

**City Of Alpine**  
**ANIMAL ADVISORY BOARD MEETING**  
**Tuesday, April 8, 2025 – 6:00 PM**  
**Minutes**

1. **CALL TO ORDER.**

*James Etchison, Chair of the Board, called the meeting to order at 6:00 P.M.*

2. **DETERMINATION OF QUORUM**

**Board Members Present:**

Place 3 Pat McCall  
Place 4 Lauren Spear  
Place 7 Mary Ann Vega  
Place 5, Vice-Chair James Etchison  
Place 2 Nancy Burton  
Animal Services Supervisor, Jennifer Stewart

**City Staff and Stakeholders Present:**

Geoffrey R. Calderon, City Secretary

**Not Present:**

Place 6 Dr. Mary Dodson  
Place 1 Judy Stokes  
Councilor Eva Martinez

**Others Present:** 1 other attendee.

3. **PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

4. **PUBLIC HEARINGS.**

*At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

A. Approval of February 11, 2025 Regular Meeting Minutes. (G. Calderon, City Secretary)

*On a motion by James Etchison and seconded by Mary Ann Vega to approve, the board unanimously adopted the motion.*

6. **DISCUSSION ITEMS**

A. Discuss updates regarding the status of purchasing a new incinerator. (J. Stewart, Animal Services Supervisor)

City Manager, Megan Antrim, provided an update on the status of purchasing a new incinerator.

7. **ACTION ITEMS.**

*Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).*

- A. Approve a recommendation to the City Council to pass an ordinance amending chapter 10 – Animals to the Alpine Code of Ordinances; Amending Section 10-48 – Registration of dogs and cats; Amending Section 10-49 Finders of lost dogs and cats; Amending Section 10-50 – Dead animals, Duty to remove; Amending Section 10-52 – Keeping of wild animals and exotic animals; Providing amended language to provide additional clarification throughout the chapter; Providing updates to animal department and facility titles within the city; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; and Providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (J. Stewart, Animal Services)

*On a motion by Lauren Spear and seconded by Pat McCall to approve, the board unanimously adopted the motion.*

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

*There being no further business, the meeting was adjourned. (6:20 P.M.)*

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Officer of the Board

\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
City Secretary & Chief Governance Officer

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on April 3, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL**  
**this 3rd day of April, 2025**

  
\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

