

City of Alpine
ANIMAL ADVISORY BOARD MEETING
Tuesday, February 11, 2025 – 6:00 PM
Minutes

1. **CALL TO ORDER.**
2. **DETERMINATION OF QUORUM**

Chair James Etchison called the meeting to order at 6:00 P.M. with the following persons present:

Board Members Present:

Place 1, Chair Patsy Culver
Place 2 Nancy Burton
Place 4 Lauren Spear
Place 5, Vice-Chair James Etchison
Place 6 Dr. Mary Dodson
Place 7 Mary Ann Vega
Councilor Eva Martinez
Jennifer Stewart, Animal Services Supervisor

City Staff and Stakeholders Present:

Geoffrey R. Calderon, City Secretary

Not Present:

Place 3 Pat McCall

Others Present: None

3. **PUBLIC COMMENTS.**

Each person in attendance who desires to speak to the Board on an item on the agenda shall speak during this section. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.

4. **PUBLIC HEARINGS.**

At this time, the Chair will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the Board. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

6. **DISCUSSION ITEMS**

- A. Discussion regarding updates to Chapter 10 - Animals including amendments the requirements related to exceptions for dogs and cats being microchipped, providing amended language to provide clarification, and providing updates to animal department and facility titles within the City. (J. Stewart, Animal Services Supervisor)

- B. Discuss the current conditions of the City owned and operated incinerator. (J. Stewart, Animal Services Supervisor)

7. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Appoint the Chair of the Animal Advisory Board. (G. Calderon, City Secretary)

On a motion by Board Member Judy Stokes and seconded by Dr. Mary Dodson to appoint James Etchison as the Chair of the Animal Advisory Board, the Animal Advisory Board unanimously adopted the motion with all members present voting in favor.

- B. Appoint other officers of the Animal Advisory Board, as necessary. (G. Calderon, City Secretary)

On a motion by Dr. Mary Dodson and seconded by Mary Ann Vega that Judy Stokes be appointed as Vice-Chair, the Animal Advisory Board unanimously adopted the motion with all members present voting in favor.

On a motion by Judy Stokes and seconded by Nancy Burton that Jennifer Stewart be appointed the Secretary, the Animal Advisory Board unanimously adopted the motion with all members present voting in favor.

Adjourn. 634pm

8. **BOARD MEMBER COMMENTS**

9. **ADJOURN.**

There being no further business, the meeting was adjourned. (6:34 P.M.)

APPROVED:

ATTEST:

Officer of the Board

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on February 6, 2025, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 6th day of February, 2025.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

