City Of Alpine
REGULAR CITY COUNCIL MEETING
Tuesday, December 2, 2025 – 5:30 PM
Minutes

1. **CALL TO ORDER.**

Mayor Pro Tem, Rick Stephens called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

A. Pledge of Allegiance to the United States Flag.

B. Pledge of Allegiance to the Texas Flag.

C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:	**City Staff and Stakeholders Present:**
Councilor Rick Stephens	Geoffrey R. Calderon, City Secretary
Councilor Eva Martinez	Cynthia Trevino, City Attorney
Councilor Richard Portillo	Darrell Losoya, Chief of Police
Councilor Robert Rückes	Kirk Caughman, APD Lieutenant
Mayor Catherine Eaves, *present virtually*	Abel Hinojos, Airport Supervisor
	Jennifer Stewart, Animal Control Off.
	Jiovannie Gonzalez, Finance Clerk
	Carmen Rodriguez, C. S. Supervisor
	Alexandra Tackett, Deputy City Secretary
Not Present: Councilor Lucy Escovedo	**Others Present:** 40 other attendees.

Mayor Pro Tem Rick Stephens announced that a quorum of the City Council was present at the City Council Chambers and Deputy City Secretary, Alexandra Tackett, reported that the meeting agenda was posted by 2:00 P.M. on November 25, 2025.

2. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

Public Comments: Oscar Cobos spoke on Executive Session item A-ii, regarding the status of performance appraisals and pay increases for the department heads.

3. **<u>PUBLIC HEARINGS.</u>**
At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

Open (5:35 P.M.)

A. Public Hearing to obtain citizen veiws and comments regarding the second and final reading of Ordinance 2025-12-01, an ordinance repealing Article V – Short Term Rentals in Chapter 90 – Taxation of the Alpine Code of Ordinances; Establishing Article V – Short-Term Rentals in Chapter 22 – Business of the Alpine Code of Ordinances; amending rules and regulations regarding short term rentals within the city limits; Providing the establishment of up to a $2,000 penalty per occurrence for violations of the ordinance; Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses.

Public Comments: None.

B. Public Hearing to obtain citizen's views and comments regarding Special Use Permit 2025-12-01, a special use permit allowing the applicant, Harvey & Kristi Summerlin, to establish a short term rental at 1980 Cabell Dr. The property owner of record is Harvey & Kristi Summerlin. The Parcel ID of the subject property is 10107.

Public Comments: John Markseller, Ward 5.

Closed (5:38 P.M.)

4. **<u>PUBLIC PRESENTATIONS.</u>**

A. Presentations & Recognitions

i) Recognition and presentation honoring Chief of Police Darrell Losoya for 31 years of distinguished service to the City of Alpine.

ii) Administration of the Oath of Office for the next Chief of Police Kirk Caughman, to be administered by the Honorable Judge Elizabeth Lewis.

Mayor Pro Tem Rick Stephens called for a small recess. **(5:46 P.M.)**
Meeting resumed **(6:06 P.M.)**

B. Proclamations

C. Community Interest Items

i) Mayor Announcements

ii) City Manager Announcements

iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA.**
NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

Interim City Manager Geoffrey R. Calderon requested that Reports & Presentations item B be withdrawn.

RESOLUTION 2025-12-01: On a motion by Councilor Robert Rückes and seconded by Councilor Eva Martinez to withdraw Reports & Presentation item B, the City Council unanimously adopted the motion.

B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

No items were removed from the Consent Agenda for separate discussion.

C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No action items were added to the consent agenda.

D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

No time sensitive items were added.

6. **TIME SENSITIVE ITEMS.**

7. **CONSENT AGENDA.**

A. Approval of the November 18, 2025 Regular Meeting Minutes (G. Calderon, Interim City Manager)

B. Approval of the appointment of Coleman Reidling to the Place 5 position on the Parks and Recreation Board. (R. Stephens, City Council)

C. Approval of Special Use Permit 2025-12-01, a special use permit allowing the applicant, Harvey & Kristi Summerlin, to establish a short term rental at 1980 Cabell Dr. The property owner of record is Harvey & Kristi Summerlin. The Parcel ID of the subject property is 10107. (G. Calderon, Interim City Manager)

D. Approval of the October 2025 invoice for Bojorquez Law Firm Services. (G. Calderon, Interim City Manager)

RESOLUTION 2025-12-02: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to approve the consent agenda as presented, the City Council unanimously adopted the motion.

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

9. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

A. Family Crisis Center of the Big Bend Update. (G. Calderon, Interim City Manager)

B. Alpine Country Club Update. (G. Calderon, Interim City Manager)

10. **INFORMATION OR DISCUSSION ITEMS.**

A. Discusssion regarding proposed Ordinance 2026-01-01, an ordinance establishing regulations related to the operation of golf carts, pocket bikes, and mini-motorbikes within the city; Providing the establishment of up to a $500 penalty per occurrence for violations of the ordinance; Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (G. Calderon, Interim City Manager)

B. Discuss acceptance of a possible donation for field improvements for Kokernot Little League Baseball field. (G. Calderon, Interim City Manager)

11. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

A. Approve the second and final reading of Ordinance 2025-12-01, an ordinance repealing Article V – Short Term Rentals in Chapter 90 – Taxation of the Alpine Code of Ordinances; Establishing Article V – Short-Term Rentals in Chapter 22 – Business of the Alpine Code of Ordinances; amending rules and regulations regarding short term rentals within the city limits; Providing the establishment of up to a $2,000 penalty per occurrence for violations of the ordinance; Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (G. Calderon, Interim City Manager)

RESOLUTION 2025-12-03: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to approve Ordinance 2025-12-01 as presented, the City Council unanimously adopted the motion.

B. Approve ratification of the electricity supply contract with TXU Energy executed by the Interim City Manager pursuant to prior Council authorization. (G. Calderon, Interim City Manager)

RESOLUTION 2025-12-04: On a motion by Councilor Richard Portillo and seconded by Councilor Eva Martinez to approve the contract as presented, the City Council unanimously adopted the motion.

12. **<u>EXECUTIVE REPORTS.</u>**
Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

A. **City Mayor Report**

B. **City Manager Report:** Employee Compensation; Streets; Water; Wastewater, Budget; Grants; Information Technology & Cybersecurity; Utility Billing Software Transition; Requests for Proposals; Smart Meters; Pending Projects; City Manager Search; Boards, Commissions, and Committees.

13. **<u>CITY COUNCIL MEMBER COMMENTS.</u>**

Mayor Pro Tem called for a short recess. **(7:07 P.M.)**
The meeting resumed. **(7:13 P.M.)**

RESOLUTION 2025-12-05: On a motion by Councilor Robert Rückes and seconded by Councilor Eva Martinez to move into executive session, the City Council unanimously adopted the motion. **(7:13 P.M.)**

14. **<u>EXECUTIVE SESSION.</u>**
NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. **Personnel Matters § 551.074, Texas Government Code**

i. Conduct interviews for the position of City Manager and discuss next steps in the hiring process. (G. Calderon, Interim City Manager)
ii. Discuss the status of performance appraisals and pay increases for the department heads. (R. Stephens, City Council)

iii. Operational, Finance, and Personnel Discussions and Considerations to ensure that the City Council and the City Manager are aligned. (G. Calderon, Interim City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

RESOLUTION 2025-12-06: On a motion by Councilor Richard Portillo and seconded by Councilor Robert Rückes to move into regular session, the City Council unanimously adopted the motion. **(8:53 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (G. Calderon, Interim City Manager)

RESOLUTION 2025-12-07: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to offer Henry Arredondo an offer for the City Manager position for $140,000 a year, the City Council unanimously adopted the motion.

16. **ADJOURN.**

There being no further business, the meeting was adjourned. **(8:54 P.M.)**

APPROVED:	**ATTEST:**
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Catherine Eaves, *Mayor*	Geoffrey R. Calderon, TRMC *City Secretary & Chief Governance Officer*

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on November 25, 2025, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 25th day of November 2025.

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CITY OF ALPINE BREWSTER COUNTY TEXAS