



CITY OF ALPINE
WORKSHOP & REGULAR CITY COUNCIL MEETING
February 17, 2026 – 4:00 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. **WORKSHOP MEETING - 4:00 P.M.**

- A. Workshop to discuss the implementation of an ordinance establishing regulations related to the operation of golf carts, pocket bikes and mini-motorbikes within the city; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (H. Arredondo, City Manager)

2. **CALL TO ORDER - REGULAR MEETING - 5:30 P.M.**

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

4. **PUBLIC HEARINGS.**

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **PUBLIC PRESENTATIONS.**

- A. Presentations & Recognitions
- B. Proclamations
- C. Community Interest Items
- i) Mayor Announcements

- ii) City Manager Announcements
- iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA.**

NOTICE: The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.
- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

7. **TIME SENSITIVE ITEMS.**

8. **CONSENT AGENDA.**

- A. Approval of the February 3, 2026 Regular Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of the January 2026 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)
- C. Approval of the January 2026 Invoice for Bojorquez Law Firm Services. (H. Arredondo, City Manager)

9. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

10. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

- A. Tourism Update by Director of Tourism, Chris Ruggia. (H. Arredondo, City Manager)
- B. Alpine Public Library Update. (H. Arredondo, City Manager)

11. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discussion and possible direction regarding updates to the official City logo and branding to

incorporate Alpine's identity as a Dark Sky Destination. (C. Eaves, Mayor)

- B. Discuss Fiscal Year 2025-2026 Budget Process and tentative timeline. (H. Arredondo, City Manager)
- C. Council Discussion and Direction Regarding the Structure, Level of Detail, and Policy Framework for the City's Future Capital Improvement Plan (CIP). (H. Arredondo, City Manager)
- D. Discussion regarding the tentative boards, commissions, and committees appreciation dinner and steps to be taken prior to the event. (E. Martinez, City Council)

12. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve Resolution 2026-02-10, a resolution adopting the City of Alpine Community Services Grant Program policy and application; Finding that the policy serves a valid public purpose; Acknowledging City Council workshops and recommended updates; Providing for implementation; And providing an effective date. (H. Arredondo, City Manager)
- B. Approve Resolution 2026-02-11, a resolution authorizing the City of Alpine Environmental Services Department to participate in the Keep Texas Beautiful and Texas Department of Transportation's Governor's Community Achievement Award Program. (H. Arredondo, City Manager)
- C. Approve Resolution 2026-02-12, a resolution acknowledging Critical Conditions at the City Swimming Pool; Finding That Major Repairs and Upgrades Are Necessary to Preserve a Significant Public Amenity; Authorizing Preliminary Approval to Proceed With Project Planning, Cost Negotiations, and Financing Options; Acknowledging the Use of a Cooperative Purchasing Method for Certain Services; and Providing for Future Council Action Regarding Final Scope, Procurement Method, and Expenditure of Funds. (H. Arredondo, City Manager)

13. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

City Mayor Report

- B. **City Manager Report:** Employee Compensation; Streets; Water; Wastewater, Budget; Grants; Information Technology & Cybersecurity; Utility Billing Software Transition; Requests for Proposals; Smart Meters; Pending Projects; Boards, Commissions, and Committees.

14. **CITY COUNCIL MEMBER COMMENTS.**

15. **EXECUTIVE SESSION.**

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations*

about Security Devices), and 551.087 (development).

- A. Consultation with Attorney § 551.071, Texas Government Code
 - a. Discuss Hernandez v. City of Alpine. (H. Arredondo, City Manager)
- B. Deliberation of Real Property § 551.072, Texas Government Code
 - a. Potential property acquisition by the City. (R. Stephens, City Council)
- C. Personnel Matters § 551.074, Texas Government Code:
 - a. Operational, Finance, and Personnel Discussions and Considerations to ensure that the City Council and the City Manager are aligned. (H. Arredondo, City Manager)

16. **ACTION AFTER EXECUTIVE SESSION.**

- A. Action, if any, concerning any of the items listed in executive session. (G. Calderon, City Secretary)

17. **ADJOURN.**

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on February 11, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 11th day of February, 2026.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 1A

Department: Administration

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Workshop to discuss the implementation of an ordinance establishing regulations related to the operation of golf carts, pocket bikes and mini-motorbikes within the city; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

Purpose

The purpose of this item is to present the proposed regulatory framework set forth in Ordinance 2026-01-01, which would govern the operation, permitting, and enforcement of golf carts, pocket bikes, mini-motorbikes, and Utility Task Vehicles (UTVs) within the City of Alpine. The ordinance is intended to enhance roadway safety, establish consistent operating standards, and ensure compliance with the Texas Transportation Code and Texas Local Government Code.

The City Council initially considered the ordinance on January 20, 2026, at its second and final reading. During that meeting, Sergeant Jonathan Rutledge of the Texas Highway Patrol addressed the City Council and raised concerns regarding potential conflicts between provisions of the proposed ordinance and state law. After considering this feedback, the City Council directed that the item be removed from final consideration and scheduled for a workshop on February 17, 2026, to allow for further discussion, clarification, and refinement of the ordinance.

This item reflects that direction and is intended to facilitate a workshop discussion. Following the workshop, the ordinance will resume the formal ordinance process and be presented to the City Council again for consideration.

Background

Councilor Richard Portillo initially proposed the development of a golf cart ordinance, and over the past several months the City Council has expressed interest in establishing a clear and comprehensive regulatory structure for golf carts and similar low-speed vehicles operating on City streets. Early discussions focused on expressly allowing golf carts within City limits; however, Council later requested that the ordinance also address Polaris-type Utility Task Vehicles (UTVs/side-by-sides), which are operated both by members of the public and by City departments.

A revised draft ordinance—developed collaboratively by the Chief of Police and the City Attorney—was circulated to the City Council for review in November. Additional revisions were made by the Interim City Manager based on Council feedback during that review process.

At the December 2, 2025 meeting, several Council Members expressed interest in allowing nighttime operation of golf carts and UTVs. Upon further legal review, the City Attorney advised that Texas law imposes limitations on nighttime operation of certain vehicles. As a result, nighttime operation remained prohibited in the draft ordinance presented to Council.

On January 20, 2026, during the second and final reading, Sergeant Rutledge of the Texas Highway Patrol raised concerns regarding alignment with state law and potential enforcement conflicts. In response, the City Council determined that additional discussion was warranted and directed staff to schedule a workshop to address these issues prior to proceeding further in the ordinance adoption process.

Next Steps

- **February 17, 2026:** City Council Workshop to review, discuss, and refine the proposed ordinance
- Following the workshop, staff will revise the ordinance as directed
- The ordinance will then be reintroduced and proceed through the required ordinance readings for City Council consideration

Upon adoption at a future meeting, the Alpine Police Department will finalize and publish permit applications, inspection procedures, and public guidance materials prior to implementation.

SUPPORTING MATERIALS

1. 2026-01-01 GOLF CART ORDINANCE
2. Alpine Golf Cart Permit App
3. Off-Highway Vehicle Guide for Law Enforcement - August 2025

BUDGET CONSIDERATIONS

Expenditure Required: N/A
 Savings Anticipation: N/A
 Current Budget FY 2025-2026: N/A
 Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
 Geoffrey R. Calderon, City Secretary

Approved - 2/9/2026
 Final Approval - 2/9/2026

ORDINANCE 2026-01-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, ESTABLISHING ARTICLE X. LOW SPEED AND UTILITY VEHICLES TO CHAPTER 94 – TRAFFIC AND VEHICLES TO THE ALPINE CODE OF ORDINANCES; ESTABLISHING REGULATIONS RELATED TO THE OPERATION OF GOLF CARTS, POCKET BIKES, MINI-MOTORBIKES, AND UTILITY TASK VEHICLES WITHIN THE CITY; PROVIDING THE ESTABLISHMENT OF UP TO A \$500 PENALTY PER OCCURRENCE FOR VIOLATIONS OF THE ORDINANCE; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, ENACTMENT, REPEALER, PENALTY, SAVINGS, SEVERABILITY, PROPER NOTICE AND MEETING, AND EFFECTIVE DATE CLAUSES.

WHEREAS, the City of Alpine, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, Texas Transportation Code section 551.4031 authorizes the governing body of a municipality to regulate and control the operation of golf carts within the city's legal boundaries and on its public streets to ensure the public safety of the community; and

WHEREAS, pursuant to Texas Transportation Code section 311.002, the City has exclusive control over the highways, streets, and alleys within the City; and

WHEREAS, Texas Transportation Code Chapter 551A authorizes municipalities to regulate the operation of off-highway vehicles, including utility task vehicles and side-by-sides, on public streets and highways within their jurisdiction when determined necessary for public safety; and

WHEREAS, the Texas Local Government Code section 51.001 provides the City general authority to adopt an Ordinance or police regulations that is for the good government, peace, or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the City Council finds the regulations of golf carts and motorized bikes of various types on public streets is necessary to prevent safety hazards on the public roadways; and

WHEREAS, golf carts are not normally equipped with many of the traditional safety features that are customarily required on more commonly used motor vehicles, and passenger injuries can be reduced by requiring additional safety equipment and providing rules of operation; and

WHEREAS, the City Council finds that the regulations established for golf carts and motorized bikes as provided for herein are in the best interest of the health, safety, and welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

The City Council of the City of Alpine, Texas, hereby finds and declares that the statements and premises set forth in *Exhibit "A"*, attached hereto and incorporated herein by reference, are true and correct and constitute the legislative and factual findings of the City Council for purposes of this ordinance. The Alpine Code of Ordinances is hereby amended to establish **Article X – Low-Speed and Utility Vehicles** within **Chapter 94 – Traffic and Vehicles**, as set forth in *Exhibit "A."*

**SECTION II
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the Ordinance may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word. The codifier of the City is empowered to make amendments to match the style of the existing code.

**SECTION III
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION IV
PENALTY CLAUSE**

Any person, corporation, or entity who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$500.00. Each day in which any violation occurs, or each occurrence of any violation, shall constitute a separate offense.

**SECTION V
SAVINGS CLAUSE**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinances at the time of passage of this ordinance.

**SECTION VI
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION VII
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. A public hearing was held on January 20, 2026, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearing and notice of how to obtain copies of the proposed ordinance was published in the Alpine Avalanche, the official newspaper of the City of Alpine on January 15, 2026.

**SECTION VIII
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 20TH DAY OF JANUARY 2026 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING
JANUARY 6, 2026

SECOND AND FINAL READING
JANUARY 20, 2026

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Cynthia Trevino, City Attorney

EXHIBIT "A"

ARTICLE X. LOW SPEED AND UTILITY VEHICLES.

REGULATION OF GOLF CARTS AND SIMILAR VEHICLES (POCKET BIKES, MINI -MOTORBIKES, AND UTILITY TASK VEHICLES).

Sec. 1. General.

(a) ***Purpose.*** The purpose of this article is to provide a convenient and safe means of travel within the city through the regulated operation of golf carts, pocket bikes, mini-motorbikes, and utility task vehicles. When used properly, these types of vehicles can offer an efficient

and practical way to travel short distances within the city, particularly during times of increased congestion. However, to ensure public safety and welfare, the operation of such vehicles must comply not only with standard traffic regulations but also with the special safety requirements detailed in this article. These requirements are intended to protect the operator, passengers, pedestrians, and other individuals operating motor vehicles on the roadways. The intent of this ordinance is not to encourage unrestricted use of these vehicles on public roadways, but to establish uniform regulations to ensure safe and lawful operation within the City of Alpine. For the purposes of this article, references to “golf carts” shall also include other regulated vehicles as defined herein, except where the context clearly indicates otherwise.

(b) **Definitions.** The following words, terms, and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Golf cart, as referenced hereafter, shall have the meaning assigned by Texas Transportation Code section 551.401, as it exists or may be amended, and includes a motor vehicle designed by the manufacturer primarily for transporting persons on a golf course.

Golf cart registration permit shall mean a privilege granted upon compliance with terms of this article to legally operate a golf cart upon a local street, public highway, or parking area within the corporate boundaries of the City of Alpine for the term that the permit was issued.

Golf cart registration permit decal shall mean a certificate for attachment to a golf cart identifying the golf cart as permitted by the city and giving an expiration date.

Operator shall mean a person who drives or has physical control of a golf cart.

Owner shall have the meaning assigned by Texas Transportation Code section 502.001 (31), and shall mean the person who has legal title to the golf cart, has the legal right of possession of the golf cart, or has the legal right of control of it.

Parking area means those areas accessible to the public by motor vehicular traffic, and which are designated for temporary parking of motor vehicles, usually in places referred to as parking lots.

Pocket bike or mini-motorbike means a self-propelled vehicle that is equipped with an electric motor or internal combustion engine having a piston displacement of less than 50 cubic centimeters, is designed to propel itself with not more than two wheels in contact with the ground, has a seat or saddle for the use of the operator, is not designed for use on a highway, and is ineligible for a certificate of title under Chapter 501. The term does not include:

- (A) a moped or motorcycle;
- (B) an electric bicycle;
- (C) a motorized mobility device, as defined by Section 552A.0101;
- (D) an electric personal assistive mobility device, as defined by Section 551.201; or

(E) a neighborhood electric vehicle, as defined by Section 551.301.

Public safety personnel means any employee or officer of a governmental law enforcement agency or the City or its department(s).

Public street means the public roadways of the city by whatever name, e.g. road, alley, avenue, highway, route, boulevard, etc. within the corporate boundaries of the City of Alpine. May also be referred to as public roadway.

Regulated vehicle means, collectively, a golf cart, utility task vehicle (UTV), pocket bike, or mini-motorbike, as each is defined in this article. Unless otherwise specified, any provision in this article referring to a “golf cart” shall apply equally to all regulated vehicles when the context so permits.

Sidewalk means the portion of a street that is between a curb or lateral line of a roadway and the adjacent property line and intended for pedestrian use.

Slow-moving-vehicle-emblem means a triangular emblem that conforms to standards and specifications adopted by the Director of the Texas Department of Transportation under Section 547.104 of the Texas Transportation Code and is displayed in accordance with Section 547.703 of the Texas Transportation Code.

Utility Task Vehicle means a motor vehicle designed by the manufacturer primarily for utility work and recreational purposes, commonly known as a side-by-side or Polaris-type vehicle, that is not designed for use on a golf course but is equipped with seating for at least two occupants side-by-side and a steering wheel for steering control.

Sec. 2. Operation regulations. Unless otherwise stated, the terms and requirements contained in this section apply to all regulated vehicles, including golf carts, utility task vehicles, pocket bikes, and mini-motorbikes, operated within the City of Alpine. The operation of regulated vehicles within the corporate limits of the city upon public streets is hereby authorized under the following terms and conditions:

- (a) Operation of golf carts must be by a licensed driver;
- (b) Operation of golf carts is restricted to the following locations:
 - 1. Public streets with a posted speed limit of not more than 30 miles per hour;
 - 2. Recreation lane or path when provided;
 - 3. Shared-use paths above eight feet (8') in width;
 - 4. Crossing a street at an intersection including an intersection with a street that has a posted speed limit of more than 35 miles per hour; and
 - 5. Designated locations associated with a city-sponsored event.
- (c) Golf carts may not pull trailers, boats, jet skis, other objects, or people on public streets or

City rights-of-way;

- (d) Golf carts shall follow all rules of the road as required by the Texas Transportation Code;
- (e) Golf carts shall carry liability insurance in the amounts required for motor vehicles;
- (f) Operation of golf carts is prohibited at night;
- (g) Golf carts shall not carry more passengers than those for which the golf cart was designed by the manufacturer;
- (h) Golf carts operating on roads at a speed of 30 miles per hour or less must be equipped with a slow-moving-vehicle emblem that:
 - 1. Has a reflective surface designed to be clearly visible in daylight or at night from the light of standard automobile headlamps at a distance of at least 500 feet;
 - 2. Is mounted base down on the rear of the vehicle at a height from three to five feet above the road surface; and
 - 3. Is maintained in a clean, reflective condition.
- (i) Golf carts must be equipped with the following minimum equipment as mandated by section 551.4041 of the Texas Transportation Code, as amended:
 - 1. Headlamps;
 - 2. Tail lamps;
 - 3. Reflectors;
 - 4. Parking brake; and
 - 5. Mirrors;
- (j) Utility task vehicles operated on public streets shall meet the minimum equipment requirements set forth in Section 551A.052 of the Texas Transportation Code, as it exists or may be amended:
 - 1. Operational brakes;
 - 2. Headlamps;
 - 3. Tail lamps;
 - 4. A working muffler;
 - 5. And a slow-moving-vehicle emblem when operated on streets with a posted speed limit of 30 mph or less.

- (k) Golf carts must move to the right and yield the right-of-way to faster moving vehicles;
- (l) Golf carts must remain in the outside lane of multi-lane streets, unless turning left;
- (m) The driver and every occupant of a golf cart must remain seated in a seat designed to hold passengers while the golf cart is in motion;
- (n) Child safety seats or booster seats are required pursuant to Texas Transportation Code section 545.412; and
- (o) No person may ride in the lap of the driver or any other occupant.

Sec. 3. Operation of Regulated Vehicles Prohibited in Certain Areas.

Notwithstanding other prohibitions in this Ordinance, the following items are prohibited:

- (a) Operations of golf carts are prohibited on the following streets:
 1. Highways SH 118, & US Hwy 67/90 (Avenue E & Holland Avenue)
- (b) Golf carts which have been altered to allow them to travel at speeds greater than 25 mph.

Sec. 4. Golf Cart Exceptions.

- (a) Golf carts or utility task vehicles owned or operated for official government purposes by the City of Alpine or any other governmental entity are exempt from the requirements of this article.
- (b) Operators may operate golf carts past sunset during official special events that are permitted by the City of Alpine and only to and from the event to where the golf cart is normally stored.

Sec. 5. Pocket bikes and mini-motorbikes prohibited.

- (a) It shall be unlawful for a person to operate a pocket bike or mini-motorbike on or in a:
 - 1. public street;
 - 2. path set aside for the exclusive operation of bicycles;
 - 3. sidewalk;
 - 4. City playground or park area; or
 - 5. City owned parking space or area.

Sec. 6. Registration permit.

For purposes of this section, the term ‘golf cart’ shall include all regulated vehicles, as defined in Section 1, unless the context clearly indicates otherwise. The owner of a golf cart must register said golf cart with and be provided a permit by the City of Alpine Police Department before it may be operated on the public streets within the City. The city registration permit process includes the following:

- (a) The applicant shall complete the city-supplied registration permit application which shall contain the:
 - 1. Name and physical and mailing address of the applicant owner.
 - 2. Location where the vehicle is regularly stored overnight.
 - 3. Model, make and golf cart ID number.
 - 4. Current driver's license information of owner.
 - 5. A statement that the applicant has been furnished a copy of this Ordinance and agrees to comply with all conditions contained in this Ordinance and with any local, state or federal laws governing the use of golf carts.

6. A statement that the registration permit holder and any user shall indemnify and hold harmless the City of Alpine, Texas for any and all civil liability associated with said registration and that the permit holder and operator waive any and all rights to sue or allow subrogation by insurance company.
7. Any other information that the city may reasonably require.

(b) The registration permit application shall be:

1. Accompanied by the permit fee of \$50.00 for first time applicants and \$25.00 for bi-annual renewals thereafter.
2. Accompanied by proof of financial responsibility consistent with the minimum requirements of the Texas Transportation Code for the operation of motor vehicles. A copy of the certificate of insurance shall be attached to the application.
3. Accompanied by a copy of the applicant's Texas Driver's license.
4. Signed by the applicant/owner.
5. Upon receipt of the completed application and permit fee, a member of the police department shall make arrangements to inspect the golf cart for adherence to this Ordinance.
6. When the inspector has approved the vehicle, the annual golf cart registration permit decal shall be issued to the owner. The decal shall be immediately affixed to the front panel of the driver's side of the golf cart so as to be clearly visible.
7. The golf cart registration permit shall be effective for two years from the date of issuance or until such time as revoked for non-compliance or when the golf cart is transferred to a new owner.

Sec. 7. Revocation of the golf cart registration permit.

For purposes of this section, the term 'golf cart' shall include all regulated vehicles, as defined in Section 1, unless the context clearly indicates otherwise. The golf cart registration permit may be revoked if:

- (a) The owner or operator of the golf cart fails to abide by the rules and regulations of this Ordinance, including failure to maintain liability insurance.
- (b) The owner or operator of the golf cart fails to abide by the traffic laws and/or operates the cart in an unauthorized area, specifically including the use of a wireless communication device in a school zone during restricted school hours.

Sec. 8. Golf cart registration permit is not transferable.

For purposes of this section, the term 'golf cart' shall include all regulated vehicles, as defined in Section 1, unless the context clearly indicates otherwise. The golf cart registration permit is not transferable. Upon transfer of ownership to another person who intends to operate the

golf cart in the City of Alpine the new owner must register the golf cart in his/her name and pay the required permit fee as outlined in this article.

Sec. 9. Liability.

For purposes of this section, the term ‘golf cart’ shall include all regulated vehicles, as defined in Section 1, unless the context clearly indicates otherwise.

(a) Nothing in this article shall be construed as an assumption of liability by the City for any injuries (including death) to persons, pets, or property which may result from the operation of a golf cart by an authorized operator; and

(b) Owners are fully liable and accountable for the actions of any individual that they allow to operate and drive their golf cart.

Sec. 10. Criminal offense and penalties.

Any person, firm, entity, or corporation who violates any provision of this Ordinance, as it exists or may be amended, shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined a sum not exceeding \$500.00. Each continuing day's violation under this article shall constitute a separate offense. The Alpine Police Department is authorized to issue citations and impound vehicles operated in violation of this article.

Alpine Police Department

309 W. Sul Ross Avenue, Alpine, TX 79830

Office: 432-837-3486 Fax: 432-837-2616

www.cityofalpine.com



RECREATIONAL VEHICLE PERMIT APPLICATION

Date of Application: _____

Last Name: _____ First: _____ Middle: _____

Address: _____ City: _____ State: ____ Zip: _____

Address where golf cart is stored, if different from address above:

Address: _____ City: _____ State: ____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Date of Birth: _____ Drivers License No.: _____

E-mail (optional): _____

GOLF CART INFORMATION:

Vehicle Identification Number and/or Serial Number: _____

Year: _____ Make/Model: _____ Color: _____

Electric or Gas? _____ Identifying Features: _____

Do Not Write Below This line - Office Use Only

REQUIRED INSPECTION ITEMS:

Headlamps (2 required)

Side Reflectors (2 front - amber; 2 rear - red)

Tail Lamps

Proof of Liability Insurance

Exhaust System (gas)

Parking Brake

Orange Slow Moving Vehicle Symbol

Rear View Mirror or Passenger Side Mirror (unobstructed view to 200 feet)

Pass / Fail Inspected by: _____ Date: _____

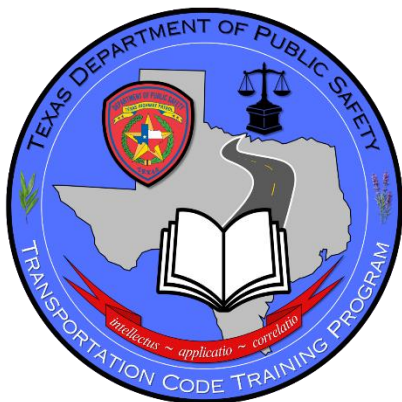
Circle One

Permit Fee: Initial Inspection \$50.00 Bi-Annual Re-Inspection \$25.00

Received By: _____ Date: _____

PERMIT NO.: _____

EXPIRATION DATE: _____



Texas Highway Patrol Off-Highway Vehicle Guide for Law Enforcement

PURPOSE AND SUMMARY

This guide is intended to assist Texas law enforcement officers in evaluating the legality of off-highway vehicle (OHV) operation on public highways in the state of Texas.

Off-Highway Vehicle operation on public highways can be evaluated **using the following three questions:**

- 1) Does the vehicle in question meet the [definition](#) of an “off-highway vehicle” in [551A.001](#)?
- 2) Is the OHV being operated in [one of the circumstances described in TRC Chapter 551A](#)? If not, the OHV operation is illegal, and the driver can be cited for **Operate OHV When Prohibited**.
- 3) Is the OHV [equipped properly](#) and is the operator utilizing the [required safety equipment](#)?

TABLE OF CONTENTS

Utilize the links below to evaluate the legality of OHV operation in specific circumstances.

[What is an Off-Highway Vehicle?](#)

[Permitted Operation of OHVs on Public Highways in Texas](#)

[Is a Driver’s License Required?](#)

[OHV License Plates](#)

[OHVs Registered in a Different State](#)

[OHVs Displaying Texas Motorcycle or Passenger Car Plates](#)

[Insurance Requirements for OHVs](#)

[Vehicle Equipment Requirements for OHVs](#)

[Safety Equipment Requirements for OHVs](#)

[OHV Passengers](#)

[What about dirt bikes, mini-trucks, or other vehicles that do not meet the definition of an OHV?](#)

[Operation of OHVs in Places Other than Public Highways](#)

[OHV Operation Quick Reference Guide](#)

[What about Golf Carts?](#)

For additional questions, contact the Texas DPS State Crash Reconstruction Team – StateCrashTeam@dps.texas.gov.

What is an Off-Highway Vehicle?

To be regulated as an OHV, the vehicle must meet the definition found in [TRC 551A.001\(1-d\)](#).

There are four vehicles to which the term “Off-Highway Vehicle” applies:

- (1) All-terrain vehicles
- (2) Sand rails
- (3) Recreational off-highway vehicles
- (4) Utility Vehicles

Each of these vehicles is treated the same in the Transportation Code. They may all be operated in the same areas and in the same manner. They all fall under the umbrella term “Off-Highway Vehicle”.

Detailed definitions for each of the four types off off-highway vehicles can be located in [TRC 551A.001](#) as described below:

All-Terrain Vehicle - [551A.001\(1\)](#)

"All-terrain vehicle" means a motor vehicle that is:

- (A) *equipped with a seat or seats for the use of:*
 - (i) *the rider; and*
 - (ii) *a passenger, if the motor vehicle is designed by the manufacturer to transport a passenger;*
- (B) *designed to propel itself with three or more tires in contact with the ground;*
- (C) *designed by the manufacturer for off-highway use;*
- (D) *not designed by the manufacturer primarily for farming or lawn care; and*
- (E) *not more than 50 inches wide.*



Sand Rail - [551A.001\(3\)](#)



"Sand rail" means a vehicle that:

- (A) *is designed or built primarily for off-highway use in sandy terrains, including for use on sand dunes;*
- (B) *has a tubular frame, an integrated roll cage, and an engine that is rear-mounted or placed midway between the front and rear axles of the vehicle; and*
- (C) *has a gross vehicle weight, as defined by Section 541.401, of not less than 700 pounds or more than 2,000 pounds.*

Recreational Off-Highway Vehicle - [551A.001\(5\)](#)

"Recreational off-highway vehicle" means a motor vehicle that is:

- (A) equipped with a seat or seats for the use of:
 - (i) the rider; and
 - (ii) a passenger or passengers, if the vehicle is designed by the manufacturer to transport a passenger or passengers;
- (B) designed to propel itself with four or more tires in contact with the ground;
- (C) designed by the manufacturer for off-highway use by the operator only; and
- (D) not designed by the manufacturer primarily for farming or lawn care.



Note: This is the OHV type that is most frequently operated on the highway in violation of state law. Many operators attempt to [register these vehicles in Texas](#) or in a [different state](#), however these processes do not grant authority to operate unrestricted on a public highway.

Utility Vehicle - [551A.001\(6\)](#)

"Utility vehicle" means a motor vehicle that is not a golf cart, as defined by Section 551.401, or lawn mower and is:

- (A) equipped with side-by-side seating for the use of the operator and a passenger;
- (B) designed to propel itself with at least four tires in contact with the ground;
- (C) designed by the manufacturer for off-highway use only; and
- (D) designed by the manufacturer primarily for utility work and not for recreational purposes.



For information about vehicles that do not meet the definition of an OHV such as dirt bikes and mini-trucks, please see the [What about dirt bikes, mini-trucks, or other vehicles that do not meet the definition of an OHV?](#) section of this document.

Permitted Operation of OHVs on Public Highways in Texas

The Texas Transportation Code is clear – OHVs may only be operated on the highway in Texas in a manner that is specifically authorized in TRC Chapter 551A. **Any public highway operation outside these boundaries constitutes the offense of Operate OHV When Prohibited.**

The term “highway” is defined in [TRC 541.301\(5\)](#) – *the width between the boundary lines of a publicly maintained way any part of which is open to the public for vehicular travel*. The term “highway” includes all public roadways and the entire width of the right-of-way. Shoulders and the grassy ditch are included in the “highway”.

[551A.051 – Operation on the Highway](#)

A person may only operate an off-highway vehicle on a highway in a manner specifically authorized by Chapter 551A.

This does not apply to the operation of an off-highway vehicle that is owned by the state, a county, or a municipality if the vehicle is registered as authorized by Section [502.140\(c\)](#).

The following sections detail the only circumstances a person may operate an off-highway vehicle on the highway (see details over the next few pages). Operation outside these parameters is illegal:

- 551A.033 – [on a public beach](#)
- 551A.053(a) – [In a municipality if approved by city ordinance](#)
- 551A.053(b) – [In unincorporated areas of a county if approved by county ordinance](#)
- 551A.055(1) – [in a master planned community](#)
- 551A.055(2) – [for golfing when within 2 miles of a golf course](#)
- 551A.057 – [For agricultural purposes or utility work](#)
- 551A.058 – [for law enforcement/fire/EMS purposes](#)

Additionally, an [OHV may cross certain other highways in a specified manner](#).

Out-of-State OHV registration does not constitute authorization to operate on the highway in Texas outside the boundaries described above. For more information on out-of-state OHVs, see [OHVs Registered in a Different State](#).

Is a Driver’s License Required?

If an OHV is operated on a public highway in Texas, a driver’s license is required. Here’s why:

- [521.021](#) requires any person operating a “motor vehicle” on a highway in Texas to hold a driver’s license. “Highway” means any publicly maintained road ([541.302](#)).
- “Motor vehicle” is defined in [541.201](#) - a self-propelled vehicle or a vehicle that is propelled by electric power from overhead trolley wires.
- All OHVs are motor vehicles by definition – see the *all-terrain vehicle, sand rail, recreational off-highway vehicle, and utility vehicle* definitions in [551A.001](#).
- The final calculus looks like this – an OHV is a type of motor vehicle, and Texas law requires anyone operating a motor vehicle on a public road to hold a driver’s license.
- There are a few exceptions to the driver’s license requirement for certain vehicles or circumstances ([521.027](#)) however OHV operation is not one of the excepted circumstances.

OHV OPERATION ON THE BEACH

551A.033 - Operation on Beach

A person operating an off-highway vehicle on a beach must hold and have in the person's possession a driver's license. An operator of an off-highway vehicle may drive the vehicle on a beach that is open to motor vehicle traffic.



For Beach Operation:

- The off-highway vehicle must have a brake, muffler, and spark arrester ([551A.071](#))
- At nighttime and reduced visibility – must display a headlamp and taillamp ([551A.071](#))
- Helmet and eye protection must be used unless the vehicle is equipped with 4 wheels, bucket seats, seatbelts, and a roll bar ([551A.072](#))
- Seatbelt must be used if equipped ([551A.072](#))
- A slow-moving vehicle emblem is required if operated at 25 MPH or less ([547.703](#))
- Insurance is not required ([601.052\(a\)\(2-b\)](#))
- The operator must hold a driver's license ([551A.033](#))
- The operator must hold an OHV safety certificate ([551A.031](#))

Note: Additional equipment or operational requirements for beach operation of OHVs could be imposed by a local authority by ordinance.

Enforcement Actions on the Beach

Circumstance	Violation
OHV operator does not have a driver's license	No Driver License When Unlicensed
OHV operator does not hold safety certificate	Operate OHV Without Safety Certificate
OHV is not using required vehicle equipment	Operate OHV Without Required Equipment
OHV operator is not using required safety belt or other safety equipment	Operate OHV Without Required Safety Apparel
OHV is not equipped with required Slow-Moving vehicle emblem	No/Defective/Improper Slow-Moving Vehicle Emblem

[Return to Permitted Operation of OHVs on Public Highways in Texas](#)

OHV OPERATION BY CITY OR COUNTY ORDINANCE

551A.053 - Operation on Public Roadway Authorized by Municipalities or Counties

The governing body of a municipality or certain counties may allow operation of an OHV on a highway that is in the corporate boundaries of the municipality and has a posted speed limit of not more than 35 miles per hour.

For Operation in a Municipality or County:

- The city or county must specifically authorize the operation by ordinance
- The roadway must have a speed limit of 35 MPH or less
- The off-highway vehicle must have a brake, muffler, and spark arrester ([551A.071](#))
- At nighttime and reduced visibility – must display a headlamp and taillamp ([551A.071](#))
- Helmet and eye protection must be used unless vehicle is equipped with 4 wheels, bucket seats, seatbelts, and a roll bar ([551A.072](#))
- Seatbelt must be used if equipped ([551A.072](#))
- Driver license and insurance are required ([521.021](#), [601.051](#))
- [Off-Highway Vehicle license plate](#) is required ([551A.052](#))
- A slow moving vehicle emblem is required if operated at 25 MPH or less ([547.703](#))

Traveling on a roadway with a speed limit greater than 35 MPH constitutes a violation of **Operate OHV When Prohibited** even in a city or county that has authorized OHV operation by ordinance.

Only certain counties are permitted to authorized OHV operation by ordinance. [TRC 551A.053\(b\)](#) grants this authority to a county that:

(1) borders or contains a portion of the Red River; (2) borders or contains a portion of the Guadalupe River and contains a part of a barrier island that borders the Gulf of Mexico; or (3) is adjacent to a county described by Subdivision (2) and: (A) has a population of less than 37,000; and (B) contains a part of a barrier island or peninsula that borders the Gulf of Mexico.

The following counties meet these requirements and can authorize OHV operation by ordinance: Aransas, Bowie, Calhoun, Clay, Cooke, Fannin, Grayson, Hardeman, Lamar, Matagorda, Montague, Red River, Wichita, and Wilbarger.

Note: Additional equipment or operational requirements may be imposed by the city or county that authorizes OHV operation by ordinance. See the authorizing ordinance for details.

Enforcement Actions In a City or County that Has Approved OHV Operation by Ordinance	
Circumstance	Violation
OHV operated on roadway with a speed limit of more than 35 MPH	Operate OHV When Prohibited
OHV operator does not have a driver’s license	No Driver License When Unlicensed
OHV is not covered by insurance or other financial responsibility in state minimum amounts	Fail to Maintain Financial Responsibility
OHV is not displaying an OHV license plate	Operate OHV on Highway Without License Plate
OHV is not using required vehicle equipment	Operate OHV Without Required Equipment
OHV operator is not using required safety belt or other safety equipment	Operate OHV Without Required Safety Apparel
OHV is not equipped with required Slow-Moving vehicle emblem	No/Defective/Improper Slow-Moving Vehicle Emblem

[Return to Permitted Operation of OHVs on Public Highways in Texas](#)

OHV OPERATION IN A MASTER PLANNED COMMUNITY OR FOR GOLFING PURPOSES

551A.055 - Operation Authorized in Certain Areas

A city or county ordinance is not required for OHV operation under this section. OHVs may be operated on public highways in Texas in the following two circumstances:

(1) in a **master planned community** that has in place a uniform set of restrictive covenants and for which a county or municipality has approved a plat (“Master Planned Community” is not defined in the Transportation Code. For additional information, see [Texas Attorney General Opinion GA-0966.](#))

(2) for transportation to or from a golf course, however:

- Posted speed limit must be 35 MPH or less
- Operation must take place during daytime
- Operation must be not more than 2 miles from where the OHV is usually parked

For OHV operation under this section (master planned community or for golfing purposes):

- The off-highway vehicle must have a brake, muffler, and spark arrester ([551A.071](#))
- At nighttime and reduced visibility – must display a headlamp and taillamp ([551A.071](#))
- Helmet and eye protection must be used unless vehicle is equipped with 4 wheels, bucket seats, seatbelts, and a roll bar ([551A.072](#))
- Seatbelt must be used if equipped ([551A.072](#))
- Driver license is required if operated on a public highway ([521.021](#))
- [Off-Highway Vehicle license plate](#) is required ([551A.052](#))
- Insurance is not required ([601.052\(a\)\(2-b\)](#))
- A slow moving vehicle emblem is required if operated at 25 MPH or less ([547.703](#))

Enforcement Actions in a Master Planned Community

Note: These enforcement actions pertain only to a master planned community where the roadways are publicly maintained - city/MUD/county/state maintenance. Master Planned Communities with privately maintained roadways are not regulated by the Transportation Code (i.e. roadways are maintained by the property owners or property owner’s association).

Circumstance	Violation
OHV operator does not have a driver’s license	No Driver License When Unlicensed
OHV is not displaying an OHV license plate	Operate OHV on Highway Without License Plate
OHV is not using required vehicle equipment	Operate OHV Without Required Equipment
OHV operator is not using required safety belt or other safety equipment	Operate OHV Without Required Safety Apparel
OHV is not equipped with required Slow-Moving vehicle emblem	No/Defective/Improper Slow-Moving Vehicle Emblem

Enforcement Actions when OHV is Traveling on a Highway to/from a Golf Course for Golfing Purposes

Circumstance	Violation
OHV operator does not have a driver's license	No Driver License When Unlicensed
OHV is not displaying an OHV license plate	Operate OHV on Highway Without License Plate
OHV is traveling more than 2 miles to/from the golf course	Operate OHV When Prohibited
OHV is being operated at nighttime to/from the golf course	Operate OHV When Prohibited
OHV is being operated on roadway with a SL greater than 35 MPH	Operate OHV When Prohibited
OHV is not using required vehicle equipment	Operate OHV Without Required Equipment
OHV operator is not using required safety belt or other safety equipment	Operate OHV Without Required Safety Apparel
OHV is not equipped with required Slow-Moving vehicle emblem	No/Defective/Improper Slow-Moving Vehicle Emblem

[Return to Permitted Operation of OHVs on Public Highways in Texas](#)

OHV OPERATION FOR AGRICULTURAL OR UTILITY WORK PURPOSES

[551A.057 - Agricultural or Utility Operation on Highway](#)

The operator of an unregistered off-highway vehicle may operate the vehicle on a highway if the transportation is in connection with agricultural products or utility work performed by a utility. For a full list of permitted agricultural activities, please follow the 551A.057 link above.

For OHV Operation under this section (Agriculture or Utility Work):

- Operation is not permitted on interstate or limited-access highway
- A triangular orange flag must be displayed at least 6 feet above the ground at the back of the vehicle
- The vehicle’s headlights and taillights must be illuminated
- The operation must take place during the daytime
- The distance may not exceed 25 miles from point of origin to destination
- An Off-Highway Vehicle license plate is not required
- Helmet, eye protection, safety certification, and seatbelts are not required
- Driver license and insurance are required
- A slow moving vehicle emblem is required if operated at 25 MPH or less ([547.703](#))

Enforcement Actions when OHV is being Operated for Agricultural Purposes or Utility Work	
Circumstance	Violation
OHV operator does not have a driver’s license	No Driver License When Unlicensed
OHV is not covered by insurance or other financial responsibility in state minimum amounts	Fail to Maintain Financial Responsibility
OHV is not displaying required triangular orange flag or is operated without headlights/taillights illuminated	Operate OHV for Agricultural or Utility Operation When Prohibited
OHV is being operated on an interstate or limited access highway	Operate OHV for Agricultural or Utility Operation When Prohibited
OHV is being operated at nighttime	Operate OHV for Agricultural or Utility Operation When Prohibited
OHV is being operated at distances greater than 25 miles	Operate OHV for Agricultural or Utility Operation When Prohibited
OHV is not using required vehicle equipment	Operate OHV Without Required Equipment
OHV is not equipped with required Slow-Moving vehicle emblem	No/Defective/Improper Slow-Moving Vehicle Emblem

[Return to Permitted Operation of OHVs on Public Highways in Texas](#)

OHV OPERATION FOR LAW ENFORCEMENT/FIREFIGHTING/EMERGENCY SERVICES

[551A.058 - Law Enforcement Operation](#)

A peace officer or other person who provides law enforcement, firefighting, ambulance, medical, or other emergency services, including a volunteer firefighter, may operate an unregistered off-highway vehicle on a highway if the transportation is in connection with the performance of the operator's official duty.

For Off-Highway Vehicle Operation under this section (Law Enforcement):

- Operation is not permitted on interstate or limited-access highway
- A triangular orange flag must be displayed at least 6 feet above the ground at the back of the vehicle
- The vehicle's headlights and taillights must be illuminated
- The distances may not exceed 10 miles from point of origin to destination
- An Off-Highway Vehicle license plate is not required
- The off-highway vehicle must have a brake, muffler, and spark arrester ([551A.071](#))
- Helmet and eye protection must be used unless vehicle is equipped with 4 wheels, bucket seats, seatbelts, and a roll bar ([551A.072](#))
- Seatbelt must be used if equipped ([551A.072](#))
- Driver license is required
- A slow moving vehicle emblem is required if operated at 25 MPH or less ([547.703](#))

Enforcement Actions when OHV is being Operated for LE/Fire/EMS	
Circumstance	Violation
OHV operator does not have a driver's license	No Driver License When Unlicensed
OHV is not covered by insurance or other financial responsibility in state minimum amounts	Fail to Maintain Financial Responsibility
OHV is not displaying required triangular orange flag or is operated without headlights/taillights illuminated	Operate OHV When Prohibited
OHV is being operated on an interstate or limited access highway	Operate OHV When Prohibited
OHV is not using required vehicle equipment	Operate OHV Without Required Equipment
OHV is being operated at distances greater than 10 miles	Operate OHV When Prohibited
OHV operator is not using required safety belt or other safety equipment	Operate OHV Without Required Safety Apparel
OHV is not equipped with required Slow-Moving vehicle emblem	No/Defective/Improper Slow-Moving Vehicle Emblem

[Return to Permitted Operation of OHVs on Public Highways in Texas](#)

CROSSING HIGHWAYS ON AN OFF-HIGHWAY VEHICLE

551A.034 – Crossing Highway at Point Other Than Intersection

Off-highway vehicles should never cross an Interstate or a controlled access highway.

Off-highway vehicles may cross a divided highway only at an intersection.

Off-highway vehicles may cross other highways not described above at a point other than an intersection, but they must do the following:

- (1)** bring the vehicle to a complete stop before crossing the shoulder or main traveled roadway;
- (2)** yield the right-of-way to oncoming traffic that is an immediate hazard; and
- (3)** make the crossing:
 - (A) at an angle of approximately 90 degrees to the roadway;
 - (B) at a place where no obstruction prevents a quick and safe crossing; and
 - (C) with the vehicle's headlights and taillights lighted.

Enforcement Actions when OHV is Improperly Crossing Highways

Circumstance	Violation
OHV did not cross in the required manner	OHV Crossed Highway Improperly
OHV crossed an Interstate or Limited Access Highway	OHV Crossed Interstate or Limited Access Highway Where Prohibited

OHV License Plates

[551A.052 - Registration; License Plates](#)

Off-Highway Vehicles may not be registered by an individual like normal vehicles under Chapter 502 of the Transportation Code.

OHVs can, however, receive an off-highway vehicle license plate. This license plate is required to be displayed on the vehicle any time the vehicle is operated on public highways. The plate is non-expiring and can be obtained at the local tax assessor-collector’s office.



An OHV license plate does not constitute authorization to operate the vehicle on public highways. It is simply an identifying plate that is required when the OHV is being [legally operated on the highway under one of the specific circumstances described in the TRC Chapter 551A](#).

Important: This violation is specific to an OHV being operated in one of the permitted circumstances described in 551A (on a public beach, in a master planned community where the roads are publicly maintained, in a city/county that has approved OHV operation by ordinance, or traveling to/from the golf course within 2 miles). This violation should not be filed against OHVs illegally operating outside these parameters. Instead, use [Operate OHV When Prohibited](#).

Exceptions: This plate is not required when an OHV is being operated for [agricultural purposes or utility work](#) under [551A.057](#) or for [Law Enforcement/Fire/EMS purposes](#) under [551A.058](#).

Law enforcement can run this license plate number through the RTS database to identify the name and address of the vehicle’s owner.

Enforcement Actions when OHV License Plate is Not Displayed	
Circumstance	Violation
An OHV is operating on a public highway in one of the circumstances described by 551A without an OHV license plate displayed (see exceptions above)	Operate OHV on Highway Without License Plate

OHVs Registered in a Different State

Unlike Texas, some states permit the registration of off-highway vehicles for normal on-road use. When OHV owners from these states bring their vehicle to Texas, they often attempt to operate on the highways in this state.

Additionally, many Texas residents attempt to register their OHVs in a different state and claim inter-state reciprocity agreements allow them to then operate the vehicles on the highway in Texas.

Neither of these circumstances permit the operation of OHVs on public roadways in Texas.

Some websites advertise the ability to make any vehicle street legal in any state, including Texas. These websites charge a fee to facilitate registration of an OHV in South Dakota, Montana, or some other state that permits OHV registration. Some go so far as to set up an LLC in the state of registration so the OHV can be registered to an entity in that state.

Law enforcement officers frequently encounter Texas residents operating OHVs on public roadways with out-of-state license plates. The operators of these vehicles believe that the registration reciprocity between Texas and the state their OHV is registered requires that they be allowed to operate their vehicle on the highway in Texas without restriction. This is incorrect and these operators are committing the offense of **Operate OHV When Prohibited**.

Texas does generally extend registration reciprocity to vehicles registered in other states, however this reciprocity is described in the [TRC 502.145](#). An important component of this reciprocity is described in subsection (c), which states: *The privileges provided by this section may be allowed only if, under the laws of the appropriate state or country, similar privileges are granted to vehicles registered under the laws of this state and owned by residents of this state.* Texas does not grant similar privileges to OHVs registered in Texas.


Additionally, a law enforcement officer who issues a citation for **Operate OHV When Prohibited** to a person operating an OHV that is registered out of state is not alleging a vehicle registration violation. The charge is filed under [TRC 551A.051](#), which states that OHVs may only be operated on the highway in Texas in very specific circumstances. An OHV registered out of state still meets the definition of an OHV in Texas. These definitions are not dependent on how a vehicle is registered or where a vehicle is registered. The definitions for the various types of OHVs in [TRC 551A.001](#) are based on off-highway designation by the manufacturer of the vehicle. These vehicles are intended for off-highway use by the manufacturer, as is evidenced by the “Off-Highway” designation on the

original Manufacturer’s Certificate of Origin. Registration reciprocity has nothing to do with a violation of TRC Chapter 551A.

A website advertises “street legal” services by registering off-highway vehicles in Montana or South Dakota regardless of where the owner actually lives. Participating in this service does not make an OHV street legal in Texas.

Select Your UTV Street Legal Service


Read about the differences below



Montana Registration with Montana LLC

GET STARTED

(Recommended. Cannot be financing)
\$1,295 and up based on your proof of ownership. No sales tax in Montana.



South Dakota Registration

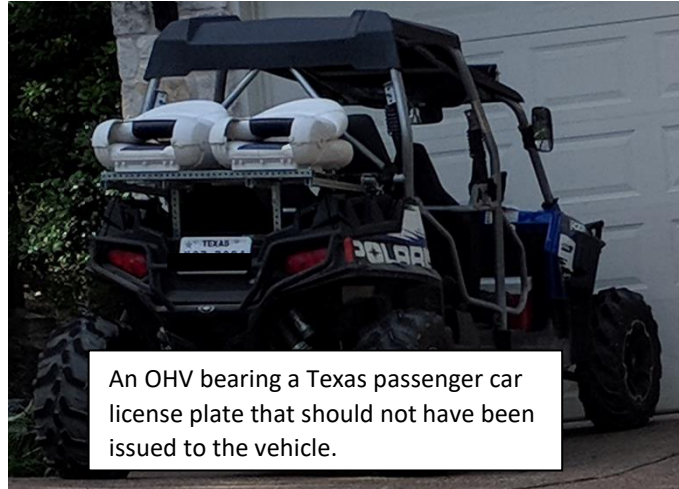
GET STARTED

\$499 and up based on your proof of ownership. 4% sales tax will be due if you haven't already paid it. We will need proof of tax.

OHVs Displaying Texas Motorcycle or Passenger Car Plates

Some OHV owners in Texas have obtained Texas motorcycle or passenger car license plates and registration for their vehicle. This process is not sanctioned by the Texas Department of Motor Vehicles.

DMV is prohibited from issuing this type of registration to an off-highway vehicle even if the owner has performed design alterations to the OHV ([551A.052](#), [502.140](#)). An OHV bearing normal Texas license plates or motorcycle license plates was registered in error. An OHV may only bear a [Texas OHV license plate](#), which is for identification purposes only and does not constitute registration.



[Off-Highway Vehicle license plates](#) may be issued for these vehicles, however these plates are simply identifying license plates and do not constitute normal vehicle registration.

Over the past few years, numerous Department of Public Safety Troopers have encountered off-highway vehicles bearing Texas motorcycle or passenger car license plates and registration. In these circumstance, officers have contacted the Texas Department of Motor Vehicles regarding the registration and the DMV has promptly revoked the erroneous registration. Officials with the DMV have made it clear that such registration should never have been issued and the Department does not register OHVs to individuals for operation on public highways.

Off-Highway Vehicles are defined in [TRC 551A.001](#), and these definitions are not dependent on how a vehicle is altered or titled after it is purchased originally as an OHV. The definitions for the various types of OHVs in [TRC 551A.001](#) are based on the manufacturer of the vehicle. These vehicles are intended for off-highway use by the manufacturer, as is evidenced by the “Off-Highway” designation on the original Manufacturer’s Certificate of Origin. Subsequent processes applied to the vehicle’s title do not change the manufacturer’s intent, therefore these vehicles are always considered OHVs and may not be registered.

The only Texas license plate an OHV should display is the clearly marked [Off-Highway Vehicle license plate](#) unless the vehicle is owned by the state, a county, or a municipality. Government entities are permitted to register OHVs for use on public highways to maintain public safety and welfare (reference [TRC 502.140\(c\)](#)).

When an officer encounters an OHV bearing a Texas motorcycle or passenger car license plate, the best course of action is to cite the operator for **Operate OHV When Prohibited** under [551A.051](#) if the vehicle is being operated [outside the parameters of TRC Chapter 551A](#).

Officers may notify DMV of the illegitimate registration by contacting the DMV Law Enforcement Assistance Team. **The Law Enforcement Assistance team can be e-mailed at ENF_LE_Assist@txdmv.gov or called at (512) 465-1243.**

Insurance Requirements for OHVs

The requirement to maintain financial responsibility (insurance) for an OHV operated on public highways depends on the type of operation taking place. In most circumstances, state minimum insurance coverage for motor vehicles is required ([TRC 601.051](#)).

There are four exceptions to the insurance requirement for OHVs ([TRC 601.052](#)):

- Insurance is not required for an OHV operated on a beach
- Insurance is not required for an OHV operated on public off-highway vehicle land (as defined in [551A.001\(4\)](#))
- Insurance is not required for an OHV operated in a master planned community as described by [551A.055](#)
- Insurance is not required for an OHV operated for transportation to/from a golf course in a manner described by [551A.055](#)

An OHV operated without insurance/financial responsibility outside of the four exceptions described above commits the violation of **Fail to Maintain Financial Responsibility**.

Vehicle Equipment Requirements for OHVs

[551A.071 - Required Equipment; Display of Lights](#)

An off-highway vehicle that is operated on public off-highway vehicle land, a beach, or a highway **must be equipped with:**

- 1) a brake system
- 2) a muffler system; and
- 3) a spark arrester.

An off-highway vehicle that is operated on public off-highway vehicle land, a beach, or a highway **must display a lighted headlight and taillight** during the period from one-half hour after sunset to one-half hour before sunrise and at any time when visibility is reduced because of insufficient light or atmospheric conditions.

It is a violation to operate an OHV on public off-highway vehicle land, a beach, or a highway **if the vehicle has an exhaust system that has been modified with a cutout, bypass, or similar device** or the spark arrester has been removed or modified (unless the vehicle is being operated in a closed-course competition event).

An OHV operator found in violation of the equipment requirements described in this section commits the violation of **Operate OHV Without Required Equipment**.

Safety Equipment Requirements for OHVs

[551A.072 - Safety Apparel Required](#)

A person operating or riding on an off-highway vehicle on public off-highway vehicle land, a beach, or a highway:

- Must wear a DOT approved safety helmet
- Must utilize eye protection
- Must use seat belts if the vehicle is equipped with seat belts.

The helmet and eye protection requirements above do not apply to an off-highway vehicle that has four wheels, is equipped with bench or bucket seats and seat belts, and includes a roll bar or roll cage construction to reduce the risk of injury to an occupant of the vehicle in case of vehicle rollover.

The operator of an off-highway vehicle used for agricultural or utility work under [551A.057](#) is not required to utilize the safety apparel described in this section.

Note: For seatbelt violations, the offense should be filed under this section ([551A.072](#)), not as a normal safety belt violation in [545.413](#). An off-highway vehicle does not fall under the definition of a “passenger vehicle” as described for normal safety belt offenses.

A person who violates this section commits the offense of **Operate OHV Without Required Safety Apparel**.

OHV Passengers

[551A.074 - Carrying Passengers](#)

A person may not carry a passenger on an off-highway vehicle operated on public off-highway vehicle land, a beach, or a highway unless the vehicle is designed by the manufacturer to transport a passenger.

The operator of an OHV transporting passengers on a vehicle that is not designed for passengers commits the violation of **Operate OHV With Passenger, When Not Equipped For Passengers**.

What about dirt bikes, mini-trucks, or other vehicles that do not meet the definition of an OHV?

Some off-road vehicles such as dirt bikes do not meet the definition of an “off-highway vehicle” in the Texas Transportation Code ([TRC 551A.001](#)).

Operation of these vehicles is regulated through the requirement to register motor vehicles operated on the highway in Texas ([TRC 502.040](#)). A person operating a dirt bike or other motor vehicle that DMV will not register for on-road operation in Texas commits the violation of **Operate Unregistered Motor Vehicle**.



Small, non-street legal motorcycles with electric motors or internal combustion engines with a displacement of less than 50 cubic centimeters would be considered a pocket bike or minimotorbike as defined in [551.351](#). Operation of minimotorbikes on public roads is prohibited by [551.353](#) (Operation of Pocket bike or Minimotorbike Where Prohibited).



What about imported mini trucks or other mini vehicles? Are these treated as off-highway vehicles?

No, these are not considered “Off-Highway Vehicles”. Many of these vehicles come from Japan and are commonly referred to as Japanese Mini-Trucks or Kei class vehicles.

At one time, these vehicles were illegal to operate on public highways in Texas, however DMV changed this policy in April of 2024. This was followed by [SB 1816](#) (effective 9/1/25) specifically defining “miniature vehicles” and permitting them to be titled and registered.



If the owner of miniature vehicle has successfully completed the title and registration process, the vehicle will be issued license plates and a registration insignia like any other registered motor vehicle. There are not specific speed or roadway restrictions in this circumstance. The vehicle could be operated without restriction on public roadways in Texas just like any other registered motor vehicle.

If, however, the owner of a miniature vehicle has not completed the title and registration process, operation on public roads would generally be illegal (**Operate Miniature Vehicle When Prohibited**).



Important: The definition of “miniature motor vehicle” specifically excludes custom vehicles, golf carts, NEVs, and Off-Highway Vehicles as defined in [551A.001](#). These vehicles are not eligible for title and registration as miniature vehicles.

Operation of OHVs in Places Other than Public Highways

PRIVATE PROPERTY

OHV operation on private property is not regulated by the Texas Transportation Code.

PUBLIC OFF-HIGHWAY VEHICLE LAND

Reference [551A.001\(4\)](#) - "*Public off-highway vehicle land*" means land on which off-highway recreation is authorized under [Chapter 29, Parks and Wildlife Code](#).

[551A.031 - Operation on Public Land or Beach; Safety Certificate Required](#)

A person operating an OHV on public off-highway vehicle land or a beach must hold an OHV safety certificate or must be under the supervision of an adult who holds a safety certificate.

[551A.032 - Operation by Person Younger than 14 years of age](#)

A person younger than 14 years of age who is operating an off-highway vehicle on public off-highway vehicle land must be accompanied by and be under the direct supervision of the person's parent or guardian or an adult who is authorized by the person's parent or guardian.

The Texas Parks and Wildlife Department also requires an OHV decal to operate on public off-highway vehicle land. For more information about this process, see the [Parks and Wildlife Decal Program](#).

Enforcement Actions

A person found to be in violation for the age or safety training requirements for operation on public off-highway vehicle land or the beach can be cited for **Operate OHV By Person <14 YOA Without Adult Supervision**, **Operate OHV on a Beach When Prohibited**, or **Operate OHV without Safety Certificate**.

OHV Operation Quick Reference Chart

Off-Highway Vehicles §551A.001 (All Terrain Vehicles, Recreational Off-Highway Vehicles, Sand Rails, and Utility Vehicles)

Operational Restrictions and Requirements					
Authority of Operation	DL §521.021 ^A §551A.002(a) [#] §551A.033(b) ¹	Insurance §601.051 ^A §601.052(2-b) [#] §601.007 ^C	Equipment §551A.071 ^A §551A.058 ^C §547.703(a) [#]	Apparel §551A.072	Specifications of Operation
Private Property	No	No	<ul style="list-style-type: none"> None Brake, Muffler, and Spark Arrester^A Headlight and Taillight at Night or Reduced Visibility^A 	<ul style="list-style-type: none"> None Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	<ul style="list-style-type: none"> Transportation code has limited applicability on private property Must be operated in accordance with Chapter 29, Parks and Wildlife Code Operator must hold a safety certificate, be under the direct supervision of a certified off-highway vehicle safety instructor, or be under the direct supervision of an adult who holds a safety certificate per §551A.031(b) TPWD OHV Decal Required per PW §29.003
Public Off-Highway Vehicle Land §551A.031	No ^B	No ^B	<ul style="list-style-type: none"> Brake, Muffler, and Spark Arrester^A Headlight and Taillight at Night or Reduced Visibility^A At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	<ul style="list-style-type: none"> Operation permitted on a beach open to motor vehicle traffic Operator must hold a safety certificate, be under the direct supervision of a certified off-highway vehicle safety instructor, or be under the direct supervision of an adult who holds a safety certificate per §551A.031(b)
Public Beach §551A.033	Yes ^C	No ^B	<ul style="list-style-type: none"> Brake, Muffler, and Spark Arrester^A Headlight and Taillight at Night or Reduced Visibility^A At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	<ul style="list-style-type: none"> Master planned community with restrictive covenants and an approved plat; or On a highway with a speed limit of not more than 35 mph, during daytime, not more than 2 miles from where it is parked, for transportation to and from a golf course
Golfing or in a Master Planned Community §551A.055	Yes ^A	No ^B	<ul style="list-style-type: none"> Brake, Muffler, and Spark Arrester^A Headlight and Taillight at Night or Reduced Visibility^A OHV License Plate^B At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	<ul style="list-style-type: none"> When approved for operation in a municipality, may operate on a highway with a speed limit of not more than 35 miles per hour only within that municipality
In a Municipality §551A.053(a)	Yes ^A	Yes ^A	<ul style="list-style-type: none"> Brake, Muffler, and Spark Arrester^A Headlight and Taillight at Night or Reduced Visibility^A OHV License Plate^B At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	<ul style="list-style-type: none"> When approved for operation in a municipality, may operate on a highway with a speed limit of not more than 35 mph only within that county
In Unincorporated Areas of Certain Counties §551A.053(b)	Yes ^A	Yes ^A	<ul style="list-style-type: none"> Brake, Muffler, and Spark Arrester^A Headlight and Taillight at Night or Reduced Visibility^A OHV License Plate^B At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	<ul style="list-style-type: none"> Daytime operation only Not on interstate or limited-access highway May not exceed 25 miles from point of origin
Farming or Utility Work §551A.057	Yes ^A	Yes ^A	<ul style="list-style-type: none"> Headlights and Taillights Turned On^B Orange Triangle Flag^B At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Exempt per §551A.057(c) 	<ul style="list-style-type: none"> Operated by peace officer, firefighter, ambulance, or EMS provider May not exceed 10 miles from origin to destination Used in connection with official duties
Law Enforcement §551A.058	Yes ^A	No ^C	<ul style="list-style-type: none"> Brake, Muffler, and Spark Arrester^A Headlights and Taillights Turned On^C Orange Triangle Flag^C At Speeds §25 mph, Slow Moving Vehicle Emblem^E 	<ul style="list-style-type: none"> Helmet, Eye Protection, and Seat Belts (if equipped); or Four Wheels, Roll Bar or Roll Cage, and Seat Belts 	

What about Golf Carts?

Golf Carts can be legally operated on public highways under one of two different types of operation (see 551.403 and 551.404 below). Operation outside the parameters described in these two sections is prohibited (Operate Golf Cart on Highway When Prohibited).

[551.403 - Limited Operation](#)

Under this section, a golf cart may be operated in one of three circumstances:

- (1)** in a master planned community that is a residential subdivision as defined by 209.002(9) Property Code or has in place a uniform set of restrictive covenants and for which a municipality has approved a plat (see note below);
- (2)** on a public or private beach; or
- (3)** for transportation to or from a golf course when on a public highway for which the posted speed limit is not more than 35 miles per hour, if the golf cart is operated during the daytime and not more than five miles from the location where the golf cart is usually parked.



county or

Reference [601.052\(a\)\(2-a\)](#) - Insurance is not required when a golf cart is operated under this section.

Reference [547.703](#) – a slow moving vehicle emblem is required if a golf cart is operated at 25 MPH or less on a highway.

If the golf cart is being operated on a public roadway under (2) or (3), a “golf cart” license plate is required. If the golf cart is being operated in a master planned community, a license plate is not required.

If the golf cart is being operated on a public highway under any of the conditions in this section, a driver’s license is required ([Reference – Texas AG Opinion #KP-0364](#)).

Golf Cart (551.403 Operation – Limited)	
Treated as:	Golf Cart
Driver's License:	Yes (if on a highway)
Insurance:	No
LP/Registration:	Master Planned Community – No. If on a highway otherwise – Yes.
Specifications of Operation:	In a master planned community; or On a public or private beach; or Public Highway with a SL of 35 MPH or less during the daytime and not more than five miles from parked location to and from a golf course

[551.404 - Operation in Municipalities and Certain Counties](#)

Operation of Golf Carts in Municipalities

In addition to the operation authorized by Section [551.403](#), the governing body of a municipality may allow operation of a golf cart on all or part of a highway that is in the corporate boundaries of the municipality and has a **posted speed limit of not more than 35 miles per hour**. This is accomplished by the city adopting an ordinance

permitting this type of golf cart operation. Prior to taking enforcement action for a golf cart operating on public roadways within city limits, ensure that the city has not adopted an ordinance permitting this operation. If the golf cart is being operated on a roadway with a speed limit of more than 35 MPH, the golf cart is being operated when prohibited.

Operation of Golf Carts in Certain Counties

Certain counties are also authorized to allow an operator to operate a golf cart on all or part of a highway that is located in the unincorporated area of the county if the roadway has a **speed limit of not more than 35 miles per hour**. Not all counties have the authority to do so. The county must: (1) border or contains a portion of the Red River; or (2) border the Gulf of Mexico and has a population of less than 500,000.

A golf cart operated under this section would be required to have a golf cart license plate ([551.402](#)), insurance ([601.051](#)), and a licensed driver ([521.021](#)). The golf cart must also be equipped according to [551.4041](#) (see below).

Reference [547.703](#) – a slow moving vehicle emblem is required if a golf cart is operated at 25 MPH or less on a highway.

[551.4041 – Equipment](#)

A golf cart operated under Section [551.404](#) (in a municipality or county when allowed by ordinance) must have the following equipment: (1) headlamps; (2) taillamps; (3) reflectors; (4) parking brake; and (5) mirrors.

Golf Cart (551.404 Operation – Authorized by Ordinance)	
Treated as:	Passenger Car
Driver's License:	Yes
Insurance:	Yes
LP/Registration:	Golf Cart License Plate (not full registration)
Specifications of Operation:	Must be authorized by city or county ordinance Only on a highway with a speed limit of 35 MPH or less Must have headlamps, taillamps, reflectors, a parking brake, and mirrors Must obey any other regulations described in authorizing ordinance

Do golf cart operators have to have a driver's license?

Yes. If a golf cart is operated on a public highway in Texas (legally or illegally), a driver's license is required. Here's why:

- [521.021](#) requires any person operating a "motor vehicle" on a highway in Texas to hold a driver's license. "Highway" means any publicly maintained road ([541.302](#)).
- "Motor vehicle" is defined in [541.201](#) - a self-propelled vehicle or a vehicle that is propelled by electric power from overhead trolley wires.
- "Golf Cart" is defined in [551.401](#) – a motor vehicle designed by the manufacturer primarily for use on a golf course.
- The final calculus looks like this – a golf cart, by definition, is a motor vehicle, and Texas law requires anyone operating a motor vehicle on a public road to hold a driver's license.
- There are a few exceptions to the driver's license requirement for certain vehicles or circumstances ([521.027](#)) however golf carts are not one of the excepted vehicles.

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 8A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of the February 3, 2026 Regular Meeting Minutes. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 2-9-26 Workshop & Regular City Council Meeting Minutes
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/9/2026
Final Approval - 2/9/2026

City Of Alpine
REGULAR CITY COUNCIL MEETING
Tuesday, February 3, 2026 – 4:00 PM
Minutes

1. **WORKSHOP MEETING - 4:00 P.M.**

Mayor Catherine Eaves called the workshop meeting to order at 4:00 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.

- A. Workshop to discuss funding non-profit organizations and the possible implementation of a Community Service Grant Program. (H. Arredondo, City Manager)

City Council Members Present:

Councilor Rick Stephens
Mayor Catherine Eaves
Councilor Eva Martinez
Councilor Richard Portillo
Councilor Robert Rückes

City Staff and Stakeholders Present:

Henry Arredondo, City Manager
Geoffrey R. Calderon, City Secretary

Not Present: Councilor Lucy Escovedo.

Others Present: 2 other attendees.

2. **CALL TO ORDER.**

Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

- A. Pledge of Allegiance to the United States Flag.
B. Pledge of Allegiance to the Texas Flag.
C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:

Councilor Lucy Escovedo
Councilor Rick Stephens
Mayor Catherine Eaves
Councilor Eva Martinez
Councilor Richard Portillo
Councilor Robert Rückes

City Staff and Stakeholders Present:

Henry Arredondo, City Manager
Geoffrey R. Calderon, City Secretary
Cynthia Trevino, City Attorney
Kirk Caughman, Chief of Police
Mike Macias, Utilities Director
Eddie Molinar, Public Works Director
Adelina Beall, Environmental Serv. Coord
Adriana Holguin, Public Works Assistant
David Martinez, Parks Supervisor
Abel Hinojos, Airport Supervisor
Jessica Isley, Building Official
Carmen Rodriguez, Customer Serv. Sup.
Alexandra Tackett, Deputy City Secretary

Not Present: None.

Others Present: 3 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on January 28, 2026.

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

None.

4. **PUBLIC HEARINGS.**

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

Open (5:32 P.M.)

- A. Public Hearing to obtain citizen views and comments regarding Replat 2026-02-01, a replat application to allow the applicant, Eric Delanoy, to obtain variances from the established setback requirements. The subject property is located at or about 200 North Orange Street, at or near the intersection of North Orange Street and West Avenue E. The subject property is legally described as 0.801 acres out of Block 3, Amended Metta Harms Addition to Alpine, Subdivision Plat on file in Envelope 95, Plat Records of Brewster County, Texas, being all of that certain tract described in Volume 286, Page 501, Official Public Records of Brewster County, Texas. The record property owner is ALP-1610 W HWY 90, BG REAL. The Parcel Identification Number of the subject property is 11327.

The current zoning classification of the property is C1A – Neighborhood Commercial District. If the replat is approved, the zoning classification of the subject property will remain C1A – Neighborhood Commercial District.

Public Comments: None.

- B. Public Hearing to obtain citizen's views and comments regarding Special Use Permit 2026-02-01, a special use permit allowing the applicant, T Bar L Land & Cattle, LLC, to establish a short

term rental at at 801 S Walker St. The property owner of record is T Bar L Land & Cattle, LLC. The Parcel ID of the subject property is 10915.

Public Comments: None.

Close (5:33 P.M.)

5. **PUBLIC PRESENTATIONS.**

- A. Presentations & Recognitions
- B. Proclamations
- C. Community Interest Items
 - i) Mayor Announcements
 - ii) City Manager Announcements
 - iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA.**

NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

No items were continued or withdrawn.

- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

Councilor Rick Stephens requested item 8A be removed from the Consent Agenda for separate discussion.

- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No action items were added to the Consent Agenda.

- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

No time-sensitive items were added.

7. **TIME SENSITIVE ITEMS.**

8. **CONSENT AGENDA.**

- A. Approval of the January 20, 2026 Regular Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of Special Use Permit 2026-02-01, a special use permit allowing the applicant, T Bar L Land & Cattle, LLC, to establish a short term rental at at 801 S Walker St. The property owner of record is T Bar L Land & Cattle, LLC. The Parcel ID of the subject property is 10915. (G. Calderon, City Secretary)
- C. Approval of the December 2025 invoice for Bojorquez Law Firm Services. (G. Calderon, City Secretary)

RESOLUTION 2026-02-02: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve items B & C of the consent agenda as written, the City Council unanimously adopted the motion.

9. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

RESOLUTION 2026-02-03: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve item 8A from the consent agenda with an amendment resolving a typographical error in Resolution 2026-01-28, the City Council unanimously adopted the motion.

10. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

- A. Alpine Police Department 2025 Racial Profiling Report. (H. Arredondo, City Manager)

11. **INFORMATION OR DISCUSSION ITEMS.**

- A. Process for city residents getting a temporary trash bin. (R. Stephens, City Council)

12. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve Resolution 2026-02-01, a resolution establishing Appendix E: Parks and Recreation fee schedule. (H. Arredondo, City Manager)

RESOLUTION 2026-02-04: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve Resolution 2026-02-01, the City Council unanimously adopted the motion.

- B. Approve Replat 2026-02-01, a replat application to allow the applicant, Eric Delanoy, to obtain variances from the established setback requirements. The subject property is located at or about 200 North Orange Street, at or near the intersection of North Orange Street and West Avenue E. The subject property is legally described as 0.801 acres out of Block 3, Amended Metta Harms Addition to Alpine, Subdivision Plat on file in Envelope 95, Plat Records of Brewster County, Texas, being all of that certain tract described in Volume 286, Page 501, Official Public Records of Brewster County, Texas. The record property owner is ALP-1610 W HWY 90, BG REAL. The Parcel Identification Number of the subject property is 11327.

As part of the replat request, the applicant is requesting approval of existing front-yard and street-side setback variances, where the zoning ordinance requires a 25-foot front-yard setback and a 12.5-foot street-side setback. The existing structure is located approximately 3.7 to 4.0 feet from the front property line, resulting in a requested front-yard setback deviation of approximately 21.0 to 21.3 feet, and approximately 5.2 feet from the street-side property line, resulting in a requested street-side setback deviation of approximately 7.3 feet.

The current zoning classification of the property is C1A – Neighborhood Commercial District. If the replat is approved, the zoning classification of the subject property will remain C1A – Neighborhood Commercial District. (H. Arredondo, City Manager)

RESOLUTION 2026-02-05: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve Replat 2026-02-01, the City Council unanimously adopted the motion.

- C. Consideration and possible action regarding authorization to obtain temporary or alternative financial resources to assist the Finance Department with completion of prior-year financial audits and current-year financial reporting. (H, Arredondo, City Manager)

RESOLUTION 2026-02-06: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez for the City Council to authorize the City Manager to allocate financial resources to assist the Finance Department with completion of prior-year financial audits and current-year financial reporting, the City Council unanimously adopted the motion.

13. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

A. **City Mayor Report**

- B. **City Manager Report:** Employee Compensation; Streets; Water; Wastewater, Budget; Grants; Information Technology & Cybersecurity; Utility Billing Software Transition; Requests for Proposals; Smart Meters; Pending Projects; Boards, Commissions, and Committees.

14. **CITY COUNCIL MEMBER COMMENTS.**

RESOLUTION 2026-02-07: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to recess into executive session, the City Council unanimously adopted the motion. **(6:35 P.M.)**

15. **EXECUTIVE SESSION.**

***NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. Consultation with Attorney § 551.072, Texas Government Code

- i. Discussion regarding the Municipal Pool, requirements under Texas Code, plans for the upcoming season, and status of personnel requisition. (H. Arredondo, City Manager)

B. Deliberation of Real Property § 551.072, Texas Government Code

- i. Potential property acquisition by the City. (R. Stephens, City Council)

16. **ACTION AFTER EXECUTIVE SESSION.**

RESOLUTION 2026-02-08: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to move into regular session, the City Council unanimously adopted the motion. **(8:02 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (H. Arredondo, City Manager)

RESOLUTION 2026-02-09: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to take no action after executive session, the City Council unanimously adopted the motion.

17. **ADJOURN.**

*There being no further business, the meeting was adjourned by Mayor Eaves. **(8:02 P.M.)***

APPROVED:

ATTEST:

Catherine Eaves, *Mayor*


Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on January 28, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL

this 28 day of January, 2026.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 8B

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of the January 2026 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

- 1-2026 OCS Report FY 2026

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/9/2026
Final Approval - 2/9/2026

OFFICE OF THE CITY SECRETARY
JANUARY 2026 ACTIVITY REPORT



LEGISLATIVE SERVICES & CITY COUNCIL ACTIVITIES

Legislative Services / City Council activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances, resolutions, proclamations and other documents for Legislative Services and other city departments. Each item that is included on a City Council agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Meeting Type	January 2026	FY 2026 YTD
Regular Meetings	2	7
Special Meetings	0	0
Workshops	2	6

Document Type	January 2026	FY 2026 YTD
Agendas Prepared/Posted	2	7
Packets Prepared/Posted	2	7
Minutes Completed/Approved	2	8

Agenda Items Processed	January 2026	FY 2026 YTD
Ordinances	1	10
Resolutions	5	17
Orders	0	0
Proclamations	0	1
Contracts/Agreements	1	7
Policy Revisions	0	0
General Special/Conditional Use Permit	0	0
Short Term Rental	1	3
Alcoholic Beverage Permit	0	0
Coin-Operated / Gameroom Permit	0	0
Rezone	0	0
Replat	0	0
Annexation	0	0
Variance	0	0
Board Appointments	1	8
Other	9	90

Enrolled (Passed) Documents	January 2026	FY 2026 YTD
Ordinances	1	10
Resolutions	5	17
Orders	0	0

APPROVED ORDINANCES.

Ordinance 2026-01-02: an ordinance amending the City of Alpine Fiscal Year 2025-2026 budget to appropriate funding for the purchase of an incinerator for the Animal Services department; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date. *The City Council approved this item on January 6, 2026.*

UNAPPROVED ORDINANCES – None.

APPROVED RESOLUTIONS

Resolution 2026-01-01: a resolution formally accepting the donation of improvements to the Kokernot Little League Field from the Big Bend Little League Association; Requiring compliance with all applicable building codes; Authorizing the waiver of building permit fees for the donated improvements; Authorizing the City Manager to execute any necessary agreements; Finding a valid public purpose; And providing an effective date. *The City Council approved this item on January 6, 2026.*

Resolution 2026-01-02: a resolution opposing any federal legislation that increases semi-truck size or weight; requesting the federal delegation to oppose such legislation; and approving a letter of support expressing the city's position. *The City Council approved this item on January 6, 2026.*

Resolution 2026-01-03: a resolution granting a land owner petition and releasing approximately 11.73 acres of land from the City of Alpine's Extraterritorial Jurisdiction; Directing the filing of this resolution and related documents with the Brewster County Clerk; Authorizing updates to official city maps and records; And providing an Effective Date. *The City Council approved this item on January 6, 2026.*

Resolution 2026-01-04: a resolution updating authorized check signatories for all city accounts held with West Texas National Bank; Requiring two signatures on all city checks; Designating primary and alternate authorized signers; Providing for an effective date. *The City Council approved this item on January 6, 2026.*

Resolution 2026-01-05: a resolution recognizing Kokernot Park, including Kokernot Field and the Manuel Payne game field, as historic community resources; Making Findings of Fact; Directing that the park and fields be identified in the city's inventory and plans as historic; Providing an Effective Date. *The City Council approved this item on January 6, 2026.*

UNAPPROVED RESOLUTIONS – None.

APPROVED SPECIAL USE PERMITS.

Special Use Permit 2026-01-01: a special use permit allowing the applicant, Karen Chapman, to establish a short term rental at 401 W. Sul Ross. The property owner of record is Karen Chapman & Thomas Robinson. The Parcel ID of the subject property is 35650. *The City Council approved this item on January 20, 2026.*

UNAPPROVED SPECIAL USE PERMITS – None.

APPROVED ORDERS – None.

APPROVED REPLATS – None.

APPROVED CONTRACTS / AGREEMENTS / REQUESTS FOR PROPOSALS / MISC.

Approve the Employment Agreement with Henry Arredondo for the position of City Manager. *The City Council approved this item on January 6, 2026.*

WORKSHOPS & PRESENTATIONS

1-6-26: Workshop meeting to review:

- i) The 2025 Water Rate Study update prepared by Communities Unlimited.
- ii) Updates to the 2025-2026 Utilities Fee Schedule and Utility Rates.

1-20-26: Workshop to discuss funding non-profit organizations and the possible implementation of a Community Service Grant Program.

TRANSPARENCY IN GOVERNMENT: HEARINGS, LETTERS, & PUBLIC NOTICES

The City held 4 public hearings in January 2026. Additionally, we sent 74 letters to owners within 200 feet of properties where proposed zoning and land use changes were being considered.

Public Hearings	January 2026	FY 2026 YTD
No. of Hearings Conducted	4	17

Letters	January 2026	FY 2026 YTD
No. of Letters Sent	74	82

Official Newspaper Notices	January 2026	FY 2026 YTD
Notice of Public Hearing	3	74
Notice of Passed Ordinance	1	6
Misc. Public Notice (RFP, Workshop, Etc.)	0	0

PUBLIC INFORMATION REQUESTS

Public Information Requests	January 2026	FY 2026 YTD
Requests Received	20	64
Average Completion Time	2.05 days	2.52 days
Referred to Attorney General	1	1

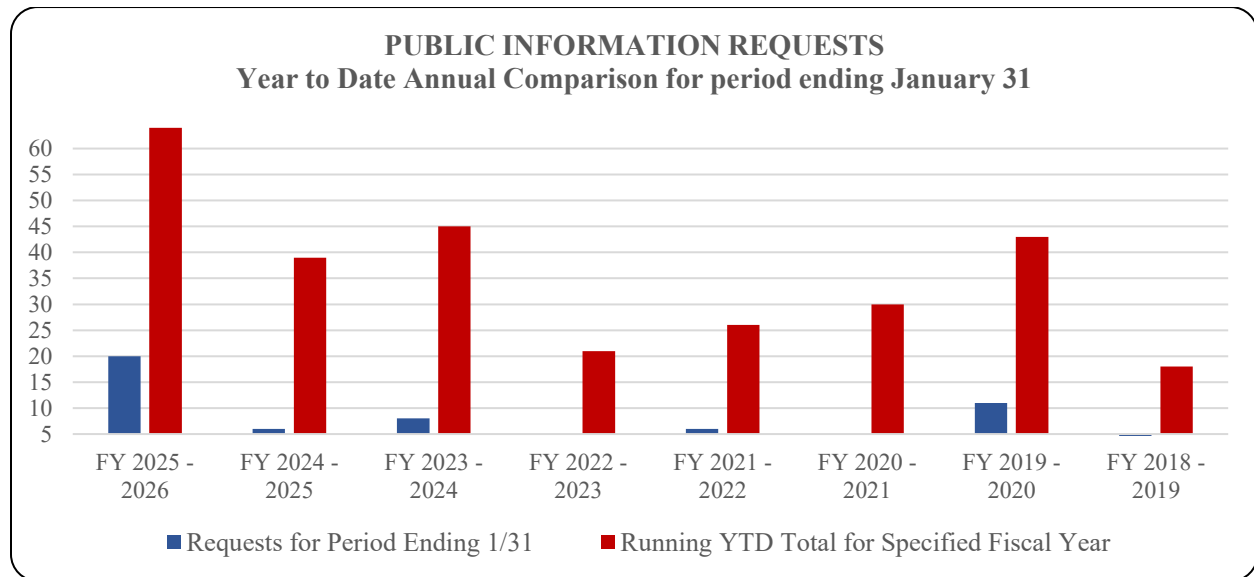
Requests by Department	January 2026	FY 2026 YTD
Administration	2	7
Animal Services	1	1
Building Services / Planning / Code	3	6
Finance	1	3

Police	11	42
Public Works	-	-
Utilities	-	-
Utility Billing	-	-
Human Resources	-	1
Redirected to another agency	2	4

PUBLIC INFORMATION REQUESTS –

Year to Date Annual Comparison for period ending January 31.

Annual Comparison	Requests for Period Ending 1/31	Running YTD Total for Specified Fiscal Year
FY 2026 - 2026	20	64
FY 2024 - 2026	6	39
FY 2023 - 2024	8	45
FY 2022 - 2023	5	21
FY 2021 - 2022	6	26
FY 2020 - 2021	5	30
FY 2019 - 2020	11	43
FY 2018 - 2019	3	18



BOARDS, COMMISSIONS, & COMMITTEES ACTIVITIES

Boards, Commissions, and Committees activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances and other documents for Legislative Services and other city departments. Each item that is

included on a Board agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Document Type	January 2026	FY 2026 YTD
Agendas Prepared/Posted	3	6
Packets Prepared/Posted	3	6
Minutes Completed	3	6

Board Meetings Held	January 2026	FY 2026 YTD
Animal Advisory Board	1	1
Hotel Occupancy Tax Committee	0	0
Music Advisory Board	0	1
Parks and Recreation	1	3
Planning & Zoning	1	1
Building & Standards	0	0

Animal Advisory Board

The Animal Advisory Board met on January 13th to discuss:

Possible direction regarding a proposed ordinance regulating human–wildlife interactions within the City of Alpine, prompted by an increase in reported encounters involving wildlife such as bears, mountain lions, javelina, and bobcats. The discussion will include a review of a draft ordinance addressing feeding, harassment, possession, waste management, enforcement mechanisms, penalties, exceptions under state and federal law, and public education efforts, as well as coordination with Texas Parks and Wildlife Department, Brewster County Emergency Management, and local first responders.

Hotel Occupancy Tax Committee. – None

Music Advisory Board. – None

Parks & Recreation Board.

The Parks & Recreation Board met on January 14th to discuss:

- Discussion regarding Updates to Parks and Recreation Fees schedule.
- Discuss possible updates to Chapter 74 - Parks and Recreation to the Alpine Code of Ordinances.
- Approve a recommendation to the City Council regarding Parks and Recreation fees.

Planning & Zoning Commission

The Planning & Zoning Commission met on January 26th to discuss:

Replat 2026-02-01: a replat application to allow the applicant, Eric Delanoy, to obtain variances from the established setback requirements. The subject property is located at or about 200 North Orange Street, at or near the intersection of North Orange Street and West Avenue E. The subject property is legally described

as 0.801 acres out of Block 3, Amended Metta Harms Addition to Alpine, Subdivision Plat on file in Envelope 95, Plat Records of Brewster County, Texas, being all of that certain tract described in Volume 286, Page 501, Official Public Records of Brewster County, Texas. The record property owner is ALP-1610 W HWY 90, BG REAL. The Parcel Identification Number of the subject property is 11327. As part of the replat request, the applicant is requesting approval of existing front-yard and street-side setback variances, where the zoning ordinance requires a 25-foot front-yard setback and a 12.5-foot street-side setback. The existing structure is located approximately 3.7 to 4.0 feet from the front property line, resulting in a requested front-yard setback deviation of approximately 21.0 to 21.3 feet, and approximately 5.2 feet from the street-side property line, resulting in a requested street-side setback deviation of approximately 7.3 feet. The current zoning classification of the property is C1A – Neighborhood Commercial District. If the replat is approved, the zoning classification of the subject property will remain C1A – Neighborhood Commercial District.

Building & Standards Commission – None.

BOARD APPOINTMENTS, RESIGNATIONS, AND VACANCIES.

BOARD APPOINTMENTS

Building & Standards

Place 7: Martha Munoz

BOARD RESIGNATIONS / REMOVAL — None.

BOARD VACANCIES

Building & Standards

Place 6

TRAINING ACTIVITY & SPECIAL EVENTS — None.

ELECTION ACTIVITY – None.

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 8C

Department: Administration

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of the January 2026 Invoice for Bojorquez Law Firm Services. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

- 1. Alpine - C Invoice #14384_Redacted

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026

INVOICE

Number	14384
Issue Date	1/30/2026
Due Date	3/1/2026

City of Alpine
 Henry Arredondo, City Manager
 100 N 13th St.
 Alpine, TX 79830

Alpine - General

Total for Alpine - General	\$1,576.80
----------------------------	------------

Alpine - Municipal Court

Total for Alpine - Municipal Court	\$1,146.50
------------------------------------	------------

Alpine - Public Safety

Total for Alpine - Public Safety	\$97.40
----------------------------------	---------

Alpine - Utilities

Total for Alpine - Utilities	\$388.80
------------------------------	----------

Total (USD)	\$3,209.50
Paid	\$0.00
Balance	\$3,209.50
I-14267 Previous Balance	\$2,468.27
Total Outstanding	\$5,677.77

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain Confidential/Privileged information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Cynthia Trevino	\$209.46	13.80	\$2,890.50
Nicole E Hipp-Follweiler	\$110.00	2.90	\$319.00

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 10A

Department: Administration

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



AGENDA ITEM

Tourism Update by Director of Tourism, Chris Ruggia. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 2026-02-17-council-tourism-report-packet
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

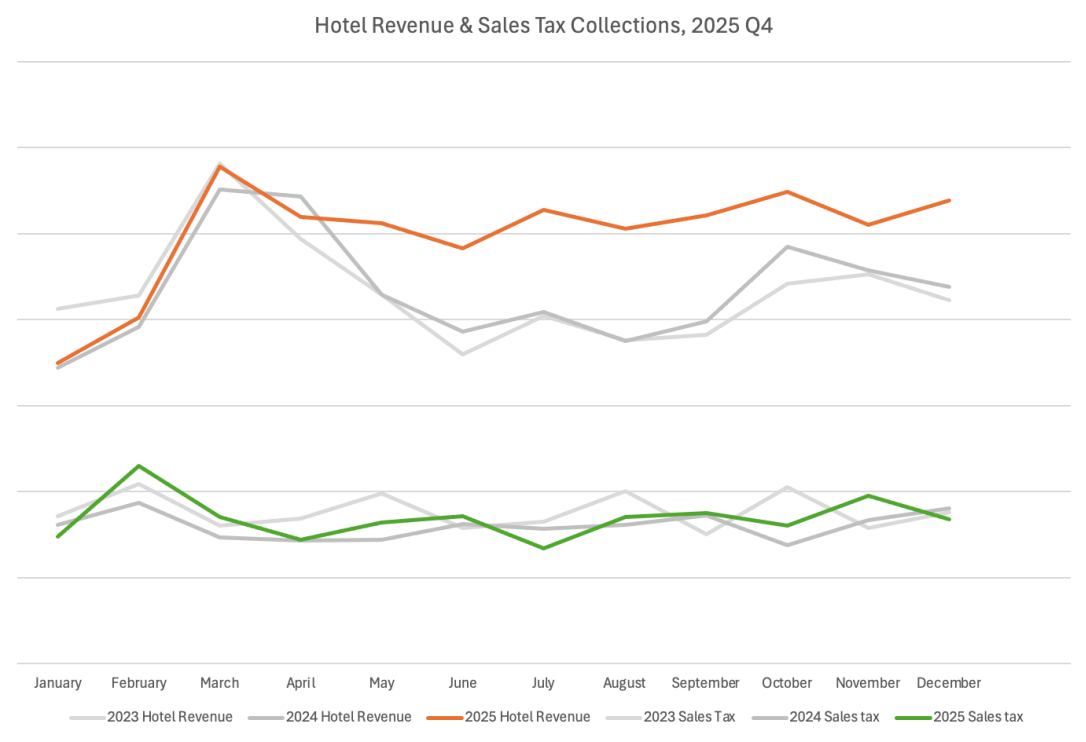
Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/9/2026
Final Approval - 2/9/2026

2025 Quarter 4 Tourism Report



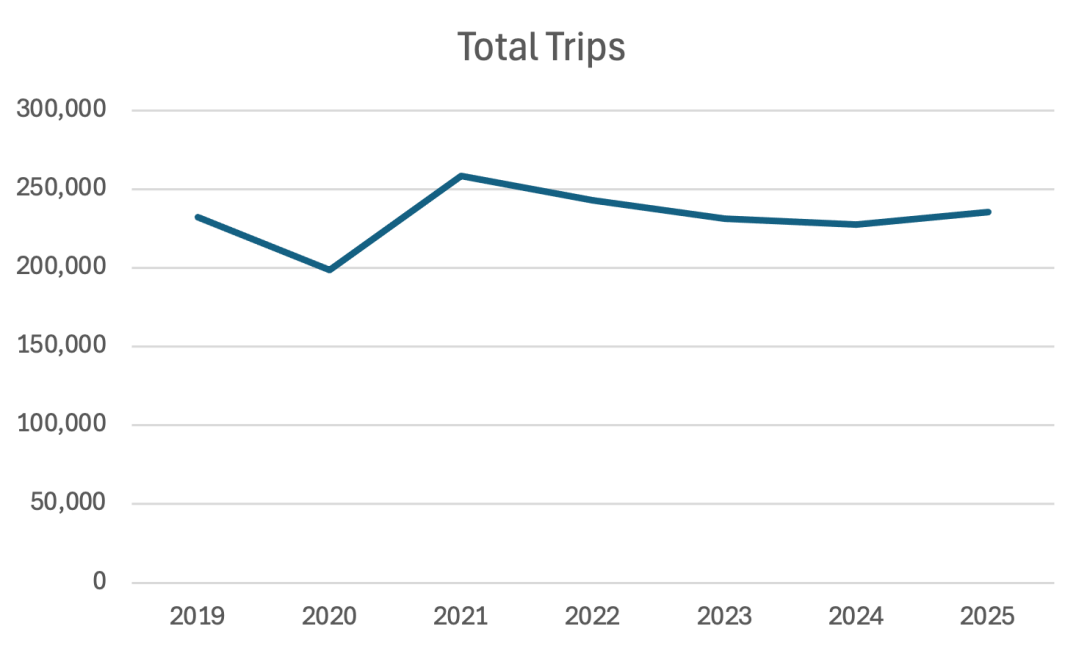
Hotel Revenue & Sales Tax, 3rd Quarter 2025



Number of Visits, 2025 (Placer data)

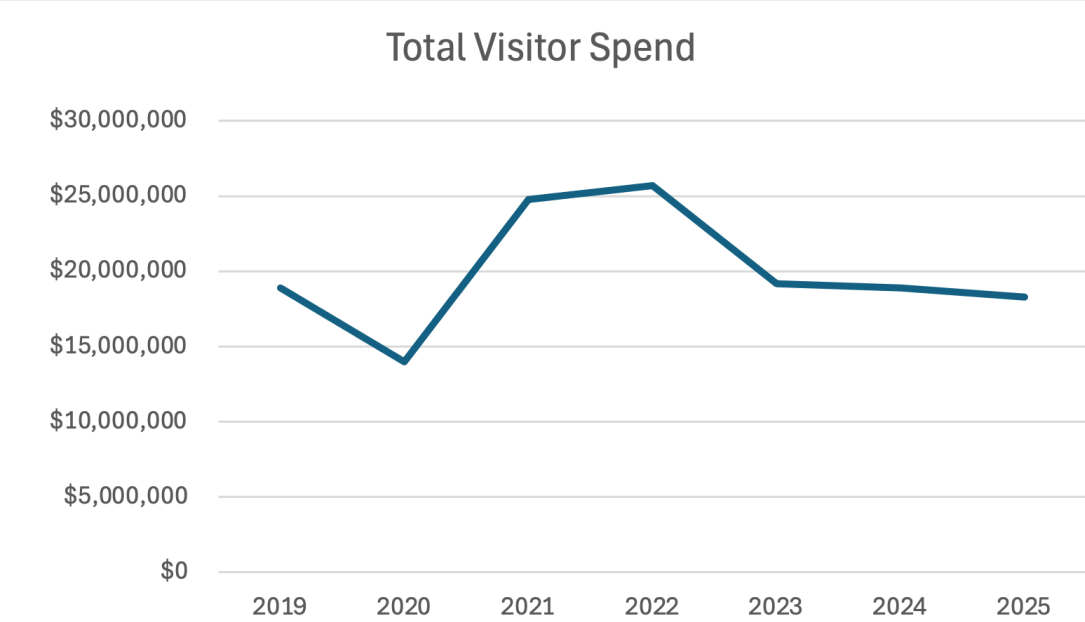
235,400

Visits in 2025



Number of Visits, 2025 (Placer data)

\$18,300,000
Visitor Spending in 2025



Top Origin Markets, 2025

ORIGIN	TRIPS	AVG MONTHLY VISITORS	VISIT NIGHTS	AVG DURATION
Odessa-Midland, TX	49,311	3,184	59,269	3.1 days
San Antonio, TX	27,623	2,067	57,919	3.3 days
El Paso, TX	27,615	1,822	48,415	3.3 days
Dallas-Ft. Worth, TX	23,473	2,109	54,207	3.5 days
Austin, TX	21,647	1,991	51,604	3.6 days
Houston, TX	17,510	1,640	41,415	3.6 days
San Angelo, TX	6,809	580	12,959	3.4 days
Lubbock, TX	5,035	427	10,572	3.2 days
Waco-Temple-Bryan, TX	4,361	404	10,457	3.6 days

Cinco de Mayo Returns!!!



Smithsonian Museum on Main Street Program

SPARK!
PLACES *of*
INNOVATION

Traveling Exhibit at Museum of the Big Bend

- July 3 – August 15
- Partnership with Visit Alpine, Texas Mountain Trail Region, Museum of the Big Bend
- Activations, events & exhibits throughout the region (6 counties)

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 10B

Department: Administration

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



AGENDA ITEM

Alpine Public Library Update. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. December 25 final print
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/9/2026
Final Approval - 2/9/2026



Alpine Public Library
805 West Avenue E
Alpine, TX 79830

Phone: 432-837-2621
www.alpinepubliclibrary.org

We invite you to be a Friend of the Alpine Public Library!

Your tax-deductible donation may be paid with

- Cash
- Check (payable to Alpine Public Library)
- Money order (payable to Alpine Public Library)
- Credit or debit card (by phone or in person)
- PayPal: www.alpinepubliclibrary.org (use the Donate button)
- Ongoing monthly donation

You can mail your donation or deliver this form to

Alpine Public Library
805 W. Avenue E
Alpine, TX 79830

Friendship levels (12 months from date of donation)

- Individual/family – \$35/year
- Business – \$100/year
- Best Friend – \$100+/year
- Ongoing monthly donation – \$ _____ /month, beginning _____, ending _____

Business name _____

Individual/Family Full name _____

Mailing address _____

City _____ State _____ Zip Code _____

Phone _____ E-mail (saves postage) _____

What's Happening at Alpine Public Library?

Alpine Public Library is on the list of Texas libraries recommended to receive a Family Place library grant. A Family Place Library is a program to help public libraries address early learning with the goal of ensuring that all children enter school ready and able to learn. The grant provides funds for two library staff members to attend the training institute to learn about the core elements of Family Place Libraries and how to develop and maintain the program. The Texas State Library and Archives commissioners will meet early in 2026 to finalize program participants.

Bianca Gutiérrez-Barrera, APL's Adult Education Coordinator, has been very busy this fall teaching GED students, running the Pearson Vue testing center, and entering copious amounts of data as part of our Texas Workforce Commission grant through the Far West Texas Adult Education Consortium. We are preparing to begin an Integrated Education and Training program (IET) starting at the end of January 2026.

The Big Bend Regional Hospital District has approved our grant proposal to fund the Big Bend Regional Resource Directory for another year. This project grew out of a community conversation on health care hosted by the library and spearheaded by Lee Smith that identified a lack of information on health care resources as a primary concern for local residents. The website, bigbendhelp.org, was accessed over 11,000 times during the last two years. Currently, the site lists 318 organizations, 674 programs, and 11 hotlines. Listings are available in English and Spanish.



A large crowd of gardeners and garden lovers gathered at the Alpine Public Library on Saturday, December 6, for the opening of Alpine's newest garden—the Patty Manning Pollinator Garden. The garden is dedicated to the late Patty Manning, a botanist known statewide for her botanical talents. Manning was particularly dedicated to the plants of the Trans-Pecos, and the garden reflects this. Its native plants, flowers, and trees are enclosed by gravel paths that create an intimacy with each of the garden beds. Stop by when you have a chance and check it out.

Continued on page 2.

Board of Directors

Officers

Kay Tscheyka, President
Vice President, Open
Cathy Lammons, Secretary
Susie Celalya, Treasurer
Maggie Bootman, Past President

Directors

Judy Bowers
Greg Hennington
Kathy Johnson
Rick Stephens

Library Staff

Don Wetterauer
Executive Director
don@alpinepubliclibrary.org
Christine Cavazos
Technical Services Librarian
tech@alpinepubliclibrary.org
Casey Costa
Youth Services Librarian
casey@alpinepubliclibrary.org
Elena Caballero
Circulation Librarian
elena@alpinepubliclibrary.org
Joseline Cintrón
Circulation Librarian
joseline@alpinepubliclibrary.org
Nan Hatty Edwards
Circulation Librarian
nanhatty@alpinepubliclibrary.org
Sabrina Maloney
Circulation Librarian
sabrina@alpinepubliclibrary.org
Sherri Gilbert
Circulation Librarian
sherri@alpinepubliclibrary.org
Bianca Barrera
Adult Education Coordinator
biancab@alpinepubliclibrary.org

Continued from page 1.

As many of you know, the library participated in the City Bank Community Rewards program again this year. The competition was significant but APL still came in fifth among the top five vote getters. That will get us a check for \$500.

We are forever grateful for our very supportive community of library lovers. Our goal is to provide the best library services to our community. Your help makes Alpine Public Library a great resource to the Big Bend area of far West Texas. Thank you!

—Don Wetterauer, *MLS, PHD*
Executive Director

Special Donations

In Memory of	From
Ted Hollen	Kathy & Billito Donnell
William Walter Mitchell	Karen Williams
Silvia Alicia Velz	Elizabeth Velz

In Honor of	From
Kathy Donnell	Julie Balovich
Kathy Bork	Sheryl Horton
Nancy Hayter	Kathy & Billito Donnell
Chachi Hawkins	Kathy Donnell
Anne Calaway	
Cristina Mendez	
Janna Stubbs	
Julie Balovich	
Paula Wilson	
Val Beard	
Anne Powell	
Hester Anne White	
Toni Brookover	



Travel Talks

2026



January 30

Valerie Naylor on America's National Parks: The Quest to Experience Them All

February 27

Linda Hedges, Rick Reese, and Kathy and Albert Bork on New Zealand

7 PM in the AEP Foundation Multipurpose Room

If you have an adventure you'd like to share in 2024, contact Matt Walter at matt.walter.777@gmail.com.

Find out what's happening this month at APL at alpinepubliclibrary.org/calendar/

Re-Reads

Gently Used Books

A Project of the Alpine Public Library

Monday–Friday 10 AM–4 PM
Saturday 10 AM–1 PM

Amazon Storefront

aplmembers.org/aplrereads

Alpine Public Library
Established June 1947

**Thank You
Business,
Friends!**

*Alpine Radio
Big Bend Coffee Roasters
Cheshire Cat Antiques
Desert Heart Jewelry
Front Street Books*

*Hog Eye Cattle Company
Salon Americana
Talley-Reed Insurance
Twin Peaks Liquors
Vast Graphics*

*Wassermann Wranch
WR Ranch
WTX Real Estate Photography*

APL Outreach

Outreach efforts are expanding continually. At present, we are serving our community through the following avenues:

- Multiple social media outlets
- Quarterly newsletters
- Digital literacy classes
- ESL/HSE/Adult education/Citizenship/English & Spanish Conversation classes
- Multiple toddler, infant, and kids' programs
- Family Science Nights, Family Mathematics Night, Computer Skills, other science-based events
- Workshops
- Homebound Program
- Senior coffee and tea (with Woman's Club)
- Monthly Travel Talks on various topics
- Occasional lectures and community classes
- Used-book sharing via Re-Reads: train station, elementary school via Food Pantry, Visitors' Center, Brewster County Jail, Turning Point Detox Center (Odessa), Family Crisis Center, Jeff Davis County Library, Presidio County Jail.
- Half-price religion, inspirational, Christian fiction to area pastors
- Casa Hogar (Ojinaga), Cuentos en Español
- Yarn Arts
- Yoga with Bailey
- Zumba
- Free meeting space for area nonprofits

All events, classes, and services are free.

—Kathy Bork

APL's Mission: The Alpine Public Library works to build community, encourage literacy, and promote lifelong learning. We endeavor to create and maintain a welcoming facility with relevant and enriching resources that connect our diverse and geographically remote area to the world.

kids at APL

Alpine Public Library

Biblioteca Pública de Alpine



Toddler Time



Actividades infantiles en inglés

Thursdays at 10:00 am
for ages 0 to 5 years

Jueves a las 10:00 am
edades de 0 a 5 años



Silent Auction

APL's Silent Auction was held this year in the former Morrison's Lawn and Garden Center, now owned by Sul Ross State University and donated for this year's auction. This was the perfect location as Artwalk Alpine 2025's headquarters and SRSU's student art venue were right next door! Tourists and residents alike visited the venue in a steady flow, and around 300 people elected to get a bidder number for the auction.

Lucky for us, the building was available early, and the Lions Club lent us all the tables we needed to change an empty space into an organized display of donated items. After hanging all the art, getting the bid sheets organized, and setting up our Buy It Now area, we were open for business.

During the auction itself, volunteers spent two days maintaining displays, answering questions, packing purchases, and so much more. We had beautiful weather, and in our patio area, we were lucky enough to have the SRSU band Bandos Lobos play on Saturday afternoon.

Donations for the auction were varied and interesting. Bidders vied for items as unusual as tele-

scopes and bikes, beautiful and useful home décor, and fabulous original wall art, jewelry, and hand-built and wheel-thrown pottery.

This year we did something new to help involve local kids and adults more directly in the auction. APL provided free papier-mâché masks, asked kids and adults to decorate them in any theme or material, and offered them for sale. Heather Yadon of the Alpine Visitors Center held a pop-up event to decorate masks, and the eighth-grade art classes from Alpine Middle School and the Montessori School created great masks as well.

For two days after the auction, volunteers called winning bidders, packed unsold items or items that weren't picked up, returned the 45 borrowed tables and display materials, and emptied and cleaned the building.

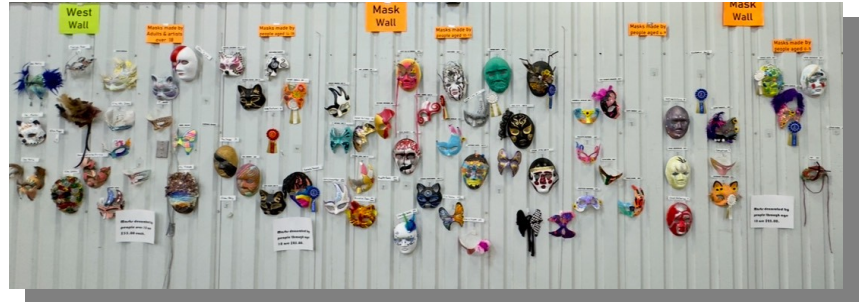
All of this very hard work was worth it because we earned in the neighborhood of \$26,000 for the library. But it could not have happened without our dozens of wonderful volunteers and enthusiastic library supporters. Thank you each and every one!

—Kay Tscheyka

Board President and Event Coordinator



A Huge Success



APL Helps "Float" the Alpine Holiday Parade



In the spirit of the holidays and to remind the community about Alpine Public Library and all that we offer, we had a "float" in this year's holiday parade. Kay and Allen Tscheyka decorated and drove the side-by-side "mule," and many library supporters helped with graphics and donated candy.

Adult Education and Literacy

We are approaching the halfway mark of our academic school year, and there is plenty of excitement to share. Our GED students have been rapidly moving through our program. This academic year, three students graduated, and another three students passed at least one of the GED tests. The remainder of our students have passed at least one practice test and will take the official test in the coming weeks. We hope to celebrate our graduates this spring.

We are also excited to announce new classes in 2026. A key component of adult education and literacy is to provide classes that help students gain a better understanding of English or English as a second language or obtain their high school equivalency, for example, the GED. Another key component is to offer classes that provide skills that will benefit students in the workplace. These classes are called Integrated Education and Training, or IET. To kick off IET training, in January we will begin a Microsoft Certification Class. This class will give students a thorough understanding of PowerPoint and Excel and prepare them for the Microsoft certification test. Certificates in Microsoft applications can improve a person's position in the workplace or help those seeking to reenter the workforce. Please complete our online survey if interested.

Registration for our adult education classes is ongoing. We also have vouchers available for both the GED practice test and the official test. If you are interested, please contact the library.

—*Bianca Gutiérrez-Barrera*
Adult Education Coordinator



Thinking about a new job in 2026? Want a better position at your current job? Microsoft Certifications can help you stand out to employers. We will be starting Microsoft Certification classes in January. Don't miss out on this opportunity to improve your workplace skills. Please complete our survey and someone from the library will reach out to you.

**IET
GED ESL
@ APL**

ESL and Citizenship Classes

English conversation groups meet Tuesdays at 6:30 pm for basic conversation, focusing on extending vocabulary and typical American/West Texas pronunciation. It is a combination in-person and Zoom meeting. Thursdays at 6:30 pm there is an advanced conversation group meeting, also a combination of in-person and Zoom. One-on-one individual learner opportunities are also available. Call the library (432-837-2621) for more information.

Guidelines, interview instructions, and naturalization requirements are changing. The library offers guided citizenship instruction on Thursdays at 5:30 pm. Call the library for more information.

—*Linda Bryant*

ESL & Citizenship Classes
Clases de inglés y ciudadanía

English Conversation
Conversación en inglés

Citizenship
Ciudadanía

APL's Seed Library

We are happy to announce a new service at Alpine Public Library, Seed Swap! We now have a variety of seeds available to take home free of charge, including vegetables, herbs and flowers. This service is available to all members of the public, whether they are library card holders or not. A big thank you to Tractor Supply for donating this initial seed collection to help us get our seed library started! If you or someone you know has collected seeds from plants that you or they have grown and enjoyed, we would dearly love to have them!



You may ask “What is a seed library?” A seed library is a community resource where people can borrow, grow, and return seeds for free, promoting local food security, biodiversity, and gardening skills by sharing open-pollinated and heirloom varieties adapted to the local climate, creating a resilient, shared seed bank.

As the warm summer and fall days fade in the rear-view mirror, many of our cherished plants have finished their growing season, bloomed, or bolted, and their flowers are drying or dried at this point. Take a look inside the dry flower or stalk and you'll find seeds! If you've hit on a faithful variety that you love, take some time to gather the seeds and spread the love! (A white plate works well for the task of sorting them.)

Alpine Public Library will be accepting seeds portioned into small batches, labeled, and dated in clean envelopes to add to our collection. We and the entire community thank you.

For more information, please e-mail Nan Natty at nanhatty@alpinepubliclibrary.org. or inquire at the circulation desk.

—Nan Hatty Edwards
Circulation Librarian

A Re-Reads branch in Portugal? Well, no. But this used-book store in Lisbon does have a similar name and a great motto:

“Better than Read—
Re-read”

**Re-Read in
Lisbon, Portugal**



In Alpine, Texas



CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 11A

Department: Administration

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



AGENDA ITEM

Discussion and possible direction regarding updates to the official City logo and branding to incorporate Alpine’s identity as a Dark Sky Destination. (C. Eaves, Mayor)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

- 1. dark-sky-seal-drafts-2

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026

Second Round Review Drafts for City of Alpine Dark Sky City Seal



Original (without Sul Ross)



Bar SR Bar



Added text

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 11B

Department: Office of the City Manager

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Discuss Fiscal Year 2025-2026 Budget Process and tentative timeline. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. Budget and Tax Rate Adoption Calendar

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026



CITY OF ALPINE

BUDGET & TAX RATE ADOPTION CALENDAR

for FY 2026-2027

Timelines listed below are subject to change as deemed necessary.

February - April	Internal Department Budget Development
February 17, 2026	City Council Preliminary CIP Priority Discussion
March 3, 2026	City Council Priority Budget Discussion
March - April, 2026	Department Budget Work Sessions
April 21, 2026	Present and Submit 5 Year CIP to City Council
May 19, 2026	May 6 - Annual Review of Policies (Finance, Investment, Budget, Credit Card)
May 5 & 18, 2026	Draft Capital Program and Budget Discussions
June 1, 2026	Approval of Fee Schedules
June 16, 2026	Budget Workshop
July 24-27, 2026	Issuance of Certified Appraisal and Tax Rolls Appraisal District and Tax Assessor/Collector Submissions to City of Alpine
August 3, 2026	File Draft FY 2026 Budget and Capital Improvement Plan with City Secretary
August 4, 2026	Discuss Tax Rates (dependent on receipt of certified tax roll) Budget Workshop
August 20, 2026	Newspaper Publication for 1st Budget and CIP Reading Newspaper Publication for Public Hearing of Budget and CIP
September 3, 2026	Newspaper Publication for Adoption of FY26 Budget and CIP Newspaper Publication for 1st 2026 Tax Rate Reading
September 8, 2026	Special Meeting: Public Hearing for Budget Adoption & Capital Improvement Plan Adoption of Budget & Capital Improvement Plan
September 10, 2026	Newspaper Publication for Public Hearing and Approval of Tax Rate
September 15, 2026	Tax Rate Public Hearing & Approval of FY26 Tax Rate

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 11C

Department: Office of the City Manager

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Council Discussion and Direction Regarding the Structure, Level of Detail, and Policy Framework for the City’s Future Capital Improvement Plan (CIP). (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

This item is intended to facilitate a discussion to provide the City Manager direction regarding the information that the City Council would like to see presented with this year's Capital Improvement Plan.

SUPPORTING MATERIALS

1. 2026-2030 Capital Improvement Plan
 2. 2025-2029 COA Capital Improvement Plan (1)
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026



2026-2030 CAPITAL IMPROVEMENT PLAN

Introduction: Capital Improvement Plan (CIP)

The City of Alpine Capital Improvement Plan (CIP) for Fiscal Years 2026–2030 is a comprehensive, five-year guide for planning, funding, and implementing critical capital projects that enhance public infrastructure, facilities, and services. The CIP is designed to strategically address the long-term capital needs of the community by establishing priorities for improvements, renovations, and acquisitions across all city departments.

This planning document is prepared in accordance with **Section 6.03 of the City of Alpine Charter**, which requires the City Manager to submit a capital program annually to the City Council. The Charter mandates that the capital program include:

- A clear general summary of its contents;
- A list of all capital improvements proposed during the ensuing five fiscal years;
- Cost estimates, recommended financing methods, and time schedules for each improvement;
- The estimated operating costs related to each project once completed.

The Capital Improvement Plan is not a funding appropriation but serves as a policy and financial planning tool that supports the City's annual budget process. Projects listed in the CIP may be financed through a variety of sources, including general fund reserves, utility revenue, state or federal grants, bonds, or other restricted funds.

Purpose and Objectives

The CIP is developed with the following objectives:

- **Asset Management:** To extend the useful life of existing infrastructure and maximize the return on investments through timely upgrades and maintenance;
- **Strategic Prioritization:** To identify infrastructure and facility needs and rank them based on urgency, community benefit, and funding availability;
- **Financial Planning:** To balance capital needs with anticipated funding sources and budget constraints over a multi-year horizon;
- **Interdepartmental Coordination:** To ensure collaboration among departments and alignment with the City's comprehensive and strategic goals;
- **Transparency and Public Engagement:** To promote accountability and public confidence through long-term planning and open access to project information.

A capital project typically involves a non-recurring investment with a high monetary value that results in the creation, expansion, or life-extension of a fixed asset, such as roads, water systems, buildings, or park infrastructure. The CIP also includes capital asset purchases such as heavy equipment, generators, and major software platforms essential to city operations.

Summary of Notable Updates: 2025–2029 vs. 2026–2030

The 2026–2030 CIP reflects a continuation of several key priorities established in the prior plan while introducing new projects and refining timelines and funding strategies. Notable changes and updates include:

- **Project Completion:** Several projects from the 2025–2029 plan have reached completion, including critical upgrades at the wastewater treatment plant and structural improvements to city facilities and parks.
- **Ongoing Multi-Year Projects:** High-priority projects such as the citywide software implementation, smart utility metering, and wastewater treatment plant upgrades continue into the 2026–2030 plan, often with updated cost estimates or revised phasing to reflect progress and market conditions.

- **Deferred or Re-Prioritized Projects:** A few projects identified in the 2025–2029 plan have been postponed due to resource constraints or changing departmental priorities. These projects remain in the long-term vision but are not currently scheduled for execution.
- **Funding Adjustments:** Based on updated grant eligibility, inflation, and operational cost projections, the funding sources for some projects have been adjusted, and potential new grants will be pursued where available.

This plan demonstrates the City’s commitment to maintaining a modern, resilient infrastructure network while exercising fiscal responsibility and strategic foresight. It serves as both a policy document and an implementation framework for managing community investments in a transparent and accountable manner.

Please note: In the plan, amendments made from the prior year’s plan are highlighted in blue to provide an at-a-glance view of updates that occurred between the two plans.

CITY LEADERSHIP INVOLVED IN THE FORMULATION OF THIS PLAN:

Geoffrey R. Calderon, TRMC, Interim City Manager & City Secretary

Victoria Sanchez, Director of Finance

Darrell Losoya, Chief of Police

Eddie Molinar, Director of Public Works

Randy Guzman, Director of Gas Utility

Mike Maciaz, Director of Utilities

Jessica Isley, Director of Building Services

Abel Hinojos, Airport Supervisor

Jennifer Stewart, Animal Services Supervisor

Heather Yadon, Tourism Coordinator

**CITY OF ALPINE
2026-2030 FIVE YEAR CAPITAL PLAN
CAPITAL IMPROVEMENT PLAN**

GENERAL FUND

GENERAL FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
ADMINISTRATION	CITY-WIDE SOFTWARE	2025-2027	MULTIPLE FUNDS/DEPARTMENTS	\$250,000	Updating and implementation of a city-wide software program. Current software varies by department and in some cases is no longer supported or maintained by developers.
ADMINISTRATION	SECURITY SYSTEM	2025-2029	MULTIPLE FUNDS/DEPARTMENTS	\$200,000	City of Alpine has security video cameras in several buildings and city owned properties. Much of the equipment is need of replacement or updating. In addition, not all facilities are on the same security system, making it harder to properly manage. There are several areas where no security system is installed.
ADMINISTRATION	OUTDOOR LIGHTING	2024-2028	GENERAL FUND OPERATING	\$175,000	Council Approved Ordinance - Outdoor Lighting - Ordinance allows for the community to become compliant within five years of passing of the ordinance. In order to come into compliance lighting sources that do not comply will need to be either updated or replaced.
ADMINISTRATION	HAZARD MITIGATION PLANNING	TBD	GENERAL FUND OPERATING/POTENTIAL FUTURE STATE/FEDERAL FUNDS	\$200,000	FEMA Building Resilient Infrastructure and Communities (BRIC) Program. Program would provide 1. Code Enforcement (Fire/Flood) Hazard Mitigation, 2. Zoning Update (Flood Management) and 3. Drought Contingency Plan Update. Removed 2026. Funds TBD. Increased projected cost to \$200,000 as per grant consultant.
Administration - Total				\$825,000	

ANIMAL SERVICES					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
ANIMAL SERVICES	ANIMAL SHELTER REPAIRS/MAINTENANCE	2025-2027	GENERAL FUND OPERATING	\$30,000	Painting inside and outside dogs runs. Plant grass in play yards for enrichment.
ANIMAL SERVICES	GENERATOR	2026		\$50,000	The Shelter needs access to water and electricity every day to keep the animals in our care cleaned up after and cool/warm depending on the time of year. Model is similar to the one used for the Alpine Police Department that is set up to kick on when the power goes out. Kohler 60RCLB 120/240V, 1ph Standby Generator with Aluminum Enclosure. Project will require design, possible construction of site pad/housing for unit and a certified electrician.
Animal Services - Total				\$80,000	

PUBLIC WORKS - STREETS

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
PUBLIC WORKS - STREETS	FLEET MAINTENANCE FACILITY	2026-2027	GENERAL FUND OPERATING	\$60,000	Project consists of the construction of an addition to the current yard facility. The expansion would create additional space for the mechanics to maintain the current cities fleet and leased vehicles. The current facility would continue to be used to service larger equipment pieces.
PUBLIC WORKS - STREETS	EMPLOYEE LOUNGE AREA	2026-2027	GENERAL FUND OPERATING	\$66,997	Project consists on remodeling a portion of the current warehouse to include a designated area for employees to meet and/or take a break.
PW - Streets - TOTAL				\$126,997	

UTILITIES					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
UTILITIES	WASTEWATER TREATMENT PLANT	2025-2029	UTILITY OPERATING FUND/ARPA FUNDS	\$3,954,500.00	This project is a complete update to the current wastewater treatment plant. The current condition is critical and each area of concern will need to be addressed in the order recommend by engineers to ensure continued operations of the facility. In addition, TCEQ compliance must be maintained to prevent additional setbacks and financial impacts. This is a multi-phased project that includes 1) Update/replacement of racetrack aerators 2) replacement of manual bar screen with automated 3)Update/replacement of electrical system to create one uniformed electrical system 4)Repair/update and maintenance of clarifiers 5) Refurbishment of drying beds 6)Any additional improvements to ensure continued operation of plant. FY 2021-2022 Council approved Wastewater Treatment Plant evaluation. Automated Bar Screen and installation of second aerator contract award and funds allocated - completed FY 2022-2023. FY 2023 and 2024 - grant application submitted through Congressman Tony Gonzales Office. FY 2024 - Request for Proposals for repairs to drying beds and remodel of one clarifier. FY 2024 -sludge drying beds are complete and we are currently waiting on installation of clarifier equipment. ALL ARPA funds allocated to wastewater plan improvements (\$1.4 million). TWDB Funding was removed and replaced with ARPA Funds.
UTILITIES	INFRASTRUCTURE LOCATION/REPLACEMENT	2025-2029	UTILITY OPERATING FUND	\$500,000.00	Project would include the planning, mapping, and implementation of determining a replacement plan for the City's current water and waste infrastructure. The first phase would be the location of all infrastructure owned by the City. Additional outside funding may need to be obtained after determination is made on the proper replacement plan. Replacement plan would include which sections of infrastructure need to be replaced from top priority down to lowest priority. ***FY 2022-2023 - City staff initiated required location and inventory of infrastructure as required by EPA & TCEQ for Lead and Copper***
UTILITIES	FACILITY MAINTENANCE	2025-2029	UTILITY OPERATING FUND	\$40,000.00	Update current facilities - flooring, restrooms, removal and construction of pergola/awning. Pergola currently is falling apart and is unsafe to residents and employees. Facility locations include 309 W Sul Ross and 109 N. 8th Street. FY 2025 - re-evaluate both utility facilities.

UTILITIES	EASTSIDE SEWER EXTENSION	2025-2029	UTILITY OPERATING FUND	\$1,700,000.00	To provide service to the Eastside of Alpine, to include annexed areas with no current access to sewer services. Project consists of laying 8,200 feet of sewer lines, 2250 feet of forced main, and a new larger lift station to handle the additional sewage. The larger lift station would replace the existing four lift stations currently in use. Project would provide access to sewer services to Travelodge, Penny Diner, Mobile Home Park, Best Value Inn, Tri-County Steel and Concrete, Big Bend Saddlery, Hip O Taxidermy, Valero, Outwest Feed and Supply, Oasis Tire Company, Alpine Auto Sales, Quality Inn, RV Park, Alon, Holiday Inn Express, Pizza Hut, Tractor Supply, McCoy's Building Supply, Dairy Queen, Big Bend Mini Storage, Sul Ross Meat Market and other possible economic development in the area. The initial engineering review and recommendations has been completed.
UTILITIES	HOUSEHOLD HAZARDOUS WASTE	2025-2029	UTILITY OPERATING FUND	\$37,000.00	In order to address the need of proper hazardous waste materials from household residents (paint, antifreeze, single -use batteries, herbicides and pesticides), Environmental Service's project would consist of constructing a secure location for offsite storage of the materials before being properly disposed of.
UTILITIES	AUTOMATED WELL METERS	2025-2026	UTILITY OPERATING FUND	\$90,000.00	City currently has thirteen water wells. Update current manual metering methods at each well sight to gain clear data collections and consistent communication with SCADA system. Could be included with the update of residential meters to smart meters.
UTILITIES	REFURBISH WELLS - MUSQUIEZ	2025-2027	UTILITY OPERATING FUND	\$125,000.00	Project would consist of bringing Musquiz's wells 8 and 9 back online to help relieve the load on the other wells in the area. Project can be completed in phases.
UTILITIES	AUTOMATED METERING SYSTEM	2025-2029	UTILITY OPERATING FUND/TBD	\$1,400,000.00	City currently has roughly 2800 meters that are read monthly by one employee. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of water sales, water losses, and disputes on usage. This would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

UTILITIES	MANHOLE ADDITIONS	2025-2029	UTILITY OPERATING FUND	\$200,000.00	Project would involve the addition, replacement, and the increase of grade of multiple manholes around the City of Alpine. Project could be completed in phases and meet state requirements. Cost of project are estimated at this time. Once an evaluation is completed, the CIP would be adjusted to include updated costs.
UTILITIES	SUL ROSS STORAGE TANKS	2026	UTILITY OPERATING FUND	\$50,000.00	There are two storage tanks located on Sul Ross campus that have been under question as to ownership. TCEQ provided information that the City is responsible for actual maintenance of the tanks as the water stored in them is City owned. These tanks will need to be refurbished; which includes repairing rust spots, repainting, installing manual level indicators and instillation of SCADA monitoring.
Utilities - Total				\$8,096,500.00	

TOURISM					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
HOT - TOURISM	VISITOR CENTER - PAVILION EXPANSION	2026	HOT FUNDS	\$150,000	Project includes the expansion of the current pavilion to provide additional covered space for events, such as the Farmer's Market.
HOT - TOURISM	VISITOR CENTER - UPDATE OF WINDOWS & WALLS	2026	HOT FUNDS	\$50,000	Did not take place in 2025. With the new addition it was necessary to replace the one window that remained on the south wall that connects the original building with the addition. The original windows are not a standard size, many cannot be opened, are damaged allowing bugs to enter the building, and most do not have screens. This leaves 6 windows on the west and north sides of the building that need replaced. Because the window frames must be rebuilt to accommodate the standard size windows, interior and exterior walls will have to be repaired and repainted as part of this process. This would also included all new interior and exterior trim to replace rotting and damaged wood. The exterior of the building also needs new stucco to repair years of natural deterioration and to better match the new addition.

HOT - TOURISM	VISITOR CENTER - INTERIOR LAYOUT AND FLOORS	2026	HOT FUNDS	\$75,000	<p>Did not take place in 2025. With the new southside entrance to the covered patio and the addition of the restrooms the Visitor Center interior layout needs reconfigured to allow for a more open space that will provide an interactive children's display, a utility closet with a proper sink, and conference and office area that is closed off to the public. The first step of this process will be to remove the indoor restroom completely. Next remove the current kitchen sink and refrigerator that are not used regularly. With the kitchen eliminated the hot water heater that is located in a small utility closet next to the restroom needs relocated to where the kitchen was. This will put it on the same side of the hall as the HVAC. A new mop sink will be added to the new utility closet with the existing plumbing from the removed kitchen sink. With the hot water heater relocated and the restroom and utility closet removed the area can become a designated play space for kids with an interactive display on the history of Alpine including the railroad, baseball and rodeo. Part of reconfiguring the interior space will be to then replace all the existing flooring. The main space as very old laminate that is damaged in places and with walls removed and spaces opened up there would then be 4 different types of flooring. Everything will be replaced with commercial flooring that can withstand high traffic. The last part of the interior layout changes would be a new door to the conference/office area that separates it from the public space and allows for private meetings.</p>
HOT - TOURISM	VISITOR CENTER - ROOF AND CEILING REPAIR	2026	HOT FUNDS	\$50,000	<p>Did not take place in 2025. The ceiling at the Visitor Center is in need of structural repairs to prevent further damage to the building and it's contents. The trusses need replaced to ensure the structure is sound. Once that is complete a new ceiling can be installed and new lighting. The current lighting is florescent which is not energy efficient and is much too stark for the friendly environment. Part of this process will also be to repair any damages to the roof to prevent leaks. While I have not personally had water leaking into the building there are visible water damage spots on the ceiling from past leaks.</p>
HOT - TOURISM	VISITOR CENTER - PROCH REPAIR AND SIDEWALKS	2025-2026	HOT FUNDS	\$45,000	<p>The Visitor Center is a prime location for visitors coming into Alpine. With the completion of the new pavilion and restrooms the existing building is in need of repairs and updates. The exterior of the original building needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch and post lighting (dark sky compliant like the new lighting in back), electrical updates, metal on underside of</p>

					front porch to protect from elements, eliminate one set of steps, make new wider steps to main front door, new walkways from the street parking to the front door, pipe fencing addition to the current small rock wall to add for protection from traffic during events.
HOT - TOURISM	VISITOR CENTER UPDATES	2025-2026	HOT FUNDS	\$50,000	The Visitor Center is a prime location for visitors coming into Alpine. The facility outside is currently being updated to match the continued needs of tourism and growing events. The facility itself needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch lighting, interior lighting and ceiling repair, remodel of kitchen area (currently not utilized for original purpose), and addition of children's area. The project would also include updating the current front fencing area to provide a safer transition from the visitor center to HWY 90. This project will be completed in phases.
HOT Funds - Total				\$420,000	

GAS DEPARTMENT					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
GAS DEPARTMENT	RECTIFIER - FORT DAVIS & APPLE STREET	2025-2026	GAS DEPARTMENT OPERATING	\$200,000	Replacement/Upgrade of gas utility rectifier located in Fort Davis, Texas and at the Gas Department Facility on Apple Street
GAS DEPARTMENT	AC/HVAC UNIT	2025-2026	GAS DEPARTMENT OPERATING	\$35,000	Update/Replace current system.
GAS DEPARTMENT	BUILDING UPDATES	2025-2027	GAS DEPARTMENT OPERATING	\$50,000	Continued maintenance of facility to include additional coverage and update of poly line storage
GAS DEPARTMENT	AUTOMATED METER READERS	2025-2029	GAS DEPARTMENT OPERATING	\$300,000	City currently has roughly 1900 meters that are read first week of each month by the whole department. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of gas sales, gas losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding. This year we increased from \$204,432
Gas Department - Total				\$585,000	

CITY OF ALPINE - TOTAL **\$10,902,997**

CAPITAL ASSETS

GENERAL FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
ALPINE POLICE DEPT	TASERS	2024-2029	GENERAL FUND OPERATING	\$24,245	Replacement of outdated/non-operational tasers. Total replacement of 18 tasers. Currently not all APD Officers have availability/access to tasers. This project will be completed in phases.
PUBLIC WORKS-PARKS	KUBOTA-MOWER	2025	GENERAL FUND OPERATING	\$20,250	Mower to replace aged existing fleet.
PUBLIC WORKS-PARKS	TRACTOR-MOWER	2026	GENERAL FUND OPERATING/ USDA	\$40,000	Purchase of new tractor mower to replace current shared mower.
PUBLIC WORKS - STREETS	MAINTAINER	2026	GENERAL FUND OPERATING	\$250,000	Current City owned maintainer has a 14 ft. blade and is not usable in smaller areas within the City. Example - Street department is unable to properly fix shoulders, maintain alleyways, and assist parks (baseball diamonds). This piece of equipment would be an addition resource.
PUBLIC WORKS - STREETS	DUMP TRUCK	2027	GENERAL FUND OPERATING	\$100,000	Replacement of older dump truck - over 20 years old. Older model would be used as a backup when needed to allow the street department be more efficient during paving season.
PUBLIC WORKS - STREETS	FRONT END LOADER	2025	GENERAL FUND OPERATING	\$260,145	Replace current front end loader which is over 20 years old. Equipment is used and maintained regularly, unfortunately the age of the equipment has made it hard to keep maintained. This year we increased from \$200,000.00
General Fund Total				\$694,640	

UTILITIES					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
UTILITIES	BACKHOE	2025	UTILITY OPERATING FUND	\$100,000	Purchase of new backhoe to replace current backhoe, which is over 20 years old. Older backhoe will be kept as a backup and use for situations that require two crews to operate at once.
Utility Fund Total				\$100,000	

AIRPORT					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
AIRPORT	KUBOTA	2026	AIRPORT OPERATING BUDGET	\$15,000	Airport currently utilizes two different pieces of equipment (4 wheeler and Tug) to complete multiple tasks. The purchase of a Kubota would eliminate both out dated pieces of equipment and will be utilized as a tug, bed can be used to place herbicide tank which is used to spray around runway lights/fence line, can be used by guest to transport baggage to terminal/vehicle/plane and vice versa, field maintenance (check lighting, fence perimeter check, use cargo area for weed eater/tools)
Airport Fund Total				\$15,000	

TOURISM					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
HOT - TOURISM	DOWNTOWN KIOSK	2026	HOT FUNDS	\$35,000	While the current Visitor Center is a prime location it would benefit our organization to have a presence directly on Holland Ave or Murphy Street. The preferred location would be to get permission to use one of the corners where either street intersects with 5th street. This would not be a building but rather a free standing kiosk. Many communities have these featuring large maps and information pamphlets for visitors. Community partners could help off set the cost of this project through sponsorships or ad spots on the displays. In addition to the downtown locations an information kiosk at Sul Ross State University and Kokernot Park would also be ideal locations to target visitor traffic. Design could include placing the kiosk in a gazebo type structure to also provide additional shading for visitors.
Tourism Fund Total				\$35,000	

CITY OF ALPINE - TOTAL

\$844,640.00

COMPLETED/POSTPONED

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
------------	------------------	-------------	---------	--------	-------

GENERAL FUND

ADMINISTRATION	ALPINE SCHOOL HOUSE REMODEL	2021-2022	GENERAL FUND - ARPA FUNDS	Completed	
ALPINE POLICE DEPT	K-9 UNIT	2021-2022	DONATION	Completed	
ALPINE POLICE DEPT	LICENSE PLATE READER	2021-2022	GENERAL FUND OPERATING	On-Hold	Provide continues surveillance of traffic interdiction and monitoring of stolen vehicles, wanted persons, and vehicles listed under "bolo's" for drug or human trafficking ***FY 2021-2022 - APD requested asset to be postpone until equipment was suited for needs of the department***
ALPINE POLICE DEPT	MOBILE HANDHELD RADIOS	2021-2022	GRANT FUNDING	Completed	
ALPINE POLICE DEPT	MOBILE DATA TERMINAL	2021-2022	GRANT FUNDING	Completed	
ALPINE POLICE DEPT	DISPATCH COMPUTERS	2024-2028	GENERAL FUND OPERATING	Completed	
ALPINE POLICE DEPT	APD - BUILDING MAINTENANCE/REMODEL	2021-2022	GENERAL FUND OPERATING	Completed	
ANIMAL CONTROL	CAT CONDOS	2023	GENERAL FUND OPERATING	Completed	
ANIMAL CONTROL	HVAC SYSTEM	2021-2022	GENERAL FUND OPERATING	Completed	
ANIMAL CONTROL	INCINERATOR	2025-2026	GENERAL FUND OPERATING/TBD	On-Hold	
PUBLIC WORKS-PARKS	PUEBLO NUEVO PARK IMPROVEMENTS	2021-2025	TEXAS PARKS & WILDLIFE/GENERAL	Pending Completion	
PUBLIC WORKS-PARKS	SPLASH PAD	2023-2027	GENERAL FUND OPERATING/RESERVES	On-Hold	
PUBLIC WORKS - STREETS	IN-HOUSE PAVING EQUIPMENT	2024-2028	GENERAL FUND OPERATING	On-Hold	

UTILITY FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
UTILITIES	WWTP - AERATOR & BAR SCREEN (PART OF WWTP)	2021-2022	UTILITIES OPERATING FUNDS & RESERVES	Completed	
UTILITIES	GIS SYSTEM	2024-2028	UTILITY OPERATING FUND	Completed	

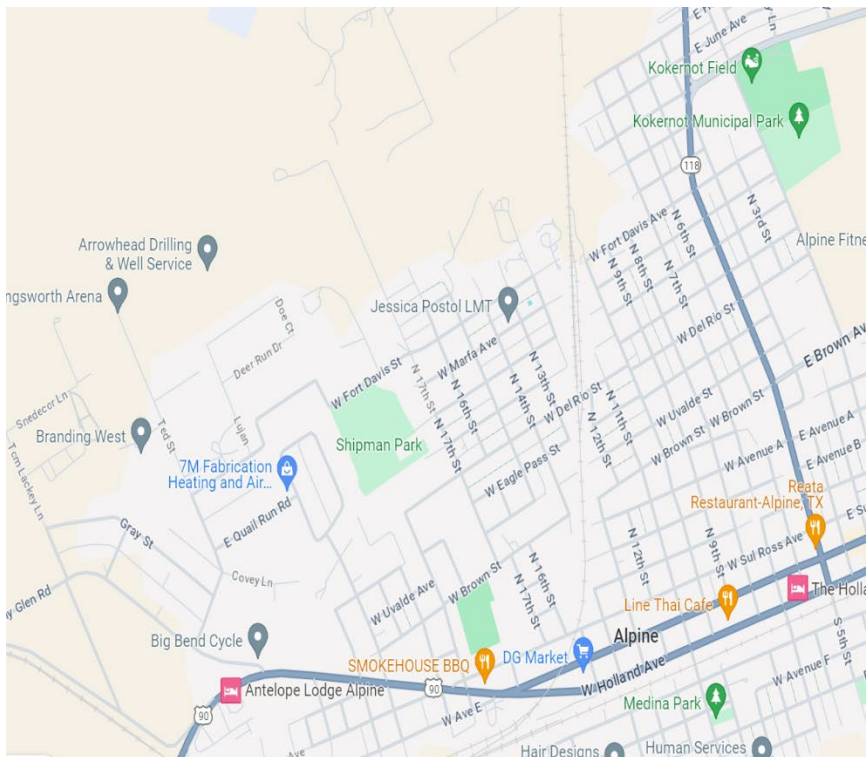
AIRPORT FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
AIRPORT	TAXIWAY EXPANSION	2023	AIRPORT OPERATING BUDGET	Completed	
AIRPORT	DESIGN PHASE OF LIGHTING PROJECT	2021-2022	CARES ACT	Completed	
AIRPORT	SEAL COAT 1/19	2021-2022	TxDOT AVIATION/FAA/AIRPORT OPERATING	Completed	
AIRPORT	CONSTRUCTION PHASE OF LIGHTING PROJECT	2021 - 2023	TxDOT AVIATION/FAA/AIRPORT OPERATING	Completed	
AIRPORT	ROTATOR BEACON	2022-2023	TxDOT AVIATION/ AIRPORT OPERATING	Completed	

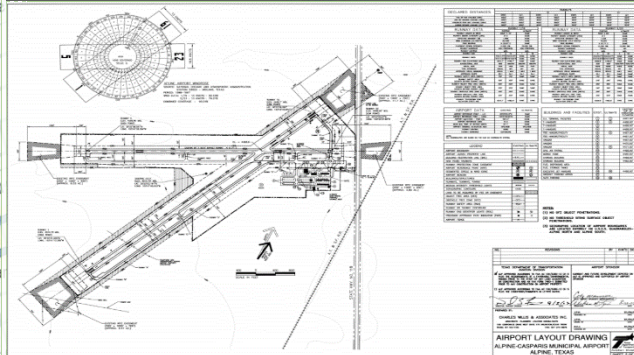
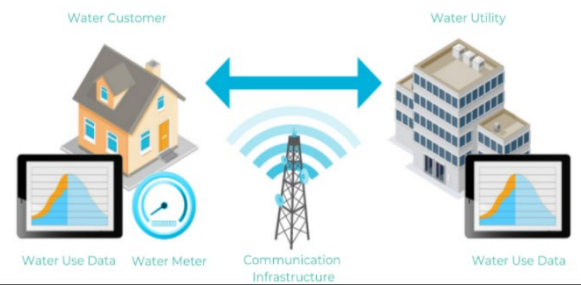
TOURISM FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
HOT - TOURISM	VISITOR CENTER RESTROOMS/PAVILLION REMODEL	2021-2022	HOT FUNDS	Completed	
HOT - TOURISM	OUTDOOR PORTABLE STAGE	2021-2023	POSTPONED	On-Hold	
GAS FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
GAS DEPARTMENT	RECTIFIER	2023	GAS DEPARTMENT OPERATING	Completed	
GAS DEPARTMENT	BAY COVERAGE	2021-2023	GAS DEPARTMENT OPERATING	Completed	
GAS DEPARTMENT	18' TRAILER	2021-2022	GAS DEPARTMENT OPERATING	Completed	

2025-2029

City of Alpine Capital Improvement Plan



Automated Meter Infrastructure and Smart Water Metering



CITY OF ALPINE
100 N 13TH STREET
ALPINE, TEXAS 79830

OVERVIEW

This Capital Improvement Plan (CIP) is a multi-year plan of capital projects which strives to reflect the goals and policies established by the City of Alpine by systematically planning, scheduling, managing, monitoring, and financing capital improvement projects to ensure cost effectiveness and conformity with established city polices and state and federal requirements.

The capital planning process not only provides an orderly and routine method of proposing the planning and financing of capital improvements, but the process also makes capital expenditures more responsive to community needs.

The objectives utilized to develop the CIP are:

- To identify and examine current and future infrastructure needs and minimize the financial impact on residents;
- To maximize the useful life of capital investments by scheduling major renovations and modifications at the appropriate time in the life cycle of the facility;
- To improve financial planning by comparing needs with resources and estimating future funding issues.

The CIP guides the funding and construction of all public improvements constructed by the City, including streets, wastewater treatment facility and lines, water facility and lines, city facilities, recreational facilities and parks. The City of Alpine has developed a CIP to identify the capital needs of the community over a five year period.

Without adequate planning, public improvements may not be given the appropriate priorities, be properly located, or realized due to lack of available financial resources. Financial inefficiency and reduced public services will result. To avoid such consequences and to achieve the greatest possible economy and efficiency is the goal of the CIP.

A capital improvement is a major, non-routine expenditure for new construction, improvements to existing buildings, facilities, land, parks, streets, utilities, to name a few. A capital improvement project has a relatively high monetary value, long life expectancy, and results in the creation of an asset or extends the life of existing assets. The cost of the capital improvement includes design, legal fees, land, operating equipment, furniture, construction, etc. that is necessary to put the asset into service.

The City of Alpine's CIP improves the links between capital investments and the City's long-term vision and goals and builds citizen confidence by making more effective use of City resources. This document will allow the City Council and staff to keep up with the growth of

our community needs as well as take a long-range view of our future activities and responsibilities.

The CIP ensures coordination between City departments and City Council in the planning and implementing of capital projects. The CIP identifies and determines future infrastructure needs and establishes priorities among projects, so the available resources are used to the best advantage.

The CIP is divided into three sections: 1) Current/Active Projects 2) Long-Term and 3) Completed or Postponed. Postponed items are at the request of the department based on current priorities and needs. The City of Alpine’s CIP is composed of both capital improvement projects and capital assets. Each one has been prioritized from 1 – 3. Although all capital improvement projects and assets are priority, priority one projects are considered the most critical and are actively pursued for funding resources.

THE PROCESS

The development of the CIP is a continual process and, consequently, should be viewed as a working document. Therefore, while the document covers a five-year planning perspective, it is revised every year in order to accommodate new projects, reflect changes in ongoing projects, and extend the plan an additional year.

The CIP does not appropriate funds but supports the budget process and the appropriations made through the adoption of the budget. The City strives to complete projects within schedule and cost constraints. The CIP uses estimates of project costs and scheduling.

FUNDING

The five-year CIP includes all capital projects, which are to be financed in whole or in part from funds subject to control or appropriation by the City. The FY 2025-2029 CIP calls for an allocation of \$10,692,429 in capital projects and \$784,495 in capital assets. Funding for CIP projects and assets are derived from various sources including bonds, capital reserves, water/wastewater revenue cash, grants, and other funding sources. Some projects have already been partially completed and funded. Below are the current estimated balances per fiscal year:

2025-2029 Capital Improvement Projects and Assets Summary

FUND	2025	2026	2027	2028	2029	TOTAL
GENERAL	\$385,099	\$589,849	\$251,997	\$104,849	\$54,849	\$1,386,643
UTILITIES	\$2,343,728	\$1,890,728	\$1,773,728	\$1,298,230	\$890,086	\$8,196,500
AIRPORT	\$20,000	\$61,600	\$51,600	\$0	\$0	\$133,200
TOURISM	\$230,000	\$240,000	\$0	\$0	\$0	\$470,000
GAS	\$185,712	\$179,500	\$82,000	\$52,000	\$0	\$499,212
TOTAL	\$3,164,539	\$2,961,677	\$2,159,325	\$1,455,079	\$944,935	\$10,685,555

CIP PROCESS

A CIP involves several steps from concept planning to the finished product. This annual CIP process ensures prompt and efficient preparation of the CIP and related capital budget.



Occasionally, new issues, changing cost, revenue realities, or shifts in City priorities will cause a project or number of projects to be either postponed or pushed back. Any changes would be reflected in future CIP documents.

IMPACT

The City of Alpine is focused on adding value and extending the life to City infrastructure with minimal increase in current operating costs. A positive impact to future operating costs is realized upon the completion of street, water, and wastewater improvements due to the upgrade or replacement of aged and malfunctioning infrastructure with newer more functional infrastructure. The upgrade or replacement of aging infrastructure lowers maintenance costs.

DETAILED CIP INFORMATION

Each capital improvement project or capital asset listed in the five-year plan has a CIP project sheet, which includes the expected costs, project description, timeline, justification, and anticipated methods of financing and any anticipated additional operational or maintenance costs. The project sheets are accompanied by a picture or map to provide visual representation of the project. The project detail page is to provide the City Council with enough information to approve the project.

**CITY OF ALPINE
2025-2029 FIVE YEAR CAPITAL PLAN**

CAPITAL IMPROVEMENT PROJECTS

GENERAL FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT
ADMINISTRATION	CITY-WIDE SOFTWARE	2025-2027	MULTIPLE FUNDS/DEPARTMENTS	\$ 250,000
ADMINISTRATION	SECURITY SYSTEM	2025-2029	MULTIPLE FUNDS/DEPARTMENTS	\$ 200,000
ADMINISTRATION	OUTDOOR LIGHTING	2024-2028	GENERAL FUND OPERATING	\$ 175,000
ADMINISTRATION	HAZARD MITIGATION PLANNING	2026	GENERAL FUND OPERATING/FEMA GRANT	\$ 100,000
			Administration - Total	\$ 725,000
ANIMAL CONTROL	ANIMAL SHELTER REPAIRS/MAINTENANCE	2025-2027	GENERAL FUND OPERATING	\$ 30,000
ANIMAL SERVICES	GENERATOR	2026		\$ 50,000
			Animal Control Services - Total	\$ 80,000
PUBLIC WORKS - STREETS	FLEET MAINTENANCE FACILITY	2026-2027	GENERAL FUND OPERATING	\$ 60,000
PUBLIC WORKS - STREETS	EMPLOYEE LOUNGE AREA	2026-2027	GENERAL FUND OPERATING	\$ 66,997
			PW - STREETS - TOTAL	\$ 126,997

UTILITIES

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT
UTILITIES	WASTEWATER TREATMENT PLANT	2025-2029	UTILITY OPERATING FUND/TWDB	\$ 3,954,500.00
UTILITIES	INFRASTRUCTURE LOCATION/REPLACEMENT	2025-2029	UTILITY OPERATING FUND	\$ 500,000.00
UTILITIES	FACILITY MAINTENANCE	2025-2029	UTILITY OPERATING FUND	\$ 40,000.00
UTILITIES	EASTSIDE SEWER EXTENSION	2025-2029	UTILITY OPERATING FUND	\$ 1,700,000.00
UTILITIES	HOUSEHOLD HAZARDOUS WASTE	2025-2029	UTILITY OPERATING FUND	\$ 37,000.00
UTILITIES	AUTOMATED WELL METERS	2025-2026	UTILITY OPERATING FUND	\$ 90,000.00
UTILITIES	REFURBISH WELLS - MUSQUIEZ	2025-2027	UTILITY OPERATING FUND	\$ 125,000.00
UTILITIES	AUTOMATED METERING SYSTEM	2025-2029	UTILITY OPERATING FUND/ARPA	\$ 1,400,000.00
UTILITIES	MANHOLE ADDITIONS	2025-2029	UTILITY OPERATING FUND	\$ 200,000.00
UTILITIES	SUL ROSS STORAGE TANKS	2026	UTILITY OPERATING FUND	\$ 50,000.00
			Utilities - Total	\$ 8,096,500.00

COMPLETED/POSTPONED

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	STATUS
GENERAL FUND				
ADMINISTRATION	ALPINE SCHOOL HOUSE REMODEL	2021-2022	GENERAL FUND - ARPA FUNDS	Completed
ALPINE POLICE DEPT	K-9 UNIT	2021-2022	DONATION	Completed
ALPINE POLICE DEPT	LICENSE PLATE READER	2021-2022	GENERAL FUND OPERATING	On-Hold
ALPINE POLICE DEPT	MOBILE HANDHELD RADIOS	2021-2022	GRANT FUNDING	Completed
ALPINE POLICE DEPT	MOBILE DATA TERMINAL	2021-2022	GRANT FUNDING	Completed
ALPINE POLICE DEPT	DISPATCH COMPUTERS	2024-2028	GENERAL FUND OPERATING	Completed
ALPINE POLICE DEPT	HOLDING CELLS	2023	GENERAL FUND OPERATING	Completed
ALPINE POLICE DEPT	APD - BUILDING MAINTENANCE/REMODEL	2021-2022	GENERAL FUND OPERATING	Completed
ANIMAL CONTROL	CAT CONDOS	2023	GENERAL FUND OPERATING	Completed
ANIMAL CONTROL	HVAC SYSTEM	2021-2022	GENERAL FUND OPERATING	Completed
ANIMAL CONTROL	INCINERATOR	2025-2026	GENERAL FUND OPERATING	On-Hold
				Estimated Date of Completion 9-30- 2024
PUBLIC WORKS- PARKS	PUEBLO NUEVO PARK IMPROVEMENTS	2021-2025	TEXAS PARKS & WILDLIFE/GENERAL	
PUBLIC WORKS-PARKS	SPLASH PAD	2023-2027	GENERAL FUND OPERATING/RESERVES	On-Hold
PUBLIC WORKS - STREETS	IN-HOUSE PAVING EQUIPMENT	2024-2028	GENERAL FUND OPERATING	On-Hold
UTILITY FUND				
UTILITIES	WWTP - AERATOR & BAR SCREEN(PART OF WWTP)	2021-2022	UTIITIES OPERATING FUNDS & RESERVES	Completed
UTILITIES	GIS SYSTEM	2024-2028	UTILITY OPERATING FUND	Completed
AIRPORT FUND				
AIRPORT	TAXIWAY EXPANSION	2023	AIRPORT OPERATING BUDGET	Completed
AIRPORT	DESIGN PHASE OF LIGHTING PROJECT	2021-2022	CARES ACT	Completed
AIRPORT	SEAL COAT 1/19	2021-2022	TxDOT AVIATION/FAA/AIRPORT OPERATING	Completed
AIRPORT	CONSTRUCTION PHASE OF LIGHTING PROJECT	2021 - 2023	TxDOT AVIATION/FAA/AIRPORT OPERATING	Completed
TOURISM FUND				
HOT - TOURISM	VISITOR CENTER RESTROOMS/PAVILLION REMODEL	2021-2022	HOT FUNDS	Completed
HOT - TOURISM	OUTDOOR PORTABLE STAGE	2021-2023	POSTPONED	On-Hold

GAS FUND

GAS DEPARTMENT	RECTIFIER		2023 GAS DEPARTMENT OPERATING	Completed
GAS DEPARTMENT	BAY COVERAGE	2021-2023	GAS DEPARTMENT OPERATING	Completed
GAS DEPARTMENT	18' TRAILER	2021-2022	GAS DEPARTMENT OPERATING	Completed



CAPITAL IMPROVEMENT PROJECTS

CITY WIDE SOFTWARE

RESPONSIBLE DEPARTMENT

ADMINISTRATION

PROJECT MANAGER

CITY OF ALPINE DEPARTMENT HEADS

PROJECTED EXPENSE

\$ 250,000

PRIORITY LEVEL **1**



PROJECT DESCRIPTION & JUSTIFICATION

Updating and implementation of a city - wide software program. Current software varies department to department and in some cases is no longer supported or maintained by developers.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 100,000	\$ 100,000	\$ 50,000	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating - Departmental Grant Funding
 Utilities
 Gas Department
 Airport

OPERATING BUDGET IMPACT IF COMPLETED

Reduced employee overtime
 Increased revenue from proper billing
 Increased yearly maintenance/user fees


OPERATING BUDGET IMPACT IF NOT COMPLETED

Reduced revenue due to incorrect utility billing
 Increased wages due to additional time to problem solve and create necessary data sets

PERFORMANCE MEASURES

Overall - Department Performance
 Increased customer service satisfaction

Outdoor Lighting Ordinance

RESPONSIBLE DEPARTMENT	
ADMINISTRATION	
PROJECT MANAGER	
CITY MANAGER	
PROJECTED EXPENSE	
\$ 175,000	<div style="border: 1px solid black; display: inline-block; padding: 2px;">PRIORITY LEVEL</div> 1

PROJECT DESCRIPTION

Council Approved Ordinance - Outdoor Lighting - Ordinance allows for the community to become compliant within five years of passing of the ordinance. In order to come into compliance lighting sources that do not comply will need to be either updated or replaced. The City will work back with McDonald Observatory and other entities to determine which lighting sources need to be addressed, funding opportunities, and implementation process to come into compliance. FY 2021-2022 - Council approved funds from BBCA to assist with the replacement of non-compliant street lights, initial training provided to City employees. *****FY 2022-2023 - street light replacement/update initiated through AEP, 193 street lights replaced.*****

	2025	2026	2027	2028	2029	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 25,000	\$ 25,000	\$ 75,000	\$ 50,000		

FUNDING SOURCE

General Fund Operation Budget
 Possible grant opportunities

OPERATING BUDGET IMPACT IF COMPLETED

Initial update/replacement costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Violation of City Ordinance

PERFORMANCE MEASURES

Dark Sky Compliance - reduced night sky lighting

SECURITY EQUIPMENT UPGRADE - REPLACEMENT

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CITY MANAGER &
 CHIEF OF POLICE

PROJECTED EXPENSE

\$ 200,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

City of Alpine has security video cameras in several buildings and city owned properties. Much of the equipment is need of replacement or updating. In addition, not all facilities are on the same security system, making it harder to properly manage. There are several areas where no security system is installed.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 25,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000

FUNDING SOURCE

GENERAL FUND Grant Funding

UTILITIES

AIRPORT

HOT

OPERATING BUDGET IMPACT IF COMPLETED

Annual Maintenance Fees

Data Storage Fees (if needed)

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Security will provide continous security for employees, citizens, and property at our many facilities.

Hazard Mitigation Program

RESPONSIBLE DEPARTMENT

ADMINISTRATION

PROJECT MANAGER

CITY MANAGER

PROJECTED EXPENSE

\$ 100,000

PRIORITY LEVEL 2



PROJECT DESCRIPTION

FEMA Building Resilient Infrastructure and Communities (BRIC) Program. Program would provide 1. Code Enforcement (Fire/Flood) Hazard Mitigation, 2. Zoning Update (Flood Management) and 3. Drought Contingency Plan Update.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 25,000	\$ -	\$ -	\$ -	BRIC - \$75,000 City - \$25,000

FUNDING SOURCE

General Fund Operation Budget
 FEMA BRIC Program - requires a 25% match

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

NOTE - City applied during FY 2020-2021 and was not awarded. City can continue to apply each year

ANIMAL SHELTER REPAIRS & MAINT

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE

\$ 30,000

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Painting inside and outside dogs runs. Plant grass in play yards for enrichment.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 10,000	\$ 10,000	\$ 10,000		

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES



Generator

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

JENNIFER STEWART, ACO SUPERVISOR

PROJECTED EXPENSE

\$ 50,000

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Generator for Emergencies, The Shelter needs access to water and electricity every day to keep the animals in our care cleaned up after and cool/warm depending on the time of year. Model is similar to the one used for the Alpine Police Department that is set up to kick on when the power goes out. Kohler 60RCLB 120/240V, 1ph Standby Generator with Aluminum Enclosure. Project will require design, possible construction of site pad/housing for unit and a certified electrician.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 50,000	\$ -	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department
 USDA Matching Grant - City matching if awarded is 45% of awarded amount

OPERATING BUDGET IMPACT IF COMPLETED

Annual Maintenance Costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

FLEET MAINTENANCE FACILITY

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$60,000.00

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Project consists of the construction of an addition to the current yard facility. The expansion would create additional space for the mechanics to maintain the current cities fleet and leased vehicles. The current facility would continue to be used to service larger equipment pieces.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ 30,000.00	\$ 30,000.00		

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional utilities and maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

EMPLOYEE LOUNGE AREA

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

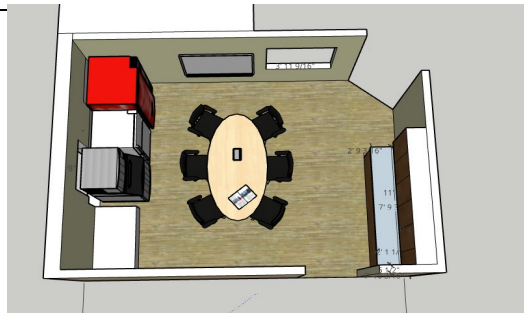
PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$ 66,997.00

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Project consists on remodeling a portion of the current warehouse to include a designated area for employees to meet and/or take a break.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ 30,000.00	\$ 36,997.00		

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

U construction LLC		Estimate	
City of Alpine	Lot		\$0.00
Megan Andrin, CPFIM	Total Construction Cost		\$51,815.00
Director of Finance	Overhead and General Expe		\$2,228.05
Alpine, Texas 79830	Profit		\$12,953.75
(432) 837-3301	Total Sale Price		\$66,996.80
Lot			\$0.00
Lot Cost after closing			\$0.00
Other			\$0.00
Construction Costs			
Side Work			\$0.00
Building Permit Fees			\$0.00
Impact Fee			\$0.00
Water and Sewer Fees Inspections			\$0.00
Architecture and Engineering			\$0.00
Other			\$0.00
Foundations / Slab			\$0.00
Excavation			\$0.00
Concrete			\$0.00
Retaining walls			\$0.00
Backfill			\$0.00
Other			\$0.00
Framing			\$8,750.00
Framing (not including prefab trusses)			\$8,750.00
Trusses (if using trusses)			\$0.00
Sheathing (if not included above)			\$0.00
General metal and steel			\$0.00
Other			\$0.00
Exterior Finishes			\$7,145.00
Exterior Wall Finish			\$1,500.00
Roofing			\$0.00
Windows and doors			\$5,645.00
Garage Doors			\$0.00

Other			\$0.00
Major Systems Rough-ins			\$11,500.00
Plumbing (except fixtures)			\$2,450.00
Electrical (except fixtures)			\$3,850.00
HVAC			\$5,200.00
Other			\$0.00
Interior Finishes			\$23,820.00
Insulation			\$2,650.00
Drywall			\$4,200.00
Interior Trims			\$1,200.00
Mirrors			\$0.00
Doors	included above		\$0.00
Painting			\$2,900.00
Lighting	by owner		\$0.00
Cabinets			\$6,670.00
Countertops			\$2,900.00
Appliances			\$0.00
Flooring			\$3,400.00
Plumbing Fixtures	by owner		\$0.00
Fireplace			\$0.00
Other			\$0.00
Final Steps			\$600.00
Landscaping			\$0.00
Outdoor structures (deck, patio, porches)			\$0.00
Driveway/approach			\$0.00
Clean Up			\$600.00
Other			\$0.00

WASTEWATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 3,954,500.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

This project is a complete update to the current wastewater treatment plant. The current condition is critical and each area of concern will need to be addressed in the order recommend by engineers to ensure continued operations of the facility. In addition, TCEQ compliance must be maintained to prevent additional setbacks and financial impacts. This is a multi-phased project that includes 1)Update/replacement of racetrack aerators 2)replacement of manual bar screen with automated 3)Update/replacement of electrical system to create one uniformed electrical system 4)Repair/update and maintenance of clarifiers 5)Refurbishment of drying beds 6)Any additional improvements to ensure continued operation of plant. FY 2021-2022 Council approved Wastewater Treatment Plant evaluation. Automated Bar Screen and installation of second aerator contract award and funds allocated - completed FY 2022-2023. FY 2023 and 204 - grant application submitted through Congressman Tony Gonzales Office. FY 2024 - Request for Proposals for repairs to drying beds and remodel of one clarifier. ALL ARPA funds allocated to wastewater plan improvements (\$1.4 million).

FINANCIAL PLAN	2025	2026	2027	2028	2029	Prior Years
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 1,400,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 554,500.00		\$300,000 Engineer Contracted

FUNDING SOURCE

Utility operating budget
TWDB - Texas Water Development Board Grant/Funding Opportunities
American Rescure Plan Act Funds (\$1.4 million)
Private Funding

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs
TCEQ Enforcement

PERFORMANCE MEASURES



FACILITY MAINTENANCE

RESPONSIBLE DEPARTMENT	
UTILITIES - WATER/WASTEWATER/SANITATION	
PROJECT MANAGER	
UTILITIES DIRECTOR	
PROJECTED EXPENSE	
\$ 40,000.00	PRIORITY LEVEL 2



PROJECT DESCRIPTION
 Update current facilities - flooring, restrooms, removal and construction of pergola/awning. Pergola currently is falling apart and is unsafe to residents and employees. Facility locations include 309 W Sul Ross and 109 N. 8th Street. FY 2025 - re-evaluate both utility facilities.

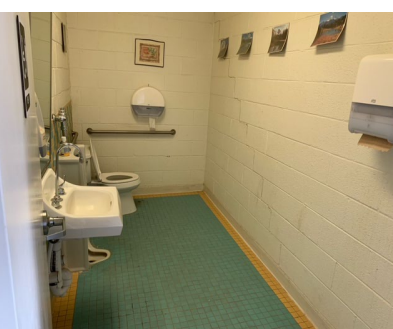
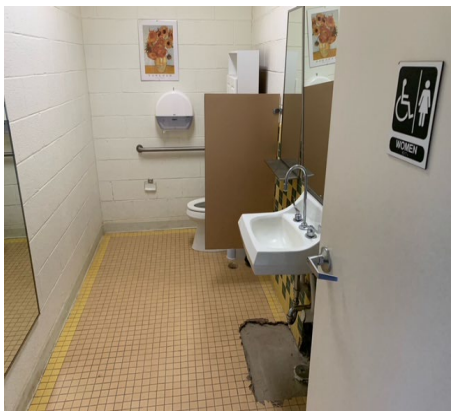
FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -

FUNDING SOURCE
 Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED
 Reduced maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
 Increased maintenance costs

PERFORMANCE MEASURES



EASTSIDE SEWER EXTENSION

RESPONSIBLE DEPARTMENT
UTILITIES - WATER/WASTEWATER/SANITATION
PROJECT MANAGER
UTILITIES DIRECTOR
PROJECTED EXPENSE
\$ 1,700,000.00
PRIORITY LEVEL 2



PROJECT DESCRIPTION

To provide service to the Eastside of Alpine, to include annexed areas with no current access to sewer services. Project consists of laying 8,200 feet of sewer lines, 2250 feet of forced main, and a new larger lift station to handle the additional sewage. The larger lift station would replace the existing four lift stations currently in use. Project would provide access to sewer services to Travelodge, Penny Diner, Mobile Home Park, Best Value Inn, Tri-County Steel and Concrete, Big Bend Saddlery, Hip O Taxidermy, Valero, Outwest Feed and Supply, Oasis Tire Company, Alpine Auto Sales, Quality Inn, RV Park, Alon, Holiday Inn Express, Pizza Hut, Tractor Supply, McCoy's Building Supply, Dairy Queen, Big Bend Mini Storage, Sul Ross Meat Market and other possible economic development in the area. The initial engineering review and recommendations has been completed.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 333,728.46	\$ 333,728.46	\$ 333,728.46	\$ 333,728.46	\$ 365,086.16

FUNDING SOURCE

Utility operating budget
TWDB - Texas Water Development Board Grant/Funding Opportunities
USDA

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance and labor
Cost analysis is outdated, and true cost in current market would be substantially higher

OPERATING BUDGET IMPACT IF NOT COMPLETED

Reduced Economic Development

PERFORMANCE MEASURES

Attachment 5 – Opinion of Probable Cost

Item	Description	Unit	Quantity	Unit Cost	Total Cost
Construction Costs					
1	Bonds and Mobilization	LS	1	\$50,000.00	\$50,000.00
2	Proposed Hwy 67 Lift Station	LS	1	\$350,000.00	\$350,000.00
3	Pre-cast Concrete Manhole	EA	17	\$5,000.00	\$85,000.00
4	6" DR21 CL200 PVC Sewer Force Main	LF	2,250	\$30.00	\$67,500.00
5	6" SDR 35 PVC Sewer Line	LF	6,550	\$50.00	\$327,500.00
6	8" SDR 35 PVC Sewer Line	LF	1,650	\$60.00	\$99,000.00
7	14" Bore and Steel Encasement	LF	120	\$200.00	\$24,000.00
8	6" and 8" Slick Bores	LF	2,200	\$100.00	\$220,000.00
9	Force Main Connection	EA	1	\$1,500.00	\$1,500.00
10	Sewer Service Connections	EA	23	\$1,000.00	\$23,000.00
11	Metal Detectable Tape	LF	10,450	\$0.25	\$2,612.50
Construction Sub-Total					\$1,250,112.50
Contingencies (10%)					\$125,011.25
CONSTRUCTION TOTAL					\$1,375,123.75
Non-Construction Costs					
					Total Cost
Engineering and Surveying (15%)					\$206,268.56
Inspection					\$80,000.00
ROW Acquisition					\$25,000.00
ENGINEERING SERVICES TOTAL					\$311,268.56
PROJECT TOTAL					\$1,686,392.31

HOUSEHOLD HAZARDOUS WASTE

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

ENVIRONMENTAL SERVICES COORDINATOR

PROJECTED EXPENSE

\$ 37,000.00 PRIORITY LEVEL 2



PROJECT DESCRIPTION

In order to address the need of proper hazardous waste materials from household residents (paint, antifreeze, single -use batteries, herbicides and pesticides), Environmental Service's project would consist of constructing a secure location for offsite storage of the materials before being properly disposed of.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 20,000.00	\$ 17,000.00	\$ -	\$ -	\$ -

FUNDING SOURCE

Utility operating budget
 SWAC Grant funding

OPERATING BUDGET IMPACT IF COMPLETED

Additional disposal expenses
 Current market prices for materials have increased dramatically

OPERATING BUDGET IMPACT IF NOT COMPLETED

Cost increase to cover illegal dumping

PERFORMANCE MEASURES

Musquiz Well Refurbishment

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 125,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Project would consist of bringing Musquiz's wells 8 and 9 back online to help relieve the load on the other wells in the area. Project can be completed in phases.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 75,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	

FUNDING SOURCE

Utility operating budget

Will need to re-quote project

OPERATING BUDGET IMPACT IF COMPLETED

Decrease maintenance and demand on current operational wells

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued maintenance and demand on operational wells

PERFORMANCE MEASURES



AUTOMATED WELL METERS

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 90,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

City currently has thirteen water wells. Update current manual metering methods at each well sight to gain clear data collections and consistent communication with SCADA system. Could be included with the update of residential meters to smart meters.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Typical Smart Water Meter System

A wire runs from the water meter inside the home to a communications module located outside the home which in turn wirelessly communicates interval data to the smart electric meter. The smart electric meter later sends the data back to the utility.



SMART WATER METERS

RESPONSIBLE DEPARTMENT

Automated Meter Infrastructure and Smart Water Metering

UTILITIES - WATER/WASTEWATER/SANITATION

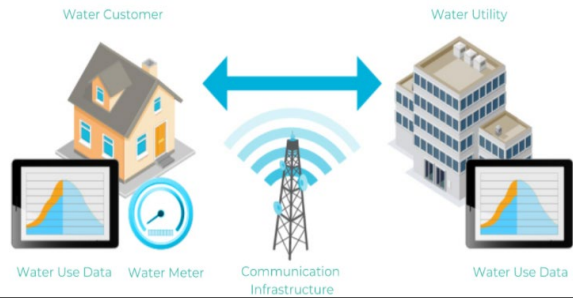
PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 1,400,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

City currently has roughly 2800 meters that are read monthly by one employee. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of water sales, water losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 400,000.00

FUNDING SOURCE

Utility operating budget
 Texas Water Development Board Grants/Loans
 Infrastructure Bill

OPERATING BUDGET IMPACT IF COMPLETED

Increase revenue from improved meter readings
 Reduced meter reading and billing time

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued loss of revenue from inaccurate meter readings

PERFORMANCE MEASURES

Improved customer service satisfaction
 Increased revenue

Typical Smart Water Meter System

A wire runs from the water meter inside the home to a communications module located outside the home which in turn wirelessly communicates interval data to the smart electric meter. The smart electric meter later sends the data back to the utility.



SUL ROSS STORAGE TANKS

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 50,000.00

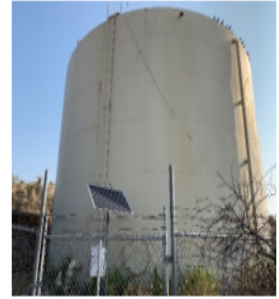
PRIORITY LEVEL 3

Tank: Sul Ross #1

500,000 gallon capacity.

32' High / 52' Diameter

Overflow Level: 29'



PROJECT DESCRIPTION

There are two storage tanks located on Sul Ross campus that have been under question as to ownership. TCEQ provided information that the City is responsible for actual maintenance of the tanks as the water stored in them is City owned. These tanks will need to be refurbished; which includes repairing rust spots, repainting, installing manual level indicators and instillation of SCADA monitoring.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Possible TCEQ Fines

PERFORMANCE MEASURES

Tank: Sul Ross #2

100,000 gallon capacity.

25' High / 26' Diameter

Overflow Level: 23'



MANHOLES

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 200,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Project would involve the addition, replacement, and the increase of grade of multiple manholes around the City of Alpine. Project could be completed in phases and meet state requirements. Cost of project are estimated at this time. Once an evaluation is completed, the CIP would be adjusted to include updated costs.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

OLD INFRASTRUCTURE LOCATION AND REPLACEMENT

RESPONSIBLE DEPARTMENT
UTILITIES - WATER/WASTEWATER/SANITATION
PROJECT MANAGER
UTILITIES DIRECTOR
PROJECTED EXPENSE
\$ 500,000.00
PRIORITY LEVEL 1



PROJECT DESCRIPTION

Project would include the planning, mapping, and implementation of determining a replacement plan for the City's current water and waste infrastructure. The first phase would be the location of all infrastructure owned by the City. Additional outside funding may need to be obtained after determination is made on the proper replacement plan. Replacement plan would include which sections of infrastructure need to be replaced from top priority down to lowest priority. *****FY 2022-2023 - City staff initiated required location and inventory of infrastructure as required by EPA & TCEQ for Lead and Copper*****

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 100,000.00	\$ 10,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00

FUNDING SOURCE

Utility operating budget
 TWDB - Texas Water Development Board Grant/Funding Opportunities

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued increase in maintenance, supplies, and labor

PERFORMANCE MEASURES

Completed infrastructure plan and maintenance program

AIRPORT MASTER - LAYOUT PLAN UPDATING

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

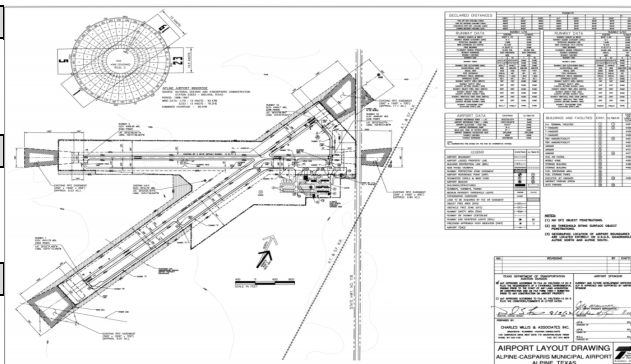
PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 150,000

PRIORITY LEVEL 1



PROJECT DESCRIPTION

The current airport masterplan and layout plan is over 10 years old. The plan is utilized for grant planning and future development. It is important to keep current. *****FY 2022-2023 budgeted City matching portion based on TxDOT Aviation CIP*****

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	0 \$	- \$	- \$	- \$	- \$	- City matching funds (\$25,000) expended FY 2024

FUNDING SOURCE

TxDOT Aviation Grant funding and matching Airport Operating Funds

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Possible decline in further expansion and grant opportunities.

PERFORMANCE MEASURES

Improved development and needs plan for the airport.

AIRPORT COVERED PARKING AREA

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 20,000

PRIORITY LEVEL 3



PROJECT DESCRIPTION

Provide covered parking for airport customers and staff. Include designated handicap parking. No covered parking is currently provided.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 5,000	\$ 5,000	\$ 10,000		

FUNDING SOURCE

Airport Operating Fund

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

AIRPORT AWOS UPGRADE AND RELOCATION

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 175,000

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replace and relocate outdated AWOS - Automated Weather Observing System.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
		\$ 21,875	\$ 21,875		
Dependent on TxDOT		\$ 43,750			

FUNDING SOURCE

Texas Department of Transportation - Aviation Division grant support project. 75% funded by State, 25% funded by City of Alpine. TxDOT Aviation CIP lists the project to be eligible for funding in either FY2024 or FY2025. City required match - \$43,750.

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued maintenance expenses

PERFORMANCE MEASURES

Passing of annual inspection without additional required maintenance or equipment replacement

Update

AIRPORT ROTATOR BEACON

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 15,000

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replacement of current outdated rotating beacon. Current beacon continues to decline in providing a consistent lighting source for aviation.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 15,000	\$ -			
	\$ 7,500.00	Operating			
	\$ 7,500.00	RAMP			

FUNDING SOURCE

Airport Operating Budget

TxDOT Aviation RAMP Grant

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased Maintenance, safety concerns

PERFORMANCE MEASURES

AIRPORT RUNWAY 5/23 - CRACK SEAL/SEALCOAT

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$394,500

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Crack seal/Seal coat runway 05/23

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
		\$19,725.00	\$19,725.00	\$0.00	

FUNDING SOURCE

Estimated Project Expense- Based on prior year project (Rehab 1/19) and dependent on Texas Department of Transportation - Aviation Division Funding. 90% funded by FAA/State, 10% funded by City of Alpine. City required estimated match \$39,450. Other possible funding source depending on size/cost of project could be Ramp Grant which is a 50/50 split.

OPERATING BUDGET IMPACT IF COMPLETED

Sealer/Manpower/Foreign Object Debris (FOD) Removal

OPERATING BUDGET IMPACT IF NOT COMPLETED

Potential liability for airplane engine replacement for ingesting FOD

PERFORMANCE MEASURES

Rehabbing the surface will provide longevity over the useful life of the runway.

VISITOR CENTER PAVILION EXPANSION

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 150,000.00



PROJECT DESCRIPTION

Project includes the expansion of the current pavilion to provide additional covered space for events, such as the Farmer's Market.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
		\$ 150,000.00				

FUNDING SOURCE

HOT Fund - Operating and Fund Balance

OPERATING BUDGET IMPACT IF COMPLETED

Increased maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES



VISITOR CENTER UPDATE

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 45,000.00

PRIORITY LEVEL **2**



PROJECT DESCRIPTION

The Visitor Center is a prime location for visitors coming into Alpine. The facility outside is currently being updated to match the continued needs of tourism and growing events. The facility itself needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch lighting, interior lighting and ceiling repair, remodel of kitchen area (currently not utilized for original purpose), and addition of children's area. The project would also include updating the current front fencing area to provide a safer transition from the visitor center to HWY 90. This project will be completed in phases.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES



PORCH REPAIR AND NEW SIDEWALKS

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 50,000.00

PRIORITY LEVEL 2

PROJECT DESCRIPTION



The Visitor Center is a prime location for visitors coming into Alpine. With the completion of the new pavilion and restrooms the existing building is in need of repairs and updates. The exterior of the original building needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch and post lighting (dark sky compliant like the new lighting in back), electrical updates, metal on underside of front porch to protect from elements, eliminate one set of steps, make new wider steps to main front door, new walkways from the street parking to the front door, pipe fencing addition to the current small rock wall to add for protection from traffic during events.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES

WINDOWS AND WALLS

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 50,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

With the new addition it was necessary to replace the one window that remained on the south wall that connects the original building with the addition. The original windows are not a standard size, many cannot be opened, are damaged allowing bugs to enter the building, and most do not have screens. This leaves 6 windows on the west and north sides of the building that need replaced. Because the window frames must be rebuilt to accommodate the standard size windows, interior and exterior walls will have to be repaired and repainted as part of this process. This would also included all new interior and exterior trim to replace rotting and damaged wood. The exterior of the building also needs new stucco to repair years of natural deterioration and to better match the new addition.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
exterior stucco & paint	\$20,000			\$ -	\$ -
windows	\$20,000				
interior walls	\$10,000				

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES

Interior Layout and Floors

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 75,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

With the new southside entrance to the covered patio and the addition of the restrooms the Visitor Center interior layout needs reconfigured to allow for a more open space that will provide an interactive children's display, a utility closet with a proper sink, and conference and office area that is closed off to the public. The first step of this process will be to remove the indoor restroom completely. Next remove the current kitchen sink and refrigerator that are not used regularly. With the kitchen eliminated the hot water heater that is located in a small utility closet next to the restroom needs relocated to where the kitchen was. This will put it on the same side of the hall as the HVAC. A new mop sink will be added to the new utility closet with the existing plumbing from the removed kitchen sink. With the hot water heater relocated and the restroom and utility closet removed the area can become a designated play space for kids with an interactive display on the history of Alpine including the railroad, baseball and rodeo. Part of reconfiguring the interior space will be to then replace all the existing flooring. The main space as very old laminate that is damaged in places and with walls removed and spaces opened up there would then be 4 different types of flooring. Everything will be replaced with commercial flooring that can withstand high traffic. The last part of the interior layout changes would be a new door to the conference/office area that separates it from the public space and allows for private meetings.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES



ROOF AND CEILING REPAIR

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$50,000.00

PRIORITY LEVEL 1

Split in the ceiling in the main visitor space. One of many places where the ceiling is obviously not level.



PROJECT DESCRIPTION

The ceiling at the Visitor Center is in need of structural repairs to prevent further damage to the building and it's contents. The trusses need replaced to ensure the structure is sound. Once that is complete a new ceiling can be installed and new lighting. The current lighting is florescent which is not energy efficient and is much too stark for the friendly environment. Part of this process will also be to repair any damages to the roof to prevent leaks. While I have not personally had water leaking into the building there are visible water damage spots on the ceiling from past leaks.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES



HVAC SYSTEM

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ 35,000

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Update/Replace current system.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 17,500.00	\$ 17,500.00	\$ -	\$ -	\$ -	

FUNDING SOURCE

Gas Department Operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

RECTIFIER - FORT DAVIS & APPLE STREET

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ 200,000

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replacement/Upgrade of gas utility rectifier located in Fort Davis, Texas and at the Gas Department Facility on Apple Street

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 100,000	\$ 100,000			

FUNDING SOURCE

Gas Department operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

GAS DEPT BUILDING UPDATES

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ 50,000

PRIORITY LEVEL **2**



PROJECT DESCRIPTION

Continued maintenance of facility to include additional coverage and update of poly line storage

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 10,000	\$ 10,000	\$ 30,000		

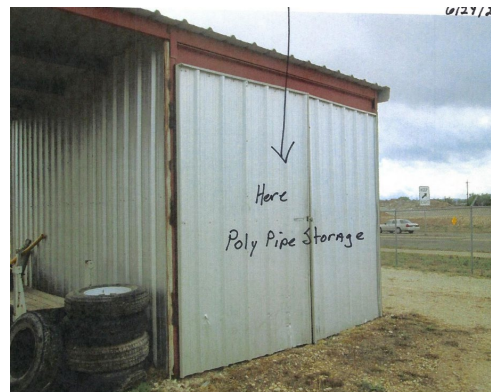
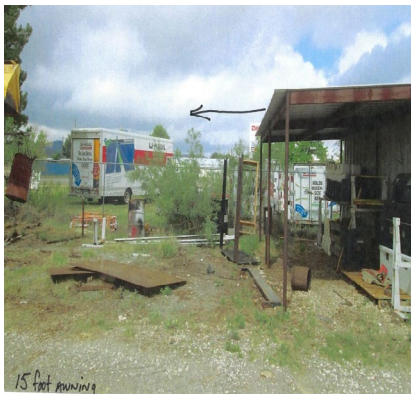
FUNDING SOURCE

Gas Department operating fund

OPERATING BUDGET IMPACT IF COMPLETED

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES



AUTOMATED METER READERS

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ 204,432

PRIORITY LEVEL **2**



PROJECT DESCRIPTION

City currently has roughly 1900 meters that are read first week of each month by the whole department. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of gas sales, gas losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
ERT 100g Datalogging	\$ 48,700	\$ 52,000	\$ 52,000	\$ 52,000	
Itron Mobile Radio	\$ 3,162.00				
Temetra Driveby	\$ 5,150.00				
Temetra Network Setup	\$ 1,200.00				

FUNDING SOURCE

Gas Department operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Less overtime to complete railroad commission mandatory replacement projects.

OPERATING BUDGET IMPACT IF NOT COMPLETED

Lost man hours spent reading meters and rereading meters, impacting DIMP projects.

PERFORMANCE MEASURES



CAPITAL ASSETS

APD TASER'S

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ 24,245

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replacement of outdated/non-operational tasers. Total replacement of 18 tasers. Currently not all APD Officers have availability/access to tasers. This project will be completed in phases.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 4,849	\$ 4,849	\$ 4,849	\$ 4,849	\$ 4,849	2024 - \$4,778

FUNDING SOURCE

General Fund Operating - Police Department

OPERATING BUDGET IMPACT IF COMPLETED

Maintenance of equipment

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance of equipment

PERFORMANCE MEASURES

KUBOTA MOWER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

\$ 20,250

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Mower to replace aged existing fleet.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 20,250	\$ -				

FUNDING SOURCE

General Fund Operating Budget - Public Works - Park Department
 USDA Grant

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs

PERFORMANCE MEASURES

TRACTOR MOWER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

\$ 40,000

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Purchase of new tractor mower to replace current shared mower.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$	-	\$	40,000		

FUNDING SOURCE

General Fund Operating - Public Works - Parks Department

Possible grant assistance - USDA

OPERATING BUDGET IMPACT IF COMPLETED

Decrease in maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increase in maintenance cost

PERFORMANCE MEASURES

10" BLADE MAINTAINER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREET DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$250,000.00

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Current City owned maintainer has a 14 ft. blade and is not usable in smaller areas within the City. Example - Street department is unable to properly fix shoulders, maintain alleyways, and assist parks (baseball diamonds). This piece of equipment would be an addition resource.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ 250,000.00	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

DUMP TRUCK

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$100,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Replacement of older dump truck - over 20 years old. Older model would be used as a backup when needed to allow the street department be more efficient during paving season.

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs

PERFORMANCE MEASURES

FRONT END LOADER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREET DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTORLL

PROJECTED EXPENSE

\$ 200,000.00

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replace current front end loader which is over 20 years old. Equipment is used and maintained regularly, unfortunately the age of the equipment has made it hard to keep maintained.

FINANCIAL PLAN	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating Budget - Streets Department

USDA Grant Funding

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued increase in maintenance costs

PERFORMANCE MEASURES

BACKHOE

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 100,000.00

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Purchase of new backhoe to replace current backhoe, which is over 20 years old. Older backhoe will be kept as a backup and use for situations that require two crews to operate at once.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance fees

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance fees

PERFORMANCE MEASURES

AIRPORT KUBOTA-TUG UPGRADE

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 15,000

PRIORITY LEVEL **2**



PROJECT DESCRIPTION

Airport currently utilizes two different pieces of equipment (4 wheeler and Tug) to complete multiple tasks. The purchase of a Kubota would eliminate both out dated pieces of equipment and will be utilized as a tug, bed can be used to place herbicide tank which is used to spray around runway lights/fence line, can be used by guest to transport baggage to terminal/vehicle/plane and vice versa, field maintenance (check lighting, fence perimeter check, use cargo area for weed eater/tools)

	2025	2026	2027	2028	2029	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 15,000	\$ -	\$ -	\$ -	

FUNDING SOURCE

Airport Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

DOWNTOWN VISITOR KIOSK

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 35,000.00

PRIORITY LEVEL **3**



PROJECT DESCRIPTION

While the current Visitor Center is a prime location it would benefit our organization to have a presence directly on Holland Ave or Murphy Street. The preferred location would be to get permission to use one of the corners where either street intersects with 5th street. This would not be a building but rather a free standing kiosk. Many communities have these featuring large maps and information pamphlets for visitors similar to the first picture. Community partners could help off set the cost of this project through sponsorships or ad spots on the displays. In addition to the downtown locations an information kiosk at Sul Ross State University and Kokernot Park would also be ideal locations to target visitor traffic. Design could include placing the kiosk in a gazebo type structure to also provide additional shading for visitors.

FINANCIAL PLAN	2025	2026	2027	2028	2029
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES



COMPLETED AND ON-HOLD PROJECTS

APD - LICENSE PLATE READER

RESPONSIBLE DEPARTMENT

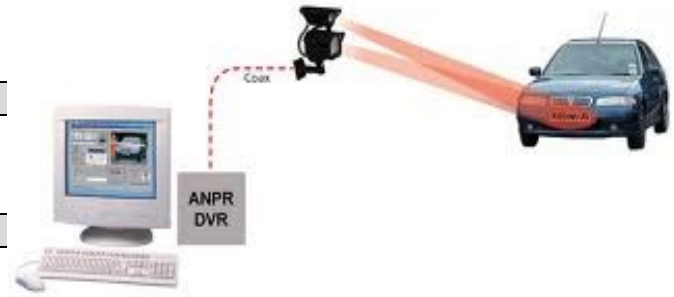
ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Provide continues surveillance of traffic interdiction and monitoring of stolen vehicles, wanted persons, and vehicles listed under "bolo's" for drug or human trafficking *****FY 2021-2022 - APD requested asset to be postpone until equipment was suited for needs of the department*****

On Hold

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
	Year 1	Year 2	Year 3	Year 4	Year 5

FUNDING SOURCE

General Fund Operating - Police Department

Law Enforcement Grant possibilities

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

APD - HOLDING CELLS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

PRIORITY LEVEL **2**



PROJECT DESCRIPTION

Installation of two holding cells for use to hold detainees prior to magistration.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Year 1	Year 2	Year 3	Year 4	Year 5

FUNDING SOURCE

General Fund Operating - Police Department

OPERATING BUDGET IMPACT IF COMPLETED

Increase in personal and maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Magistration process

On Hold

INCINERATOR

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

JENNIFER STEWART, ACO SUPERVISOR

PROJECTED EXPENSE

PRIORITY LEVEL **3**



PROJECT DESCRIPTION

****FY 2021-2022 decision made to continue on going maintenance until City funds are available to purchase. Estimated cost upon initial research is \$80,000 - \$120,000****

FINANCIAL PLAN	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
	Year 1	Year 2	Year 3	Year 4	Year 5

On Hold

FUNDING SOURCE

General Fund Operating Budget - Animal Control Service Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES



ALPINE SCHOOL HOUSE REMODEL

RESPONSIBLE DEPARTMENT

FINANCE DEPARTMENT

PROJECT MANAGER

DIRECTOR OF FINANCE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Remodel of City owned facility currently not being utilized as a response to the Covid-19 Pandemic and need to social distance and growing staff located at City Hall. Remodel includes construction of reception/payment window, flooring, plumbing, electrical, HVAC, and painting of facility. *****FY 2021-2022 - Renovations completed*****

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
	Year 1	Year 2	Year 3	Year 4	Year 5

FUNDING SOURCE

American Rescue Plan Act - infrastructure improvements to include social distancing

OPERATING BUDGET IMPACT IF COMPLETED

Regular maintenance costs
Regular utilities costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued deterioration of city owned property - extensive repairs

PERFORMANCE MEASURES

Completed

Alpine Police Station Building Maintenance - Remodel

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

FY 2021 - 2022 APD updated flooring, paint, and maintenance of facility*

Completed

FINANCIAL PLAN	2021-2022 Year 1	2022-2023 Year 2	2023-2024 Year 3	2024-2025 Year 4	2025-2026 Year 5

FUNDING SOURCE

General Fund Operating - Police Department

Outside grant funding possibilities

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance

PERFORMANCE MEASURES

APD -MOBILE HAND HELD UNITS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Replace 16 outdated/inoperable radios. This project will be completed in phases.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Completed

MOBILE DATA TERMINALS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Equip five APD vehicles with mobile data terminals.

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Completed

APD K-9 UNIT

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

K-9 donated by New Mexico HIDTA unit - FY 2021-2022*

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
	Year 1	Year 2	Year 3	Year 4	Year 5

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

Additional cost of feed and care of K-9

Staffing

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

Increase in possible asset forfeiture funds for use by the Police Department

Donated

Alpine Police Dispatch Computers

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replace outdated computers over the next five years in the Dispatch office.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

General Fund Operating - Police Department

Outside grant funding possibilities

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance

PERFORMANCE MEASURES

Completed

CAT CONDOS

RESPONSIBLE DEPARTMENT

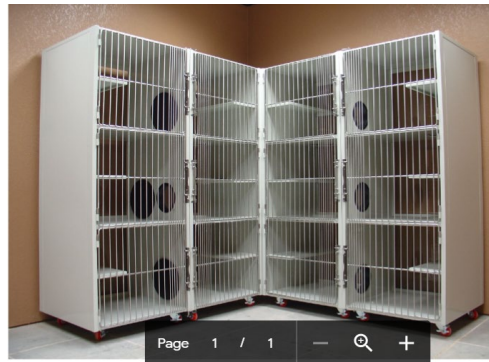
ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Build and install additional cat housing units. The fluctuation of cats coming into the shelter has required placement of animals in other room

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Year 1	Year 2	Year 3	Year 4	Year 5

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

Completed

ANIMAL SHELTER HVAC

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Replace/upgrade current swamp cooler unit to HVAC system to better accommodate facility

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

Completed

SPLASH PAD

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

PRIORITY LEVEL 2



PROJECT DESCRIPTION

The installation of a splash pad at Kokernot park

FINANCIAL PLAN	2025	2026	2027	2028	2029	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$0	\$0	\$0	\$0	\$0	\$50,000 set aside in a reserve account

On Hold

FUNDING SOURCE

Prior CIP - City allocation 25% and 75% from donations and outside entities
 Financial Plan includes full cost with not additional outside funding

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance and insurance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

PUEBLO NUEVO PARK IMPROVEMENTS

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Full development of Pueblo Nuevo Park based on the recommendations made by Parks Master Plan.

******PROJECTED COMPLETION SEPTEMBER 2024******

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

Texas Parks and Wildlife Grant
 City General Fund Operating Budget - Parks Department

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

IN HOUSE - PAVING EQUIPMENT (PACKAGE)

RESPONSIBLE DEPARTMENT
PUBLIC WORKS - STREET DEPARTMENT
PROJECT MANAGER
PUBLIC WORKS DIRECTOR
PROJECTED EXPENSE
PRIORITY LEVEL 1



PROJECT DESCRIPTION
The purchase of several heavy equipment items to bring paving back into the Public Works Department. City has multiple options on funding of items
 1)Purchase all items and decrease outsourced paving and sealcoating for one to two years. 2) Lease all items and budget accordingly 3)Prioritize and purchase one piece of equipment a year or 4) Payment plan. **EQUIPMENT INCLUDES:**
 AP400-07 - ASPHALT PAVER - \$364,850
 938 M - WHEEL LOADER - \$288,630
 CB 4.0-03 - UTILITY COMPACTOR - \$75,050
 CB7 - 02 - ASPHALT COMPACTOR - \$143,665

FINANCIAL PLAN	2023-2024	2024-2025	2025-2026	2027	2027-2028
	Year 1	Year 2	Year 3	Year 4	Year 5
PURCHASE	\$ -	\$ -	\$ -	\$ -	\$ -
LEASE	SEE ADDITIONAL INFORMATION				

FUNDING SOURCE
 General Fund Operating Budget - Streets Department

OPERATING BUDGET IMPACT IF COMPLETED
 Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
 Continued increase in maintenance costs

PERFORMANCE MEASURES



UTILITY GIS SYSTEM

RESPONSIBLE DEPARTMENT

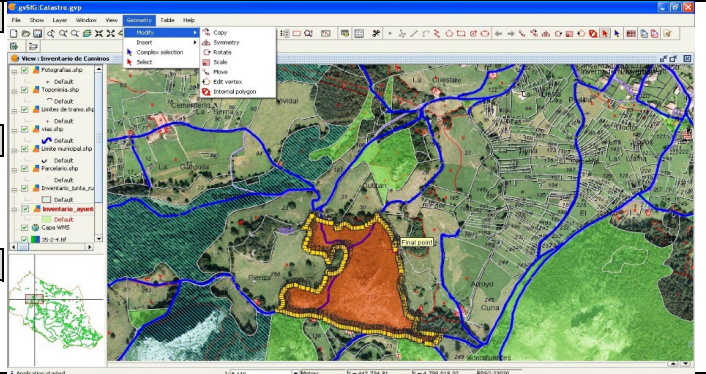
UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

The projected expense would be to initiate the program. The program would include the purchase of GIS software and plan development to GIS all water, wastewater, and sanitation infrastructure and equipment. This project would be completed in phases to allow for proper implementation, training and funding. *****FY 2022-2023 - Initiated discussion with ESRI. Gas Utility currently utilizes ESRI as the GIS software and the City may be able to overlap the utilities and maintain autonomy.*****

FINANCIAL PLAN	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
	Year 1	Year 2	Year 3	Year 4	Year 5

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance cost, training, and staffing

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

Performance Measures will be dependent on data sets available through software.

Completed

AIRPORT TAXIWAY EXPANSION

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Expansion of taxiway to new hangar construction. FY 2021 - 2022 - due to increase pricing of paving - contract award for first phase of paving for \$60,000.

Completed

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ -	\$ -	\$ -	\$ -	

FY 2021-2022 - portion of taxiway paved for \$60,000

FUNDING SOURCE

Airport Operating Budget

Yearly allocation dependent on FAA & TxDOT Aviation required City Matching

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

Update

Project Modified: FY 2021-2022

New taxiway will now be extended from the current taxiway going to the west which will run on the northside of hangar #43 and hangar #44. Taxiway will run to the end of hangar #39 which will allow for further taxiway expansion and hangars to the south.

Cost will be renegotiated for the allowable limit of \$60,000 or less.

AIRPORT RUNWAY 1/19 SEALCOAT

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Seal coat runway 1/19

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	

City's required match paid in FY 2020/2021. Project pending completion

FUNDING SOURCE

Texas Department of Transportation - Aviation Division Grant & FAA support project. 90% funded by FAA/State, 10% funded by City of Alpine. City required match \$59,000

OPERATING BUDGET IMPACT IF COMPLETED

Sealer/Manpower/Foreign Object Debris (FOD) Removal

OPERATING BUDGET IMPACT IF NOT COMPLETED

Potential liability for airplane engine replacement for ingesting FOD

PERFORMANCE MEASURES

Rehabbing the surface will provide longevity over the useful life of the runway.

Update

Completed

AIRPORT RUNWAY LIGHTING PROJECT

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE



PRIORITY LEVEL **1**

PROJECT DESCRIPTION

Design and construction of new lighting system along runways and taxiways. Current system is no longer supported.

Completed

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

PAID FY 2021-2022

Design phase paid FY2020 through CARES Funds

FUNDING SOURCE

Texas Department of Transportation - Aviation Division grant & FAA support project. 90% funded by FAA/State, 10% funded by City of Alpine. City required match \$7,200 for design phase and \$95,000 for construction phase. Currently waiting final approval for construction phase before processing City Match. **Matching funds may be expended in FY 2021-2022 or FY 2022-2023 dependent on request from TXDOT Aviation.**

OPERATING BUDGET IMPACT IF COMPLETED

Decrease maintenance expense

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance and inability to provide 24 hour service. Current lighting system has become obsolete and acquiring parts has become harder and harder.

PERFORMANCE MEASURES

Maintain current airport operation 24/7

Update

Going to TXDOT Aviation Commission in June 2022, advertising in July 2022, with Pre Construction to begin in August/September 2022

PORTABLE STAGE

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

With the addition of the public restrooms and the southside patio the intention is to become a prime location for outdoor concerts by closing the newly paved alleys for events. In order to accommodate large groups, provide a professional setting for artists and maximum viewing for guest a stage is needed. It needs to be mobile so that it can be put into storage when not in use. *****REQUESTED TO BE RE-EVALUTED FOR FUTURE PURCHASE - EVALUATION OF NEW PAVILLION*****

FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Increased liability insurance and maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES



VISITOR CENTER OUTDOOR REMODEL

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Project includes the construction of two public restrooms, assessable to the public, additional storage, patio area, and pavilion. Council approved the project in FY 2020-2021, utilizing a portion of the operating budget and fund balance. The project will be completed in FY 2022

FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5

Council Approved Expenditure
utilizing HOT Fund Balance 6/15/2021

FUNDING SOURCE

HOT Fund - Operating and Fund Balance

OPERATING BUDGET IMPACT IF COMPLETED

Increased maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES



18' TRAILER

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Purchase of new trailer

Completed

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$	-				

FUNDING SOURCE

Gas Department Operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

BAY COVERAGE

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Replace current deteriorated building materials and install wildlife deterrent **** Improvements completed FY 2021-2022****

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ -	\$ -	\$ -		

FUNDING SOURCE

Gas Department Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED


Maintenance and possible replacement

PERFORMANCE MEASURES



Completed

RECTIFIER

RESPONSIBLE DEPARTMENT	
GAS DEPARTMENT	
PROJECT MANAGER	
DIRECTOR OF GAS DEPARTMENT	
PROJECTED EXPENSE	
PRIORITY LEVEL	1
PROJECT DESCRIPTION	

Replacement/Upgrade of gas utility rectifier located near/off golf course

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 85,000					

FUNDING SOURCE
Gas Department operating budget

OPERATING BUDGET IMPACT IF COMPLETED
No impact

OPERATING BUDGET IMPACT IF NOT COMPLETED
--

PERFORMANCE MEASURES

Completed

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 11D

Department: City Council

Sponsor: Eva Martinez, Councilor

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



AGENDA ITEM

Discussion regarding the tentative boards, commissions, and committees appreciation dinner and steps to be taken prior to the event. (E. Martinez, City Council)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 12A

Department: Office of the City Manager

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2026-02-10, a resolution adopting the City of Alpine Community Services Grant Program policy and application; Finding that the policy serves a valid public purpose; Acknowledging City Council workshops and recommended updates; Providing for implementation; And providing an effective date. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

Purpose

The purpose of this item is to consider official adoption of the City of Alpine Community Services Grant Program. On February 3, 2026, the City Council held a workshop to review the draft program and provided direction to City staff to finalize the policy based on Council feedback. This item is now being presented for formal consideration and possible adoption at the February 17, 2026 City Council meeting.

The proposed program is intended to establish a transparent, equitable, and policy-driven framework for evaluating and funding nonprofit organizations that provide services to Alpine residents, while ensuring compliance with constitutional public-purpose requirements and best practices for municipal grant administration.

Background

Over the past year, the City Council has engaged in multiple discussions regarding the appropriate framework for funding nonprofit organizations. These discussions have been prompted by an increase in requests for City funding, the absence of a formalized grant process, and the Council's desire to ensure consistency, accountability, transparency, and legal compliance in nonprofit funding decisions.

On January 7, 2025, the City Council reviewed a draft Community Services Grant Program prepared by the former City Manager. The draft was designed to establish a competitive, policy-based process for nonprofit funding and included eligibility criteria, priority service areas, application requirements, evaluation standards, reporting obligations, and Council oversight mechanisms.

Subsequently, on September 16, 2025, the City Council discussed the potential funding of St. Vincent de Paul. That discussion further highlighted the need for a defensible and consistent framework to guide nonprofit funding decisions and avoid ad hoc or inconsistent allocations.

Following adoption of the FY 2025–2026 Budget, and in response to continued and increased nonprofit funding requests, Mayor Catherine Eaves sponsored an agenda item on October 7, 2025, to revisit the City's nonprofit funding practices. At that meeting, the City Council again reviewed the draft Community Services

Grant Program and directed staff to schedule a dedicated workshop to further refine the program and determine whether a formal grant framework should be adopted for use in future budget cycles.

On January 20, 2026, the City Council convened a workshop to continue these discussions. During that workshop, the Council requested that the Director of Tourism, Chris Ruggia, be available to answer questions related to the Hotel Occupancy Tax (HOT) Grant Program and to provide insight into grant program structure and administration. Mr. Ruggia played a key role—alongside former City staff—in developing and implementing Alpine’s HOT Grant Program and has been instrumental in its successful operation. The Council sought to draw on this experience to better understand best practices, transparency measures, and administrative considerations applicable to a General Fund–supported nonprofit grant program.

On February 3, 2026, the City Council held a subsequent workshop to review the draft Community Services Grant Program in detail. During that workshop, the Council discussed policy considerations related to public purpose, eligibility, prioritization, funding limits, reporting requirements, and integration with the City’s annual budget process. Based on that discussion, the City Council provided direction to City staff to finalize the program for consideration of formal adoption.

Proposed Program Overview

The attached draft Community Services Grant Program proposes a competitive, General Fund–supported grant process with clearly defined focus areas, including:

1. Basic needs and services for the elderly.
2. Basic needs and services for people with lower incomes
3. Educational resources and assistance
4. Domestic violence & assault relief
5. Youth sports & recreation

The program includes Council review and approval, conflict-of-interest safeguards, application scoring criteria, funding limitations, and reporting and accountability requirements designed to ensure transparency and compliance with municipal best practices.

Current Nonprofit Funding

At present, the City provides funding to the following nonprofit organizations through the adopted budget:

- Family Crisis Center of the Big Bend – \$9,425
- Children’s Advocacy Center of the Big Bend – \$5,000
- Alpine Public Library – \$45,000, plus additional amounts as determined through the annual budgeting process

Next Steps

- **February 17, 2026:** City Council consideration of adoption of the Community Services Grant Program
- Upon adoption, the program will serve as the policy framework for evaluating nonprofit funding requests in future budget cycles

SUPPORTING MATERIALS

1. 2026-02-10 Community Services Grant Program
 2. Draft Community Grants Scoring Worksheet
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026

RESOLUTION 2026-02-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, ADOPTING THE CITY OF ALPINE COMMUNITY SERVICES GRANT PROGRAM POLICY AND APPLICATION; FINDING THAT THE POLICY SERVES A VALID PUBLIC PURPOSE; ACKNOWLEDGING CITY COUNCIL WORKSHOPS AND RECOMMENDED UPDATES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Alpine, Texas (“City Council”), has engaged in ongoing discussions over the past year regarding the appropriate, transparent, and legally defensible framework for providing financial support to nonprofit organizations that deliver services benefiting Alpine residents; and

WHEREAS, these discussions have been prompted by an increase in requests for City funding, the absence of a formalized General Fund–supported grant process, and the City Council’s desire to ensure equity, accountability, and compliance with Texas public-purpose requirements; and

WHEREAS, on January 7, 2025, the City Council reviewed a draft Community Services Grant Program intended to establish a competitive, policy-driven process for nonprofit funding, including eligibility criteria, focus areas, application requirements, evaluation standards, reporting obligations, and City Council oversight; and

WHEREAS, the City Council continued its deliberations through subsequent discussions during 2025, including consideration of individual nonprofit funding requests and review of existing grant models utilized by the City, such as the Hotel Occupancy Tax Grant Program; and

WHEREAS, on February 3, 2026, the City Council held a duly noticed workshop to review and discuss the proposed Community Services Grant Program in detail, consider best practices, evaluate public-purpose considerations, and provide direction to staff regarding recommended updates to the draft policy and application prior to final adoption; and

WHEREAS, following the February 3, 2026 workshop, City staff incorporated City Council feedback and recommendations into a final version of the *City of Alpine Community Services Grant Program Policy & Application*, dated February 17, 2026; and

WHEREAS, the policy establishes a competitive, General Fund–supported grant program with clearly defined eligibility requirements, program focus areas, application and evaluation procedures, conflict-of-interest safeguards, reporting requirements, and exclusions, including clarification that the Alpine Public Library is exempt from the policy as a core municipal service; and

WHEREAS, the City Council finds that adoption of the Community Services Grant Program Policy and Application promotes transparency, consistency, fiscal responsibility, and accountability in the allocation of public funds and serves a valid public purpose benefiting the residents of the City of Alpine.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, THAT:

SECTION I. The City of Alpine Community Services Grant Program Policy & Application, dated February 17, 2026, attached hereto as Exhibit “A,” and incorporated herein by reference, is hereby approved and adopted as the official policy governing the City’s General Fund–supported Community Services Grant Program.

SECTION II. The City Council hereby finds and determines that the adopted policy Serves a legitimate public purpose; Establishes a fair, transparent, and competitive framework for nonprofit funding; Provides appropriate oversight, accountability, and reporting safeguards; And aligns with the City’s organizational goals and community priorities.

SECTION III. The City Manager, or designee, is authorized and directed to implement the Community Services Grant Program in accordance with the adopted policy, including establishing application timelines, administering the review process, and presenting recommendations to the City Council as provided therein.

SECTION IV. Adoption of this policy does not guarantee or obligate funding for any applicant. All grant awards remain subject to City Council approval through the annual budget process and availability of funds.

SECTION V. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 17TH DAY OF FEBRUARY 2026 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

EXHIBIT "A"



CITY OF ALPINE Community Service Grant Program Policy & Application

Date: February 17, 2026

Version: 1.0

CONTENTS

- 1.0 Policy 3**
 - 1.1 Statement.....3
 - 1.2 Scope3
- 2.0 Definitions..... 4**
- 3.0 Guidelines and Procedures..... 5**
 - 3.1 Program guidelines5
 - 3.2 Eligibility criteria5
 - 3.3 Application process.....5
 - 3.4 Review and Evaluation.....5
 - 3.5 Funding Allocation6
 - 3.6 Reporting requirements.....6
 - 3.7 Timeline6
- 4.0 Version History 7**

1.0 POLICY

1.1 STATEMENT

The City of Alpine recognizes the vital role nonprofit organizations play in improving the quality of life for our residents. To support these efforts, the Alpine Community Services Grant Program provides competitive grant funding to eligible nonprofits that deliver services benefiting Alpine residents.

ELIGIBILITY CRITERIA

1. Applicants must be registered nonprofit organizations in good standing with relevant state and federal regulatory authorities.
2. The nonprofit must demonstrate a measurable positive impact on Alpine residents.
3. Proposals must align with the grant program’s priority focus areas listed below.
4. Applicants must have demonstrated a community-wide benefit.

PROGRAM FOCUS AREA

All grant applications must demonstrate that the proposed project or program falls within one or more of the following Program Focus Areas. Applications that do not clearly align with at least one focus area will be deemed ineligible for funding consideration.

1. Basic needs and services for the elderly.
2. Basic needs and services for people with lower incomes
3. Educational resources and assistance
4. Domestic violence & assault relief
5. Youth sports & recreation

1.2 SCOPE

This policy applies to all nonprofit organizations seeking funding from the Alpine Community Services Grant Program. It governs the eligibility, application, review, funding, reporting, and transparency processes for all grants awarded through this program. The scope of the program includes:

- Organizations operating within the City of Alpine or providing measurable benefits to Alpine residents.
- Nonprofit projects or programs that align with the City’s organizational goals and community priorities.
- One-time grants funded exclusively through the City of Alpine’s general fund,

subject to annual budget approval and availability.

This policy does not apply to:

1. Organizations already under contract with the City to provide specific services (e.g., utility assistance, business retention).
2. For-profit entities or individuals.
3. Organizations receiving Hotel Occupancy Tax Funding.
4. The Alpine Public Library is exempt from this policy, as it provides a core municipal service and is funded and administered outside the scope of the Alpine Community Services Grant Program.

2.0 DEFINITIONS

2.1 DEFINITIONS

For clarity and consistency, the following terms are defined as used in this policy:

1. **Nonprofit Organization:** An organization registered under Section 501(c)(3) of the Internal Revenue Code or similar legal designation, operating on a not-for-profit basis for charitable, educational, or community purposes.
2. **Basic needs:** Essential resources and services such as food, clothing, shelter, healthcare, and utilities that ensure the well-being of individuals or families.
3. **Educational Assistance:** Programs or services that promote learning, skill development, or access to education for Alpine residents.
4. **Competitive Grant:** A funding process where applications are evaluated based on predetermined criteria to ensure fairness and the selection of the most impactful proposals.
5. **Grant Recipient:** A nonprofit organization awarded funds through the Alpine Community Services Grant Program to implement an approved project or program.
6. **General Fund:** The primary fund source for the City of Alpine's operations and programs, including the Community Services Grant Program.
7. **Eligible Organizations:** A nonprofit that meets the criteria outlined in the Eligibility Criteria section of this policy.

3.0 GUIDELINES AND PROCEDURES

3.1 PROGRAM GUIDELINES

- Funding Source: The program is funded through the City of Alpine's general fund.
- Competitive Process: Grant funding is limited and awarded based on a competitive evaluation process. Not all requests may be funded.
- Purpose: Funding will be provided to organizations whose proposals most effectively serve the public purpose in alignment with the City's goals and community's needs.

3.2 APPLICATION PROCESS

1. Application Availability: Applications will be made available on the City of Alpine website and at City Hall.
2. Submission Deadline: Applications must be submitted by the specified due date. Late submissions will not be considered.
3. Required Documentation must be included with application:
 - Organization's mission and objectives
 - Detailed Description of the project or program for which funding is requested
 - Budget breakdown of requested funds
 - Evidence of nonprofit status and financial transparency
 - Details of additional funding sources, if applicable

3.3 REVIEW AND EVALUATION

1. Applications will be reviewed by the Alpine City Council during a designated Community Services Grant Program Workshop annually in March.
2. Council Members with affiliations to applying organizations must recuse themselves from the review process.
3. Applications will be evaluated based on:
 - Alignment with program focus areas and community priorities
 - Impact on the Alpine community
 - Feasibility of proposed project/program and budget

3.4 FUNDING ALLOCATION

Annual funding for the program will be determined through the City's budget process. Award amounts are subject to available resources and may vary based on program

demand. Funds are provided as one-time grants and must be used solely for the approved program or project.

3.5 REPORTING REQUIREMENTS

1. Quarterly Reports: Grant Recipients must submit quarterly progress reports to the Alpine City Council at regularly scheduled meetings. Reports must include:
 - Financial Statements
 - Progress updates on program milestones
 - Challenges or issues encountered
2. Reports should be concise and include a brief presentation of six (6) minutes, including time for Council questions.
3. Failure to meet reporting requirements may result in future funding ineligibility.
4. An annual summary of grant impacts will be presented by the Office of the City Manager during a regular scheduled City Council Meeting in September of each year.

3.6 TIMELINE

- Applications Available: TBD
- Application Deadline: TBD
- Application Review: TBD
- Award Announcements: TBD
- Funding Release Date: TBD
- Last Day for Use of Funds: TBD

4.0 VERSION HISTORY

This policy will be reviewed periodically to ensure continued relevance and effectiveness.

Version	Date	Responsible	Revision Summary
1.0	February 17, 2026	City Council	Document Creation

City of Alpine Community Services Grant Program Application

Instructions

Thank you for your interest in the Alpine Community Services Grant Program. Please complete the application form below and attach all required documentation. Applications must be submitted by **[insert deadline]** to be considered. Late or incomplete applications will not be reviewed.

Completed applications can be submitted:

- Online via the City of Alpine website
- In-person at Alpine City Hall

If you have questions, please contact **[contact person's name]** at **[contact information]**.

Section 1: Organization Information

1. Organization Name:

2. Contact Person:

Name: _____

Title: _____

Phone: _____

Email: _____

3. Organization Address:

City: _____ State: _____ ZIP: _____

4. Tax ID Number: _____

5. Nonprofit Status:

- Registered 501(c)(3)
 - Other (please specify): _____
-

Section 2: Project or Program Information

1. **Project/Program Title:**

2. **Which focus area(s) does your project/program align with?
(Select all that apply):**

- Basic needs and services for the elderly
- Basic needs and services for people with lower incomes
- Educational resources and assistance
- Domestic violence & assault relief
- Youth sports and recreation

3. **Provide a brief description of your project/program:**

4. **How will this project/program benefit Alpine residents?**

5. **Number of individuals served community-wide:**

Section 3: Funding Request

1. **Total Amount Requested:** \$ _____
2. **Provide a detailed budget for your project/program:**
(Attach a separate document if necessary.)

Expense Category	Amount
-------------------------	---------------

Total:	\$ _____
---------------	-----------------

3. **Have you secured other funding sources for this project/program?**

- Yes (Please list): _____

- No

4. **What percentage of the total project or program budget does this funding request represent?** (Example: If the total budget is \$50,000 and the request is \$10,000, the percentage would be 20%.)

_____ %

Section 4: Supporting Documentation

Please attach the following documents:

1. Proof of nonprofit status (e.g., IRS determination letter)
 2. Financial statements (most recent)
 3. Detailed project/program budget (if not completed above)
 4. List of the organization's Board of Directors and key staff
 5. Core mission or statement of organization
 6. Any additional information that supports your application
-

Section 5: Certification

I, the undersigned, certify that all information provided in this application is true and accurate to the best of my knowledge. I understand that failure to comply with reporting requirements or misuse of grant funds may result in disqualification from future funding opportunities.

Authorized Representative Signature: _____

Printed Name: _____

Title: _____

Date: _____

For City Use Only

- Date Received: _____
 - Application Complete: Yes No
 - Review Date: _____
 - Decision: Approved Denied
 - Award Amount: _____
-

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 12B

Department: Office of the City Manager

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2026-02-11, a resolution authorizing the City of Alpine Environmental Services Department to participate in the Keep Texas Beautiful and Texas Department of Transportation's Governor's Community Achievement Award Program. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

- The Keep Texas Beautiful/Tx Department of Transportation's *Governor's Community Achievement Award* designation is one way that communities across the state are recognized for community leadership, public outreach, environmental education, beautification, litter prevention/clean-up, solid waste management, and illegal dumping enforcement.
- The Environmental Services Division of City of Alpine, who partners with Keep Texas/Alpine Beautiful throughout the year, has applied for this prestigious designation the past five years, receiving first (1st) Place in 2024!
- A First-Place award comes with a \$130,000 monetary award for the City to apply to future beautification and clean-up efforts. Non-monetary award designations add credibility and accomplishment to Alpine's expanding Environmental Services program.
- While recent GCAA winners are not eligible to place, they are encouraged to apply in order to achieve the Award of Excellence (scoring 90 points or higher) and Sustained Excellence (receiving the Award of Excellence for 3 consecutive years.)
- The deadline for the Keep Texas Beautiful/Tx Department of Transportation's *Governor's Community Achievement Award* application is 3/12/2026.
- There is a \$25 application fee to apply for the *Governor's Community Achievement Award* designation.
- Award winners are anticipated to be notified in May 2026.

SUPPORTING MATERIALS

1. 2026-02-11 -Gov Community Achievement Award

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/10/2026
Final Approval - 2/10/2026

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2026-02-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY ENVIRONMENTAL SERVICES DEPARTMENT TO PARTICIPATE IN THE KEEP TEXAS BEAUTIFUL AND TEXAS DEPARTMENT OF TRANSPORTATION'S GOVERNOR'S COMMUNITY ACHIEVEMENT AWARD PROGRAM.

WHEREAS, The City of Alpine is committed to provide a safe, clean and attractive community for its citizens;

WHEREAS, The City of Alpine finds it in the best interest of the citizens of Alpine, that the City participates in the Governor's Community Achievement Award Program for FY2026;

WHEREAS, The City of Alpine agrees to provide the application fee as required by Keep Texas Beautiful and/or the Texas Department of Transportation (TxDOT) for the Governor's Community Achievement Award program; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of any potential award funds, the City of Alpine assures that the funds will be returned to the Keep Texas Beautiful/TxDOT in full.

WHEREAS, The City of Alpine designates the City Manager as the applicant's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the application on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City of Alpine approves submission of the application for Governor's Community Achievement Award (GCAA), through Keep Texas Beautiful and TxDOT to designate City of Alpine as a GCAA community.

SECTION II. The City Council authorizes that any awarded funds from the above stated designation be used for future beautification project(s) within the City.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 17TH DAY OF FEBRUARY 2026 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

CITY COUNCIL AGENDA ITEM REPORT

February 17, 2026

Agenda Item No. 12C

Department: Office of the City Manager

Sponsor: Henry Arredondo, City Manager

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2026-02-12, a resolution acknowledging Critical Conditions at the City Swimming Pool; Finding That Major Repairs and Upgrades Are Necessary to Preserve a Significant Public Amenity; Authorizing Preliminary Approval to Proceed With Project Planning, Cost Negotiations, and Financing Options; Acknowledging the Use of a Cooperative Purchasing Method for Certain Services; and Providing for Future Council Action Regarding Final Scope, Procurement Method, and Expenditure of Funds. (H. Arredondo, City Manager)

EXECUTIVE SUMMARY

The City of Alpine owns and operates a municipal swimming pool that serves as a key recreational and quality-of-life amenity for residents, families, and youth. Over time, the facility has experienced significant deterioration resulting from aging infrastructure and deferred maintenance. Most notably, the pool is currently losing an estimated four (4) to six (6) inches of water per day—approximately 20,440 gallons daily—resulting in an estimated loss of roughly 2.4 million gallons over a four-month period. This level of water loss has created operational inefficiencies, increased costs, and raised concerns regarding sustainability and the feasibility of continued operation without intervention.

City staff and the City Council have engaged in multiple discussions regarding the condition of the pool, potential repair strategies, and the importance of addressing these issues in a timely manner, particularly with the goal of restoring the facility for use during an upcoming pool season if feasible. Preliminary assessments indicate that necessary work may include pool caulking and expansion joint repairs, resurfacing of the pool's PVC liner, replacement of filter media, installation of ADA-compliant access equipment, replacement of aging chemical and flow control components, and other related improvements required to ensure safe and reliable operation. Certain additional components—such as the pool pump—may require separate evaluation and are not assumed to be included in any single scope of work.

The City has received a preliminary, non-final cost estimate from a vendor capable of providing certain aquatic repair and renovation services. City staff is actively negotiating scope and pricing to refine the project, reduce costs where possible, and determine a recommended approach. The vendor participates in an established cooperative purchasing program, which may provide a legally compliant procurement option for certain services; however, no procurement method has been finalized.

The proposed resolution before the City Council is intended to provide policy direction and preliminary authorization only. It allows staff to continue planning efforts, refine project scope, evaluate potential phasing and funding or financing options, and return to the City Council at a future meeting with a final proposed scope, procurement method, total project cost, and recommended funding strategy. Importantly, the resolution

does **not** authorize the expenditure of funds, execution of contracts, or issuance of financing. Any such actions will require separate City Council approval at a later date.

Adoption of the resolution positions the City to move forward deliberately and transparently, while preserving full Council discretion over final scope, procurement, and funding decisions.

SUPPORTING MATERIALS

- 1. 2026-02-12 City Pool Improvements and Funding

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 2/11/2026
Final Approval - 2/11/2026

RESOLUTION 2026-02-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, ACKNOWLEDGING CRITICAL CONDITIONS AT THE CITY SWIMMING POOL; FINDING THAT MAJOR REPAIRS AND UPGRADES ARE NECESSARY TO PRESERVE A SIGNIFICANT PUBLIC AMENITY; AUTHORIZING PRELIMINARY APPROVAL TO PROCEED WITH PROJECT PLANNING, COST NEGOTIATIONS, AND FINANCING OPTIONS; ACKNOWLEDGING THE USE OF A COOPERATIVE PURCHASING METHOD FOR CERTAIN SERVICES; AND PROVIDING FOR FUTURE COUNCIL ACTION REGARDING FINAL SCOPE, PROCUREMENT METHOD, AND EXPENDITURE OF FUNDS.

WHEREAS, the City of Alpine owns and operates a municipal swimming pool that serves as an important recreational, health, and quality-of-life amenity for residents, families, and youth of the community; and

WHEREAS, City staff and the City Council have identified significant operational and structural deficiencies at the City swimming pool, including substantial and ongoing water loss due to leakage, aging mechanical components, and deferred maintenance issues; and

WHEREAS, the pool is currently experiencing water loss estimated at approximately four (4) to six (6) inches per day, equating to roughly 20,440 gallons per day and an estimated loss of approximately 2.4 million gallons over a four-month period, resulting in inefficiencies, increased operational costs, and concerns regarding sustainability and continued operation; and

WHEREAS, the City Council has held discussions regarding the condition of the pool, potential repair strategies, and the importance of addressing these issues in a timely manner with the goal of restoring the facility for use during the upcoming pool season, if feasible; and

WHEREAS, based on preliminary assessments, necessary work to address the pool's condition may include, but is not limited to: pool caulking and expansion joint repairs; resurfacing of the pool PVC liner; replacement of filter media; installation of an ADA-compliant pool lift; installation of pool lane lines and transition roping; replacement of the chemical controller and flow meter; and other associated improvements required to ensure safe and reliable operation; and

WHEREAS, certain additional components, including but not limited to the pool pump, may require separate evaluation, procurement, and funding consideration, and may or may not be included in any future financing or construction package; and

WHEREAS, the City has received a preliminary, non-final cost estimate from a vendor capable of providing certain aquatic repair and renovation services, and the City is actively negotiating scope and pricing to reduce overall project costs and determine a final recommended approach; and

WHEREAS, the vendor providing preliminary estimates participates in an established cooperative purchasing program, which may allow the City to procure certain services without issuing a separate request for proposals, subject to future Council approval and compliance with applicable procurement laws and policies; and

WHEREAS, the City Council desires to provide policy direction and preliminary authorization for staff to continue negotiations, refine project scope, evaluate financing or other funding mechanisms, and return to the City Council at a future meeting with a final proposed cost, procurement method, and funding plan for formal approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, THAT:

SECTION I. FINDINGS OF FACT.

The foregoing recitals are hereby found to be true and correct and are incorporated into this Resolution as findings of fact.

SECTION II. PRELIMINARY PROJECT APPROVAL.

The City Council hereby grants preliminary approval for City staff to proceed with planning efforts related to major repairs and upgrades to the City swimming pool, including continued negotiations on scope and pricing, evaluation of project phasing, and coordination with potential service providers.

SECTION III. CLARIFICATION.

This Resolution acknowledges that multiple repair and upgrade components are under consideration, and that not all services or equipment referenced herein are necessarily attributable to a single vendor or procurement method. Final project scope and vendor assignments shall be presented to the City Council for approval at a later date.

SECTION IV. PROCUREMENT AND FINANCING CONSIDERATIONS.

The City Council acknowledges that certain services may be procured through a cooperative purchasing program, subject to legal review and compliance with applicable law, and that the method of purchase and any financing arrangement, if pursued, shall be separately considered and approved by the City Council at a future meeting.

SECTION V. NO AUTHORIZATION OF EXPENDITURE.

This Resolution does not authorize the expenditure of funds, execution of contracts, or issuance of financing. Final costs, funding sources, and contractual commitments shall require subsequent City Council approval.

SECTION VI.

City staff is directed to return to the City Council with a subsequent resolution or agenda item presenting the final project scope, procurement method, total project cost, and recommended funding or financing approach for consideration.

SECTION VII. EFFECTIVE DATE.

This Resolution shall take effect immediately upon adoption.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 17TH DAY OF FEBRUARY 2026 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary