



**CITY OF ALPINE**  
**PARKS & RECREATION BOARD MEETING**  
**August 13, 2025 – 5:30 PM**

*City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830*

1. **CALL TO ORDER.**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

4. **PUBLIC HEARINGS.**

*At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. Approval of March 12, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)

6. **INFORMATION OR DISCUSSION ITEMS**

A. Discussion regarding the current conditions, maintenance, and upkeep of city parks, fields, and other parks and recreation facilities in the city. (R. Portillo, City Council)

7. **BOARD MEMBER COMMENTS**

8. **ADJOURN.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2 P.M. on August 7, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL**  
**this 7th day of August, 2025**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
City Secretary & Chief Governance Officer





**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**August 13, 2025**

Agenda Item No. 5A

Department: Board

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation: Approve



---

**AGENDA ITEM**

---

Approval of March 12, 2025 Regular Meeting Minutes. (G. Calderon, Interim City Manager)

---

**EXECUTIVE SUMMARY**

---

None

---

**SUPPORTING MATERIALS**

---

1. 3-12-25 Parks & Rec Minutes
- 

**BUDGET CONSIDERATIONS**

---

Expenditure Required: N/A  
Savings Anticipation: N/A  
Current Budget FY 2024-2025: N/A  
Additional Funding: N/A

---

**APPROVERS**

---

**City Of Alpine**  
**PARKS & RECREATION BOARD MEETING**  
**Wednesday, March 12, 2025 – 5:30 PM**  
**Minutes**

1. **CALL TO ORDER.**

*Vice-Chair Luis Gomez called the meeting to order at 5:33 P.M. The meeting took place in City Council Chambers at 803 West Holland Avenue and via Zoom video conference.*

2. **DETERMINATION OF QUORUM**

**Board Members Present:**

Councilor Darin Nance  
Place 3 Kristal Baca  
Place 7 Luis Gomez  
Place 6 Iris De Leon

**City Staff and Stakeholders Present:**

Megan Antrim, City Manager  
Geoffrey R. Calderon, City Secretary  
David Martinez, Parks Foreman

**Not Present:**

Place 5, Chair Herman Acosta  
Place 1, Vacant  
Place 2, Vacant  
Place 4, Vacant

**Others Present:** None.

3. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

**Public Comments:** None.

4. **PUBLIC HEARINGS.**

*At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

5. **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

A. Approval of February 12, 2025 Regular Meeting Minutes. (G. Calderon, City Secretary)

*On a motion by Kristal Baca and seconded by Iris Deleon to approve the February 12, 2025 minutes, the Parks and Recreation Board unanimously voted to adopt the motion.*

6. **INFORMATION OR DISCUSSION ITEMS**

A. Discuss a native plant list for city parks. (D. Nance, City Council)

- B. Update on the Pueblo Nuevo Park project. (D. Nance, City Council)
- C. Update from the Parks & Recreation Department Manager. (D. Nance, City Council)
- D. Update on the Shade Structure at the Dog Park. (D. Nance, City Council)

7. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Approve a recommendation to the City Council regarding a proposed ordinance amending Chapter 74 – Parks and Recreation, Article II – Municipal Swimming Pool, to the Alpine Code of Ordinances; Amending rules and regulations for the city pool; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance. (D. Nance, City Council)

*On a motion by Kristal Baca and seconded by Iris De Leon to discuss the item, discussion ensued. Kristal Baca moved to amend the original motion to approve the recommendation for City Council with the changes discussed. Iris DeLeon seconded the motion. The board unanimously adopted the motion. The board subsequently voted to approve the original motion as amended.*

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

*Being no further business, the meeting was adjourned. (6:08 P.M.)*

**APPROVED:**

**ATTEST:**


\_\_\_\_\_  
Officer of the Board

\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on March 7, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL  
this 7th day of March 2025.**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*





**PARKS AND RECREATION BOARD AGENDA ITEM REPORT**

**August 13, 2025**

Agenda Item No. 6A

Department: Administration

Sponsor: Richard Portillo, Councilor

Memo Prepared By: Alexandra Tackett, Deputy City Secretary

Staff Recommendation:



---

**AGENDA ITEM**

---

Discussion regarding the current conditions, maintenance, and upkeep of city parks, fields, and other parks and recreation facilities in the city. (R. Portillo, City Council)

---

**EXECUTIVE SUMMARY**

---

---

**SUPPORTING MATERIALS**

---

None

---

**BUDGET CONSIDERATIONS**

---

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

---

**APPROVERS**

---

Alex Tackett, Deputy City Secretary  
Geoffrey R. Calderon, City Secretary

Approved - 8/7/2025  
Final Approval - 8/7/2025