



CITY OF ALPINE
SPECIAL CITY COUNCIL MEETING
May 13, 2025 – 5:30 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. CALL TO ORDER.

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting. A quorum for the purposes of canvassing an election requires two Council Members to be present.

2. PUBLIC COMMENTS.

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

3. PUBLIC HEARINGS.

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

- A. Public Hearing to obtain citizen views and comments regarding Ordinance 2025-05-03, an ordinance canvassing the returns and declaring the results of the May 3, 2025 General Election held for the purpose of electing citizens of Alpine to the Office City Council Member Ward 1.

4. CANVASS OF MAY 3, 2025 GENERAL ELECTION.

- A. Approve the first and final reading of Ordinance 2025-05-03, an ordinance canvassing the returns and declaring the results of the May 3, 2025 General Election held for the purpose of electing citizens of Alpine to the Office City Council Member Ward 1. (G. Calderon, City Secretary)

5. ISSUANCE OF CERTIFICATE OF ELECTION, SIGNING OF STATEMENT OF OFFICER, AND SWEARING IN OF NEWLY ELECTED OFFICIALS.

In this portion of the meeting, each candidate will be presented with a Certificate of Election, will sign the Statement of Officer, and will be sworn in by the Honorable Elizabeth J. Lewis, Municipal Judge.

- A. Issuance of Certificate of Election. (G. Calderon, City Secretary)
 - B. Signing of Statement of Officer. (G. Calderon, City Secretary)
 - C. Swearing in of Newly Elected Official by the Honorable Elizabeth J. Lewis, Municipal Judge. (G. Calderon, City Secretary)
6. **CITY COUNCIL MEMBER COMMENTS.**
7. **EXECUTIVE SESSION.**
***NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*
8. **ACTION AFTER EXECUTIVE SESSION.**
9. **ADJOURN.**

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on May 9, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 9th day of May 2025.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

May 13, 2025

Agenda Item No. 3A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Public Hearing to obtain citizen views and comments regarding Ordinance 2025-05-03, an ordinance canvassing the returns and declaring the results of the May 3, 2025 General Election held for the purpose of electing citizens of Alpine to the Office City Council Member Ward 1.

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

CITY COUNCIL AGENDA ITEM REPORT

May 13, 2025

Agenda Item No. 4A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approve the first and final reading of Ordinance 2025-05-03, an ordinance canvassing the returns and declaring the results of the May 3, 2025 General Election held for the purpose of electing citizens of Alpine to the Office City Council Member Ward 1. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

The results for the May 3, 2025 General Election were certified by the Early Voting Ballot Board on election night. The City received no provisional votes in the 2025 election. Once the results are canvassed and approved by ordinance, the newly elected members may be presented with a Certificate of Election, may sign their Statement of Officer, take their Oath of Office, and assume their place as a full member of the City Council.

SUPPORTING MATERIALS

1. 2025-05-03 Canvassing Returns 2025 General City Election

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 5/6/2025
Approved - 5/7/2025
Final Approval - 5/7/2025

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

ORDINANCE 2025-05-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE MAY 3, 2025 GENERAL ELECTION HELD FOR THE PURPOSE OF ELECTING CITIZENS OF ALPINE TO THE OFFICE OF CITY COUNCIL MEMBER WARD 1; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; REPEALER; SEVERABILITY; EFFECTIVE DATE; AND PROPER NOTICE & MEETING CLAUSES.

WHEREAS, the City Council of Alpine, Texas (the “City”), caused to be published in accordance with the laws of the State of Texas, a notice of the election held May 3, 2025, for the election of Council Member Ward 1; and

WHEREAS, the City approved a Certification of Unopposed Candidates under Order 2025-03-02, an order certifying the unopposed status of candidates for the regularly scheduled Ward 3 election; and

WHEREAS, the City approved Order 2025-03-03, an order cancelling Ward 3 election that was originally scheduled to be held on May 3, 2025, in accordance with § 2.053(a) Texas Election Code, and declared the following unopposed candidate elected to office:

COUNCIL MEMBER WARD 3	
ROBERT RÜCKES	

WHEREAS, the appropriate authority of the City caused to be posted, published, and approved, in accordance with applicable laws, all applicable notices, orders, and actions required of political subdivisions in connection with an election; and

WHEREAS, said election was duly and legally held on May 3, 2025, by the City and in conformity with the election laws of the State of Texas, and the results of the said election have been certified and returned by the proper judge, clerks, and election officials thereof; and

WHEREAS, the City Council has considered the returns of the said election held May 3, 2025, and pursuant to state law, the Council shall canvass and declare the official results; and

WHEREAS, the election returns, duly and legally made, showed that there were cast at said election a total of **166** valid and legal votes, of which **102** were cast early, and **64** were cast on election day; and that each of the candidates in said election received the following votes:

COUNCIL MEMBER WARD 1	
ANDRES “ANDY” RAMOS	5

COUNCIL MEMBER WARD 1	
AUSTIN SMITH	43

COUNCIL MEMBER WARD 1	
RICHARD PORTILLO	118

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION 1. Each and every one of the recitals, findings, and determinations contained in the preamble of this Ordinance are found to be true and correct and are hereby repeated and incorporated herein as if copied in their entirety.

SECTION 2. The official canvass of the returns of the election reflects the following: The May 3, 2025, General City Election was duly called, notice of said election was given in accordance with law, and the said election was held in accordance with laws of the State of Texas; and that Richard Portillo was duly elected to the office of City Council Member Ward 1.

SECTION 3. The returns as set forth herein are ordered and declared to be official. Said above-named parties are hereby declared duly elected to their said respective offices, subject to the filing of their "Statement of Elected Official" and the taking of their "Oath of Office" as provided by the laws of the State of Texas. The three-year office term will commence at the Council meeting at which the member of the Council has officially been declared elected and duly qualified for office.

SECTION 4. The City Council further finds that such returns are correct and adopts them as the official returns of the May 3, 2025, General Election, and a copy of the Official Election Register is attached hereto as Exhibit "A" and incorporated herein and filed with the Office of the City Secretary.

SECTION 5. It is found that the meeting of the City Council at which this Ordinance was adopted was open to the public and it is further found and determined that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 6. All ordinances, orders, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters ordained herein.

SECTION 7. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 8. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 9. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 10. This Ordinance is effective immediately upon its passage and publication as required by State and Local Law.

PASSED AND APPROVED ON THIS THE 13th DAY OF MAY, 2025 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

FIRST & FINAL READING AND PUBLIC HEARING

MAY 13, 2025

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

City Attorney

EXHIBIT "A"



OFFICE OF THE CITY SECRETARY OFFICIAL ELECTION REGISTER

CITY OF ALPINE MAY 3, 2025 GENERAL CITY ELECTION STATISTICS

EARLY VOTING										
WARD	VOTES CAST	BALLOT BY MAIL SENT	MAIL BALLOTS CAST	SPOILED BALLOTS	PROVISIONAL VOTES CAST	PROVISIONAL VOTES COUNTED	BALLOTS REJECTED	REGISTERED	VOTED	% VOTED
1	101	1	1	0	0	0	0	892	102	11.43%
TOTAL	101	1	1	0	0	0	0	892	102	11.43%

ELECTION DAY										
WARD	VOTES CAST	BALLOT BY MAIL SENT	MAIL BALLOTS CAST	SPOILED BALLOTS	PROVISIONAL VOTES CAST	PROVISIONAL VOTES COUNTED	BALLOTS REJECTED	REGISTERED	VOTED	% VOTED
1	64	0	0	0	0	0	0	892	64	7.17%
TOTAL	64	0	0	0	0	0	0	892	64	7.17%

GRAND TOTAL										
WARD	VOTES CAST	BALLOT BY MAIL SENT	MAIL BALLOTS CAST	SPOILED BALLOTS	PROVISIONAL VOTES CAST	PROVISIONAL VOTES COUNTED	BALLOTS REJECTED	REGISTERED	VOTED	% VOTED
1	165	1	1	0	0	0	0	892	166	18.61%
TOTAL	165	1	1	0	0	0	0	892	166	18.61%

MAY 3, 2025 GENERAL CITY ELECTION
OFFICIAL ELECTION REGISTER
COMBINED EARLY VOTING & ELECTION DAY TOTALS
WARD 1 RACE

EARLY VOTING TOTAL		
REGISTERED	VOTED	% VOTED
892	102	11.43%

EARLY VOTING TOTAL CITY COUNCIL WARD 1	
ANDRES "ANDY" RAMOS	3
AUSTIN SMITH	26
RICHARD PORTILLO	73
TOTAL	102

ELECTION DAY TOTAL		
REGISTERED	VOTED	% VOTED
892	64	7.17%

ELECTION DAY TOTAL CITY COUNCIL WARD 1	
ANDRES "ANDY" RAMOS	2
AUSTIN SMITH	17
RICHARD PORTILLO	45
TOTAL	64

GRAND TOTAL		
REGISTERED	VOTED	% VOTED
892	166	18.61%

GRAND TOTAL CITY COUNCIL WARD 1	
ANDRES "ANDY" RAMOS	5
AUSTIN SMITH	43
RICHARD PORTILLO	118
TOTAL	166

CITY COUNCIL AGENDA ITEM REPORT

May 13, 2025

Agenda Item No. 5A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Issuance of Certificate of Election. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 5-13-25 R. Portillo Certificate of Election
2. 5-13-25 R. Rückes Certificate of Election

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 5/6/2025
Approved - 5/7/2025
Final Approval - 5/7/2025



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that at a general election held on

May 3, 2025,

RICHARD PORTILLO

was duly elected

CITY COUNCIL MEMBER WARD 1

In testimony whereof, I have hereunto signed my name and caused the Seal of _____ to be affixed at the City of _____, this the _____ day of _____, 20____.

**Signature of Presiding Officer of
Canvassing Authority**



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY

ROBERT RÜCKES

was duly elected

CITY COUNCIL MEMBER WARD 3

For purposes of the May 3, 2025 election, pursuant to Order 2025-03-03 issued on March 4, 2025, cancelling the election that was scheduled to be held on May 3, 2025.

In testimony whereof, I have hereunto signed my name and caused the Seal of Alpine to be affixed at the City of Alpine, this the 13th day of May, 2025.

Signature of Presiding Officer of
Canvassing Authority

CITY COUNCIL AGENDA ITEM REPORT

May 13, 2025

Agenda Item No. 5B

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: None

AGENDA ITEM

Signing of Statement of Officer. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 23-3f Statement of Officer

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 5/6/2025

Approved - 5/7/2025

Final Approval - 5/7/2025

Form 23-3 - Statement of Officer (General Information)

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

Execution and Delivery Instructions

A Statement of Officer required to be filed with the Office of the Secretary of State is considered filed once it has been received by this office.

Mail: P.O. Box 12887, Austin, Texas 78711-2887.

Overnight mail or hand deliveries: James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

Fax: (512) 463-5569.

Email: Scanned copies of the executed Statement may be sent to register@sos.texas.gov

NOTE: The Statement of Officer form, commonly referred to as the “Anti-Bribery Statement,” must be executed and filed with the Office of the Secretary of State before taking the Oath of Office (Form 2204).

Commentary

Article XVI, section 1 of the Texas Constitution requires all elected or appointed state and local officers to take the official oath of office found in section 1(a) and to subscribe to the anti-bribery statement found in section 1(b) before entering upon the duties of their offices.

Elected and appointed state-level officers required to file the anti-bribery statement with the Office of the Secretary of State include members of the Legislature, the Secretary of State, and all other officers whose jurisdiction is coextensive with the boundaries of the state or who immediately belong to one of the three branches of state government. Questions about whether a particular officer is a state-level officer may be resolved by consulting relevant statutes, constitutional provisions, judicial decisions, and attorney general opinions. For more information, see Op. Tex. Att’y Gen. No. JC-0575 (2002) (determining the meaning of “state officer” as it is used in Article XVI).

Effective September 1, 2017, Senate Bill 1329, which was enacted by the 85th Legislature, Regular Session, amended chapter 602 of the Government Code to require the following judicial officers and judicial appointees to file their oath and statement of officer with the secretary of state:

Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas; and
Associate judges appointed under Subchapter B or C, Chapter 201, Family Code.

Local officers must retain the signed anti-bribery statement with the official records of the office. *As a general rule, city and county officials do not file their oath of office with the Secretary of State— these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office. **The Office of the Secretary of State does NOT file Statements or Oaths from the following persons:*** Assistant District Attorneys; City Officials, including City Clerks, City Council Members, Municipal Judges, Justices of the Peace, and Police/Peace Officers; Zoning/Planning Commission Members; County Officials, including County Clerks, County Commissioners, County Judges, County Tax Assessors, and District Clerks; and Officials of Regional Entities, such as, Appraisal Review Districts, Emergency Service Districts, and School Districts (ISD’s).

Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or register@sos.texas.gov

Revised 09/2023

Form #23-3 Rev. 09/2023
Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, _____, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: _____

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: _____

Signature of Officer

CITY COUNCIL AGENDA ITEM REPORT

May 13, 2025

Agenda Item No. 5C

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Swearing in of Newly Elected Official by the Honorable Elizabeth J. Lewis, Municipal Judge. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 23-2f Oath of Office

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 5/6/2025

Approved - 5/7/2025

Final Approval - 5/7/2025

**Form 23-2 - Oath of Office
(General Information)**

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

Execution and Delivery Instructions

The Oath is considered filed once it has been received by this office.

Mail: P.O. Box 12887, Austin, Texas 78711-2887.

Overnight mail or hand deliveries: James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

Fax: (512) 463-5569. If faxed, the original Oath should also be mailed to the appropriate address above.

Email: Scanned copies of the executed Oath may be sent to register@sos.state.tx.us. If emailed, the original Oath should also be mailed to the appropriate address above.

NOTE: Do not have the Oath of Office administered to you before executing and filing the Statement of Officer (Form 2201 – commonly referred to as the “Anti-Bribery Statement”) with the Office of the Secretary of State.

Commentary

All state or county officers, other than the governor, lieutenant governor, and members of the legislature, who qualify for office, are commissioned by the governor. Tex. Gov’t Code, Section 601.005. The Secretary of State performs ministerial duties to administer the commissions issued by the governor, including confirming that officers are qualified prior to being commissioned. Submission of this oath of office to the Office of the Secretary of State confirms an officer’s qualification so that the commission may be issued.

Pursuant to art. XVI, Section 1 of the Texas Constitution, the Oath of Office *may not* be taken until a Statement of Officer (see Form 2201) has been subscribed to and, as required, filed with the Office of the Secretary of State. Additionally, gubernatorial appointees who are appointed during a legislative session *may not* execute their Oath until after confirmation by the Senate. Tex. Const. art. IV, Section 12. A Statement of Officer form required to be filed with the Office of the Secretary of State is filed upon receipt by the Secretary of State. The Oath of Office may be administered by anyone authorized under the provisions of Chapter 602 of the Texas Government Code. Commonly used officials include notaries public and judges.

Officers Required to File Oath of Office with the Secretary of State:

- Gubernatorial appointees, appellate and district court judges, and district attorneys
- Directors of districts operating pursuant to chapter 36 or 49 of the Texas Water Code file a duplicate original of their Oath of Office within 10 days of its execution. Tex. Water Code Ann. Sections 36.055(d); 49.055(d)

Officers Not Required to File Oath of Office with the Secretary of State:

- Members of the Legislature elected to a *regular* term of office will have their Oath of Office administered in chambers on the opening day of the session and recorded in the appropriate Journal. Members elected to an *unexpired* term of office should file their Oath of Office with either the Chief Clerk of the House or the Secretary of the Senate, as appropriate.
- All other persons should file their Oaths locally. Please check with the county clerk, city secretary or board/commission secretary for the proper filing location.

Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or register@sos.state.tx.us.

Revised 9/2023

This space reserved for office
use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, _____, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of _____ of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

State of _____)
County of _____)

Sworn to and subscribed before me
this _____ day of _____, 20 ____.

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name