



CITY OF ALPINE
ANIMAL ADVISORY BOARD MEETING
January 13, 2026 – 6:00 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. **CALL TO ORDER.**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.

4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

- A. Approval of February 11, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)
- B. Approval of April 8, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)

6. **DISCUSSION ITEMS**

- A. Discussion and possible direction regarding a proposed ordinance regulating human-wildlife interactions within the City of Alpine, prompted by an increase in reported encounters involving wildlife such as bears, mountain lions, javelina, and bobcats. The discussion will include a review of a draft ordinance addressing feeding, harassment, possession, waste management, enforcement mechanisms, penalties, exceptions under state and federal law, and public education efforts, as well as coordination with Texas Parks and Wildlife Department, Brewster County Emergency Management, and local first responders. (J. Etchison, Chair)

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda

pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5 P.M. on January 7, 2026, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL
this 7 day of January 2026.**



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



ANIMAL ADVISORY BOARD AGENDA ITEM REPORT

January 13, 2026

Agenda Item No. 5A

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of February 11, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. Feb 11 25
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

City Of Alpine
ANIMAL ADVISORY BOARD MEETING
Tuesday, February 11, 2025 – 6:00 PM
Minutes

1. **CALL TO ORDER.**

2. **DETERMINATION OF QUORUM**

Chair James Etchison called the meeting to order at 6:00 P.M. with the following persons present:

Board Members Present:

Place 1, Chair Patsy Culver
Place 2 Nancy Burton
Place 4 Lauren Spear
Place 5, Vice-Chair James Etchison
Place 6 Dr. Mary Dodson
Place 7 Mary Ann Vega
Councilor Eva Martinez
Jennifer Stewart, Animal Services Supervisor

City Staff and Stakeholders Present:

Geoffrey R. Calderon, City Secretary

Not Present:

Place 3 Pat McCall

Others Present: None

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.

4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

6. **DISCUSSION ITEMS**

- A. Discussion regarding updates to Chapter 10 - Animals including amendments the requirements related to exceptions for dogs and cats being microchipped, providing amended language to provide clarification, and providing updates to animal department and facility titles within the City. (J. Stewart, Animal Services Supervisor)
- B. Discuss the current conditions of the City owned and operated incinerator. (J. Stewart, Animal Services Supervisor)

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Appoint the Chair of the Animal Advisory Board. (G. Calderon, City Secretary)

On a motion by Board Member Judy Stokes and seconded by Dr. Mary Dodson to appoint James Etchison as the Chair of the Animal Advisory Board, the Animal Advisory Board unanimously adopted the motion with all members present voting in favor.

- B. Appoint other officers of the Animal Advisory Board, as necessary. (G. Calderon, City Secretary)

On a motion by Dr. Mary Dodson and seconded by Mary Ann Vega that Judy Stokes be appointed as Vice-Chair, the Animal Advisory Board unanimously adopted the motion with all members present voting in favor.

On a motion by Judy Stokes and seconded by Nancy Burton that Jennifer Stewart be appointed the Secretary, the Animal Advisory Board unanimously adopted the motion with all members present voting in favor.

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

There being no further business, the meeting was adjourned. (6:34 P.M.)

APPROVED:

ATTEST:


Officer of the Board

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on February 6, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 6th day of February, 2025.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



ANIMAL ADVISORY BOARD AGENDA ITEM REPORT

January 13, 2026

Agenda Item No. 5B

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of April 8, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. April 8, 2025 Minutes
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 1/6/2026
Pending - 1/1/1900

City Of Alpine
ANIMAL ADVISORY BOARD MEETING
Tuesday, April 8, 2025 – 6:00 PM
Minutes

1. **CALL TO ORDER.**

James Etchison, Chair of the Board, called the meeting to order at 6:00 P.M.

2. **DETERMINATION OF QUORUM**

Board Members Present:

Place 3 Pat McCall
Place 4 Lauren Spear
Place 7 Mary Ann Vega
Place 5, Vice-Chair James Etchison
Place 2 Nancy Burton
Animal Services Supervisor, Jennifer Stewart

City Staff and Stakeholders Present:

Geoffrey R. Calderon, City Secretary

Not Present:

Place 6 Dr. Mary Dodson
Place 1 Judy Stokes
Councilor Eva Martinez

Others Present: 1 other attendee.

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.

4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

A. Approval of February 11, 2025 Regular Meeting Minutes. (G. Calderon, City Secretary)

On a motion by James Etchison and seconded by Mary Ann Vega to approve, the board unanimously adopted the motion.

6. **DISCUSSION ITEMS**

A. Discuss updates regarding the status of purchasing a new incinerator. (J. Stewart, Animal Services Supervisor)

City Manager, Megan Antrim, provided an update on the status of purchasing a new incinerator.

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve a recommendation to the City Council to pass an ordinance amending chapter 10 – Animals to the Alpine Code of Ordinances; Amending Section 10-48 – Registration of dogs and cats; Amending Section 10-49 Finders of lost dogs and cats; Amending Section 10-50 – Dead animals, Duty to remove; Amending Section 10-52 – Keeping of wild animals and exotic animals; Providing amended language to provide additional clarification throughout the chapter; Providing updates to animal department and facility titles within the city; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; and Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (J. Stewart, Animal Services)

On a motion by Lauren Spear and seconded by Pat McCall to approve, the board unanimously adopted the motion.

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

There being no further business, the meeting was adjourned. (6:20 P.M.)

APPROVED:

ATTEST:


Officer of the Board

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on April 3, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 3rd day of April, 2025



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



ANIMAL ADVISORY BOARD AGENDA ITEM REPORT

January 13, 2026

Agenda Item No. 6A

Department: Administration

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: None



AGENDA ITEM

Discussion and possible direction regarding a proposed ordinance regulating human-wildlife interactions within the City of Alpine, prompted by an increase in reported encounters involving wildlife such as bears, mountain lions, javelina, and bobcats. The discussion will include a review of a draft ordinance addressing feeding, harassment, possession, waste management, enforcement mechanisms, penalties, exceptions under state and federal law, and public education efforts, as well as coordination with Texas Parks and Wildlife Department, Brewster County Emergency Management, and local first responders. (J. Etchison, Chair)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. REGULATING HUMAN-WILDLIFE INTERACTIONS WITHIN THE CITY

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2025-2026: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 1/6/2026
New -

-Unsure of Ordinance Number or where to Add this-

AN ORDINANCE REGULATING HUMAN–WILDLIFE INTERACTIONS WITHIN THE CITY OF ALPINE, TEXAS; PROVIDING FOR PURPOSE, DEFINITIONS, PROHIBITED CONDUCT, ENFORCEMENT, PENALTIES, EXCEPTIONS, AND AN EFFECTIVE DATE.

WHEREAS

The City of Alpine, Texas is located in a region rich in native wildlife; and

WHEREAS Unregulated human interaction with wildlife can pose risks to public safety, animal welfare, property, and ecological balance; and

WHEREAS The City seeks to promote coexistence between residents, visitors, and wildlife through responsible behavior, education, and enforcement.

NOW, THEREFORE, BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

SECTION 1. PURPOSE

The purpose of this ordinance is to:

1. Protect public health and safety.
2. Protect native and migratory wildlife from harm or habituation.
3. Reduce conflicts between humans and wildlife.
4. Promote responsible and lawful wildlife interactions consistent with state and federal law.

SECTION 2. DEFINITIONS

For the purposes of this ordinance, the following definitions apply:

Wildlife: Any non-domesticated mammal, bird, reptile, amphibian, or other animal species native to or migrating through the region, including but not limited to deer, javelina, coyotes, foxes, raccoons, skunks, snakes, and birds of prey.

Interaction: Any intentional or negligent action that causes direct or indirect contact with wildlife, including feeding, touching, harassing, or attempting to capture.

Feeding: The intentional or negligent placement of food, water, salt licks, or attractants for the purpose of attracting wildlife.

Harass: Any action that disturbs, chases, injures, stresses, or alters the natural behavior of wildlife.

Authorized Agency: Texas Parks and Wildlife Department (TPWD), City of Alpine Animal Control, law enforcement, or other agencies designated by the City.

SECTION 3. PROHIBITED ACTS

It shall be unlawful for any person within the city limits of Alpine, Texas to:

1. Feed Wildlife

Feed, attempt to feed, or intentionally attract wildlife using food, water, or other attractants.

2. Harass or Harm Wildlife

Harass, chase, capture, injure, or kill wildlife, except as allowed by state law or in defense of human life.

3. Keep Wildlife as Pets

Possess, confine, or keep wildlife as pets without proper state and federal permits.

4. Interfere with Nests or Dens

Disturb, destroy, or remove nests, dens, or offspring of wildlife.

5. Improper Waste Management

Leave trash, food waste, or attractants accessible to wildlife in a manner that creates a nuisance or safety hazard.

SECTION 4. EXCEPTIONS

This ordinance shall not apply to:

1. Activities conducted by Authorized Agencies in the performance of official duties.
2. Licensed wildlife rehabilitators operating under state and federal permits.

3. Lawful hunting or trapping activities conducted outside city limits or were expressly permitted by law.
4. Emergency actions are taken in immediate defense of human life.

SECTION 5. ENFORCEMENT

1. This ordinance shall be enforced by City of Alpine law enforcement officers, Animal Control, and other Authorized Agencies.
2. Officers may issue warnings, citations, or take other lawful actions deemed necessary to ensure compliance.
3. Wildlife posing an immediate threat to public safety may be handled in accordance with state law and best management practices.

SECTION 6. PENALTIES

1. A person found in violation of this ordinance may be subject to a fine not exceeding \$500 per offense.
2. Each day a violation continues shall constitute a separate offense.

SECTION 7. PUBLIC EDUCATION

The City of Alpine shall encourage public education efforts regarding wildlife safety, coexistence practices, and responsible behavior through signage, outreach programs, and coordination with Texas Parks and Wildlife Department.

SECTION 8. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid, such invalidity shall not affect the remaining portions of this ordinance.

SECTION 9. EFFECTIVE DATE

This ordinance shall take effect immediately upon adoption and publication as required by law.

