



**CITY OF ALPINE**  
**PARKS & RECREATION BOARD MEETING**  
**January 14, 2026 – 5:30 PM**

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*City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830*

1. **CALL TO ORDER.**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

4. **PUBLIC HEARINGS.**

*At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

- A. Approval of the November 12, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)
- B. Approval of the December 10, 2025 Special Meeting Minutes. (G. Calderon, Interim City Manager)

6. **INFORMATION OR DISCUSSION ITEMS**

- A. Update from the Parks Supervisor. (R. Portillo, City Council)
- B. Discussion regarding Updates to Parks and Recreation Fees schedule. (G. Calderon, Interim City Manager)
- C. Review possible updates to Chapter 74 - Parks and Recreation to the Alpine Code of Ordinances. (G. Calderon, Interim City Manager)

7. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Approve a recommendation to the City Council regarding Parks and Recreation fees. (G. Calderon, Interim City Manager)


8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5 P.M. on January 8, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL  
this 8 day of January of 2026.**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*



**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**January 14, 2026**

Agenda Item No. 5A

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



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**AGENDA ITEM**

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Approval of the November 12, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)

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**EXECUTIVE SUMMARY**

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None

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**SUPPORTING MATERIALS**

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1. November 12, 2025

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**BUDGET CONSIDERATIONS**

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY 2025-2026: N/A  
Additional Funding: N/A

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**APPROVERS**

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Alexandra Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

New -

**City Of Alpine**  
**PARKS & RECREATION BOARD MEETING**  
**Wednesday, November 12, 2025 – 5:30 PM**  
**Minutes**

1. **CALL TO ORDER.**

*Acting Chair, Iris De Leon, called the meeting to order at 5:30 P.M. The meeting took place in City Council Chambers located at 803 W. Holland Avenue.*

2. **DETERMINATION OF QUORUM**

**Board Members Present:**

Jessica Velasco, Place 1  
Donny Greenway, Place 2  
Ariana Valenzuela, Place 3  
Iris De Leon, Place 6  
Joseph Torres, Place 7  
Councilor Richard Portillo

**City Staff and Stakeholders Present:**

Geoffrey R. Calderon, City Secretary  
Adriana Holguin, Administrative Assistan

**Not Present:** None.

**Others Present:** None.

3. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

4. **PUBLIC HEARINGS.**

*At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. August 13, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)

*On a motion by Board Member Donny Greenway and seconded by Board Member Joseph Torres to approve the minutes, the Parks and Recreation Board unanimously adopted the motion with all members present voting in favor.*

6. **INFORMATION OR DISCUSSION ITEMS**

A. Update from the Parks Supervisor. (R. Portillo, City Council)

B. Discussion regarding City fields, reservations, processes, and procedures; Discuss proposed amendments to the current processes. (R. Portillo, City Council)

7. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

None.

8. **BOARD MEMBER COMMENTS**

None.

9. **ADJOURN.**

*There being no further discussion, the meeting was adjourned (6:56 P.M.)*

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Officer of the Board

\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on November 5, 2025, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL  
this 5 day of November, 2025.**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*



**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**January 14, 2026**

Agenda Item No. 5B

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



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**AGENDA ITEM**

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Approval of the December 10, 2025 Special Meeting Minutes. (G. Calderon, Interim City Manager)

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**EXECUTIVE SUMMARY**

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None

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**SUPPORTING MATERIALS**

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- 1. 12-10-25

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**BUDGET CONSIDERATIONS**

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY 2025-2026: N/A  
Additional Funding: N/A

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**APPROVERS**

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Alexandra Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

New -

**City Of Alpine**  
**PARKS & RECREATION BOARD MEETING**  
**Wednesday, December 10, 2025 – 5:30 PM**  
**Minutes**

1. **CALL TO ORDER.**

*Acting Chair, Iris De Leon, called the meeting to order at 5:36 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.*

2. **DETERMINATION OF QUORUM**

**Board Members Present:**

Jessica Velasco, Place 1  
Donny Greenway, Place 2  
Ariana Valenzuela, Place 3  
Manuel Garcia, Place 4  
Coleman Reidling, Place 5  
Iris De Leon, Place 6

**City Staff and Stakeholders Present:**

Geoffrey R. Calderon, City Secretary &  
Interim City Manager  
David Martinez, Parks Supervisor  
Adriana Holguin, Adm. Assistant

**Not Present:**

Joseph Torres, Place 7

**Others Present:** None.

3. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

None.

4. **PUBLIC HEARINGS.**

*At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

Public Comments: None.

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. Approval of November 12, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)

*On a motion by Board Member Iris Deleon and seconded by Board Member Donny Greenway to approve the minutes with an amendment showing Jessica Velasco present, the Parks and Recreation Board unanimously adopted the motion with all members present voting in favor.*

6. **INFORMATION OR DISCUSSION ITEMS**

- A. Update from the Parks Supervisor. (R. Portillo, City Council)
- B. Update on the Municipal Pool endeavors ahead of the upcoming season. (G. Calderon, Interim City Manager)
- C. Discuss possible updates to Chapter 74 - Parks and Recreation to the Alpine Code of Ordinances. (G. Calderon, Interim City Manager)
- D. Discussion regarding City fields, reservations, processes, and procedures; Discuss proposed amendments to the current processes. (G. Calderon, Interim City Manager)

7. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Appoint a Chair of the Parks and Recreation Board. (G. Calderon, Interim City Manager)

*On a motion by Board Member Greenway and seconded by Board Member Reidling to appoint Iris De Leon as Chair of the Parks and Recreation Board, the board unanimously adopted the motion with all members present voting in favor.*

- B. Appoint a Vice-Chair of the Parks and Recreation Board. (G. Calderon, Interim City Manager)

*On a motion by Board Member Velasco and seconded by Board Member De Leon to appoint Board Member Greenway as Vice-Chair of the Parks and Recreation Board, the board unanimously adopted the motion with all members present voting in favor.*

- C. Appoint a Secretary of the Parks and Recreation Board. (G. Calderon, Interim City Manager)

*On a motion by Board Member Greenway and seconded by Board Member De Leon to appoint Board Member Velasco as Vice-Chair of the Parks and Recreation Board, the board unanimously adopted the motion with all members present voting in favor.*

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

*There being no further business, meeting was adjourned. (6:58 P.M.)*

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Officer of the Board

\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on December 4, 2025, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL**  
**this 4th day of December 2025.**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*



**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**January 14, 2026**

Agenda Item No. 6A

Department: Board

Sponsor: Richard Portillo, Councilor

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



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**AGENDA ITEM**

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Update from the Parks Supervisor. (R. Portillo, City Council)

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**EXECUTIVE SUMMARY**

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None

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**SUPPORTING MATERIALS**

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None

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**BUDGET CONSIDERATIONS**

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Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2025-2026: N/A

Additional Funding: N/A

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**APPROVERS**

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Alexandra Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

New -

**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**January 14, 2026**

Agenda Item No. 6B

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



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**AGENDA ITEM**

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Discussion regarding Updates to Parks and Recreation Fees schedule. (G. Calderon, Interim City Manager)

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**EXECUTIVE SUMMARY**

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The Parks & Recreation Advisory Board is being asked to review the current fees for the Kokernot Park Pavilion and the proposed fees for the Pueblo Nuevo Pavilion. The Board may make a formal recommendation to the City Council during the Action Items portion of the meeting.

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**SUPPORTING MATERIALS**

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- 1. Appendix E\_ Parks and Recreation Fees
- 2. KOKERNOT PAVILION AGREEMENT 2024
- 3. Pueblo Nuevo Pavilion november2025
- 4. Pavilion Deposit Refund Clearance
- 5. PARK PAVILION reservation flyer

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**BUDGET CONSIDERATIONS**

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY 2025-2026: N/A  
Additional Funding: N/A

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**APPROVERS**

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Alexandra Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

New -

**Appendix E: Parks and Recreation Fees**

Description	Previous Fee	New Fee
<b>Kokernot Park Pavilion Rental Rates &amp; Fees</b>		
Kokernot Pavilion Rental Deposit (Refundable)	\$30.00	\$30.00
Kokernot Pavilion Rental Fee (9:00 a.m. to 9:00 p.m.)	\$30.00	\$30.00
<b>Pueblo Nuevo Park Pavilion Rental Rates &amp; Fees</b>		
Pueblo Nuevo Pavilion Rental Deposit	\$0.00	\$30.00
Pueblo Nuevo Pavilion Rental Fee	\$0.00	\$30.00
<b>Pool Rates &amp; Fees</b>		
Municipal Pool Rates	Set by Council Resolution	Set by Council Resolution



# KOKERNOT PAVILION

1500 N. Fighting Buck St  
Alpine, Texas 79830

## RESERVATION FORM

LESSEE INFORMATION			
Event Date(s)	Event Start Time A.M / P.M	Event End Time A.M / P.M	Total hours
First Name	Last Name		Primary Telephone Number
Mailing Address			Email Address
Emergency Contact Person ( <i>First Name, Last Name</i> )			Emergency Telephone Number

RATES & FEES	Commercial General Public
<b>Full Day Rental</b> (9:00 a.m. to 9:00 p.m.)	\$30.00
<b>Deposit</b> (Refundable)	\$30.00

## RULES & REGULATIONS

1. Payment of the full rental fees & rental facility deposit is due at the time of application by cash, check, or money order. **The facility will not be reserved until full payment is made.**
2. Deposits are 100% refundable provided conditions are met and no trash is left behind.
3. Kokernot Pavilion must be left as it was found.
4. No barbeque/grilling under canopy is allowed.
5. All decorations must be removed.
6. All trash, paper, cans, etc. from floors, tables, and parking lot that was caused by the event must be picked up.
7. Any damage to Kokernot Pavilion will be charged to lessee.
8. Absolutely no alcohol is allowed. If any alcohol is discovered, lessee will be cited by the authorities.
9. Cancellations must be 10 days before event in order for refund.
10. City policy is no exceptions to the reservation fees and deposit.





# PUEBLO NUEVO PAVILION

1500 E. Gallego St  
Alpine, Texas 79830

## RESERVATION FORM

LESSEE INFORMATION			
Event Date(s)	Event Start Time <small style="text-align: center;">A.M / P.M</small>	Event End Time <small style="text-align: center;">A.M / P.M</small>	Total hours
First Name	Last Name		Primary Telephone Number
If this is an organization event, please add name		Type of event	
Mailing Address		Email Address	
Emergency Contact Person <i>(First Name, Last Name)</i>		Emergency Telephone Number	
<b>*Deposit refund will be issued to organization unless otherwise noted</b>			

RATES & FEES	Commercial General Public
<b>Full Day Rental</b> (9:00 a.m. to 9:00 p.m.)	\$30.00
<b>Deposit</b> (Refundable)	\$30.00
<b>TOTAL DUE</b>	\$

## RULES & REGULATIONS

1. Payment of the full rental fees & rental facility deposit is due at the time of application by cash, check, or money order. **The facility will not be reserved until full payment is made.**
2. Deposits are 100% refundable provided conditions are met and no trash is left behind.
3. Pavilion must be left as it was found.
4. No barbeque/grilling under canopy is allowed.
5. All decorations must be removed.
6. All trash, paper, cans, etc. from floors, tables, and parking lot that was caused by the event must be picked up.
7. Any damage to Pavilion will be charged to lessee.
8. Absolutely no alcohol is allowed. If any alcohol is discovered, lessee will be cited by the authorities.
9. Cancellations must be 10 days before event in order for refund.
10. City policy is no exceptions to the reservation fees and deposit.

I, hereby agree to and shall relieve, hold harmless and indemnify the City of Alpine, Texas from any and all claims or damages from any person or persons whatsoever as a result to the use of the facilities aforesaid, agree to pay for the use of the Pavilion at the Pueblo Nuevo Park and acknowledge and agree to the above rules & regulations.

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Lessee Printed Name Lessee Signature Date

**FOR OFFICE USE ONLY – VERIFIED BY**

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Staff Printed Name Staff Signature Date

# Pavilion Deposit Refund Clearance

\*This form is to be completed by the Parks Department\*

Kokernot Pavilion     Pueblo Nuevo Pavilion

**Deposits are 100% refundable provided that the following conditions are met:**

- All trash i.e., paper,cans,food etc. has been picked up and discarded from floors, tables/bleachers and the pavilion's immediate surrounding area.
- All decorations used for the occasion have been removed.
- The pavilion and its surrounding area is clear from any decorations or party related items i.e., pinata remains, candy, confetti, ruptured water balloons etc.
- The parking lot is clear from any trash and/or decorations as caused by the event.
- No evidence of barbeque/grilling was found under the pavilion's canopy
- No evidence of alcohol use was detected.
- The pavilion is left as it was found.

**Deposit refund decision:**

- Deposit is approved for refund
- Deposit is NOT approved for refund, find the comments below:

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<b>FOR OFFICE USE ONLY-VERIFIED BY</b>		
Name of Lessee		Date of Event
Staff Printed Name	Staff Signature	Date



# KOKERNOT PARK PAVILION

**Reserved To:** \_\_\_\_\_

**Reserved Date:** \_\_\_\_\_

**Reserved Time:** \_\_\_\_\_

**In case of emergency, please call (432) 837-3486**



# PUEBLO NUEVO PARK PAVILION

**Reserved To:** \_\_\_\_\_

**Reserved Date:** \_\_\_\_\_

**Reserved Time:** \_\_\_\_\_

**In case of emergency, please call (432) 837-3486**

**PARKS AND RECREATION BOARD AGENDA ITEM REPORT  
January 14, 2026**

Agenda Item No. 6C

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



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**AGENDA ITEM**

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Review possible updates to Chapter 74 - Parks and Recreation to the Alpine Code of Ordinances.  
(G. Calderon, Interim City Manager)

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**EXECUTIVE SUMMARY**

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The Public Works Department and City Administration are recommending possible updates to Chapter 74 - Parks and Recreation to amend the general rules and regulations that apply to City Parks. The current version of the ordinance was recommended by the Parks and Recreation Board and the updates were adopted in January 2024 by the City Council. The board is being asked to review the updates to provide recommendations. Based on the board's feedback a formal ordinance will be compiled for review ahead of City Council consideration.

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**SUPPORTING MATERIALS**

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1. Chapter 74 PARKS AND RECREATION[1] updated draft

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**BUDGET CONSIDERATIONS**

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY 2025-2026: N/A  
Additional Funding: N/A

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**APPROVERS**

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Alexandra Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

New -

# Chapter 74 PARKS AND RECREATION[1]

## ARTICLE I. IN GENERAL[2]

Sec. 74-1. Alcoholic beverages generally.

(a) *Definitions.* The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning.

*Alcoholic beverages* means spirits, wine, beer, ale or other liquid containing more than one-half of one percent of alcohol by volume, excluding non-alcoholic beer, non-alcoholic wine, or kombucha which is fit for beverage purposes or intended for beverage purposes.

(b) *Consumption prohibited in certain areas.* No person shall consume any alcoholic beverage while in or upon prohibitive areas defined in this section.

(c) *Sale.* It shall be unlawful for any person, firm or corporation to sell alcoholic beverages within the boundaries of all designated city parks, except as authorized by city council.

(d) *Possession and consumption.* It shall be unlawful for any person to consume, or to have in his possession, an alcoholic beverage within the boundaries of any city park, except where authorized by permit approved by the city manager and the chief of police. It shall be unlawful for any person to consume, or to have in his possession, an alcoholic beverage within the parking lots, baseball fields, walking and jogging track and soccer field located in Kokernot Park, except where authorized by permit approved by the city manager and chief of police.

(e) *Signs and notices.* Signs shall be posted in appropriate locations stating substantially "No alcoholic beverage may be brought into this park or consumed in this park in violation of city ordinances which are strictly enforced." The signs shall be placed in locations to be visible on entering areas where possession or consumption of alcoholic beverages are prohibited.

(f) *Noise-making device.* A device that makes noise that could reasonably be considered to disturb the comfort, peace, and quiet of a city park.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-2. Playing of golf and other dangerous sports in city parks.

(a) *Application.* This section shall not apply to the Alpine Municipal Golf Course operated by the Alpine Country Club.

(b) *Prohibited; signs to be posted.* It shall be unlawful for any person to practice, hit golf balls or play golf in any park located within the city. It shall further be unlawful for any person to carry on any activity for which the park was not specifically designed and the performance of which would constitute a hazard to the health and safety of those lawfully using the park facilities. Signs shall be posted in appropriate locations determined by the city council or the city manager advising citizens of the restricted activities permitted in any city park.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-3. Hours of operation for city parks.

(a) *Hours of operation.* City parks will be open for the public's use and enjoyment only between the hours of 5:00 a.m. and 11:00 p.m. daily, and closed to the public between the hours of 11:00 p.m. and 5:00 a.m. daily. No one, except with specific city authorization, shall be permitted to be on the premises of a city park during the hours that such park is closed, without prior authorization from the city.

(b) *Violation; penalty.* It is a class C misdemeanor offense to violate the mandates of this section and if found guilty may be assessed the maximum fine that, by law, may be assessed by the municipal court.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-4. Use of park facilities generally.

(a) *Availability.* A park facility is generally available for public use on a first-come, first-served basis, subject to:

- (1) A requirement, if any, for a permit.
- (2) A requirement, if any, to pay an entrance fee, reservation fee, or other fee.
- (3) A previous reservation.

(b) *Signs.* A person shall comply with city signs and markers in a park.

(c) *Entrance or use fees.*

(1) A person may not enter or use a park facility for which an entrance or use fee has been established, unless the person has first paid the fee or is otherwise authorized to enter.

(2) A person must display an entrance permit or receipt to a city employee on request.

(d) *Reservations.*

(1) A person may not use or occupy a facility or area for which another person has paid a reservation fee when the person's use conflicts with the use of the facility or area by the person who has made a reservation.

(2) Persons wanting exclusive use of a park area and time, must make a reservation in accordance with the established reservation policies by the city.

(3) A person must display documentation of a confirmed reservation on request to a city employee charged with the supervision or patrolling of parks.

(e) *Permits.* When this Code or approved city council rule requires a person to obtain a permit or written authorization for a use or prohibits a use without a permit or written authorization, a person is required to obtain the permit or authorization prior to use. A person who wishes to apply for a permit or authorization may contact city hall to reach the designated parks and recreation staff member.

(f) *Restricted uses.* A person may not use a court or field designed for a specific sport for another sport, unless the alternative use is permitted by the city manager or the city manager's designee. For example, a person may not use a tennis court for lacrosse, or a baseball field for soccer.

(g) *Occupancy limit.*

(1) The city may establish and post a maximum occupancy for any park area or facility.

(2) A person may not enter, or remain in, an area or facility for which the city has established an occupancy limit when the person's entrance will have the effect of exceeding the established occupancy limit. Compliance with this rule does not eliminate any additional requirements that may be imposed by the city code or city rules regarding an event on city property.

(h) *Closed areas.*

(1) The city manager or the city manager's designee may close a park area or facility to public entry or otherwise restrict use until the area or facility can be made available for public use.

(2) If practicable, the city shall post notice of a closed area. A person may not enter a closed or restricted area.

(3) A person may not enter an area closed due to flooding, toppled trees, or debris, or which is otherwise closed due to health or safety issues.

(i) *Special rules for specific parks facilities or events.*

(1) The city manager or city manager's designee may develop special rules and regulations that address problems specific to a facility or event.

(2) Special rules shall be in writing, approved by the city manager or city manager's designee, and posted at the facility or provided to a person holding or attending an event.

(3) A person shall comply with all special rules and regulations posted at a facility or provided to the person.

(j) *Smoking.*

(1) A person may not smoke in a park, except in a temporary designated smoking area for a special event. Smoking outside the indicated temporary location for an event or not during an event is a violation and any person found to be in violation of this section shall be fined, upon conviction, an amount not to exceed \$500.00.

(2) Disposing of a cigarette or cigar butt outside of a trashcan or dumpster is considered littering.

(k) *Littering, illegal dumping, and public health and safety violations.* It shall be unlawful for a person to throw, place or deposit, or cause to be thrown, placed or deposited, or suffer or permit his servant or any other person in his family to throw or deposit in any street, alley, gutter, ditch, lot or other place in this city, the carcass of any dead animal or fowl or any meat, fish, hides, skins, bones, offal, manure, fruit, vegetables, litter, debris, melon rinds, fruit peelings, slop, trash or other unsound or offensive matter or matter liable to become offensive or injurious to the health of those who reside in the vicinity or owned or controlled by him, or to throw, place or deposit, or cause to be thrown, place or deposit in any street, alley, gutter, ditch or other public place, or upon any lot or other premises not owned or controlled by him, tires, bottles, cans, loose paper, rags, scrapes of leather, shavings, dishwater, chips, debris, litter or trash.

Any individual group of individuals, business, or corporation who illegally disposes of litter, solid waste, tires, hazardous materials, bulky wastes, or other such materials can be charged with the following offenses and penalties:

(1) Class C misdemeanor: five pounds/five gallons or less: fine up to \$500.00.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

(l) *Metal Detectors*

(1) The use of any kind of metal detectors shall be prohibited.

(2) *Unauthorized Digging:* Excavation or digging is prohibited without prior permission from the Parks' Supervisor.

(M) *Electrical Use*

(1) The use of electricity for fields or parks shall be determined and permitted by the Parks supervisor subject to City Manager Approval.

(2) The limitations, prohibited use, consequences of misuse, and priorities shall determine under set written or updated policy and procedure by the Parks' supervisor subject to City Manager.

Sec. 74-5. Assembly.

A person organizing an event in a park that the person reasonably knows will be attended by more than 50 people must provide notice, at least one week before the event begins, to the city by calling city hall. Subject to compliance with all other applicable rules and ordinances, the event may be allowed upon approval of the city manager and the chief of police.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-6. Festival permitting, event permitting, and other permitting requirements.

The city council may implement permitting processes and procedures for festivals, large gatherings, events, and other permitting requirements by city council resolution.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-7. Costs and fees associated with city parks.

All costs and fees associated with city parks, including reservation fees, may be approved by city council resolution.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-8. Disruptive behavior; ejection from facilities.

(a) If a person's conduct violates these rules, or is unlawful, disruptive, destructive, or hazardous, the person may be warned and asked to stop the conduct immediately by any city police officer.

(b) If a person persists in the conduct after a warning, a city police officer may eject the person from the park. If a person's conduct is criminal, poses an imminent threat of injury or property damage, or prevents the public enjoyment of the premises, a city police officer may eject the person from the park and take all other actions authorized by law.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-9. Peace and quiet.

(a) A person shall preserve the peace and quiet enjoyment of a park by observing the applicable laws and ordinances governing noise and amplified sound, unless a specific exception is approved by the city manager.

(b) A person may not use offensive language, make unreasonable noise, discharge weapons or fireworks, or engage in gestures or conduct in a park that would be offensive to a person of ordinary sensibility. Fireworks are allowed only with explicit authorization from the city.

(c) A person may not operate a noise-making device in a park in violation of applicable law.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

#### Sec. 74-10. Weapons and firearms.

(a) A person may not carry or possess a weapon or firearm while in a park, except where explicitly authorized by state and federal law.

(b) The use of a firearm, air gun, paintball gun, pellet or B.B. gun, bow and arrow, or projectile device capable of inflicting personal injury is prohibited unless conducted under permit or in a park facility where the city manager or city manager designee has authorized the use.

(c) A person may not display a firearm or other weapon in a park in a manner that will alarm or threaten another person, except where explicitly allowed by state and federal law.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

#### Sec. 74-11. Abandoned or unattended property.

(a) A person may not abandon a vehicle or other personal property in a park. The city may remove, impound, and dispose of abandoned property under applicable law.

(b) A person may not leave a vehicle or other property unattended at any park in such a manner as to create a hazardous or unsafe condition. The city may impound the unattended property or move the unattended property to a safe place at expense of owner.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

#### Sec. 74-12. Parking.

(a) Unless parking is otherwise prohibited, a person may park a motor vehicle in a park only in a designated area.

(b) A person may not park, store, or leave a vehicle or trailer in an area posted "restricted" or with "no parking" signs.

(c) Unless specifically authorized by the city manager, overnight parking in city parks is strictly prohibited.

(d) The city may impound a parked vehicle or trailer that creates a hazardous or unsafe condition.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-13. Commercial activity.

(a) *Generally.* Unless a person is specifically authorized to do so by a permit or contract, or is acting in conjunction with a specifically permitted use of a reserved park facility; a person may not:

(1) Sell or rent a good or service in a park.

(2) Place a stand, cart, or vehicle in a park for a commercial purpose.

(3) Affix an advertisement to park property.

(b) *Providing commercial classes and instruction.*

(1) A person may not conduct classes or instructional activities for compensation in a park unless the person obtains a permit from the city and completes a waiver of liability.

(2) A person may not provide a free class or instruction as an inducement or advertisement for a paid class or instruction unless the person has a permit from the city to conduct classes for compensation.

(c) *Field commercial classes and instruction.*

(1) A person may not conduct classes or instructional activities for compensation in a field unless the person obtains a permit from the city and completes a waiver of liability.

(2) A person may not provide a free class or instruction as an inducement or advertisement for a paid class or instruction unless the person has a permit from the city to conduct classes for compensation.

(3) Priority of Use for Practice and Game Fields: Fields are reserved free of charge for team practices and games to encourage and promote field use for teams over commercial activity or personal profit, with the exception of authorized fund raisers or special events.

(4) Permits for commercial use at practice and game fields will not be approved, with the exception of authorized fund raisers or special events.

(d) *Performing artists.* A person may perform as an artist or entertainer in a park, but the person:

(1) May not block a sidewalk or trail, or impede pedestrian or vehicular traffic;

(2) May not block or impede access to a park;

- (3) May not perform at a restricted-access event without the written permission of the event organizer;
- (4) May not juggle potentially hazardous materials or items such as knives or fire; and
- (5) Must comply with all otherwise applicable laws, ordinances, and rules.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

#### Sec. 74-14. Animals.

- (a) A person bringing a pet or other animal into a park shall keep the animal under confinement or direct control. Leads or leashes used to control animals may not be more than six feet long. A person who brings a dog into a park may allow the dog to be without a leash in a designated off-leash area; provided that the dog must at all times remain under the person's immediate personal supervision and command. A person who brings a dog into a designated off-leash area must carry a leash in order to restrain the dog should the need arise.
- (b) A person shall remove waste left by an animal under the person's care and control and shall dispose of the waste only in an appropriate waste receptacle.
- (c) A person who brings an animal into a park may not permit the animal to remain unattended or create a disturbance or a hazard.
- (d) A person may not bring livestock into a park, or permit livestock to range at a park, except with the written approval of the city manager or city manager's designee.
- (e) A person may not ride, drive, lead, or keep a horse at a park except as authorized under a contract, or permit.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

#### Sec. 74-15. Cremation remains.

A person may not disperse or dispose of cremation remains in a park.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

#### Sec. 74-16. Fires, firewood, and fireworks.

- (a) A person may not light, build, or maintain a fire in a park, except in a device provided, maintained, and designated for that purpose, or as authorized by the city.

- (b) A portable camp stove or portable barbecue grill of metal construction may be used in a designated picnic area.
- (c) During a period of extreme fire hazard, the city manager or city manager's designee may prohibit or restrict fires in designated areas.
- (d) A person may not cut, gather, or collect wood or other combustible material at a park, for use as firewood or fuel.
- (e) A person may not possess or use any kind of fireworks in a city park, unless explicitly authorized by the city.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-17. Camping and overnight use.

Camping and overnight use of city parks and parking areas is strictly prohibited in accordance with V.T.C.A., Penal Code § 48.05, incorporated herein for all purposes.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Sec. 74-18. Enforcement.

- (a) Any person, firm, or organization violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed \$500.00.
- (b) Any person, firm, or organization violating public health and safety provisions described in subsection 74-4(k) shall be deemed guilty of the offenses listed within that section and upon conviction thereof shall be fined up to \$4,000.00 for the relevant violations listed in that section.

(Ord. No. 2025-01-02, § I(Exh. A), 2-4-25)

Secs. 74-19—74-35. Reserved.

**ARTICLE II. RESERVED[3]**

Secs. 74-36—74-75. Reserved.

## **ARTICLE III. MUNICIPAL SWIMMING POOL[4]**

### **DIVISION 1. GENERALLY**

Sec. 74-76. Council designated administrator.

The council shall designate the administrator of the municipal swimming pool under rules, regulations and directives that it may, from time to time, promulgate.

(Code 1978, § 19-19; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-77. Admission charges.

Charges to be made for admission to the municipal pool shall be set in accordance with Appendix D: Parks & Recreation Fees, set by annual city council resolution. A copy of the parks and recreation appendix may be obtained at city hall during normal business hours or by visiting [www.cityofalpine.com/fees](http://www.cityofalpine.com/fees).

(Code 1978, § 19-20; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-78. Reserved.

Editor's note(s)—Ord. No. 2025-05-01, Exh. A, adopted May 6, 2025, repealed § 74-78 which pertained to additional rules and derived from 1978 Code § 19-39.

Secs. 74-79—74-100. Reserved.

### **DIVISION 2. CONDUCT IN POOL AREA**

Sec. 74-101. Applicability of regulations.

This division shall govern all persons using the municipal pool or pool property, or present at such municipal pool or pool property.

(Code 1978, § 19-21; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-102. Running prohibited.

There shall be no running in the pool area.

(Code 1978, § 19-22)

Sec. 74-103. Glass drinks prohibited; food allowed.

No glass drinks or containers of drinks of any kind shall be permitted in the fenced-in pool area. Food is allowed in the fenced-in pool area, but barbeque pits and electric grills are strictly prohibited.

(Code 1978, § 19-23; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-104. Number of divers on diving board.

There may be only one diver on the diving board at any given time.

(Code 1978, § 19-24)

Sec. 74-105. Swimming in diving area.

No swimming shall be permitted in the diving area, or under any diving board, except upon returning to the pool surface from a dive.

(Code 1978, § 19-25)

Sec. 74-106. Use of safety ropes.

Swimmers shall not use safety ropes except for emergency safety, and there shall be no playing upon or with such ropes.

(Code 1978, § 19-26)

Sec. 74-107. Rough play.

No dunking of others or rough play shall be allowed in the pool or pool area.

(Code 1978, § 19-27)

Sec. 74-108. Toys, floats, etc.

Inflatable toys, floats or other paraphernalia shall be permitted in the pool area only at the discretion of the pool manager.

(Code 1978, § 19-28)

Sec. 74-109. Number of swimmers.

The pool manager shall have the authority to determine the number of swimmers in the pool at any given time.

(Code 1978, § 19-29)

Sec. 74-110. Playing with pool equipment.

No playing shall be permitted upon ladders or diving boards, or upon or with other pool equipment.

(Code 1978, § 19-30; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-111. Talking to lifeguard.

There shall be no talking to the lifeguard on duty, except to call for assistance or instructions regarding pool safety or etiquette.

(Code 1978, § 19-31)

Sec. 74-112. Alcoholic beverages.

No alcoholic beverages in any form shall be permitted in the pool area or in the parking area adjacent to the pool area.

(Code 1978, § 19-32)

Sec. 74-113. Shower required.

All swimmers must take showers before entering the pool area.

(Code 1978, § 19-33)

Sec. 74-114. Reserved.

Editor's note(s)—Ord. No. 2025-05-01, Exh. A, adopted May 6, 2025, repealed § 74-114 which pertained to required bathing caps and derived from 1978 Code § 19-34.

Sec. 74-115. Accompaniment of small children.

All children under 13 years of age in the pool area must be accompanied by a parent or other responsible adult person who is 18 years of age or older.

(Code 1978, § 19-35; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-116. Smoking.

No smoking, vaping, dipping, or other use of tobacco in the pool area shall be permitted.

(Code 1978, § 19-36; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Sec. 74-117. Refuse disposal.

No household waste of any kind or nature shall be deposited, or permitted to be deposited, in any manner, in the swimming or wading pool, or in any other portion of the pool area, other than in designated receptacles.

(Code 1978, § 19-37; Ord. No. 2025-05-01, Exh. A, 5-6-25)

Cross reference(s)—Solid waste, ch. 82.

Sec. 74-118. Trespassing.

No one, except authorized pool personnel, or other city employees engaged in their respective duties relative to city business, garbage collection or other designated duties, shall be permitted within the pool area except when the pool is open for business and regular attendants are on duty. Any violation of this section shall be declared a trespass, per se.

(Code 1978, § 19-38)

Sec. 74-119. Enforcement.

Any person, firm, or organization violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed \$500.00.

(Ord. No. 2025-05-01, Exh. A, 5-6-25)

Secs. 74-120—74-125. Reserved.

## **ARTICLE IV. STANDARD OF CARE FOR PARKS AND RECREATION DEPARTMENT RECREATION PROGRAM**

### **DIVISION 1. GENERALLY**

Sec. 74-126. Purpose.

The purpose of this chapter is to protect the health, safety and well being of the children in the city by establishing the minimum standards for their safety and protection for the parks and recreation programs sponsored by the city. It is the policy of the state that all recreation programs operated by a municipality adopt such standards of care by ordinance after a public hearing for such programs. The standards of care are to include, but are not limited to, at a minimum, staffing ratios, minimum staff qualifications, minimum facility, health and safety standards, and a mechanism for monitoring and enforcing the adopted local standards. Further, all parents will be provided with information on the programs and be advised that the programs are not licensed by the state.

(Ord. No. 2001-3-5, § 1.01, 3-28-01)

Secs. 74-127—74-150. Reserved.

### **DIVISION 2. OVERVIEW**

Sec. 74-151. Program description.

Program descriptions must be submitted to the parks and recreation department to determine if exemption status from child and licensing can be awarded.

(Ord. No. 2001-3-5, § 2.01, 3-28-01)

Sec. 74-152. Open-ended programs.

(a) Open-ended programs are defined as programs where the children in attendance have the right to "come and go" as they please.

- (b) Activities in open-ended programs are subject to attendance by participants on an "at-will" basis.
- (c) Supervision of open-ended programs and child/staff ratios are the sole responsibility of the vendor.
- (d) Open-ended programs will not require registration from child participants.

(Ord. No. 2001-3-5, § 2.02, 3-28-01)

Sec. 74-153. Structured programs.

- (a) Structured programs shall be defined as programs that are required to meet the criteria set forth in the childcare licensing rules and regulations.
- (b) Childcare programs must meet the requirements based on section 74-153 and all other requirements of this chapter.
- (c) Application for licensing of a structured program is the sole responsibility of the vendor.
- (d) Renewal of vendor agreement of structured programs is subject to application and approval of childcare licensing.

(Ord. No. 2001-3-5, § 2.03, 3-28-01)

Secs. 74-154—74-175. Reserved.

### **DIVISION 3. VENDORS/SUBCONTRACTORS**

Sec. 74-176. Definition of vendor/subcontractor.

- (a) Vendors and/or subcontractors shall be defined as any organization or agency, federal, state or local, that contracts with the city's parks and recreation department to facilitate a structured or open-ended program for children under 18 years of age.
- (b) All vendors/subcontractors will comply with the municipality guidelines and standard of care rules in this chapter and public health and safety standard.
- (c) Renewal of vendor agreement/contract by the department will be subject to the approval of an annual evaluation of contract, submission for renewal of vendor contract, and verification of compliance with childcare licensing if applicable.

(Ord. No. 2001-3-5, § 3.01, 3-28-01)

Sec. 74-177. Vendor rights and obligations.

The city has the right to subcontract recreation programs to vendors. Vendors that are awarded the contract to provide municipality programs must demonstrate that the program(s) provided will meet the minimum rules and standards of care set forth by the city:

- (1) Vendors shall submit a vendor's agreement with the city parks and recreation department. The vendor's agreement shall include but is not limited to:
  - a. An indemnity policy that will indemnify and hold the city harmless against any and all claims, liabilities or expenses, including attorneys' fees arising directly or indirectly, or any way connected with the performance or services under the agreement.
  - b. All fiscal responsibilities are the sole responsibility of the vendor. The vendor will bear the administrative cost of all fiscal functions of programs, personnel costs to include: Federal Income Tax, or Social Security, benefit programs, Workers' Compensation Insurance, Unemployment Compensation Insurance, or any other insurance or benefits coverage provided by the vendor to its employees.
  - c. Vendor shall enter into a mutual agreement with the city parks and recreation department. The mutual agreement shall be renewed annually by the vendor.
  - d. Hours of program and program description shall be provided in the vendor agreement, and any and all reimbursement rates listed, and transportation rates listed if applicable.
  - e. A vendor data worksheet/descriptive information document must also be submitted. This document shall include facility type, facility name, facility address, facility owner, contact person, authorized vendor representative, capacity of rooms if applicable, group size, period of operation, transportation, snacks and other food supplied, special disabilities programs, and insurance/bond information.
  - f. Notice of ages of children not under contract information (children under seven years of age).

(Ord. No. 2001-3-5, § 3.02, 3-28-01)

Secs. 74-178—74-190. Reserved.

#### **DIVISION 4. RULES AND STANDARDS**

Sec. 74-191. Rules and standards—Generally.

- (a) The city shall make rules to carry out the provisions of the chapter.
- (b) The city shall conduct an annual comprehensive evaluation and review of the ordinance to comply with childcare licensing rules and standards where applicable and maintain exemption status of

programs that meet exemption criteria. The review shall be conducted at least on the last day of the first annual quarter of the programs or at:

- (1) The conclusion of the annual review of the rules and standards;
  - (2) A decision by the city to revise the rules and standards;
  - (3) A decision by the city council not to revise the rules and standards; or
  - (4) By the city council adopting of new standards.
- (c) The city parks and recreation department shall promulgate minimum standards that apply to parks and recreation programs covered by this chapter that will:
- (1) Promote the health, safety, and welfare of children in attendance program.
  - (2) Promote minimum physical facilities for programs that fall under the jurisdiction of this chapter.
  - (3) Ensure adequate supervision of children attending programs by capable, healthy and qualified personnel.
  - (4) Prohibit racial discrimination in any programs.
  - (5) Provide parental information on programs.
  - (6) Provide parents with liability information.
  - (7) Post all city waiver of liability information in every area inside and outside where activities take place.

(Ord. No. 2001-3-5, § 4.01, 3-28-01)

#### Sec. 74-192. Staffing ratios.

Child/staff ratios shall be in compliance with Texas State Licensing Rules and Regulations of structured programs.

- (1) Renewed or amended regulations according to state statutes for structured and open-ended programs must be in compliance within a 30-day period of amendment.
- (2) The child/staff ratio is based on the age of more than half the children in any group.
- (3) Volunteers may be counted to meet the child/staff ratios.
- (4) Children six to 13 years of age in an open-ended program must be in a group size of one adult to 26 children and a maximum group size not to exceed one adult to 35 children.

(5) A parent or guardian in open-ended programs must accompany children under six years of age.

(Ord. No. 2001-3-5, § 4.02, 3-28-01)

Sec. 74-193. Minimum staff qualifications.

(a) Minimum staff qualifications prescribed by the parks and recreation department to ensure the safety and well being of children in municipality programs shall include:

(1) Structured programs must follow state recommendations for childcare centers on all staff, directors, coordinators and volunteers.

(2) Open-ended programs must have a minimum of a high school diploma for general staff.

(3) Open-ended programs must have a director/coordinator/supervisor with a minimum of two years of university level course work or an AA degree or higher.

(4) All staff must submit to a background and criminal history check from:

a. The state department of public safety under V.T.C.A., Government Code § 411.114, or by the Federal Bureau of Investigation or any other criminal justice agency under V.T.C.A., Government Code § 411.087; and

b. The department record of reported abuses and neglect.

(Ord. No. 2001-3-5, § 4.03, 3-28-01)

Secs. 74-194—74-200. Reserved.

**DIVISION 5. MINIMUM FACILITY**

Sec. 74-201. Minimum facility—Definitions.

Minimum facility shall be defined as any edifice that is currently under the jurisdiction of the city.

(1) Facilities shall have running water.

(2) Facilities shall have minimum adequate lighting.

(3) Facilities shall have emergency exits.

(4) Facilities shall have minimum electricity available.

(5) Facilities shall have adequate ventilation.

- (6) Facilities must permit city employees to have access to facility.
- (7) Facility shall have adequate parking for recreation program participants/parents.
- (8) Facility shall have handicapped access.

(Ord. No. 2001-3-5, § 5.01, 3-28-01)

Secs. 74-202—74-215. Reserved.

## **DIVISION 6. HEALTH AND SAFETY STANDARDS**

Sec. 74-216. Health standards—Generally.

The department retains the right to facilitate minimum health and safety standards of recreation programs and the edifice in which the program is housed.

- (1) Health standards of structured and open-ended programs must include a minimum of:
  - a. All personnel in general good health.
  - b. All personnel shall have a basic knowledge in first aid procedures.
  - c. Programs will be posted in every room where children are present and an emergency evacuation plan.
  - d. Staff shall maintain minimum housekeeping of facility.

(Ord. No. 2001-3-5, § 6.01, 3-28-01)

Sec. 74-217. Safety standards.

- (a) The department for all recreation programs in the city shall promulgate minimum safety standards. These safety standards shall include but are not limited to:
  - (1) Free access to all entrance/exits.
  - (2) Facilities free from refuse.
  - (3) Visual inspection of facilities must take place on a regular basis to ensure proper upkeep of outside/inside areas where children are present.
- (b) Staff of the facility or program must call the fire department in case of fire or danger of fire, explosion, toxic fumes, or other chemical release.

- (c) Fire extinguishers must be mounted on wall by a bracket or hanger and made readily available for immediate use by staff.
- (d) Extinguishers must be serviced when required.
- (e) Evacuation plans must be posted in every area where children are present. The plan must show all emergency exits from area.
- (f) Emergency exits must be kept clear at all times.
- (g) All structured programs must be in compliance with all childcare licensing safety, fire and emergency rules and regulations.
- (h) Heating devices and areas near heat sources must not present fire hazards and must not present hazards to children.

(Ord. No. 2001-3-5, § 6.02, 3-28-01)

Secs. 74-218—74-225. Reserved.

## **DIVISION 7. MONITORING**

Sec. 74-226. Monitoring—Generally.

Monitoring mechanisms for recreation programs are defined as procedures and processes that ensure that programs are in compliance with minimum standards of care, minimum rules and safety and health and safety standards in these chapters.

- (1) Monitoring mechanisms shall include but are not limited to:
  - a. Annual approval of submitted renewal vendor/subcontractor agreement with city.
  - b. All structured programs that are subject to childcare licensing rules and regulations are verified annually that the program and facility are in compliance with set standards of the state.
- (2) Enforcing local standards shall be the province of the city.
  - a. All recreation programs must notify in writing within a 30-day period to the city parks and recreation department upon the approval, revocation, suspension or modification of existing or new programs, licensing, or vendor/subcontractor agreements.
  - b. The city will require a written statement of compliance with all standards in these chapters annually of all recreation programs in the city.

(Ord. No. 2001-3-5, § 7.01, 3-28-01)

Secs. 74-227—74-240. Reserved.

## **DIVISION 8. SIGN POSTING**

Sec. 74-241. Signs on, in or near facility or program.

Signs required by the State of Texas Regulation of Certain Facilities, Homes, and Agencies that Provide Childcare Services and Human Resource Code as amended, 76th Legislature, September 1, 1999 will be posted in a conspicuous location that is accessible to all employees and customers that to include:

- (1) Human Resource Code Section 42.041(14) states that parents be informed that the program is not licensed by the state and that the program not be advertised as a childcare facility.
- (2) Section 42.055, a description of the provisions of the Family Code relating to the duty to report child abuse or neglect, and a description of the penalties for violating the reported provisions of the Family Code.

(Ord. No. 2001-3-5, § 8.01, 3-28-01)

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[1]Cross reference(s)—Streets, sidewalks and other public places, ch. 86.

State law reference(s)—Municipal parks and recreation, Vernon's Ann. Civ. St. art. 1015c et seq.; public improvements, bonds, occupancy tax, Vernon's Ann. Civ. St. art. 1269j-4.1; city parks, Vernon's Ann. Civ. St. art. 6081h et seq.; local parks and other recreational and cultural resources, V.T.C.A., Local Government Code chs. 315, 331 et seq.; lease of land from state parks and wildlife department, V.T.C.A., Parks and Wildlife Code § 13.006; local boating regulations, V.T.C.A., Parks and Wildlife Code § 31.092; safety standards for publicly funded playgrounds, V.T.C.A., Health and Safety Code § 756.061.

[2]Editor's note(s)—Ord. No. 2025-01-02, § I(Exh. A), adopted February 4, 2025, repealed art. I, §§ 74-1—74-4, and enacted a new art. I as set out herein and as may later be amended. Former art. I pertained to similar subject matter and derived from 1978 Code §§ 19-8, 19-9, 19-51—19-53; and Ord. No. 2002-5-4, adopted July 9, 2002.

[3]Editor's note(s)—Ord. No. 2022-10-03, § I(Exh. A), adopted November 1, 2022, repealed art. II, §§ 74-36—74-42, which pertained to the parks and recreation board and derived from 1978 Code §§ 19-1—19-7; Ord. No. 2016-10-02, adopted November 1, 2016; and Ord. No. 2020-08-03, adopted September 1, 2020. Similar provisions may now be found in art. VII of ch. 16.

[4]State law reference(s)—Authority to provide swimming pools, Vernon's Ann. Civ. St. art. 1015c-2.

**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**January 14, 2026**

Agenda Item No. 7A

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



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**AGENDA ITEM**

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Approve a recommendation to the City Council regarding Parks and Recreation fees. (G. Calderon, Interim City Manager)

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**EXECUTIVE SUMMARY**

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The Parks & Recreation Advisory Board is being asked to review the current fees for the Kokernot Park Pavilion and the proposed fees for the Pueblo Nuevo Pavilion. The Board may make a formal recommendation to the City Council during the Action Items portion of the meeting.

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**SUPPORTING MATERIALS**

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1. Appendix E\_ Parks and Recreation Fees

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**BUDGET CONSIDERATIONS**

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Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY 2025-2026: N/A  
Additional Funding: N/A

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**APPROVERS**

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Alexandra Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

New -

**Appendix E: Parks and Recreation Fees**

Description	Previous Fee	New Fee
<b>Kokernot Park Pavilion Rental Rates &amp; Fees</b>		
Kokernot Pavilion Rental Deposit (Refundable)	\$30.00	\$30.00
Kokernot Pavilion Rental Fee (9:00 a.m. to 9:00 p.m.)	\$30.00	\$30.00
<b>Pueblo Nuevo Park Pavilion Rental Rates &amp; Fees</b>		
Pueblo Nuevo Pavilion Rental Deposit	\$0.00	\$30.00
Pueblo Nuevo Pavilion Rental Fee	\$0.00	\$30.00
<b>Pool Rates &amp; Fees</b>		
Municipal Pool Rates	Set by Council Resolution	Set by Council Resolution