City Of Alpine
WORKSHOP & REGULAR CITY COUNCIL MEETING
Tuesday, October 21, 2025 – 4:00 PM
Minutes

1. **WORKSHOP MEETING - 4:00 P.M.**

   A. Wastewater Workshop: Planning session to discuss upcoming wastewater projects, financial planning, and presentation by engineering firm Jacob | Martin.

   Mayor Catherine Eaves called the workshop meeting to order at 4:00 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

   City Council Members Present:
   Councilor Lucy Escovedo
   Councilor Rick Stephens
   Mayor Catherine Eaves
   Councilor Eva Martinez
   Councilor Richard Portillo
   Councilor Robert Ruckes *(Virtually)*

   City Staff and Stakeholders Present:
   Geoffrey R. Calderon, City Secretary
   Darrell Losoya, Chief of Police
   Mike Maciaz, Director of Utilities
   Victoria Sanchez, Director of Finance
   Richard Wylie, Wastewater Operator

   Not Present:

   Others Present: 2 other attendees

2. **CALL TO ORDER - REGULAR MEETING - 5:30 P.M.**

   Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

   A. Pledge of Allegiance to the United States Flag.

   B. Pledge of Allegiance to the Texas Flag.

   C. Determination of a Quorum and Proof of Notice of the Meeting.

   City Council Members Present:
   Councilor Lucy Escovedo
   Councilor Rick Stephens
   Mayor Catherine Eaves
   Councilor Eva Martinez
   Councilor Richard Portillo
   Councilor Robert Rückes

   City Staff and Stakeholders Present:
   Geoffrey R. Calderon, City Secretary
   & Interim City Manager
   Cynthia Trevino, City Attorney
   Darrell Losoya, Chief of Police
   Mike Maciaz, Director of Utilities
   Eddie Molinar, Director of Public Works
   Chris Ruggia, Director of Tourism
   David Martinez, Parks Foreman
   Jessica Isley, Building Official
   Abel Hinojos, Airport Supervisor
   Victoria Sanchez, Finance Director
   Alexandra Tackett, Deputy City Secretary

Not Present: None. **Others Present:** 7 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and Deputy City Secretary, Alexandra Tackett, reported that the meeting agenda was posted by 2:00 P.M. on October 15, 2025.

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

None.

4. **PUBLIC HEARINGS.**

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

Open (5:31 P.M.)

A. Public Hearing to obtain citizen views and comments regarding the first and final reading of Ordinance 2025-10-01, an ordinance amending the Fiscal Year 2025-2026 budget to appropriate funds for water infrastructure improvements; providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date.

Public Comments: None.

B. Public Hearing to obtain citizen views and comments regarding the first and final reading of Ordinance 2025-10-02, amending the Fiscal Year 2025-2026 budget to appropriate funds for the street department to incorporate additional positions; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date.

Public Comments: None.

C. Public Hearing to obtain citizen views and comments regarding the first and final reading of Ordinance 2025-10-03, amending the Fiscal Year 2025-2026 budget to appropriate additional funding for the Alpine Emergency Services Board to support the Alpine Volunteer Fire

Department; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date.

Public Comments: None.

Close (5:33 P.M.)

5. **PUBLIC PRESENTATIONS.**

A. Presentations & Recognitions

B. Proclamations

C. Community Interest Items

i) Mayor Announcements

ii) City Manager Announcements

iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA.**
NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

No items were countinued or withdrawn.

B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

No items were removed from the Consent Agenda for separate discussion.

C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No action items were added to the Consent Agenda.

D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

Mayor Eaves moved Information item G to the front of the Information or discussion items for productivity and efficiency.

7. **TIME SENSITIVE ITEMS.**

8. **CONSENT AGENDA.**

A. Approval of the October 7, 2025 Water Workshop & Regular Meeting Minutes (G. Calderon, Interim City Manager)

B. Approval of the September 2025 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Boards & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, Interim City Manager)

C. Approval of the 4th Quarter Fiscal Year 2025 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Boards & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, Interim City Manager)

D. Approval of Fiscal Year 2024 - 2025 3rd and 4th Quarter Investment Reports. (G. Calderon, Interim City Manager)

E. Approval of the September 2025 invoice for Bojorquez Law Firm Services. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-16: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve the consent agenda as presented, the City Council unanimously adopted the motion.

9. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

10. **REPORTS & PRESENTATIONS.**
Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

A. Alpine Volunteer Fire Department Update from Chief James Etchison. (G. Calderon, Interim City Manager)

B. Emergency Services Board update by Rusty Moore. (G. Calderon, Interim, City Manager)

11. **INFORMATION OR DISCUSSION ITEMS.**

A. Discuss the Parks and Recreation Board and the possibility of dissolving the board. (L. Escovedo, City Council)

B. Discuss Ordinance 2025-11-01, a proposed ordinance Amending Chapter 23 – City Council to the Alpine Code of Ordinances; Amending Article II – Rules of Procedure by amending agenda deadlines for City Council meetings and by adding Section 23-8(d) to authorize the Mayor to sign certain letters of support that do not obligate city funds or commit city resources, relate to projects or initiatives that benefit the community or promote intergovernmental or community partnerships, and are subsequently placed on the consent agenda for City Council approval. (G. Calderon, Interim City Manager)

C. Discuss Ordinance 2025-11-02, a proposed ordinance amending Chapter 16 – Boards, Commissions, and Committees to the Alpine Code of Ordinances; Amending Article IV – through article IX to provide updates to board member terms and board member appointment processes for each city board, commission, and committee; Amending Article II – Rules of Procedure by amending agenda deadlines for board meetings. (G. Calderon, Interim City Manager)

D. Discussion of short-term rental processes and implementation of Ordinance 2025-06-03, including implications for permitting of individual units and the City's plan moving forward. (G. Calderon, Interim City Manager)

E. Discussion regarding the current status of staffing in the Public Works Department. (G. Calderon, Interim City Manager)

F. Discussion regarding the status of City reserve accounts, fund balance, and current financial status. (G. Calderon, Interim City Manager)

Mayor Eaves called for a short recess **(7:18 P.M.)**

The meeting resumed **(7:24 P.M.)**

G. Discussion regarding the leak detection study/report and plans to improve the City pool ahead of the upcoming season. (C. Eaves, Mayor)

H. Discuss City financial status with a focus on two items:

1. End of year financial performance for Fiscal Year 2024-2025 with a focus on understanding top level over or under run against the $17.2 million budget so that City Council understands the implications of the Fiscal Year to the overall fund balance.
2. City of Alpine un-obligated fund balance. The Fiscal Year 2025-2026 budget included $1.4 million of transfer from the fund balance to fund the $17 million budget. What is the remaining fund balance included any under run from the Fiscal Year 2024-2025 budget. (R. Stephens, City Council)

12. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

A. Approve the first and final reading of Ordinance 2025-10-01, an ordinance amending the Fiscal Year 2025-2026 budget to appropriate funds for water infrastructure improvements; providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date. (R. Stephens, City Council)

RESOLUTION 2025-10-17: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to postpone the item to the next City Council meeting, the City Council unanimously adopted the motion.

B. Approve the first and final reading of Ordinance 2025-10-02, amending the Fiscal Year 2025-2026 budget to appropriate funds for the street department to incorporate additional positions; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-18: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

C. Approve the first and final reading of Ordinance 2025-10-03, amending the Fiscal Year 2025-2026 budget to appropriate additional funding for the Alpine Emergency Services Board to support the Alpine Volunteer Fire Department; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-19: On a motion by Councilor Robert Rückes and seconded by Councilor Eva Martinez to approve, the City Council unanimously adopted the motion.

D. Approve Resolution 2025-10-14, a resolution amending Appendix B: Building Services Fees. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-20: On a motion by Councilor Lucy Escovedo and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

E. Approve Resolution 2025-10-15, a resolution approving the extension of Hotel Occupancy Tax grant funding to the Museum of the Big Bend for Wayfinding signage into the 2025-2026 Fiscal Year. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-21: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

F. Approve a Facility Use Agreement between the City and the Alpine Emergency Services Board for the use of a regional fire fighting training facility on City property pursuant to Resolution 2025-09-04. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-22: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, discussion ensued.

RESOLUTION 2025-10-23: Councilor Rick Stephens moved to amend the motion to include a list of all the items that the AESB will spend the money on as to alleviate in the addendum provided to the Interim City Manager. Councilor Eva Martinez seconded the motion and the City Council unanimously approved the amendment. The City Council subsequently approved the original motion as amended by unanimous vote.

G. Approve a Municipal Advisory Agreement between the City of Alpine and the Government Capital for services at the City's Municipal Advisor. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-24: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

H. Approve a lease between U.S. Customs and Border Protection and the City of Alpine for an Aviation Hangar at the Alpine Casparis Municipal Airport. (G. Calderon, Interim City Manager)

RESOLUTION 2025-10-25: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve, the City Council unanimously adopted the motion.

13. **EXECUTIVE REPORTS.**
Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

A. **City Mayor Report**

B. **City Manager Report: Employee Compensation; Streets; Water; Wastewater, Budget; Grants; Information Technology & Cybersecurity; Utility Billing Software Transition; Requests for Proposals; Smart Meters; Pending Projects.**

14. **CITY COUNCIL MEMBER COMMENTS.**

RESOLUTION 2025-10-26: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to recess into executive session, the City Council unanimously adopted the motion. **(8:22 P.M.)**

15. **EXECUTIVE SESSION.**
NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. **A. Consultation with Attorney § 551.071, Texas Government Code:**
i. Review and discuss the Texas Disposal Systems contract terms. (R. Stephens, City Council)
ii. Discuss Skyway Gardens II Development, the approved Developement Agreement, and plan to make improvements to the Water infrastructure for the development moving forward. (G. Calderon, Interim City Manager)

B. Personnel Matters § 551.074, Texas Government Code
i. Operational, Finance, and Personnel Discussions and Considerations to ensure that the City Council and the City Manager are aligned. (G. Calderon, Interim City Manager)

16. **ACTION AFTER EXECUTIVE SESSION.**

RESOLUTION 2025-10-27: On a motion by Councilor Robert Rückes and seconded by Councilor Richard Portillo to move into regular session and take no action, the City Council unanimously adopted the motion. **(8:59 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (G. Calderon, Interim City Manager)

17. **ADJOURN.**

There being no further business, the meeting was adjourned by Mayor Eaves. **(8:59 P.M.)**

APPROVED:

____
Catherine Eaves, *Mayor*

ATTEST:

____
Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on October 15, 2025, and remained so posted for at least 3 business days preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 15th day of October, 2025.

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CITY OF ALPINE BREWSTER COUNTY
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