City of Alpine
REGULAR CITY COUNCIL MEETING
Tuesday, March 4, 2025 – 5:30 PM
Minutes

1. **<u>CALL TO ORDER.</u>**

Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

A. Pledge of Allegiance to the United States Flag.

B. Pledge of Allegiance to the Texas Flag.

C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:	**City Staff and Stakeholders Present:**
Councilor Reagan Stone	Megan Antrim, City Manager
Councilor Darin Nance	Geoffrey R. Calderon, City Secretary
Councilor Lucy Escovedo	Cynthia Trevino, City Attorney
Councilor Rick Stephens	Darrell Losoya, Chief of Police
Mayor Catherine Eaves	Johnny Marquez, Interim Director of Utili
Councilor Eva Martinez	Jennifer Stewart, Animal Services Supervi
	Abel Hinojos, Airport Supervisor
Not Present: None.	**Others Present**: 12 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on February 28, 2025.

2. **<u>PUBLIC COMMENTS.</u>**

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

- Shelley Atwood, Ward 4, addressed the City Council in opposition of the American Legion Late Hours Certificate.
- Andy Ramos, Ward 1, addressed the City Council in support of the American Legion Late Hours Certificate.

3. **PUBLIC HEARINGS.**
At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

A. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2025-03-01, a special use permit allowing the applicant, American Legion Post #79, to obtain a Late Hours Certificate (LH) from the Texas Alcoholic Beverage Commission to allow open hours until 2:00 A.M. The subject property is located at 306 W. Sul Ross Avenue. The property owner of record is American Legion. The Parcel ID of the subject property is 11884. The current zoning classification of the subject property is C-2 Business District and will remain the same if the application is approved.

Open (5:36 P.M.)

Public Comments: None.

Close (5:37 P.M)

4. **PUBLIC PRESENTATIONS.**

A. Presentations & Recognitions

B. Proclamations

C. Community Interest Items

i) Mayor Announcements

ii) City Manager Announcements

iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA.**
NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.

No items were continued or withdrawn.

B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from* *the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.

No items were removed from the Consent Agenda for separate discussion.

C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.

No Action Items were added to the Consent Agenda.

D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

No items were added to the time-sensitive items portion of the agenda.

6. **TIME SENSITIVE ITEMS.**

7. **CONSENT AGENDA.**

A. Approval of the February 18, 2025 Regular Meeting Minutes. (G. Calderon, City Secretary)

B. Approval of the excused absence of Councilor Eva Martinez from the February 18, 2025 Regular City Council Meeting. (G. Calderon, City Secretary)

C. Approve Order 2025-03-01, an order correcting a typographical error for Early Voting dates for the May 3, 2025 Order of General Election. (G. Calderon, City Secretary)

D. Approve the appointment of Benjamin Garcia to the Place 1 position on the Planning & Zoning Commission. (R. Stone, City Council)

E. Approval of Resolution 2025-03-01, a resolution approving Budget Policy for the Fiscal Year 2025-2026. (M. Antrim, City Manager)

F. Approval of Resolution 2025-03-02, a resolution approving the Investment Policy for the Fiscal Year 2025-2026. (M. Antrim, City Manager)

G. Approval of Resolution 2025-03-03, a resolution approving the Financial Policy Fiscal Year 2025-2026. (M. Antrim, City Manager)

H. Approval of Resolution 2025-03-04, a resolution authorizing the City to participate in the WEX Fuel Card Program through the TIPS purchasing cooperative for fleet management efficiency and cost control. (M. Antrim, City Manager)

RESOLUTION 2024-03-06: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve the consent agenda as presented, the City Council unanimously voted to adopt the motion.

8. **<u>ITEMS REMOVED FROM THE CONSENT AGENDA.</u>**

9. **<u>REPORTS & PRESENTATIONS.</u>**
Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

10. **<u>INFORMATION OR DISCUSSION ITEMS.</u>**

A. Texas Department of Transportation (TxDOT) facility dark sky compliance. (C. Eaves, Mayor)

Armando Ramirez, Texas Department of Transportation Alpine Area Engineer, addressed the City Council regarding TxDOT efforts to address lighting at their Alpine location.

B. Wild hog problem in the City of Alpine and resident concerns. (C. Eaves, Mayor)

Jennifer Stewart, Animal Services Supervisor, addressed the City Council regarding department processes with wild hogs within the city limits. Darrell Losoya, Chief of Police, addressed the City Council regarding the ability to deal with nuisance wild hogs within the city limits.

C. Discuss the current conditions of the City owned and operated incinerator and the recommendation from the Animal Advisory Board to make a plan to purchase a new incinerator. (E. Olivas, City Council)

Jennifer Stewart, Animal Services Supervisor and Ex-officio board member of the Animal Advisory Board, addressed the City Council regarding the Animal Services incinerator.

D. Discuss proposed draft 380 Ordinance and Application. (M. Antrim, City Manager)

Megan Antrim, City Manager, and Cynthia Trevino, City Attorney, addressed the City Council regarding the 380 ordinance and application process.

Mayor Eaves called a short-recess. **(6:50 P.M.)**
The meeting resumed. **(6:55 P.M.)**

11. **<u>ACTION ITEMS.</u>**
Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

A. Approval of Resolution 2025-03-05, a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Homeland Security Grants Division, Operation Lonestar (OLS) for FY2026. (M. Antrim, City Manager)

RESOLUTION 2024-03-07: On a motion by Councilor Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to approve, the City Council voted to adopt the motion with all members voting in favor excluding Councilor Reagan Stone.

B. Approve Order 2025-03-02, an order approving the Certification of Unopposed Candidates for the May 3, 2025 General Election. (G. Calderon, City Secretary)

RESOLUTION 2024-03-08: On a motion by Councilor Darin Nance and seconded by Councilor Eva Martinez to approve, the City Council unanimously voted to adopt the motion.

C. Approve Order 2025-03-03, an order of cancellation for the unopposed Ward 3 race for the May 3, 2025 General Election. (G. Calderon, City Secretary)

RESOLUTION 2024-03-09: On a motion by Councilor Darin Nance and seconded by Councilor Lucy Escovedo to approve, the City Council unanimously voted to adopt the motion.

D. Approve Special Use Permit 2025-03-01, a special use permit allowing the applicant, American Legion Post #79, to obtain a Late Hours Certificate (LH) from the Texas Alcoholic Beverage Commission to allow open hours until 2:00 A.M. The subject property is located at 306 W. Sul Ross Avenue. The property owner of record is American Legion. The Parcel ID of the subject property is 11884. The current zoning classification of the subject property is C-2 Business District and will remain the same if the application is approved. (G. Calderon, City Secretary)

RESOLUTION 2024-03-10: On a motion by Councilor Lucy Escovedo and seconded by Councilor Darin Nance to approve, discussion ensued.

Mayor called a short recess. **(7:59 P.M.)**
The meeting resumed. **(8:03 P.M.)**

RESOLUTION 2024-03-11: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to amend the original motion to postpone the item until April 15, all members voted to oppose adoption of the motion excluding Councilor Rick Stephens who voted for adoption of the motion.

RESOLUTION 2024-03-12: On a motion by Councilor Reagan Stone and seconded by Eva Martinez to amend the original motion to only allow the special use permit on Fridays and Saturdays, the City Council voted to adopt the motion with all members voting in favor excluding Councilor Rick Stephens who voted against adoption of the motion. The City Council subsequently voted to adopt the original motion as amended with all members voting in favor excluding Councilor Rick Stephens who voted against adoption.

E. Approve the recommendation of the City Manager to hire David Luce as the Director of Utilities, as per City Charter - Section 4.02(A). (M. Antrim, City Manager)

RESOLUTION 2024-03-13: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve the recommendation of the City Manager to hire David Luce as the Director of Utilities, the City Council unanimously voted to adopt the motion.

F. Approve five year contract with Continental Utility Solutions, Inc. (CUSI) Software for cloud hosting services for utility billing, meter reading services, work order management, and customer web portal. First year implementation fee $36,750.00, monthly service fee $2,559.00. (M. Antrim, City Manager)

RESOLUTION 2024-03-14: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to approve the five-year (CUSI) utility software contract, the City Council unanimously voted to adopt the motion.

RESOLUTION 2024-03-15: On a motion by Councilor Rick Stephens and seconded by Councilor Reagan Stone to extend the meeting past 9:00 P.M., the City Council unanimously voted to adopt the motion.

12. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. The City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

City Mayor Report

City Manager Report

13. **CITY COUNCIL MEMBER COMMENTS.**

RESOLUTION 2024-03-16: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to go into executive session, the City Council unanimously voted to adopt the motion. **(8:51 P.M.)**

14. **EXECUTIVE SESSION.**

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. Consultation with Attorney § 551.071, Texas Government Code:

i. Discuss pending litigation, Brewster County, Cause No. 24365, Hernandez v. City of Alpine.
ii. Update on Customs and Border Protection Lease (M. Antrim, City Manager)

B. Consultation with Attorney § 551.071, Texas Government Code

i. Discuss the possible sale and/or acquisition of property for long-term overall city goals and planning, including city owned structures. (M. Antrim, City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

RESOLUTION 2024-03-17: On a motion by Councilor Rick Stephens and seconded by Councilor Reagan Stone to reconvene into open session, the City Council unanimously voted to adopt the motion. **(9:52 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (M. Antrim, City Manager)

RESOLUTION 2024-03-18: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to take no action, the City Council unanimously voted to adopt the motion.

16. **ADJOURN.**

There being no further business, the meeting was adjourned. **(9:52 P.M.)**

APPROVED:

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Catherine Eaves, *Mayor*

ATTEST:

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Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on February 28, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 28th day of February, 2025.

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CITY OF ALPINE BREWSTER COUNTY TEXAS