



CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
November 19, 2024 – 5:30 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. CALL TO ORDER.

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

2. PUBLIC COMMENTS.

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

3. PUBLIC HEARINGS.

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

- A. Public Hearing to obtain citizen views and comments regarding the first and final reading of Ordinance 2024-11-02, an ordinance canvassing the returns and declaring the results of the November 5, 2024 Special Election held for the purpose of amending the Alpine City Charter; Providing for the following: Findings of Fact; Repealer; Severability; Effective Date; and Proper Notice & Meeting.
- B. Public Hearing regarding the first and final reading of Ordinance 2024-11-03, an ordinance amending the City of Alpine FY 2024-2025 Budget; Providing repealing and severability clauses; a Texas Open Meetings Act Clause; and Providing an Effective Date.

4. PUBLIC PRESENTATIONS.

- A. Presentations & Recognitions
- B. Proclamations
- C. Community Interest Items

- i) Mayor Announcements
- ii) City Manager Announcements
- iii) Council Member Announcements

5. **CHANGES TO POSTED AGENDA.**

***NOTICE:** The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.
- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

6. **TIME SENSITIVE ITEMS.**

7. **CONSENT AGENDA.**

- A. Approval of October 23, 2024 Town Hall Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of the November 5, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
- C. Approve payment of October 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

9. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

- A. October 2024 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)
- B. Alpine Volunteer Fire Department Update from Chief James Etchison. (M. Antrim, City Manager)

- C. Update from Family Crisis Center of the Big Bend. (M. Antrim, City Manager)
- D. Update from the Alpine Public Library. (M. Antrim, City Manager)
- E. Update from Emergent Air. (M. Antrim, City Manager)

10. **INFORMATION OR DISCUSSION ITEMS.**

- A. Ordinance Review. (M. Antrim, City Manager)
- B. Finance Revenue and Expense Report - September 2024. (M. Antrim, City Manager)
- C. Finance Revenue and Expense Report - October 2024. (M. Antrim, City Manager)

11. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve the first reading of Ordinance 2024-11-01, an ordinance authorizing the vacation, abandonment, and sale of the unimproved portions of Saltillo Avenue, Monterey Avenue, Tuluco avenue, and Avenue "C," all situated within Blocks One (1) through Six (6), Colima Addition to the City of Alpine, Brewster County, Texas; Authorizing the City Manager to execute a deed without warranty to the applicants Michael and Lynn McCarter; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a Severability Clause; Providing for an effective date. (M. Antrim, City Manager)
- B. Approve the first and final reading of Ordinance 2024-11-02, an ordinance canvassing the returns and declaring the results of the November 5, 2024 Special Election held for the purpose of amending the Alpine City Charter; Providing for the following: Findings of Fact; Repealer; Severability; Effective Date; and Proper Notice & Meeting. (G. Calderon, City Secretary)
- C. Approve the first and final reading of Ordinance 2024-11-03, an ordinance amending the City of Alpine Fiscal Year 2024-2025 Budget; Providing repealing and severability clauses; a Texas Open Meetings Act Clause; and Providing an Effective Date. (M. Antrim, City Manager)
- D. Approve the Fiscal Year 2025 & Fiscal Year 2026 Far West Texas Water Planning Group (FWTWPG) Administrative Cost Agreement with the Rio Grande Council of Governments (RGCOG). (M. Antrim, City Manager)
- E. Approve Deckard Technologies Rentalscape software for the management of short-term rentals, compliance notices, and online tax payment portal. (M. Antrim, City Manager)
- F. Approve the recommendation of the City Manager to hire Victoria Sanchez as the Director of Finance, as per City Charter - Section 4.02(A) for the City of Alpine. (M. Antrim, City Manager)
- G. Approve Hybrid Compensation Plan for city employees as outlined in Evergreen presentation on November 5, 2024 effective November 24, 2024. (M. Antrim, City Manager)

12. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. The City Council may hold a discussion during

this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

City Mayor Report

City Manager Report

13. **CITY COUNCIL MEMBER COMMENTS.**

14. **EXECUTIVE SESSION.**

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. **Personnel Matters § 551.074, Texas Government Code**

1. City Council Only to Attend - Discuss City Council roles, duties, and comments regarding city staff during City Council meetings-non-executive sessions. (R. Stephens, City Council)

B. **Consultation with Attorney § 551.071, Texas Government Code**

1. Discuss the possible sale and/or acquisition of property for long-term overall city goals and planning, including city owned structures. (M. Antrim, City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

A. Action, if any, concerning any of the items listed in executive session. (M. Antrim, City Manager)

16. **ADJOURN.**

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on November 15, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 15th day of November, 2024.


Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

