



CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
August 19, 2025 – 5:30 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. CALL TO ORDER.

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

2. PUBLIC COMMENTS.

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

3. PUBLIC HEARINGS.

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

- A. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2025-08-01, an ordinance approving Rezone Application 2025-08-01; Amending the official zoning map of the city by rezoning the property located at 601 S. Walker and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; Rezoning the subject property from R-4 Mixed Residential District to C-0 Office Services District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses.
- B. Public Hearing to obtain citizen views and comments regarding Resolution 2025-08-20, a resolution approving the 2026-2030 Capital Improvement Plan.

4. PUBLIC PRESENTATIONS.

- A. Presentations & Recognitions
- B. Proclamations

- i) Proclamation National Aviation Day for Tue, Aug 19, 2025. (C. Eaves, Mayor)

C. Community Interest Items

- i) Mayor Announcements
- ii) City Manager Announcements
- iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA.**

***NOTICE:** The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.
- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

6. **TIME SENSITIVE ITEMS.**

7. **CONSENT AGENDA.**

- A. Approval of the August 5, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)
- B. Approval of the July 2025 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, Interim City Manager)
- C. Approval of the July 2025 invoice for Bojorquez Law Firm Services. (G. Calderon, Interim City Manager)

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

9. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

- A. Alpine Volunteer Fire Department Update from Chief James Etchison. (G. Calderon, Interim City Manager)

10. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discussion regarding the upkeep of fire hydrants and possibly utilizing the Alpine Volunteer Fire Department for providing required upgrades to fire hydrants within the City. (R. Ruckes, City Council)
- B. Discussion regarding relocation or possible donation of a city-owned shipping container to the Alpine Volunteer Fire Department. (R. Ruckes, City Council)
- C. Discuss implications of the current flood plain on Alpine property and consider alternative actions. (R. Stephens, City Council)
- D. Discuss the frequency of the Alpine City Judge report and key elements for that report. (R. Stephens, City Council)
- E. Discuss the concept of City/County cooperation to create a “regional fire fighting training center” at the old fire fighting training center. (R. Stephens, City Council)

11. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve the second and final reading of Ordinance 2025-08-01, an ordinance approving Rezone Application 2025-08-01; Amending the official zoning map of the city by rezoning the property located at 601 S. Walker and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; Rezoning the subject property from R-4 Mixed Residential District to C-0 Office Services District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses. (G. Calderon, Interim City Manager)
- B. Approve Resolution 2025-08-18, a resolution approving and adopting updates to the Official Zoning Map of the City of Alpine, Texas; Making certain findings; Finding compliance with the Open Meetings Law; and Proving an Effective Date thereof. (G. Calderon, Interim City Manager)
- C. Approve Resolution 2025-08-19, a resolution approving the 2026-2030 Capital Improvement Plan. (G. Calderon, Interim City Manager)
- D. Approve Resolution 2025-08-20, a resolution authorizing participation as a Texas Political Subdivision in the Opioid Settlement Agreements pursuant to the Texas Term Sheet; Authorizing the City Manager to execute settlement participation and release forms for current and future settlements; and providing an effective date. (G. Calderon, Interim City Manager)
- E. Approval of the Building Services and Environmental Services Job Descriptions:
- Building Official
 - Code Enforcement Officer
 - Permit Technician
 - Environmental Services Administrator

- Recycling Technician

(G. Calderon, Interim City Manager)

- F. Approve award of bid responsive to RFP 2025-08-01, a request for proposals for Partial Self-Insured Funded & Fully Funded Medical Plans. (G. Calderon, Interim City Manager)

12. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

City Mayor Report

- B. **City Manager Report:** Employee Compensation; Streets; Water; Wastewater, Budget; Grants; Information Technology & Cybersecurity; Utility Billing Software Transition; Requests for Proposals; Smart Meters; Pending Projects.

13. **CITY COUNCIL MEMBER COMMENTS.**

14. **EXECUTIVE SESSION.**

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

- A. Consultation with Attorney § 551.071, Texas Government Code:

- a. Letter of Demand - Living Trust of James Distel. (R. Stephens, City Council)
- b. Review and discuss the Texas Disposal Systems contract terms. (R. Stephens, City Council)

Personnel Matters § 551.074, Texas Government Code

- a. Review and discuss applicants for City Manager and narrow the list of candidates for consideration. (R. Stephens, City Council)
- b. Operational, Finance, and Personnel Discussions and Considerations to ensure that the City Council and the City Manager are aligned. (G. Calderon, Interim City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

- A. Action, if any, concerning any of the items listed in executive session. (G. Calderon, Interim City Manager)

16. **ADJOURN.**

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant

to Section 551.043, Texas Government Code. The said notice was posted by 3:00 P.M. on August 13, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 13th day of August, 2025.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 3A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2025-08-01, an ordinance approving Rezone Application 2025-08-01; Amending the official zoning map of the city by rezoning the property located at 601 S. Walker and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; Rezoning the subject property from R-4 Mixed Residential District to C-0 Office Services District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses.

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 3B

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: None

AGENDA ITEM

Public Hearing to obtain citizen views and comments regarding Resolution 2025-08-20, a resolution approving the 2026-2030 Capital Improvement Plan.

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 4Bi

Department: City Council

Sponsor: Catherine Eaves, Mayor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Proclamation National Aviation Day for Tue, Aug 19, 2025. (C. Eaves, Mayor)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 8-19-2025 National Aviation Day

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/8/2025
Final Approval - 8/11/2025

Proclamation

By Catherine Eaves, City of Alpine Mayor

WHEREAS, in honor of Orville Wright's contributions to the growth and advancement of the aviation industry, President Franklin D. Roosevelt proclaimed August 19th to be National Aviation Day; and

WHEREAS, the aviation industry has continued to grow and advance and is critical to our economy and our way of life; and

WHEREAS, individuals, families, businesses, and government agencies rely on air transportation to get from place to place, move cargo between businesses, to keep our borders secure, to control wildfires, to support agriculture, and more; and

WHEREAS, the City of Alpine and the Alpine Casparis Municipal Airport employees encourage and support the aviation community.

NOW, THEREFORE I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby announce and proclaim to all citizens and set seal hereto, that August 19, 2025, as

NATIONAL AVIATION DAY

And encourage all citizens of the City of Alpine to learn more about aviation in our city and to recognize the contributions of the hardworking professionals who support all sectors of this vital industry.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of August in the Year 2025.

Catherine Eaves, Mayor

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 7A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: Approve

AGENDA ITEM

Approval of the August 5, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 8-5-25 City Council Minutes

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

City Of Alpine
REGULAR CITY COUNCIL MEETING
Tuesday, August 5, 2025 – 5:30 PM
Minutes

1. **CALL TO ORDER.**

Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

A. Pledge of Allegiance to the United States Flag.

B. Pledge of Allegiance to the Texas Flag.

C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:

Mayor Catherine Eaves
Councilor Richard Portillo
Councilor Eva Martinez
Councilor Robert Rückes
Councilor Lucy Escovedo
Councilor Rick Stephens

City Staff and Stakeholders Present:

Geoffrey R. Calderon, City Secretary &
Interim City Secretary
Cynthia Trevino, City Attorney
Felipe Fierro Jr, Police Captain
Abel Hinojos, Airport Supervisor
Jessica Isley, Building Official
Randy Guzman, Gas Utility Director
Carmen Rodriguez, Cust. Serv Clerk III
Honorable Judge Elizabeth Lewis
Alexandra Tackett, Deputy City Secretary

Not Present: None

Others Present: 8 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and Deputy City Secretary, Alexandra Tackett, reported that the meeting agenda was posted by 2:00 P.M. on July 30, 2025.

2. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

The City received written opposition to Ordinance 2025-08-01 from Martha Villareal, Ward 4.

3. **PUBLIC HEARINGS.**

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

Open (5:32 P.M.)

- A. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2025-08-01, an ordinance approving Rezone Application 2025-08-01; Amending the official zoning map of the city by rezoning the property located at 601 S. Walker and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; Rezoning the subject property from R-4 Mixed-Residential District to C-0 Office Services District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses.

Public Comments: None.

- B. Public Hearing to obtain citizen views and comments regarding Variance 2025-08-01, a variance application that would allow the applicants, Alvaro Martinez and Elizabeth Martinez, to establish a variance to the setback requirements of the subject property. The acceptable setback is typically 25 feet from a structure to the property line. This variance would allow the subject property 0 feet of setback from the structure to the property line, which typically does not meet the requirements for a residential lot under the city's code. The non-conforming subject in question was established prior to adoption of the city's code and setback requirements. The subject property is located at 502 S. 5th Street and is legally described as Block 1, Lots 1-4, Ferguson Addition to the City of Alpine, Brewster County, Texas. The property owner of record is Jaquez Alberto Dec'd C/O Alvaro Martinez. The Property ID of the subject property is 10377. The current zoning classification of the property is R-3 Apartment District. If the variance is approved the zoning classification of the subject property will be R-3 Apartment District.

Public Comments: Kara Coats, Ward 4, addressed the City Council regarding Action Item B.

- C. Public Hearing to obtain citizen views and comments regarding Replat 2025-08-01, a replat application to allow the applicants, Michael & Lynn McCarson, to reflect the updated ownership of a recently purchased portion of public property. The subject property is located at or about the corner of West Brown Street and 16th Street. The subject property is legally described as a replat Block 1 to 6, Colima Addition to the City of Alpine, Subdivision Plat on file in Envelope 67, Plat Records of Brewster County Texas. The record property owner is Michael Freeman McCarson & Elizabeth Lynn McCarson. The Parcel Identification Numbers of the subject properties are 10309, 10310, 10311, 10312, 10313, and 10314. The current zoning classification of the property is R-2 Two Family District. If the replat is approved the zoning classification of the subject property will remain R-2 Two Family District.

Public Comments: None.

- D. Public Hearing to obtain citizen views and comments regarding the first and final reading of Ordinance 2025-07-02, an ordinance amending the City of Alpine Fiscal Year 2024-2025 budget; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date.

Public Comments: None.

Close (5:37 P.M.)

4. **PUBLIC PRESENTATIONS.**

A. Presentations & Recognitions

- i) Swearing In of Alexandra Tackett as Deputy City Secretary by the Honorable Judge Elizabeth Lewis.

B. Proclamations

- i) Proclamation of 811 Day on August 5, 2025.

C. Community Interest Items

- i) Mayor Announcements
- ii) City Manager Announcements
- iii) Council Member Announcements

Mayor Eaves called for a short recess (5:45 P.M.)

The meeting resumed (6:00 P.M.)

5. **CHANGES TO POSTED AGENDA.**

NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

No items were continued or withdrawn.

- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

No items were removed from the consent agenda for separate discussion.

- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No action items were added to the Consent Agenda.

- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

Interim City Manager, Geoffrey R. Calderon, requested that Action Item I, regarding the Public Safety Answering Point Agreement with the Rio Grande Council of governments, be considered during the time-sensitive item portion of the agenda.

6. **TIME SENSITIVE ITEMS.**

ACTION ITEM I. Approval of the Fiscal Year 2026-2027 Public Safety Answering Point Agreement between the City of Alpine and the Rio Grande Council of Governments. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-03: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

7. **CONSENT AGENDA.**

- A. Approval of the July 8, 2025 Special Meeting Minutes. (G. Calderon, Interim City Manager)
- B. Approval of the July 15, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)
- C. Approval of the appointment of Joseph Torres to the Place 7 position on the Parks & Recreation Board. (R. Portillo, City Council)
- D. Approval of the June 2025 invoice for Bojorquez Law Firm Services. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-04: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve, the City Council unanimously adopted the motion.

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

9. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

- A. Tourism update by Director of Tourism, Chris Ruggia. (G. Calderon, Interim City Manager)
- B. Presentation of the Airport Layout Plan presented by KSA Engineers. (G. Calderon, Interim City Manager)

10. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discussion regarding potential updates to Chapter 23 - City Council; specifically the agenda posting deadlines and other requirements outlined in the Rules of Procedure ordinance. (G. Calderon, Interim City Manager)
- B. Discussion Item for council to outline the plan for interviews with the Department Heads and the Interim City Manager, as well as the Council of the City Manager candidates now that the position has closed and we have several candidates to consider to see if they meet our expectations. (C. Eaves, Mayor)
- C. Discussion regarding updating the speed limit on Gallego Avenue from 20 miles per hour to 30 miles per hour between South 5th Street and South 1st Street. (L. Escovedo, City Council)
- D. Discuss concerns with customers receiving blank or zero balance water bills, bill due dates, and past due notices regarding Utility Billing. (L. Escovedo, City Council)
- E. Discussion regarding the adopted Employee Policy Handbook, the previous version of the handbook, incentive pay, and options to update the handbook. (L. Escovedo, City Council)
- F. Discuss the proposed 2025-2029 Capital Improvement Plan ahead of official consideration on August 19th. (G. Calderon, Interim City Manager)

Mayor Eaves called for a short recess (7:33 P.M.)

Meeting resumed (7:38 P.M.)

11. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve the first reading of Ordinance 2025-08-01, an ordinance approving Rezone Application 2025-08-01; Amending the official zoning map of the City by rezoning the property located at 601 S. Walker and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; Rezoning the subject property from R-4 Mixed Residential District (Formerly R-4 Mobile Home District) to C-0 Office Services District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-05: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve, discussion ensued.

RESOLUTION 2025-08-05A: Councilor Rick Stephens moved to amend the original motion to include the findings of facts included in the city council packet:

1. Substantial Public Purpose: The Council finds that the proposed rezoning to C-0 Office Services District serves a substantial public purpose by promoting small-scale economic development along a major arterial roadway (S. Walker) and aligning with long-term objectives to commercialize gateway corridors into the City.

2. Lack of Substantial Detriment: The Council finds that the proposed use as a low- impact art studio and rental office will not materially disrupt surrounding residential properties and is consistent with the mixed-use character increasingly observed along S. Walker.

3. Unsuitability of Current Zoning: The Council finds that the R-4 Mixed Residential District designation is unsuitable for the subject property due to its proximity to a state highway.

4. Relationship to Public Welfare: The Council finds that rezoning the property bears a substantial relationship to the public welfare by enabling productive use of a long- underutilized parcel in a manner that supports cultural and commercial activity without imposing undue burden on infrastructure or neighborhood character.

5. Limitation of Precedent: The Council further finds that approval of this rezoning request is based on specific, narrowly tailored findings and does not establish a general precedent for approving non-contiguous zoning in the absence of substantial justification.

Councilor Richard Portillo seconded the motion, and the City Council unanimously adopted the amendment. The City Council subsequently adopted the original motion as amended.

- B. Approve the first and final reading of Ordinance 2025-07-02, an ordinance amending the City of Alpine Fiscal Year 2024-2025 budget; Providing for the following clauses: Findings of Fact, Cumulative, Proper Notice and Meeting, and Effective Date. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-06: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

- C. Approve Resolution 2025-08-01, a resolution approving the Total Administrative Services Corporation Health Reimbursement Arrangement employee benefit for Fiscal Year 2025-2026. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-07: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rückes to approve, the City Council unanimously adopted the motion.

- D. Approve Resolution 2025-08-02, a resolution designating authorized signatories for the utility payment clearing account at West Texas National Bank and affirming the city's check signing policy (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-08: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve, the City Council unanimously adopted the motion.

- E. Approve Airport Layout Plan presented by KSA. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-09: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve, the City Council unanimously adopted the motion.

- F. Approve award of a contract to Big Bend Telephone responsive to Request for Proposals 2025-06-01, a request for proposals for VOIP Telephone and Internet Network Management. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-10: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve, the City Council unanimously adopted the motion.

- G. Approve Variance 2025-08-01, a variance application that would allow the applicants, Alvaro Martinez and Elizabeth Martinez, to establish a variance to the setback requirements of the subject property. The acceptable setback is typically 25 feet from a structure to the property line. This variance would allow the subject property 0 feet of setback from the structure to the property line, which typically does not meet the requirements for a residential lot under the city's code. The non-conforming subject in question was established prior to adoption of the city's code and setback requirements. The subject property is located at 502 S. 5th Street and is legally described as Block 1, Lots 1-4, Ferguson Addition to the City of Alpine, Brewster County, Texas. The property owner of record is Jaquez Alberto Dec'd C/O Alvaro Martinez. The Property ID of the subject property is 10377. The current zoning classification of the property is R-3 Apartment District. If the variance is approved the zoning classification of the subject property will be R-3 Apartment District. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-11: On a motion by Councilor Rick Stephens and seconded by Councilor Robert Rücker to approve, discussion ensued.

RESOLUTION 2025-08-12: Councilor Rick Stephens moved to amend the original motion to include the official setbacks included in the City Council packet which include relaxing the 25 foot front yard setback to 11 feet from the southern corner to the northern corner of the existing accessory structure. Councilor Richard Portillo seconded the motion to approve the amendment on Variance 2025-08-01 and the City Council unanimously adopted the amendment. The City Council subsequently adopted the original motion as amended.

- H. Approve Replat 2025-08-01, a replat application to allow the applicants, Michael & Lynn McCarson, to reflect the updated ownership of a recently purchased portion of public property. The subject property is located at or about the corner of West Brown Street and 16th Street. The subject property is legally described as a replat Block 1 to 6, Colima Addition to the City of Alpine, Subdivision Plat on file in Envelope 67, Plat Records of Brewster County Texas. The record property owner is Michael Freeman McCarson & Elizabeth Lynn McCarson. The Parcel Identification Numbers of the subject properties are 10309, 10310, 10311, 10312, 10313, and 10314. The current zoning classification of the property is R-2 Two Family District. If the replat is approved the zoning classification of the subject property will remain R-2 Two Family District. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-13: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve, the City Council unanimously adopted the motion.

- I. Approval of the Fiscal Year 2026-2027 Public Safety Answering Point Agreement between the City of Alpine and the Rio Grande Council of Governments. (G. Calderon, Interim City Manager)

Action Item I was considered during the Time-Sensitive Items portion of the agenda and approved.

J. Approval of the Airport, Animal Services, and Customer Service Job Descriptions:

- Airport Supervisor
- Airport Maintenance Technician
- Animal Services Kennel Worker
- Animal Services Officer I
- Animal Services Officer II
- Animal Services Officer III
- Animal Services Shelter Worker
- Animal Services Supervisor
- Customer Service Clerk I
- Customer Service Clerk II
- Customer Service Clerk III
- Customer Service Clerk Supervisor

(G. Calderon, Interim City Manager)

RESOLUTION 2025-08-14: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to approve, the City Council unanimously adopted the motion.

12. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

City Mayor Report

- B. **City Manager Report:** Employee Compensation; Streets; Water; Wastewater, Budget; Grants; Information Technology & Cybersecurity; Utility Billing Software Transition; Requests for Proposals; Smart Meters; Pending Projects, City Manager Search.

13. **CITY COUNCIL MEMBER COMMENTS.**

RESOLUTION 2025-08-15: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to recess into executive session, the City Council unanimously adopted the motion. **(8:21 P.M.)**

14. **EXECUTIVE SESSION.**

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. **Personnel Matters § 551.074, Texas Government Code.**

Operational, Finance, and Personnel Discussions and Considerations to ensure that the City Council and the City Manager are aligned. (G. Calderon, Interim City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

RESOLUTION 2025-08-16: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to move into regular session, the City Council unanimously adopted the motion. **(8:59 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (G. Calderon, Interim City Manager)

RESOLUTION 2025-08-17: On a motion by Councilor Rick Stephens and seconded by Councilor Richard Portillo to take no action after executive session, the City Council unanimously adopted the motion.

16. **ADJOURN.**

There being no further business, the meeting was adjourned by Mayor Eaves. (8:59 P.M.)

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on July 30, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 30 day of July, 2025.

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 7B

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: Approve

AGENDA ITEM

Approval of the July 2025 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 7-2025 OCS Report FY 2025

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025
Final Approval - 8/11/2025

OFFICE OF THE CITY SECRETARY

JULY 2025 ACTIVITY REPORT



LEGISLATIVE SERVICES & CITY COUNCIL ACTIVITIES

Legislative Services / City Council activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances, resolutions, proclamations and other documents for Legislative Services and other city departments. Each item that is included on a City Council agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Meeting Type	July 2025	FY 2025 YTD
Regular Meetings	2	19
Special Meetings	1	4
Workshops	0	8

Document Type	July 2025	FY 2025 YTD
Agendas Prepared/Posted	3	22
Packets Prepared/Posted	3	23
Minutes Completed/Approved	3	23

Agenda Items Processed	July 2025	FY 2025 YTD
Ordinances	1	19
Resolutions	1	30
Orders	0	6
Proclamations	0	16
Contracts/Agreements	0	10
Policy Revisions	0	6
General Special/Conditional Use Permit	1	1
Short Term Rental	0	10
Alcoholic Beverage Permit	0	8
Coin-Operated / Gameroom Permit	0	0
Rezone	0	2
Replat	1	4
Annexation	0	0
Variance	0	1
Board Appointments	2	5
Other	22	175

Enrolled (Passed) Documents	July 2025	FY 2025 YTD
Ordinances	1	18
Resolutions	1	30
Orders	0	6

APPROVED ORDINANCES.

Ordinance 2025-07-01: an ordinance amending Appendix C – Zoning to the Alpine Code of Ordinances; Establishing proposed updates to include amendments to general zoning regulations, land use, acceptable uses, unacceptable uses, minimum standards, processes, permits, and general zoning issues in the city; Repealing Chapter 78 – Signs; Establishing a new section in Appendix C – Zoning, providing for the regulation of signs within the corporate city limits of Alpine; Providing the establishment of up to a \$2,000 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. *The City Council approved this item on July 15, 2025.*

UNAPPROVED ORDINANCES – None.

APPROVED RESOLUTIONS.

Resolution 2025-06-20-F: approve the ratification of the resolution appointing Geoffrey R. Calderon as Interim City Manager. *The City Council approved this item on July 1, 2025.*

UNAPPROVED RESOLUTIONS – None.

APPROVED SPECIAL USE PERMITS

Special Use Permit 2025-07-01: a special use permit allowing the applicant, Alex Ponton, to establish a short term rental at 208 N. Cockrell Street. The property owner of record is PBE Services LLC. The Parcel ID of the subject property is 10656. *The City Council approved this item on July 15, 2025.*

UNAPPROVED SPECIAL USE PERMITS – None.

APPROVED ORDERS – None.

APPROVED REPLATS

Replat 2025-07-01: a replat application which would allow the applicant, Horticultural Consulting, LLC, to reflect the updated ownership of a recently purchased portion of public property. The subject property is located at or about 508 S. 5th Street and is legally described as a replat Lot 5, Block 1, J.W. Ferguson's Second Addition to the City of Alpine, Subdivision Plat on file in Envelope 96, Plat Records of Brewster County Texas. The record property owner is Horticultural Consulting, LLC. The Parcel ID of the subject property is 10378. The current zoning classification of the property is R-3 Apartment District. If the replat is approved the zoning classification of the subject property will remain R-3 Apartment District. *The City Council approved this item on July 1, 2025.*

APPROVED CONTRACTS / AGREEMENTS / REQUESTS FOR PROPOSALS / MISC. – None.

WORKSHOPS & PRESENTATIONS – None.

TRANSPARENCY IN GOVERNMENT: HEARINGS, LETTERS, & PUBLIC NOTICES

The City held 4 public hearings in July 2025. Additionally, we sent 66 letters to owners within 200 feet of properties where proposed zoning and land use changes were being considered.

Public Hearings	July 2025	FY 2025 YTD
No. of Hearings Conducted	4	58

Letters	July 2025	FY 2025 YTD
No. of Letters Sent	66	309

Official Newspaper Notices	July 2025	FY 2025 YTD
Notice of Public Hearing	2	29
Notice of Passed Ordinance	1	13
Misc. Public Notice (RFP, Workshop, Etc.)	2	8

PUBLIC INFORMATION REQUESTS

Public Information Requests	July 2025	FY 2025 YTD
Requests Received	12	140
Average Completion Time	2.77 days	3.15 days
Referred to Attorney General	0	0

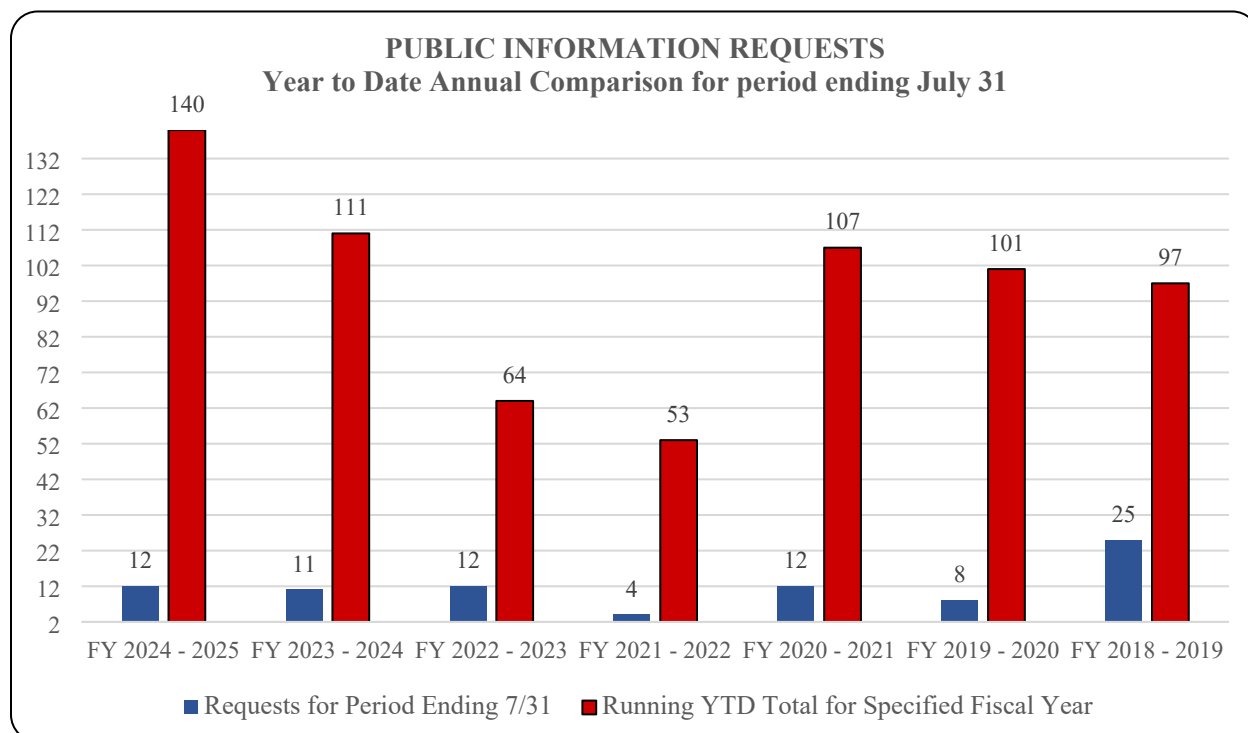
Requests by Department	July 2025	FY 2025 YTD
Administration	-	26
Animal Services	-	-
Building Services / Planning / Code	2	20
Finance	5	13
Police	4	71
Public Works	-	-
Utilities	1	3
Utility Billing	-	-
Redirected to another agency	-	8

PUBLIC INFORMATION REQUESTS –

Year to Date Annual Comparison for period ending July 31.

Annual Comparison	Requests for Period Ending 7/31	Running YTD Total for Specified Fiscal Year
FY 2024 - 2025	12	140
FY 2023 - 2024	11	111
FY 2022 - 2023	12	64
FY 2021 - 2022	4	53
FY 2020 - 2021	12	107

FY 2019 - 2020	8	101
FY 2018 - 2019	25	97



BOARDS, COMMISSIONS, & COMMITTEES ACTIVITIES

Boards, Commissions, and Committees activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances and other documents for Legislative Services and other city departments. Each item that is included on a Board agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Document Type	July 2025	FY 2025 YTD
Agendas Prepared/Posted	3	26
Packets Prepared/Posted	3	24
Minutes Completed	3	20

Board Meetings Held	July 2025	FY 2025 YTD
Animal Advisory Board	0	3
Hotel Occupancy Tax Committee	0	3
Music Advisory Board	1	2
Parks and Recreation	0	5
Planning & Zoning	1	8
Building & Standards	0	0

Animal Advisory Board – None.**Hotel Occupancy Tax Committee. – None****Music Advisory Board**

The Music Advisory Board met on July 22nd to discuss the Texas Music Incubator Rebate Program, Music Education & Community Programs Grants & the Big Bend Music Industry Directory.

Parks & Recreation Board. – None.**Planning & Zoning Commission.**

The Planning & Zoning Commission met on July 28th to discuss:

Variance 2025-08-01: a variance application that would allow the applicants, Alvaro Martinez and Elizabeth Martinez, to establish a variance to the setback requirements of the subject property (502 S. 5th St) This variance would allow the subject property 0 feet of setback from the structure to the property line, which typically does not meet the requirements for a residential lot under the city's code.

Replat 2025-08-01: a replat application which would allow the applicants, Michael & Lynn McCarson, to reflect the updated ownership of a recently purchased portion of public property (Corner of west Brown St & 16th St) The current zoning classification of the property is R-2 Two Family District. If the replat is approved the zoning classification of the subject property will remain R-2 Two Family District.

Rezone 2025-08-01: a rezone application allowing the applicant, Melinda Vega, to establish a commercial rental at the subject property (601 S. Walker) and approve a recommendation regarding a zoning designation (C-0 Office Services District).

Building & Standards Commission – None.**BOARD APPOINTMENTS, RESIGNATIONS, AND VACANCIES.****BOARD APPOINTMENTS****Parks & Recreation Board**

Place 2: Donny Greenway

Hotel Occupancy Tax Committee

Place 1: Kari Wilson

BOARD RESIGNATIONS / REMOVAL – None.**BOARD VACANCIES****Parks & Recreation Board**

Place 1
Place 3
Place 4
Place 7

Building & Standards

Place 6
Place 7

TRAINING ACTIVITY & SPECIAL EVENTS — None.

ELECTION ACTIVITY – None.

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 7C

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approval of the July 2025 invoice for Bojorquez Law Firm Services. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. Invoice #13759 (4)

BUDGET CONSIDERATIONS

Expenditure Required: \$11,322.63

Savings Anticipation: N/A

Current Budget FY 2024-2025: \$100,000

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025



INVOICE

Number	13759
Issue Date	7/31/2025
Due Date	8/30/2025

City of Alpine
Geoffrey Calderon, Interim City Manager
100 N 13th St.
Alpine, TX 79830

Alpine - General

Total for Alpine - General	\$2,275.00
----------------------------	------------

Alpine - Litigation

Total for Alpine - Litigation	\$672.00
-------------------------------	----------

Alpine - Municipal Court

Total for Alpine - Municipal Court	\$6,802.23
------------------------------------	------------

Alpine - Purchasing

Total for Alpine - Purchasing	\$168.00
-------------------------------	----------

Alpine - Real Estate

Total for Alpine - Real Estate	\$617.60
--------------------------------	----------

Alpine - Sewer

Total for Alpine - Sewer	\$168.00
--------------------------	----------

Alpine - Utilities

Total for Alpine - Utilities	\$63.00
------------------------------	---------

Alpine - Water

Total for Alpine - Water	\$556.80
--------------------------	----------

Total (USD)	\$11,322.63
-------------	-------------

Paid	\$0.00
------	--------

Balance	\$11,322.63
---------	-------------

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Cynthia Trevino	\$199.71	41.90	\$8,367.70
Scott Tschirhart	\$250.00	0.70	\$175.00
Nicole E Hipp-Follweiler	\$108.00	12.30	\$1,328.40
Amanda G Watkins	\$108.00	0.10	\$10.80
Alessandra Gad	\$191.00	1.20	\$229.20
Yasmine Wicker	\$113.00	4.40	\$497.20

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 9A

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Alpine Volunteer Fire Department Update from Chief James Etchison. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 10A

Department: City Council

Sponsor: Robert Ruckes, Councilor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Discussion regarding the upkeep of fire hydrants and possibly utilizing the Alpine Volunteer Fire Department for providing required upgrades to fire hydrants within the City. (R. Ruckes, City Council)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: \$20,000

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 10B

Department: City Council

Sponsor: Robert Ruckes, Councilor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Discussion regarding relocation or possible donation of a city-owned shipping container to the Alpine Volunteer Fire Department. (R. Ruckes, City Council)

EXECUTIVE SUMMARY

Councilor Ruckes has requested this agenda item to facilitate discussion regarding a shipping container located at the Brewster County Emergency Management Center. The container has been informally referred to as a City-owned asset; however, City records do not indicate ownership, and no City-issued keys or access records exist for the property.

The Director of Public Works, Eddie Molinar, advised that the City assisted with the installation of the container, but to his knowledge, ownership resides with Brewster County. Council is asked to discuss the matter, confirm ownership, and determine any appropriate next steps based on the findings.

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 10C

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Discuss implications of the current flood plain on Alpine property and consider alternative actions.
(R. Stephens, City Council)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025
Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 10D

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Discuss the frequency of the Alpine City Judge report and key elements for that report. (R. Stephens, City Council)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary

Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025

Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 10E

Department: City Council

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Discuss the concept of City/County cooperation to create a “regional fire fighting training center” at the old fire fighting training center. (R. Stephens, City Council)

EXECUTIVE SUMMARY

Background

On July 15, 2025, Councilor Rückes sponsored a discussion regarding the potential use of City-owned property near the Wastewater Treatment Plant for the establishment of a burn house facility. Preliminary information indicates that this site was previously used for similar firefighter training purposes.

Reestablishing a burn house at this location would require site preparation, including the removal of accumulated debris and the implementation of xeriscaping measures to help contain training fires within a controlled environment and prevent unintended spread.

Stakeholder Interest

Brewster County Judge Greg Henington and Fire Chief/Brewster County Emergency Management Coordinator James Etchison have expressed support for the concept, citing the potential benefits to firefighter training for the Alpine Volunteer Fire Department. Councilor Rick Stephens, Councilor Rückes, Judge Henington, and Chief Etchison have met on site to discuss the proposal further.

Insurance and Legal Considerations

City Administration has confirmed with the Texas Municipal League (TML) Risk Pool that the City currently carries \$1,000,000 in liability coverage. Given existing immunity and tort liability caps, this coverage is considered adequate. On the advice of the City Attorney, any partnership should be formalized through an Interlocal Agreement clearly defining the responsibilities of each party and including a robust joint indemnification clause to protect all entities involved.

Recommended Discussion Points

Staff recommends that Council use this discussion to:

- Explore the feasibility of reestablishing the training facility.

- Identify the roles, responsibilities, and resource commitments of each party.
- Provide direction to staff for drafting an Interlocal Agreement based on Council consensus.

This conversation will help determine whether the project can move forward as a cooperative effort between the City of Alpine, Brewster County, and the Alpine Volunteer Fire Department, enhancing regional firefighting capabilities while ensuring compliance with safety and legal requirements.

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A
 Savings Anticipation: N/A
 Current Budget FY 2024-2025: N/A
 Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
 Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025
 Final Approval - 8/11/2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 11A

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve the second and final reading of Ordinance 2025-08-01, an ordinance approving Rezone Application 2025-08-01; Amending the official zoning map of the city by rezoning the property located at 601 S. Walker and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; Rezoning the subject property from R-4 Mixed Residential District to C-0 Office Services District; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

Background and Zoning History

The applicant, Melinda Vega, seeks to rezone the subject property from R-4 Mixed Residential District to C-0 Office Services District to operate a commercial rental, specifically an art studio. The request follows a prior unsuccessful application seeking a C-1 Neighborhood Commercial designation, which was denied by City Council after a unanimous Planning & Zoning Commission recommendation for denial due to concerns over spot zoning and inconsistency with surrounding residential uses.

The property has a long-standing residential designation on all officially adopted zoning maps, including those from 1986 and 2013. While a commercial establishment (Flamingo Bar) previously operated at the site, records indicate that it did so without a lawful commercial zoning designation.

Updated Request and Legal Context

The current request for C-0 Office Services District represents a less intensive commercial classification than the previous C-1 request. However, the property is not contiguous to any other commercially zoned parcels, classifying it as a non-contiguous (spot) zoning request.

In April 2024, the City adopted Ordinance 2024-08-01, which prohibits spot zoning except under narrow exceptions, applying the four-factor balancing test from *Pharr v. Tippitt*, 616 S.W.2d 173 (Tex. 1981). This test evaluates:

1. Whether the rezoning serves a substantial public purpose and avoids substantial detriment.
2. Whether it is consistent with surrounding uses.
3. Whether the current zoning is unsuitable.
4. Whether the proposed zoning bears a substantial relationship to public welfare.

Council Action on First Reading

On August 5, 2025, the City Council considered the ordinance on first reading, incorporating the findings of fact recommended by the Planning & Zoning Commission and unanimously approving the ordinance. The adopted findings of fact state:

1. **Substantial Public Purpose:** The Council finds that the proposed rezoning to C-0 Office Services District serves a substantial public purpose by promoting small-scale economic development along a major arterial roadway (S. Walker) and aligning with long-term objectives to commercialize gateway corridors into the City.
2. **Lack of Substantial Detriment:** The Council finds that the proposed use as a low-impact art studio and rental office will not materially disrupt surrounding residential properties and is consistent with the mixed-use character increasingly observed along S. Walker.
3. **Unsuitability of Current Zoning:** The Council finds that the R-4 Mixed Residential District designation is unsuitable for the subject property due to its proximity to a state highway.
4. **Relationship to Public Welfare:** The Council finds that rezoning the property bears a substantial relationship to the public welfare by enabling productive use of a long-underutilized parcel in a manner that supports cultural and commercial activity without imposing undue burden on infrastructure or neighborhood character.
5. **Limitation of Precedent:** The Council further finds that approval of this rezoning request is based on specific, narrowly tailored findings and does not establish a general precedent for approving non-contiguous zoning in the absence of substantial justification.

Recommendation

Staff recommends the City Council approve the second and final reading of Ordinance 2025-08-01 as presented, consistent with the findings adopted on first reading and in compliance with the legal framework established in Ordinance 2024-08-01 and applicable Texas law.

SUPPORTING MATERIALS

1. 2025-08-01 Ordinance Zoning Change Melinda Vega

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025
Final Approval - 8/11/2025

ORDINANCE 2025-08-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS APPROVING REZONE APPLICATION 2025-08-01; AMENDING THE OFFICIAL ZONING MAP OF THE CITY BY REZONING THE PROPERTY LOCATED AT 601 S. WALKER AND LEGALLY DESCRIBED AS LOTS NO. THREE (3), FOUR (4), AND FIVE (5), BLOCK FORTY-NINE (49), HANCOCK ADDITION (SOUTH OF THE RAILROAD) TO THE CITY OF ALPINE, BREWSTER COUNTY, TEXAS, AS THE SAME APPEARS IN THE PLAT RECORDS OF BREWSTER COUNTY, TEXAS; REZONING THE SUBJECT PROPERTY FROM R-4 MIXED RESIDENTIAL DISTRICT TO C-0 OFFICE SERVICES DISTRICT; PROVIDING FINDINGS OF FACT, REPEALER, SEVERABILITY, EFFECTIVE DATE, PROPER NOTICE, AND HEARING CLAUSES.

WHEREAS, Melinda Vega initiated a zoning change to update the zoning designation from R-4 Mixed Residential District to C-0 Office Service District for the property located at 601 S. Walker; and

WHEREAS, the subject property is legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas; and

WHEREAS, the subject property has a property identification number of 10842 in the public records of Brewster County, Texas, and the record owner of the property is Melinda A. Vega; and

WHEREAS, the applicant of the rezoning application seeks to establish a commercial rental at the subject property, the use of which is not acceptable under the current zoning designation; and

WHEREAS, on July 28, 2025, the Planning & Zoning Commission of the City of Alpine held a public hearing regarding the request to rezone, public notice of which was duly provided to the public in the July 10, 2025 edition of the City's official newspaper; and

WHEREAS, the Planning & Zoning Commission voted to recommend approval of the rezoning request; and

WHEREAS, the City Council held a public hearing on August 5, 2025 and August 19, 2025, regarding the request to rezone, public notice of which was duly provided to the public in the July 10, 2025 edition of the official newspaper of the city; and

WHEREAS, notices were sent by United States Postal Service mail to property owners within 200 feet regarding the times and places of the public hearings at least 10 days prior to said hearings; and

WHEREAS, Chapter 211 of the Texas Local Government Code provides that municipalities have the authority to regulate zoning; and

WHEREAS, Section 2.01(B)(8) of the City’s Charter provides the City with authority to establish land use and development regulations, including zoning regulations, by ordinance; and

WHEREAS, after receiving a recommendation from the Planning & Zoning Commission, receiving resident feedback, and receiving feedback from City Staff, the City Council deems it to be in the best interest of the City to approve the zoning change of the subject property as requested by the applicant; and

WHEREAS, the City Council has given due public notice of hearings relating to zoning districts, regulations, and restrictions, and has held such public hearings; and

WHEREAS, all requirements of the State Statutes, with regard to the preparation of the report of the Planning & Zoning Commission and subsequent action of the City Council have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I FINDINGS OF FACT

The City Council of the City of Alpine hereby makes the following findings of fact, consistent with the recommendation of the Planning & Zoning Commission and based on evidence presented at public hearings and in staff reports:

1. **Substantial Public Purpose:** The Council finds that the proposed rezoning to C-0 Office Services District serves a substantial public purpose by promoting small-scale economic development along a major arterial roadway (S. Walker) and aligning with long-term objectives to commercialize gateway corridors into the City.
2. **Lack of Substantial Detriment:** The Council finds that the proposed use as a low- impact art studio and rental office will not materially disrupt surrounding residential properties and is consistent with the mixed-use character increasingly observed along S. Walker.
3. **Unsuitability of Current Zoning:** The Council finds that the R-4 Mixed Residential District designation is unsuitable for the subject property due to its proximity to a state highway.
4. **Relationship to Public Welfare:** The Council finds that rezoning the property bears a substantial relationship to the public welfare by enabling productive use of a long-underutilized parcel in a manner that supports cultural and commercial activity without imposing undue burden on infrastructure or neighborhood character.
5. **Limitation of Precedent:** The Council further finds that approval of this rezoning request is based on specific, narrowly tailored findings and does not establish a general precedent for approving non-contiguous zoning in the absence of substantial justification.

Each and every one of the above findings, along with the recitals in the preamble of this ordinance, are incorporated herein and adopted as legislative findings of the City Council.

SECTION II
ZONING CHANGE

The zoning designation of C-0 Office Services District is hereby approved for the property located at 601 S. Walker and legally described as all of Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas, as the same appears in the Plat Records of Brewster County, Texas. The official zoning map of the City is hereby amended to reflect the updated zoning.

SECTION III
CUMULATIVE CLAUSE

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

SECTION IV
SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

SECTION V
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION VI
PUBLIC HEARING

A public hearing was held on August 5, 2025 and August 19, 2025, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearings, and notice of how to obtain copies of the proposed documents, was published in the Alpine Avalanche, the official newspaper of the City of Alpine, on July 10, 2025.

SECTION VII
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 19TH DAY OF AUGUST 2025 BY MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING

AUGUST 5, 2025

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

City Attorney

SECOND AND FINAL READING

AUGUST 19, 2025

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 11B

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2025-08-18, a resolution approving and adopting updates to the Official Zoning Map of the City of Alpine, Texas; Making certain findings; Finding compliance with the Open Meetings Law; and Proving an Effective Date thereof. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

Background

The Official Zoning Map serves as the legal reference for zoning classifications within the City of Alpine. The current map was last adopted in 2013. Since that time, multiple zoning changes have been approved by City Council but had not been fully incorporated into an updated official map. The process to prepare and adopt an updated map has been extensive, involving detailed research, interagency coordination, and review by the Planning and Zoning Commission to ensure accuracy and compliance with recorded actions.

Timeline of Key Actions

- **2013:** City Council adopted the current Official Zoning Map.
- **November 2022:** City Council directed the Planning and Zoning Commission to compile and verify all zoning changes since 2013.
- **February 2023:** The Office of the City Manager engaged the Rio Grande Council of Governments (RGCOG) to assist with the update and requested GIS files from the Brewster County Appraisal District to facilitate map development.
- **June 2023:** Commissioner Matt Walter submitted compiled zoning change information to the Office of the City Secretary.
- **April 2024:** The Planning and Zoning Commission reviewed the draft updated map presented by RGCOG.
- **June & September 2024:** Additional review sessions were held to finalize corrections and ensure accuracy.

- **October 2024:** The Planning and Zoning Commission recommended City Council adoption of the updated map, with amendments to remove the C-2A District classification and replace the “R-4 Mobile Home District” designation with “R-4 Mixed Residential District.” The Council deferred adoption at that time pending related updates to the zoning ordinance.

Current Status

All ordinance updates necessary to align with the revised zoning map have now been completed. The updated Official Zoning Map reflects all Council-approved zoning changes since 2013, incorporates accurate GIS data, and removes obsolete district designations. Adoption of this map will ensure that zoning regulations are clearly documented, legally enforceable, and accessible to the public.

Recommendation

Staff recommends approval of Resolution 2025-08-18, adopting the updated Official Zoning Map as presented. This action will provide an accurate, authoritative zoning reference for land use planning, development review, and enforcement, and demonstrates the City’s ongoing commitment to transparency, compliance, and effective governance.

SUPPORTING MATERIALS

1. 2025-08-18 - Adopting of Zoning Map
 2. ALPINE_ZONING_CITY_2025_1OF5
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
 Savings Anticipation: N/A
 Current Budget FY 2024-2025: N/A
 Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
 Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025
 Final Approval - 8/11/2025

THE STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2025-08-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS APPROVING AND ADOPTING UPDATES TO THE OFFICIAL ZONING MAP OF THE CITY OF ALPINE, TEXAS; MAKING CERTAIN FINDINGS; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE THEREOF.

WHEREAS, the City of Alpine has adopted Ordinance No. 445 on June 3, 1969; and

WHEREAS, section 1 of said Ordinance 445 makes certain provisions related to identification of the Official Zoning Map of the City of Alpine, Texas; and

WHEREAS, the Official Zoning Map was previously amended on May 21, 2013 with the passage of Resolution 2013-05-15; and

WHEREAS, the Planning & Zoning Commission worked toward researching, collecting, and providing approved zoning changes since 2013 to update the map; and

WHEREAS, the Rio Grande Council of Governments processed the data for the city and made updates to the Official Zoning Map based on the changes made since 2013; and

WHEREAS, the Planning & Zoning Commission unanimously voted to make a recommendation to update the Official Zoning Map of the City on October 28, 2024; and

WHEREAS, the City Council considered the recommendation on December 3, 2024 and postponed adoption of the changes citing concerns with the need to update the city's zoning ordinance prior to adoption; and

WHEREAS, the City Council adopted Ordinance 2025-07-01 on July 15, 2025, which provided updates to the city's zoning ordinance; and

WHEREAS, the provisions set out in Section 1 of said Ordinance 445, codified as Appendix C – Zoning of the Code of Ordinances of the City of Alpine, Texas provides that the updates to the zoning map may be made by Resolution; and

WHEREAS, pursuant to Section 1 of Ordinance 445, the City Council finds that the approval and adoption of a new official zoning map is necessary to ensure a legible map and reflects only those zoning changes approved by City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The Official Zoning Map of the City of Alpine, Texas, attached to this Resolution as Exhibit "A," and incorporated to this Resolution as if fully set forth herein, is hereby adopted as the Official Zoning Map of the City of Alpine, Texas.

SECTION II. Said Official Zoning Map, set forth herein as said Exhibit “A,” shall be identified as such by the signature of the Mayor, said signature being attested by the City Secretary, and said map bearing the seal of the City under the following words: *This is to certify that this official zoning map supersedes and replaces the official zoning map adopted May 21, 2013 as part of Ordinance No. 445 of the City of Alpine, Texas.*

SECTION III. If, changes are hereafter made in zoning district boundaries according to Ordinance 445 and State Law, the City Secretary is directed to promptly enter said changes on the Official Zoning Map with the following entry to be placed on the Official Zoning Map: *“On (date), by official action of the City Council the following (change) changes were made in the Official Zoning Map: (brief description of change),”* which entry shall be signed by the Mayor and attested by the City Secretary.

SECTION IV. The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place, and subject of this meeting of the City Council was posted at a place convenient to the public at City Hall of the city for the time required by law preceding this meeting, as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered, and formally acted upon. The City Council further ratifies, approves, and confirms such written notice and the contents and posting thereof.

PASSED AND APPROVED THIS THE 19th DAY OF AUGUST 2025 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

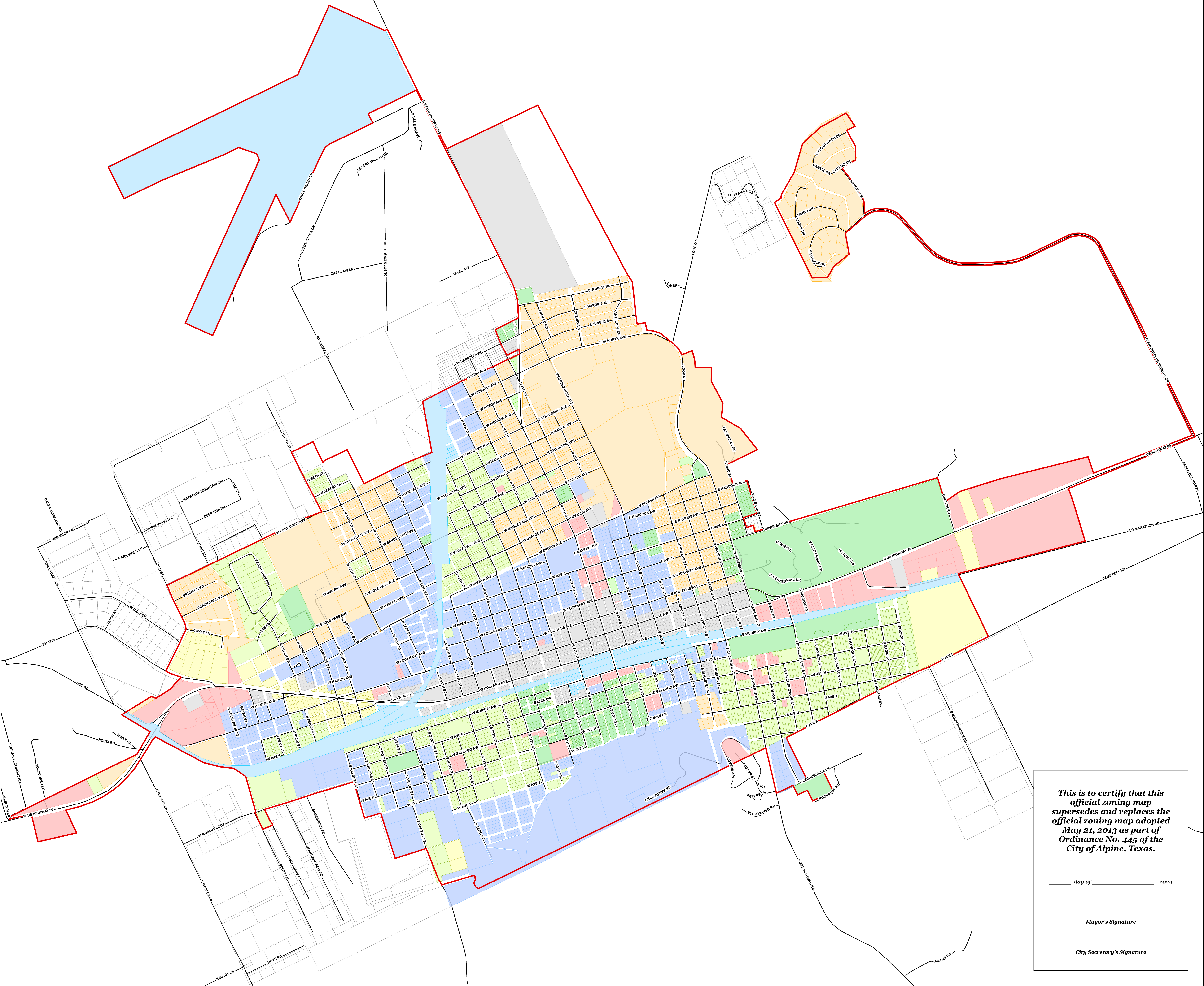
APPROVED AS TO FORM:

Cynthia Trevino, City Attorney



EXHIBIT "A" - OFFICIAL ZONING MAP

CITY OF ALPINE, TX - ORDINANCE NO. 445



This is to certify that this official zoning map supersedes and replaces the official zoning map adopted May 21, 2013 as part of Ordinance No. 445 of the City of Alpine, Texas.

_____ day of _____, 2024

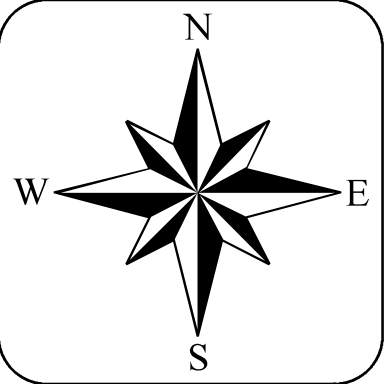
Mayor's Signature

City Secretary's Signature

MAP LEGEND					
ROADWAYS	C0	C1A	M1	R2	R4
CITY BOUNDARY	C1	C2	R1	R3	TBD

This map was produced using Rio Grande Council of Governments files in an effort to determine accurate zoning for the City of Alpine. Zone & annexation boundaries are as determined by the City of Alpine through ordinance. Please consult official city records in case of dispute or questions. Mapped roads are as determined by the R.G.C.O.G. 9-1-1 GIS Coordinator for first responder dispatch.

Production Date: 7/29/2025



CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 11C

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2025-08-19, a resolution approving the 2026-2030 Capital Improvement Plan. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

Background

In accordance with Section 5.08 of the Alpine Home Rule Charter, the City Manager is required to submit a five-year capital program to the City Council annually for review and adoption. The CIP serves as a strategic planning tool that identifies anticipated capital projects, projected costs, funding sources, and proposed timelines for implementation.

The 2026–2030 CIP includes major investments across City departments, such as water and wastewater infrastructure upgrades, citywide smart metering, facility improvements for Public Works, Animal Services, and the Visitor Center, as well as ongoing street maintenance and tourism-related enhancements. The total proposed capital investment over the five-year period is approximately \$10.9 million.

Council Discussion and Context

At the August 5, 2025 meeting, concerns were expressed regarding the CIP’s connection to the annual budget. It was noted that, historically, the CIP has not been directly tied to the adopted budget beyond its inclusion in the budget document. Past adopted plans—in 2020–2021, 2019–2020, 2018–2019, and 2017–2018—were presented as concise spreadsheets, typically 1–2 pages in length.

While the prior City Manager incorporated additional narrative and project detail in recent years, the current administrative transition and statutory deadlines did not allow sufficient time to develop a similarly detailed plan for FY 2026–2030 without delaying adoption beyond the Charter-mandated timeline. Attempting to revert to last year’s plan with only updated dates, as suggested by Council, was not feasible given project completions, funding changes, and other substantive updates that required inclusion.

Current Status

The presented plan represents an updated and accurate listing of planned projects, reflecting completed initiatives, revised cost estimates, and adjusted priorities based on current needs and available funding. It meets the requirements of the Alpine Home Rule Charter and maintains

consistency with CIP formats adopted in prior years, while incorporating modest improvements to project descriptions and funding information.

Recommendation

Staff recommends adoption of Resolution 2025-08-19, approving the 2026–2030 Capital Improvement Plan as presented. This action will ensure compliance with the City Charter, provide an updated planning tool for capital investments, and allow for refinement and expansion of project details in future CIP cycles.

SUPPORTING MATERIALS

1. 2025-08-19 CAPITAL PROGRAM
 2. 2026-2030 CAPITAL IMPROVEMENT PLAN
-

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/11/2025
Final Approval - 8/11/2025

THE STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2025-08-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS
ADOPTING THE 2026-2030 CAPITAL PROGRAM.**

WHEREAS, the City Charter for the City of Alpine, Texas, provides that the City Manager shall prepare and submit to the City Council a multi-year capital program before the final date for submission of the budget; and

WHEREAS, the City Council acknowledges the delayed initial submission of the Capital Program due to an administrative transition. The Capital Program was submitted to Council on August 5, 2025, rather than the charter-specified deadline of June 15; and

WHEREAS, despite the delay, the 2026-2030 capital program complies with all of the remaining requirements of Section 5.08 of the City Charter for the City of Alpine; and

WHEREAS, pursuant to Section 5.09 of the City Charter for the City of Alpine, the City Council by resolution shall adopt the capital program with or without amendment after a public hearing on or before the adoption of the annual budget; and

WHEREAS, as of this date, the 2025-2026 annual budget has not yet been adopted; and

WHEREAS, in accordance with Section 5.09 of the City Charter of the City of Alpine, after compliance with publication and notice requirements, a public hearing was held on August 19, 2025, to consider the adoption of the 2026-2030 Capital Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION 1. The 2026-2030 Capital Program is hereby adopted by a majority vote of the City Council.

PASSED AND APPROVED THIS 19th DAY OF AUGUST 2025 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



2026-2030 CAPITAL IMPROVEMENT PLAN

Introduction: Capital Improvement Plan (CIP)

The City of Alpine Capital Improvement Plan (CIP) for Fiscal Years 2026–2030 is a comprehensive, five-year guide for planning, funding, and implementing critical capital projects that enhance public infrastructure, facilities, and services. The CIP is designed to strategically address the long-term capital needs of the community by establishing priorities for improvements, renovations, and acquisitions across all city departments.

This planning document is prepared in accordance with **Section 6.03 of the City of Alpine Charter**, which requires the City Manager to submit a capital program annually to the City Council. The Charter mandates that the capital program include:

- A clear general summary of its contents;
- A list of all capital improvements proposed during the ensuing five fiscal years;
- Cost estimates, recommended financing methods, and time schedules for each improvement;
- The estimated operating costs related to each project once completed.

The Capital Improvement Plan is not a funding appropriation but serves as a policy and financial planning tool that supports the City's annual budget process. Projects listed in the CIP may be financed through a variety of sources, including general fund reserves, utility revenue, state or federal grants, bonds, or other restricted funds.

Purpose and Objectives

The CIP is developed with the following objectives:

- **Asset Management:** To extend the useful life of existing infrastructure and maximize the return on investments through timely upgrades and maintenance;
- **Strategic Prioritization:** To identify infrastructure and facility needs and rank them based on urgency, community benefit, and funding availability;
- **Financial Planning:** To balance capital needs with anticipated funding sources and budget constraints over a multi-year horizon;
- **Interdepartmental Coordination:** To ensure collaboration among departments and alignment with the City's comprehensive and strategic goals;
- **Transparency and Public Engagement:** To promote accountability and public confidence through long-term planning and open access to project information.

A capital project typically involves a non-recurring investment with a high monetary value that results in the creation, expansion, or life-extension of a fixed asset, such as roads, water systems, buildings, or park infrastructure. The CIP also includes capital asset purchases such as heavy equipment, generators, and major software platforms essential to city operations.

Summary of Notable Updates: 2025–2029 vs. 2026–2030

The 2026–2030 CIP reflects a continuation of several key priorities established in the prior plan while introducing new projects and refining timelines and funding strategies. Notable changes and updates include:

- **Project Completion:** Several projects from the 2025–2029 plan have reached completion, including critical upgrades at the wastewater treatment plant and structural improvements to city facilities and parks.
- **Ongoing Multi-Year Projects:** High-priority projects such as the citywide software implementation, smart utility metering, and wastewater treatment plant upgrades continue into the 2026–2030 plan, often with updated cost estimates or revised phasing to reflect progress and market conditions.

- **Deferred or Re-Prioritized Projects:** A few projects identified in the 2025–2029 plan have been postponed due to resource constraints or changing departmental priorities. These projects remain in the long-term vision but are not currently scheduled for execution.
- **Funding Adjustments:** Based on updated grant eligibility, inflation, and operational cost projections, the funding sources for some projects have been adjusted, and potential new grants will be pursued where available.

This plan demonstrates the City’s commitment to maintaining a modern, resilient infrastructure network while exercising fiscal responsibility and strategic foresight. It serves as both a policy document and an implementation framework for managing community investments in a transparent and accountable manner.

Please note: In the plan, amendments made from the prior year’s plan are highlighted in blue to provide an at-a-glance view of updates that occurred between the two plans.

CITY LEADERSHIP INVOLVED IN THE FORMULATION OF THIS PLAN:

Geoffrey R. Calderon, TRMC, Interim City Manager & City Secretary

Victoria Sanchez, Director of Finance

Darrell Losoya, Chief of Police

Eddie Molinar, Director of Public Works

Randy Guzman, Director of Gas Utility

Mike Maciaz, Director of Utilities

Jessica Isley, Director of Building Services

Abel Hinojos, Airport Supervisor

Jennifer Stewart, Animal Services Supervisor

Heather Yadon, Tourism Coordinator

**CITY OF ALPINE
2026-2030 FIVE YEAR CAPITAL PLAN
CAPITAL IMPROVEMENT PLAN**

GENERAL FUND

GENERAL FUND					
DEPARTMENT	ITEM- DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
ADMINISTRATION	CITY-WIDE SOFTWARE	2025-2027	MULTIPLE FUNDS/DEPARTMENTS	\$250,000	Updating and implementation of a city-wide software program. Current software varies by department and in some cases is no longer supported or maintained by developers.
ADMINISTRATION	SECURITY SYSTEM	2025-2029	MULTIPLE FUNDS/DEPARTMENTS	\$200,000	City of Alpine has security video cameras in several buildings and city owned properties. Much of the equipment is need of replacement or updating. In addition, not all facilities are on the same security system, making it harder to properly manage. There are several areas where no security system is installed.
ADMINISTRATION	OUTDOOR LIGHTING	2024-2028	GENERAL FUND OPERATING	\$175,000	Council Approved Ordinance - Outdoor Lighting - Ordinance allows for the community to become compliant within five years of passing of the ordinance. In order to come into compliance lighting sources that do not comply will need to be either updated or replaced.
ADMINISTRATION	HAZARD MITIGATION PLANNING	TBD	GENERAL FUND OPERATING/POTENTIAL FUTURE STATE/FEDERAL FUNDS	\$200,000	FEMA Building Resilient Infrastructure and Communities (BRIC) Program. Program would provide 1. Code Enforcement (Fire/Flood) Hazard Mitigation, 2. Zoning Update (Flood Management) and 3. Drought Contingency Plan Update. Removed 2026. Funds TBD. Increased projected cost to \$200,000 as per grant consultant.
Administration - Total				\$825,000	

ANIMAL SERVICES					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
ANIMAL SERVICES	ANIMAL SHELTER REPAIRS/MAINTENANCE	2025-2027	GENERAL FUND OPERATING	\$30,000	Painting inside and outside dogs runs. Plant grass in play yards for enrichment.
ANIMAL SERVICES	GENERATOR	2026		\$50,000	The Shelter needs access to water and electricity every day to keep the animals in our care cleaned up after and cool/warm depending on the time of year. Model is similar to the one used for the Alpine Police Department that is set up to kick on when the power goes out. Kohler 60RCLB 120/240V, 1ph Standby Generator with Aluminum Enclosure. Project will require design, possible construction of site pad/housing for unit and a certified electrician.
Animal Services - Total				\$80,000	

PUBLIC WORKS - STREETS					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
PUBLIC WORKS - STREETS	FLEET MAINTENANCE FACILITY	2026-2027	GENERAL FUND OPERATING	\$60,000	Project consists of the construction of an addition to the current yard facility. The expansion would create additional space for the mechanics to maintain the current cities fleet and leased vehicles. The current facility would continue to be used to service larger equipment pieces.
PUBLIC WORKS - STREETS	EMPLOYEE LOUNGE AREA	2026-2027	GENERAL FUND OPERATING	\$66,997	Project consists on remodeling a portion of the current warehouse to include a designated area for employees to meet and/or take a break.
PW - Streets - TOTAL				\$126,997	

UTILITIES					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
UTILITIES	WASTEWATER TREATMENT PLANT	2025-2029	UTILITY OPERATING FUND/ARPA FUNDS	\$3,954,500.00	This project is a complete update to the current wastewater treatment plant. The current condition is critical and each area of concern will need to be addressed in the order recommend by engineers to ensure continued operations of the facility. In addition, TCEQ compliance must be maintained to prevent additional setbacks and financial impacts. This is a multi-phased project that includes 1) Update/replacement of racetrack aerators 2) replacement of manual bar screen with automated 3)Update/replacement of electrical system to create one uniformed electrical system 4)Repair/update and maintenance of clarifiers 5) Refurbishment of drying beds 6)Any additional improvements to ensure continued operation of plant. FY 2021-2022 Council approved Wastewater Treatment Plant evaluation. Automated Bar Screen and installation of second aerator contract award and funds allocated - completed FY 2022-2023. FY 2023 and 2024 - grant application submitted through Congressman Tony Gonzales Office. FY 2024 - Request for Proposals for repairs to drying beds and remodel of one clarifier. FY 2024 -sludge drying beds are complete and we are currently waiting on installation of clarifier equipment. ALL ARPA funds allocated to wastewater plan improvements (\$1.4 million). TWDB Funding was removed and replaced with ARPA Funds.
UTILITIES	INFRASTRUCTURE LOCATION/REPLACEMENT	2025-2029	UTILITY OPERATING FUND	\$500,000.00	Project would include the planning, mapping, and implementation of determining a replacement plan for the City's current water and waste infrastructure. The first phase would be the location of all infrastructure owned by the City. Additional outside funding may need to be obtained after determination is made on the proper replacement plan. Replacement plan would include which sections of infrastructure need to be replaced from top priority down to lowest priority. ***FY 2022-2023 - City staff initiated required location and inventory of infrastructure as required by EPA & TCEQ for Lead and Copper***
UTILITIES	FACILITY MAINTENANCE	2025-2029	UTILITY OPERATING FUND	\$40,000.00	Update current facilities - flooring, restrooms, removal and construction of pergola/awning. Pergola currently is falling apart and is unsafe to residents and employees. Facility locations include 309 W Sul Ross and 109 N. 8th Street. FY 2025 - re-evaluate both utility facilities.

UTILITIES	EASTSIDE SEWER EXTENSION	2025-2029	UTILITY OPERATING FUND	\$1,700,000.00	To provide service to the Eastside of Alpine, to include annexed areas with no current access to sewer services. Project consists of laying 8,200 feet of sewer lines, 2250 feet of forced main, and a new larger lift station to handle the additional sewage. The larger lift station would replace the existing four lift stations currently in use. Project would provide access to sewer services to Travelodge, Penny Diner, Mobile Home Park, Best Value Inn, Tri-County Steel and Concrete, Big Bend Saddlery, Hip O Taxidermy, Valero, Outwest Feed and Supply, Oasis Tire Company, Alpine Auto Sales, Quality Inn, RV Park, Alon, Holiday Inn Express, Pizza Hut, Tractor Supply, McCoy's Building Supply, Dairy Queen, Big Bend Mini Storage, Sul Ross Meat Market and other possible economic development in the area. The initial engineering review and recommendations has been completed.
UTILITIES	HOUSEHOLD HAZARDOUS WASTE	2025-2029	UTILITY OPERATING FUND	\$37,000.00	In order to address the need of proper hazardous waste materials from household residents (paint, antifreeze, single -use batteries, herbicides and pesticides), Environmental Service's project would consist of constructing a secure location for offsite storage of the materials before being properly disposed of.
UTILITIES	AUTOMATED WELL METERS	2025-2026	UTILITY OPERATING FUND	\$90,000.00	City currently has thirteen water wells. Update current manual metering methods at each well sight to gain clear data collections and consistent communication with SCADA system. Could be included with the update of residential meters to smart meters.
UTILITIES	REFURBISH WELLS - MUSQUIEZ	2025-2027	UTILITY OPERATING FUND	\$125,000.00	Project would consist of bringing Musquiz's wells 8 and 9 back online to help relieve the load on the other wells in the area. Project can be completed in phases.
UTILITIES	AUTOMATED METERING SYSTEM	2025-2029	UTILITY OPERATING FUND/TBD	\$1,400,000.00	City currently has roughly 2800 meters that are read monthly by one employee. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of water sales, water losses, and disputes on usage. This would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

UTILITIES	MANHOLE ADDITIONS	2025-2029	UTILITY OPERATING FUND	\$200,000.00	Project would involve the addition, replacement, and the increase of grade of multiple manholes around the City of Alpine. Project could be completed in phases and meet state requirements. Cost of project are estimated at this time. Once an evaluation is completed, the CIP would be adjusted to include updated costs.
UTILITIES	SUL ROSS STORAGE TANKS	2026	UTILITY OPERATING FUND	\$50,000.00	There are two storage tanks located on Sul Ross campus that have been under question as to ownership. TCEQ provided information that the City is responsible for actual maintenance of the tanks as the water stored in them is City owned. These tanks will need to be refurbished; which includes repairing rust spots, repainting, installing manual level indicators and instillation of SCADA monitoring.
Utilities - Total				\$8,096,500.00	

TOURISM					
DE PARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
HOT - TOURISM	VISITOR CENTER - PAVILION EXPANSION	2026	HOT FUNDS	\$150,000	Project includes the expansion of the current pavilion to provide additional covered space for events, such as the Farmer's Market.
HOT - TOURISM	VISITOR CENTER - UPDATE OF WINDOWS & WALLS	2026	HOT FUNDS	\$50,000	Did not take place in 2025. With the new addition it was necessary to replace the one window that remained on the south wall that connects the original building with the addition. The original windows are not a standard size, many cannot be opened, are damaged allowing bugs to enter the building, and most do not have screens. This leaves 6 windows on the west and north sides of the building that need replaced. Because the window frames must be rebuilt to accommodate the standard size windows, interior and exterior walls will have to be repaired and repainted as part of this process. This would also included all new interior and exterior trim to replace rotting and damaged wood. The exterior of the building also needs new stucco to repair years of natural deterioration and to better match the new addition.

HOT - TOURISM	VISITOR CENTER - INTERIOR LAYOUT AND FLOORS	2026	HOT FUNDS	\$75,000	Did not take place in 2025. With the new southside entrance to the covered patio and the addition of the restrooms the Visitor Center interior layout needs reconfigured to allow for a more open space that will provide an interactive children's display, a utility closet with a proper sink, and conference and office area that is closed off to the public. The first step of this process will be to remove the indoor restroom completely. Next remove the current kitchen sink and refrigerator that are not used regularly. With the kitchen eliminated the hot water heater that is located in a small utility closet next to the restroom needs relocated to where the kitchen was. This will put it on the same side of the hall as the HVAC. A new mop sink will be added to the new utility closet with the existing plumbing from the removed kitchen sink. With the hot water heater relocated and the restroom and utility closet removed the area can become a designated play space for kids with an interactive display on the history of Alpine including the railroad, baseball and rodeo. Part of reconfiguring the interior space will be to then replace all the existing flooring. The main space as very old laminate that is damaged in places and with walls removed and spaces opened up there would then be 4 different types of flooring. Everything will be replaced with commercial flooring that can withstand high traffic. The last part of the interior layout changes would be a new door to the conference/office area that separates it from the public space and allows for private meetings.
HOT - TOURISM	VISITOR CENTER - ROOF AND CEILING REPAIR	2026	HOT FUNDS	\$50,000	Did not take place in 2025. The ceiling at the Visitor Center is in need of structural repairs to prevent further damage to the building and it's contents. The trusses need replaced to ensure the structure is sound. Once that is complete a new ceiling can be installed and new lighting. The current lighting is florescent which is not energy efficient and is much too stark for the friendly environment. Part of this process will also be to repair any damages to the roof to prevent leaks. While I have not personally had water leaking into the building there are visible water damage spots on the ceiling from past leaks.
HOT - TOURISM	VISITOR CENTER - PROCH REPAIR AND SIDEWALKS	2025-2026	HOT FUNDS	\$45,000	The Visitor Center is a prime location for visitors coming into Alpine. With the completion of the new pavilion and restrooms the existing building is in need of repairs and updates. The exterior of the original building needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch and post lighting (dark sky compliant like the new lighting in back), electrical updates, metal on underside of

					front porch to protect from elements, eliminate one set of steps, make new wider steps to main front door, new walkways from the street parking to the front door, pipe fencing addition to the current small rock wall to add for protection from traffic during events.
HOT - TOURISM	VISITOR CENTER UPDATES	2025-2026	HOT FUNDS	\$50,000	The Visitor Center is a prime location for visitors coming into Alpine. The facility outside is currently being updated to match the continued needs of tourism and growing events. The facility itself needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch lighting, interior lighting and ceiling repair, remodel of kitchen area (currently not utilized for original purpose), and addition of children's area. The project would also include updating the current front fencing area to provide a safer transition from the visitor center to HWY 90. This project will be completed in phases.
HOT Funds - Total				\$420,000	

GAS DEPARTMENT					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
GAS DEPARTMENT	RECTIFIER - FORT DAVIS & APPLE STREET	2025-2026	GAS DEPARTMENT OPERATING	\$200,000	Replacement/Upgrade of gas utility rectifier located in Fort Davis, Texas and at the Gas Department Facility on Apple Street
GAS DEPARTMENT	AC/HVAC UNIT	2025-2026	GAS DEPARTMENT OPERATING	\$35,000	Update/Replace current system.
GAS DEPARTMENT	BUILDING UPDATES	2025-2027	GAS DEPARTMENT OPERATING	\$50,000	Continued maintenance of facility to include additional coverage and update of poly line storage
GAS DEPARTMENT	AUTOMATED METER READERS	2025-2029	GAS DEPARTMENT OPERATING	\$300,000	City currently has roughly 1900 meters that are read first week of each month by the whole department. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of gas sales, gas losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding. This year we Increased from \$204,432
Gas Department - Total				\$585,000	
CITY OF ALPINE - TOTAL			\$10,902,997		

CAPITAL ASSETS

GENERAL FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
ALPINE POLICE DEPT	TASERS	2024-2029	GENERAL FUND OPERATING	\$24,245	Replacement of outdated/non-operational tasers. Total replacement of 18 tasers. Currently not all APD Officers have availability/access to tasers. This project will be completed in phases.
PUBLIC WORKS-PARKS	KUBOTA-MOWER	2025	GENERAL FUND OPERATING	\$20,250	Mower to replace aged existing fleet.
PUBLIC WORKS-PARKS	TRACTOR-MOWER	2026	GENERAL FUND OPERATING/ USDA	\$40,000	Purchase of new tractor mower to replace current shared mower.
PUBLIC WORKS - STREETS	MAINTAINER	2026	GENERAL FUND OPERATING	\$250,000	Current City owned maintainer has a 14 ft. blade and is not usable in smaller areas within the City. Example - Street department is unable to properly fix shoulders, maintain alleyways, and assist parks (baseball diamonds). This piece of equipment would be an addition resource.
PUBLIC WORKS - STREETS	DUMP TRUCK	2027	GENERAL FUND OPERATING	\$100,000	Replacement of older dump truck - over 20 years old. Older model would be used as a backup when needed to allow the street department be more efficient during paving season.
PUBLIC WORKS - STREETS	FRONT END LOADER	2025	GENERAL FUND OPERATING	\$260,145	Replace current front end loader which is over 20 years old. Equipment is used and maintained regularly, unfortunately the age of the equipment has made it hard to keep maintained. This year we increased from \$200,000.00
General Fund Total				\$694,640	

UTILITIES					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
UTILITIES	BACKHOE	2025	UTILITY OPERATING FUND	\$100,000	Purchase of new backhoe to replace current backhoe, which is over 20 years old. Older backhoe will be kept as a backup and use for situations that require two crews to operate at once.
Utility Fund Total				\$100,000	

AIRPORT					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
AIRPORT	KUBOTA	2026	AIRPORT OPERATING BUDGET	\$15,000	Airport currently utilizes two different pieces of equipment (4 wheeler and Tug) to complete multiple tasks. The purchase of a Kubota would eliminate both out dated pieces of equipment and will be utilized as a tug, bed can be used to place herbicide tank which is used to spray around runway lights/fence line, can be used by guest to transport baggage to terminal/vehicle/plane and vice versa, field maintenance (check lighting, fence perimeter check, use cargo area for weed eater/tools)
Airport Fund Total				\$15,000	

TOURISM					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
HOT - TOURISM	DOWNTOWN KIOSK	2026	HOT FUNDS	\$35,000	While the current Visitor Center is a prime location it would benefit our organization to have a presence directly on Holland Ave or Murphy Street. The preferred location would be to get permission to use one of the corners where either street intersects with 5th street. This would not be a building but rather a free standing kiosk. Many communities have these featuring large maps and information pamphlets for visitors. Community partners could help off set the cost of this project through sponsorships or ad spots on the displays. In addition to the downtown locations an information kiosk at Sul Ross State University and Kokernot Park would also be ideal locations to target visitor traffic. Design could include placing the kiosk in a gazebo type structure to also provide additional shading for visitors.
Tourism Fund Total				\$35,000	

CITY OF ALPINE - TOTAL	\$844,640.00
------------------------	--------------

COMPLETED/POSTPONED

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
------------	------------------	-------------	---------	--------	-------

GENERAL FUND

ADMINISTRATION	ALPINE SCHOOL HOUSE REMODEL	2021-2022	GENERAL FUND - ARPA FUNDS	Completed	
ALPINE POLICE DEPT	K-9 UNIT	2021-2022	DONATION	Completed	
ALPINE POLICE DEPT	LICENSE PLATE READER	2021-2022	GENERAL FUND OPERATING	On-Hold	Provide continues surveillance of traffic interdiction and monitoring of stolen vehicles, wanted persons, and vehicles listed under "bolo's" for drug or human trafficking ***FY 2021-2022 - APD requested asset to be postpone until equipment was suited for needs of the department***
ALPINE POLICE DEPT	MOBILE HANDHELD RADIOS	2021-2022	GRANT FUNDING	Completed	
ALPINE POLICE DEPT	MOBILE DATA TERMINAL	2021-2022	GRANT FUNDING	Completed	
ALPINE POLICE DEPT	DISPATCH COMPUTERS	2024-2028	GENERAL FUND OPERATING	Completed	
ALPINE POLICE DEPT	APD - BUILDING MAINTENANCE/REMODEL	2021-2022	GENERAL FUND OPERATING	Completed	
ANIMAL CONTROL	CAT CONDOS	2023	GENERAL FUND OPERATING	Completed	
ANIMAL CONTROL	HVAC SYSTEM	2021-2022	GENERAL FUND OPERATING	Completed	
ANIMAL CONTROL	INCINERATOR	2025-2026	GENERAL FUND OPERATING/TBD	On-Hold	
PUBLIC WORKS-PARKS	PUEBLO NUEVO PARK IMPROVEMENTS	2021-2025	TEXAS PARKS & WILDLIFE/GENERAL	Pending Completion	
PUBLIC WORKS-PARKS	SPLASH PAD	2023-2027	GENERAL FUND OPERATING/RESERVES	On-Hold	
PUBLIC WORKS - STREETS	IN-HOUSE PAVING EQUIPMENT	2024-2028	GENERAL FUND OPERATING	On-Hold	

UTILITY FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
UTILITIES	WWTP - AERATOR & BAR SCREEN (PART OF WWTP)	2021-2022	UTILITIES OPERATING FUNDS & RESERVES	Completed	
UTILITIES	GIS SYSTEM	2024-2028	UTILITY OPERATING FUND	Completed	

AIRPORT FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
AIRPORT	TAXIWAY EXPANSION	2023	AIRPORT OPERATING BUDGET	Completed	
AIRPORT	DESIGN PHASE OF LIGHTING PROJECT	2021-2022	CARES ACT	Completed	
AIRPORT	SEAL COAT 1/19	2021-2022	TxDOT AVIATION/FAA/AIRPORT OPERATING	Completed	
AIRPORT	CONSTRUCTION PHASE OF LIGHTING PROJECT	2021 - 2023	TxDOT AVIATION/FAA/AIRPORT OPERATING	Completed	
AIRPORT	ROTATOR BEACON	2022-2023	TxDOT AVIATION/ AIRPORT OPERATING	Completed	

TOURISM FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
HOT - TOURISM	VISITOR CENTER RESTROOMS/PAVILLION REMODEL	2021-2022	HOT FUNDS	Completed	
HOT - TOURISM	OUTDOOR PORTABLE STAGE	2021-2023	POSTPONED	On-Hold	
GAS FUND					
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT	NOTES
GAS DEPARTMENT	RECTIFIER	2023	GAS DEPARTMENT OPERATING	Completed	
GAS DEPARTMENT	BAY COVERAGE	2021-2023	GAS DEPARTMENT OPERATING	Completed	
GAS DEPARTMENT	18' TRAILER	2021-2022	GAS DEPARTMENT OPERATING	Completed	

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 11D

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2025-08-20, a resolution authorizing participation as a Texas Political Subdivision in the Opioid Settlement Agreements pursuant to the Texas Term Sheet; Authorizing the City Manager to execute settlement participation and release forms for current and future settlements; and providing an effective date. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

Background

The opioid crisis has had a significant impact on communities across Texas, including Alpine, by increasing public safety demands, emergency medical responses, and healthcare burdens. To address these impacts, the Texas Attorney General has entered into statewide settlement agreements with numerous opioid manufacturers, distributors, and retailers—including Endo, Teva, Johnson & Johnson, CVS, Walgreens, Walmart, and Kroger—under the framework of the *Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet* (the “Texas Term Sheet”).

Purpose of Resolution

This resolution authorizes the City of Alpine to formally participate in the Purdue Settlement and any future opioid settlements under the Texas Term Sheet. Participation ensures that Alpine can directly receive its allocated share of settlement proceeds. These funds must be used for approved opioid abatement strategies, such as:

- Expanding substance abuse treatment and prevention programs;
- Supporting public health initiatives;
- Enhancing law enforcement resources for opioid-related responses; and
- Addressing the long-term impacts of opioid misuse in the community.

Why Participation is Beneficial

- **Direct Funding:** By joining the settlements, Alpine secures its right to receive a portion of statewide funds rather than relying solely on state-level allocation.

- **Dedicated Use:** Settlement funds are restricted for opioid abatement purposes, ensuring they are used to improve community health, safety, and prevention programs.
- **No Additional Cost:** Participation does not require the City to contribute financially to the settlements; it simply enables receipt and lawful use of funds.
- **Future-Proofing:** The resolution authorizes the City Manager to execute participation documents for both current and future settlements, streamlining the process and avoiding delays.

Recommendation

Staff recommends approval of Resolution 2025-08-20. Participation will provide Alpine with resources to combat opioid-related challenges, support public health and safety initiatives, and reduce the long-term burden on City services—all in accordance with the Texas Term Sheet and the Texas Opioid Abatement Fund guidelines.

SUPPORTING MATERIALS

1. 2025-08-20 Opioid Settlement
2. Global Opioid Settlement
3. texas-settlement-allocation-term-sheet
4. Fillable-Purdue-GESA-Ex-K

BUDGET CONSIDERATIONS

Expenditure Required: N/A
 Savings Anticipation: N/A
 Current Budget FY 2024-2025: N/A
 Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
 Geoffrey R. Calderon, City Secretary

Approved - 8/12/2025
 Final Approval - 8/12/2025

RESOLUTION 2025-08-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING PARTICIPATION AS A TEXAS POLITICAL SUBDIVISION IN THE OPIOID SETTLEMENT AGREEMENTS PURSUANT TO THE TEXAS TERM SHEET; AUTHORIZING THE CITY MANAGER TO EXECUTE SETTLEMENT PARTICIPATION AND RELEASE FORMS FOR CURRENT AND FUTURE SETTLEMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has incurred costs and borne impacts related to the opioid crisis, including first-responder expenditures, healthcare, and public safety burdens; and

WHEREAS, the State of Texas, through the Office of the Attorney General, has entered into statewide opioid settlement agreements (including with Endo, Teva, Johnson & Johnson, CVS, Walgreens, Walmart, Kroger, and distributors) under the Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet (the "Texas Term Sheet"); and

WHEREAS, participating as a political subdivision maximizes the City's access to its share of statewide settlement funds and enables the use of those funds for opioid abatement purposes; and

WHEREAS, the State of Texas and the City Attorney recommends participation and execution of the required release and election forms for the Purdue Settlement; and

WHEREAS, the City Council finds that the participation in the Purdue Settlement Agreement is in the best interest of the health, safety and welfare of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City supports the approval and submission of the settlement participation forms pertaining to the Purdue Settlement Agreement.

SECTION II. The City Council endorses and adopts the Texas Term Sheet in its entirety supports and reaffirms the allocation method for opioid settlement proceeds as set forth in the Term Sheet.

SECTION III. The City Manager is authorized to execute the Texas Subdivision and Special District Settlement Participation and Release Forms (and any future similar forms) for all applicable opioid settlement agreements.

SECTION IV. All funds received will be used in accordance with the Texas Term Sheet and guidelines of the Texas Opioid Abatement Fund.

SECTION V. All actions taken prior to adoption in furtherance of this resolution are ratified and approved.

SECTION VI. If any portion of this resolution is held invalid, the remainder shall continue in effect.

SECTION VII. The findings set forth in the recitals of this Resolution are hereby found to be true and correct and are hereby adopted as findings of the City Council and are incorporated into the body of this Resolution as if fully set forth herein.

SECTION VIII. This resolution shall become effective immediately upon passage.

PASSED, APPROVED, AND ADOPTED ON THIS THE 19th DAY OF AUGUST 2025 BY A MAJORITY VOTE BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary



Global Opioid Settlement



SUMMARY OF PROPOSED OPIOID SETTLEMENTS

BACKGROUND

Texas, along with a broad coalition of states and subdivisions, has now reached final agreements with fifteen companies to resolve legal claims for their role in the opioid crisis. The newest agreement is with opioid manufacturer Purdue Pharma and the Sackler family. There are also agreements with opioid manufacturers Johnson & Johnson, Endo, Teva, and Allergan. There is a separate joint agreement with three major pharmaceutical distributors: AmerisourceBergen, Cardinal Health, and McKesson, as well as a settlement reached through bankruptcy with Mallinckrodt, a manufacturer and distributor. Finally, there are separate settlements with pharmacies CVS, Walgreens, Walmart, and Kroger.

FINANCIAL TERMS

The recent settlement with Purdue and the Sackler family brings Texas' combined share to \$3.3 billion, with Purdue and the Sacklers paying an estimated \$286 million to Texas.

Distribution within Texas is governed by the Texas Term Sheet, an intrastate agreement between the state and litigating subdivisions, and administered by the Opioid Council. The funding must be used to support any of a wide variety of strategies to fight the opioid crisis. Separate provisions exist to compensate attorneys who have pursued opioid litigation on behalf of states and local governments. The more subdivisions that join the settlements, the more money everyone in Texas will receive.

Nationally, the agreements reached with manufacturers, distributors, and pharmacies provide for almost \$60 billion in payments for states and local governments. Funding is distributed to states according to the allocation agreement reached among the Attorneys General. Subdivisions can only participate in the agreements if their state participates.

INJUNCTIVE TERMS

All the settlement agreements contain industry-changing injunctive terms. The distributors will be subject to more oversight and accountability, including an independent monitor, to prevent deliveries of opioids to pharmacies where diversion and misuse occur. The distributors will be required to establish and fund an independent clearinghouse to

track opioid distribution nationwide and flag suspicious orders. The pharmacies will also be subject to this oversight and will be required to flag and not fill suspicious orders. The manufactures will be prohibited from selling or promoting opioids.

INFORMATION ABOUT THE PURDUE/SACKLER SETTLEMENT

The proposed Purdue/Sackler settlement is actually two settlements being implemented in connection with Purdue's bankruptcy proceedings. It consists of a settlement of Purdue's claims against the Sacklers (the "Estate Settlement") to be distributed pursuant to a chapter 11 plan, and a settlement of direct claims against the Sacklers held by States, local governments and other creditors (the "Direct Settlement"). Dollars will flow from both settlements.

Texas subdivisions will decide whether to participate in the Direct Settlement. The more subdivisions that participate, the more funds flow to that Texas and its subdivisions. Any subdivision that does not participate cannot directly share in any of the Direct Settlement funds. Please note that Texas OAG will be collecting Subdivision Participation Forms for the Purdue/Sackler Direct Settlement through Rubris Inc. Rubris is the Implementation Administrator for the Direct Settlement.

Additionally, certain eligible Texas subdivisions may receive ballots to vote on the chapter 11 plan that includes the Estate Settlement. These certain eligible subdivisions will be receiving packages to vote on the plan from Kroll, the Claims and Noticing Agent in the Purdue bankruptcy. If you receive a solicitation package from Kroll, you should follow the applicable instructions for voting, but please note that voting on the plan is separate from participation in the Direct Settlement, and eligible subdivisions must separately join the Direct Settlement in order to receive the benefits of the Direct settlement.

HOW TO JOIN THE NEW PURDUE/SACKLER DIRECT SETTLEMENT

Please note the instructions for submitting your form have changed from prior settlements. To officially join the Purdue/Sackler Direct Settlement, you need to execute the [Subdivision Participation Form](/sites/default/files/files/divisions/bankruptcy/Fillable-Purdue-GESA-Ex-K.pdf) (</sites/default/files/files/divisions/bankruptcy/Fillable-Purdue-GESA-Ex-K.pdf>) through one of the following methods on or before **September 30, 2025**:

- Option 1: Electronic Signature via DocuSign:** Executing the Subdivision Participation Form electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. This is the most efficient method for returning the Subdivision Participation Form.
- Option 2: Manual Signature returned via DocuSign:** DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed Subdivision Participation Form via DocuSign will associate your signed forms with your subdivision's records.
- Option 3: Manual Signature returned via electronic mail:** If your subdivision is unable to return an executed Subdivision Participation Form using DocuSign, the signed Subdivision Participation Form may be returned via electronic mail to opioidsparticipation@rubris.com (<mailto:opioidsparticipation@rubris.com>). Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

If you are a subdivision who receives a solicitation package from Kroll for the Purdue bankruptcy, please also follow those instructions in addition to submitting a Subdivision Participation Form through one of the above methods. Please note that voting on the plan is separate from participation in the Direct Settlement, and eligible subdivisions must separately join the Direct Settlement in accordance with the above instructions in order to receive the benefits of that settlement.

Detailed instructions on how to sign and return the Participation Form, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com> (https://urldefense.com/v3/https://nationalopioidsettlement.com/!!Ke5ujdWW74OM!_L9tIZI-

z3JH7ZG_e7d3zSbln97d-KVym6WqgSVoL7vP0kUQHP-4-z8nIZs6_718OFIMy-CqpsWaCkNH5BQFrTm3\$). You may also contact opioidsparticipation@rubris.com (mailto:opioidsparticipation@rubris.com).

If you are unable to use DocuSign or have difficulties logging into Rubris, please contact the Implementation Administrator at opioidsparticipation@rubris.com (mailto:opioidsparticipation@rubris.com) or the Texas Attorney General's Office at opioids@oag.texas.gov (mailto:opioids@oag.texas.gov).

Note: *If you have not previously adopted the Texas Term Sheet, you will need to do so in order to join the Purdue/Sackler Direct Settlement. Once you have adopted the Texas Term Sheet, there is no need to readopt the Texas Term Sheet and/or resend that Term Sheet to OAG for newer settlements.*

HOW TO JOIN THE PRIOR OPIOID SETTLEMENTS

To officially join the Allergan, CVS, Distributors, Endo, J&J, Kroger, Teva, Walgreens, and Walmart settlements, you need to:

1. Sign the Subdivision Participation Form for that settlement.
2. **Return the Subdivision Participation Form to opioids@oag.texas.gov (mailto:opioids@oag.texas.gov).**

Note: *If you have not previously adopted the Texas Term Sheet, you will need to do so in order to join any opioid settlement. Once you have adopted the Texas Term Sheet, there is no need to readopt the Texas Term Sheet and/or resend that Term Sheet to OAG for newer settlements.*

The deadline for subdivisions in Texas to sign on to the Kroger settlement was December 29, 2024.

The deadline for subdivisions in Texas to sign on to the Allergan, CVS, Walgreens, and Walmart settlements was April 18, 2023.

The deadline for subdivisions in Texas to sign on to the Teva and Endo settlements was March 10, 2022.

The deadline for subdivisions in Texas to sign on to the Distributors and J&J settlements was January 26, 2022.

If your subdivision has not yet joined a prior opioid settlement, you may still have an opportunity to do so. Please get the relevant participation form emailed to opioids@oag.texas.gov (mailto:opioids@oag.texas.gov) as soon as possible.

Purdue/Sackler Settlement Documents *

- [Governmental Entity & Shareholder Direct Settlement Agreement \(GESA\) \(/sites/default/files/files/divisions/bankruptcy/Purdue-7592-Govt-Entity-Direct-Shareholder-Settlement-Agreement-GESA.pdf\)](/sites/default/files/files/divisions/bankruptcy/Purdue-7592-Govt-Entity-Direct-Shareholder-Settlement-Agreement-GESA.pdf)
- [GESA Subdivision Participation Form \(Purdue/Sacklers\) \(/sites/default/files/files/divisions/bankruptcy/Fillable-Purdue-GESA-Ex-K.pdf\)](/sites/default/files/files/divisions/bankruptcy/Fillable-Purdue-GESA-Ex-K.pdf)

***Note:** *Certain eligible subdivisions will be receiving packages from Kroll to vote on the Purdue bankruptcy plan; if you are one of those subdivisions, you should follow the instructions in those packages. Additional information is available on the Purdue bankruptcy docket at: <https://restructuring.ra.kroll.com/purduepharma/Home-DocketInfo>. (<https://restructuring.ra.kroll.com/purduepharma/Home-DocketInfo>).*

GLOBAL OPIOID SETTLEMENT DOCUMENTS

Kroger Settlement Documents:

- [Final Kroger Settlement Agreement \(/sites/default/files/files/press/files/2024/PSC-TX-OAG-Kroger-Texas-Statewide-Opioid-Settlement.pdf\)](/sites/default/files/files/press/files/2024/PSC-TX-OAG-Kroger-Texas-Statewide-Opioid-Settlement.pdf)
- [Subdivision Participation Form \(Kroger\) \(/sites/default/files/files/press/files/2024/Kroger-Subdivision-Participation-Form.pdf\)](/sites/default/files/files/press/files/2024/Kroger-Subdivision-Participation-Form.pdf)

Allergan, CVS, Walgreens, and Walmart Settlement Documents:

- [Final Allergan Global Settlement Agreement \(<https://www.texasattorneygeneral.gov/sites/default/files/images/press/Final%20Allergan%20Global%20Agreement%20and%20E>](https://www.texasattorneygeneral.gov/sites/default/files/images/press/Final%20Allergan%20Global%20Agreement%20and%20E)

[20-22\).pdf\)](#)

- [Final CVS Global Settlement Agreement](#)

[https://www.texasattorneygeneral.gov/sites/default/files/images/press/2022-12-09%20CVS%20Global%20Settlement%20Agreement%20with%20Exhibits%20\(003\).pdf](https://www.texasattorneygeneral.gov/sites/default/files/images/press/2022-12-09%20CVS%20Global%20Settlement%20Agreement%20with%20Exhibits%20(003).pdf)

- [Final Walgreens Settlement Agreement](#)

<https://www.texasattorneygeneral.gov/sites/default/files/images/press/2022-12-09%20Walgreens%20Multistate%20Agreement%20and%20Exhibits.pdf>

- [Final Walmart Settlement Agreement](#)

[https://www.texasattorneygeneral.gov/sites/default/files/images/press/Walmart%20Settlement%20Agreement%20\(2022.12.02\)_F](https://www.texasattorneygeneral.gov/sites/default/files/images/press/Walmart%20Settlement%20Agreement%20(2022.12.02)_F)

- [Subdivision Participation Form \(Allergan\)](#)

[https://www.texasattorneygeneral.gov/sites/default/files/images/press/Settlement_Participation_Form_Allergan%20\(2\)_0.pdf](https://www.texasattorneygeneral.gov/sites/default/files/images/press/Settlement_Participation_Form_Allergan%20(2)_0.pdf)

- [Subdivision Participation Form \(CVS\)](#)

https://www.texasattorneygeneral.gov/sites/default/files/images/press/Settlement_Participation_Form_CVS_0.pdf

- [Subdivision Participation Form \(Walgreens\)](#)

https://www.texasattorneygeneral.gov/sites/default/files/images/press/Settlement_Participation_Form_Walgreens%5B20%5D_0.p

- [Subdivision Participation Form \(Walmart\)](#)

https://www.texasattorneygeneral.gov/sites/default/files/images/press/Walmart%20Subdivision%20Participation%20Form_0.pdf

Distributor and J&J/Janssen Settlement Documents:

- [Final Distributor Settlement Agreement](#)

<https://www.texasattorneygeneral.gov/sites/default/files/images/admin/2021/Global%20Opioid%20Settlement%20Files/Final%20>

- [Final Janssen Settlement Term Sheet](#)

<https://www.texasattorneygeneral.gov/sites/default/files/images/admin/2021/Global%20Opioid%20Settlement%20Files/Final%20>

- [Subdivision Participation Form \(JNJ\)](#)

<https://www.texasattorneygeneral.gov/sites/default/files/images/admin/2021/Global%20Opioid%20Settlement%20Files/Subdivisi>

- [Subdivision Participation Form \(Distributors\)](#)

<https://www.texasattorneygeneral.gov/sites/default/files/images/admin/2021/Global%20Opioid%20Settlement%20Files/Subdivisi>

Endo Settlement Documents:

- [Endo TX Subdivision Release Form](#)

[https://www.texasattorneygeneral.gov/sites/default/files/global/files/ENDO%20TX%20Subdivision%20Release%20Form%20\(for%20](https://www.texasattorneygeneral.gov/sites/default/files/global/files/ENDO%20TX%20Subdivision%20Release%20Form%20(for%20)

- [Final Endo Settlement Term Sheet](#)

[https://www.texasattorneygeneral.gov/sites/default/files/global/files/Texas%20Opioids%20--%20ENDO%20TX%20Settlement%20Term%20Sheet%20\(12.23%20FINAL\).pdf](https://www.texasattorneygeneral.gov/sites/default/files/global/files/Texas%20Opioids%20--%20ENDO%20TX%20Settlement%20Term%20Sheet%20(12.23%20FINAL).pdf)

Teva Settlement Documents:

- [Final Teva Settlement Term Sheet \(https://www.texasattorneygeneral.gov/sites/default/files/global/files/Teva%20-%20Final%20Texas%20AG%20Settlement%202.4.22.pdf\)](#)

- [Teva TX Subdivision Release Form](#)

<https://www.texasattorneygeneral.gov/sites/default/files/global/files/TEVA%20TX%20Subdvision%20Release%20Form.pdf>

[Back to Top](#)

TEXAS OPIOID ABATEMENT FUND COUNCIL AND SETTLEMENT ALLOCATION TERM SHEET

WHEREAS, the people of the State of Texas and its communities have been harmed through the National and Statewide epidemic caused by licit and illicit opioid use and distribution within the State of Texas; and now,

WHEREAS, the State of Texas, though its elected representatives and counsel, including the Honorable Ken Paxton, Attorney General of the State of Texas, and certain Political Subdivisions, through their elected representatives and counsel, are separately engaged in litigation seeking to hold those entities in the supply chain accountable for the damage caused; and now,

WHEREAS, the State of Texas, through its Attorney General and its Political Subdivisions, share a common desire to abate and alleviate the impacts of the epidemic throughout the State of Texas; and now,

THEREFORE, the State of Texas and its Political Subdivisions, subject to completing formal documents effectuating the Parties' agreements, enter into this State of Texas and Texas Political Subdivisions' Opioid Abatement Fund Council and Settlement Allocation Term Sheet (Texas Term Sheet) relating to the allocation and use of the proceeds of any Settlements as described.

A. Definitions

As used in this Texas Term Sheet:

1. “The State” shall mean the State of Texas acting through its Attorney General.
2. “Political Subdivision(s)” shall mean any Texas municipality and county.
3. “The Parties” shall mean the State of Texas, the Political Subdivisions, and the Plaintiffs’ Steering Committee and Liaison Counsel (PSC) in the Texas Opioid MDL, *In Re: Texas Opioid Litigation*, MDL No. 2018-63587, in the 152d District Court of Harris County, Texas.
4. “Litigating Political Subdivision” means a Political Subdivision that filed suit in the state courts of the State of Texas prior to the Execution Date of this Agreement, whether or not such case was transferred to Texas Opioid MDL, or removed to federal court.
5. “National Fund” shall mean any national fund established for the benefit of the Texas Political Subdivisions. In no event shall any National Fund be used to create federal jurisdiction, equitable or otherwise, over the Texas Political Subdivisions or those similarly situated state-court litigants who are included in the state coalition, nor shall the National Fund require participating in a class action or signing a participation agreement as part of the criteria for participating in the National Fund.
6. “Negotiating Committee” shall mean a three-member group comprising four representatives for each of (1) the State; (2) the PSC; and (3) Texas’

Political Subdivisions (collectively, “Members”). The State shall be represented by the Texas Attorney General or his designees. The PSC shall be represented by attorneys Mikal Watts, Jeffrey Simon, Dara Hegar, Dan Downey, or their designees. Texas’ Political Subdivisions shall be represented by Clay Jenkins (Dallas County Judge), Terrence O’Rourke (Special Assistant County Attorney, Harris County), Nelson Wolff (Bexar County Judge), and Nathaniel Moran (Smith County Judge) or their designees.

7. “Settlement” shall mean the negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant that includes the State and Political Subdivisions.
8. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this Texas Term Sheet.
8. “Approved Purpose(s)” shall mean those uses identified in Exhibit A hereto.
9. “Pharmaceutical Supply Chain” shall mean the process and channels through which opioids or opioids products are manufactured, marketed, promoted, distributed, or dispensed.

10. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic.
11. “Texas Opioid Council” shall mean the Council described in Exhibit A hereto, which has the purpose of ensuring the funds recovered by Texas (through the joint actions of the Attorney General and the Texas Political Subdivisions) are allocated fairly and spent to remediate the opioid crisis in Texas, using efficient and cost-effective methods that are directed to the hardest hit regions in Texas while also ensuring that all Texans benefit from prevention and recovery efforts.

B. Allocation of Settlement Proceeds

1. All Opioid Funds distributed in Texas shall be divided with 15% going to Political Subdivisions (“Subdivision Share”), 70% to the Texas Opioid Abatement Fund through the Texas Opioid Council (Texas Abatement Fund Share) identified and described on Exhibits A and C hereto, and 15% to the Office of the Texas Attorney General as Counsel for the State of Texas (“State Share”). Out of the Texas Opioid Abatement Fund, reasonable expenses up to 1% shall be paid to the Texas Comptroller for the administration of the Texas Opioid Council pursuant to the Opioid

Abatement Fund (Texas Settlement) Opioid Council Agreement, Exhibit A hereto.

2. The Subdivisions Share shall be allocated in accordance with the division of proceeds on Exhibit B hereto.
3. The Texas Abatement Fund Share shall be allocated to the Opioid Council to be apportioned in accordance with the guidelines of Exhibit A, and Exhibit C hereto.
4. In the event a Subdivision merges, dissolves, or ceases to exist, the allocation percentage for that Subdivision shall be redistributed as directed by the settlement document, and if not specified, equitably based on the composition of the successor Subdivision. If a Subdivision for any reason is excluded from a specific settlement, the allocation percentage for that Subdivision shall be redistributed as directed by the settlement document, and if not specified, equitably among the participating Subdivisions.
5. Funds obtained from parties unrelated to the Litigation, via grant, bequest, gift or the like, separate and distinct from the Litigation, may be directed to the Texas Opioid Council and disbursed as set forth below.
6. The Subdivision share shall be initially deposited and paid in cash directly to the Subdivision under the authority and guidance of the Texas MDL Court, who shall direct any Settlement funds to be held in trust in a

segregated account to benefit the Subdivisions and to be promptly distributed as set forth herein and in accordance with Exhibit B.

7. Nothing in this Texas Term Sheet should alter or change any Subdivision's rights to pursue its own claim. Rather, the intent of this Texas Term Sheet is to join all parties to disburse settlement proceeds from one or more defendants to all parties participating in that settlement within Texas.
8. Opioid Funds from the Texas Abatement Fund Share shall be directed to the Texas Opioid Council and used in accordance with the guidelines as set out on Exhibit A hereto, and the Texas Abatement Fund Share shall be distributed to the Texas Opioid Council under the authority and guidance of the Texas MDL Court, consistent with Exhibits A and C, and the by-laws of the Texas Opioid Council documents and disbursed as set forth therein, including without limitation all abatement funds and the 1% holdback for expenses.
9. The State of Texas and the Political Subdivisions understand and acknowledge that additional steps may need to be undertaken to assist the Texas Opioid Council in its mission, at a predictable level of funding, regardless of external factors.

C. Payment of Counsel and Litigation Expenses

1. Any Master Settlement Agreement settlement will govern the payment of fees and litigation expenses to the Parties. The Parties agree to direct control of any Texas Political Subdivision fees and expenses to the “Texas Opioid Fee and Expense Fund,” which shall be allocated and distributed by the Texas MDL Court, *In re: Texas Opioid Litigation*, MDL No. 2018-63587, in the 152nd District Court of Harris County, Texas, and with the intent to compensate all counsel for Texas Political Subdivisions who have not chosen to otherwise seek compensation for fees and expenses from any federal MDL common benefit fund.
2. The Parties agree that no portion of the State of Texas 15% allocation share from any settlement shall be administered through the National Fund, the Texas MDL Court, or Texas Opioid Fee and Expense Fund, but shall be directed for payment to the State of Texas by the State of Texas.
3. The State of Texas and the Texas Political Subdivisions, and their respective attorneys, agree that all fees – whether contingent, hourly, fixed or otherwise – owed by the Texas Political Subdivisions shall be paid out of the National Fund or as otherwise provided for herein to the Texas Opioid Fee and Expense Fund to be distributed by the 152nd

District Court of Harris County, Texas pursuant to its past and future orders.

4. From any opioid-related settlements with McKesson, Cardinal Health, ABDC, and Johnson & Johnson, and for any future opioid-related settlements negotiated, in whole or in part, by the Negotiating Committee with any other Pharmaceutical Supply Chain Participant, the funds to be deposited in the Texas Opioid Fee and Expense Fund shall be 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions of each payment (annual or otherwise) to the State of Texas for that settlement, plus expenses from the National Fund, and shall be sought by Texas Political Subdivision Counsel initially through the National Fund. The Texas Political Subdivisions' percentage share of fees and expenses from the National Fund shall be directed to the Texas Opioid Fee and Expense Fund in the Texas MDL, as soon as is practical, for allocation and distribution in accordance with the guidelines herein.
5. If the National Fund share to the Texas Political Subdivisions is insufficient to cover the guaranteed 9.3925%, plus expenses from the National Fund, per subsection 4, immediately *supra*, or if payment from the National Fund is not received within 12 months after the date the

first payment is made by the Defendants pursuant to the settlement, then the Texas Political Subdivisions shall recover up to 12.5% of the Texas Political Subdivision Share to make up any difference.

6. If the National Fund and the Texas Political Subdivision share are insufficient to cover the guaranteed 9.3925%, plus expenses from the National Fund, or if payment from the National Fund is not received within 12 months after the date the first payment is made by the Defendants pursuant to the settlement, then the Texas Political Subdivisions shall recover up to 8.75% of the Abatement Fund Share to make up any difference. In no event shall the Texas Political Subdivision share exceed 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions of any settlement, plus expenses from the National Fund. In the event that any payment is received from the National Fund such that the total amount in fees and expenses exceeds 9.3925%, the Texas Political Subdivisions shall return any amounts received greater than 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions to those respective Funds.

7. For each settlement utilizing a National Fund, the Texas Political Subdivisions need only make one attempt at seeking fees and expenses there.
8. The total amount of the Texas Opioid Fee and Expense Fund shall be reduced proportionally, according to the agreed upon allocation of the Texas Subdivision Fund, for any Texas litigating Political Subdivision that (1) fails to enter the settlement; and (2) was filed in Texas state court, and was transferred to the Texas MDL (or removed before or during transfer to the Texas MDL) as of the execution date of this Agreement.

D. The Texas Opioid Council and Texas Abatement Fund

The Texas Opioid Council and Texas Abatement Fund is described in detail at Exhibit A, incorporated herein by reference.

E. Settlement Negotiations

1. The State and Negotiating Committee agree to inform each other in advance of any negotiations relating to a Texas-only settlement with a Pharmaceutical Supply Chain Participant that includes both the State and its Political Subdivisions and shall provide each other the opportunity to participate in all such negotiations. Any Texas-only Settlement agreed to with the State and Negotiating Committee shall be subject to the approval

of a majority of litigating Political Subdivisions. The Parties further agree to keep each other reasonably informed of all other global settlement negotiations with Pharmaceutical Supply Chain Participants and to include the Negotiating Committee or designees. Neither this provision, nor any other, shall be construed to state or imply that either the State or the Negotiating Committee is unauthorized to engage in settlement negotiations with Pharmaceutical Supply Chain Participants without prior consent or contemporaneous participation of the other, or that either party is entitled to participate as an active or direct participant in settlement negotiations with the other. Rather, while the State's and Negotiation Committee's efforts to achieve worthwhile settlements are to be collaborative, incremental stages need not be so.

2. Any Master Settlement Agreement (MSA) shall be subject to the approval and jurisdiction of the Texas MDL Court.
3. As this is a Texas-specific effort, the Committee shall be Chaired by the Attorney General. However, the Attorney General, or his designees, shall endeavor to coordinate any publicity or other efforts to speak publicly with the other Committee Members.
4. The State of Texas, the Texas MDL Plaintiff's Steering Committee representatives, or the Political Subdivision representatives may withdraw

from coordinated Settlement discussions detailed in this Section upon 10 business days' written notice to the remaining Committee Members and counsel for any affected Pharmaceutical Supply Chain Participant. The withdrawal of any Member releases the remaining Committee Members from the restrictions and obligations in this Section.

5. The obligations in this Section shall not affect any Party's right to proceed with trial or, within 30 days of the date upon which a trial involving that Party's claims against a specific Pharmaceutical Supply Chain Participant is scheduled to begin, reach a case specific resolution with that particular Pharmaceutical Supply Chain Participant.

F. Amendments

The Parties agree to make such amendments as necessary to implement the intent of this agreement.

Acknowledgment of Agreement

We, the undersigned, have participated in the drafting of the above Texas Term Sheet, including consideration based on comments solicited from Political Subdivisions. This document has been collaboratively drafted to maintain all individual claims while allowing the State and its Political Subdivisions to cooperate in exploring all possible means of resolution. Nothing in this agreement binds any party to any specific outcome. Any resolution under this document will require

acceptance by the State of Texas and a majority of the Litigating Political Subdivisions.

We, the undersigned, hereby accept the STATE OF TEXAS AND TEXAS POLITICAL SUBDIVISIONS' OPIOID ABATEMENT FUND COUNCIL AND SETTLEMENT ALLOCATION TERM SHEET. We understand that the purpose of this Texas Term Sheet is to permit collaboration between the State of Texas and Political Subdivisions to explore and potentially effectuate earlier resolution of the Opioid Litigation against Pharmaceutical Supply Chain Participants. We also understand that an additional purpose is to create an effective means of distributing any potential settlement funds obtained under this Texas Term Sheet between the State of Texas and Political Subdivisions in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic throughout Texas.

Executed this 13 day of May, 2020.

FOR THE STATE OF TEXAS:

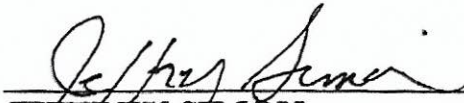


KENNETH PAXTON, JR.
ATTORNEY GENERAL

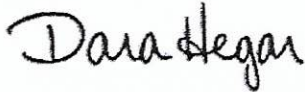
FOR THE SUBDIVISIONS
AND TEXAS MDL PSC:



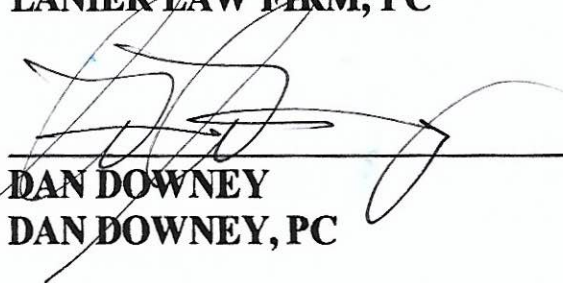
MIKAL WATTS
WATTS GUERRA LLP



JEFFREY SIMON
SIMON GREENSTONE PANATIER, PC



DARA HEGAR
LANIER LAW FIRM, PC



DAN DOWNEY
DAN DOWNEY, PC

:sas

EXHIBIT A

Opioid Abatement Fund (Texas) Settlement

Opioid Council

As part of the settlement agreement and upon its execution, the parties will form the Texas Opioid Council (Council) to establish the framework that ensures the funds recovered by Texas (through the joint actions of the Attorney General and the state's political subdivisions) are allocated fairly and spent to remediate the opioid crisis in Texas, using efficient and cost-effective methods that are directed to the hardest hit regions in Texas while also ensuring that all Texans benefit from prevention and recovery efforts.

I. Structure

The Council will be responsible for the processes and procedures governing the spending of the funds held in the Texas Abatement Fund, which will be approximately 70% of all funds obtained through settlement and/or litigation of the claims asserted by the State and its subdivisions in the investigations and litigation related to the manufacturing, marketing, distribution, and sale of opioids and related pharmaceuticals.

Money paid into the abatement fund will be held by an independent administrator, who shall be responsible for the ministerial task of releasing funds solely as authorized below by the Council, and accounting for all payments to and from the fund.

The Council will be formed when a court of competent jurisdiction enters an order settling the matter, including any order of a bankruptcy court. The Council's members must be appointed within sixty (60) days of the date the order is entered.

A. Membership

The Council shall be comprised of the following thirteen (13) members:

1. *Statewide Members.*

Six members appointed by the Governor and Attorney General to represent the State's interest in opioid abatement. The statewide members are appointed as follows:

- a. The Governor shall appoint three (3) members who are licensed health professionals with significant experience in opioid interventions;
- b. The Attorney General shall appoint three (3) members who are licensed professionals with significant experience in opioid incidences; and
- c. The Governor will appoint the Chair of the Council as a non-voting member. The Chair may only cast a vote in the event there is a tie of the membership.

2. *Regional Members.*

Six (6) members appointed by the State's political subdivisions to represent their designated Texas Health and Human Services Commission "HHSC" Regional Healthcare

Partnership (Regions) to ensure dedicated regional, urban, and rural representation on the Council. The regional appointees must be from either academia or the medical profession with significant experience in opioid interventions. The regional members are appointed as follows:

- a. One member representing Regions 9 and 10 (Dallas Ft-Worth);
- b. One member representing Region 3 (Houston);
- c. One member representing Regions 11, 12, 13, 14, 15, 19 (West Texas);
- d. One member representing Regions 6, 7, 8, 16 (Austin-San Antonio);
- e. One member representing Regions 1, 2, 17, 18 (East Texas); and
- f. One member representing Regions 4, 5, 20 (South Texas).

B. Terms

All members of the Council are appointed to serve staggered two-year terms, with the terms of members expiring February 1 of each year. A member may serve no more than two consecutive terms, for a total of four consecutive years. For the first term, four (4) members (two (2) statewide and two (2) for the subdivisions) will serve a three-year term. A vacancy on the Council shall be filled for the unexpired term in the same manner as the original appointment. The Governor will appoint the Chair of the Council who will not vote on Council business unless there is a tie vote, and the subdivisions will appoint a Vice-Chair voting member from one of the regional members.

C. Governance

1. Administration

The Council is attached administratively to the Comptroller. The Council is an independent, quasi-governmental agency because it is responsible for the statewide distribution of the abatement settlement funds. The Council is exempt from the following statutes:

- a. Chapter 316 of the Government Code (Appropriations);
- b. Chapter 322 of the Government Code (Legislative Budget Board);
- c. Chapter 325 of the Government Code (Sunset);
- d. Chapter 783 of the Government Code (Uniform Grants and Contract Management);
- e. Chapter 2001 of the Government Code (Administrative Procedure);
- f. Chapter 2052 of the Government Code (State Agency Reports and Publications);
- g. Chapter 2261 of the Government Code (State Contracting Standards and Oversight);
- h. Chapter 2262 of the Government Code (Statewide Contract Management);

- i. Chapter 262 of the Local Government Code (Purchasing and Contracting Authority of Counties); and
- j. Chapter 271 of the Local Government Code (Purchasing and Contracting Authority of Municipalities, Counties, and Certain Other Local Governments).

2. *Transparency*

The Council will abide by state laws relating to open meetings and public information, including Chapters 551 and 552 of the Texas Government Code.

- i. The Council shall hold at least four regular meetings each year. The Council may hold additional meetings on the request of the Chair or on the written request of three members of the council. All meetings shall be open to the public, and public notice of meetings shall be given as required by state law.
- ii. The Council may convene in a closed, non-public meeting:
 - a. If the Commission must discuss:
 - 1. Negotiation of contract awards; and
 - 2. Matters specifically exempted from disclosure by federal and state statutes.
 - b. All minutes and documents of a closed meeting shall remain under seal, subject to release only order of a court of competent jurisdiction.

3. *Authority*

The Council does not have rulemaking authority. The terms of each Judgment, Master Settlement Agreement, or any Bankruptcy Settlement for Texas control the authority of the Council and the Council may not stray outside the bounds of the authority and power vested by such settlements. Should the Council require legal assistance in determining their authority, the Council may direct the executive director to seek legal advice from the Attorney General to clarify the issue.

D. Operation and Expenses

The independent administrator will set aside up to one (1) percent of the settlement funds for the administration of the Council for reasonable costs and expenses of operating the foregoing duties, including educational activities.

1. *Executive Director*

The Comptroller will employ the executive director of the Council and other personnel as necessary to administer the duties of the Council and carry out the functions of the Council. The executive director must have at least 10 years of experience in government or public administration and is classified as a Director V/B30 under the State Auditor's State Classification. The Comptroller will pay the salaries of the Council employees from the

one (1) percent of the settlement funds set aside for the administration of the Council. The Comptroller will request funds from the Texas Abatement Fund Point of Contact.

2. Travel Reimbursement

A person appointed to the Council is entitled to reimbursement for the travel expenses incurred in attending Council duties. A member of the Council may be reimbursed for actual expenses for meals, lodging, transportation, and incidental expenses in accordance with travel rates set by the federal General Services Administration.

II. Duties/Roles

It is the duty of the Council to determine and approve the opioid abatement strategies and funding awards.

A. Approved Abatement Strategies

The Council will develop the approved Texas list of abatement strategies based on but not limited to the existing national list of opioid abatement strategies (see attached Appendix A) for implementing the Texas Abatement Fund.

1. The Council shall only approve strategies which are evidence-informed strategies.
2. The Texas list of abatement strategies must be approved by majority vote. The majority vote must include a majority from both sides of the statewide members and regional members in order to be approved, e.g., at least four (4) of six (6) members on each side.

B. Texas Abatement Fund Point of Contact

The Council will determine a single point of contact called the Abatement Fund Point of Contact (POC) to be established as the sole entity authorized to receive requests for funds and approve expenditures in Texas and order the release of funds from the Texas Abatement Fund by the independent administrator. The POC may be an independent third party selected by the Council with expertise in banking or financial management. The POC will manage the Opioid Council Bank Account (Account). Upon a vote, the Council will direct the POC to contact the independent administrator to release funds to the Account. The Account is outside the State Treasury and not managed by any state or local officials. The POC is responsible for payments to the qualified entities selected by the Council for abatement fund awards. The POC will submit a monthly financial statement on the Account to the Council.

C. Auditor

An independent auditor appointed by the Council will perform an audit on the Account on an annual basis and report its findings, if any, to the Council.

D. Funding Allocation

The Council is the sole decision-maker on the funding allocation process of the abatement funds. The Council will develop the application and award process based on the parameters outlined below. An entity seeking funds from the Council must apply for funds; no funds will be awarded without an application. The executive director and personnel may assist the Council in gathering and compiling the applications for consideration; however, the Council members are the sole decision-makers of awards and funding determination. The Council will use the following processes to award funds:

1. *Statewide Funds.* The Council will consider, adopt and approve the allocation methodology attached as Exhibit C, based upon population health data and prevalence of opioid incidences, at the Council's initial meeting. Adoption of such methodology will allow each Region to customize the approved abatement strategies to fit its communities' needs. The statewide regional funds will account for seventy-five (75) percent of the total overall funds, less the one (1) percent administrative expense described herein.
2. *Targeted Funds.* Each Region shall reserve twenty-five (25) percent of the overall funds, for targeted interventions in the specific Region as identified by opioid incidence data. The Council must approve on an annual basis the uses for the targeted abatement strategies and applications available to every Region, including education and outreach programs. Each Region without approved uses for the targeted funds from the Council, based upon a greater percentage of opioid incidents compared to its population, is subject to transfer of all or a portion of the targeted funds for that Region for uses based upon all Regions' targeted funding needs as approved by the Council on an annual basis.
3. *Annual Allocation.* Statewide regional funds and targeted funds will be allocated on an annual basis. If a Region lapses its funds, the funds will be reallocated based on all Regions' funding needs.

E. Appeal Process

The Council will establish an appeal process to permit the applicants for funding (state or subdivisions) to challenge decisions by the Council-designated point of contact on requests for funds or expenditures.

1. To challenge a decision by the designated point of contact, the State or a subdivision must file an appeal with the Council within thirty (30) days of the decision. The Council then has thirty (30) days to consider and rule on the appeal.
2. If the Council denies the appeal, the party may file an appeal with the state district court of record where the final opioid judgment or Master Settlement Agreement is filed. The Texas Rules of Civil Procedure and Rules of Evidence will govern these proceedings. The Council may request representation from the Attorney General in these proceedings.

In making its determination, the state district court shall apply the same clear error standards contained herein that the Council must follow when rendering its decision.

3. The state district court will make the final decision and the decision is not appealable.
4. Challenges will be limited and subject to penalty if abused.
5. Attorneys' fees and costs are not recoverable in these appeals.

F. Education

The Council may determine that a percentage of the funds in the Abatement Fund from the targeted funds be used to develop an education and outreach program to provide materials on the consequences of opioid drug use, prevention and interventions. Any material developed will include online resources and toolkits for communities.

EXHIBIT B

Exhibit B: Municipal Area Allocations: 15% of Total (\$150 million)

(County numbers refer to distribution to the county governments after payment to cities within county borders has been made. Minimum distribution to each county is \$1000.)

Municipal Area	Allocation	Municipal Area	Allocation
Abbott	\$688	Lakeport	\$463
Abernathy	\$110	Lakeside	\$4,474
Abilene	\$563,818	Lakeside City	\$222
Ackerly	\$21	Lakeview	\$427
Addison	\$58,094	Lakeway	\$31,657
Adrian	\$181	Lakewood Village	\$557
Agua Dulce	\$43	Lamar County	\$141,598
Alamo	\$22,121	Lamb County	\$50,681
Alamo Heights	\$28,198	Lamesa	\$29,656
Alba	\$3,196	Lampasas	\$28,211
Albany	\$180	Lampasas County	\$42,818
Aledo	\$331	Lancaster	\$90,653
Alice	\$71,291	Laredo	\$763,174
Allen	\$315,081	Latexo	\$124
Alma	\$1,107	Lavaca County	\$45,973
Alpine	\$29,686	Lavon	\$7,435
Alto	\$3,767	Lawn	\$58
Alton	\$11,540	League City	\$302,418
Alvarado	\$29,029	Leakey	\$256
Alvin	\$113,962	Leander	\$88,641
Alvord	\$358	Leary	\$797
Amarillo	\$987,661	Lee County	\$30,457
Ames	\$5,571	Lefors	\$159
Amherst	\$22	Leon County	\$67,393
Anahuac	\$542	Leon Valley	\$23,258
Anderson	\$19	Leona	\$883
Anderson County	\$268,763	Leonard	\$8,505
Andrews	\$18,983	Leroy	\$176
Andrews County	\$37,606	Levelland	\$46,848
Angelina County	\$229,956	Lewisville	\$382,094
Angleton	\$62,791	Lexington	\$2,318
Angus	\$331	Liberty	\$72,343
Anna	\$9,075	Liberty County	\$531,212
Annetta	\$5,956	Liberty Hill	\$2,780
Annetta North	\$34	Limestone County	\$135,684

(Table continues on multiple pages below)

Annetta South	\$602	Lincoln Park	\$677
Annona	\$738	Lindale	\$24,202
Anson	\$5,134	Linden	\$3,661
Anthony	\$4,514	Lindsay	\$1,228
Anton	\$444	Lipan	\$44
Appleby	\$1,551	Lipscomb County	\$10,132
Aquilla	\$208	Little Elm	\$69,326
Aransas County	\$266,512	Little River-Academy	\$798
Aransas Pass	\$57,813	Littlefield	\$7,678
Archer City	\$10,554	Live Oak	\$32,740
Archer County	\$45,534	Live Oak County	\$39,716
Arcola	\$7,290	Liverpool	\$1,435
Argyle	\$11,406	Livingston	\$73,165
Arlington	\$735,803	Llano	\$23,121
Armstrong County	\$974	Llano County	\$115,647
Arp	\$2,009	Lockhart	\$49,050
Asherton	\$112	Lockney	\$3,301
Aspermont	\$9	Log Cabin	\$1,960
Atascosa County	\$176,903	Lometa	\$1,176
Athens	\$105,942	Lone Oak	\$1,705
Atlanta	\$30,995	Lone Star	\$8,283
Aubrey	\$15,141	Longview	\$482,254
Aurora	\$1,849	Loraine	\$188
Austin County	\$76,030	Lorena	\$3,390
Austin	\$4,877,716	Lorenzo	\$11,358
Austwell	\$109	Los Fresnos	\$11,185
Avery	\$138	Los Indios	\$159
Avinger	\$1,115	Los Ybanez	\$0
Azle	\$32,213	Lott	\$1,516
Bailey	\$950	Lovelady	\$249
Bailey County	\$15,377	Loving County	\$1,000
Bailey's Prairie	\$5,604	Lowry Crossing	\$783
Baird	\$2,802	Lubbock	\$319,867
Balch Springs	\$27,358	Lubbock County	\$1,379,719
Balcones Heights	\$23,811	Lucas	\$5,266
Ballinger	\$9,172	Lueders	\$508
Balmorhea	\$63	Lufkin	\$281,592
Bandera	\$2,893	Luling	\$29,421
Bandera County	\$86,815	Lumberton	\$36,609
Bangs	\$3,050	Lyford	\$3,071

Bardwell	\$362	Lynn County	\$6,275
Barry	\$200	Lytle	\$7,223
Barstow	\$61	Mabank	\$19,443
Bartlett	\$3,374	Madison County	\$49,492
Bartonville	\$8,887	Madisonville	\$11,458
Bastrop	\$46,320	Magnolia	\$26,031
Bastrop County	\$343,960	Malakoff	\$12,614
Bay City	\$57,912	Malone	\$439
Baylor County	\$29,832	Manor	\$12,499
Bayou Vista	\$6,240	Mansfield	\$150,788
Bayside	\$242	Manvel	\$12,305
Baytown	\$216,066	Marble Falls	\$37,039
Bayview	\$41	Marfa	\$65
Beach City	\$12,505	Marietta	\$338
Bear Creek	\$906	Marion	\$275
Beasley	\$130	Marion County	\$54,728
Beaumont	\$683,010	Marlin	\$21,634
Beckville	\$1,247	Marquez	\$1,322
Bedford	\$94,314	Marshall	\$108,371
Bedias	\$3,475	Mart	\$928
Bee Cave	\$12,863	Martin County	\$10,862
Bee County	\$97,844	Martindale	\$2,437
Beeville	\$24,027	Mason	\$777
Bell County	\$650,748	Mason County	\$3,134
Bellaire	\$41,264	Matador	\$1,203
Bellevue	\$56	Matagorda County	\$135,239
Bellmead	\$14,487	Mathis	\$15,720
Bells	\$1,891	Maud	\$423
Bellville	\$7,488	Maverick County	\$115,919
Belton	\$72,680	Maypearl	\$986
Benavides	\$152	McAllen	\$364,424
Benbrook	\$43,919	McCamey	\$542
Benjamin	\$951	McGregor	\$9,155
Berryville	\$14,379	McKinney	\$450,383
Bertram	\$182	McLean	\$14
Beverly Hills	\$4,336	McLendon-Chisholm	\$411
Bevil Oaks	\$549	Mcculloch County	\$20,021
Bexar County	\$7,007,152	Mclennan County	\$529,641
Big Lake	\$547	Mcmullen County	\$1,000
Big Sandy	\$4,579	Meadow	\$1,121

Big Spring	\$189,928	Meadowlakes	\$905
Big Wells	\$236	Meadows Place	\$18,148
Bishop	\$8,213	Medina County	\$48,355
Bishop Hills	\$323	Megargel	\$611
Blackwell	\$31	Melissa	\$15,381
Blanco	\$6,191	Melvin	\$345
Blanco County	\$49,223	Memphis	\$7,203
Blanket	\$147	Menard	\$991
Bloomburg	\$1,010	Menard County	\$14,717
Blooming Grove	\$352	Mercedes	\$21,441
Blossom	\$198	Meridian	\$3,546
Blue Mound	\$2,888	Merkel	\$10,117
Blue Ridge	\$1,345	Mertens	\$239
Blum	\$1,622	Mertzon	\$29
Boerne	\$45,576	Mesquite	\$310,709
Bogata	\$3,649	Mexia	\$21,096
Bonham	\$100,909	Miami	\$455
Bonney	\$2,510	Midland County	\$279,927
Booker	\$1,036	Midland	\$521,849
Borden County	\$1,000	Midlothian	\$95,799
Borger	\$69,680	Midway	\$78
Bosque County	\$71,073	Milam County	\$97,386
Bovina	\$173	Milano	\$904
Bowie	\$83,620	Mildred	\$286
Bowie County	\$233,190	Miles	\$93
Boyd	\$6,953	Milford	\$6,177
Brackettville	\$8	Miller's Cove	\$97
Brady	\$27,480	Millican	\$417
Brazoria	\$11,537	Mills County	\$19,931
Brazoria County	\$1,021,090	Millsap	\$34
Brazos Bend	\$462	Mineola	\$48,719
Brazos Country	\$902	Mineral Wells	\$92,061
Brazos County	\$342,087	Mingus	\$189
Breckenridge	\$23,976	Mission	\$124,768
Bremond	\$5,554	Missouri City	\$209,633
Brenham	\$54,750	Mitchell County	\$20,850
Brewster County	\$60,087	Mobeetie	\$52
Briarcliff	\$572	Mobile City	\$2,034
Briaroaks	\$57	Monahans	\$5,849
Bridge City	\$80,756	Mont Belvieu	\$19,669

Bridgeport	\$33,301	Montague County	\$94,796
Briscoe County	\$977	Montgomery	\$1,884
Broadus	\$31	Montgomery County	\$2,700,911
Bronte	\$99	Moody	\$828
Brooks County	\$20,710	Moore County	\$40,627
Brookshire	\$6,406	Moore Station	\$772
Brookside Village	\$1,110	Moran	\$50
Brown County	\$193,417	Morgan	\$605
Browndell	\$152	Morgan's Point	\$3,105
Brownfield	\$14,452	Morgan's Point Resort	\$8,024
Brownsboro	\$3,176	Morris County	\$53,328
Brownsville	\$425,057	Morton	\$167
Brownwood	\$166,572	Motley County	\$3,344
Bruceville-Eddy	\$1,692	Moulton	\$999
Bryan	\$246,897	Mount Calm	\$605
Bryson	\$1,228	Mount Enterprise	\$1,832
Buckholts	\$1,113	Mount Pleasant	\$65,684
Buda	\$10,784	Mount Vernon	\$6,049
Buffalo	\$11,866	Mountain City	\$1,548
Buffalo Gap	\$88	Muenster	\$4,656
Buffalo Springs	\$188	Muleshoe	\$4,910
Bullard	\$7,487	Mullin	\$384
Bulverde	\$14,436	Munday	\$2,047
Bunker Hill Village	\$472	Murchison	\$2,302
Burkburnett	\$37,844	Murphy	\$51,893
Burke	\$1,114	Mustang	\$7
Burleson County	\$70,244	Mustang Ridge	\$2,462
Burleson	\$151,779	Nacogdoches	\$205,992
Burnet	\$33,345	Nacogdoches County	\$198,583
Burnet County	\$189,829	Naples	\$4,224
Burton	\$937	Nash	\$7,999
Byers	\$77	Nassau Bay	\$11,247
Bynum	\$380	Natalia	\$625
Cactus	\$4,779	Navarro	\$334
Caddo Mills	\$43	Navarro County	\$103,513
Caldwell	\$18,245	Navasota	\$37,676
Caldwell County	\$86,413	Nazareth	\$124
Calhoun County	\$127,926	Nederland	\$44,585
Callahan County	\$12,894	Needville	\$10,341
Callisburg	\$101	Nevada	\$237

Calvert	\$772	New Berlin	\$4
Cameron	\$11,091	New Boston	\$6,953
Cameron County	\$537,026	New Braunfels	\$307,313
Camp County	\$28,851	New Chapel Hill	\$288
Camp Wood	\$422	New Deal	\$338
Campbell	\$1,116	New Fairview	\$2,334
Canadian	\$1,090	New Home	\$9
Caney City	\$2,005	New Hope	\$1,024
Canton	\$56,734	New London	\$4,129
Canyon	\$26,251	New Summerfield	\$442
Carbon	\$620	New Waverly	\$2,562
Carl's Corner	\$48	Newark	\$520
Carmine	\$385	Newcastle	\$914
Carrizo Springs	\$1,671	Newton	\$6,102
Carrollton	\$310,255	Newton County	\$158,006
Carson County	\$29,493	Neylandville	\$163
Carthage	\$18,927	Niederwald	\$16
Cashion Community	\$322	Nixon	\$2,283
Cass County	\$93,155	Nocona	\$16,536
Castle Hills	\$12,780	Nolan County	\$50,262
Castro County	\$4,420	Nolanville	\$4,247
Castroville	\$4,525	Nome	\$391
Cedar Hill	\$70,127	Noonday	\$226
Cedar Park	\$185,567	Nordheim	\$697
Celeste	\$1,280	Normangee	\$6,192
Celina	\$18,283	North Cleveland	\$105
Center	\$58,838	North Richland Hills	\$146,419
Centerville	\$385	Northlake	\$8,905
Chambers County	\$153,188	Novice	\$76
Chandler	\$17,364	Nueces County	\$1,367,932
Channing	\$2	O'Brien	\$76
Charlotte	\$4,257	O'Donnell	\$27
Cherokee County	\$156,612	Oak Grove	\$2,769
Chester	\$1,174	Oak Leaf	\$612
Chico	\$2,928	Oak Point	\$9,011
Childress	\$37,916	Oak Ridge	\$358
Childress County	\$50,582	Oak Ridge North	\$33,512
Chillicothe	\$172	Oak Valley	\$7
China	\$522	Oakwood	\$148
China Grove	\$598	Ochiltree County	\$15,476

Chireno	\$1,568	Odem	\$7,420
Christine	\$354	Odessa	\$559,163
Cibolo	\$13,690	Oglesby	\$29
Cisco	\$7,218	Old River-Winfree	\$21,653
Clarendon	\$114	Oldham County	\$10,318
Clarksville	\$20,891	Olmos Park	\$9,801
Clarksville City	\$54	Olney	\$6,088
Claude	\$26	Olton	\$1,197
Clay County	\$72,050	Omaha	\$4,185
Clear Lake Shores	\$6,682	Onalaska	\$31,654
Cleburne	\$228,184	Opdyke West	\$479
Cleveland	\$96,897	Orange	\$311,339
Clifton	\$9,939	Orange County	\$689,818
Clint	\$375	Orange Grove	\$1,677
Clute	\$51,350	Orchard	\$867
Clyde	\$17,287	Ore City	\$6,806
Coahoma	\$2,291	Overton	\$7,900
Cochran County	\$3,389	Ovilla	\$13,391
Cockrell Hill	\$512	Oyster Creek	\$9,633
Coffee City	\$1,087	Paducah	\$125
Coke County	\$5,522	Paint Rock	\$141
Coldspring	\$447	Palacios	\$14,036
Coleman	\$5,442	Palestine	\$178,009
Coleman County	\$4,164	Palisades	\$240
College Station	\$258,147	Palm Valley	\$1,918
Colleyville	\$46,049	Palmer	\$12,666
Collin County	\$1,266,721	Palmhurst	\$4,660
Collingsworth County	\$19,234	Palmview	\$7,577
Collinsville	\$1,831	Palo Pinto County	\$124,621
Colmesneil	\$2,211	Pampa	\$67,227
Colorado City	\$8,405	Panhandle	\$9,536
Colorado County	\$49,084	Panola County	\$80,699
Columbus	\$6,867	Panorama Village	\$1,292
Comal County	\$396,142	Pantego	\$12,898
Comanche	\$16,503	Paradise	\$52
Comanche County	\$50,964	Paris	\$201,180
Combes	\$1,710	Parker	\$10,307
Combine	\$1,892	Parker County	\$476,254
Commerce	\$33,869	Parmer County	\$15,866
Como	\$415	Pasadena	\$356,536

Concho County	\$3,859	Pattison	\$1,148
Conroe	\$466,671	Patton Village	\$9,268
Converse	\$27,693	Payne Springs	\$1,770
Cooke County	\$200,451	Pearland	\$333,752
Cool	\$731	Pearsall	\$11,570
Coolidge	\$243	Pecan Gap	\$719
Cooper	\$362	Pecan Hill	\$229
Coppell	\$86,593	Pecos	\$7,622
Copper Canyon	\$489	Pecos County	\$46,997
Copperas Cove	\$133,492	Pelican Bay	\$1,199
Corinth	\$75,298	Penelope	\$415
Corpus Christi	\$1,812,707	Penitas	\$312
Corral City	\$143	Perryton	\$23,364
Corrigan	\$21,318	Petersburg	\$1,691
Corsicana	\$87,310	Petrolia	\$17
Coryell County	\$123,659	Petronila	\$5
Cottle County	\$875	Pflugerville	\$86,408
Cottonwood	\$289	Pharr	\$144,721
Cottonwood Shores	\$1,203	Pilot Point	\$11,613
Cotulla	\$1,251	Pine Forest	\$3,894
Coupland	\$266	Pine Island	\$3,141
Cove	\$387	Pinehurst	\$32,671
Covington	\$519	Pineland	\$4,138
Coyote Flats	\$1,472	Piney Point Village	\$15,738
Crandall	\$12,094	Pittsburg	\$20,526
Crane	\$10,599	Plains	\$129
Crane County	\$26,146	Plainview	\$60,298
Cranfills Gap	\$128	Plano	\$1,151,608
Crawford	\$383	Pleak	\$270
Creedmoor	\$16	Pleasant Valley	\$308
Cresson	\$1,086	Pleasanton	\$29,011
Crockett	\$23,403	Plum Grove	\$258
Crockett County	\$18,210	Point	\$1,519
Crosby County	\$18,388	Point Blank	\$355
Crosbyton	\$1,498	Point Comfort	\$447
Cross Plains	\$4,877	Point Venture	\$588
Cross Roads	\$244	Polk County	\$370,831
Cross Timber	\$542	Ponder	\$1,282
Crowell	\$6,335	Port Aransas	\$31,022
Crowley	\$22,345	Port Arthur	\$367,945

Crystal City	\$19,412	Port Isabel	\$9,802
Cuero	\$24,689	Port Lavaca	\$11,752
Culberson County	\$789	Port Neches	\$38,849
Cumby	\$5,320	Portland	\$76,517
Cuney	\$606	Post	\$2,332
Cushing	\$1,120	Post Oak Bend City	\$1,034
Cut and Shoot	\$2,141	Poteet	\$6,767
DISH	\$19	Poth	\$3,974
Daingerfield	\$12,476	Potter County	\$371,701
Daisetta	\$5,370	Pottsboro	\$12,302
Dalhart	\$11,609	Powell	\$110
Dallam County	\$21,686	Poynor	\$1,180
Dallas County	\$8,538,291	Prairie View	\$7,600
Dallas	\$2,999,902	Premont	\$3,321
Dalworthington Gardens	\$6,060	Presidio	\$148
Danbury	\$4,231	Presidio County	\$787
Darrouzett	\$101	Primera	\$2,958
Dawson	\$600	Princeton	\$19,245
Dawson County	\$46,911	Progreso	\$8,072
Dayton	\$47,122	Progreso Lakes	\$39
Dayton Lakes	\$38	Prosper	\$22,770
De Kalb	\$1,035	Providence Village	\$508
De Leon	\$8,218	Putnam	\$14
De Witt County	\$68,895	Pyote	\$22
DeCordova	\$13,778	Quanah	\$207
DeSoto	\$72,400	Queen City	\$4,837
Deaf Smith County	\$34,532	Quinlan	\$7,304
Dean	\$141	Quintana	\$492
Decatur	\$56,669	Quitaque	\$8
Deer Park	\$49,388	Quitman	\$15,619
Del Rio	\$59,056	Rains County	\$53,190
Dell City	\$15	Ralls	\$3,967
Delta County	\$30,584	Rancho Viejo	\$3,836
Denison	\$210,426	Randall County	\$278,126
Denton	\$458,334	Ranger	\$12,186
Denton County	\$1,132,298	Rankin	\$1,613
Denver City	\$2,104	Ransom Canyon	\$930
Deport	\$42	Ravenna	\$685
Detroit	\$965	Raymondville	\$7,466
Devers	\$191	Reagan County	\$25,215

Devine	\$4,354	Real County	\$5,073
Diboll	\$25,533	Red Lick	\$23
Dickens	\$71	Red Oak	\$26,843
Dickens County	\$1,873	Red River County	\$29,306
Dickinson	\$83,683	Redwater	\$1,058
Dilley	\$2,633	Reeves County	\$103,350
Dimmit County	\$33,294	Refugio	\$8,839
Dimmitt	\$1,012	Refugio County	\$46,216
Dodd City	\$1,211	Reklaw	\$1,136
Dodson	\$447	Reno	\$3,791
Domino	\$196	Reno	\$11,164
Donley County	\$22,370	Retreat	\$52
Donna	\$13,798	Rhome	\$12,285
Dorchester	\$231	Rice	\$1,972
Double Oak	\$4,765	Richardson	\$260,315
Douglassville	\$574	Richland	\$210
Dripping Springs	\$811	Richland Hills	\$24,438
Driscoll	\$39	Richland Springs	\$2,234
Dublin	\$14,478	Richmond	\$77,606
Dumas	\$26,229	Richwood	\$12,112
Duncanville	\$58,328	Riesel	\$1,118
Duval County	\$49,109	Rio Bravo	\$8,548
Eagle Lake	\$4,882	Rio Grande City	\$25,947
Eagle Pass	\$56,005	Rio Hondo	\$3,550
Early	\$14,838	Rio Vista	\$4,419
Earth	\$242	Rising Star	\$1,933
East Bernard	\$5,554	River Oaks	\$11,917
East Mountain	\$2,494	Riverside	\$858
East Tawakoni	\$2,723	Roanoke	\$275
Eastland	\$15,896	Roaring Springs	\$461
Eastland County	\$52,275	Robert Lee	\$85
Easton	\$329	Roberts County	\$547
Ector	\$1,108	Robertson County	\$44,642
Ector County	\$480,000	Robinson	\$18,002
Edcouch	\$4,101	Robstown	\$40,154
Eden	\$497	Roby	\$428
Edgecliff Village	\$2,232	Rochester	\$674
Edgewood	\$13,154	Rockdale	\$20,973
Edinburg	\$120,884	Rockport	\$54,253
Edmonson	\$136	Rocksprings	\$25

Edna	\$18,194	Rockwall	\$114,308
Edom	\$2,149	Rockwall County	\$168,820
Edwards County	\$975	Rocky Mound	\$280
El Campo	\$31,700	Rogers	\$3,818
El Cenizo	\$621	Rollingwood	\$4,754
El Lago	\$5,604	Roma	\$16,629
El Paso	\$1,224,371	Roman Forest	\$8,610
El Paso County	\$2,592,121	Ropesville	\$2,122
Eldorado	\$50	Roscoe	\$778
Electra	\$15,716	Rose City	\$4,012
Elgin	\$26,284	Rose Hill Acres	\$2,311
Elkhart	\$301	Rosebud	\$1,489
Ellis County	\$315,372	Rosenberg	\$126,593
Elmendorf	\$746	Ross	\$147
Elsa	\$7,720	Rosser	\$549
Emhouse	\$83	Rotan	\$1,493
Emory	\$3,878	Round Mountain	\$454
Enchanted Oaks	\$1,299	Round Rock	\$475,992
Encinal	\$1,515	Round Top	\$140
Ennis	\$81,839	Rowlett	\$99,963
Erath County	\$102,616	Roxton	\$47
Escobares	\$40	Royse City	\$23,494
Estelline	\$909	Rule	\$800
Eules	\$92,824	Runaway Bay	\$6,931
Eureka	\$334	Runge	\$255
Eustace	\$2,089	Runnels County	\$33,831
Evant	\$2,068	Rusk	\$17,991
Everman	\$7,692	Rusk County	\$151,390
Fair Oaks Ranch	\$8,077	Sabinal	\$1,811
Fairchilds	\$81	Sabine County	\$46,479
Fairfield	\$1,245	Sachse	\$23,400
Fairview	\$32,245	Sadler	\$925
Falfurrias	\$2,221	Saginaw	\$31,973
Falls City	\$41	Salado	\$3,210
Falls County	\$34,522	San Angelo	\$536,509
Fannin County	\$131,653	San Antonio	\$4,365,416
Farmers Branch	\$94,532	San Augustine	\$25,182
Farmersville	\$10,532	San Augustine County	\$37,854
Farwell	\$343	San Benito	\$40,015
Fate	\$3,473	San Diego	\$11,771

Fayette County	\$92,440	San Elizario	\$7,831
Fayetteville	\$391	San Felipe	\$1,498
Ferris	\$13,873	San Jacinto County	\$197,398
Fisher County	\$5,518	San Juan	\$28,845
Flatonia	\$5,661	San Leanna	\$36
Florence	\$3,949	San Marcos	\$325,688
Floresville	\$21,699	San Patricio	\$4,213
Flower Mound	\$215,256	San Patricio County	\$271,916
Floyd County	\$9,049	San Perlita	\$2,219
Floydada	\$6,357	San Saba	\$10,057
Foard County	\$5,764	San Saba County	\$17,562
Follett	\$212	Sanctuary	\$17
Forest Hill	\$26,132	Sandy Oaks	\$9,863
Forney	\$80,112	Sandy Point	\$1,637
Forsan	\$576	Sanford	\$308
Fort Bend County	\$1,506,719	Sanger	\$22,237
Fort Stockton	\$4,411	Sansom Park	\$223
Fort Worth	\$2,120,790	Santa Anna	\$329
Franklin	\$3,931	Santa Clara	\$87
Franklin County	\$25,783	Santa Fe	\$33,272
Frankston	\$274	Santa Rosa	\$2,138
Fredericksburg	\$56,486	Savoy	\$2,349
Freeport	\$72,973	Schertz	\$60,110
Freer	\$3,271	Schleicher County	\$5,695
Freestone County	\$50,495	Schulenburg	\$2,560
Friendswood	\$140,330	Scotland	\$148
Frio County	\$19,954	Scottsville	\$708
Friona	\$2,848	Scurry	\$1,110
Frisco	\$405,309	Scurry County	\$73,116
Fritch	\$4,548	Seabrook	\$30,270
Frost	\$321	Seadrift	\$991
Fruitvale	\$2,344	Seagoville	\$17,106
Fulshear	\$5,272	Seagraves	\$7,531
Fulton	\$1,602	Sealy	\$20,637
Gaines County	\$54,347	Seguin	\$376,538
Gainesville	\$153,980	Selma	\$22,429
Galena Park	\$13,093	Seminole	\$16,092
Gallatin	\$1,253	Seven Oaks	\$3,917
Galveston	\$488,187	Seven Points	\$7,452
Galveston County	\$1,124,093	Seymour	\$14,218

Ganado	\$5,510	Shackelford County	\$1,288
Garden Ridge	\$11,351	Shady Shores	\$594
Garland	\$420,244	Shallowater	\$1,907
Garrett	\$2,510	Shamrock	\$4,328
Garrison	\$3,555	Shavano Park	\$3,178
Gary City	\$450	Shelby County	\$109,925
Garza County	\$8,944	Shenandoah	\$47,122
Gatesville	\$26,994	Shepherd	\$147
George West	\$6,207	Sherman	\$330,585
Georgetown	\$225,896	Sherman County	\$7,930
Gholson	\$1,505	Shiner	\$4,042
Giddings	\$12,674	Shoreacres	\$958
Gillespie County	\$63,191	Silsbee	\$66,442
Gilmer	\$33,951	Silverton	\$14
Gladewater	\$24,638	Simonton	\$1,906
Glasscock County	\$1,000	Sinton	\$23,658
Glen Rose	\$540	Skellytown	\$400
Glenn Heights	\$16,593	Slaton	\$154
Godley	\$3,115	Smiley	\$655
Goldsmith	\$677	Smith County	\$758,961
Goldthwaite	\$1,225	Smithville	\$17,009
Goliad	\$3,563	Smyer	\$300
Goliad County	\$34,660	Snook	\$1,422
Golinda	\$100	Snyder	\$9,018
Gonzales	\$14,882	Socorro	\$11,125
Gonzales County	\$33,230	Somerset	\$1,527
Goodlow	\$221	Somervell County	\$57,076
Goodrich	\$9,643	Somerville	\$3,806
Gordon	\$365	Sonora	\$7,337
Goree	\$749	Sour Lake	\$17,856
Gorman	\$3,107	South Houston	\$25,620
Graford	\$23	South Mountain	\$154
Graham	\$235,428	South Padre Island	\$30,629
Granbury	\$71,735	Southlake	\$70,846
Grand Prairie	\$445,439	Southmayd	\$7,096
Grand Saline	\$36,413	Southside Place	\$885
Grandfalls	\$65	Spearman	\$14,000
Grandview	\$6,600	Splendora	\$7,756
Granger	\$2,741	Spofford	\$7
Granite Shoals	\$11,834	Spring Valley Village	\$16,404

Granjeno	\$43	Springlake	\$3
Grapeland	\$7,287	Springtown	\$14,244
Grapevine	\$129,195	Spur	\$427
Gray County	\$65,884	St. Hedwig	\$111
Grays Prairie	\$17	St. Jo	\$7,360
Grayson County	\$539,083	St. Paul	\$21
Greenville	\$203,112	Stafford	\$75,145
Gregg County	\$243,744	Stagecoach	\$3,036
Gregory	\$4,697	Stamford	\$398
Grey Forest	\$474	Stanton	\$3,838
Grimes County	\$94,878	Staples	\$19
Groesbeck	\$5,745	Star Harbor	\$151
Groom	\$965	Starr County	\$99,896
Groves	\$40,752	Stephens County	\$35,244
Groveton	\$8,827	Stephenville	\$83,472
Gruver	\$1,166	Sterling City	\$62
Guadalupe County	\$146,824	Sterling County	\$939
Gun Barrel City	\$36,302	Stinnett	\$4,097
Gunter	\$4,609	Stockdale	\$741
Gustine	\$34	Stonewall County	\$1,822
Hackberry	\$94	Stratford	\$8,378
Hale Center	\$6,042	Strawn	\$987
Hale County	\$79,150	Streetman	\$5
Hall County	\$8,933	Sudan	\$32
Hallettsville	\$6,895	Sugar Land	\$321,561
Hallsburg	\$272	Sullivan City	\$6,121
Hallsville	\$10,239	Sulphur Springs	\$124,603
Haltom City	\$71,800	Sun Valley	\$4
Hamilton	\$3,581	Sundown	\$2,592
Hamilton County	\$66,357	Sunnyvale	\$3,248
Hamlin	\$4,656	Sunray	\$2,571
Hansford County	\$16,416	Sunrise Beach Village	\$2,083
Happy	\$327	Sunset Valley	\$9,425
Hardeman County	\$15,219	Surfside Beach	\$6,530
Hardin	\$100	Sutton County	\$6,541
Hardin County	\$379,800	Sweeny	\$4,503
Harker Heights	\$113,681	Sweetwater	\$68,248
Harlingen	\$165,429	Swisher County	\$7,251
Harris County	\$14,966,202	Taft	\$5,861
Harrison County	\$185,910	Tahoka	\$430

Hart	\$86	Talco	\$372
Hartley County	\$786	Talty	\$9,124
Haskell	\$10,829	Tarrant County	\$6,171,159
Haskell County	\$22,011	Tatum	\$972
Haslet	\$1,908	Taylor	\$57,945
Hawk Cove	\$674	Taylor County	\$351,078
Hawkins	\$7,932	Taylor Lake Village	\$412
Hawley	\$931	Taylor Landing	\$153
Hays	\$506	Teague	\$1,714
Hays County	\$529,489	Tehuacana	\$12
Hearne	\$16,824	Temple	\$280,747
Heath	\$28,751	Tenaha	\$4,718
Hebron	\$687	Terrell	\$148,706
Hedley	\$70	Terrell County	\$5,737
Hedwig Village	\$13,067	Terrell Hills	\$9,858
Helotes	\$15,790	Terry County	\$25,423
Hemphill	\$8,035	Texarkana	\$192,094
Hemphill County	\$14,394	Texas City	\$298,702
Hempstead	\$21,240	Texhoma	\$156
Henderson	\$59,966	Texline	\$865
Henderson County	\$327,965	The Colony	\$114,297
Henrietta	\$2,720	The Hills	\$1,004
Hereford	\$20,423	Thompsons	\$1,897
Hewitt	\$19,776	Thorndale	\$1,595
Hickory Creek	\$16,510	Thornton	\$270
Hico	\$5,534	Thorntonville	\$87
Hidalgo	\$26,621	Thrall	\$825
Hidalgo County	\$1,253,103	Three Rivers	\$4,669
Hideaway	\$922	Throckmorton	\$29
Higgins	\$43	Throckmorton County	\$5,695
Highland Haven	\$320	Tiki Island	\$2,178
Highland Park	\$43,383	Timbercreek Canyon	\$369
Highland Village	\$50,315	Timpson	\$12,642
Hill Country Village	\$6,485	Tioga	\$2,390
Hill County	\$127,477	Tira	\$185
Hillcrest	\$5,345	Titus County	\$70,611
Hillsboro	\$46,609	Toco	\$4
Hilshire Village	\$859	Todd Mission	\$1,680
Hitchcock	\$28,796	Tolar	\$2,369
Hockley County	\$46,407	Tom Bean	\$2,293

Holiday Lakes	\$1,795	Tom Green County	\$282,427
Holland	\$77	Tomball	\$34,620
Holliday	\$5,910	Tool	\$14,787
Hollywood Park	\$9,424	Toyah	\$40
Hondo	\$115,288	Travis County	\$4,703,473
Honey Grove	\$7,196	Trent	\$63
Hood County	\$292,105	Trenton	\$3,089
Hooks	\$2,702	Trinidad	\$5,859
Hopkins County	\$149,518	Trinity	\$23,652
Horizon City	\$7,520	Trinity County	\$105,766
Horseshoe Bay	\$48,173	Trophy Club	\$29,370
Houston County	\$78,648	Troup	\$7,918
Houston	\$7,021,793	Troy	\$5,320
Howard County	\$89,330	Tulia	\$8,911
Howardwick	\$84	Turkey	\$737
Howe	\$9,177	Tuscola	\$138
Hubbard	\$3,635	Tye	\$1,766
Hudson	\$6,840	Tyler	\$723,829
Hudson Oaks	\$15,637	Tyler County	\$131,743
Hudspeth County	\$985	Uhland	\$1,545
Hughes Springs	\$4,442	Uncertain	\$185
Humble	\$73,952	Union Grove	\$994
Hunt County	\$309,851	Union Valley	\$666
Hunters Creek Village	\$14,708	Universal City	\$28,428
Huntington	\$8,792	University Park	\$50,833
Huntsville	\$80,373	Upshur County	\$128,300
Hurst	\$99,187	Upton County	\$8,499
Hutchins	\$9,551	Uvalde	\$18,439
Hutchinson County	\$74,630	Uvalde County	\$36,244
Hutto	\$38,346	Val Verde County	\$117,815
Huxley	\$738	Valentine	\$207
Idalou	\$1,999	Valley Mills	\$2,228
Impact	\$8	Valley View	\$1,824
Indian Lake	\$473	Van	\$6,206
Industry	\$604	Van Alstyne	\$43,749
Ingleside on the Bay	\$142	Van Horn	\$211
Ingleside	\$40,487	Van Zandt County	\$248,747
Ingram	\$5,243	Vega	\$974
Iola	\$3,164	Venus	\$9,792
Iowa Colony	\$4,090	Vernon	\$81,337

Iowa Park	\$23,487	Victoria	\$84,598
Iraan	\$56	Victoria County	\$520,886
Iredell	\$216	Vidor	\$95,620
Irion County	\$9,105	Vinton	\$622
Irving	\$427,818	Volente	\$333
Italy	\$5,349	Von Ormy	\$513
Itasca	\$8,694	Waco	\$512,007
Ivanhoe	\$26	Waelder	\$3,427
Jacinto City	\$14,141	Wake Village	\$174
Jack County	\$14,799	Walker County	\$184,624
Jacksboro	\$23,254	Waller County	\$126,206
Jackson County	\$37,984	Waller	\$11,295
Jacksonville	\$80,179	Wallis	\$2,698
Jamaica Beach	\$4,913	Walnut Springs	\$183
Jarrell	\$2,423	Ward County	\$67,920
Jasper	\$78,422	Warren City	\$66
Jasper County	\$248,855	Washington County	\$83,727
Jayton	\$63	Waskom	\$5,346
Jeff Davis County	\$8,500	Watauga	\$33,216
Jefferson	\$11,194	Waxahachie	\$152,094
Jefferson County	\$756,614	Weatherford	\$207,872
Jersey Village	\$36,347	Webb County	\$505,304
Jewett	\$9,338	Webberville	\$1,280
Jim Hogg County	\$12,718	Webster	\$53,202
Jim Wells County	\$166,539	Weimar	\$5,830
Joaquin	\$810	Weinert	\$234
Johnson City	\$3,581	Weir	\$443
Johnson County	\$408,692	Wellington	\$9,111
Jolly	\$26	Wellman	\$383
Jones County	\$22,001	Wells	\$1,357
Jones Creek	\$5,078	Weslaco	\$73,949
Jonestown	\$6,419	West	\$3,522
Josephine	\$881	West Columbia	\$17,958
Joshua	\$20,619	West Lake Hills	\$17,056
Jourdanton	\$9,600	West Orange	\$42,452
Junction	\$4,825	West Tawakoni	\$6,995
Justin	\$8,575	West University Place	\$34,672
Karnes City	\$11,632	Westbrook	\$43
Karnes County	\$35,249	Westlake	\$41,540
Katy	\$52,467	Weston	\$266

Kaufman	\$27,607	Weston Lakes	\$189
Kaufman County	\$353,047	Westover Hills	\$4,509
Keene	\$38,296	Westworth Village	\$7,842
Keller	\$79,189	Wharton	\$31,700
Kemah	\$28,325	Wharton County	\$72,887
Kemp	\$6,419	Wheeler	\$447
Kempner	\$330	Wheeler County	\$26,273
Kendall County	\$100,643	White Deer	\$1,273
Kendleton	\$13	White Oak	\$15,305
Kenedy	\$676	White Settlement	\$23,304
Kenedy County	\$1,000	Whiteface	\$155
Kenefick	\$416	Whitehouse	\$29,017
Kennard	\$132	Whitesboro	\$18,932
Kennedale	\$21,024	Whitewright	\$7,098
Kent County	\$939	Whitney	\$73
Kerens	\$1,924	Wichita County	\$552,371
Kermit	\$5,652	Wichita Falls	\$832,574
Kerr County	\$218,452	Wickett	\$87
Kerrville	\$190,357	Wilbarger County	\$55,124
Kilgore	\$105,583	Willacy County	\$24,581
Killeen	\$535,650	Williamson County	\$1,195,987
Kimble County	\$20,480	Willis	\$24,384
King County	\$1,000	Willow Park	\$26,737
Kingsville	\$20,083	Wills Point	\$43,765
Kinney County	\$2,142	Wilmer	\$426
Kirby	\$8,752	Wilson	\$12
Kirbyville	\$10,690	Wilson County	\$121,034
Kirvin	\$2	Wimberley	\$724
Kleberg County	\$124,109	Windcrest	\$12,908
Knollwood	\$1,160	Windom	\$1,087
Knox City	\$1,962	Windthorst	\$3,385
Knox County	\$11,730	Winfield	\$290
Kosse	\$2,468	Wink	\$120
Kountze	\$19,716	Winkler County	\$61,163
Kress	\$186	Winnssboro	\$28,791
Krugerville	\$1,508	Winona	\$319
Krum	\$9,661	Winters	\$6,229
Kurten	\$686	Wise County	\$289,074
Kyle	\$51,835	Wixon Valley	\$441
La Feria	\$10,381	Wolfe City	\$5,466

La Grange	\$9,623	Wolfforth	\$4,022
La Grulla	\$1,708	Wood County	\$267,048
La Joya	\$8,457	Woodbranch	\$9,617
La Marque	\$98,930	Woodcreek	\$358
La Porte	\$91,532	Woodloch	\$1,012
La Salle County	\$14,975	Woodsboro	\$1,130
La Vernia	\$3,217	Woodson	\$122
La Villa	\$572	Woodville	\$20,340
La Ward	\$321	Woodway	\$25,713
LaCoste	\$159	Wortham	\$376
Lacy-Lakeview	\$11,599	Wylie	\$114,708
Ladonia	\$2,011	Yantis	\$2,072
Lago Vista	\$13,768	Yoakum County	\$34,924
Laguna Vista	\$3,689	Yoakum	\$20,210
Lake Bridgeport	\$232	Yorktown	\$5,447
Lake City	\$2,918	Young County	\$44,120
Lake Dallas	\$25,314	Zapata County	\$56,480
Lake Jackson	\$75,781	Zavala County	\$38,147
Lake Tanglewood	\$613	Zavalla	\$1,088
Lake Worth	\$20,051		

EXHIBIT C

Exhibit C: TX Opioid Council & Health Care Region Allocations plus Administrative Costs
70% of Total (\$700 million)

Health Care Region Allocation*: \$693 million; Administrative Costs: \$7 million		
Region	Counties in Health Care Region	Allocation
1	Anderson, Bowie, Camp, Cass, Cherokee, Delta, Fannin, Franklin, Freestone, Gregg, Harrison, Henderson, Hopkins, Houston, Hunt, Lamar, Marion, Morris, Panola, Rains, Red, River, Rusk, Smith, Titus, Trinity, Upshur, Van, Zandt, Wood	\$38,223,336
2	Angelina, Brazoria, Galveston, Hardin, Jasper, Jefferson, Liberty, Nacogdoches, Newton, Orange, Polk, Sabine, San Augustine, San Jacinto, Shelby, Tyler	\$54,149,215
3	Austin, Calhoun, Chambers, Colorado, Fort Bend, Harris, Matagorda, Waller, Wharton	\$120,965,680
4	Aransas, Bee, Brooks, De Witt, Duval, Goliad, Gonzales, Jackson, Jim Wells, Karnes, Kenedy, Kleberg, Lavaca, Live Oak, Nueces, Refugio, San Patricio, Victoria	\$27,047,477
5	Cameron, Hidalgo, Starr, Willacy	\$17,619,875
6	Atascosa, Bandera, Bexar, Comal, Dimmit, Edwards, Frio, Gillespie, Guadalupe, Kendall, Kerr, Kinney, La Salle, McMullen, Medina, Real, Uvalde, Val Verde, Wilson, Zavala	\$68,228,047
7	Bastrop, Caldwell, Fayette, Hays, Lee, Travis	\$50,489,691
8	Bell, Blanco, Burnet, Lampasas, Llano, Milam, Mills, San Saba, Williamson	\$24,220,521
9	Dallas, Kaufman	\$66,492,094
10	Ellis, Erath, Hood, Johnson, Navarro, Parker, Somervell, Tarrant, Wise	\$65,538,414
11	Brown, Callahan, Comanche, Eastland, Fisher, Haskell, Jones, Knox, Mitchell, Nolan, Palo Pinto, Shackelford, Stephens, Stonewall, Taylor	\$9,509,818
12	Armstrong, Bailey, Borden, Briscoe, Carson, Castro, Childress, Cochran, Collingsworth, Cottle, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Floyd, Gaines, Garza, Gray, Hale, Hall, Hansford, Hartley, Hemphill, Hockley, Hutchinson, Kent, King, Lamb, Lipscomb, Lubbock, Lynn, Moore, Motley, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Scurry, Sherman, Swisher, Terry, Wheeler, Yoakum	\$23,498,027
13	Coke, Coleman, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Menard, Pecos, Reagan, Runnels, Schleicher, Sterling, Sutton, Terrell, Tom Green	\$5,195,605
14	Andrews, Brewster, Crane, Culberson, Ector, Glasscock, Howard, Jeff Davis, Loving, Martin, Midland, Presidio, Reeves, Upton, Ward, Winkler	\$12,124,354
15	El Paso, Hudspeth	\$17,994,285
16	Bosque, Coryell, Falls, Hamilton, Hill, Limestone, McLennan	\$9,452,018
17	Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Washington	\$23,042,947
18	Collin, Denton, Grayson, Rockwall	\$39,787,684
19	Archer, Baylor, Clay, Cooke, Foard, Hardeman, Jack, Montague, Throckmorton, Wichita, Wilbarger, Young	\$12,665,268
20	Jim Hogg, Maverick, Webb, Zapata	\$6,755,656
	Administrative Costs	\$7,000,000

* Each Region shall reserve 25% of its allocation for Targeted Funds under the guidelines of Exhibit A.

EXHIBIT K
Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the “*Agreement*”)¹, and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as and to the extent provided in, and for resolving disputes to the extent provided in, the

¹ Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.

Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the “Shareholder Released Claims”, and as it pertains to the Released Parties other than the Shareholder Released Parties, the “Released Claims”). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.
9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term “Shareholder Released

Claims” and “Released Claims”) are intended by the Governmental Entity and its Subdivision Releasers to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity’s power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasers.
11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.
12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releaser may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasers do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.
14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 11E

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approval of the Building Services and Environmental Services Job Descriptions:

- Building Official
- Code Enforcement Officer
- Permit Technician
- Environmental Services Administrator
- Recycling Technician

(G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

This item seeks Council approval of updated job descriptions for key positions in the Building Services and Environmental Services Departments. The proposed job descriptions have been reviewed for alignment with the City's current organizational structure, operational needs, and the compensation structure approved by City Council in November 2024.

- **Building Services:** The updated Building Official, Code Enforcement Officer, and Permit Technician descriptions reflect current duties, regulatory requirements, and industry best practices, ensuring compliance with adopted codes and efficient permitting and enforcement operations.
- **Environmental Services:** The updated Environmental Services Administrator and Recycling Technician descriptions incorporate operational updates and clarify roles in solid waste management, recycling, and sustainability initiatives.
- These updates are part of the City's phased implementation of the employee compensation study, which includes the review and approval of all job descriptions to ensure consistency and transparency.

SUPPORTING MATERIALS

1. Building Official Job description
2. Code Enforcement Job Description
3. Permit Technician Job Description

4. Environmental Services Administrator
5. Environmental Services Recycling Technician

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/12/2025
Final Approval - 8/12/2025

City of Alpine
Building Official / Director of Building Services

DEPARTMENT: Building Services
FLSA: Exempt
PAY GRADE: 113

RESPONSIBILITIES OF POSITION:

The Building Official / Director of Building Services is a senior leadership position responsible for the daily and strategic operations of the Building Services Department. This includes oversight of permitting, inspections, plan reviews, code enforcement, budgeting, personnel management, and interdepartmental coordination. The position ensures that all development and construction in the City of Alpine is compliant with applicable federal, state, and local building codes and ordinances. The Building Official acts as the City's primary authority on construction regulations and provides technical guidance across all construction disciplines.

EXPERIENCE, EDUCATION, and/or TRAINING: A minimum of a Bachelor's degree or equivalent and two (2) years of experience in construction, inspection, plan review and code enforcement (or any equivalent combination) with working knowledge in the areas of architectural, mechanical, electrical, plumbing systems, and sprinkler and fire alarm systems.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License. ICC certification in any one trade such as Building, Mechanical, Electrical or Plumbing required. ICC Certified Building Official or Master Code Professional certification. TDLR Code Enforcement license is preferred (or within 12 months).

Special Consideration: This position will require some face to face and phone time with the public regarding permitting and building codes.

ESSENTIAL FUNCTION STATEMENT:

- Works as a team with the permits and code enforcement to ensure smooth operating of the Building Services Department.
- Coordinates all inspection activities and reviews of structural, non-structural, mechanical, electrical and plumbing.
- Interacts with contractors, engineers, architects and others engaged in construction plans for the compliance of codes. Visits work sites to perform inspections including, but not limited to zoning, location of property, footing and foundation, frame, electrical, plumbing to ensure compliance with Federal, State and local building codes.
- Writes citations or stops work in progress, depending upon the nature of the infraction; follows up on all corrective action by reviewing and re-inspecting to assure corrections have been made. Documents actions, issues citations and testifies in court as required.
- Maintains construction building inspecting files and togs; prepares reports, correspondence and requests for progress payments.
- Coordinates with other agencies, such as utility companies, to ensure that all requirements are met before issuance of a certificate of occupancy.
- Contributes to, and may develop customer information bulletins, newsletters and other outreach and informational materials.
- Coordinates all inspection activities.

- Performs sewer tie in inspection in accordance with the adopted Plumbing Code.
- Receives inspection requests and complaints concerning code violations; identifies and documents building violations; prepares and issues notices to comply, follows up on all corrective action by reviewing and re-inspecting construction sites to assure corrections have been made.
- Refers zoning, fire code, and other violations to appropriate municipal officers and clears records or refers case for legal action as appropriate.
- Receives telephone calls and meets face to face with public, handles questions of a general or technical nature. Directs other to the appropriate bodies; assists applicants in filling out forms and applications.
- Inspects construction and reviews plans of new or existing residential and commercial buildings in accordance with codes adopted by the City of Alpine as needed.
- Through routine inspection activities, ensures compliance to codes adopted by the State, Federal codes, local ordinances and any other local amendments.
- Ensures that inspections are performed within reasonable turnaround times.
- Inspects properties and materials for compliance with plans, specifications and codes, including both new and existing structures.
- Confers with and provides information to developers, engineers, architects, property owners, contractors and others regarding code requirements and alternatives; resolves complaints and problems.
- Maintains construction building inspecting files and logs; prepares reports, correspondence and requests for progress payments.
- Interacts with contractors, engineers, architects and others engaged in all regarding progress, scheduling, project problems, plan interpretations, specification interpretation, testing and field measurements; may coordinate the work of consultants for testing and special inspections.
- Performs special inspections.
- Coordinates inspection-related activities with contractors and utility companies, including conducting pre-construction meetings.
- Develops the annual budgets and collectively monitors the progress of the budget throughout each fiscal year.
- Oversees outside services contracts.
- Hires, assigns, supervises, and evaluates department staff. Assist with hiring and evaluation of other City personnel and ensure that his/her and all employees under his/her direction comply with the City's Personnel and Policy Rules and Regulations, safety and security standards.
- Serves as liaison to other City departments and outside organizations; respond to information requests, general citizen inquiries, and ensure positive public relations and excellent customer service.
- Performs the necessary duties of a Plumbing Official according the TSBPE Board laws and regulation
- All other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Strong knowledge of International Building Codes (IBC), International Residential Code (IRC), NFPA, ADA regulations, and local amendments. Knowledge gained through extensive formal education and in many cases, certification from a regulatory organization.

- Knowledge to manage all or nearly all employees in a single department or business function, either directly or indirectly.
- Knowledge to oversee, manage, and ensure the efficiency and effectiveness of processes within a single department or business function.
- Ability to interact with the public displaying a high degree of courtesy, tact, compassion, poise and conflict resolution and public relations abilities.
- Familiarity with digital permitting and inspection software platforms.
- Ability to interpret technical drawings, blueprints, and specifications.
- Strong organizational, leadership, and interpersonal skills.

PHYSICAL ABILITIES:

- Ability to exert up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects.
- Must be able to walk over rough or uneven surfaces, climb ladders, stoop, bend.
- May be exposed to varying weather conditions while conducting field inspections.

WORK ENVIRONMENT:

- Work is performed in both an office and field environment.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

**City of Alpine
Code Enforcement Officer**

Department: Building Services

FLSA Status: Non-Exempt

PAY GRADE: 106

RESPONSIBILITIES OF POSITION:

The Code Enforcement Officer is responsible for enforcing municipal codes and ordinances in Alpine, Texas and the extra territorial jurisdiction, working closely with the municipal court system to address violations. This position also supports the Building Department by assisting with permitting processes and ensuring regulatory compliance. The ideal candidate will be highly organized, detail-oriented, and capable of compiling data and maintaining accurate records.

EXPERIENCE, EDUCATION, and/or TRAINING: High school diploma or GED required; Associate's or Bachelor's degree in public administration, criminal justice, construction management, or related field preferred. Two (2) years of experience in code enforcement, permitting, planning, building inspection, or a related field preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License. Certification as a Code Enforcement Officer by the Texas Department of Licensing and Regulation (TDLR), or the ability to obtain certification within one year of hire.

Special Consideration: Occasionally work flexible hours, weekends, holidays, extended hours and mandatory overtime. May be required to attend evening meetings or support special events after hours.

ESSENTIAL FUNCTION STATEMENT:

- Knowledge of municipal codes, Texas Local Government Code, and general legal procedures related to code enforcement.
- Experience working with municipal court systems is strongly preferred.
- Investigates complaints and proactively identifies violations of city codes, ordinances, and regulations related to zoning, nuisance abatement, property maintenance, signage, and other applicable codes.
- Issues notices of violation, citations, and other enforcement documents in accordance with state and municipal law.
- Works directly with municipal court staff, prosecutors, and judges to prepare cases and provide testimony as needed.
- Maintains accurate case files and documentation related to enforcement actions.
- Reviews permit applications for accuracy and completeness and issues permits in accordance with city ordinances and state regulations.
- Coordinates with contractors, property owners, and inspectors to facilitate smooth permit processing.
- Assists the Building Official as needed with inspections, reports, and compliance follow-up.
- Compiles and maintains code enforcement and permitting records using digital and physical filing systems.
- Prepares monthly and annual reports on code enforcement activity and permitting trends.

- Responds to public inquiries regarding code and permitting issues both in person and by phone/email.
- Ensures proper tracking of case timelines, deadlines, and required follow-ups.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Strong interpersonal and communication skills, both written and verbal.
- Ability to read and interpret municipal codes, zoning maps, and permit applications.
- Organized and self-motivated with the ability to manage multiple tasks and deadlines.
- Familiarity with Microsoft Office Suite, Google shared drive, excel and permitting software (e.g., MyGov, CityView, or similar platforms).
- Ability to work independently in the field and in an office setting.
- Comfortable interacting with the public, sometimes in adversarial or stressful situations, while maintaining professionalism and composure.

PHYSICAL ABILITIES:

- Ability to exert up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects.
- Work is performed in both indoor office settings and outdoor environments, including potentially adverse weather conditions.
- May involve walking over uneven terrain, climbing stairs, and occasional lifting of materials up to 25 lbs.
- Exposure to environmental conditions such as dust, odors, and animals may occur during field inspections.

WORK ENVIRONMENT:

- Work is performed in both an office and field environment.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

**City of Alpine
Permit Technician**

DEPARTMENT: Building Services
FLSA: Non-Exempt
PAY GRADE: 105

RESPONSIBILITIES OF POSITION:

The Permit Technician is responsible for performing a variety of technical, administrative, and customer service duties related to the intake, processing, and issuance of building, zoning, and development permits. Under the general supervision of the Building Official, this position reviews permit applications for completeness and compliance with applicable city codes and regulations, calculates permit fees, schedules inspections, and maintains accurate records and documentation. The Permit Technician also serves as a point of contact for contractors, homeowners, and the general public, providing information regarding codes, ordinances, licensing, and permitting requirements.

EXPERIENCE, EDUCATION, and/or TRAINING: A minimum of a High School diploma or GED is required and two (2) years of experience.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License. ICC Certified Permit Technician is required.

Special Consideration: Occasionally work flexible hours, weekends, holidays, extended hours and mandatory overtime. May be required to attend evening meetings or support special events after hours.

ESSENTIAL FUNCTION STATEMENT:

- Assists in field inspections, supporting planning and zoning commission meetings, managing short-term rental permits, and preparing case files related to code enforcement and municipal court proceedings.
- Updates ordinances and departmental webpages as needed, monitors and logs departmental revenues, and coordinates purchasing activities in alignment with the department's budget.
- Intakes permits by reviewing payment, taking payment and issuing permits as well as filing, scheduling inspections, answering calls and emails, inputting data into the system.
- Maintains complete and organized records of all permit applications, issued permits, inspection results, correspondence, and reports in compliance with local retention policies.
- Reviews construction plans, plat maps, engineered renderings, and legal descriptions of parcels
- Verifies registrations on licensing from tradesman.
- Prepares for the planning, zoning, and building commission by being present at the meetings and providing support to the department.
- Provides information, technical assistance to contractors, homeowners, and the public regarding codes, ordinances, procedures, and inspection requirements and answers questions as needed
- Completed inspections in the field.
- Updates ordinances as needed.
- Updates the website as needed.
- Manages short term rentals from applications, inspections, and renewals.

- Oversees, manages, and ensures the efficiency and effectiveness of manual process by providing feedback and direction to those executing tasks.
- Writes citations and manages cases as needed.
- Verifies cases are ready for court, information is documented, and all processes and procedures are followed correctly.
- Monitors and reports on the resource usage, manages account payments and receipts.
- Answers questions as needed on resource utilization.
- Inputs data into the computer and log the monthly and quarterly monies that the department collects.
- Orders supplies as needed while working with the finance department to complete purchase orders and following the department budget.
- Receives, reviews, and processes a variety of permit applications including building, plumbing, electrical, mechanical, signage, certificate of occupancy, rezoning, and replats.
- Schedules field inspections and coordinates with the Building Official and other inspectors.
- Assists Building Official with inspections and documentation as requested.
- Reviews applications for completeness and compliance with City Code and state/federal regulations.
- All other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of computer skills such as Proficient in MS Office, Google applications, Adobe software, GIS systems, and standard office equipment ~~Excel and Microsoft 365~~ to complete tasks.
- Ability to manage multiple tasks, work independently and collaboratively, and always maintain a high level of professionalism and customer service.
- Skills in communication and organization.
- Ability to provide excellent customer service skills to the general public, inspectors, and others.
- Ability to self- motivate and work independently as well as in a team.
- Ability to handle and use machines, tools, equipment, and software requiring moderate instruction and experience.
- Ability to count, collect and process payments for permit issuance.

PHYSICAL ABILITIES:

- Ability to exert up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects.

WORK ENVIRONMENT:

- Work is performed in both an office and field environment.
- Subject to call-back, flexible hours, weekend or holiday work, and occasional exposure to irate members of the public

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

**City of Alpine
Environmental Services Administrator**

DEPARTMENT: Utilities
FLSA: Non-Exempt
PAY GRADE: 110

RESPONSIBILITIES OF POSITION:

The Environmental Services Administrator shall work under the supervision of the Public Utilities Director and City Manager. This is a highly independent and responsible position. Directs and manages daily activities of the City Recycling Center, provides public outreach and awareness for all City of Alpine Environmental Services and coordinates services with Brewster County. Locate and secure funding, volunteers and other resources necessary to maintain educational environmental programs, often working with regional volunteer environmental groups. Must display sound management, communication, planning and budgeting skills.

EXPERIENCE, EDUCATION, and/or TRAINING: A minimum of A minimum of a Bachelor's degree in Communications, Marketing, Environmental Sciences or a related field and three (3) years' experience public relations, community service programs or non-profit organization.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

Special Consideration: Occasionally work flexible hours, weekends, holidays, and extended hours. Regular and timely attendance is required.

ESSENTIAL FUNCTION STATEMENT:

- Plans, organizes, and directs the operations and activities of the Recycling Center, supervising personnel and the public, planning community events, recruiting volunteers and completing reports as necessary. Requires operating the recycling center when other personnel are not available.
- Ensures compliance with City, State and Federal regulations regarding the recycle Center which involves through personal research or consultation with outside agencies or resources verifying and ensuring that all elements are followed for compliance. Ensuring that all precautions are taken to protect participants and volunteers from harm.
- Prepare and disseminate marketing or public awareness material for fundraising, volunteer recruitment and event participation which involves preparing letters and press releases, designing posters and flyers for dissemination within the organization, at businesses, schools and the media to promote events and activities and to recruit volunteers. Utilization of social media and traditional media platforms to promote environmental awareness.
- Prepares applications for funding requests and oversees grant funded programs for compliance and completion. Involves understanding eligibility and beneficiary information regarding grant opportunities, completing applications timely for submission, oversee program activities to ensure that grant funds are utilized timely, reported on and completed according to grant requirements.

- Prepares and delivers presentations to City management and/or officials regarding Recycle Center activities. Involves keeping statistical data, interpreting data and preparing reports on a monthly, quarterly and annual basis; requires quarterly presentations to City Council and occasional presentation to other organizations or businesses.
- Assisting departments with onsite recycling efforts, working with other departments for participation and/or assistance of events and activities.
- Conducts monthly community events (clean ups, education and outreach, beautification, etc.).
- Coordinates the illegal dumping abatement and bulk pick-up program procedures.
- Manages issues with residential and commercial dumpsters.
- Conducts illegal dumping investigations and proceeds with citations when needed.
- Assists with all city functions and performs other duties as required or necessary.
- All other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the principles, practices, theories and standards of recycling and sanitation.
- Knowledge of public relations methods.
- Knowledge of city, state, or federal regulations and City ordinances, rules, regulations and standards of environmental protection.
- Knowledge of research methods.
- Knowledge of leadership, organizational, negotiation, policy making and budgetary skills.
- Knowledge of hazardous waste materials and disposal systems.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skills in resolving problems or situations requiring the exercise of good judgment.
- Skills and experience in developing and leading teams of people to accomplish objectives.
- Skills in developing a network of community leaders that is progressive, proactive and result driven and facilitate cooperation, teamwork and supports constructive resolution of challenges.
- Skills in computer and software knowledge (MS Office).
- Ability to communicate effectively, both orally and in writing, in a clear and professional manner.
- Ability to prepare a variety of reports related to environmental activities.
- Ability to administer programs and supervise staff.
- Ability to review and interpret environmental protection laws.
- Ability to establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Ability and experience in managing multiple projects, meeting deadlines and prioritizing work assignments.
- Ability to exercise sound independent judgment within general policy and administrative guidelines.
- Ability to operate a motor vehicle through City traffic.

- Ability to operate a mulcher and glass crusher.
- Ability to get along with others in a professional and cordial manner which involves daily reporting to supervisor, expressing needs and challenges through oral or written communication.

PHYSICAL ABILITIES:

- Ability to exert up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

WORK ENVIRONMENT:

- Work is performed in both an office and field environment.
- Occasional exposure to irate members of the public.
- Exposure to elements and extreme weather.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

City of Alpine
Environmental Services Recycling Technician

DEPARTMENT: Utilities
FLSA: Non-Exempt
PAY GRADE: 101

RESPONSIBILITIES OF POSITION:

Directly responsible to the Environmental Services Administrator. Responsible for performance of a variety of manual tasks following simple routines during the operation of the Hal Flanders Recycling Center. Daily tasks include operating wood chippers, glass crushers, and materials compactors. Job requires lifting up to 80 pounds and sufficient stamina to work outdoors in all seasons as required, as well as perform other work as assigned by the supervisor. Keeps the Recycling Center clean and free of harmful or accident-prone obtrusions.

EXPERIENCE, EDUCATION, and/or TRAINING: A minimum of a High School diploma or GED is required. Must possess a valid Texas Department of Public Safety Driver License and maintain a good driving record.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

Special Consideration: Occasionally work flexible hours, weekends, holidays, and extended hours. Regular and timely attendance is required.

ESSENTIAL FUNCTION STATEMENT:

- Loads/runs the glass crusher and empties crushed glass.
- Loads/runs wood chipper.
- Maintains, services, and makes minor repairs to equipment.
- Maintains Hal Flanders Recycling Center: sweeps, sorts recyclables, trim weeds, etc.
- Waste Screening - Monitors brush, mulch, electronics, tires, bulk roll-offs and metal recycling at yard next to Recycling Center.
- Assist with the illegal dumping abatement and bulk pick-up program procedures.
- Assist with the Keep Alpine Beautiful Program
- Assists with all city functions and performs other duties as required or necessary.
- All other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Skills in resolving problems or situations requiring the exercise of good judgment.
- Skills in computer and software knowledge (MS Office).
- Ability to communicate effectively, both orally and in writing, in a clear and professional manner.
- Ability to establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.

- Ability and experience in managing multiple projects, meeting deadlines and prioritizing work assignments.
- Ability to exercise sound independent judgment within general policy and administrative guidelines.
- Ability to operate a motor vehicle through City traffic.
- Ability to operate a mulcher and glass crusher.
- Ability to learn principles, practices, theories and standards of recycling and sanitation. Ability to learn hazardous waste materials and disposal systems.
- Ability to learn proper safety practices, procedures, and regulations applicable to work being performed.
- Ability to get along with others in a professional and cordial manner which involves daily reporting to supervisor, expressing needs and challenges through oral or written communication.

PHYSICAL ABILITIES:

- Lift and carry items up to 80 pounds.
- Occasionally work flexible hours, weekends, holidays, and extended hours.
- Operation of a motor vehicle through City traffic.

WORK ENVIRONMENT:

- Work is performed in both an office and field environment.
- Occasional exposure to irate members of the public.
- Exposure to elements and extreme weather.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 11F

Department: Office of the City Manager

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve award of bid responsive to RFP 2025-08-01, a request for proposals for Partial Self-Insured Funded & Fully Funded Medical Plans. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

Background

On May 28, 2025, the City of Alpine issued RFP 2025-05-01 soliciting proposals for partial self-insured funded and fully funded medical plans. During the procurement process, the City encountered procedural issues, and no bids were received by the submission deadline. To ensure full compliance with Texas procurement law and to provide all potential vendors an equal opportunity to participate, the RFP was reissued as RFP 2025-08-01.

Revised Procurement Process

The reissued RFP maintained the original scope—seeking competitive proposals for both partial self-insured funded and fully funded medical plan options—but was conducted under a corrected process to meet all statutory requirements. Due to the need to complete the procurement in time for the City’s open enrollment period, the re-posting resulted in a compressed timeline.

Key dates in the revised process:

- **August 15, 2025 – 3:00 PM:** Bid submission deadline for RFP 2025-08-01.
- **August 15, 2025 – Results:** Results will be sent to the City Council via email after the bids are opened and scored.
- **August 19, 2025:** Council consideration and award of the selected bid.
- **Week of August 25, 2025:** Employee open enrollment period.

Reason for Timeline Constraints

The accelerated schedule is necessary to allow the City’s insurance broker to incorporate the awarded plan into open enrollment materials and ensure uninterrupted coverage for employees in the upcoming plan year. Any delay in award could jeopardize the timely execution of enrollment activities and employee benefit renewals.

Recommendation

Staff recommends that City Council approve the award of bid responsive to RFP 2025-08-01 as presented, ensuring that the selected medical plan is in place for the 2025–2026 plan year and that employee open enrollment proceeds without disruption.

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: TBD August 15, 2025

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/13/2025
New -

CITY COUNCIL AGENDA ITEM REPORT

August 19, 2025

Agenda Item No. 14A

Department: City Attorney

Sponsor: Rick Stephens, Councilor

Memo Prepared By: Geoffrey R. Calderon, Interim City Manager

Staff Recommendation: None



AGENDA ITEM

Consultation with Attorney § 551.071, Texas Government Code:

- a. Letter of Demand - Living Trust of James Distel. (R. Stephens, City Council)
- b. Review and discuss the Texas Disposal Systems contract terms. (R. Stephens, City Council)

Personnel Matters § 551.074, Texas Government Code

- a. Review and discuss applicants for City Manager and narrow the list of candidates for consideration. (R. Stephens, City Council)
- b. Operational, Finance, and Personnel Discussions and Considerations to ensure that the City Council and the City Manager are aligned. (G. Calderon, Interim City Manager)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alexandra Tackett, Deputy City Secretary
Geoffrey R. Calderon, City Secretary

Approved - 8/13/2025
New -