$10.00</p> <p>Each additional Termination - \$3.00</p> <p>Gas Test - \$8.00</p> <p>Termination Extension - \$8.00</p> <p>Replace Gas Line - \$8.00</p> <p>Split Meter - \$8.00</p> <p>Move Meter - \$8.00</p> <p>Gas Conversion - \$8.00</p> <p><b>Medical Gas:</b></p> <p>1-5 Terminations - \$13.00</p> <p>Each Additional Termination - \$3.00</p>                                                                                  | <p><del>\$68.00</del></p> <p><b>Backflow Prevention Assemblies:</b></p> <p>Install or Replacement - \$15.00</p> <p>Customer Service Inspection - \$8.00</p> <p><b>Traps and Interceptors:</b></p> <p>0-500 gal - \$12.00</p> <p>501+ gal - \$17.00</p> <p><b>Irrigation:</b></p> <p>Residential Irrigation - \$50.00</p> <p>Commercial Irrigation - \$100.00</p> <p>Plan Review - \$100.00</p> <p><b>Water Supply Lines:</b></p> <p>0-100 ft - \$10.00</p> <p>101-250 ft - \$15.00</p> <p>251-500 ft - \$25.00</p> <p>501-1000 ft - \$45.00</p> <p>1001-2000 ft - \$75.00</p> <p>2001-3000 ft - \$100.00</p> <p>Over 3001 ft+ - \$125.00</p> <p>Additional \$25.00 for each 200 ft or part thereof over 3001 ft</p> <p><b>Sewer:</b></p> <p>0-60 ft - \$10.00</p> <p>61-150ft - \$20.00</p> <p>151-300 ft - \$35.00</p> <p>301-500 ft - \$50.00</p> <p>501-750 ft - \$70.00</p> <p>751-1000 ft - \$110.00</p> <p>Over 1000 ft - \$125.00</p> <p>Additional \$100.00 for each additional 100 ft or part thereof over 1000 ft</p> <p><b>Reclaimed Water/Drain Line:</b></p> | <p>\$___ + \$50.00 <b>Inspection Fee</b> <b>Commercial</b></p> <p><b>Fee</b> \$___ + \$25.00 <b>Residential Fee</b></p> |

|  |  |                                                                              |                                                                        |                                                                   |
|--|--|------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------------|
|  |  | <b>(MRFPS) Residential<br/>Fire Sprinkler:<br/>Per Fixture/Head - \$7.00</b> | <b>1-4 Openings - \$40.00<br/>Each Additional Opening -<br/>\$5.00</b> |                                                                   |
|  |  | 3,000.01-5,000.00                                                            | \$80.00                                                                | \$___ + \$50.00 Commercial Fee \$___ +<br>\$25.00 Residential Fee |
|  |  | 5,000.01-50,000.00                                                           | \$50.00 + \$0.009                                                      | \$___ + \$50.00 Commercial Fee \$___ +<br>\$25.00 Residential Fee |
|  |  | 50,000.01-100,000.00                                                         | \$127.00 + \$0.007                                                     | \$___ + \$50.00 Commercial Fee \$___ +<br>\$25.00 Residential Fee |
|  |  | 100,000.01-500,000.00                                                        | \$327.00 + \$0.005                                                     | \$___ + \$50.00 Commercial Fee \$___ +<br>\$25.00 Residential Fee |
|  |  | 500,000.01+                                                                  | \$1,327.00 + \$0.003                                                   | \$___ + \$50.00 Commercial Fee \$___ +<br>\$25.00 Residential Fee |
|  |  |                                                                              |                                                                        |                                                                   |
|  |  | RESIDENTIAL APPLICATION FEE                                                  |                                                                        | \$25.00                                                           |
|  |  | COMMERCIAL APPLICATION FEE<br>INSPECTION FEE                                 |                                                                        | \$50.00                                                           |

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11F

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



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### AGENDA ITEM

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Approve Resolution 2024-08-05, a resolution allocating expenditure of \$39,250 from the Hotel Occupancy Tax fund for Post Oak Preservation Solutions, LLC to conduct a study that results submittal by Post Oak for in a National Register of Historic Places and establishment of a Downtown Historic District that is recognized at the Federal and State level, and submittal by Post Oak for a National Register of Historic Places for Kokernot Baseball Field that recognized at a Federal and State so that business owners can apply for and receive Federal and State grant funding without action by the City of Alpine. Further that Post Oak Preservation Solutions will work closely with Historic Alpine at no cost to the City of Alpine other than the expenditure of the HOT funds, so that building owners and the City are aligned in the outcome. (R. Stephens, City Council)

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### EXECUTIVE SUMMARY

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- Alpine Historic Association, Inc. has submitted a request to fund a Historic District Survey and nomination process to be administered by Post Oak Historical Preservation Solutions.
- The total funds requested (\$39,250) includes:
  - \$31,250 for the Downtown Alpine Historic District Survey and National Register of Historic Places Nominations
  - \$8,000 for Kokernot National Register of Historic Places Nomination
- This project can be funded through the Hotel Occupancy Tax Fund

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### SUPPORTING MATERIALS

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1. 2024-08-05 AHA Historic District Survey
2. Presentation by Post Oak Historical Solutions
3. Letters of Support

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### BUDGET CONSIDERATIONS

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Expenditure Required: \$39,250  
Savings Anticipation: N/A  
Current Budget FY2023- \$0.00  
2024:  
Additional Funding: \$39,250

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## APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2024-08-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, ALLOCATING EXPENDITURE OF \$39,250 FROM THE HOTEL OCCUPANCY TAX FUND FOR POST OAK PRESERVATION SOLUTIONS, LLC TO CONDUCT A HISTORIC DISTRICT SURVEY.**

**WHEREAS**, Historic Alpine, Inc. has applied for the use of Hotel Occupancy Tax funds to fund a Historic District Survey, to be conducted by Post Oak Historic Solutions, LLC; and

**WHEREAS**, the study would result in submittal by Post Oak for a National Register of Historic Places and establishment of a Downtown Historic District that is recognized at the Federal and State level; and

**WHEREAS**, the study would also include submittal of a National Register of Historic Places for Kokernot Baseball Field that will recognize the establishment at a Federal and State level; and

**WHEREAS**, the Kokernot Baseball Field is a significant historical landmark, owned by the Alpine Independent School District, and draws in significant tourism activity to the area; and

**WHEREAS**, a listing of historic places in Downtown Alpine and for Kokernot Baseball Field in the National Register of Historic Places will provide business owners an opportunity to apply for and receive Federal and State grant funding without action by the City of Alpine; and

**WHEREAS**, Post Oak Preservation Solutions will work closely with Historic Alpine at no cost to the City of Alpine other than the expenditure of the HOT funds, so that building owners and the City are aligned in the outcome that benefits the City and its tourism endeavors.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I.** The request from Historic Alpine to fund a Historic District Survey by Post Oak Historic Solutions, LLC, in the amount of \$39,250 is hereby approved.

**SECTION II.** This resolution is effective immediately upon its passage.

**PASSED AND APPROVED BY A MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE TEXAS ON THE 6<sup>TH</sup> DAY OF AUGUST 2024.**

APPROVED:

ATTEST:

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Catherine Eaves, Mayor

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Geoffrey R. Calderon, City Secretary





Historic Alpine, Inc.  
P.O. Box 304  
Alpine, TX 79831

**RECEIVED**  
City of Alpine, Texas

JUN 07 2024 9:17 A.M.

OFFICE OF THE CITY SECRETARY

BY: 

**Date:** June 6, 2024

**To:**  
City of Alpine Council Members  
Hotel Occupancy Tax Commission  
City of Alpine, Texas

**Subject:** Urgent Request for Funding of Historic District Survey

Dear Council Members and HOT Tax Commission,

I am writing on behalf of Historic Alpine Inc. to urgently request your support for the City of Alpine's Hotel Occupancy Tax (HOT) Commission to allocate a portion of the Historic Preservation Funds for a proposed historic district survey. This initiative is essential for the future of our beloved downtown Alpine, which has recently faced devastating impacts, threatening our town's charm and heritage.

### **Background and Current Situation**

In 2021, Historic Alpine Inc. embarked on a mission to revitalize and preserve our downtown area. Inspired by the success of our neighbors in Marfa and Marathon, who have flourished by designating their downtowns as historic districts, we aim to achieve similar success for Alpine. The recent tragic events, including losing the cherished Forscheimer building, have left an indelible mark on our community. Businesses that survived this tragedy will continue to feel the repercussions for months, if not years, significantly affecting tourism and the local economy.

### **The Importance of a Historic District**

Establishing a historic district in Alpine is more critical now than ever. Such a designation will offer numerous benefits, including:

1. **Tax Credits and Financial Incentives:** Helping business owners receive tax credits and grants to improve the exterior and cosmetics of buildings and bring them up to code.
2. **Tourism Boost:** A historic district will enhance Alpine's appeal as a tourist destination, driving economic growth and community engagement.



Historic Alpine, Inc.  
P.O. Box 304  
Alpine, TX 79831

3. **Preservation of Heritage:** Protecting and preserving our downtown area's architectural and historical integrity, ensuring that our town's unique charm remains intact for future generations.

### **Request for Funding**

We request the allocation of Historic Preservation Funds in the attached quotation to conduct the historic district survey. This survey is a crucial first step in our efforts to preserve downtown Alpine. The detailed survey will provide a comprehensive assessment of the historical and architectural significance of our buildings downtown, including Kokernot Field, forming the foundation for our historic district designation.

### **Conclusion**

Your support for this initiative is vital to Alpine's future. Establishing a historic district will not only help preserve our town's heritage but also stimulate economic growth through increased tourism and business opportunities. Please consider our request and allocate the necessary funds for the historic district survey.

Thank you for your continued dedication to the prosperity and preservation of Alpine. We are deeply grateful for your contributions and await your positive response.

Sincerely,

Sincerely,

Abbey Branch  
Director  
Historic Alpine, Inc.

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## HOTEL OCCUPANCY TAX GRANT APPLICATION

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Date: June 6, 2024

Name of Organization: Historic Alpine, Inc.

Address: P.O. Box 304

City, State, Zip: Alpine, TX 79831

Contact Name: Abbey Branch

Contact Email Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Web Site Address for Event or Sponsoring Entity: Historic Alpine, Inc.

Is your organization:    Non-Profit: YES                      Private/For Profit: \_\_\_\_\_

Tax ID#: 74-2768618                      Entity's Creation Date: \_\_\_\_\_

Name of Event or Project: Alpine Downtown Historic District Nominations and Nomination for Kokemot Field as a Natl Landmark

Date of Event or Project: ASAP

Primary Location of Event or Project: Alpine Downtown & Kokemot Field as a Natl Landmark

Amount Requested: \$31,250.00

How will the funds be used: Please see attached proposal and presentation. The funds will be used for a complete survey

of the downtown area noted in the map attached along with Kokemot Field . A determination of eligibility to the THC and the National Register of Historic Places. Not only will this help in general PR of Alpine and benefit tourism, we will be able to help the owners of

Historic buildings receive grants for improvements along with tax credits. See attachments for more information.

Brief Description of Funded Activity/Facility: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Percentage of Hotel Tax Support of Related Costs:

\_\_\_\_\_ Percentage of Total Event Costs covered by Hotel Occupancy Tax

The following categories will be funded through this process. Check which categories apply to your funding request and the amount requested under each category:

☐ 1. **Civic Center Rental:** use of civic center facility; \$ \_\_\_\_\_

☐ 3. **Advertising, Solicitations and Promotions:** funds should primarily be spent on direct advertising costs; production expenses should not exceed 15%; \$ \_\_\_\_\_

☐ 4. **Promotion of the Arts:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to presentation, performance, execution, and exhibition of these major art forms; \$ \_\_\_\_\_

☐ 5. **Historical Restoration and Preservation Activities:** historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional program to encourage tourists and convention delegates to visit preserved historic sites and museums; \$ \_\_\_\_\_

☐ 6. **Sporting Event Expenses:** expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity: \$ \_\_\_\_\_

How many individuals are expected to participate? \_\_\_\_\_

How many of the participants are expected to be from another city or county? \_\_\_\_\_

How many of the participants are expected to use Alpine hotels, motels or bed & breakfasts? \_\_\_\_\_

☐ 7. **Transportation:** cost of providing free transportation services that *start or end at hotel* or convention center or attraction offered to hotel guest at no charge: \$ \_\_\_\_\_

Questions for All Funding Requests:

How many years have you held this Event or Project: \_\_\_\_\_

Expected Attendance: \_\_\_\_\_

How many people attending the Event or Project will use Alpine hotels, motels or bed & breakfasts: \_\_\_\_\_

How many nights will they stay: \_\_\_\_\_

Did you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: \_\_\_\_\_

How will you measure the impact of your event on area hotel activity? \_\_\_\_\_

Please list other organizations, sponsors, government entities and grants that have offered financial support to your project: \_\_\_\_\_

Please check all promotional efforts your organization is coordinating and the amount financially committed to each media outlet:

- ☐ Total Paid Advertising: \$ \_\_\_\_\_
- ☐ Newspaper \$ \_\_\_\_\_ ☐ Radio \$ \_\_\_\_\_ ☐ TV \$ \_\_\_\_\_
- ☐ Press Releases to Media \$ \_\_\_\_\_
- ☐ Direct Mailing to out of town recipients \$ \_\_\_\_\_
- ☐ Digital or Social Media \$ \_\_\_\_\_ ☐ Other \$ \_\_\_\_\_

What cities/regions/demographics do you reach with your advertising and promotions?

What estimated number of individuals will your proposed marketing reach who are located in another city or county? \_\_\_\_\_

**REQUIRED ATTACHMENTS (*applications cannot be considered without all of the following!*)**

- Total event budget including HOT funds (sample budget format available)
- Proposed Marketing Plan for Funded Event
- Schedule of Activities or Events Relating to the Funded Project
- Estimated attendance and economic impact (primarily hotel stays) from prior event
- Surveys and tabulations from prior event – *if available*
- Event/Program Permit Application – *if applicable*



31 May 2024

**A COST PROPOSAL TO ALPINE HISTORICAL ASSOCIATION**  
for  
**HISTORIC PRESERVATION SERVICES**  
for the historic resources in  
**ALPINE, TX**

*This cost proposal is not an agreement but is provided for budgetary purposes only. The fees outlined below are subject to change. Alpine Historical Association seeks a cost proposal from Post Oak Preservation Solutions, LLC (Post Oak) in order to document and preserve historic resources in Alpine. The billing schedules outlined below can be adjusted if needed.*

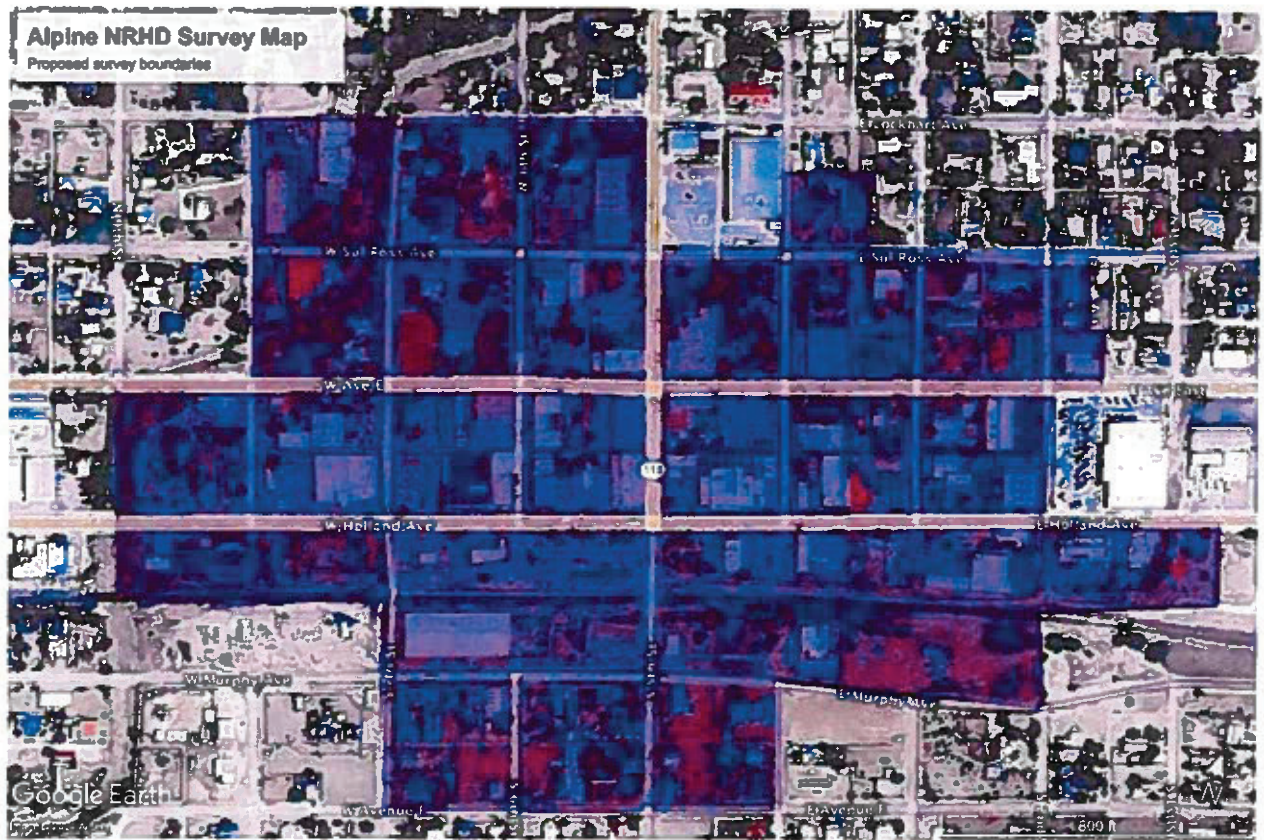
**Downtown Alpine Historic District Survey & National Register of Historic Places Nomination**

| Scope of Work                                                                      | Fee Estimate    |
|------------------------------------------------------------------------------------|-----------------|
| Retainer due upon execution of this agreement                                      | \$3,125         |
| Completion of survey fieldwork                                                     | \$6,250         |
| Submit Determination of Eligibility (DOE) to the Texas Historical Commission (THC) | \$9,375         |
| Submit Draft 1 of the National Register of Historic Places Nomination (NRN) to THC | \$6,250         |
| Submit Final Draft of the NRN to THC                                               | \$3,125         |
| Approval of the NRN by State Board of Review                                       | \$3,125         |
| <b>TOTAL</b>                                                                       | <b>\$31,250</b> |





## Proposed Survey Area





## Kokernot Field National Register of Historic Places Nomination

| Scope of Work                                                                    | Fee Estimate   |
|----------------------------------------------------------------------------------|----------------|
| Retainer due upon execution of this agreement                                    | \$1,600        |
| Submission of Draft 1 of the National Register of Historic Places Nomination     | \$3,200        |
| Submission of Final Draft of the National Register of Historic Places Nomination | \$2,000        |
| Approval of the National Register Nomination by the State Board of Review        | \$1,200        |
| <b>TOTAL</b>                                                                     | <b>\$8,000</b> |

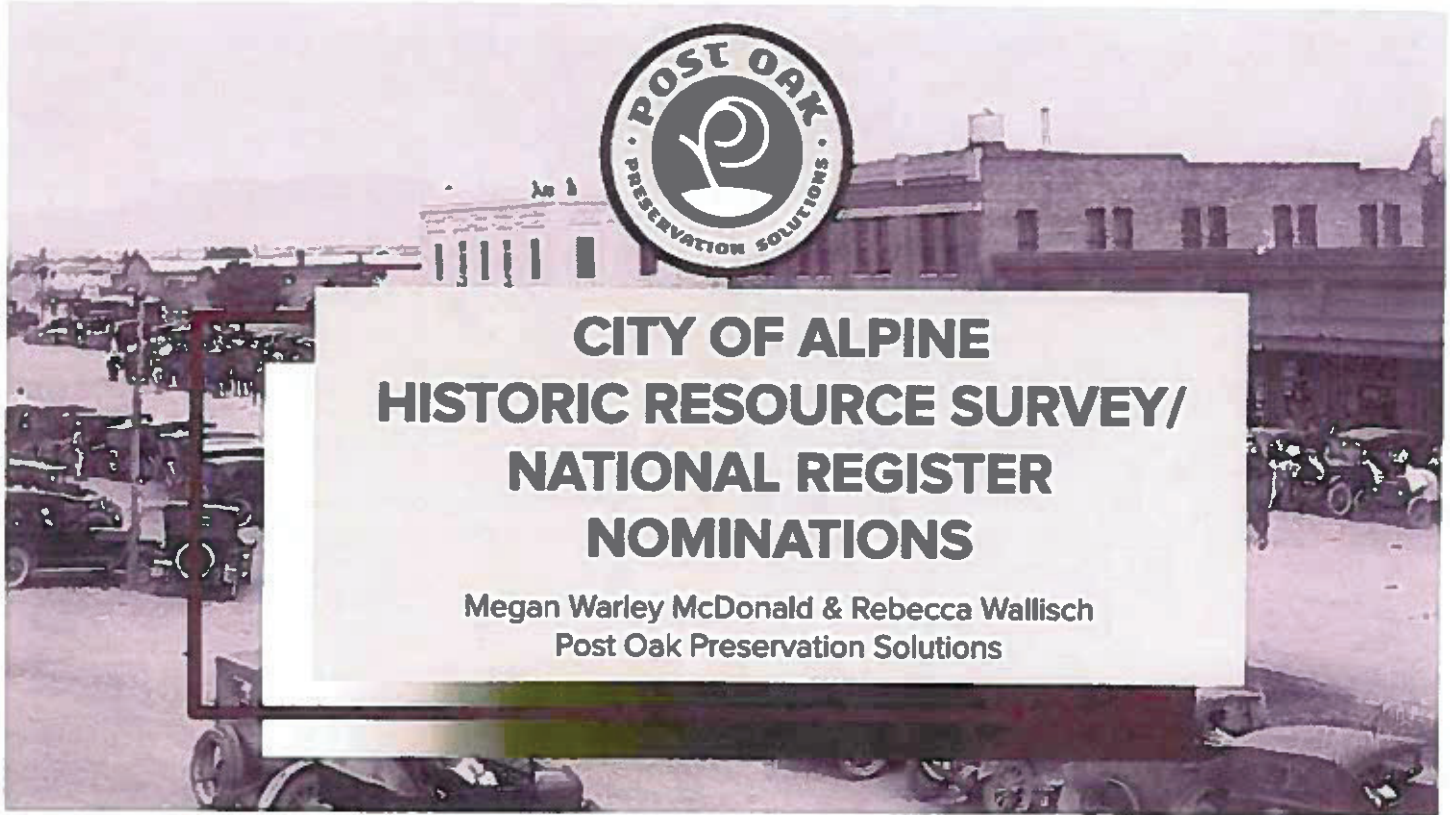
## Historic Preservation Recommendations Memo

The Historic Preservation Recommendations Memo will be prepared after completion of the downtown historic survey and windshield survey of the rest of the city. This document intends to provide a roadmap for future preservation efforts in Alpine by analyzing the existing conditions and identifying future opportunities and initiatives. The memo may include recommendations related to the following, but can be adjusted as directed by the Client and the City:

- Future historic survey opportunities
- Potential individually-eligible historic resources outside the boundaries of the historic district
- Recommendations regarding the local historic preservation program

**Fee - \$1,700**





**Post Oak Preservation Solutions (POPS)  
ABOUT US**

- Texas based consulting firm with offices in San Antonio, Austin, El Paso, and Kansas City, Missouri
- Expertise in Historic Resources Surveys, National Register Nominations, Design Standards and Preservation Ordinances, Historic Tax Credits, and Preservation Consulting





## PROPOSED PROJECT OVERVIEW

- Historic Resources Survey
- National Register of Historic Places (NRHP) nominations
  - Downtown Alpine Historic District
  - Kokernot Field
- Preservation Recommendations



## Relevant Project Experience

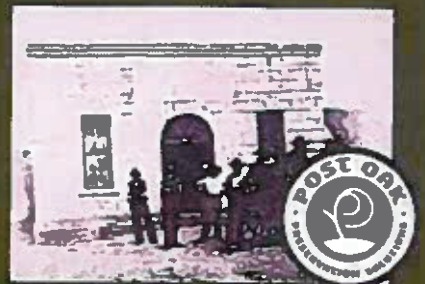
- Dozens of historic resources surveys
- Three National Register Historic Districts approved by Texas Historical Commission in the last year
- Three individual National Register nominations in Fort Davis/Alpine area





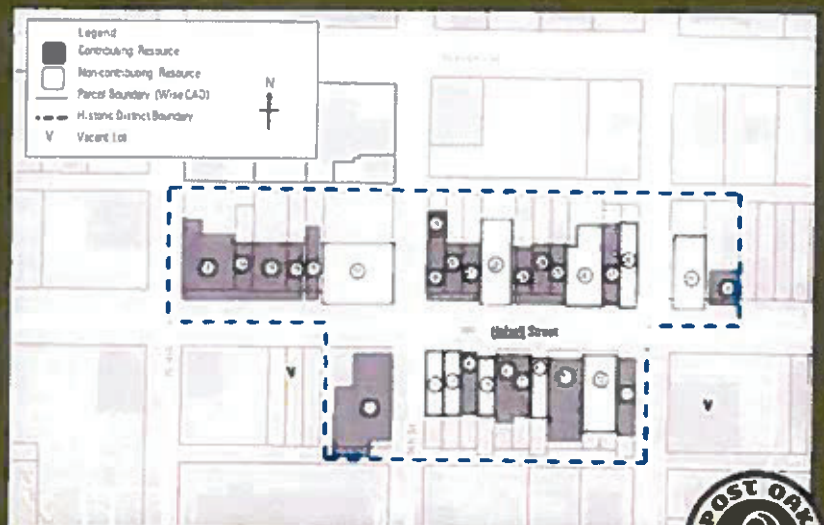
## Wimberley Downtown Square Historic District – Hays County, Texas

### National Register Nomination/Local Historic District and Ordinance



## Bridgeport Commercial Historic District – Wise County, Texas

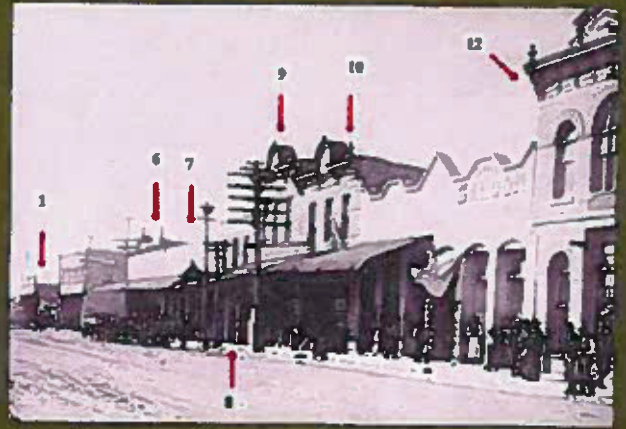
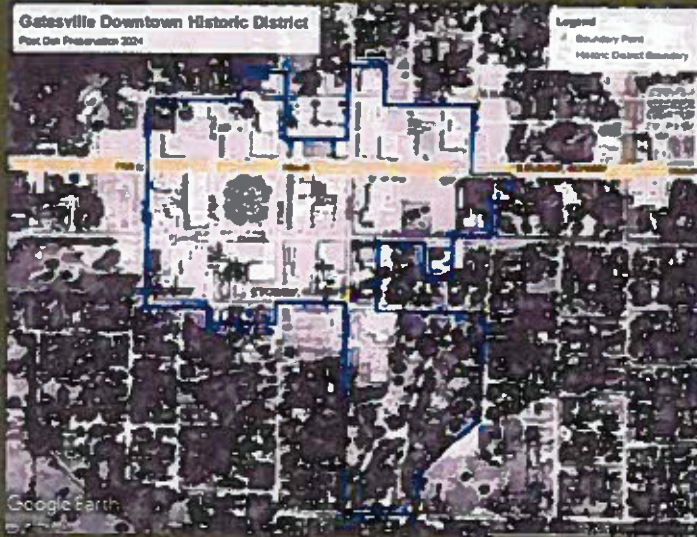
### National Register Nomination





## Gatesville Downtown Historic District – Coryell County, Texas

### National Register Nomination



## Alpine and Fort Davis National Register Nominations

### Holland Hotel, Grandview Courts-Siesta Motel (Maverick Inn), Hotel Limpia



Holland Hotel

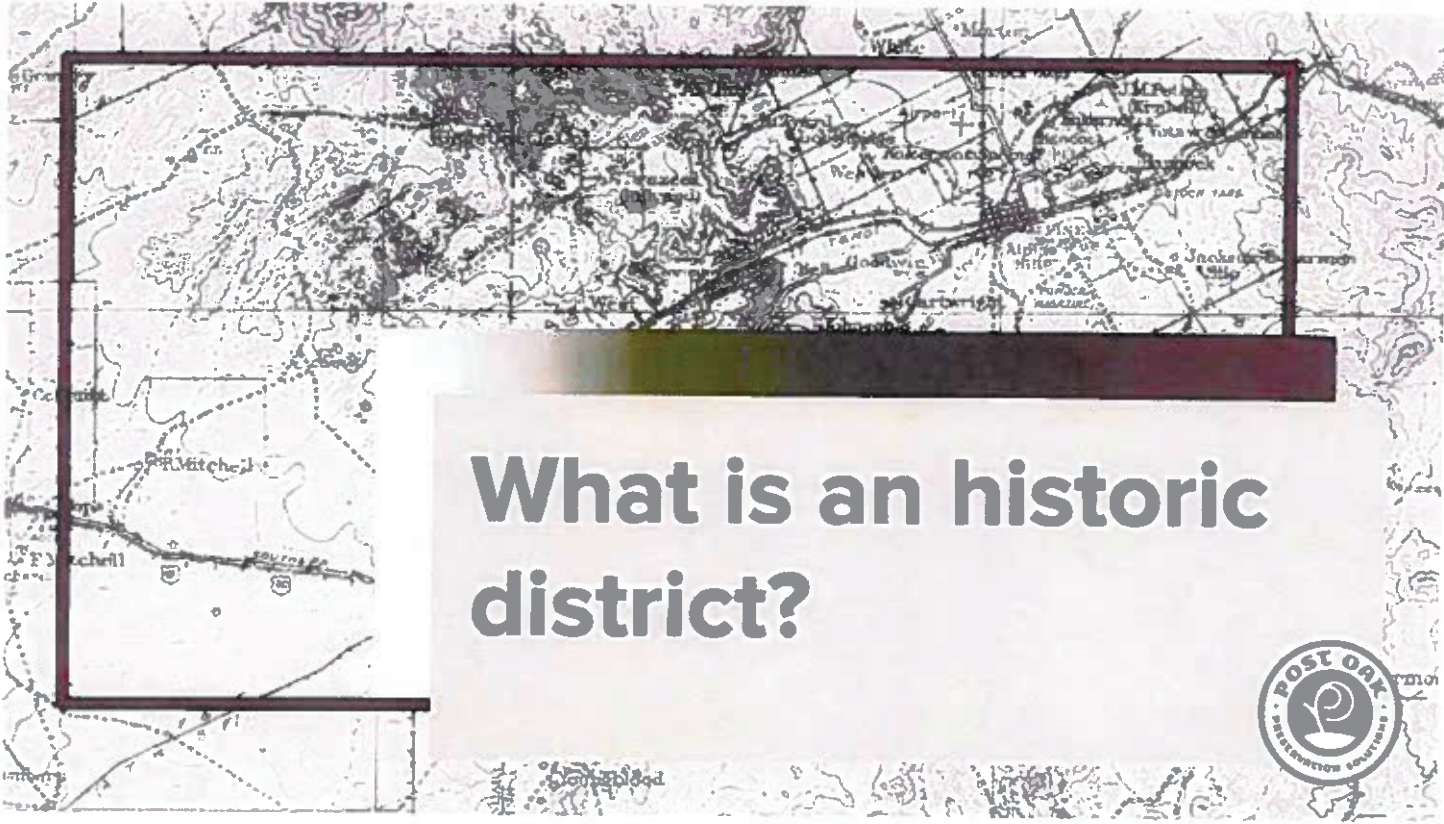
Hotel Limpia



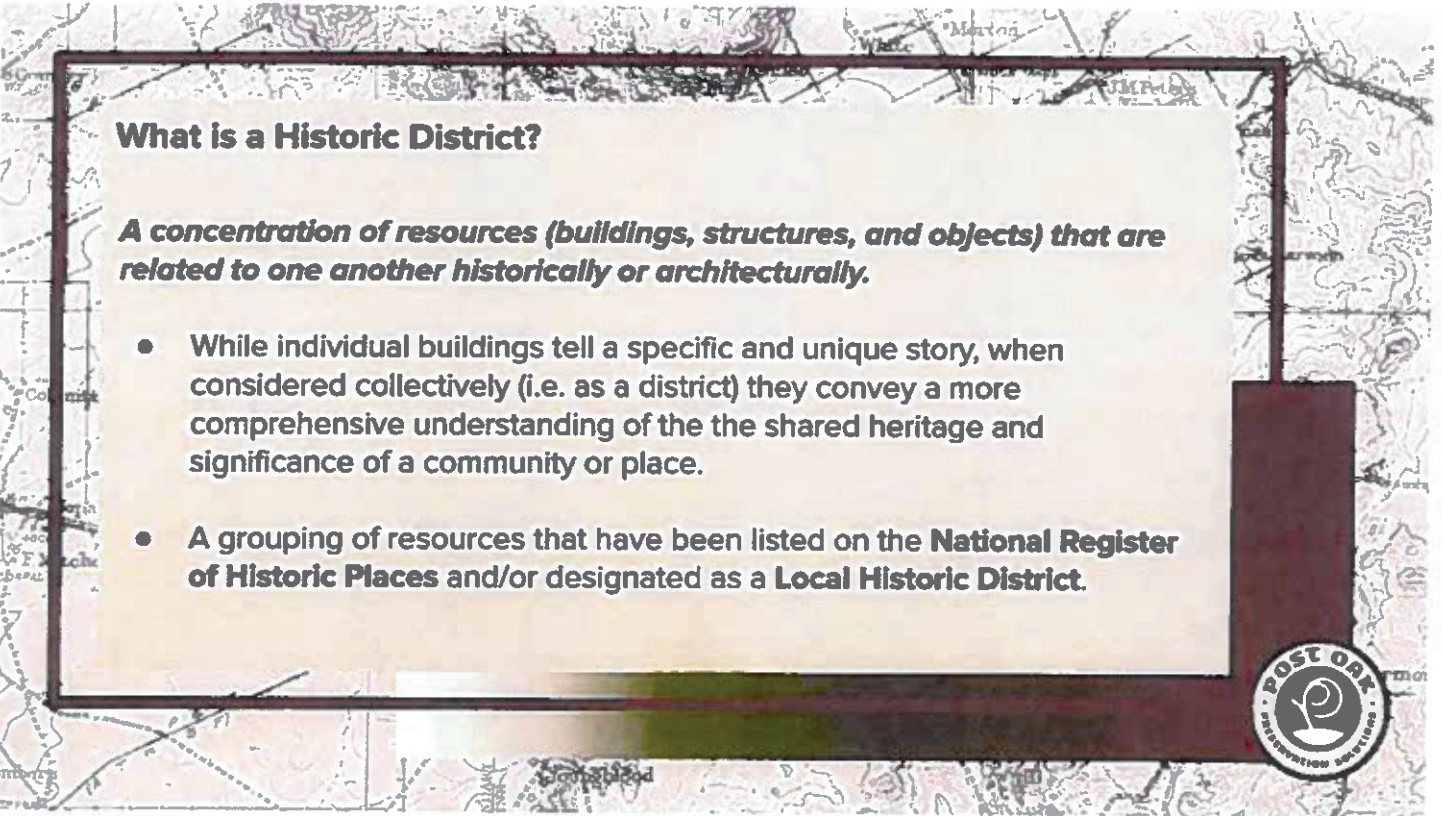
Grandview Courts- Siesta Motel (Maverick Inn)







# What is an historic district?



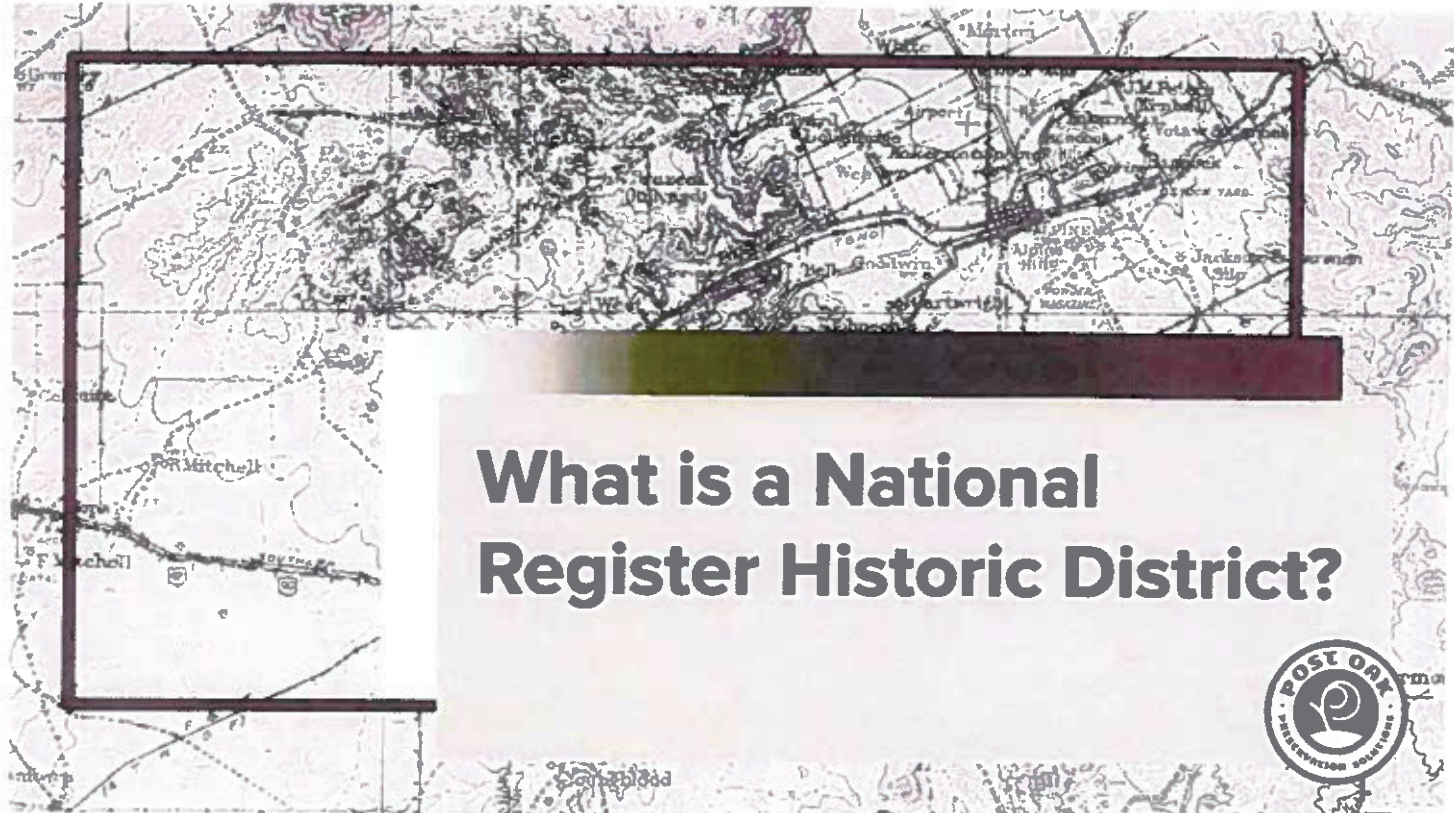
## What is a Historic District?

***A concentration of resources (buildings, structures, and objects) that are related to one another historically or architecturally.***

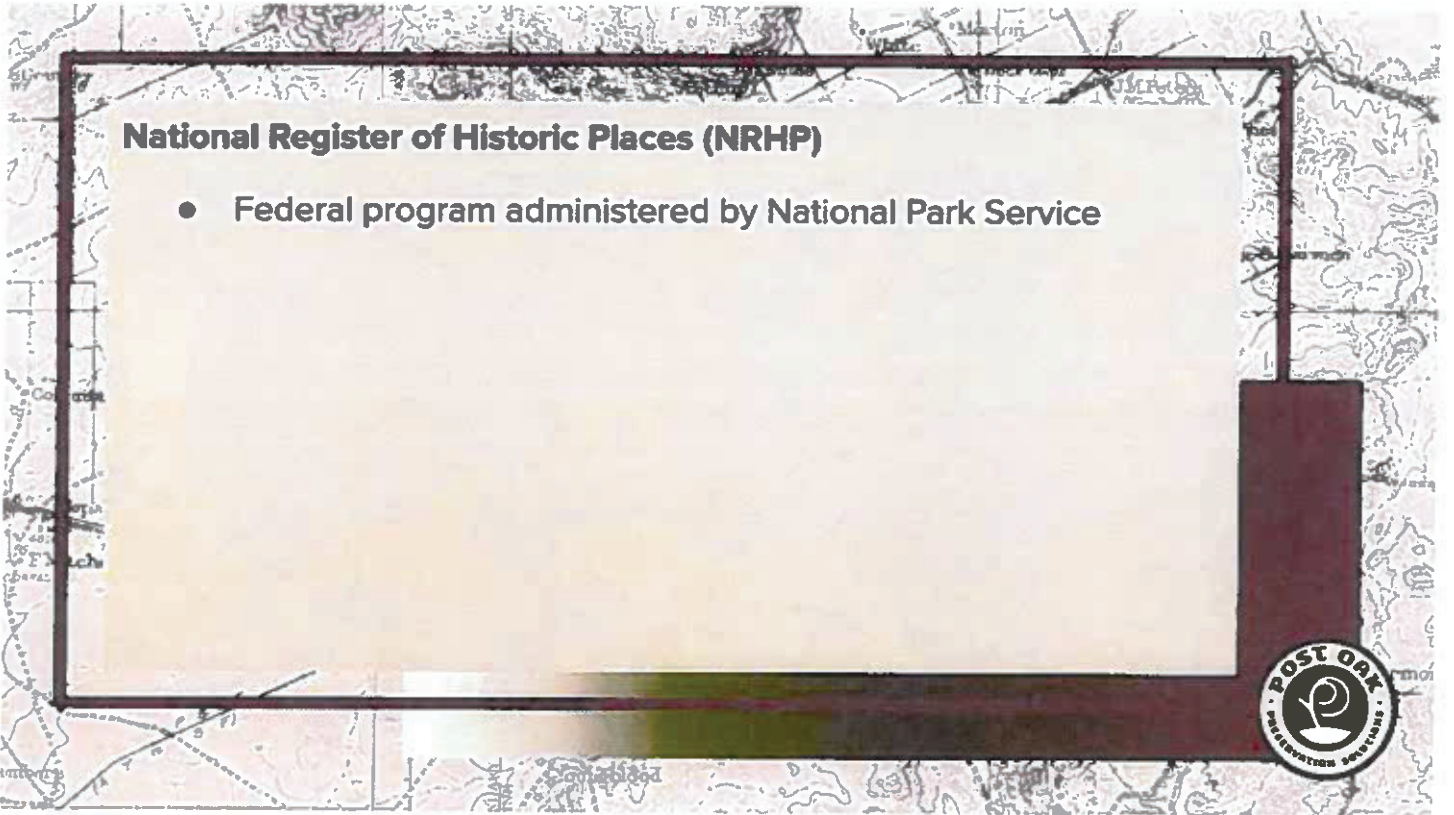
- While individual buildings tell a specific and unique story, when considered collectively (i.e. as a district) they convey a more comprehensive understanding of the the shared heritage and significance of a community or place.
- A grouping of resources that have been listed on the **National Register of Historic Places** and/or designated as a **Local Historic District**.







# What is a National Register Historic District?



## National Register of Historic Places (NRHP)

- Federal program administered by National Park Service





### **National Register of Historic Places (NRHP)**

- Federal program administered by National Park Service
- National recognition of the property or district's historical or architectural significance



### **National Register of Historic Places (NRHP)**

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- May provide grants or tax credit incentives for rehabilitation projects





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- Encourages preservation of historic properties

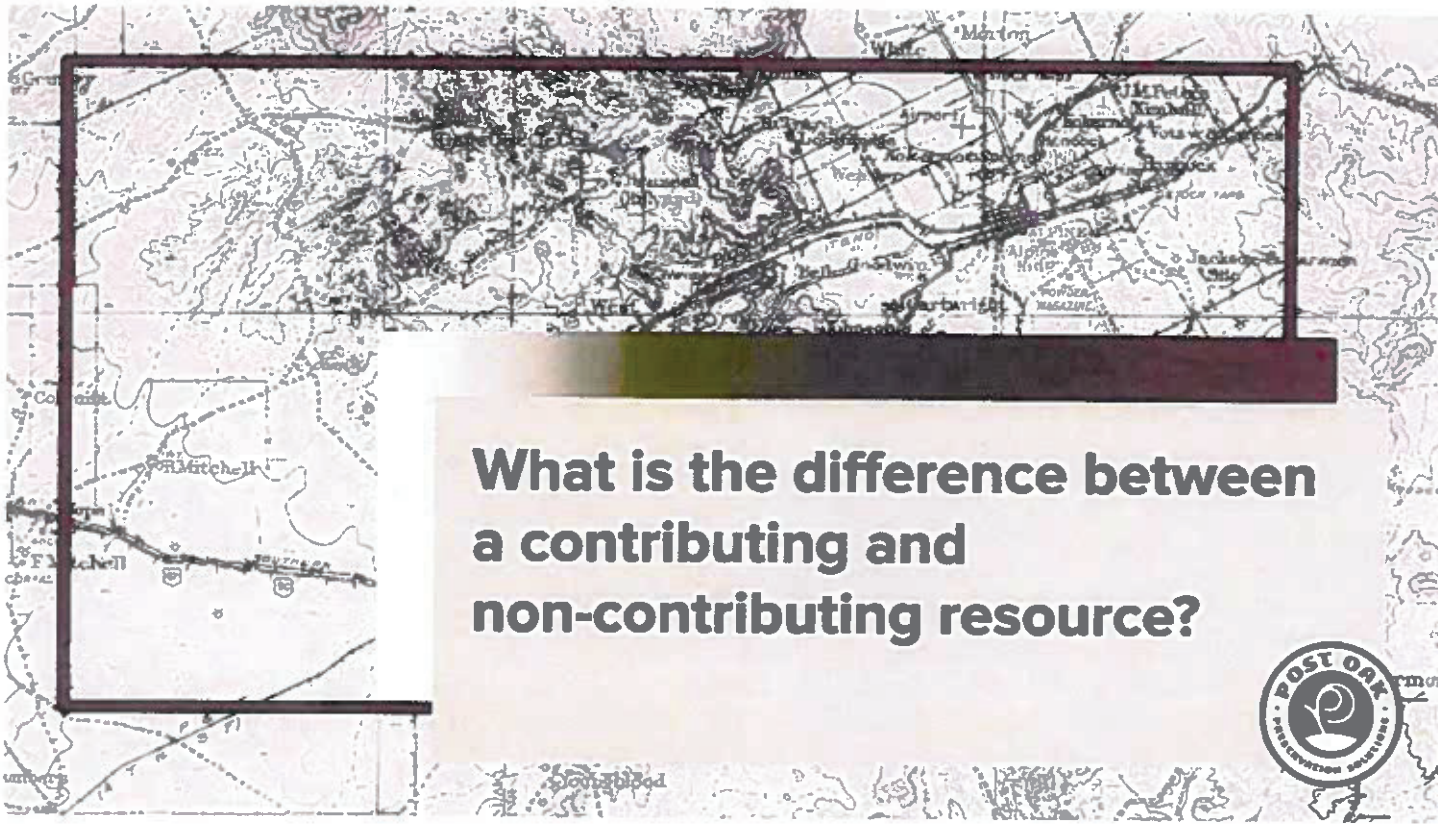


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- National recognition of the property or district's historical or architectural significance
- May provide grants or tax credit incentives for rehabilitation projects
- Helps promote tourism and development
- Properties or districts receive extra consideration for federal projects, like highway construction or infrastructure projects
- Encourages preservation of historic properties
- Imposes NO restrictions on property owners







## What is the difference between a contributing and non-contributing resource?



### Contributing Resource:

- Resource that adds to historic associations, architectural qualities, or archaeological values that make the district significant
- At least 50 years of age
- Retains integrity, or enough historical features to convey its significance





### Non-contributing Resource:

- Less than 50 years old
- Significantly and irreversibly altered, no longer conveys historic integrity
- Not associated with a historic theme or time period



### Current NRHP - listed resources within the survey area



Brewster County  
Courthouse



Holland Hotel (PENDING)





## Current RTHL properties in proposed survey area



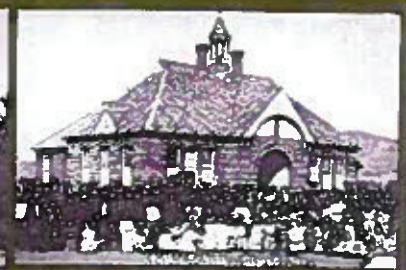
Brewster County  
Courthouse



Holland Hotel



Hotel Ritchey



City Building



First Methodist Church



Gage-Van Sickle House



Hancock Building



## WHAT ARE HISTORIC TAX CREDITS?

- Incentive for rehabilitating historic (50+ years old) buildings
- Available for buildings that are National Register of Historic Places listed or eligible
- New use must be compatible to historic building
  - Historic school → affordable apartments
  - Historic factory → offices / mixed use
- Work must adhere to the *Secretary of the Interior's Standards for Rehabilitation* to ensure the historic integrity of the building is preserved

Bordens Creamery, San Antonio

Jackson & Harmon



## Comparison of Federal and State Historic Tax Credit Programs



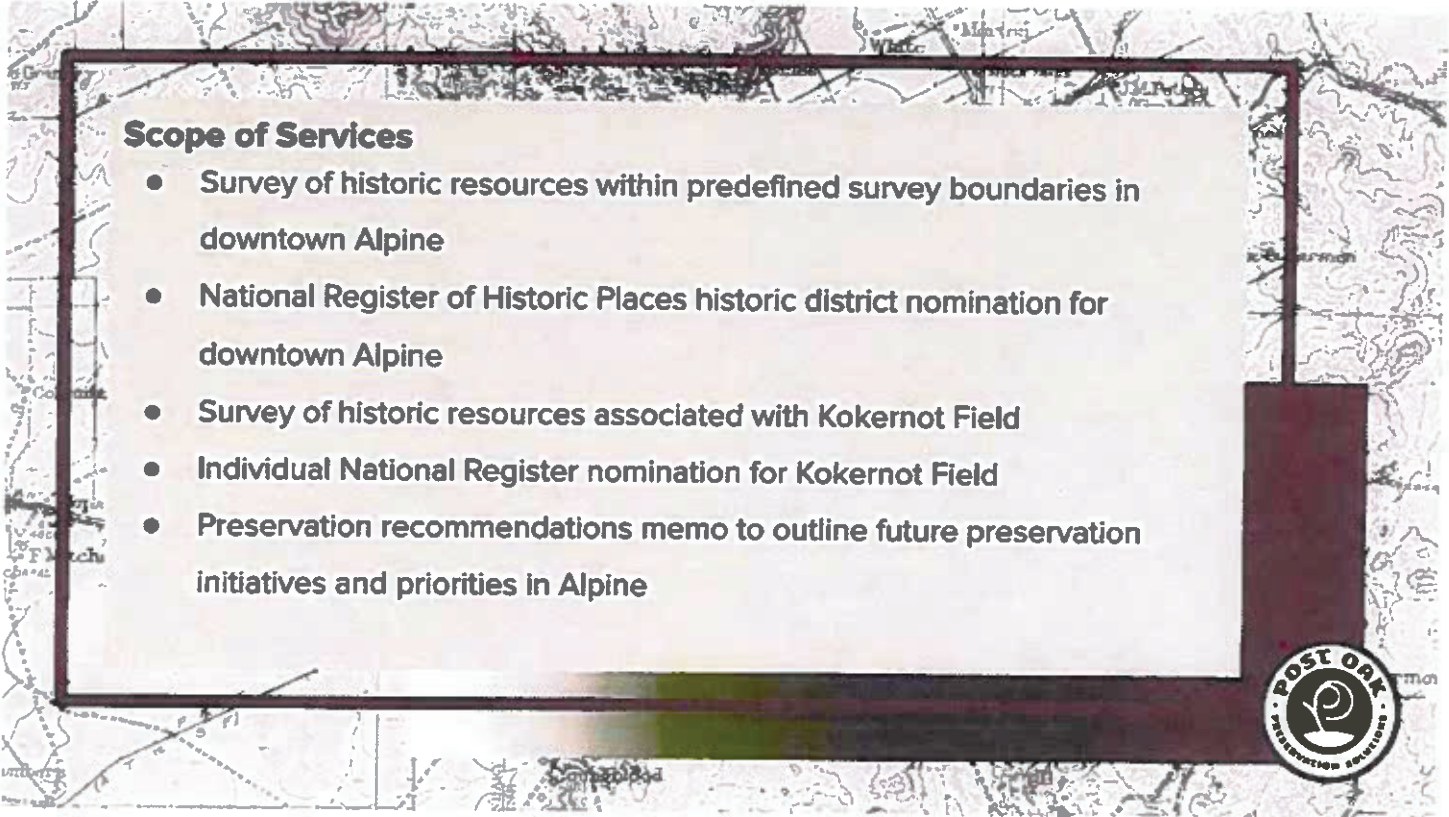
|                                      | Federal Rehabilitation Tax Credit                                                        | Texas Historic Preservation Tax Credit                                                                                                                     |
|--------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Credit applies to</b>             | Federal Income Tax                                                                       | Texas Franchise Tax or Insurance Premium Tax                                                                                                               |
| <b>Credit offered</b>                | 20% of qualified rehabilitation expenditures                                             | 25% of qualified rehabilitation expenditures                                                                                                               |
| <b>Credit recipient</b>              | Current owner/s                                                                          | Current owner/s<br>May sell or transfer whole or partial credit to others                                                                                  |
| <b>Eligible applicants</b>           | Individuals, companies, partnerships                                                     | Individuals, companies, partnerships, non-profits and public universities until January 2022                                                               |
| <b>Eligible building uses</b>        | Income-producing, including residential rental                                           | Income-producing, non-profit, and public universities                                                                                                      |
| <b>Required historic designation</b> | National Register of Historic Places, NRHP within 30 months of project completion        | National Register of Historic Places, Recorded Texas Historic Landmark, or State Antiquities Landmark (must be designated before project can be certified) |
| <b>Minimum project cost</b>          | \$5000 or adjusted basis (value of building), whichever is greater                       | \$5000                                                                                                                                                     |
| <b>Application forms</b>             | 3-part federal application (1, 2, 3)                                                     | 3-part state application that mirrors federal (A, B, C)                                                                                                    |
| <b>Recapture period</b>              | 3 years                                                                                  | No recapture period                                                                                                                                        |
| <b>Time limit for use of credits</b> | Must be claimed in equal amounts over 3 years                                            | Use immediately or must be used over 3 years at credit holder's discretion                                                                                 |
| <b>Architectural oversight</b>       | National Park Service certifies with THC's recommendation                                | Texas Historical Commission certifies project; NPS reviews list of applying for federal and state                                                          |
| <b>Financial oversight</b>           | Credit managed by the IRS                                                                | Credit managed by the Texas Comptroller                                                                                                                    |
| <b>Application deadline</b>          | Must apply before project completion, unless building is individually listed in the NRHP | Must apply before project completion                                                                                                                       |



# Post Oak Proposed Work in Alpine

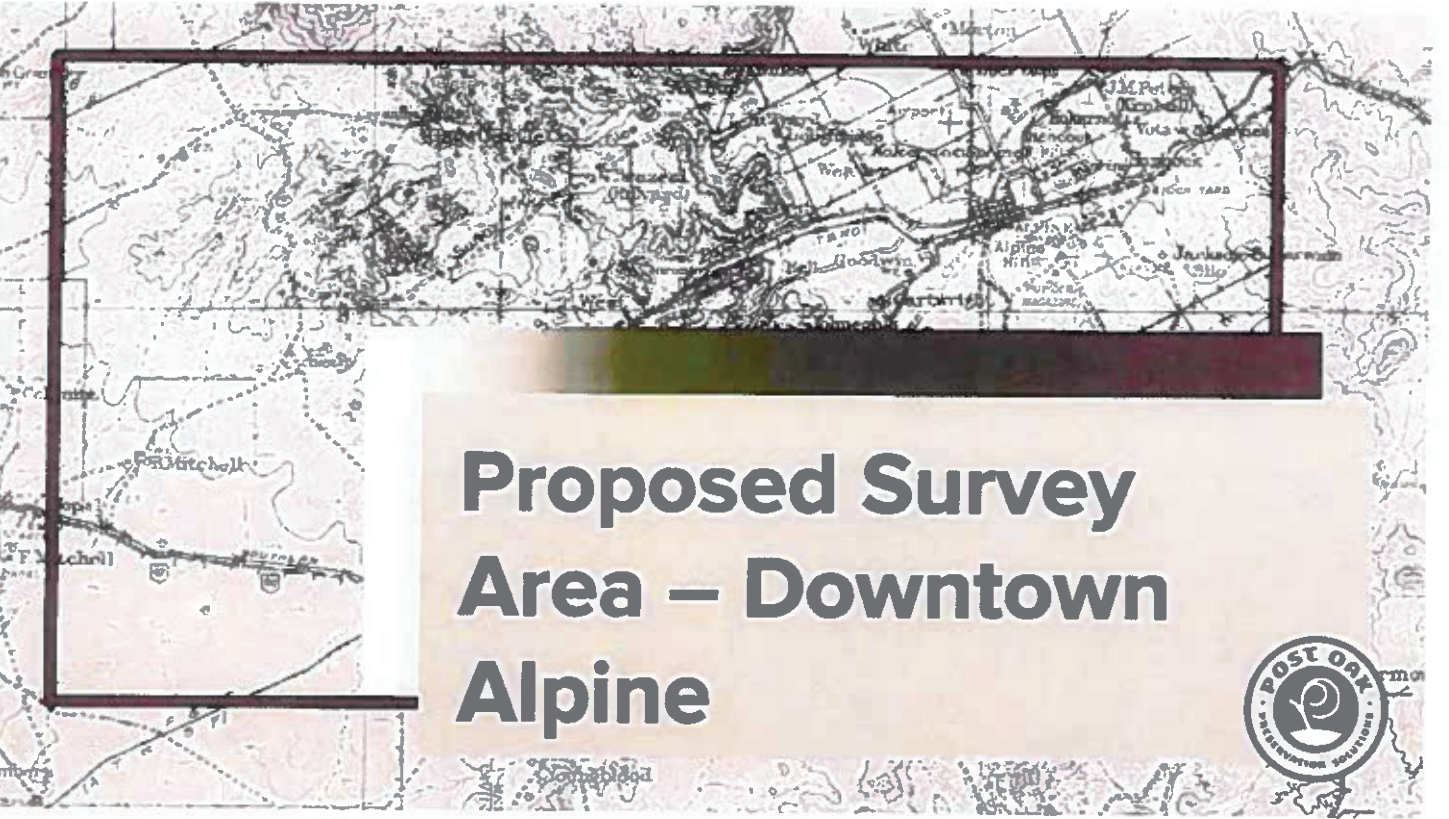






### **Scope of Services**

- Survey of historic resources within predefined survey boundaries in downtown Alpine
- National Register of Historic Places historic district nomination for downtown Alpine
- Survey of historic resources associated with Kokernot Field
- Individual National Register nomination for Kokernot Field
- Preservation recommendations memo to outline future preservation initiatives and priorities in Alpine

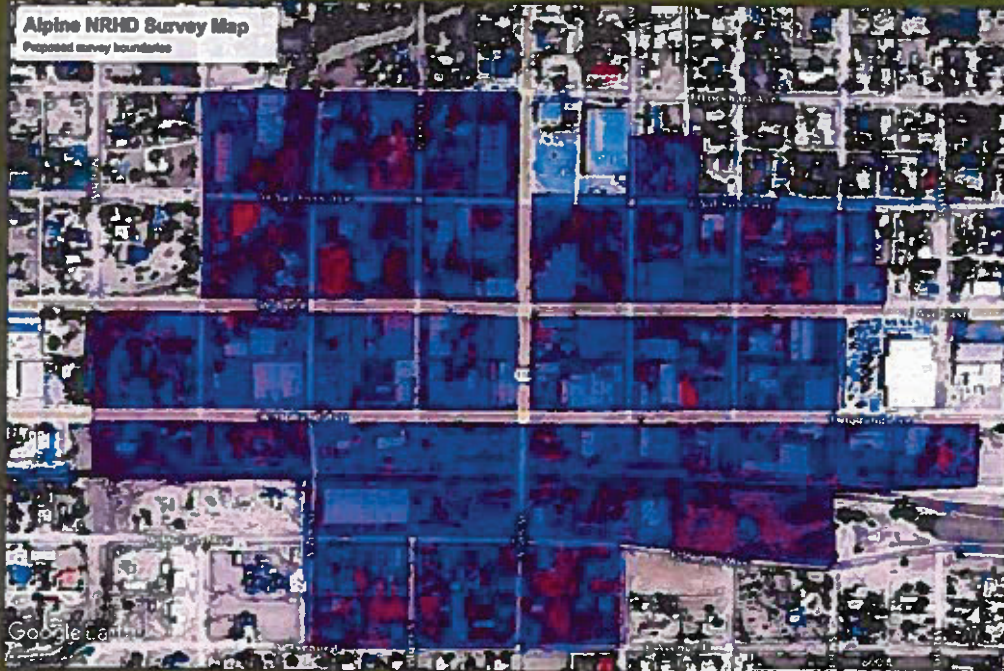


## **Proposed Survey Area – Downtown Alpine**





Alpine NRHD Survey Map  
Proposed survey boundaries



**Approximately  
150-200 buildings  
within survey  
boundaries**



**KOKERNOT FIELD**  
CAR EXHIBIT

**Kokernot Field**

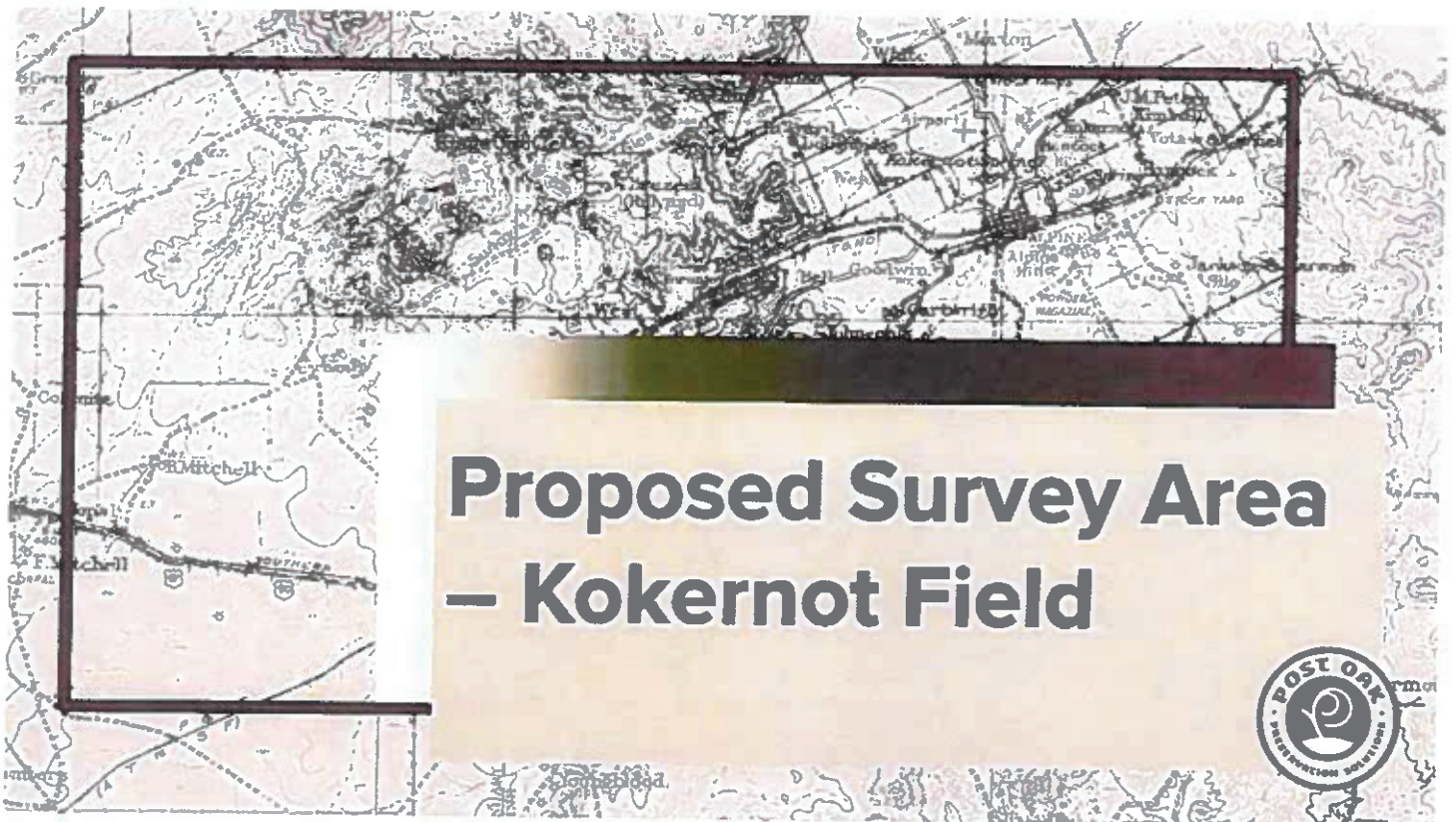






#### Kokernot Field - 1947

- Rancher Herbert Kokernot Jr. took over management of local semi-pro baseball team, Alpine Cats
- 1947 Kokernot funded construction of new, flashy ballpark
- Featured native red stone, Spanish tile, wrought iron lanterns, and imported Georgia red clay for the infield



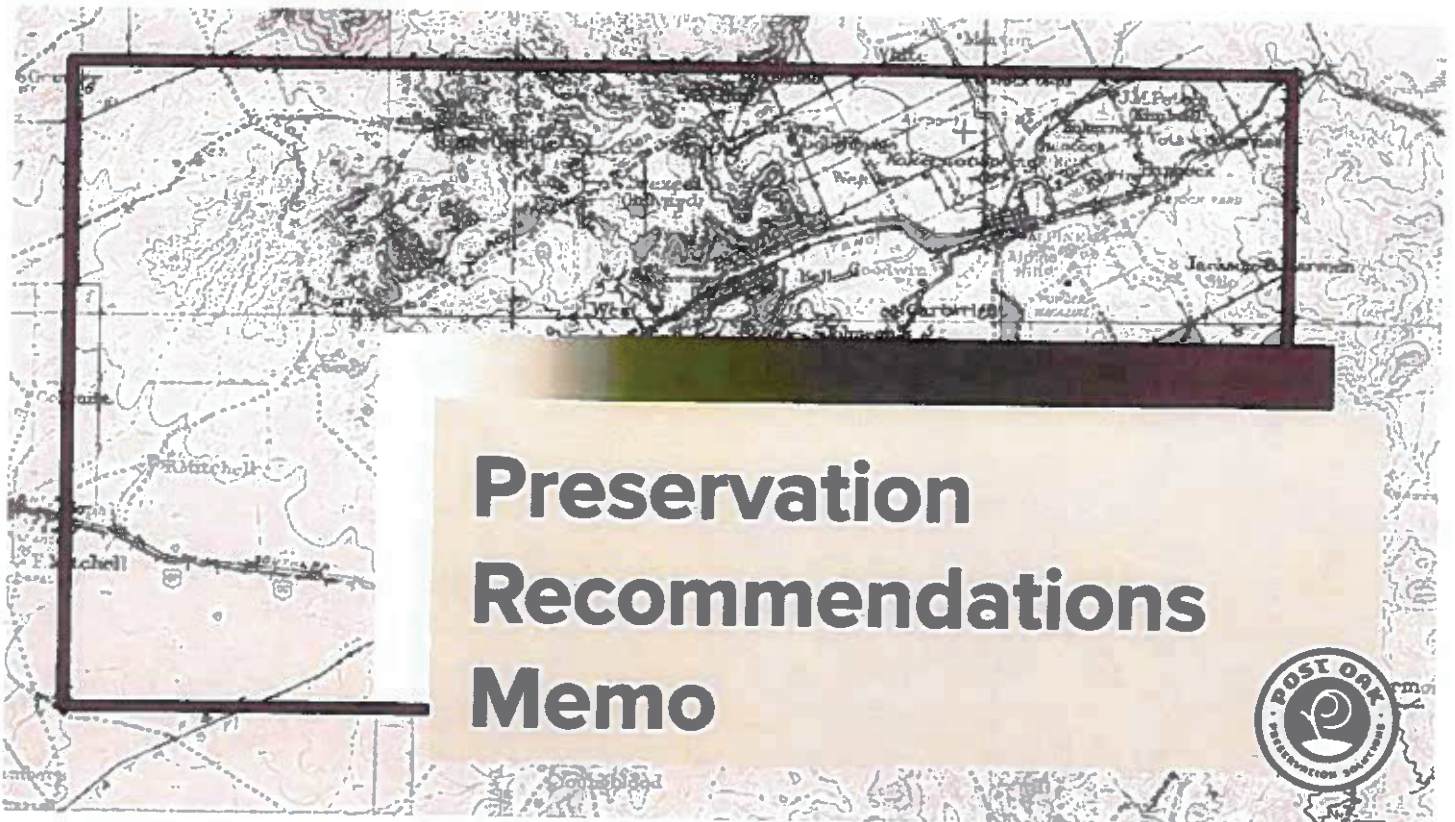
## Proposed Survey Area – Kokernot Field







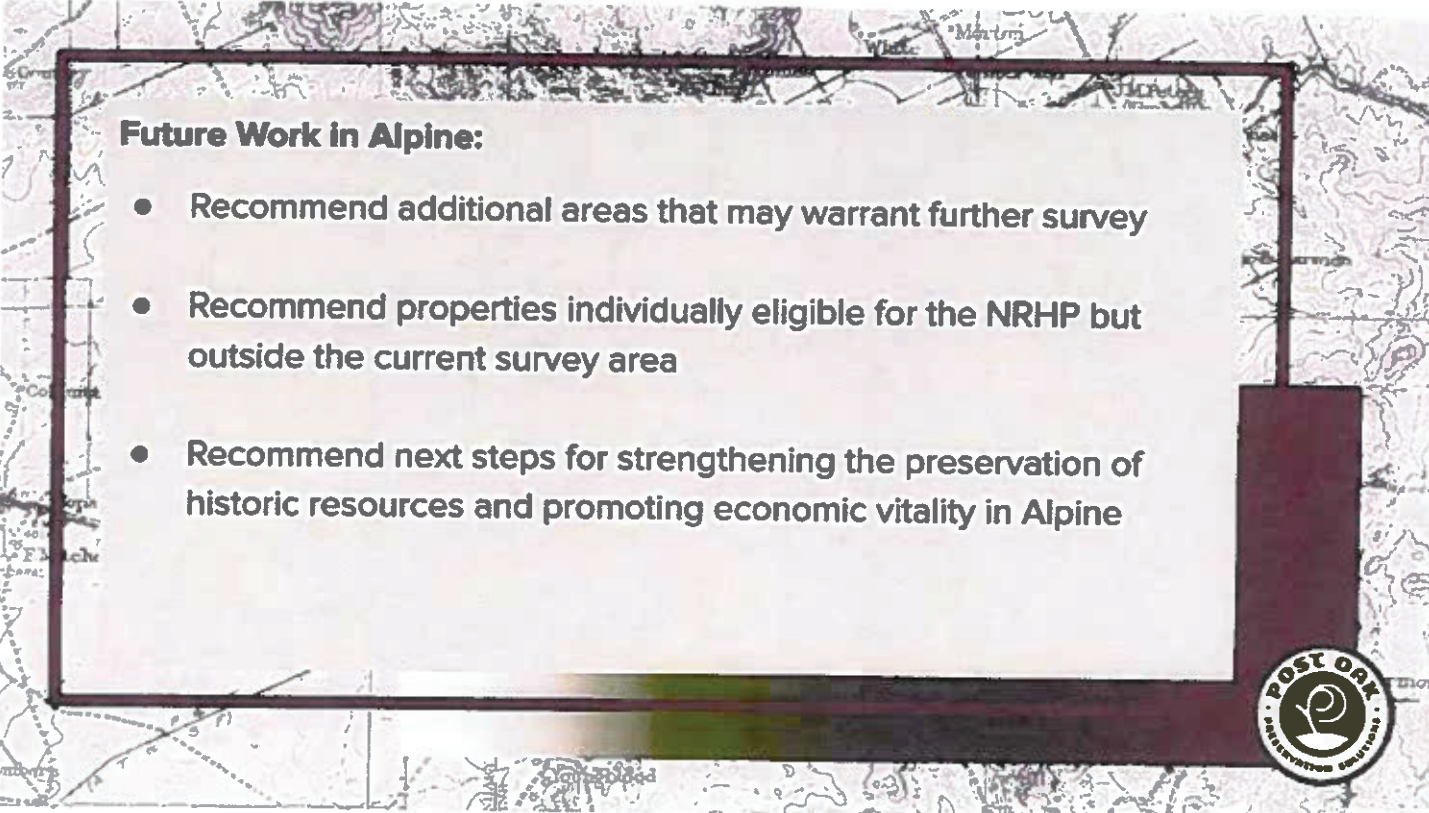
**Includes ball  
fields, grand  
stand, masonry  
fences and gates**



# **Preservation Recommendations Memo**

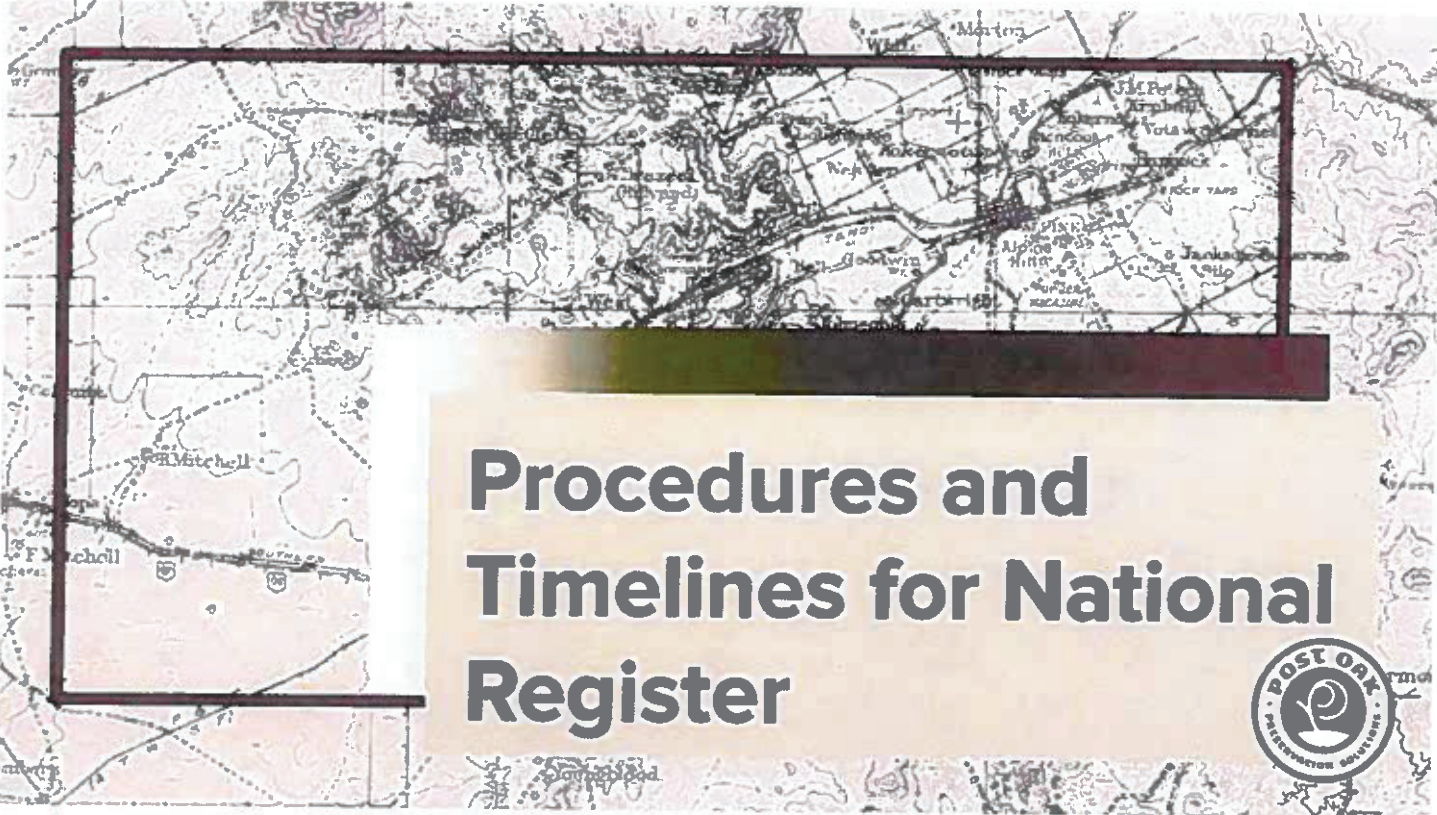






### **Future Work in Alpine:**

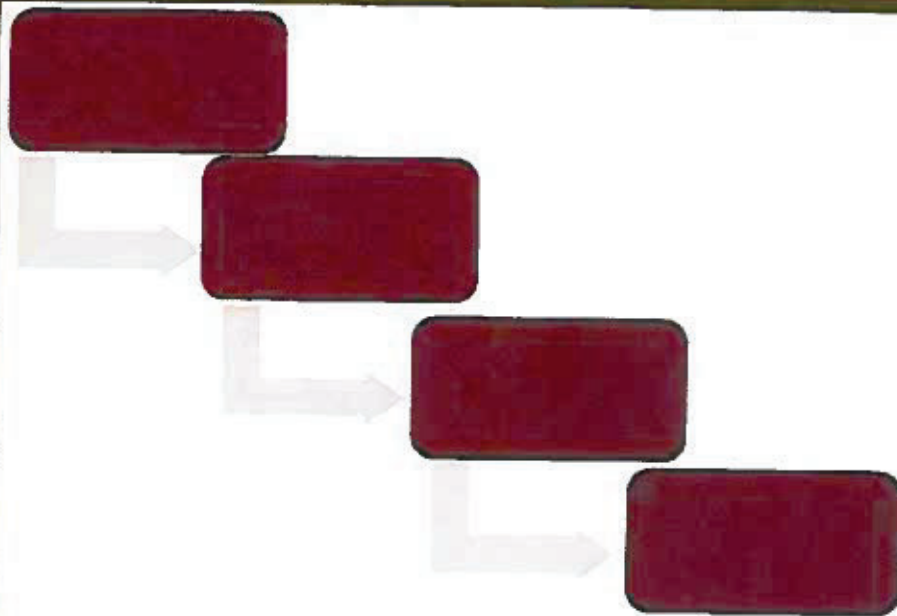
- Recommend additional areas that may warrant further survey
- Recommend properties individually eligible for the NRHP but outside the current survey area
- Recommend next steps for strengthening the preservation of historic resources and promoting economic vitality in Alpine



## **Procedures and Timelines for National Register**



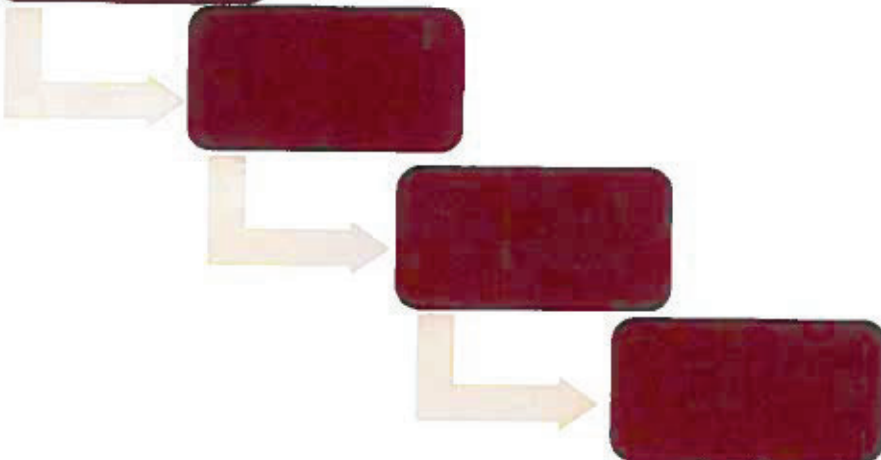
## NATIONAL REGISTER PROCESS



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**Research  
& Survey**

- Determines history, integrity and significance of a district





# NATIONAL REGISTER PROCESS

## Research & Survey

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## Determination of Eligibility

- Formalize boundaries & contributing / non-contributing buildings



# NATIONAL REGISTER PROCESS

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## Nomination

- Pending DOE approval by THC, revise & expand DOE into nomination
- Property owners can apply for HTCs once draft is submitted



# NATIONAL REGISTER PROCESS

## Research & Survey

- Determines history, integrity and significance of a district

## Determination of Eligibility

- Formalize boundaries & contributing / non-contributing buildings

## Nomination

- Pending DOE approval by THC, revise & expand DOE into nomination
- Property owners can apply for HTC's once draft is submitted

## Approval

- Review & approval by Texas Historical Commission & National Park Service

## THC/NPS Review Timelines\*

- Determination of Eligibility (DOE): upon receipt, THC has **30 days** to review
- 1st Draft National Register Nomination: upon receipt, THC has **60 days** to review
- Review of Nomination by State Board of Review (SBR)
  - Upon completion of edits, the nomination will be scheduled for an upcoming SBR Meeting
  - The SBR meets 3 times per year: **January, May, and September**
- Nomination forwarded to the National Park Service (NPS) following approval by SBR (typically approved by NPS within 60 days of receipt)

\*Review times are based on NPS guidelines, but actual review times vary based on workload at THC



### Downtown Alpine Historic District Survey & National Register of Historic Places Nomination

#### Proposed Budget

| Scope of Work                                                                      | Fee Estimate    |
|------------------------------------------------------------------------------------|-----------------|
| Retainer due upon execution of this agreement                                      | \$3,125         |
| Completion of survey fieldwork                                                     | \$6,250         |
| Submit Determination of Eligibility (DOE) to the Texas Historical Commission (THC) | \$9,375         |
| Submit Draft 1 of the National Register of Historic Places Nomination (NRN) to THC | \$6,250         |
| Submit Final Draft of the NRN to THC                                               | \$3,125         |
| Approval of the NRN by State Board of Review                                       | \$3,125         |
| <b>TOTAL</b>                                                                       | <b>\$31,250</b> |

Historic Preservation Recommendations Memo Fee - \$1,700



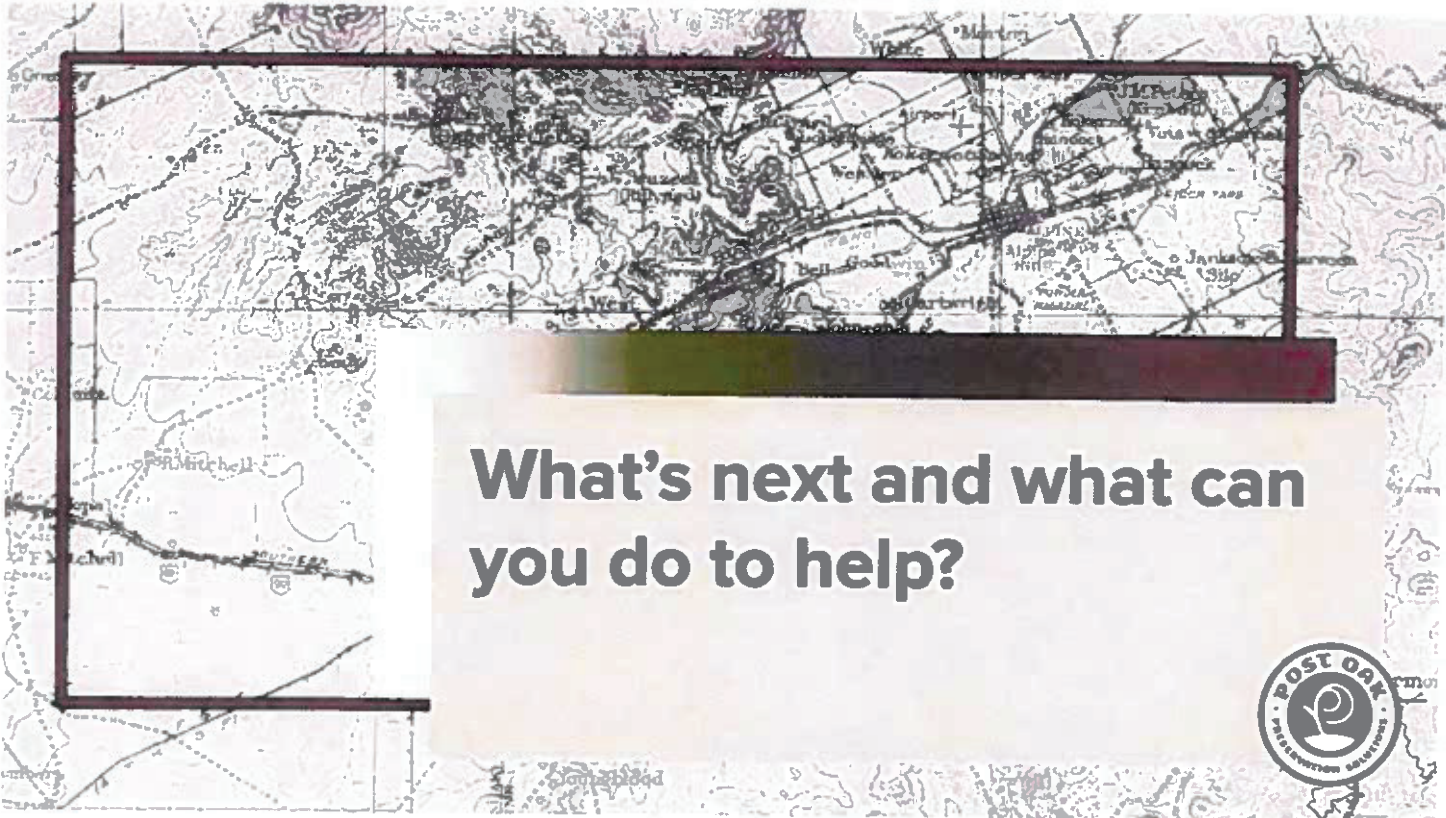
### Kokernot Field National Register of Historic Places Nomination

#### Proposed Budget

| Scope of Work                                                                    | Fee Estimate   |
|----------------------------------------------------------------------------------|----------------|
| Retainer due upon execution of this agreement                                    | \$1,600        |
| Submission of Draft 1 of the National Register of Historic Places Nomination     | \$3,200        |
| Submission of Final Draft of the National Register of Historic Places Nomination | \$2,000        |
| Approval of the National Register Nomination by the State Board of Review        | \$1,200        |
| <b>TOTAL</b>                                                                     | <b>\$8,000</b> |







## What's next and what can you do to help?



### Next Steps:

- City determines if ready to pursue survey and National Register Nominations
- If so, Post Oak and City will determine project timeline
- Post Oak will begin background research, survey preparation, and field maps
- Post Oak will begin preliminary outreach

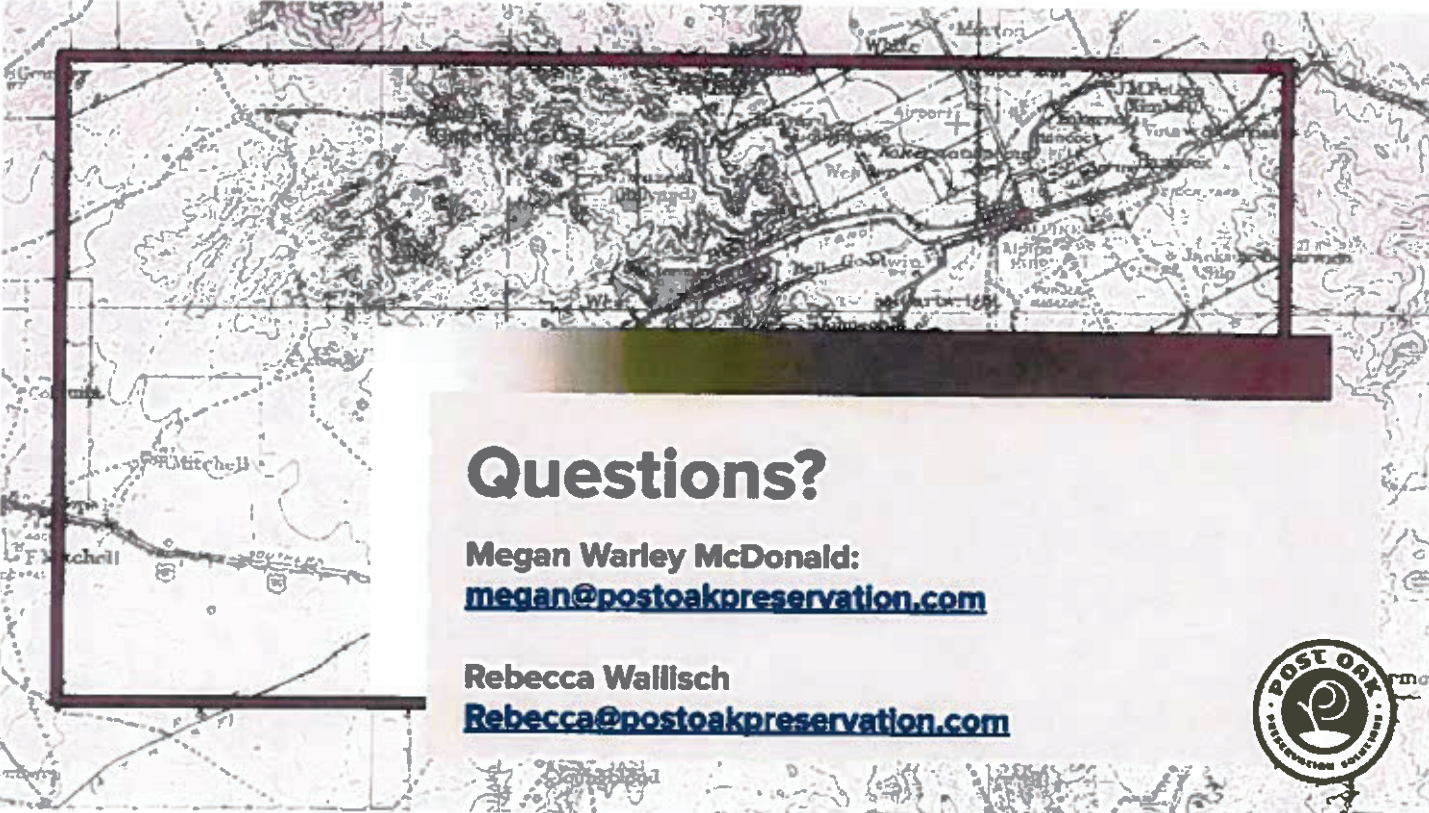
### How you can help:

- Do you have any old photos, plans, or stories of the origins of the buildings in Alpine? Feel free to send these to us at:

**[alpine@postoakpreservation.com](mailto:alpine@postoakpreservation.com)**







## Questions?

Megan Warley McDonald:  
[megan@postoakpreservation.com](mailto:megan@postoakpreservation.com)

Rebecca Wallisch  
[Rebecca@postoakpreservation.com](mailto:Rebecca@postoakpreservation.com)



## **G. E. Peterson III**

43118 FM 1703  
Alpine, TX 79830

June 13, 2024

(megan.antrim@cityofalpine.com)  
Alpine, Texas 79830

Dear Megan,

I am writing in support of the HOT Commission's use of a portion of the City's historic preservation funds to pay for a proposed historic district survey. Before you is a proposal to survey and create a National Register Historic District in downtown. I believe that this proposal, presented by Historic Alpine and Post Oak Preservation, can be the start of a renaissance in downtown Alpine. National Register listing brings recognition, financial incentives and very importantly, historic tourists. Tourists who come for history spend more money, stay longer and talk to their friends.

An overall restoration initiative is critical for the future of downtown Alpine. In the past, little has been accomplished in creating a positive sense of the value of a preserved and restored downtown Alpine. Since the Forcheimer Building fire, one thing has become startling in its clarity. Alpine must take action to develop its historic business district as the asset it can be to the town. Already lagging occupancy in many commercial buildings leaves visitors with an image of a municipality in decline. A boarded up stretch of burned buildings, and very low occupancy in the remainder of downtown will not attract visitors or new businesses. Without positive change, decline piles on top of decline. Business revenues, sales and property tax revenues are the lifeblood of any community. The community must come together, reverse the decline and move forward.

Sincerely yours,

*Pete Peterson*

Kristin L Cavness  
410 N 5<sup>th</sup> Street  
Alpine, Texas 79830

Date: June 13, 2024

City of Alpine  
100 N 13th St  
Alpine, TX 79830

Dear Members of the Alpine HOT Tax Commission and the City Council,

I am expressing support for the proposed historic district survey in Alpine, Texas. As a community member deeply invested in preserving and celebrating our rich history, I believe this initiative, led by Historic Alpine, is crucial for our town's future.

The proposed survey and subsequent National Register of Historic Places Nomination, as outlined in Post Oak Preservation Solutions' cost proposal, offer a structured and comprehensive approach to preserving our heritage. The detailed work, including field surveys, eligibility determinations, and the drafting and approval of nominations, will ensure that Alpine's historic resources are documented and protected for future generations.

Supporting the Historic District is crucial to our future, especially after the devastating impact on our downtown. The surviving businesses will also feel the repercussions for months if not years, and our tourism will suffer significantly. We must push Bill to decide about this immediately. The allocation of a portion of the hotel/motel tax towards historic preservation projects is a wise and forward-thinking use of these funds, ensuring that Alpine remains a vibrant and attractive destination for visitors.

Thank you for your dedication and support during this critical time. I urge you to approve the funding for this essential project and take a decisive step towards securing our community's cultural and economic future.

I am the GM of the Alpine Cowboys and great granddaughter of HL Kokernot, Jr who built our Historic Kokernot Field. I am in hopes of adding Kokernot Field to the Historic Alpine list and get it restored to its proper condition.

  
Sincerely,  
Kristin L Cavness

Bob and Lucy Ward  
1402 N 5<sup>th</sup> Street  
Alpine, Texas 79830

June 13, 2024

City of Alpine  
100 N 13th St  
Alpine, TX 79830

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Thank you for your dedication and support during this critical time. We urge you to approve the funding for this essential project and take a decisive step towards securing our community's cultural and economic future.

Sincerely,  
Bob Ward  
Lucy Ward



## ALPINE INDEPENDENT SCHOOL DISTRICT

B. Michelle Rinehart, EdLD  
Superintendent

704 W. Sul Ross Avenue  
Alpine, Texas 79830  
Phone: (432) 837-7700  
Fax: (432) 837-7740

*Alpine ISD will provide our children with learning experiences to be responsible, productive, and successful citizens of an ever changing world.*

June 12, 2024

City of Alpine  
100 N 13th St  
Alpine, TX 79830

Dear Members of the Alpine HOT Tax Commission and the City Council;

I am writing to enthusiastically support the proposed historic district survey in Alpine, Texas. Our town's unique history and charm are some of its greatest assets, and it is imperative that we take active steps to preserve them.

The comprehensive plan by Historic Alpine, in collaboration with Post Oak Preservation Solutions, provides a clear and actionable roadmap for documenting and safeguarding our historic resources. The detailed fieldwork, determinations of eligibility, and nominations to the National Register of Historic Places are critical components that will protect our heritage and enhance our town's appeal to tourists and historians alike.

As the proud owner of one of Alpine's historic, tourist-drawing properties (Kokernot Field), we find the supports provided by Historic Alpine's proposal invaluable. We believe this process will provide a pathway to leveraging much-needed resources to preserve and restore historic properties that our often underfunded organizations (Alpine ISD included) struggle to preserve.

Supporting the Historic District is crucial to our future, especially after the devastating impact of the May 2024 fire on our downtown. The surviving businesses will also feel the repercussions for months if not years, and our tourism will suffer significantly. Allocating a portion of the hotel/motel tax to support historic preservation projects is a strategic investment that will yield long-term benefits for our community, and aligns well with the intent and purpose of Hotel Occupancy Taxes.

I deeply appreciate your dedication to our town and urge you to approve the necessary funding for this vital project. Together, we can ensure that Alpine's history is preserved and celebrated for generations.

B. Michelle Rinehart  
Superintendent of Schools



Katie Hector  
814 Cottonwood Creek Road  
Alpine, Texas 79830

June 12, 2024

City of Alpine  
100 N 13th St,  
Alpine, TX 79830

Dear Members of the Alpine HOT Tax Commission and the City Council,

As a resident who deeply values Alpine's historic character and small-town appeal, I enthusiastically support the proposed historic district survey. This project has the potential to significantly benefit downtown Alpine and the cherished Kokernot Field.

Growing up in Alpine, most locals have fond memories of spending time in downtown Alpine or at Kokernot Field. As a child, some of my earliest recollections were watching my father coach the Sul Ross Lobos baseball team at Kokernot Field. As I watched the game, I would pass the time by tumbling over the bars that separated the box seats in the front of the stadium, performing like a gymnast for the crowd. Years later, I realized that generations before me had enjoyed the same traditions, minus the tumbling, and love of the game in that very same section.

In 2009, I became involved with the Cowboys organization, and in 2015 I joined the board of the Big Bend Baseball and Softball, LLC dba Alpine Cowboys. My passion for the field has never waned, and I now take great joy in bringing my own two children to watch the games, seeing them recreate my childhood antics by flipping over the bars.

Supporting the Historic District is crucial for Alpine's future, especially after the devastating impact on our downtown businesses and a deteriorating baseball field. It's imperative that the city council act on this matter immediately. Utilizing a portion of the hotel/motel tax to fund historic preservation projects is a practical and beneficial use of these resources, helping to maintain Alpine's unique charm and attract visitors.

I commend your commitment to our community and strongly urge you to support this vital project. By doing so, we can protect our town's heritage and ensure Alpine's vibrant future.

Sincerely,  
Katie Hector



Gmail

Geo Calderon <g.calderon@ci.alpine.tx.us>

## Support Letter for the Historic District Survey

Katie Hector <

Thu, Jun 13, 2024 at 7:53 AM

To: Christopher Ruggia <chris@visitalpinetx.com>, g.calderon@cityofalpine.com, megan.antrim@cityofalpine.com

Cc: Abbey Branch <

>

Members of the Alpine HOT Tax Commission and the City Council,

Please see my attached letter in support of the Historic District Survey. I hope you will read my letter and the multiple other letters that have shown support for this survey.

Thank you for your time.

--

Katie Hector  
Alpine Cowboys  
Board Member - Secretary  
301 N. 5th Street  
Alpine, Texas 79830  
Website: <http://Alpine.PecosLeague.com>

 Support Letter for the Historic District Survey.docx.pdf  
41K



Nancy L. Whitlock  
110 B N. 6th St.  
Alpine, Texas 79830

June 11, 2024

City of Alpine  
100 N. 13th St.  
Alpine, Tx 79830

Dear members of the Alpine HOT Tax Commission and the City Council,

The proposed historic district survey in Alpine, Texas is important for Alpine and I support it. Our cultural landmarks need to be preserved for future generations. The initiative detailed in Post Oak Preservations Solutions' cost proposal, promises A meticulous and thorough approach to documenting our historic resources. After the recent fire on Holland Ave. it seems the perfect time to pull together and do something about the future of our historical buildings and precious spaces. Using A portion of the hotel/motel tax to fund historic preservation projects just makes since. Thank you for your hard work and urge you to support this project. This is our time to protect what is precious about Alpine.

Sincerely,

Nancy L. Whitlock



Geo Calderon <g.calderon@ci.alpine.tx.us>

## Historic District Survey request

Sibley Liz

Tue, Jun 11, 2024 at 8:01 AM

To: g.calderon@cityofalpine.com, megan.antrim@cityofalpine.com, Christopher Ruggia <chris@vastgraphics.com>

Cc: HIRAM Cell <

Dear Ms. Antrim, Mr. Calderon and Mr. Ruggia,

My husband, Hiram and I, respectfully request that the City of Alpine's HOT Tax Commission's use of a portion of the Historic Preservation Funds to pay for the proposed historic district survey, a crucial initiative for the future of our beloved downtown Alpine.

As owners of three historically significant buildings downtown (The Alpine Studio 106 West Murphy St, The Bottle House BnB, 110 West Murphy Street and the Galeria Sibley 103 West Holland), we believe this to be a further step in preserving, enhancing and revitalizing our downtown area.

Sincerely,

Liz Sibley



Gmail

Geo Calderon <g.calderon@ci.alpine.tx.us>

## **Fwd: Letter of support of the proposed Historic District Survey**

Jeff Haynes ·

To: g.calderon@cityofalpine.com

Cc: Stephanie Haynes ·

Mon, Jun 10, 2024 at 1:27 PM

City of Alpine Texas 79830

Dear Members of the Alpine HOT Tax Commission and the City Council,

We are writing to strongly support the proposed historic district survey in Alpine, Texas. We value our town's unique heritage, we are excited about this project's potential for preserving our history, fostering community pride and especially for its potential to expand our economy from the revenue generated by visitors who come to see what Historic Alpine has to offer. The initiative, spearheaded by Historic Alpine and detailed in Post Oak Preservation Solutions cost proposal, promises a meticulous and thorough approach to documenting our historic resources. From field surveys to the final approval of the National Register of Historic Places nominations, this project ensures that our cultural landmarks are recognized and preserved. Supporting the Historic District is crucial to our future, especially after the devastating recent fire and its impact on our downtown. The existing businesses will also feel the repercussions for months if not for years to come. Our tourism will also suffer significantly. Utilizing a portion of the hotel/motel tax to fund historic preservation projects is a practical and beneficial use of the resources, helping to maintain Alpine's charm and attract visitors. We commend you for your commitment to our community and urge you to support this vital project. By doing so, we can protect our town's heritage and ensure Alpine's vibrant future.

Sincerely,

Jeff Haynes

Stephanie Haynes

1012 Loop Road

Alpine, Texas 79830

Copy: Abbey Branch



Dear Members of the Alpine HOT Committee and the City Council,

Alpine Community Projects fully supports Historic Alpine's HOT fund application to hire Post Oak Preservation Solutions to conduct the Downtown Alpine Historic Survey and National Register of Historic Places Nomination.

Taking this step will finally allow Alpine's downtown building owners to apply for tax credits that could make the difference between being able to rehabilitate our buildings and not. Once those rehabilitations are done, the increased beauty and function of the buildings will attract businesses, which provides more shops, restaurants, and services for visitors (and locals too – a twofer!). All of this provides more sales tax to the city. It also just makes living in and visiting Alpine more pleasant for everyone.

And, to be clear, being on the National Register of Historic Places imposes NO restrictions on property owners.

One last thought – as everyone knows, Alpine is hurting right now. We think it's possible that the good energy and forward movement that this project will bring is just what our little town needs.

Respectfully,

Kirsten Christophersen Moody  
Alpine Community Projects



Big Bend Arts Council, Inc.  
PO Box 1764  
Alpine, TX 79831

June 7, 2024

City of Alpine  
100 N 13th St  
Alpine, TX 79830

Dear Members of the Alpine HOT Tax Commission and the City Council,

I am expressing support for the proposed historic district survey in Alpine, Texas. As President of the Big Bend Arts Council, I represent all of our 75 members who are deeply invested in preserving and celebrating our rich history, we believe this initiative, led by Historic Alpine, is crucial for our town's future.

The proposed survey and subsequent National Register of Historic Places Nomination, as outlined in Post Oak Preservation Solutions' cost proposal, offer a structured and comprehensive approach to preserving our heritage. The detailed work, including field surveys, eligibility determinations, and the drafting and approval of nominations, will ensure that Alpine's historic resources are documented and protected for future generations. Supporting the Historic District is crucial to our future, especially after the devastating impact on our downtown. This building housed the BBAC-supported gallery, Gallery On The Square for over 6 years. Our Gallery will feel the repercussions for months if not years, and our tourism will suffer significantly. We must push Mr. Ivey to decide about this immediately. The allocation of a portion of the hotel/motel tax towards historic preservation projects is a wise and forward-thinking use of these funds, ensuring that Alpine remains a vibrant and attractive destination for visitors.

Thank you for your dedication and support during this critical time. I urge you to approve the funding for this essential project and take a decisive step towards securing our community's cultural and economic future.

Sincerely,  
Janet Moeller,  
President  
Big Bend Arts Council, Inc.

Collin Bibb  
209 W Holland Ave. Alpine TX 79832

Jun 6, 2024  
City of Alpine  
100 N 13th St  
Alpine, TX 79830

Dear Members of the Alpine HOT Tax Commission and the City Council,

I'm writing to express our support for the proposed historic district survey in Alpine, Texas. As a community member and business owner deeply invested in preserving and celebrating our rich history, I believe this initiative, led by Historic Alpine, is crucial for our town's future.

The proposed survey and subsequent National Register of Historic Places Nomination, as outlined in Post Oak Preservation Solutions' cost proposal, offer a structured and comprehensive approach to preserving our heritage. The detailed work, including field surveys, eligibility determinations, and the drafting and approval of nominations, will ensure that Alpine's historic resources are documented and protected for future generations. Furthermore, we can personally attest to the efficacy of Post Oak's work in securing tax financing for historic preservation; we've used them on multiple projects in West Texas, including the Holland Hotel and the Maverick Inn.

Supporting the Historic District is crucial to our future, especially after the devastating impact on our downtown. The surviving businesses will also feel the repercussions for months if not years, and our tourism will suffer significantly. We must push Bill to decide about this immediately. The allocation of a portion of the hotel/motel tax towards historic preservation projects is a wise and forward-thinking use of these funds, ensuring that Alpine remains a vibrant and attractive destination for visitors.

Thank you for your dedication and support during this critical time. I urge you to approve the funding for this essential project and take a decisive step towards securing our community's cultural and economic future.

Sincerely,  
Collin Bibb  
Partner, Byways Hospitality



Geo Calderon <g.calderon@ci.alpine.tx.us>

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## Letter in packet for next City Council meeting

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patti hildreth <[REDACTED]>

Tue, Jul 23, 2024 at 5:41 PM

To: "g.calderon@cityofalpine.com" <g.calderon@cityofalpine.com>

Dear Geo,

Would you please include the following statement with the letters Lucy put in the packets?

"MY PREVIOUS LETTER WAS IN REGARD TO A LOCALLY GOVERNED HISTORIC DISTRICT. I HAVE SINCE LEARNED THAT THE HISTORIC DISTRICT ON THE AGENDA IS A NATIONAL REGISTER HISTORIC DISTRICT, WHICH WOULD COME WITH ECONOMIC BENEFIT FOR NOT ONLY ALPINE COMMERCIAL BUILDING OWNERS, BUT WILL POSITIVELY AFFECT ALPINE AS A WHOLE. I AM IN FAVOR OF APPROVING HOT FUNDS FOR THIS."

Thank you very much.

Regards,

Patti Hildreth  
[REDACTED]



## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11G

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, CPFIM

Staff Recommendation: Approve



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### AGENDA ITEM

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Approve Resolution 2024-08-06, a resolution approving the Fiscal Year 2025-2029 Capital Improvement Plan. (M. Antrim, City Manager)

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### EXECUTIVE SUMMARY

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- **Section 5.08 Capital Program**

(A) The City Manager shall prepare and submit to the Council a five-year capital program at least three months prior to the final date for submission of the annual budget.

(B) The capital program shall include:

(1) a clear general summary of its contents;

(2) a list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;

(3) cost estimates, methods of financing, and recommended time schedules for each such improvement; and

(4) the estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

(C) The capital program shall be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

- **Section 5.09 City Council Action on Capital Program**

(A) The Council shall publish in one or more newspapers of general circulation in the City the general summary of the capital budget and a notice stating:

(1) the times and places where copies of the capital program are available for inspection by the public; and

(2) the time and place, not less than two weeks after such publication, for a public hearing on the capital program.

(B) The Council by resolution shall adopt the capital program with or without amendment after the public hearing and on or before the fifteenth day of the twelfth month of the current fiscal

year.

- Discussion – July 2, 2024 – Capital Improvement Discussion
- Discussion – July 16, 2024 – Capital Improvement Presentation and Discussion
- Public Hearing and Approval of Capital Improvement Plan August 6, 2024

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### **SUPPORTING MATERIALS**

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1. 2024-08-06 CAPITAL PROGRAM
2. 2025-2029 COA Capital Improvement Plan

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### **BUDGET CONSIDERATIONS**

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023- N/A  
2024:  
Additional Funding: N/A

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### **APPROVERS**

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

THE STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

**RESOLUTION 2024-08-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
ADOPTING THE 2025-2029 CAPITAL PROGRAM.**

**WHEREAS**, the City Charter for the City of Alpine, Texas, provides that the City Manager shall prepare and submit to the City Council a multi-year capital program before the final date for submission of the budget; and

**WHEREAS**, the contents of the 2025-2029 capital program comply with the requirements of Section 5.08 of the City Charter for the City of Alpine; and

**WHEREAS**, pursuant to Section 5.09 of the City Charter for the City of Alpine, the City Council by resolution shall adopt the capital program with or without amendment after a public hearing on or before the adoption of the annual budget; and

**WHEREAS**, as of this date, the 2024-2025 annual budget has not yet been adopted; and

**WHEREAS**, in accordance with Section 5.09 of the City Charter of the City of Alpine, after compliance with publication and notice requirements, a public hearing was held on August 6, 2024, to consider the adoption of the 2025-2029 Capital Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** The 2025-2029 Capital Program is hereby adopted by a majority vote of the City Council without amendment.

**PASSED AND APPROVED THIS THE 6<sup>th</sup> DAY OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

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Catherine Eaves, Mayor

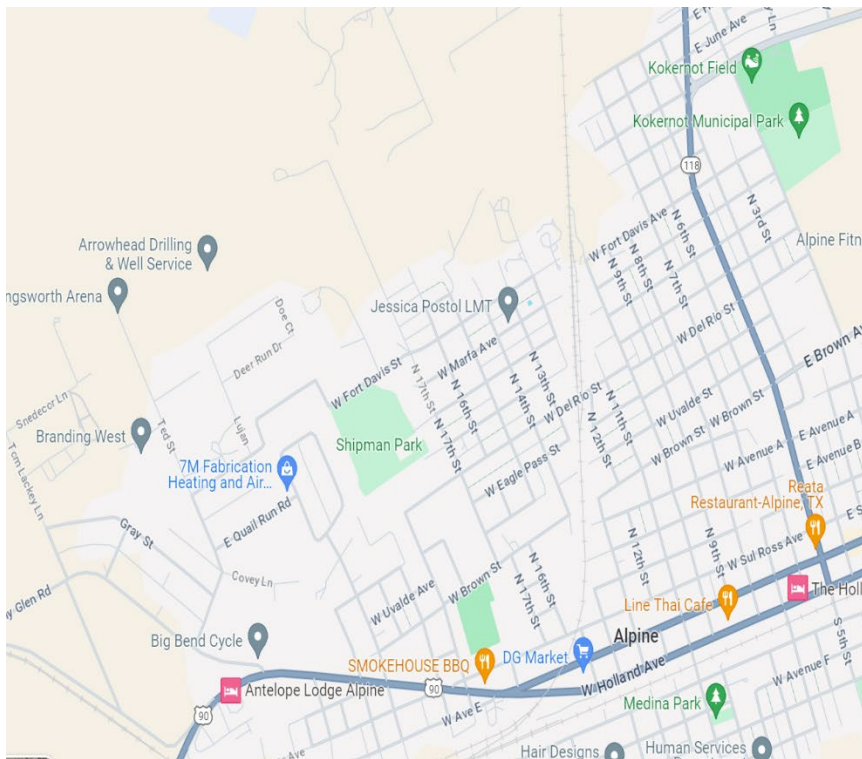
**ATTEST:**

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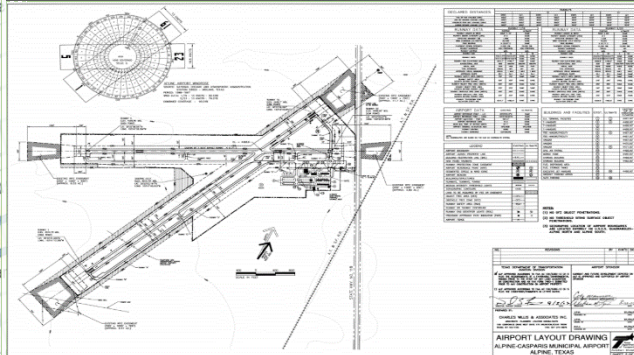
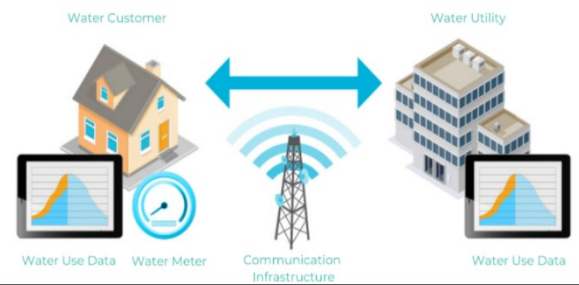
Geoffrey R. Calderon, City Secretary

2025-2029

# City of Alpine Capital Improvement Plan



## Automated Meter Infrastructure and Smart Water Metering



CITY OF ALPINE  
100 N 13TH STREET  
ALPINE, TEXAS 79830

## OVERVIEW

This Capital Improvement Plan (CIP) is a multi-year plan of capital projects which strives to reflect the goals and policies established by the City of Alpine by systematically planning, scheduling, managing, monitoring, and financing capital improvement projects to ensure cost effectiveness and conformity with established city policies and state and federal requirements.

The capital planning process not only provides an orderly and routine method of proposing the planning and financing of capital improvements, but the process also makes capital expenditures more responsive to community needs.

The objectives utilized to develop the CIP are:

- To identify and examine current and future infrastructure needs and minimize the financial impact on residents;
- To maximize the useful life of capital investments by scheduling major renovations and modifications at the appropriate time in the life cycle of the facility;
- To improve financial planning by comparing needs with resources and estimating future funding issues.

The CIP guides the funding and construction of all public improvements constructed by the City, including streets, wastewater treatment facility and lines, water facility and lines, city facilities, recreational facilities and parks. The City of Alpine has developed a CIP to identify the capital needs of the community over a five year period.

Without adequate planning, public improvements may not be given the appropriate priorities, be properly located, or realized due to lack of available financial resources. Financial inefficiency and reduced public services will result. To avoid such consequences and to achieve the greatest possible economy and efficiency is the goal of the CIP.

A capital improvement is a major, non-routine expenditure for new construction, improvements to existing buildings, facilities, land, parks, streets, utilities, to name a few. A capital improvement project has a relatively high monetary value, long life expectancy, and results in the creation of an asset or extends the life of existing assets. The cost of the capital improvement includes design, legal fees, land, operating equipment, furniture, construction, etc. that is necessary to put the asset into service.

The City of Alpine's CIP improves the links between capital investments and the City's long-term vision and goals and builds citizen confidence by making more effective use of City resources. This document will allow the City Council and staff to keep up with the growth of

our community needs as well as take a long-range view of our future activities and responsibilities.

The CIP ensures coordination between City departments and City Council in the planning and implementing of capital projects. The CIP identifies and determines future infrastructure needs and establishes priorities among projects, so the available resources are used to the best advantage.

The CIP is divided into three sections: 1) Current/Active Projects 2) Long-Term and 3) Completed or Postponed. Postponed items are at the request of the department based on current priorities and needs. The City of Alpine's CIP is composed of both capital improvement projects and capital assets. Each one has been prioritized from 1 – 3. Although all capital improvement projects and assets are priority, priority one projects are considered the most critical and are actively pursued for funding resources.

## **THE PROCESS**

The development of the CIP is a continual process and, consequently, should be viewed as a working document. Therefore, while the document covers a five-year planning perspective, it is revised every year in order to accommodate new projects, reflect changes in ongoing projects, and extend the plan an additional year.

The CIP does not appropriate funds but supports the budget process and the appropriations made through the adoption of the budget. The City strives to complete projects within schedule and cost constraints. The CIP uses estimates of project costs and scheduling.

## **FUNDING**

The five-year CIP includes all capital projects, which are to be financed in whole or in part from funds subject to control or appropriation by the City. The FY 2025-2029 CIP calls for an allocation of \$10,692,429 in capital projects and \$784,495 in capital assets. Funding for CIP projects and assets are derived from various sources including bonds, capital reserves, water/wastewater revenue cash, grants, and other funding sources. Some projects have already been partially completed and funded. Below are the current estimated balances per fiscal year:

### **2025-2029 Capital Improvement Projects and Assets Summary**

| <b>FUND</b>      | <b>2025</b> | <b>2026</b> | <b>2027</b> | <b>2028</b> | <b>2029</b> | <b>TOTAL</b> |
|------------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>GENERAL</b>   | \$385,099   | \$589,849   | \$251,997   | \$104,849   | \$54,849    | \$1,386,643  |
| <b>UTILITIES</b> | \$2,343,728 | \$1,890,728 | \$1,773,728 | \$1,298,230 | \$890,086   | \$8,196,500  |
| <b>AIRPORT</b>   | \$20,000    | \$61,600    | \$51,600    | \$0         | \$0         | \$133,200    |
| <b>TOURISM</b>   | \$230,000   | \$240,000   | \$0         | \$0         | \$0         | \$470,000    |
| <b>GAS</b>       | \$185,712   | \$179,500   | \$82,000    | \$52,000    | \$0         | \$499,212    |
| <b>TOTAL</b>     | \$3,164,539 | \$2,961,677 | \$2,159,325 | \$1,455,079 | \$944,935   | \$10,685,555 |

## CIP PROCESS

A CIP involves several steps from concept planning to the finished product. This annual CIP process ensures prompt and efficient preparation of the CIP and related capital budget.



Occasionally, new issues, changing cost, revenue realities, or shifts in City priorities will cause a project or number of projects to be either postponed or pushed back. Any changes would be reflected in future CIP documents.

## IMPACT

The City of Alpine is focused on adding value and extending the life to City infrastructure with minimal increase in current operating costs. A positive impact to future operating costs is realized upon the completion of street, water, and wastewater improvements due to the upgrade or replacement of aged and malfunctioning infrastructure with newer more functional infrastructure. The upgrade or replacement of aging infrastructure lowers maintenance costs.

## DETAILED CIP INFORMATION

Each capital improvement project or capital asset listed in the five-year plan has a CIP project sheet, which includes the expected costs, project description, timeline, justification, and anticipated methods of financing and any anticipated additional operational or maintenance costs. The project sheets are accompanied by a picture or map to provide visual representation of the project. The project detail page is to provide the City Council with enough information to approve the project.



# CITY OF ALPINE

## 2025-2029 FIVE YEAR CAPITAL PLAN

### CAPITAL IMPROVEMENT PROJECTS

#### GENERAL FUND

| DEPARTMENT                                        | ITEM-DESCRIPTION                   | FISCAL YEAR | FUNDING                                | AMOUNT            |
|---------------------------------------------------|------------------------------------|-------------|----------------------------------------|-------------------|
| ADMINISTRATION                                    | CITY-WIDE SOFTWARE                 | 2025-2027   | MULTIPLE FUNDS/DEPARTMENTS             | \$ 250,000        |
| ADMINISTRATION                                    | SECURITY SYSTEM                    | 2025-2029   | MULTIPLE FUNDS/DEPARTMENTS             | \$ 200,000        |
| ADMINISTRATION                                    | OUTDOOR LIGHTING                   | 2024-2028   | GENERAL FUND OPERATING                 | \$ 175,000        |
| ADMINISTRATION                                    | HAZARD MITIGATION PLANNING         | 2026        | GENERAL FUND OPERATING/FEMA GRANT      | \$ 100,000        |
|                                                   |                                    |             | <b>Administration - Total</b>          | <b>\$ 725,000</b> |
| ANIMAL CONTROL                                    | ANIMAL SHELTER REPAIRS/MAINTENANCE | 2025-2027   | GENERAL FUND OPERATING                 | \$ 30,000         |
| ANIMAL SERVICES                                   | GENERATOR                          | 2026        |                                        | \$ 50,000         |
|                                                   |                                    |             | <b>Animal Control Services - Total</b> | <b>\$ 80,000</b>  |
| PUBLIC WORKS - STREETS FLEET MAINTENANCE FACILITY |                                    | 2026-2027   | GENERAL FUND OPERATING                 | \$ 60,000         |
| PUBLIC WORKS - STREETS EMPLOYEE LOUNGE AREA       |                                    | 2026-2027   | GENERAL FUND OPERATING                 | \$ 66,997         |
|                                                   |                                    |             | <b>PW - STREETS - TOTAL</b>            | <b>\$ 126,997</b> |

#### UTILITIES

| DEPARTMENT | ITEM-DESCRIPTION                    | FISCAL YEAR | FUNDING                     | AMOUNT                 |
|------------|-------------------------------------|-------------|-----------------------------|------------------------|
| UTILITIES  | WASTEWATER TREATMENT PLANT          | 2025-2029   | UTILITY OPERATING FUND/TWDB | \$ 3,954,500.00        |
| UTILITIES  | INFRASTRUCTURE LOCATION/REPLACEMENT | 2025-2029   | UTILITY OPERATING FUND      | \$ 500,000.00          |
| UTILITIES  | FACILITY MAINTENANCE                | 2025-2029   | UTILITY OPERATING FUND      | \$ 40,000.00           |
| UTILITIES  | EASTSIDE SEWER EXTENSION            | 2025-2029   | UTILITY OPERATING FUND      | \$ 1,700,000.00        |
| UTILITIES  | HOUSEHOLD HAZARDOUS WASTE           | 2025-2029   | UTILITY OPERATING FUND      | \$ 37,000.00           |
| UTILITIES  | AUTOMATED WELL METERS               | 2025-2026   | UTILITY OPERATING FUND      | \$ 90,000.00           |
| UTILITIES  | REFURBISH WELLS - MUSQUIEZ          | 2025-2027   | UTILITY OPERATING FUND      | \$ 125,000.00          |
| UTILITIES  | AUTOMATED METERING SYSTEM           | 2025-2029   | UTILITY OPERATING FUND/ARPA | \$ 1,400,000.00        |
| UTILITIES  | MANHOLE ADDITIONS                   | 2025-2029   | UTILITY OPERATING FUND      | \$ 200,000.00          |
| UTILITIES  | SUL ROSS STORAGE TANKS              | 2026        | UTILITY OPERATING FUND      | \$ 50,000.00           |
|            |                                     |             | <b>Utilities - Total</b>    | <b>\$ 8,096,500.00</b> |

### AIRPORT

| DEPARTMENT             | ITEM-DESCRIPTION                 | FISCAL YEAR | FUNDING                           | AMOUNT            |
|------------------------|----------------------------------|-------------|-----------------------------------|-------------------|
| AIRPORT                | UPDATE MASTER/LAYOUT PLAN        | 2024-2025   | TxDOT AVIATION/ AIRPORT OPERATING | \$ 150,000        |
| AIRPORT                | AWOS REPLACEMENT/RELOCATION      | 2026-2027   | TxDOT AVIATION/AIRPORT OPERATING  | \$ 175,000        |
| AIRPORT                | ROTATOR BEACON                   | 2025        | TxDOT AVIATION/ AIRPORT OPERATING | \$ 15,000         |
| AIRPORT                | RUNWAY 5/23 CRACK SEAL/SEAL COAT | 2026-2027   | TxDOT AVIATION/AIRPORT OPERATING  | \$ 394,500        |
| AIRPORT                | COVERED PARKING                  | 2025-2027   | AIRPORT OPERATING BUDGET          | \$ 20,000         |
| <b>Airport - Total</b> |                                  |             |                                   | <b>\$ 754,500</b> |

### TOURISM

|                          |                                             |           |           |                   |
|--------------------------|---------------------------------------------|-----------|-----------|-------------------|
| HOT - TOURISM            | VISITOR CENTER - PAVILION EXPANSION         | 2026      | HOT FUNDS | \$ 150,000        |
| HOT - TOURISM            | VISITOR CENTER - UPDATE OF WINDOWS & WALLS  | 2025      | HOT FUNDS | \$ 50,000         |
| HOT - TOURISM            | VISITOR CENTER - INTERIOR LAYOUT AND FLOORS | 2025      | HOT FUNDS | \$ 75,000         |
| HOT - TOURISM            | VISITOR CENTER - ROOF AND CEILING REPAIR    | 2025      | HOT FUNDS | \$ 50,000         |
| HOT - TOURISM            | VISITOR CENTER - PROCH REPAIR AND SIDEWALKS | 2025-2026 | HOT FUNDS | \$ 45,000         |
| HOT - TOURISM            | VISITOR CENTER UPDATES                      | 2025-2026 | HOT FUNDS | \$ 50,000         |
| <b>HOT Funds - Total</b> |                                             |           |           | <b>\$ 420,000</b> |

### GAS DEPARTMENT

|                               |                                       |           |                          |                   |
|-------------------------------|---------------------------------------|-----------|--------------------------|-------------------|
| GAS DEPARTMENT                | RECTIFIER - FORT DAVIS & APPLE STREET | 2025-2026 | GAS DEPARTMENT OPERATING | \$ 200,000        |
| GAS DEPARTMENT                | AC/HVAC UNIT                          | 2025-2026 | GAS DEPARTMENT OPERATING | \$ 35,000         |
| GAS DEPARTMENT                | BUILDING UPDATES                      | 2025-2027 | GAS DEPARTMENT OPERATING | \$ 50,000         |
| GAS DEPARTMENT                | AUTOMATED METER READERS               | 2025-2029 | GAS DEPARTMENT OPERATING | \$ 204,432        |
| <b>Gas Department - Total</b> |                                       |           |                          | <b>\$ 489,432</b> |

**CITY OF ALPINE - TOTAL                   \$   10,692,429**

## CAPITAL ASSETS

### GENERAL FUND

| DEPARTMENT                | ITEM-DESCRIPTION | FISCAL YEAR | FUNDING                      | AMOUNT            |
|---------------------------|------------------|-------------|------------------------------|-------------------|
| ALPINE POLICE DEPT        | TASERS           | 2024-2029   | GENERAL FUND OPERATING       | \$ 24,245         |
| PUBLIC WORKS-PARKS        | KUBOTA-MOWER     | 2025        | GENERAL FUND OPERATING       | \$ 20,250         |
| PUBLIC WORKS-PARKS        | TRACTOR-MOWER    | 2026        | GENERAL FUND OPERATING/ USDA | \$ 40,000         |
| PUBLIC WORKS - STREETS    | MAINTAINER       | 2026        | GENERAL FUND OPERATING       | \$ 250,000        |
| PUBLIC WORKS - STREETS    | DUMP TRUCK       | 2027        | GENERAL FUND OPERATING       | \$ 100,000        |
| PUBLIC WORKS - STREETS    | FRONT END LOADER | 2025        | GENERAL FUND OPERATING       | \$ 200,000        |
| <b>General Fund Total</b> |                  |             |                              | <b>\$ 634,495</b> |

### UTILITIES

| DEPARTMENT                | ITEM-DESCRIPTION | FISCAL YEAR | FUNDING                | AMOUNT            |
|---------------------------|------------------|-------------|------------------------|-------------------|
| UTILITIES                 | BACKHOE          | 2025        | UTILITY OPERATING FUND | \$ 100,000        |
| <b>Utility Fund Total</b> |                  |             |                        | <b>\$ 100,000</b> |

### AIRPORT

|                           |        |      |                          |                  |
|---------------------------|--------|------|--------------------------|------------------|
| AIRPORT                   | KUBOTA | 2026 | AIRPORT OPERATING BUDGET | \$ 15,000        |
| <b>Airport Fund Total</b> |        |      |                          | <b>\$ 15,000</b> |

### TOURISM

|                           |                |      |           |                  |
|---------------------------|----------------|------|-----------|------------------|
| HOT - TOURISM             | DOWNTOWN KIOSK | 2026 | HOT FUNDS | \$ 35,000        |
| <b>Tourism Fund Total</b> |                |      |           | <b>\$ 35,000</b> |

**CITY OF ALPINE - TOTAL                   \$ 784,495.00**

## COMPLETED/POSTPONED

| DEPARTMENT             | ITEM-DESCRIPTION                           | FISCAL YEAR | FUNDING                              | STATUS                                 |
|------------------------|--------------------------------------------|-------------|--------------------------------------|----------------------------------------|
| <b>GENERAL FUND</b>    |                                            |             |                                      |                                        |
| ADMINISTRATION         | ALPINE SCHOOL HOUSE REMODEL                | 2021-2022   | GENERAL FUND - ARPA FUNDS            | Completed                              |
| ALPINE POLICE DEPT     | K-9 UNIT                                   | 2021-2022   | DONATION                             | Completed                              |
| ALPINE POLICE DEPT     | LICENSE PLATE READER                       | 2021-2022   | GENERAL FUND OPERATING               | On-Hold                                |
| ALPINE POLICE DEPT     | MOBILE HANDHELD RADIOS                     | 2021-2022   | GRANT FUNDING                        | Completed                              |
| ALPINE POLICE DEPT     | MOBILE DATA TERMINAL                       | 2021-2022   | GRANT FUNDING                        | Completed                              |
| ALPINE POLICE DEPT     | DISPATCH COMPUTERS                         | 2024-2028   | GENERAL FUND OPERATING               | Completed                              |
| ALPINE POLICE DEPT     | HOLDING CELLS                              | 2023        | GENERAL FUND OPERATING               | Completed                              |
| ALPINE POLICE DEPT     | APD - BUILDING MAINTENANCE/REMODEL         | 2021-2022   | GENERAL FUND OPERATING               | Completed                              |
| ANIMAL CONTROL         | CAT CONDOS                                 | 2023        | GENERAL FUND OPERATING               | Completed                              |
| ANIMAL CONTROL         | HVAC SYSTEM                                | 2021-2022   | GENERAL FUND OPERATING               | Completed                              |
| ANIMAL CONTROL         | INCINERATOR                                | 2025-2026   | GENERAL FUND OPERATING               | On-Hold                                |
|                        |                                            |             |                                      | Estimated Date of Completion 9-30-2024 |
| PUBLIC WORKS- PARKS    | PUEBLO NUEVO PARK IMPROVEMENTS             | 2021-2025   | TEXAS PARKS & WILDLIFE/GENERAL       |                                        |
| PUBLIC WORKS-PARKS     | SPLASH PAD                                 | 2023-2027   | GENERAL FUND OPERATING/RESERVES      | On-Hold                                |
| PUBLIC WORKS - STREETS | IN-HOUSE PAVING EQUIPMENT                  | 2024-2028   | GENERAL FUND OPERATING               | On-Hold                                |
| <b>UTILITY FUND</b>    |                                            |             |                                      |                                        |
| UTILITIES              | WWTP - AERATOR & BAR SCREEN(PART OF WWTP)  | 2021-2022   | UTIITIES OPERATING FUNDS & RESERVES  | Completed                              |
| UTILITIES              | GIS SYSTEM                                 | 2024-2028   | UTILITY OPERATING FUND               | Completed                              |
| <b>AIRPORT FUND</b>    |                                            |             |                                      |                                        |
| AIRPORT                | TAXIWAY EXPANSION                          | 2023        | AIRPORT OPERATING BUDGET             | Completed                              |
| AIRPORT                | DESIGN PHASE OF LIGHTING PROJECT           | 2021-2022   | CARES ACT                            | Completed                              |
| AIRPORT                | SEAL COAT 1/19                             | 2021-2022   | TxDOT AVIATION/FAA/AIRPORT OPERATING | Completed                              |
| AIRPORT                | CONSTRUCTION PHASE OF LIGHTING PROJECT     | 2021 - 2023 | TxDOT AVIATION/FAA/AIRPORT OPERATING | Completed                              |
| <b>TOURISM FUND</b>    |                                            |             |                                      |                                        |
| HOT - TOURISM          | VISITOR CENTER RESTROOMS/PAVILLION REMODEL | 2021-2022   | HOT FUNDS                            | Completed                              |
| HOT - TOURISM          | OUTDOOR PORTABLE STAGE                     | 2021-2023   | POSTPONED                            | On-Hold                                |

**GAS FUND**

|                |              |           |      |                          |           |
|----------------|--------------|-----------|------|--------------------------|-----------|
| GAS DEPARTMENT | RECTIFIER    |           | 2023 | GAS DEPARTMENT OPERATING | Completed |
| GAS DEPARTMENT | BAY COVERAGE | 2021-2023 |      | GAS DEPARTMENT OPERATING | Completed |
| GAS DEPARTMENT | 18' TRAILER  | 2021-2022 |      | GAS DEPARTMENT OPERATING | Completed |



## CAPITAL IMPROVEMENT PROJECTS

## CITY WIDE SOFTWARE

RESPONSIBLE DEPARTMENT

ADMINISTRATION

PROJECT MANAGER

CITY OF ALPINE DEPARTMENT HEADS

PROJECTED EXPENSE

\$ 250,000

PRIORITY LEVEL

1



### PROJECT DESCRIPTION & JUSTIFICATION

Updating and implementation of a city - wide software program. Current software varies department to department and in some cases is no longer supported or maintained by developers.

|                | 2025       | 2026       | 2027      | 2028   | 2029   |  |
|----------------|------------|------------|-----------|--------|--------|--|
| FINANCIAL PLAN | Year 1     | Year 2     | Year 3    | Year 4 | Year 5 |  |
|                | \$ 100,000 | \$ 100,000 | \$ 50,000 | \$ -   | \$ -   |  |

### FUNDING SOURCE

General Fund Operating - Departmental

Grant Funding

Utilities

Gas Department

Airport

### OPERATING BUDGET IMPACT IF COMPLETED

Reduced employee overtime

Increased revenue from proper billing

Increased yearly maintenance/user fees

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Reduced revenue due to incorrect utility billing

Increased wages due to additional time to problem solve and create necessary data sets

### PERFORMANCE MEASURES

Overall - Department Performance

Increased customer service satisfaction



## Outdoor Lighting Ordinance

### RESPONSIBLE DEPARTMENT

ADMINISTRATION

### PROJECT MANAGER

CITY MANAGER

### PROJECTED EXPENSE

\$ 175,000

PRIORITY LEVEL

1



### PROJECT DESCRIPTION

Council Approved Ordinance - Outdoor Lighting - Ordinance allows for the community to become compliant within five years of passing of the ordinance. In order to come into compliance lighting sources that do not comply will need to be either updated or replaced. The City will work back with McDonald Observatory and other entities to determine which lighting sources need to be addressed, funding opportunities, and implementation process to come into compliance. FY 2021-2022 - Council approved funds from BBCA to assist with the replacement of non-compliant street lights, initial training provided to City employees. **\*\*\*FY 2022-2023 - street light replacement/update initiated through AEP, 193 street lights replaced.\*\*\***

|                | 2025      | 2026      | 2027      | 2028      | 2029   |  |
|----------------|-----------|-----------|-----------|-----------|--------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5 |  |
|                | \$ 25,000 | \$ 25,000 | \$ 75,000 | \$ 50,000 |        |  |

### FUNDING SOURCE

General Fund Operation Budget  
Possible grant opportunities

### OPERATING BUDGET IMPACT IF COMPLETED

Initial update/replacement costs

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Violation of City Ordinance

### PERFORMANCE MEASURES

Dark Sky Compliance - reduced night sky lighting

## SECURITY EQUIPMENT UPGRADE - REPLACEMENT

### RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

### PROJECT MANAGER

CITY MANAGER &  
CHIEF OF POLICE

### PROJECTED EXPENSE

\$ 200,000

PRIORITY LEVEL

1



### PROJECT DESCRIPTION

City of Alpine has security video cameras in several buildings and city owned properties. Much of the equipment is need of replacement or updating. In addition, not all facilities are on the same security system, making it harder to properly manage. There are several areas where no security system is installed.

|                | 2025      | 2026      | 2027      | 2028      | 2029      |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |
|                | \$ 25,000 | \$ 25,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |  |

### FUNDING SOURCE

GENERAL FUND Grant Funding  
UTILITIES  
AIRPORT  
HOT

### OPERATING BUDGET IMPACT IF COMPLETED

Annual Maintenance Fees  
Data Storage Fees (if needed)

### OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

### PERFORMANCE MEASURES

Security will provide continous security for employees, citizens, and property at our many facilities.

## Hazard Mitigation Program

### RESPONSIBLE DEPARTMENT

ADMINISTRATION

### PROJECT MANAGER

CITY MANAGER

### PROJECTED EXPENSE

\$ 100,000

### PRIORITY LEVEL

2



### PROJECT DESCRIPTION

FEMA Building Resilient Infrastructure and Communities (BRIC) Program. Program would provide 1. Code Enforcement (Fire/Flood) Hazard Mitigation, 2. Zoning Update (Flood Management) and 3. Drought Contingency Plan Update.

| FINANCIAL PLAN | 2025   | 2026      | 2027   | 2028   | 2029   |                                                        |
|----------------|--------|-----------|--------|--------|--------|--------------------------------------------------------|
|                | Year 1 | Year 2    | Year 3 | Year 4 | Year 5 |                                                        |
|                | \$ -   | \$ 25,000 | \$ -   | \$ -   | \$ -   | BRIC - \$75,000<br>If awarded grant<br>City - \$25,000 |

### FUNDING SOURCE

General Fund Operation Budget

FEMA BRIC Program - requires a 25% match

### OPERATING BUDGET IMPACT IF COMPLETED

N/A

### OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

### PERFORMANCE MEASURES

NOTE - City applied during FY 2020-2021 and was not awarded. City can continue to apply each year

## ANIMAL SHELTER REPAIRS & MAINT

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE

\$ 30,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Painting inside and outside dogs runs. Plant grass in play yards for enrichment.

| FINANCIAL PLAN | 2025      | 2026      | 2027      | 2028   | 2029   |  |
|----------------|-----------|-----------|-----------|--------|--------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4 | Year 5 |  |
|                | \$ 10,000 | \$ 10,000 | \$ 10,000 |        |        |  |

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

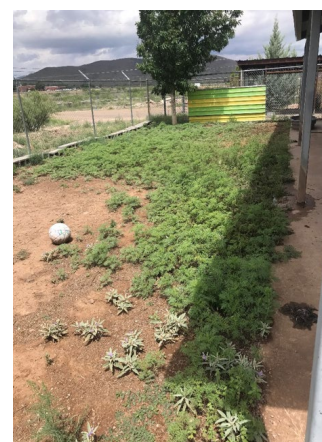
OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES



# Generator

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

JENNIFER STEWART, ACO SUPERVISOR

PROJECTED EXPENSE

\$ 50,000

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Generator for Emergencies, The Shelter needs access to water and electricity every day to keep the animals in our care cleaned up after and cool/warm depending on the time of year. Model is similar to the one used for the Alpine Police Department that is set up to kick on when the power goes out. Kohler 60RCLB 120/240V, 1ph Standby Generator with Aluminum Enclosure. Project will require design, possible construction of site pad/housing for unit and a certified electrician.

| FINANCIAL PLAN | 2025   | 2026      | 2027   | 2028   | 2029   |  |
|----------------|--------|-----------|--------|--------|--------|--|
|                | Year 1 | Year 2    | Year 3 | Year 4 | Year 5 |  |
|                | \$ -   | \$ 50,000 | \$ -   | \$ -   | \$ -   |  |

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department  
USDA Matching Grant - City matching if awarded is 45% of awarded amount

OPERATING BUDGET IMPACT IF COMPLETED

Annual Maintenance Costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

## FLEET MAINTENANCE FACILITY

### RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

### PROJECT MANAGER

PUBLIC WORKS DIRECTOR

### PROJECTED EXPENSE

\$60,000.00

PRIORITY LEVEL

1



### PROJECT DESCRIPTION

Project consists of the construction of an addition to the current yard facility. The expansion would create additional space for the mechanics to maintain the current cities fleet and leased vehicles. The current facility would continue to be used to service larger equipment pieces.

|                | 2025   | 2026         | 2027         | 2028   | 2029   |  |
|----------------|--------|--------------|--------------|--------|--------|--|
| FINANCIAL PLAN | Year 1 | Year 2       | Year 3       | Year 4 | Year 5 |  |
|                | \$ -   | \$ 30,000.00 | \$ 30,000.00 |        |        |  |

### FUNDING SOURCE

General Fund Operating Budget

### OPERATING BUDGET IMPACT IF COMPLETED

Additional utilities and maintenance costs

### OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

### PERFORMANCE MEASURES



## EMPLOYEE LOUNGE AREA

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

PROJECT MANAGER

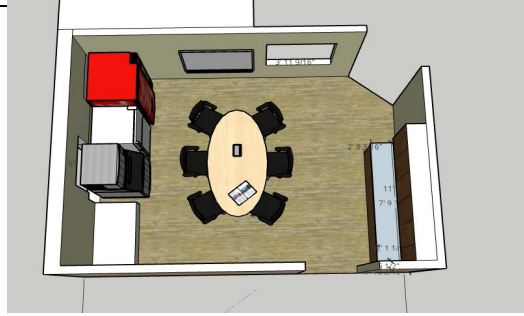
PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$ 66,997.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Project consists on remodeling a portion of the current warehouse to include a designated area for employees to meet and/or take a break.

| FINANCIAL PLAN | 2025   | 2026         | 2027         | 2028   | 2029   |  |
|----------------|--------|--------------|--------------|--------|--------|--|
|                | Year 1 | Year 2       | Year 3       | Year 4 | Year 5 |  |
|                | \$ -   | \$ 30,000.00 | \$ 36,997.00 |        |        |  |

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

|                                         |                           |  |                    |
|-----------------------------------------|---------------------------|--|--------------------|
| <b>U</b> construction<br>LLC            | Estimate                  |  |                    |
| City of Alpine                          | Lot                       |  | \$0.00             |
| Megan Andrin, CPFM                      | Total Construction Cost   |  | \$51,815.00        |
| Director of Finance                     | Overhead and General Expe |  | \$2,228.05         |
| Alpine, Texas 79830                     | Profit                    |  | \$12,953.75        |
| (432) 837-3301                          | <b>Total Sale Price</b>   |  | <b>\$66,996.80</b> |
| <b>Lot</b>                              |                           |  | <b>\$0.00</b>      |
| Lot Cost after closing                  |                           |  | \$0.00             |
| Other                                   |                           |  | \$0.00             |
| Construction Costs                      |                           |  |                    |
| <b>Site Work</b>                        |                           |  | <b>\$0.00</b>      |
| Building Permit Fees                    |                           |  | \$0.00             |
| Impact Fee                              |                           |  | \$0.00             |
| Water and Sewer Fees Inspections        |                           |  | \$0.00             |
| Architecture and Engineering            |                           |  | \$0.00             |
| Other                                   |                           |  | \$0.00             |
| <b>Foundations / Slab</b>               |                           |  | <b>\$0.00</b>      |
| Excavation                              |                           |  | \$0.00             |
| Concrete                                |                           |  | \$0.00             |
| Retaining walls                         |                           |  | \$0.00             |
| Backfill                                |                           |  | \$0.00             |
| Other                                   |                           |  | \$0.00             |
| <b>Framing</b>                          |                           |  | <b>\$8,750.00</b>  |
| Framing ( not including prefab trusses) |                           |  | \$8,750.00         |
| Trusses ( if using trusses)             |                           |  | \$0.00             |
| Sheathing (if not included above)       |                           |  | \$0.00             |
| General metal and steel                 |                           |  | \$0.00             |
| Other                                   |                           |  | \$0.00             |
| <b>Exterior Finishes</b>                |                           |  | <b>\$7,145.00</b>  |
| Exterior Wall Finish                    |                           |  | \$1,500.00         |
| Roofing                                 |                           |  | \$0.00             |
| Windows and doors                       |                           |  | \$5,645.00         |
| Garage Doors                            |                           |  | \$0.00             |

|                                           |                |  |                    |
|-------------------------------------------|----------------|--|--------------------|
| Other                                     |                |  | \$0.00             |
| <b>Major Systems Rough-ins</b>            |                |  | <b>\$11,500.00</b> |
| Plumbing (except fixtures)                |                |  | \$2,450.00         |
| Electrical (except fixtures)              |                |  | \$3,850.00         |
| HVAC                                      |                |  | \$5,200.00         |
| Other                                     |                |  | \$0.00             |
| <b>Interior Finishes</b>                  |                |  | <b>\$23,820.00</b> |
| Insulation                                |                |  | \$2,650.00         |
| Drywall                                   |                |  | \$4,200.00         |
| Interior Trims                            |                |  | \$1,200.00         |
| Mirrors                                   |                |  | \$0.00             |
| Doors                                     | included above |  | \$0.00             |
| Painting                                  |                |  | \$2,800.00         |
| Lighting                                  | by owner       |  | \$0.00             |
| Cabinets                                  |                |  | \$6,670.00         |
| Countertops                               |                |  | \$2,900.00         |
| Appliances                                |                |  | \$0.00             |
| Flooring                                  |                |  | \$3,400.00         |
| Plumbing Fixtures                         | by owner       |  | \$0.00             |
| Fireplace                                 |                |  | \$0.00             |
| Other                                     |                |  | \$0.00             |
| <b>Final Steps</b>                        |                |  | <b>\$600.00</b>    |
| Landscaping                               |                |  | \$0.00             |
| Outdoor structures (deck, patio, porches) |                |  | \$0.00             |
| Driveway/approach                         |                |  | \$0.00             |
| Clean Up                                  |                |  | \$600.00           |
| Other                                     |                |  | \$0.00             |



## WASTEWATER TREATMENT PLANT

### RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

### PROJECT MANAGER

UTILITIES DIRECTOR

### PROJECTED EXPENSE

\$ 3,954,500.00

PRIORITY LEVEL

1



### PROJECT DESCRIPTION

This project is a complete update to the current wastewater treatment plant. The current condition is critical and each area of concern will need to be addressed in the order recommend by engineers to ensure continued operations of the facility. In addition, TCEQ compliance must be maintained to prevent additional setbacks and financial impacts. This is a multi-phased project that includes 1)Update/replacement of racetrack aerators 2)replacement of manual bar screen with automated 3)Update/replacement of electrical system to create one uniform electrical system 4)Repair/update and maintenance of clarifiers 5)Refurbishment of drying beds 6)Any additional improvements to ensure continued operation of plant. FY 2021-2022 Council approved Wastewater Treatment Plant evaluation. Automated Bar Screen and installation of second aerator contract award and funds allocated - completed FY 2022-2023. FY 2023 and 204 - grant application submitted through Congressman Tony Gonzales Office. FY 2024 - Request for Proposals for repairs to drying beds and remodel of one clarifier. ALL ARPA funds allocated to wastewater plan improvements (\$1.4 million).

| FINANCIAL PLAN | 2025            | 2026            | 2027            | 2028          | 2029   |                                              |
|----------------|-----------------|-----------------|-----------------|---------------|--------|----------------------------------------------|
|                | Year 1          | Year 2          | Year 3          | Year 4        | Year 5 |                                              |
|                | \$ 1,400,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 554,500.00 |        | Prior Years \$300,000<br>Engineer Contracted |

### FUNDING SOURCE

Utility operating budget  
TWDB - Texas Water Development Board Grant/Funding Opportunities  
American Rescue Plan Act Funds (\$1.4 million)  
Private Funding

### OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance costs

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs  
TCEQ Enforcement

### PERFORMANCE MEASURES



FACILITY MAINTENANCE

|                                                                                                                                                                                                                                                                                           |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| RESPONSIBLE DEPARTMENT                                                                                                                                                                                                                                                                    |                  |
| UTILITIES - WATER/WASTEWATER/SANITATION                                                                                                                                                                                                                                                   |                  |
| PROJECT MANAGER                                                                                                                                                                                                                                                                           |                  |
| UTILITIES DIRECTOR                                                                                                                                                                                                                                                                        |                  |
| PROJECTED EXPENSE                                                                                                                                                                                                                                                                         |                  |
| \$ 40,000.00                                                                                                                                                                                                                                                                              | PRIORITY LEVEL 2 |
| PROJECT DESCRIPTION                                                                                                                                                                                                                                                                       |                  |
| Update current facilities - flooring, restrooms, removal and construction of pergola/awning. Pergola currently is falling apart and is unsafe to residents and employees. Facility locations include 309 W Sul Ross and 109 N. 8th Street. FY 2025 - re-evaluate both utility facilities. |                  |



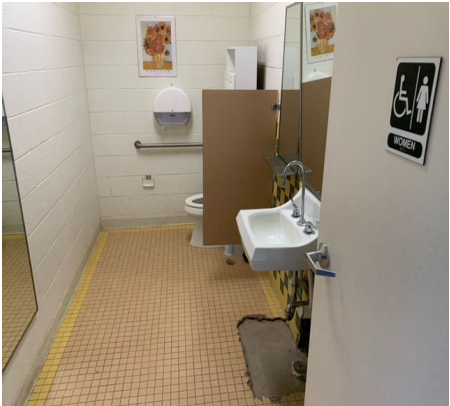
| FINANCIAL PLAN | 2025         | 2026         | 2027         | 2028         | 2029   |  |
|----------------|--------------|--------------|--------------|--------------|--------|--|
|                | Year 1       | Year 2       | Year 3       | Year 4       | Year 5 |  |
|                | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ -   |  |

|                          |
|--------------------------|
| FUNDING SOURCE           |
| Utility operating budget |

|                                      |
|--------------------------------------|
| OPERATING BUDGET IMPACT IF COMPLETED |
| Reduced maintenance costs            |

|                                          |
|------------------------------------------|
| OPERATING BUDGET IMPACT IF NOT COMPLETED |
| Increased maintenance costs              |

|                      |
|----------------------|
| PERFORMANCE MEASURES |
|----------------------|



## EASTSIDE SEWER EXTENSION

|                                         |                                                                                    |
|-----------------------------------------|------------------------------------------------------------------------------------|
| RESPONSIBLE DEPARTMENT                  |  |
| UTILITIES - WATER/WASTEWATER/SANITATION |                                                                                    |
| PROJECT MANAGER                         |                                                                                    |
| UTILITIES DIRECTOR                      |                                                                                    |
| PROJECTED EXPENSE                       |                                                                                    |
| \$ 1,700,000.00                         | PRIORITY LEVEL 2                                                                   |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| To provide service to the Eastside of Alpine, to include annexed areas with no current access to sewer services. Project consists of laying 8,200 feet of sewer lines, 2250 feet of forced main, and a new larger lift station to handle the additional sewage. The larger lift station would replace the existing four lift stations currently in use. Project would provide access to sewer services to Travelodge, Penny Diner, Mobile Home Park, Best Value Inn, Tri-County Steel and Concrete, Big Bend Saddlery, Hip O Taxidermy, Valero, Outwest Feed and Supply, Oasis Tire Company, Alpine Auto Sales, Quality Inn, RV Park, Alon, Holiday Inn Express, Pizza Hut, Tractor Supply, McCoy's Building Supply, Dairy Queen, Big Bend Mini Storage, Sul Ross Meat Market and other possible economic development in the area. The initial engineering review and recommendations has been completed. |

| FINANCIAL PLAN | 2025          | 2026          | 2027          | 2028          | 2029          |
|----------------|---------------|---------------|---------------|---------------|---------------|
|                | Year 1        | Year 2        | Year 3        | Year 4        | Year 5        |
|                | \$ 333,728.46 | \$ 333,728.46 | \$ 333,728.46 | \$ 333,728.46 | \$ 365,086.16 |

|                                                                  |
|------------------------------------------------------------------|
| FUNDING SOURCE                                                   |
| Utility operating budget                                         |
| TWDB - Texas Water Development Board Grant/Funding Opportunities |
| USDA                                                             |

|                                                                                          |
|------------------------------------------------------------------------------------------|
| OPERATING BUDGET IMPACT IF COMPLETED                                                     |
| Additional maintenance and labor                                                         |
| Cost analysis is outdated, and true cost in current market would be substantially higher |

|                                          |
|------------------------------------------|
| OPERATING BUDGET IMPACT IF NOT COMPLETED |
| Reduced Economic Development             |

|                      |
|----------------------|
| PERFORMANCE MEASURES |
|----------------------|

### Attachment 5 – Opinion of Probable Cost

| Item                              | Description                        | Unit | Quantity | Unit Cost    | Total Cost     |
|-----------------------------------|------------------------------------|------|----------|--------------|----------------|
| <b>Construction Costs</b>         |                                    |      |          |              |                |
| 1                                 | Bonds and Mobilization             | LS   | 1        | \$50,000.00  | \$50,000.00    |
| 2                                 | Proposed Hwy 67 Lift Station       | LS   | 1        | \$350,000.00 | \$350,000.00   |
| 3                                 | Pre-cast Concrete Manhole          | EA   | 17       | \$5,000.00   | \$85,000.00    |
| 4                                 | 6" DR21 CL200 PVC Sewer Force Main | LF   | 2,250    | \$30.00      | \$67,500.00    |
| 5                                 | 6" SDR 35 PVC Sewer Line           | LF   | 6,550    | \$50.00      | \$327,500.00   |
| 6                                 | 8" SDR 35 PVC Sewer Line           | LF   | 1,650    | \$60.00      | \$99,000.00    |
| 7                                 | 14" Bore and Steel Encasement      | LF   | 120      | \$200.00     | \$24,000.00    |
| 8                                 | 6" and 8" Slick Bores              | LF   | 2,200    | \$100.00     | \$220,000.00   |
| 9                                 | Force Main Connection              | EA   | 1        | \$1,500.00   | \$1,500.00     |
| 10                                | Sewer Service Connections          | EA   | 23       | \$1,000.00   | \$23,000.00    |
| 11                                | Metal Detectable Tape              | LF   | 10,450   | \$0.25       | \$2,612.50     |
| <b>Construction Sub-Total</b>     |                                    |      |          |              | \$1,250,112.50 |
| Contingencies (10%)               |                                    |      |          |              | \$125,011.25   |
| <b>CONSTRUCTION TOTAL</b>         |                                    |      |          |              | \$1,375,123.75 |
| <b>Non-Construction Costs</b>     |                                    |      |          |              |                |
| Engineering and Surveying (15%)   |                                    |      |          |              | \$206,268.56   |
| Inspection                        |                                    |      |          |              | \$80,000.00    |
| ROW Acquisition                   |                                    |      |          |              | \$25,000.00    |
| <b>ENGINEERING SERVICES TOTAL</b> |                                    |      |          |              | \$311,268.56   |
| <b>PROJECT TOTAL</b>              |                                    |      |          |              | \$1,686,392.31 |



## HOUSEHOLD HAZARDOUS WASTE

### RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

### PROJECT MANAGER

ENVIRONMENTAL SERVICES COORDINATOR

### PROJECTED EXPENSE

\$ 37,000.00

PRIORITY LEVEL

2



### PROJECT DESCRIPTION

In order to address the need of proper hazardous waste materials from household residents (paint, antifreeze, single -use batteries, herbicides and pesticides), Environmental Service's project would consist of constructing a secure location for offsite storage of the materials before being properly disposed of.

|                | 2025         | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------------|--------|--------|--------|--|
| FINANCIAL PLAN | Year 1       | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ 20,000.00 | \$ 17,000.00 | \$ -   | \$ -   | \$ -   |  |

### FUNDING SOURCE

Utility operating budget  
SWAC Grant funding

### OPERATING BUDGET IMPACT IF COMPLETED

Additional disposal expenses  
Current market prices for materials have increased dramatically

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Cost increase to cover illegal dumping

### PERFORMANCE MEASURES

## Musquiz Well Refurbishment

**RESPONSIBLE DEPARTMENT**

UTILITIES - WATER/WASTEWATER/SANITATION

**PROJECT MANAGER**

UTILITIES DIRECTOR

**PROJECTED EXPENSE**

\$ 125,000.00

**PRIORITY LEVEL**

**2**



**PROJECT DESCRIPTION**

Project would consist of bringing Musquiz's wells 8 and 9 back online to help relieve the load on the other wells in the area. Project can be completed in phases.

| FINANCIAL PLAN | 2025         | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------------|--------|--------|--------|--|
|                | Year 1       | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ 75,000.00 | \$ 50,000.00 | \$ -   | \$ -   | \$ -   |  |

**FUNDING SOURCE**

Utility operating budget

Will need to re-quote project

**OPERATING BUDGET IMPACT IF COMPLETED**

Decrease maintenance and demand on current operational wells

**OPERATING BUDGET IMPACT IF NOT COMPLETED**

Continued maintenance and demand on operational wells

**PERFORMANCE MEASURES**



## AUTOMATED WELL METERS

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 90,000.00

PRIORITY LEVEL

2



PROJECT DESCRIPTION

City currently has thirteen water wells. Update current manual metering methods at each well sight to gain clear data collections and consistent communication with SCADA system. Could be included with the update of residential meters to smart meters.

| FINANCIAL PLAN | 2025         | 2026         | 2027         | 2028   | 2029   |  |
|----------------|--------------|--------------|--------------|--------|--------|--|
|                | Year 1       | Year 2       | Year 3       | Year 4 | Year 5 |  |
|                | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | \$ -   | \$ -   |  |

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

### Typical Smart Water Meter System

A wire runs from the water meter inside the home to a communications module located outside the home which in turn wirelessly communicates interval data to the smart electric meter. The smart electric meter later sends the data back to the utility.



## SMART WATER METERS

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

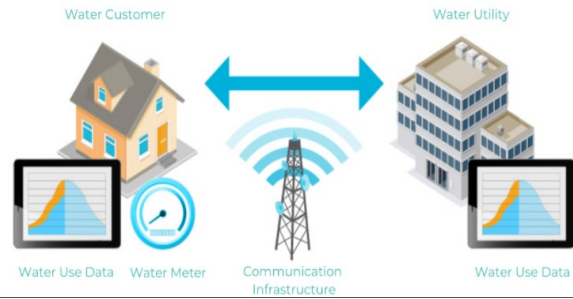
UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 1,400,000.00

PRIORITY LEVEL 2

### Automated Meter Infrastructure and Smart Water Metering



### PROJECT DESCRIPTION

City currently has roughly 2800 meters that are read monthly by one employee. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of water sales, water losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

|                | 2025          | 2026          | 2027          | 2028          | 2029          |  |
|----------------|---------------|---------------|---------------|---------------|---------------|--|
| FINANCIAL PLAN | Year 1        | Year 2        | Year 3        | Year 4        | Year 5        |  |
|                | \$ 250,000.00 | \$ 250,000.00 | \$ 250,000.00 | \$ 250,000.00 | \$ 400,000.00 |  |

### FUNDING SOURCE

Utility operating budget  
Texas Water Development Board Grants/Loans  
Infrastructure Bill

### OPERATING BUDGET IMPACT IF COMPLETED

Increase revenue from improved meter readings  
Reduced meter reading and billing time

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued loss of revenue from inaccurate meter readings

### PERFORMANCE MEASURES

Improved customer service satisfaction  
Increased revenue

### Typical Smart Water Meter System

A wire runs from the water meter inside the home to a communications module located outside the home which in turn wirelessly communicates interval data to the smart electric meter. The smart electric meter later sends the data back to the utility.





## SUL ROSS STORAGE TANKS

### RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

### PROJECT MANAGER

UTILITIES DIRECTOR

### PROJECTED EXPENSE

\$ 50,000.00

PRIORITY LEVEL

3

### Tank: Sul Ross #1

500,000 gallon capacity.

32' High / 52' Diameter

Overflow Level: 29'



### PROJECT DESCRIPTION

There are two storage tanks located on Sul Ross campus that have been under question as to ownership. TCEQ provided information that the City is responsible for actual maintenance of the tanks as the water stored in them is City owned. These tanks will need to be refurbished; which includes repairing rust spots, repainting, installing manual level indicators and instillation of SCADA monitoring.

| FINANCIAL PLAN | 2025   | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------|--------------|--------|--------|--------|--|
|                | Year 1 | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ -   | \$ 50,000.00 | \$ -   | \$ -   | \$ -   |  |

### FUNDING SOURCE

Utility operating budget

### OPERATING BUDGET IMPACT IF COMPLETED

No Impact

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Possible TCEQ Fines

### PERFORMANCE MEASURES

### Tank: Sul Ross #2

100,000 gallon capacity.

25' High / 26' Diameter

Overflow Level: 23'



## MANHOLES

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 200,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Project would involve the addition, replacement, and the increase of grade of multiple manholes around the City of Alpine. Project could be completed in phases and meet state requirements. Cost of project are estimated at this time. Once an evaluation is completed, the CIP would be adjusted to include updated costs.

| FINANCIAL PLAN | 2025         | 2026         | 2027         | 2028         | 2029         |  |
|----------------|--------------|--------------|--------------|--------------|--------------|--|
|                | Year 1       | Year 2       | Year 3       | Year 4       | Year 5       |  |
|                | \$ 25,000.00 | \$ 50,000.00 | \$ 50,000.00 | \$ 50,000.00 | \$ 25,000.00 |  |

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## OLD INFRASTRUCTURE LOCATION AND REPLACEMENT

|                                         |
|-----------------------------------------|
| RESPONSIBLE DEPARTMENT                  |
| UTILITIES - WATER/WASTEWATER/SANITATION |
| PROJECT MANAGER                         |
| UTILITIES DIRECTOR                      |
| PROJECTED EXPENSE                       |
| \$ 500,000.00                           |
| PRIORITY LEVEL 1                        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROJECT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Project would include the planning, mapping, and implementation of determining a replacement plan for the City's current water and waste infrastructure. The first phase would be the location of all infrastructure owned by the City. Additional outside funding may need to be obtained after determination is made on the proper replacement plan. Replacement plan would include which sections of infrastructure need to be replaced from top priority down to lowest priority. ***FY 2022-2023 - City staff initiated required location and inventory of infrastructure as required by EPA & TCEQ for Lead and Copper*** |

|                | 2025          | 2026         | 2027          | 2028          | 2029          |  |
|----------------|---------------|--------------|---------------|---------------|---------------|--|
| FINANCIAL PLAN | Year 1        | Year 2       | Year 3        | Year 4        | Year 5        |  |
|                | \$ 100,000.00 | \$ 10,000.00 | \$ 100,000.00 | \$ 100,000.00 | \$ 100,000.00 |  |

|                                                                  |
|------------------------------------------------------------------|
| FUNDING SOURCE                                                   |
| Utility operating budget                                         |
| TWDB - Texas Water Development Board Grant/Funding Opportunities |

|                                      |
|--------------------------------------|
| OPERATING BUDGET IMPACT IF COMPLETED |
| Reduced maintenance costs            |

|                                                        |
|--------------------------------------------------------|
| OPERATING BUDGET IMPACT IF NOT COMPLETED               |
| Continued increase in maintenance, supplies, and labor |

|                                                       |
|-------------------------------------------------------|
| PERFORMANCE MEASURES                                  |
| Completed infrastructure plan and maintenance program |

## AIRPORT MASTER - LAYOUT PLAN UPDATING

### RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

### PROJECT MANAGER

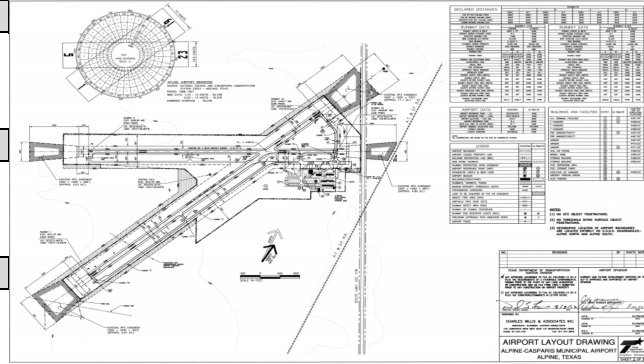
AIRPORT SUPERVISOR

### PROJECTED EXPENSE

\$ 150,000

### PRIORITY LEVEL

1



### PROJECT DESCRIPTION

The current airport masterplan and layout plan is over 10 years old. The plan is utilized for grant planning and future development. It is important to keep current. \*\*\*FY 2022-2023 budgeted City matching portion based on TxDOT Aviation CIP\*\*\*

| FINANCIAL PLAN | 2025   | 2026   | 2027   | 2028   | 2029   |                                                   |
|----------------|--------|--------|--------|--------|--------|---------------------------------------------------|
|                | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |                                                   |
|                | 0 \$   | - \$   | - \$   | - \$   | - \$   | - City matching funds (\$25,000) expended FY 2024 |

### FUNDING SOURCE

TxDOT Aviation Grant funding and matching Airport Operating Funds

### OPERATING BUDGET IMPACT IF COMPLETED

No Impact

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Possible decline in further expansion and grant opportunities.

### PERFORMANCE MEASURES

Improved development and needs plan for the airport.

AIRPORT COVERED PARKING AREA

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 20,000

PRIORITY LEVEL 3



PROJECT DESCRIPTION

Provide covered parking for airport customers and staff. Include designated handicap parking. No covered parking is currently provided.

|                | 2025     | 2026     | 2027      | 2028   | 2029   |  |
|----------------|----------|----------|-----------|--------|--------|--|
| FINANCIAL PLAN | Year 1   | Year 2   | Year 3    | Year 4 | Year 5 |  |
|                | \$ 5,000 | \$ 5,000 | \$ 10,000 |        |        |  |

FUNDING SOURCE

Airport Operating Fund

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## AIRPORT AWOS UPGRADE AND RELOCATION

|                                   |                                                                                    |
|-----------------------------------|------------------------------------------------------------------------------------|
| <b>RESPONSIBLE DEPARTMENT</b>     |  |
| ALPINE CASPARIS MUNICIPAL AIRPORT |                                                                                    |
| <b>PROJECT MANAGER</b>            |                                                                                    |
| AIRPORT SUPERVISOR                |                                                                                    |
| <b>PROJECTED EXPENSE</b>          |                                                                                    |
| \$ 175,000                        | <b>PRIORITY LEVEL</b> <b>1</b>                                                     |

|                                                                          |
|--------------------------------------------------------------------------|
| <b>PROJECT DESCRIPTION</b>                                               |
| Replace and relocate outdated AWOS - Automated Weather Observing System. |

|                    | 2025   | 2026      | 2027      | 2028   | 2029   |  |
|--------------------|--------|-----------|-----------|--------|--------|--|
| FINANCIAL PLAN     | Year 1 | Year 2    | Year 3    | Year 4 | Year 5 |  |
|                    |        | \$ 21,875 | \$ 21,875 |        |        |  |
| Dependent on TxDOT |        | \$ 43,750 |           |        |        |  |

|                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>FUNDING SOURCE</b>                                                                                                                                                                                                                                        |
| Texas Department of Transportation - Aviation Division grant support project. 75% funded by State, 25% funded by City of Alpine. TxDOT Aviation CIP lists the project to be eligible for funding in either FY2024 or FY2025. City required match - \$43,750. |

|                                             |
|---------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF COMPLETED</b> |
| N/A                                         |

|                                                 |
|-------------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF NOT COMPLETED</b> |
| Continued maintenance expenses                  |

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>PERFORMANCE MEASURES</b>                                                                   |
| Passing of annual inspection without additional required maintenance or equipment replacement |

|        |
|--------|
| Update |
|--------|

## AIRPORT ROTATOR BEACON

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 15,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Replacement of current outdated rotating beacon. Current beacon continues to decline in providing a consistent lighting source for aviation.

| FINANCIAL PLAN | 2025        | 2026      | 2027   | 2028   | 2029   |  |
|----------------|-------------|-----------|--------|--------|--------|--|
|                | Year 1      | Year 2    | Year 3 | Year 4 | Year 5 |  |
|                | \$ 15,000   | \$ -      |        |        |        |  |
|                | \$ 7,500.00 | Operating |        |        |        |  |
|                | \$ 7,500.00 | RAMP      |        |        |        |  |

FUNDING SOURCE

Airport Operating Budget

TxDOT Aviation RAMP Grant

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased Maintenance, safety concerns

PERFORMANCE MEASURES



**AIRPORT RUNWAY 5/23 - CRACK SEAL/SEALCOAT****RESPONSIBLE DEPARTMENT**

ALPINE CASPARIS MUNICIPAL AIRPORT

**PROJECT MANAGER**

AIRPORT SUPERVISOR

**PROJECTED EXPENSE**

\$394,500

PRIORITY LEVEL

**1****PROJECT DESCRIPTION**

Crack seal/Seal coat runway 05/23

| FINANCIAL PLAN | 2025   | 2026        | 2027        | 2028   | 2029   |  |
|----------------|--------|-------------|-------------|--------|--------|--|
|                | Year 1 | Year 2      | Year 3      | Year 4 | Year 5 |  |
|                |        | \$19,725.00 | \$19,725.00 | \$0.00 |        |  |
|                |        |             |             |        |        |  |
|                |        |             |             |        |        |  |

**FUNDING SOURCE**

Estimated Project Expense- Based on prior year project (Rehab 1/19) and dependent on Texas Department of Transportation - Aviation Division Funding. 90% funded by FAA/State, 10% funded by City of Alpine. City required estimated match \$39,450. Other possible funding source depending on size/cost of project could be Ramp Grant which is a 50/50 split.

**OPERATING BUDGET IMPACT IF COMPLETED**

Sealer/Manpower/Foreign Object Debris (FOD) Removal

**OPERATING BUDGET IMPACT IF NOT COMPLETED**

Potential liability for airplane engine replacement for ingesting FOD

**PERFORMANCE MEASURES**

Rehabbing the surface will provide longevity over the useful life of the runway.

## VISITOR CENTER PAVILION EXPANSION

### RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

### PROJECT MANAGER

VISITOR CENTER COORDINATOR

### PROJECTED EXPENSE

\$ 150,000.00



### PROJECT DESCRIPTION

Project includes the expansion of the current pavilion to provide additional covered space for events, such as the Farmer's Market.

|                | 2025   | 2026          | 2027   | 2028   | 2029   |  |
|----------------|--------|---------------|--------|--------|--------|--|
| FINANCIAL PLAN | Year 1 | Year 2        | Year 3 | Year 4 | Year 5 |  |
|                |        | \$ 150,000.00 |        |        |        |  |

### FUNDING SOURCE

HOT Fund - Operating and Fund Balance

### OPERATING BUDGET IMPACT IF COMPLETED

Increased maintenance

### OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

### PERFORMANCE MEASURES



## VISITOR CENTER UPDATE

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 45,000.00

PRIORITY LEVEL

2



PROJECT DESCRIPTION

The Visitor Center is a prime location for visitors coming into Alpine. The facility outside is currently being updated to match the continued needs of tourism and growing events. The facility itself needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch lighting, interior lighting and ceiling repair, remodel of kitchen area (currently not utilized for original purpose), and addition of children's area. The project would also include updating the current front fencing area to provide a safer transition from the visitor center to HWY 90. This project will be completed in phases.

| FINANCIAL PLAN | 2025         | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------------|--------|--------|--------|--|
|                | Year 1       | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ 30,000.00 | \$ 30,000.00 | \$ -   | \$ -   | \$ -   |  |

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance

PERFORMANCE MEASURES



## PORCH REPAIR AND NEW SIDEWALKS

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 50,000.00

PRIORITY LEVEL

2

PROJECT DESCRIPTION

The Visitor Center is a prime location for visitors coming into Alpine. With the completion of the new pavilion and restrooms the existing building is in need of repairs and updates. The exterior of the original building needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch and post lighting (dark sky compliant like the new lighting in back), electrical updates, metal on underside of front porch to protect from elements, eliminate one set of steps, make new wider steps to main front door, new walkways from the street parking to the front door, pipe fencing addition to the current small rock wall to add for protection from traffic during events.



| FINANCIAL PLAN | 2025         | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------------|--------|--------|--------|--|
|                | Year 1       | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ 25,000.00 | \$ 25,000.00 | \$ -   | \$ -   | \$ -   |  |

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance

PERFORMANCE MEASURES

## WINDOWS AND WALLS

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

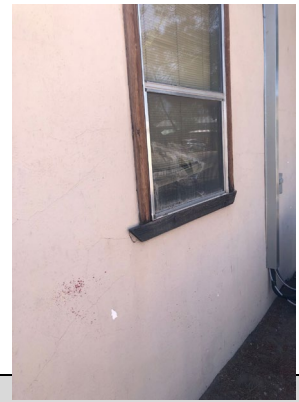
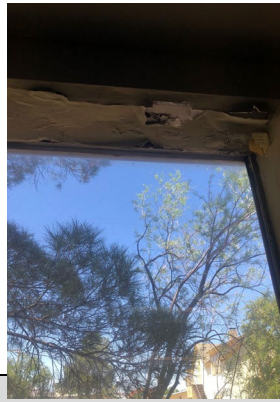
VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 50,000.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

With the new addition it was necessary to replace the one window that remained on the south wall that connects the original building with the addition. The original windows are not a standard size, many cannot be opened, are damaged allowing bugs to enter the building, and most do not have screens. This leaves 6 windows on the west and north sides of the building that need replaced. Because the window frames must be rebuilt to accommodate the standard size windows, interior and exterior walls will have to be repaired and repainted as part of this process. This would also included all new interior and exterior trim to replace rotting and damaged wood. The exterior of the building also needs new stucco to repair years of natural deterioration and to better match the new addition.

|                         | 2025     | 2026   | 2027   | 2028   | 2029   |  |
|-------------------------|----------|--------|--------|--------|--------|--|
| FINANCIAL PLAN          | Year 1   | Year 2 | Year 3 | Year 4 | Year 5 |  |
| exterior stucco & paint | \$20,000 |        |        | \$ -   | \$ -   |  |
| windows                 | \$20,000 |        |        |        |        |  |
| interior walls          | \$10,000 |        |        |        |        |  |

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance

PERFORMANCE MEASURES



## Interior Layout and Floors

### RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

### PROJECT MANAGER

VISITOR CENTER COORDINATOR

### PROJECTED EXPENSE

\$ 75,000.00

PRIORITY LEVEL

1

### PROJECT DESCRIPTION

With the new southside entrance to the covered patio and the addition of the restrooms the Visitor Center interior layout needs reconfigured to allow for a more open space that will provide an interactive children's display, a utility closet with a proper sink, and conference and office area that is closed off to the public. The first step of this process will be to remove the indoor restroom completely. Next remove the current kitchen sink and refrigerator that are not used regularly. With the kitchen eliminated the hot water heater that is located in a small utility closet next to the restroom needs relocated to where the kitchen was. This will put it on the same side of the hall as the HVAC. A new mop sink will be added to the new utility closet with the existing plumbing from the removed kitchen sink. With the hot water heater relocated and the restroom and utility closet removed the area can become a designated play space for kids with an interactive display on the history of Alpine including the railroad, baseball and rodeo. Part of reconfiguring the interior space will be to then replace all the existing flooring. The main space as very old laminate that is damaged in places and with walls removed and spaces opened up there would then be 4 different types of flooring. Everything will be replaced with commercial flooring that can withstand high traffic. The last part of the interior layout changes would be a new door to the conference/office area that separates it from the public space and allows for private meetings.



| FINANCIAL PLAN | 2025         | 2026   | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------|--------|--------|--------|--|
|                | Year 1       | Year 2 | Year 3 | Year 4 | Year 5 |  |
|                | \$ 75,000.00 | \$ -   | \$ -   | \$ -   | \$ -   |  |

### FUNDING SOURCE

HOT Funds

### OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

### OPERATING BUDGET IMPACT IF NOT COMPLETED

### PERFORMANCE MEASURES



## ROOF AND CEILING REPAIR

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

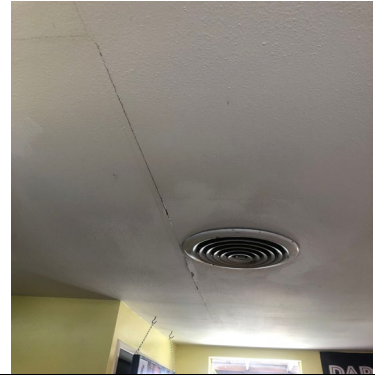
PROJECTED EXPENSE

\$50,000.00

PRIORITY LEVEL

1

Split in the ceiling in the main visitor space. One of many places where the ceiling is obviously not level.



### PROJECT DESCRIPTION

The ceiling at the Visitor Center is in need of structural repairs to prevent further damage to the building and it's contents. The trusses need replaced to ensure the structure is sound. Once that is complete a new ceiling can be installed and new lighting. The current lighting is florescent which is not energy efficient and is much too stark for the friendly environment. Part of this process will also be to repair any damages to the roof to prevent leaks. While I have not personally had water leaking into the building there are visible water damage spots on the ceiling from past leaks.

|                | 2025         | 2026   | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------|--------|--------|--------|--|
| FINANCIAL PLAN | Year 1       | Year 2 | Year 3 | Year 4 | Year 5 |  |
|                | \$ 50,000.00 | \$ -   | \$ -   | \$ -   | \$ -   |  |

### FUNDING SOURCE

HOT Funds

### OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

### PERFORMANCE MEASURES





# HVAC SYSTEM

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ 35,000

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Update/Replace current system.

| FINANCIAL PLAN | 2025         | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------------|--------------|--------|--------|--------|--|
|                | Year 1       | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ 17,500.00 | \$ 17,500.00 | \$ -   | \$ -   | \$ -   |  |

FUNDING SOURCE

Gas Department Operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## RECTIFIER - FORT DAVIS & APPLE STREET

|                                                                                                                              |                       |          |                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------|------------------------------------------------------------------------------------|
| <b>RESPONSIBLE DEPARTMENT</b>                                                                                                |                       |          |  |
| GAS DEPARTMENT                                                                                                               |                       |          |                                                                                    |
| <b>PROJECT MANAGER</b>                                                                                                       |                       |          |                                                                                    |
| DIRECTOR OF GAS DEPARTMENT                                                                                                   |                       |          |                                                                                    |
| <b>PROJECTED EXPENSE</b>                                                                                                     |                       |          |                                                                                    |
| \$ 200,000                                                                                                                   | <b>PRIORITY LEVEL</b> | <b>1</b> |                                                                                    |
| <b>PROJECT DESCRIPTION</b>                                                                                                   |                       |          |                                                                                    |
| Replacement/Upgrade of gas utility rectifier located in Fort Davis, Texas and at the Gas Department Facility on Apple Street |                       |          |                                                                                    |

| FINANCIAL PLAN | 2025       | 2026       | 2027   | 2028   | 2029   |  |
|----------------|------------|------------|--------|--------|--------|--|
|                | Year 1     | Year 2     | Year 3 | Year 4 | Year 5 |  |
|                | \$ 100,000 | \$ 100,000 |        |        |        |  |

|                                 |
|---------------------------------|
| <b>FUNDING SOURCE</b>           |
| Gas Department operating budget |

|                                             |
|---------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF COMPLETED</b> |
| No impact                                   |

|                                                 |
|-------------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF NOT COMPLETED</b> |
|-------------------------------------------------|

|                             |
|-----------------------------|
| <b>PERFORMANCE MEASURES</b> |
|-----------------------------|

## GAS DEPT BUILDING UPDATES

|                                                                                                  |                |   |
|--------------------------------------------------------------------------------------------------|----------------|---|
| RESPONSIBLE DEPARTMENT                                                                           |                |   |
| GAS DEPARTMENT                                                                                   |                |   |
| PROJECT MANAGER                                                                                  |                |   |
| DIRECTOR OF GAS DEPARTMENT                                                                       |                |   |
| PROJECTED EXPENSE                                                                                |                |   |
| \$ 50,000                                                                                        | PRIORITY LEVEL | 2 |
| PROJECT DESCRIPTION                                                                              |                |   |
| Continued maintenance of facility to include additional coverage and update of poly line storage |                |   |



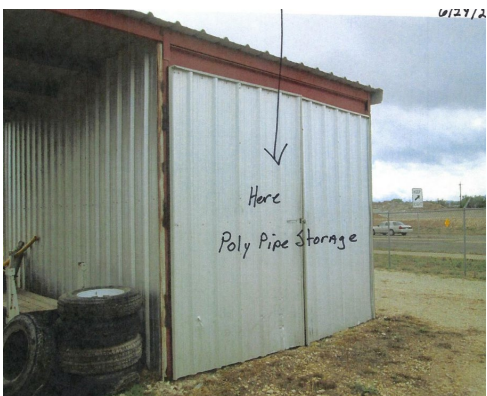
| FINANCIAL PLAN | 2025      | 2026      | 2027      | 2028   | 2029   |  |
|----------------|-----------|-----------|-----------|--------|--------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4 | Year 5 |  |
|                | \$ 10,000 | \$ 10,000 | \$ 30,000 |        |        |  |

|                               |
|-------------------------------|
| FUNDING SOURCE                |
| Gas Department operating fund |

|                                      |
|--------------------------------------|
| OPERATING BUDGET IMPACT IF COMPLETED |
|--------------------------------------|

|                                          |
|------------------------------------------|
| OPERATING BUDGET IMPACT IF NOT COMPLETED |
|------------------------------------------|

|                      |
|----------------------|
| PERFORMANCE MEASURES |
|----------------------|



## AUTOMATED METER READERS

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

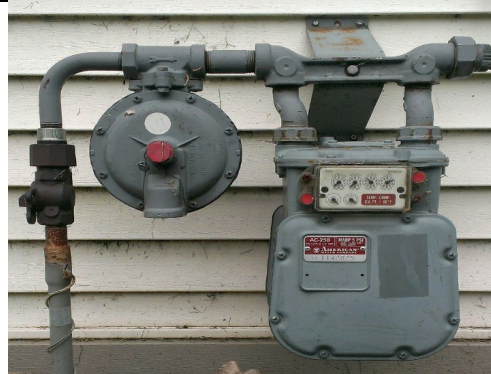
DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ 204,432

PRIORITY LEVEL

2



PROJECT DESCRIPTION

City currently has roughly 1900 meters that are read first week of each month by the whole department. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of gas sales, gas losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

|                       | 2025        | 2026      | 2027      | 2028      | 2029   |  |
|-----------------------|-------------|-----------|-----------|-----------|--------|--|
| FINANCIAL PLAN        | Year 1      | Year 2    | Year 3    | Year 4    | Year 5 |  |
| ERT 100g Datalogging  | \$ 48,700   | \$ 52,000 | \$ 52,000 | \$ 52,000 |        |  |
| Itron Mobile Radio    | \$ 3,162.00 |           |           |           |        |  |
| Temetra Driveby       | \$ 5,150.00 |           |           |           |        |  |
| Temetra Network Setup | \$ 1,200.00 |           |           |           |        |  |

FUNDING SOURCE

Gas Department operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Less overtime to complete railroad commission mandatory replacement projects.

OPERATING BUDGET IMPACT IF NOT COMPLETED

Lost man hours spent reading meters and rereading meters, impacting DIMP projects.

PERFORMANCE MEASURES



## CAPITAL ASSETS

## APD TASER's

|                                                                                                                                                                                              |                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>RESPONSIBLE DEPARTMENT</b>                                                                                                                                                                |  |
| ALPINE POLICE DEPARTMENT                                                                                                                                                                     |                                                                                    |
| <b>PROJECT MANAGER</b>                                                                                                                                                                       |                                                                                    |
| CHIEF OF POLICE                                                                                                                                                                              |                                                                                    |
| <b>PROJECTED EXPENSE</b>                                                                                                                                                                     |                                                                                    |
| \$ 24,245                                                                                                                                                                                    | <b>PRIORITY LEVEL</b> <b>1</b>                                                     |
| <b>PROJECT DESCRIPTION</b>                                                                                                                                                                   |                                                                                    |
| Replacement of outdated/non-operational tasers. Total replacement of 18 tasers. Currently not all APD Officers have availability/access to tasers. This project will be completed in phases. |                                                                                    |

|                | 2025     | 2026     | 2027     | 2028     | 2029     |                |
|----------------|----------|----------|----------|----------|----------|----------------|
| FINANCIAL PLAN | Year 1   | Year 2   | Year 3   | Year 4   | Year 5   |                |
|                | \$ 4,849 | \$ 4,849 | \$ 4,849 | \$ 4,849 | \$ 4,849 | 2024 - \$4,778 |

|                                            |
|--------------------------------------------|
| <b>FUNDING SOURCE</b>                      |
| General Fund Operating - Police Department |

|                                             |
|---------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF COMPLETED</b> |
| Maintenance of equipment                    |

|                                                 |
|-------------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF NOT COMPLETED</b> |
| Maintenance of equipment                        |

|                             |
|-----------------------------|
| <b>PERFORMANCE MEASURES</b> |
|-----------------------------|



## KUBOTA MOWER

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">RESPONSIBLE DEPARTMENT</div> <p>PUBLIC WORKS - PARKS DEPARTMENT</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">PROJECT MANAGER</div> <p>PARKS FOREMAN</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">PROJECTED EXPENSE</div> <p>\$ 20,250</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">PRIORITY LEVEL</div> <p><b>1</b></p> </div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">PROJECT DESCRIPTION</div> <p>Mower to replace aged existing fleet.</p> |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|

|                | 2025      | 2026   | 2027   | 2028   | 2029   |  |
|----------------|-----------|--------|--------|--------|--------|--|
| FINANCIAL PLAN | Year 1    | Year 2 | Year 3 | Year 4 | Year 5 |  |
|                | \$ 20,250 | \$ -   |        |        |        |  |

FUNDING SOURCE

General Fund Operating Budget - Public Works - Park Department  
USDA Grant

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs

PERFORMANCE MEASURES



# TRACTOR MOWER

|                                                                |                                                                                    |
|----------------------------------------------------------------|------------------------------------------------------------------------------------|
| RESPONSIBLE DEPARTMENT                                         |  |
| PUBLIC WORKS - PARKS DEPARTMENT                                |                                                                                    |
| PROJECT MANAGER                                                |                                                                                    |
| PARKS FOREMAN                                                  |                                                                                    |
| PROJECTED EXPENSE                                              |                                                                                    |
| \$ 40,000                                                      | PRIORITY LEVEL 2                                                                   |
| PROJECT DESCRIPTION                                            |                                                                                    |
| Purchase of new tractor mower to replace current shared mower. |                                                                                    |

| FINANCIAL PLAN | 2025   | 2026   | 2027   | 2028   | 2029   |  |
|----------------|--------|--------|--------|--------|--------|--|
|                | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |  |
|                | \$     | -      | \$     | 40,000 |        |  |

|                                                          |
|----------------------------------------------------------|
| FUNDING SOURCE                                           |
| General Fund Operating - Public Works - Parks Department |
| Possible grant assistance - USDA                         |

|                                      |
|--------------------------------------|
| OPERATING BUDGET IMPACT IF COMPLETED |
| Decrease in maintenance costs        |

|                                          |
|------------------------------------------|
| OPERATING BUDGET IMPACT IF NOT COMPLETED |
| Increase in maintenance cost             |

|                      |
|----------------------|
| PERFORMANCE MEASURES |
|----------------------|

## 10" BLADE MAINTAINER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREET DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$250,000.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Current City owned maintainer has a 14 ft. blade and is not usable in smaller areas within the City. Example - Street department is unable to properly fix shoulders, maintain alleyways, and assist parks (baseball diamonds). This piece of equipment would be an addition resource.

|                | 2025   | 2026          | 2027   | 2028   | 2029   |  |
|----------------|--------|---------------|--------|--------|--------|--|
| FINANCIAL PLAN | Year 1 | Year 2        | Year 3 | Year 4 | Year 5 |  |
|                | \$ -   | \$ 250,000.00 | \$ -   | \$ -   |        |  |

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## DUMP TRUCK

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$100,000.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Replacement of older dump truck - over 20 years old. Older model would be used as a backup when needed to allow the street department be more efficient during paving season.

|                | 2025   | 2026   | 2027          | 2028   | 2029   |  |
|----------------|--------|--------|---------------|--------|--------|--|
| FINANCIAL PLAN | Year 1 | Year 2 | Year 3        | Year 4 | Year 5 |  |
|                | \$ -   | \$ -   | \$ 100,000.00 | \$ -   | \$ -   |  |

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs

PERFORMANCE MEASURES

# FRONT END LOADER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREET DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTORLL

PROJECTED EXPENSE

\$ 200,000.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Replace current front end loader which is over 20 years old. Equipment is used and maintained regularly, unfortunately the age of the equipment has made it hard to keep maintained.

| FINANCIAL PLAN | 2023-2024     | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 |  |
|----------------|---------------|-----------|-----------|-----------|-----------|--|
|                | Year 1        | Year 2    | Year 3    | Year 4    | Year 5    |  |
|                | \$ 200,000.00 | \$ -      | \$ -      | \$ -      | \$ -      |  |

FUNDING SOURCE

General Fund Operating Budget - Streets Department

USDA Grant Funding

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued increase in maintenance costs

PERFORMANCE MEASURES

BACKHOE

|                                         |                                                                                    |
|-----------------------------------------|------------------------------------------------------------------------------------|
| RESPONSIBLE DEPARTMENT                  |  |
| UTILITIES - WATER/WASTEWATER/SANITATION |                                                                                    |
| PROJECT MANAGER                         |                                                                                    |
| UTILITIES DIRECTOR                      |                                                                                    |
| PROJECTED EXPENSE                       |                                                                                    |
| \$ 100,000.00                           | PRIORITY LEVEL 1                                                                   |

PROJECT DESCRIPTION

Purchase of new backhoe to replace current backhoe, which is over 20 years old. Older backhoe will be kept as a backup and use for situations that require two crews to operate at once.

| FINANCIAL PLAN | 2025          | 2026   | 2027   | 2028   | 2029   |  |
|----------------|---------------|--------|--------|--------|--------|--|
|                | Year 1        | Year 2 | Year 3 | Year 4 | Year 5 |  |
|                | \$ 100,000.00 | \$ -   | \$ -   | \$ -   | \$ -   |  |

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance fees

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance fees

PERFORMANCE MEASURES

## AIRPORT KUBOTA-TUG UPGRADE

### RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

### PROJECT MANAGER

AIRPORT SUPERVISOR

### PROJECTED EXPENSE

\$ 15,000

### PRIORITY LEVEL

2



### PROJECT DESCRIPTION

Airport currently utilizes two different pieces of equipment (4 wheeler and Tug) to complete multiple tasks. The purchase of a Kubota would eliminate both out dated pieces of equipment and will be utilized as a tug, bed can be used to place herbicide tank which is used to spray around runway lights/fence line, can be used by guest to transport baggage to terminal/vehicle/plane and vice versa, field maintenance (check lighting, fence perimeter check, use cargo area for weed eater/tools)

|                | 2025   | 2026      | 2027   | 2028   | 2029   |  |
|----------------|--------|-----------|--------|--------|--------|--|
| FINANCIAL PLAN | Year 1 | Year 2    | Year 3 | Year 4 | Year 5 |  |
|                | \$ -   | \$ 15,000 | \$ -   | \$ -   |        |  |

### FUNDING SOURCE

Airport Operating Budget

### OPERATING BUDGET IMPACT IF COMPLETED

No Impact

### OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

### PERFORMANCE MEASURES

## DOWNTOWN VISITOR KIOSK

### RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

### PROJECT MANAGER

VISITOR CENTER COORDINATOR

### PROJECTED EXPENSE

\$ 35,000.00

PRIORITY LEVEL

3



### PROJECT DESCRIPTION

While the current Visitor Center is a prime location it would benefit our organization to have a presence directly on Holland Ave or Murphy Street. The preferred location would be to get permission to use one of the corners where either street intersects with 5<sup>th</sup> street. This would not be a building but rather a free standing kiosk. Many communities have these featuring large maps and information pamphlets for visitors similar to the first picture. Community partners could help off set the cost of this project through sponsorships or ad spots on the displays. In addition to the downtown locations an information kiosk at Sul Ross State University and Kokernot Park would also be ideal locations to target visitor traffic. Design could include placing the kiosk in a gazebo type structure to also provide additional shading for visitors.

| FINANCIAL PLAN | 2025   | 2026         | 2027   | 2028   | 2029   |  |
|----------------|--------|--------------|--------|--------|--------|--|
|                | Year 1 | Year 2       | Year 3 | Year 4 | Year 5 |  |
|                | \$ -   | \$ 35,000.00 | \$ -   | \$ -   | \$ -   |  |

### FUNDING SOURCE

HOT Funds

### OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

### OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

### PERFORMANCE MEASURES





## COMPLETED AND ON-HOLD PROJECTS

## APD - LICENSE PLATE READER

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Provide continues surveillance of traffic interdiction and monitoring of stolen vehicles, wanted persons, and vehicles listed under "bolo's" for drug or human trafficking \*\*\*FY 2021-2022 - APD requested asset to be postpone until equipment was suited for needs of the department\*\*\*

|                | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating - Police Department

Law Enforcement Grant possibilities

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## APD - HOLDING CELLS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black;">RESPONSIBLE DEPARTMENT</div> <p>ALPINE POLICE DEPARTMENT</p> <div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black;">PROJECT MANAGER</div> <p>CHIEF OF POLICE</p> <div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black;">PROJECTED EXPENSE</div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black;">PRIORITY LEVEL</div> <p><b>2</b></p> </div> <div style="background-color: #f2f2f2; padding: 2px; border: 1px solid black; margin-top: 10px;">PROJECT DESCRIPTION</div> <p>Installation of two holding cells for use to hold detainees prior to magistration.</p> |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|

|                | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating - Police Department

OPERATING BUDGET IMPACT IF COMPLETED

Increase in personal and maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Magistration process

On Hold

## INCINERATOR

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

JENNIFER STEWART, ACO SUPERVISOR

PROJECTED EXPENSE

PRIORITY LEVEL

3



PROJECT DESCRIPTION

\*\*\*\*FY 2021-2022 decision made to continue on going maintenance until City funds are available to purchase. Estimated cost upon initial research is \$80,000 - \$120,000\*\*\*\*

| FINANCIAL PLAN | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating Budget - Animal Control Service Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES



## ALPINE SCHOOL HOUSE REMODEL

RESPONSIBLE DEPARTMENT

FINANCE DEPARTMENT

PROJECT MANAGER

DIRECTOR OF FINANCE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Remodel of City owned facility currently not being utilized as a response to the Covid-19 Pandemic and need to social distance and growing staff located at City Hall. Remodel includes construction of reception/payment window, flooring, plumbing, electrical, HVAC, and painting of facility. **\*\*\*FY 2021-2022 - Renovations completed\*\*\***

|                | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

American Rescue Plan Act - infrastructure improvements to include social distancing

OPERATING BUDGET IMPACT IF COMPLETED

Regular maintenance costs

Regular utilities costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued deterioration of city owned property - extensive repairs

PERFORMANCE MEASURES

## Alpine Police Station Building Maintenance - Remodel

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

\*\*\*FY 2021 - 2022 APD updated flooring, paint, and maintenance of facility\*\*\*\*

Completed

|                | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating - Police Department

Outside grant funding possibilities

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance

PERFORMANCE MEASURES

## APD -MOBILE HAND HELD UNITS

|                                                                                  |                                                                                                                   |
|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>RESPONSIBLE DEPARTMENT</b>                                                    |  <p>Motorola Handheld Radio</p> |
| ALPINE POLICE DEPARTMENT                                                         |                                                                                                                   |
| <b>PROJECT MANAGER</b>                                                           |                                                                                                                   |
| CHIEF OF POLICE                                                                  |                                                                                                                   |
| <b>PROJECTED EXPENSE</b>                                                         |                                                                                                                   |
| <b>PROJECT DESCRIPTION</b>                                                       |                                                                                                                   |
| Replace 16 outdated/inoperable radios. This project will be completed in phases. |                                                                                                                   |

|                | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

|                       |  |
|-----------------------|--|
| <b>FUNDING SOURCE</b> |  |
| GRANT FUNDED          |  |

|                                             |  |
|---------------------------------------------|--|
| <b>OPERATING BUDGET IMPACT IF COMPLETED</b> |  |
| No Impact                                   |  |

|                                                 |  |
|-------------------------------------------------|--|
| <b>OPERATING BUDGET IMPACT IF NOT COMPLETED</b> |  |
| No Impact                                       |  |

|                             |  |
|-----------------------------|--|
| <b>PERFORMANCE MEASURES</b> |  |
|-----------------------------|--|



# MOBILE DATA TERMINALS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Equip five APD vehicles with mobile data terminals.

| FINANCIAL PLAN | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## APD K-9 UNIT

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

\*\*\*K-9 donated by New Mexico HIDTA unit - FY 2021-2022\*\*\*\*

|                | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

Additional cost of feed and care of K-9

Staffing

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

Increase in possible asset forfeiture funds for use by the Police Department

Donated

## Alpine Police Dispatch Computers

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Replace outdated computers over the next five years in the Dispatch office.

|                | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating - Police Department

Outside grant funding possibilities

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance

PERFORMANCE MEASURES

CAT CONDOS

RESPONSIBLE DEPARTMENT

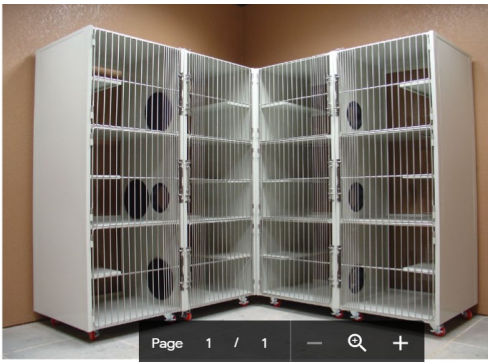
ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Build and install additional cat housing units. The fluctuation of cats coming into the shelter has required placement of animals in other room

| FINANCIAL PLAN | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

ANIMAL SHELTER HVAC

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Replace/upgrade current swamp cooler unit to HVAC system to better accommodate facility

| FINANCIAL PLAN | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

## SPLASH PAD

|                                                   |                                                                                    |
|---------------------------------------------------|------------------------------------------------------------------------------------|
| RESPONSIBLE DEPARTMENT                            |  |
| PUBLIC WORKS - PARKS DEPARTMENT                   |                                                                                    |
| PROJECT MANAGER                                   |                                                                                    |
| PARKS FOREMAN                                     |                                                                                    |
| PROJECTED EXPENSE                                 |                                                                                    |
| PRIORITY LEVEL                                    | 2                                                                                  |
| PROJECT DESCRIPTION                               |                                                                                    |
| The installation of a splash pad at Kokernot park |                                                                                    |

|                | 2025   | 2026   | 2027   | 2028   | 2029   |                                         |
|----------------|--------|--------|--------|--------|--------|-----------------------------------------|
| FINANCIAL PLAN | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |                                         |
|                | \$0    | \$0    | \$0    | \$0    | \$0    | \$50,000 set aside in a reserve account |

|                                                                             |
|-----------------------------------------------------------------------------|
| FUNDING SOURCE                                                              |
| Prior CIP - City allocation 25% and 75% from donations and outside entities |
| Financial Plan includes full cost with not additional outside funding       |

|                                            |
|--------------------------------------------|
| OPERATING BUDGET IMPACT IF COMPLETED       |
| Additional maintenance and insurance costs |

|                                          |
|------------------------------------------|
| OPERATING BUDGET IMPACT IF NOT COMPLETED |
| No Impact                                |

|                      |
|----------------------|
| PERFORMANCE MEASURES |
|----------------------|

## PUEBLO NUEVO PARK IMPROVEMENTS

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Full development of Pueblo Nuevo Park based on the recommendations made by Parks Master Plan.

\*\*\*\*PROJECTED COMPLETION SEPTEMBER 2024\*\*\*\*

| FINANCIAL PLAN | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

FUNDING SOURCE

Texas Parks and Wildlife Grant

City General Fund Operating Budget - Parks Department

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES



## IN HOUSE - PAVING EQUIPMENT (PACKAGE)

|                                  |                                                                                                                                            |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| RESPONSIBLE DEPARTMENT           |  <div> <b>Cat® AP400</b><br/> <i>Asphalt Paver</i> </div> |
| PUBLIC WORKS - STREET DEPARTMENT |                                                                                                                                            |
| PROJECT MANAGER                  |                                                                                                                                            |
| PUBLIC WORKS DIRECTOR            |                                                                                                                                            |
| PROJECTED EXPENSE                |                                                                                                                                            |
| PRIORITY LEVEL                   | 1                                                                                                                                          |

**PROJECT DESCRIPTION**  
The purchase of several heavy equipment items to bring paving back into the Public Works Department. City has multiple options on funding of items  
1) Purchase all items and decrease outsourced paving and sealcoating for one to two years. 2) Lease all items and budget accordingly 3) Prioritize and purchase one piece of equipment a year or 4) Payment plan. **EQUIPMENT INCLUDES:**  
AP400-07 - ASPHALT PAVER - \$364,850  
938 M - WHEEL LOADER - \$288,630  
CB 4.0-03 - UTILITY COMPACTOR - \$75,050  
CB7 - 02 - ASPHALT COMPACTOR - \$143,665

| FINANCIAL PLAN | 2023-2024                  | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 |  |
|----------------|----------------------------|-----------|-----------|-----------|-----------|--|
|                | Year 1                     | Year 2    | Year 3    | Year 4    | Year 5    |  |
| PURCHASE       | \$ -                       | \$ -      | \$ -      | \$ -      | \$ -      |  |
| LEASE          | SEE ADDITIONAL INFORMATION |           |           |           |           |  |

**FUNDING SOURCE**  
General Fund Operating Budget - Streets Department

**OPERATING BUDGET IMPACT IF COMPLETED**  
Decreased maintenance costs

**OPERATING BUDGET IMPACT IF NOT COMPLETED**  
Continued increase in maintenance costs

**PERFORMANCE MEASURES**



## UTILITY GIS SYSTEM

RESPONSIBLE DEPARTMENT

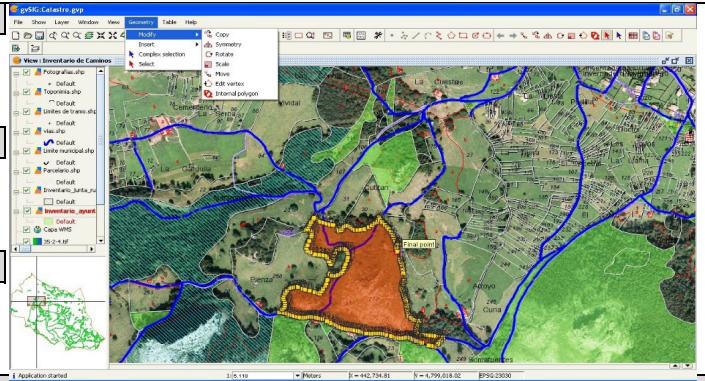
UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

PRIORITY LEVEL 1



PROJECT DESCRIPTION

The projected expense would be to initiate the program. The program would include the purchase of GIS software and plan development to GIS all water, wastewater, and sanitation infrastructure and equipment. This project would be completed in phases to allow for proper implementation, training and funding. \*\*\*FY 2022-2023 - Initiated discussion with ESRI. Gas Utility currently utilizes ESRI as the GIS software and the City may be able to overlap the utilities and maintain autonomy.\*\*\*

| FINANCIAL PLAN | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 |
|----------------|-----------|-----------|-----------|-----------|-----------|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance cost, training, and staffing

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

Performance Measures will be dependent on data sets available through software.

## AIRPORT TAXIWAY EXPANSION

|                                   |                                                                                    |
|-----------------------------------|------------------------------------------------------------------------------------|
| <b>RESPONSIBLE DEPARTMENT</b>     |  |
| ALPINE CASPARIS MUNICIPAL AIRPORT |                                                                                    |
| <b>PROJECT MANAGER</b>            |                                                                                    |
| AIRPORT SUPERVISOR                |                                                                                    |
| <b>PROJECTED EXPENSE</b>          |                                                                                    |
| <b>PRIORITY LEVEL</b>             | <b>1</b>                                                                           |

**PROJECT DESCRIPTION**  
Expansion of taxiway to new hangar construction. FY 2021 - 2022 - due to increase pricing of paving - contract award for first phase of paving for \$60,000.

| FINANCIAL PLAN | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |
|                |           |           |           |           |           |  |
|                |           |           |           |           |           |  |

FY 2021-2022 - portion of taxiway paved for \$60,000

**FUNDING SOURCE**  
Airport Operating Budget

Yearly allocation dependent on FAA & TxDOT Aviation required City Matching

**OPERATING BUDGET IMPACT IF COMPLETED**  
Additional maintenance

**OPERATING BUDGET IMPACT IF NOT COMPLETED**  
N/A

**PERFORMANCE MEASURES**

**Update**

**Project Modified: FY 2021-2022**

New taxiway will now be extended from the current taxiway going to the west which will run on the northside of hangar #43 and hangar #44. Taxiway will run to the end of hangar #39 which will allow for further taxiway expansion and hangars to the south.  
Cost will be renegotiated for the allowable limit of \$60,000 or less.

## AIRPORT RUNWAY 1/19 SEALCOAT

|                                   |                                                                                    |
|-----------------------------------|------------------------------------------------------------------------------------|
| RESPONSIBLE DEPARTMENT            |  |
| ALPINE CASPARIS MUNICIPAL AIRPORT |                                                                                    |
| PROJECT MANAGER                   |                                                                                    |
| AIRPORT SUPERVISOR                |                                                                                    |
| PROJECTED EXPENSE                 |                                                                                    |

|                       |
|-----------------------|
| PROJECT DESCRIPTION   |
| Seal coat runway 1/19 |

| FINANCIAL PLAN                                                         | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|------------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|--|
|                                                                        | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |
| City's required match paid in FY 2020/2021. Project pending completion |           |           |           |           |           |  |

|                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FUNDING SOURCE                                                                                                                                                          |
| Texas Department of Transportation - Aviation Division grant & FAA support project. 90% funded by FAA/State, 10% funded by City of Alpine. City required match \$59,000 |

|                                                     |  |  |  |  |  |  |
|-----------------------------------------------------|--|--|--|--|--|--|
| OPERATING BUDGET IMPACT IF COMPLETED                |  |  |  |  |  |  |
| Sealer/Manpower/Foreign Object Debris (FOD) Removal |  |  |  |  |  |  |

|                                                                       |  |  |  |  |  |  |
|-----------------------------------------------------------------------|--|--|--|--|--|--|
| OPERATING BUDGET IMPACT IF NOT COMPLETED                              |  |  |  |  |  |  |
| Potential liability for airplane engine replacement for ingesting FOD |  |  |  |  |  |  |

|                                                                                  |
|----------------------------------------------------------------------------------|
| PERFORMANCE MEASURES                                                             |
| Rehabbing the surface will provide longevity over the useful life of the runway. |

|        |
|--------|
| Update |
|--------|

## AIRPORT RUNWAY LIGHTING PROJECT

### RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

### PROJECT MANAGER

AIRPORT SUPERVISOR

### PROJECTED EXPENSE



PRIORITY LEVEL **1**

### PROJECT DESCRIPTION

Design and construction of new lighting system along runways and taxiways. Current system is no longer supported.

|                | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
| FINANCIAL PLAN | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |

PAID FY 2021-2022

Design phase paid FY2020 through CARES Funds

### FUNDING SOURCE

Texas Department of Transportation - Aviation Division grant & FAA support project. 90% funded by FAA/State, 10% funded by City of Alpine. City required match \$7,200 for design phase and \$95,000 for construction phase. Currently waiting final approval for construction phase before processing City Match. **Matching funds may be expended in FY 2021-2022 or FY 2022-2023 dependent on request from TXDOT Aviation.**

### OPERATING BUDGET IMPACT IF COMPLETED

Decrease maintenance expense

### OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance and inability to provide 24 hour service. Current lighting system has become obsolete and acquiring parts has become harder and harder.

### PERFORMANCE MEASURES

Maintain current airport operation 24/7

### Update

Going to TXDOT Aviation Commission in June 2022, advertising in July 2022, with Pre Construction to begin in August/September 2022



# PORTABLE STAGE

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

With the addition of the public restrooms and the southside patio the intention is to become a prime location for outdoor concerts by closing the newly paved alleys for events. In order to accommodate large groups, provide a professional setting for artists and maximum viewing for guest a stage is needed. It needs to be mobile so that it can be put into storage when not in use. **\*\*\*REQUESTED TO BE RE-EVALUATED FOR FUTURE PURCHASE - EVALUATION OF NEW PAVILLION\*\*\***

| FINANCIAL PLAN |        |        |        |        |        |  |
|----------------|--------|--------|--------|--------|--------|--|
|                | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |  |
|                | \$ -   | \$ -   | \$ -   | \$ -   | \$ -   |  |

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Increased liability insurance and maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES



## VISITOR CENTER OUTDOOR REMODEL

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Project includes the construction of two public restrooms, assessable to the public, additional storage, patio area, and pavilion. Council approved the project in FY 2020-2021, utilizing a portion of the operating budget and fund balance. The project will be completed in FY 2022

| FINANCIAL PLAN | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |  |
|----------------|--------|--------|--------|--------|--------|--|
|----------------|--------|--------|--------|--------|--------|--|

Council Approved Expenditure  
utilizing HOT Fund Balance 6/15/2021

FUNDING SOURCE

HOT Fund - Operating and Fund Balance

OPERATING BUDGET IMPACT IF COMPLETED

Increased maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES





18' TRAILER

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Purchase of new trailer

| FINANCIAL PLAN | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |
|                | \$        | -         |           |           |           |  |

FUNDING SOURCE

Gas Department Operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

## BAY COVERAGE

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ -



*Gas Dept. Need to cover Bay Area. Birds nesting.*

PROJECT DESCRIPTION

Replace current deteriorated building materials and install wildlife deterrent \*\*\*\* Improvements completed FY 2021-2022\*\*\*\*

| FINANCIAL PLAN | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |
|                | \$        | -         | \$        | -         |           |  |

FUNDING SOURCE

Gas Department Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance and possible replacement

PERFORMANCE MEASURES



## RECTIFIER

|                                                                           |                                                                                    |
|---------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>RESPONSIBLE DEPARTMENT</b>                                             |  |
| GAS DEPARTMENT                                                            |                                                                                    |
| <b>PROJECT MANAGER</b>                                                    |                                                                                    |
| DIRECTOR OF GAS DEPARTMENT                                                |                                                                                    |
| <b>PROJECTED EXPENSE</b>                                                  |                                                                                    |
| <b>PRIORITY LEVEL</b>                                                     | <b>1</b>                                                                           |
| <b>PROJECT DESCRIPTION</b>                                                |                                                                                    |
| Replacement/Upgrade of gas utility rectifier located near/off golf course |                                                                                    |

| FINANCIAL PLAN | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |  |
|----------------|-----------|-----------|-----------|-----------|-----------|--|
|                | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |  |
|                | \$        | 85,000    |           |           |           |  |

|                                 |
|---------------------------------|
| <b>FUNDING SOURCE</b>           |
| Gas Department operating budget |

|                                             |
|---------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF COMPLETED</b> |
| No impact                                   |

|                                                 |
|-------------------------------------------------|
| <b>OPERATING BUDGET IMPACT IF NOT COMPLETED</b> |
|                                                 |

|                             |
|-----------------------------|
| <b>PERFORMANCE MEASURES</b> |
|                             |

## CITY COUNCIL AGENDA ITEM REPORT

August 6, 2024

Agenda Item No. 11H

Department: City Council

Sponsor: Reagan Stone, Councilor

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



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### AGENDA ITEM

---

Approve Resolution 2024-08-07, a resolution requesting support from state representatives and the Texas Legislature to pass a bill authorizing the City to transition from May General Elections to November General Elections. (R. Stone, City Council)

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### EXECUTIVE SUMMARY

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- At the July 16, 2024 City Council meeting, it was discussed changing the current May election date to November.
- Changes in the date of city elections does require an act of legislation.
- Discussion included:
  - How the change in date could possibly increase the total number of voters participating in City elections.
  - Expenses
  - Interlocal Agreement with Brewster County for assistance

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### SUPPORTING MATERIALS

---

1. 2024-08-07 - November Election

---

### BUDGET CONSIDERATIONS

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY2023- N/A  
2024:  
Additional Funding: N/A

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### APPROVERS

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Alex Tackett, Records Clerk  
Geoffrey R. Calderon, City Secretary  
Megan Antrim, City Manager

Approved - 7/29/2024  
Approved - 7/29/2024  
Final Approval - 7/29/2024

THE STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

**RESOLUTION 2024-08-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS REQUESTING SUPPORT FROM STATE REPRESENTATIVES AND THE TEXAS LEGISLATURE TO PASS A BILL AUTHORIZING THE CITY TO TRANSITION FROM MAY GENERAL ELECTION TO NOVEMBER GENERAL ELECTIONS.**

**WHEREAS**, the City of Alpine currently holds its general election on the first Saturday in May; and

**WHEREAS**, pursuant to Election Code Section 41.0052(e), the City of Alpine is through the adoption of this resolution and any other necessary means – seeking to change its general election to November uniform election date; and

**WHEREAS**, the City Council of the City of Alpine believes it is to the advantage of the City, its citizens, and the pursuit of democracy to pass such a resolution in hopes of providing increased opportunity to voters.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** Upon legislative approval, the City of Alpine shall make the following changes to conform to the uniform election date change from May to November:

A. Pass a resolution declaring the new uniform election date.

**PASSED AND APPROVED THIS THE 6<sup>th</sup> DAY OF AUGUST 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

---

Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary