

City Of Alpine
PARKS & RECREATION BOARD MEETING
Wednesday, November 12, 2025 – 5:30 PM
Minutes

1. **CALL TO ORDER.**

Acting Chair, Iris De Leon, called the meeting to order at 5:30 P.M. The meeting took place in City Council Chambers located at 803 W. Holland Avenue.

2. **DETERMINATION OF QUORUM**

Board Members Present:

Jessica Velasco, Place 1
Donny Greenway, Place 2
Ariana Valenzuela, Place 3
Iris De Leon, Place 6
Joseph Torres, Place 7
Councilor Richard Portillo

City Staff and Stakeholders Present:

Geoffrey R. Calderon, City Secretary
Adriana Holguin, Administrative Assistan

Not Present: None.

Others Present: None.

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.

4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. August 13, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)

On a motion by Board Member Donny Greenway and seconded by Board Member Joseph Torres to approve the minutes, the Parks and Recreation Board unanimously adopted the motion with all members present voting in favor.

6. **INFORMATION OR DISCUSSION ITEMS**

A. Update from the Parks Supervisor. (R. Portillo, City Council)

B. Discussion regarding City fields, reservations, processes, and procedures; Discuss proposed amendments to the current processes. (R. Portillo, City Council)

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

None.

8. **BOARD MEMBER COMMENTS**

None.

9. **ADJOURN.**

There being no further discussion, the meeting was adjourned (6:56 P.M.)

APPROVED:

ATTEST:

Officer of the Board

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on November 5, 2025, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 5 day of November, 2025.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

