



CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
October 15, 2024 – 4:00 PM

City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830

1. WORKSHOP MEETING - 4:00 PM

City workshops are open to the public for comments throughout the workshop meeting.

A. Water Infrastructure Discussion. (M. Antrim, City Manager)

2. CALL TO ORDER.

A. Pledge of Allegiance to the United States Flag.

B. Pledge of Allegiance to the Texas Flag.

C. Determination of a Quorum and Proof of Notice of the Meeting.

3. PUBLIC COMMENTS.

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

4. PUBLIC HEARINGS.

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

A. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-10-01, an ordinance authorizing the vacation, abandonment, and sale of .025 acres of city-owned property, being a 2 foot-wide strip out of W. Brown Ave Right-of-Way, adjacent and parallel to the Northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine; Authorizing the City Manager to execute a deed without warranty to the applicant Li Feng Ni; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. Further, authorize the City Building Inspector to issue a permanent variance to the City setback requirements regarding the property line to the W Brown Ave right-of-way.

B. Public Hearing to obtain Special Use Permit 2024-10-04, a short term rental special use permit allowing a short term rental to be established at 904 W. Ft Davis Avenue. The applicant is

HITM Investment LLC. The property owners of record are Dustin & Jeannie Farahnak. The Parcel ID of the subject property is 34559.

- C. Public Hearing to obtain Special Use Permit 2024-10-05, a short term rental special use permit allowing a short term rental to be established at 900 E. Avenue J. The property owner of record is Andrew Daniels. The Parcel ID of the subject property is 10900.

5. **PUBLIC PRESENTATIONS.**

- A. Presentations & Recognitions
- B. Proclamations
- C. Community Interest Items
 - i) Mayor Announcements
 - ii) City Manager Announcements
 - iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA.**

NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* portion of the meeting directly after approval of the items not requiring separate discussion.
- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

7. **TIME SENSITIVE ITEMS.**

8. **CONSENT AGENDA.**

- A. Approval of October 1, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of Special Use Permit 2024-10-04, a short term rental special use permit allowing a short term rental to be established at 904 W. Ft Davis Avenue. The applicant is HITM Investment LLC. The property owners of record are Dustin & Jeannie Farahnak. The Parcel ID of the subject property is 34559. (G. Calderon, City Secretary)
- C. Approval of Special Use Permit 2024-10-05, a short term rental special use permit allowing a

short term rental to be established at 900 E. Avenue J. The property owner of record is Andrew Daniels. The Parcel ID of the subject property is 10900. (G. Calderon, City Secretary)

- D. Approval of Fiscal Year 2023 - 2024 4th Quarter Investment Report (M. Antrim, City Manager)
- E. Approval of the Alpine Public Library funding contract for Fiscal Year 2024-2025. (M. Antrim, City Manager)
- F. Approval of the Family Crisis Center of the Big Bend funding contract for Fiscal Year 2024-2025. (M. Antrim, City Manager)
- G. Approval of the Children's Advocacy Center funding contract for Fiscal Year 2024-2025. (M. Antrim, City Manager)
- H. Approve payment of September 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)

9. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

10. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

- A. September 2024 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, Current Election Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)
- B. 4th Quarter Fiscal Year 2023-2024 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, Current Election Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)
- C. Update from the Alpine Country Club. (M. Antrim, City Manager)
- D. Alpine Volunteer Fire Department Update from Chief James Etcheson. (M. Antrim, City Manager)
- E. Alpine Emergency Services Board Update. (M. Antrim, City Manager)

11. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discuss the suggested boundaries for the historic district study being conducted by Post Oak for the downtown area of Alpine. (M. Antrim, City Manager)
- B. Discussion regarding outcomes with the current noise ordinance, successes, complaints, and processes for investigation. (C. Eaves, Mayor)
- C. Discussion regarding the zoning designation and possible zoning changes for the property located at 601 South Walker Street and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of

Alpine, Brewster County, Texas; Discussion regarding the possible rezoning the subject property from R-4 Mobile Home District to C-1 Neighborhood Commercial District. The property ID of the subject property is 10842. The record property owner is Melinda Vega. (L. Escovedo, City Council)

D. Discussion regarding improvements to the Alpine Casparis Municipal Airport to make it more Dark Sky Friendly. (C. Eaves, Mayor)

E. Finance - September Revenue and Expense Report (M. Antrim, City Manager)

12. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

A. Approve the second and final reading of Ordinance 2024-10-01, an ordinance authorizing the vacation, abandonment, and sale of a 205 square foot-wide strip out of W. Brown Ave Right-of-Way, adjacent and parallel to the Northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine; Authorizing the City Manager to execute a deed without warranty to the applicant Li Feng Ni; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. Further, authorize the City Building Inspector to issue a permanent variance to the City setback requirements regarding the property line to the W Brown Ave right-of-way. (R. Stephens, City Council)

B. Approve Resolution 2024-10-19, a resolution authorizing the City to participate in an agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (Between Holland and Avenue E) on November 22 through November 24, 2024 for Artwalk. (M. Antrim, City Manager)

C. Approve Resolution 2024-10-20, a resolution authorizing the City to participate in the Texas Department of Transportation Aviation Routine Airport Maintenance program (RAMP) Grant Program for financial assistance used solely and exclusively for airport maintenance at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

D. Approve Resolution 2024-10-21, a resolution authorizing the transfer of designated fire vehicles to Brewster County, Texas as outlined under the interlocal agreement regarding firefighting and fire protection services, and Alpine Emergency Services Board. (M. Antrim, City Manager)

13. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each. City Council may hold a discussion during this section regarding any item listed on the agenda. No action may take place regarding report items, unless specified on the agenda.

City Mayor Report

City Manager Report

i) Water, Wastewater, Streets, Employee Compensation

14. **CITY COUNCIL MEMBER COMMENTS.**

15. EXECUTIVE SESSION.

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. Consultation with Attorney § 551.071, Texas Government Code

1. Discuss Customs and Border Protection Hangar Lease Renewal.
2. Discuss the possible sale and/or acquisition of property for long-term overall city goals and planning, including city-owned structures. (M. Antrim, City Manager)

16. ACTION AFTER EXECUTIVE SESSION.

- A. Action, if any, concerning any of the items listed in executive session. (M. Antrim, City Manager)

17. ADJOURN.**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on October 11, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 11th day of October, 2024



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 1A

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



AGENDA ITEM

Water Infrastructure Discussion. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

Presentation provided by Andy Vecellio, Jacob and Martin.

SUPPORTING MATERIALS

1. Presentation-Alpine Water Workshop-2024-10-15

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

City of Alpine Water Workshop October 15, 2024

Andy Vecellio, PE
Jacob & Martin



City of Alpine Water Workshop (October 15, 2024)

Discussion Topics

- Water System Overview
- Lead and Copper Rule Revision and Inventory Update
- Sky Way Gardens
- Critical Issues
 - Water Supply/Sources
 - Upper Hill / Lower Hill Pump Station
 - Pearce Tank Operations

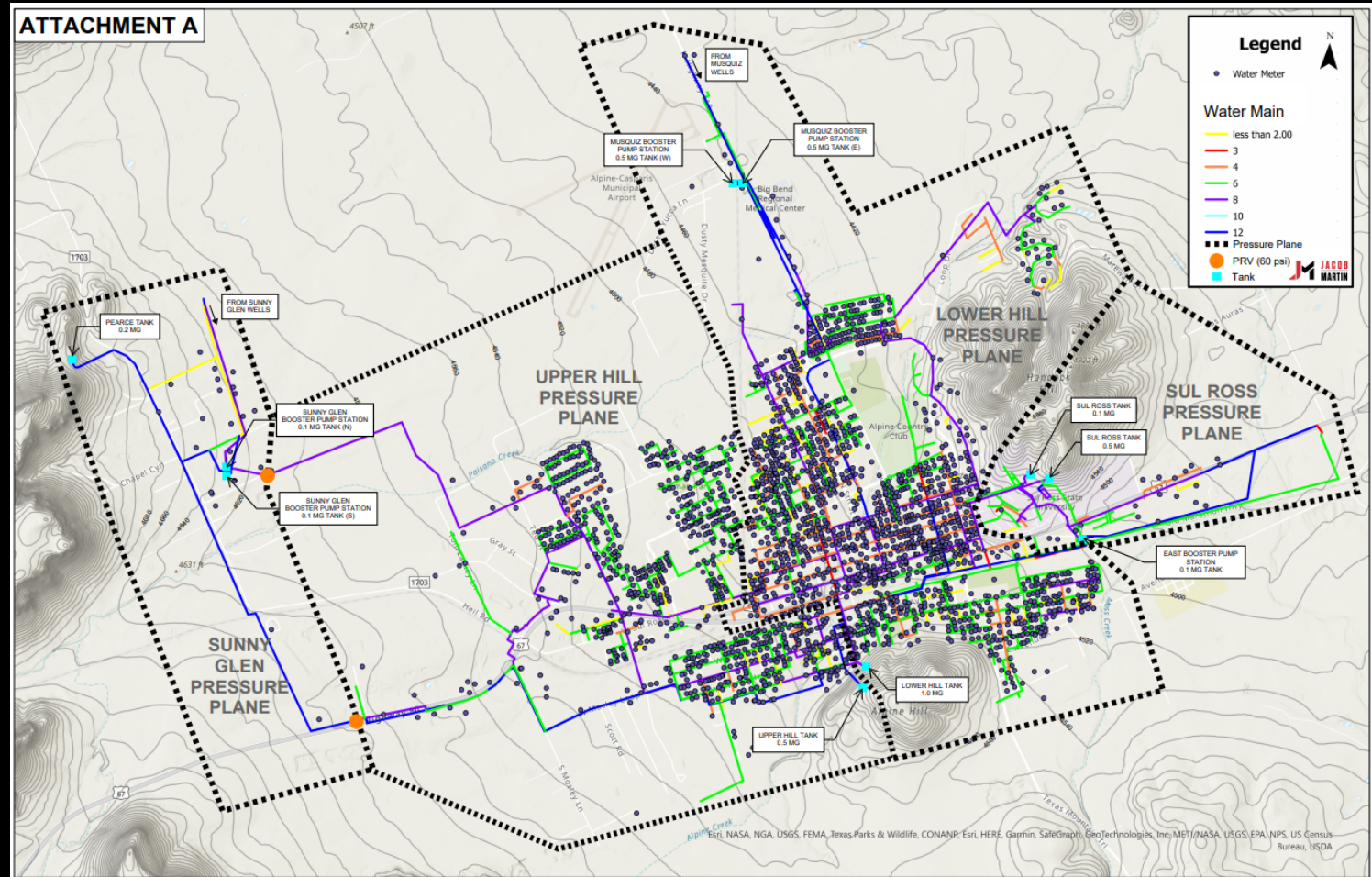


City of Alpine Water Workshop (October 15, 2024)

Water System Overview

Pressure Planes:

- Sunny Glen
- Upper Hill
- Lower Hill
- Sul Ross



City of Alpine Water Workshop (October 15, 2024)

Lead and Copper Rule Inventory

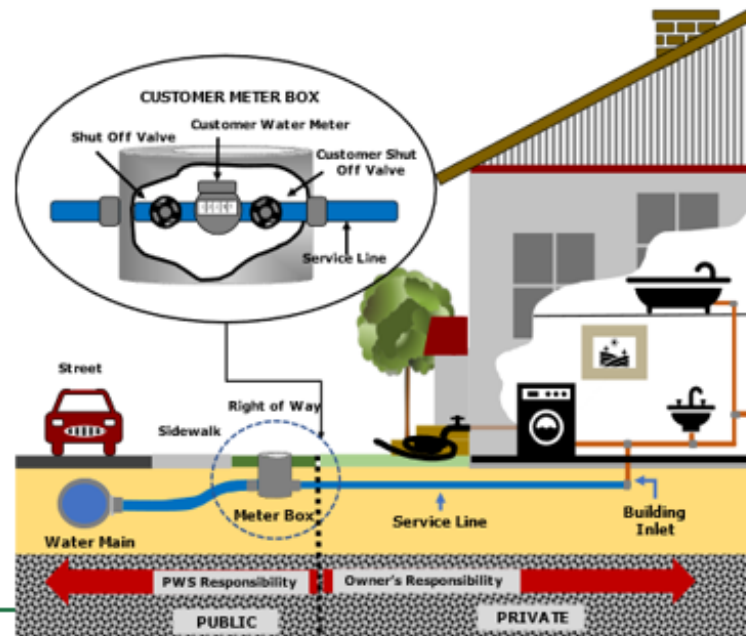
- **October 16, 2024, Deadline for Lead Service Line Inventory**
 - Submit TCEQ Form 20943
- **Next Steps:**
 - Public Communications (Lead Service Lines, Galvanized Requiring Replacement, Unknowns)
 - School and Child Care Facilities
 - Complete Full Lead Service Line Inventory and Lead Service Line Replacement Plan by October 16, 2027



City of Alpine Water Workshop (October 15, 2024)

Lead and Copper Rule Inventory

Exhibit 1. Example of Service Line Ownership Distinction between the Water System and Customer



Source: TCEQ



City of Alpine Water Workshop (October 15, 2024)

Lead and Copper Rule Inventory – TCEQ Form 20943

<u>System-Owned Service Line</u>	<u>Customer-Owned Service Line</u>	<u>Entire Service Line¹</u>
Lead	Any ²	Lead
Any ²	Lead	Lead
Galvanized	Galvanized	GRR ³
Galvanized	Non-Lead	Non-Lead
Galvanized	Unknown	Unknown
Non-Lead	Galvanized	GRR ³
Unknown	Galvanized	GRR ³
Unknown	Non-Lead	Unknown
Non-Lead	Unknown	Unknown
Non-Lead	Non-Lead	Non-Lead

¹Entire Service Line as defined by TCEQ. Public notification is required for Lead, GRR, and Unknown.

²Any - If any portion of the line is lead, the entire service line is defined as Lead by TCEQ Form 20943.

³GRR = Galvanized Requiring Replacement



City of Alpine Water Workshop (October 15, 2024)

Lead and Copper Rule Inventory

- As of September 30, 2024:
- Total of 2,784 Accounts for the City of Alpine Water System
 - 729 (26.2%) Identified/Known for Customer and City Service Line
 - 295 (10.6%) Identified/Known for Customer Service Line Only
 - 238 (8.5%) Identified/Known for the City Service Line Only
 - 1,522 (54.7%) Not Identified for Customer or City



City of Alpine Water Workshop (October 15, 2024)

Lead and Copper Rule Inventory

- As of September 30, 2024:
- Total of 2,784 Accounts for the City of Alpine Water System
 - 67 (2.4%) Identified as Lead
 - 228 (8.2%) Identified as Galvanized Requiring Replacement
 - 1,991 (71.5%) Identified as Unknown
 - 498 (17.9%) Identified as Non-Lead



City of Alpine Water Workshop (October 15, 2024)

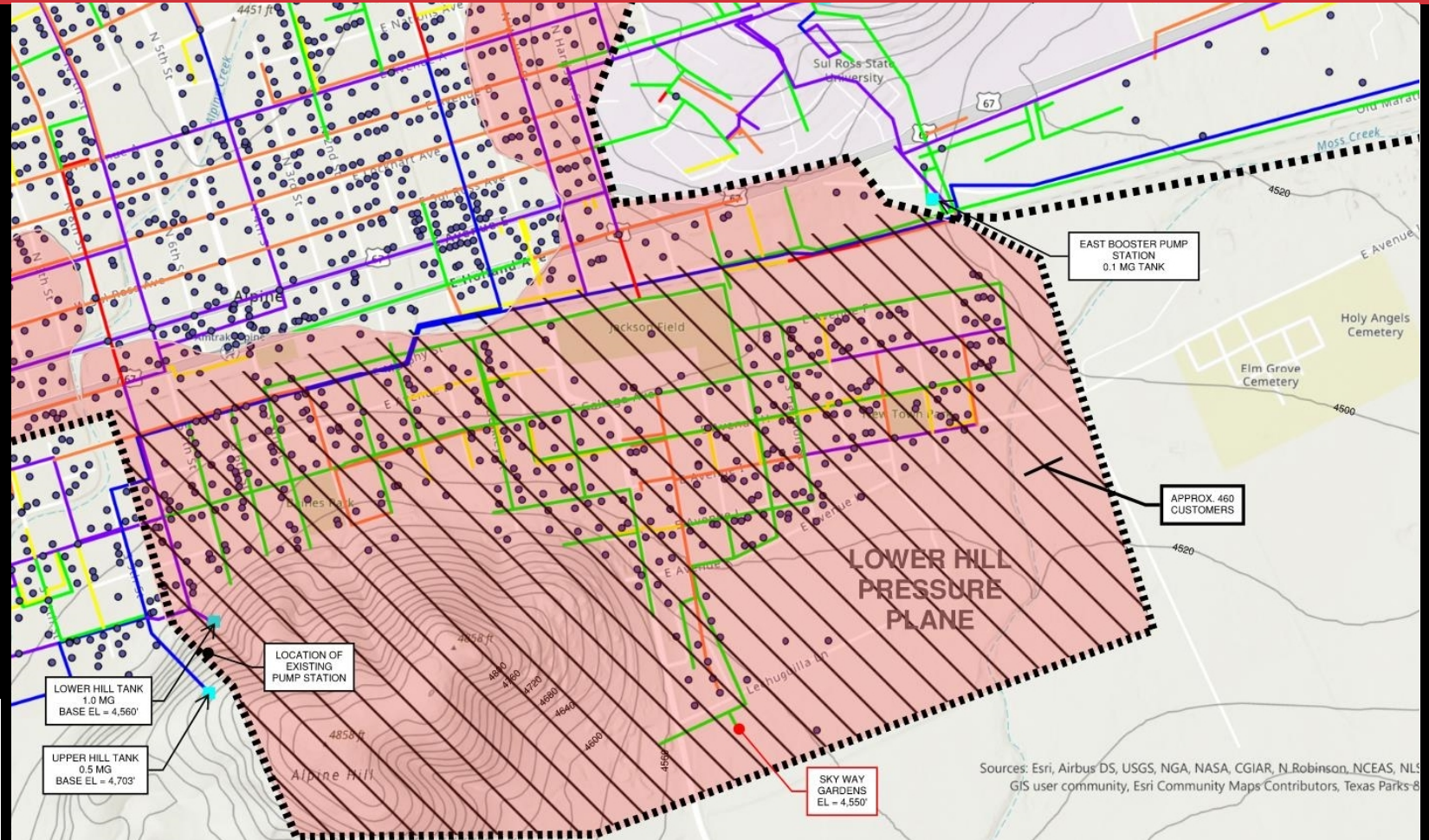
Sky Way Gardens

- Not feasible to serve from Lower Hill Tank due to pressures/elevations.
- Larger area of concern in Lower Hill Pressure Plane (next slide).
- Solution: Realign Lower Hill and Sul Ross Pressure Planes to increase pressures in this area.



City of Alpine Water Workshop (October 15, 2024)

Sky Way Gardens



City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources

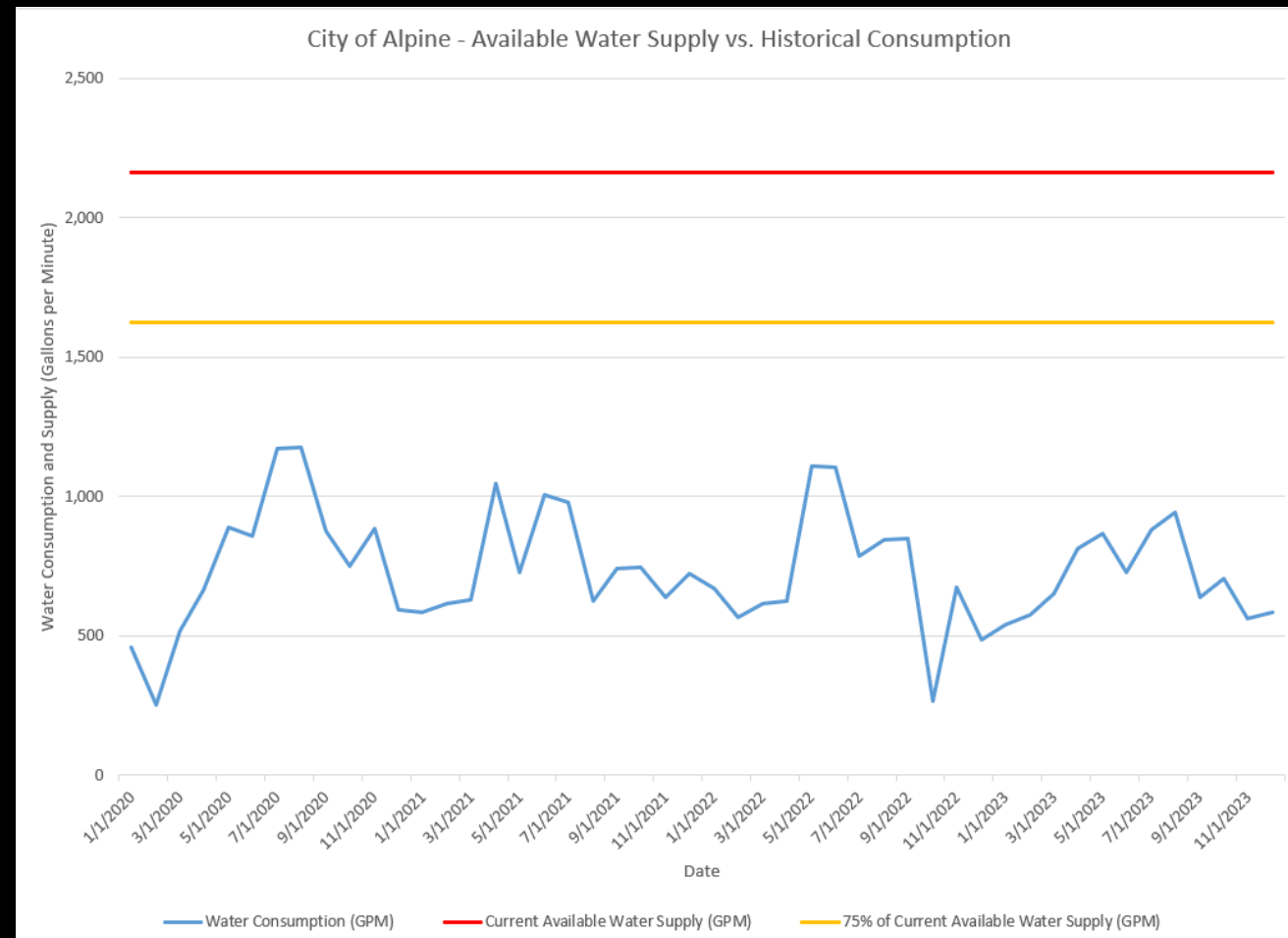
Well	Pressure Plane	Flow Rate (GPM)	2023 Flow (GPM)	% of Capacity
(South) Lower Hill	Lower Hill	220	76.7	34.9%
Musquiz 10	Lower Hill	340	20.6	6.1%
Musquiz 11	Lower Hill	225	60.0	26.7%
Musquiz 6	Lower Hill	190	70.5	37.1%
Musquiz 7	Lower Hill	325	167.4	51.5%
East	Sul Ross	75	27.9	37.2%
(South) Upper Hill	Upper Hill	210	0.0	0.0%
Gardner	Upper Hill	170	149.6	88.0%
Roberts 1	Upper Hill	35	34.4	98.2%
Roberts 3	Upper Hill	300	152.7	50.9%
Roberts 5	Upper Hill	40	10.2	25.6%
Terry 2	Upper Hill	35	26.3	75.1%
	SUL ROSS	75	27.9	37.2%
	UPPER HILL	790	373.2	47.2%
	LOWER HILL	1300	395.2	30.4%

Note: Roberts 3 recently had repairs and improvements to increase capacity. It was previously operating under 150 GPM.



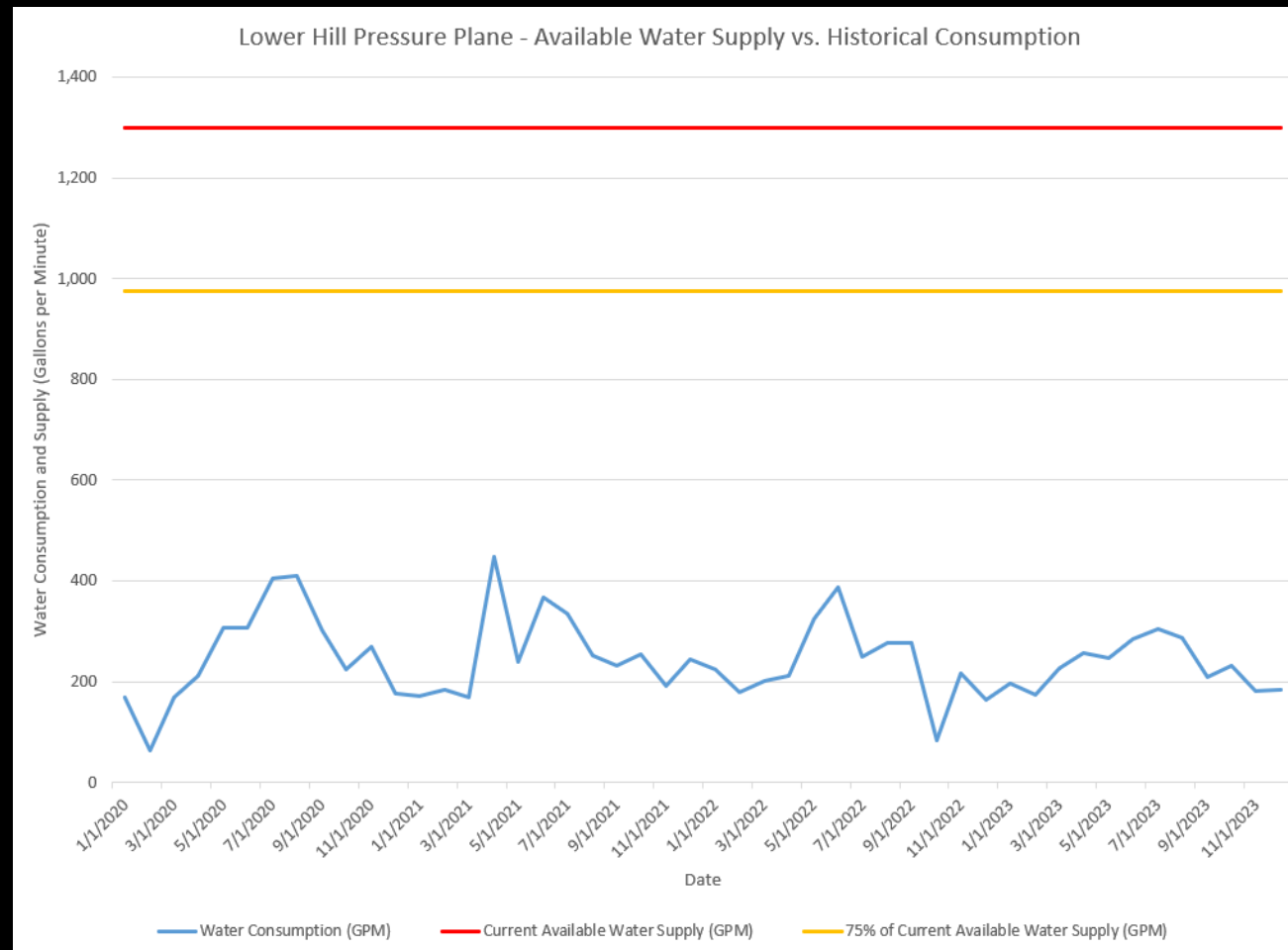
City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources



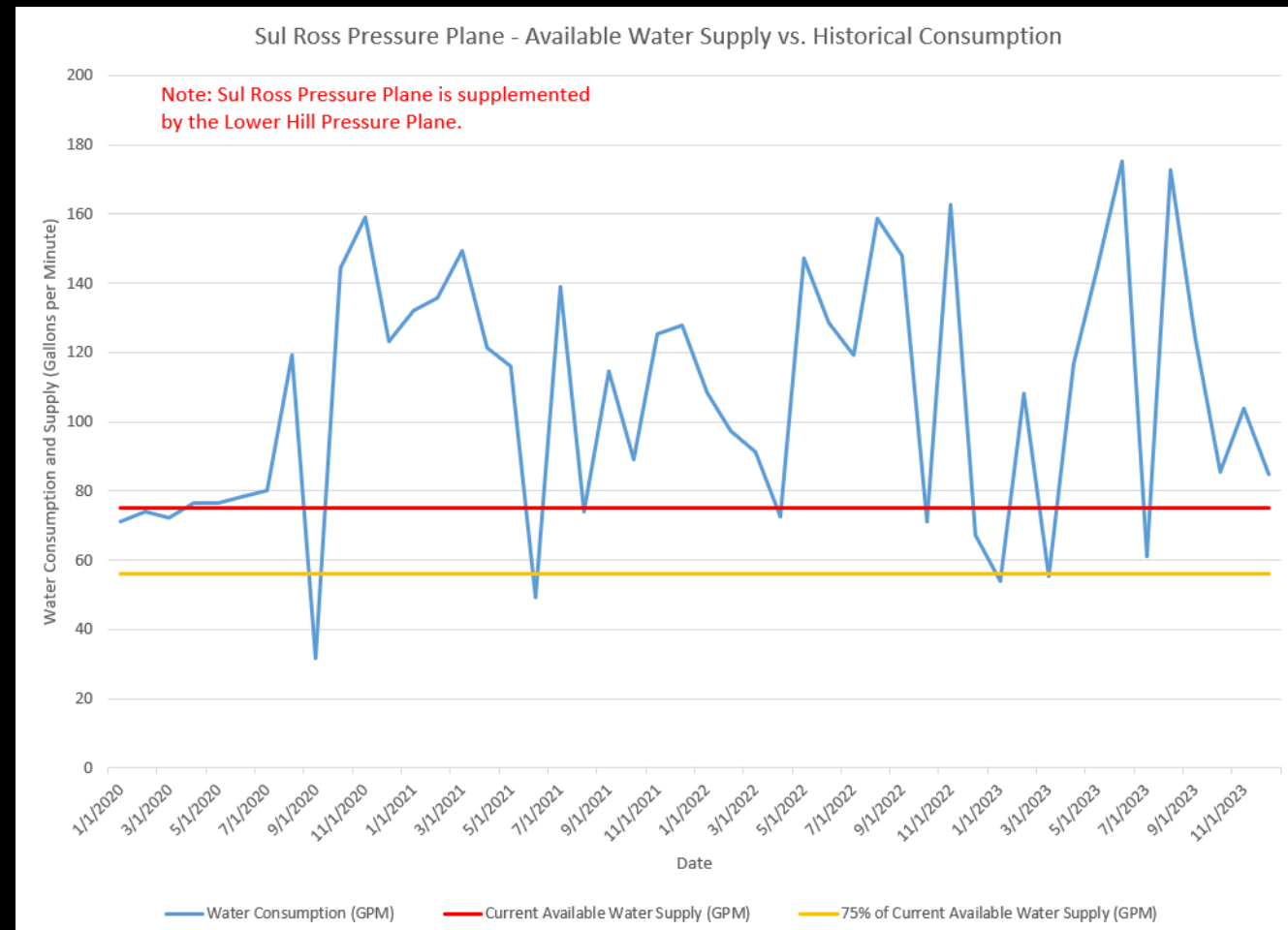
City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources



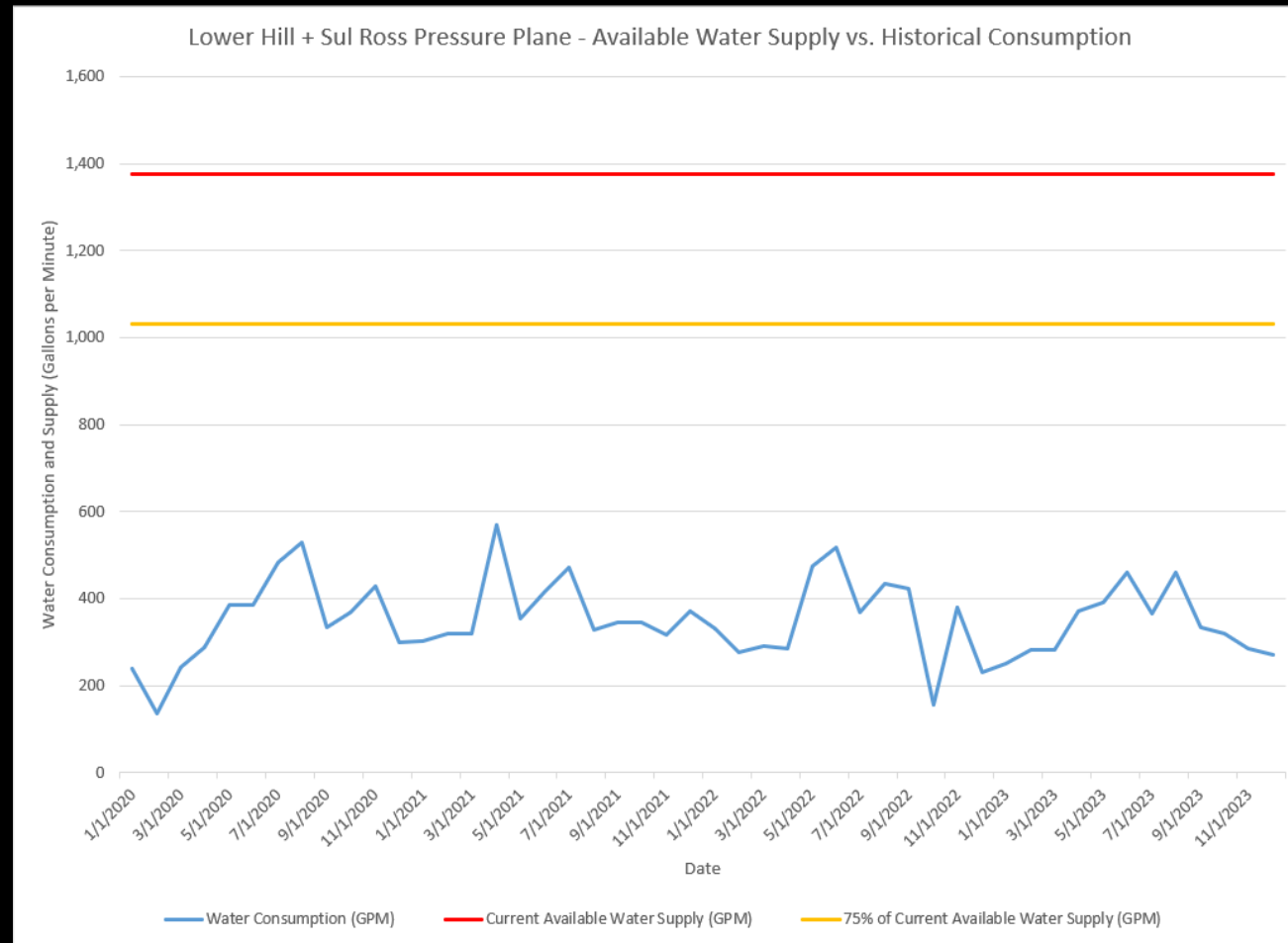
City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources



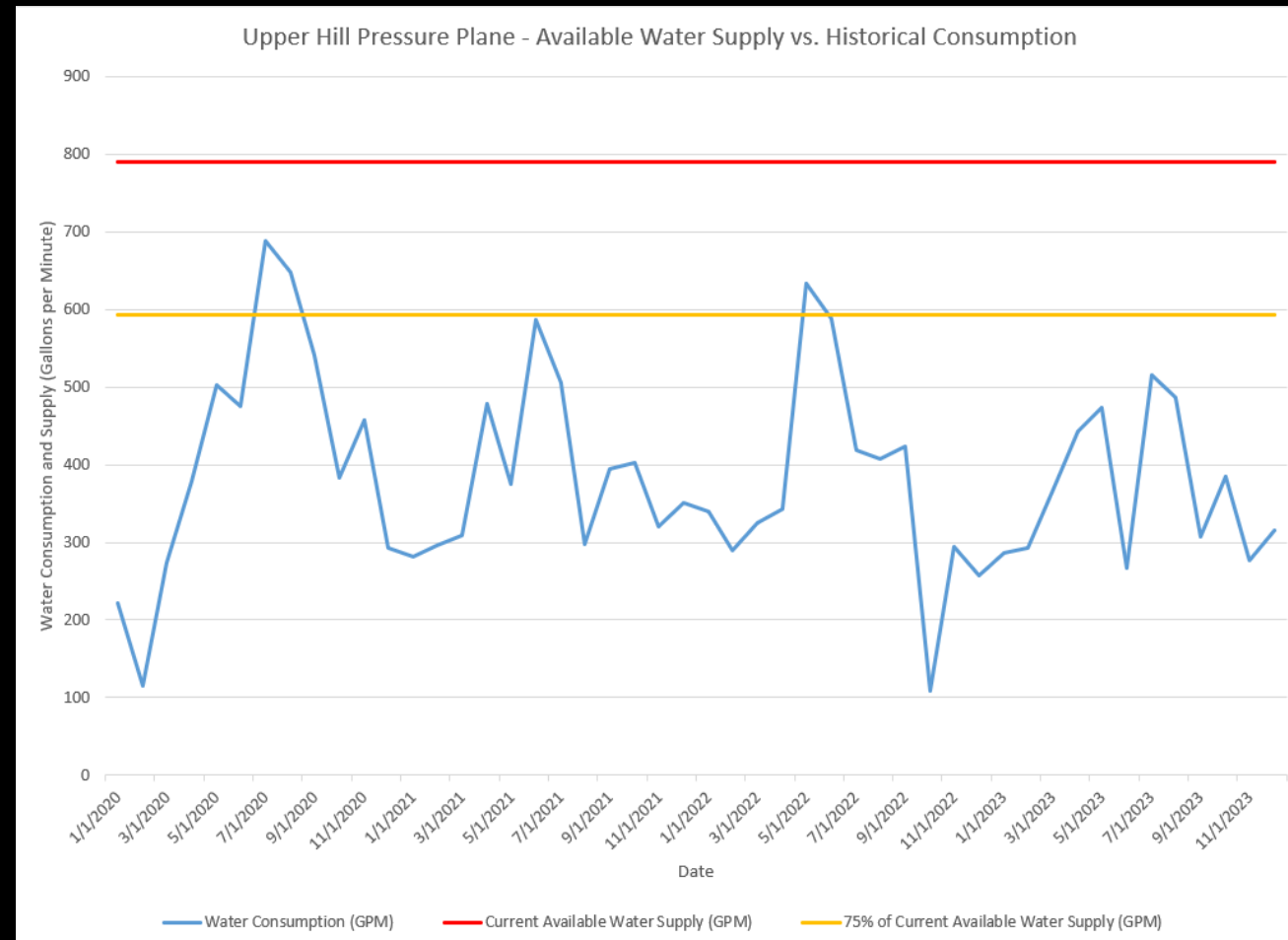
City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources



City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources



City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Water Supply/Sources

- Solutions:
 - Repair Upper Hill / Lower Hill Pump Station
 - Develop New Well(s) in Sunny Glen Well Field (Upper Hill Pressure Plane)



City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Upper Hill / Lower Hill Pump Station

- Constructed in +/- 2010.
- Intended to allow water to flow/be pumped between Upper Hill and Lower Hill Pressure Planes.
- Has never worked properly.
- Appears to be a design and/or construction issue.



City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Upper Hill / Lower Hill Pump Station

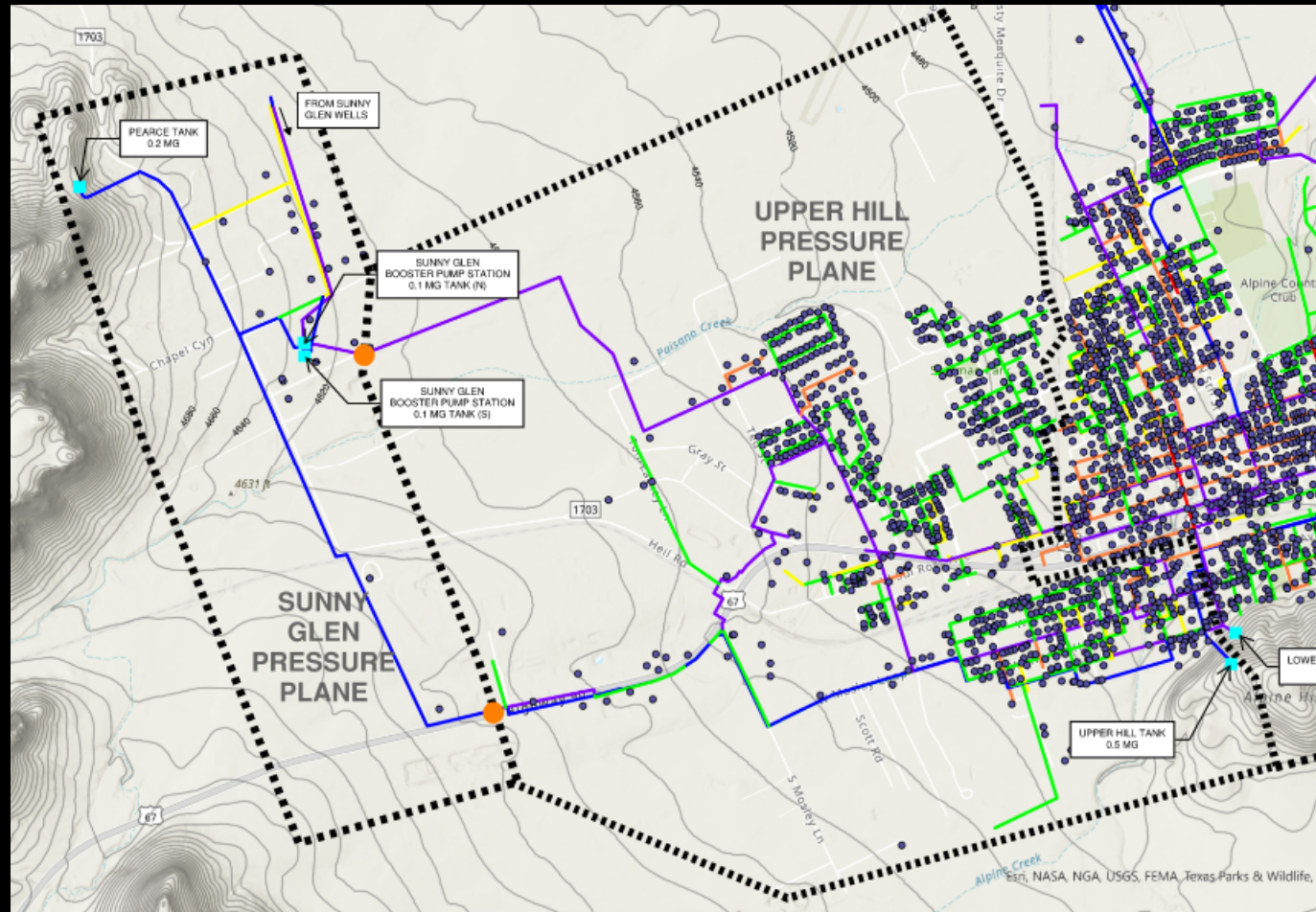
- Recommended to excavate and check/confirm yard piping compared to plans.
- Based on findings, may need to do some piping modifications.
- Putting online would be a great benefit to water system.



City of Alpine Water Workshop (October 15, 2024)

Critical Issues – Pearce Tank Operations

- Pearce Tank has been unable to fill since 2020.
- Ongoing effort to locate issue(s) and fix.



CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of October 1, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 10-1-24 City Council Minutes

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

City of Alpine
REGULAR CITY COUNCIL MEETING
Tuesday, October 1, 2024 – 4:00 PM
Minutes

1. WORKSHOP MEETING - 4:00 P.M.

City Council Members Present:

Councilor Reagan Stone (*Virtually*)
Councilor Darin Nance
Councilor Rick Stephens
Mayor Catherine Eaves
Councilor Eva Martinez

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Eddie Molinar, Director of Public Works
Raul Melendez, Assistant Director of Publ
David Martinez, Foreman

Not Present:

Councilor Lucy Escovedo

Others Present: None.

Mayor Eaves called the meeting to order at 4:01 P.M.

- A. Street Study Discussion. (M. Antrim, City Manager)

2. CALL TO ORDER - REGULAR MEETING - 5:30 P.M.

Mayor Eaves called the meeting to order at 5:30 P.M.

- A. Pledge of Allegiance to the United States Flag.
B. Pledge of Allegiance to the Texas Flag.
C. Determination of a Quorum and Proof of Notice of the Meeting.

City Council Members Present:

Councilor Reagan Stone
Councilor Darin Nance
Councilor Lucy Escovedo
Councilor Rick Stephens
Mayor Catherine Eaves
Councilor Eva Martinez

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Alessandra Gad, City Attorney
Kirk Caughman, Police Lieutenant
Robert Rücker, Building Official
Abel Hinojos, Airport Supervisor
Adelina Beall, Environmental Services Co

Not Present: None.

Others Present: Approximately 20 others

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 3:00 P.M. on September 27, 2024.

3. PUBLIC COMMENTS.

Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be

filled out at www.cityofalpine.com/councilcomments. Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.

- Patricia Lafarelle, Ward 4, expressed opposition to Special Use Permit 2024-10-01.
- Daniel Lester, Ward 4, expressed opposition to Special Use Permit 2024-10-01.
- Leonel Rodriguez, Ward 4, expressed opposition to Special Use Permit 2024-10-01.

4. **PUBLIC HEARINGS.**

At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.

Open (5:38 P.M.)

- A. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-09-02, an ordinance amending *Chapter 10 – Animals* to the Alpine Code of Ordinances; Amending *Sec. 10-8 City-Sponsored Clinics Authorized* to update who can authorize a city sponsored rabies vaccination-registration clinic; Amending *Sec. 10-10 Wildlife Feeding* to amend the definition and objective of wildlife feeding; Amending *Sec. 10-11 - Hunting* providing clarifying language that hunting is prohibited within the city limits of Alpine, except for the capture and control of nuisance animals by an authorized government official; Amending *Sec. 10-42 - Public Nuisances Designated* to provide clarifying language, provide additional circumstances that constitute an animal nuisance, and making section references to other relevant sections in the chapter; Removing *Sec. 10-45 - Standing Bulls, Stallions or Jacks at Stud* and relocating the section to a more appropriate portion of the code, and establishing *Sec. 10-95 - Standing Bulls, Stallions or Jacks at Stud* under *Division II – Permits*; Amending *Sec. 10-9. - Guide Dogs* by updating the title to more appropriate language, *10-9 Service Animals*, to better align with federal and state verbiage and requirements; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses.

Public Comments: None.

- B. Public Hearing regarding the second and final reading of Ordinance 2024-09-03, an ordinance amending *Chapter 82 – Solid Waste*; Providing for updated definitions throughout the chapter; Providing clarification that disposing of ash or other byproduct of burning is considered illegal dumping; Providing clarification that bulky items placed next to collection containers is considered illegal dumping; Establishing responsibilities of residential and commercial sanitation accounts; Providing clarification that rates and fees are established by the approved

contract with the waste hauler contractor; Providing for updated requirements concerning disposal of dead animals, disposal of construction and demolition wastes, and bulky waste disposal; Providing clarification regarding offenses, penalties, and fines for violations of the chapter; Establishing *Division 3- Scrap Tires* that provides criteria and guidelines for the proper disposal and storage, transportation, collection, and processing of tires; Providing the establishment of up to a \$4,000 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses.

Public Comments: None.

- C. Public Hearing to obtain citizen views and comments regarding Replat 2024-10-01, a replat allowing the applicant, Ruben Losoya, to amend lot lines to provide conformance with R-4 zoning requirements for the subject property. The subject property is located at or about 806 S. Cactus Street and is legally described as 1.482 acres out of the South 3.0 acres of the West Half (W/2) of Block 2, Means Addition "A," Brewster County, Texas, being all of that certain 1.483 acre tract described in Document no. 105626, Official Public Records of Brewster County, Texas. The property owner of record is Ruben Losoya. The Property ID of the subject property is 11311. The current zoning classification of the property is R-4 Mobile Home District. If the replat is approved the zoning classification of the subject property will remain R-4 Mobile Home District.

Public Comments: None.

- D. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-10-01, a special use permit authorizing the applicant, Perla Baeza, to obtain a (Malt Beverage) Retail Dealer's On-Premise License (BE) from the Texas Alcoholic Beverage Commission to establish a beer garden that will include malt beverage sales at the subject property. The subject property is located at the previous farmers market, 107 E. Murphy. The property owner of record is Perla Baeza. The Parcel ID of the subject property is 34500.

Public Comments: Perla Baeza, Ward 4, addressed the Council in support of Special Use Permit 2024-10-01.

- E. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-10-02, a short term rental special use permit allowing a short term rental to be established at 609 S. 12th Street. The property owner of record is Charles Sanders. The Parcel ID of the subject property is 33952.

Public Comments: None.

- F. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-10-03, a short term rental special use permit allowing a short term rental to be established at 801 W. Ave F. The property owner of record is Charles Sanders. The Parcel ID of the subject property is 10484.

Public Comments: None.

Close (5:47 P.M.)

5. **PUBLIC PRESENTATIONS.**

A. Presentations & Recognitions

B. Proclamations

- i) Proclamation 2024 National Public Natural Gas Appreciation Week (PNGW) for October 6–12, 2024.

Mayor Eaves Proclaimed Public Natural Gas Appreciation Week for October 6 - October 12, 2024. The Proclamation for 2024 Natural Gas Appreciation Week was presented by Mayor Eaves to 6 Gas Department employees.

- ii) Proclamation of Texas Teacher's Day on Saturday, October 5, 2024.

Mayor Eaves proclaimed October 5, 2024 National Teacher's Day in Alpine and presented the Proclamation to 6 Alpine ISD educators and representatives.

C. Community Interest Items

- i) Mayor Announcements
- ii) City Manager Announcements
- iii) Council Member Announcements

6. **CHANGES TO POSTED AGENDA.**

NOTICE: *The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be removed from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. *Items removed from the consent agenda* will be considered in the Items withdrawn from the consent agenda section directly after approval of the items not requiring separate discussion.

Councilor Reagan Stone requested that items C & D be removed from the consent agenda for separate discussion.

- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may, by simple request, ask that time-sensitive items be considered during that section.

7. **CONSENT AGENDA.**

- A. Approval of September 10, 2024 Special Meeting Minutes. (G. Calderon, City Secretary)
- B. Approval of September 17, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
- C. Approval of Special Use Permit 2024-10-02, a short term rental special use permit allowing a short term rental to be established at 609 S. 12th Street. The property owner of record is Charles Sanders. The Parcel ID of the subject property is 33952. (G. Calderon, City Secretary)
- D. Approval of Special Use Permit 2024-10-03, a short term rental special use permit allowing a short term rental to be established at 801 W. Ave F. The property owner of record is Charles Sanders. The Parcel ID of the subject property is 10484. (G. Calderon, City Secretary)
- E. Approve Gibson, Ruddock, Patterson, LLC Letter of Engagement for Fiscal Year 2023-2024 annual audit. (M. Antrim, City Manager)

RESOLUTION 2024-10-03: On a motion by Councilor Rick Stephens and seconded by Councilor Reagan Stone to approve consent agenda items A, B, and E, the City Council unanimously adopted the motion.

8. **ITEMS REMOVED FROM THE CONSENT AGENDA.**

- C. Approval of Special Use Permit 2024-10-02, a short term rental special use permit allowing a short term rental to be established at 609 S. 12th Street. The property owner of record is Charles Sanders. The Parcel ID of the subject property is 33952. (G. Calderon, City Secretary)
- D. Approval of Special Use Permit 2024-10-03, a short term rental special use permit allowing a short term rental to be established at 801 W. Ave F. The property owner of record is Charles Sanders. The Parcel ID of the subject property is 10484. (G. Calderon, City Secretary)

RESOLUTION 2024-10-04: On a motion by Councilor Reagan Stone and seconded by Councilor Rick Stephens to approve items C & D, the City Council unanimously adopted the motion.

9. **REPORTS & PRESENTATIONS.**

Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.

10. **INFORMATION OR DISCUSSION ITEMS.**

- A. Discussion regarding maintenance of city parks, practice fields, and other city assets. (C. Eaves, Mayor)

11. **ACTION ITEMS.**

Action items are to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- A. Approve the second and final reading of Ordinance 2024-09-02, an ordinance amending *Chapter 10 – Animals* to the Alpine Code of Ordinances; Amending *Sec. 10-8 City-Sponsored Clinics Authorized* to update who can authorize a city sponsored rabies vaccination-registration clinic; Amending *Sec. 10-10 Wildlife Feeding* to amend the definition and objective of wildlife feeding; Amending *Sec. 10-11 - Hunting* providing clarifying language that hunting is prohibited within the city limits of Alpine, except for the capture and control of nuisance animals by an authorized government official; Amending *Sec. 10-42 - Public Nuisances Designated* to provide clarifying language, provide additional circumstances that constitute an animal nuisance, and making section references to other relevant sections in the chapter; Removing *Sec. 10-45 - Standing Bulls, Stallions or Jacks at Stud* and relocating the section to a more appropriate portion of the code, and establishing *Sec. 10-95 - Standing Bulls, Stallions or Jacks at Stud* under *Division II – Permits*; Amending *Sec. 10-9. - Guide Dogs* by updating the title to more appropriate language, *10-9 Service Animals*, to better align with federal and state verbiage and requirements; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (M. Antrim, City Manager)

RESOLUTION 2024-10-05: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve as presented, the City Council unanimously adopted the motion.

- B. Approve the second and final reading of Ordinance 2024-09-03, an ordinance amending *Chapter 82 – Solid Waste*; Providing for updated definitions throughout the chapter; Providing clarification that disposing of ash or other byproduct of burning is considered illegal dumping; Providing clarification that bulky items placed next to collection containers is considered illegal dumping; Establishing responsibilities of residential and commercial sanitation accounts; Providing clarification that rates and fees are established by the approved contract with the waste hauler contractor; Providing for updated requirements concerning disposal of dead animals, disposal of construction and demolition wastes, and bulky waste disposal; Providing clarification regarding offenses, penalties, and fines for violations of the chapter; Establishing *Division 3- Scrap Tires* that provides criteria and guidelines for the proper disposal and storage, transportation, collection, and processing of tires; Providing the establishment of up to a \$4,000 penalty per occurrence for violations of the ordinance; And providing for the following: Findings of Fact, Enactment, Repealer, Penalty, Savings, Severability, Proper Notice and Meeting, and Effective Date clauses. (M. Antrim, City Manager)

RESOLUTION 2024-10-06: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to approve as presented, the City Council unanimously adopted the motion.

- C. Approve the first reading of Ordinance 2024-10-01, an ordinance authorizing the vacation, abandonment, and sale of a 205 square foot-wide strip out of W. Brown Ave Right-of-Way, adjacent and parallel to the Northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine; Authorizing the City Manager to execute a deed without warranty to the applicant Li Feng Ni; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. Further, authorize the City Building to issue a permanent variance to the City setback requirements regarding the property line to the W Brown Ave right-of-way. (R. Stephens, City Council)

RESOLUTION 2024-10-07: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to approve the first reading of Ordinance 2024-10-01, an ordinance authorizing the vacation, abandonment, and sale of a 205 square foot-wide strip out of W. Brown Ave Right-of-Way, adjacent and parallel to the Northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine; Authorizing the City Manager to execute a deed without warranty to the applicant Li Feng Ni; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. Further, authorize the City Building Inspector to issue a permanent variance to the City setback requirements regarding the property line to the W Brown Ave right-of-way, the City Council unanimously adopted the motion.

Mayor Eaves called a short recess. (6:38 P.M.)

Meeting Resumed. (6:43 P.M.)

- D. Approve Resolution 2024-10-01, a resolution designating the Alpine Avalanche as the Official Newspaper of the City of Alpine for Fiscal Year 2024-2025. (M. Antrim, City Manager)

RESOLUTION 2024-10-08: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to approve as presented, the City Council unanimously voted to adopt the motion.

- E. Approve Resolution 2024-10-02, a resolution authorizing the City to participate in the Fiscal Year 2025 Regional Solid Waste Grant Program. (M. Antrim, City Manager)

RESOLUTION 2024-10-09: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve participation in the Fiscal Year 2025 Regional Solid Waste Grant Program, the City Council unanimously adopted the motion.

- F. Approve Replat 2024-10-01, a replat allowing the applicant, Ruben Losoya, to amend lot lines to provide conformance with R-4 zoning requirements for the subject property. The subject property is located at or about 806 S. Cactus Street and is legally described as 1.482 acres out of the South 3.0 acres of the West Half (W/2) of Block 2, Means Addition "A," Brewster County, Texas, being all of that certain 1.483 acre tract described in Document no. 105626, Official Public Records of Brewster County, Texas. The property owner of record is Ruben Losoya. The Property ID of the subject property is 11311. The current zoning classification of the property is R-4 Mobile Home District. If the replat is approved the zoning classification of the subject property will remain R-4 Mobile Home District. (M. Antrim, City Manager)

RESOLUTION 2024-10-10: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve as presented, the City Council unanimously adopted the motion.

- G. Approve Special Use Permit 2024-10-01, a special use permit authorizing the applicant, Perla Baeza, to obtain a (Malt Beverage) Retail Dealer's On-Premise License (BE) from the Texas Alcoholic Beverage Commission to establish a beer garden that will include malt beverage sales at the subject property. The subject property is located at the previous farmers market, 107 E. Murphy. The property owner of record is Perla Baeza. The Parcel ID of the subject property is 34500. (M. Antrim, City Manager)

RESOLUTION 2024-10-11: On a motion by Councilor Reagan Stone and seconded by Councilor Eva Martinez to approve, the motion failed with the Council voting in the following manner:

Councilor Reagan Stone: Nay
Councilor Eva Martinez: Aye
Councilor Darin Nance: Aye
Councilor Lucy Escovedo: Nay
Councilor Rick Stephens: Nay

- H. Approval of Speed Humps on Avenue B to reduce speed limit. Stop signs and 20 mph speed limit signs are not effective. (R. Stephens, City Council)

RESOLUTION 2024-10-12: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to approve of speed humps on Avenue B to reduce the speed limit, discussion ensued.

Councilor Nance requested to pass out documents showing a proposal to add bicycle lanes in lieu of speed humps. Mayor Eaves requested that the Parliamentarian advise if this was acceptable. The Parliamentarian advised that this was against the official Rules of Procedure, but that the Mayor may choose to allow the acceptance of the documents. Mayor Eaves allowed Councilor Nance to pass out the documents to the City Council for review.

RESOLUTION 2024-10-13: Councilor Darin Nance moved to amend the original motion to work with the traffic and police department to research bike lanes from Avenue E to the top of the Hill in lieu of speed humps. The motion died due to a lack of a second.

RESOLUTION 2024-10-14: Councilor Reagan Stone moved to make an amendment to research the bicycle plan as outlined in the documents provided to the City Council by Councilor Darin Nance in addition of one speed hump. The motion was seconded by Councilor Escovedo. The amendment was adopted unanimously adopted by the City Council.

The City Council unanimously adopted the original motion as amended.

- I. Approve twelve month lease with CAPPS, Van & Truck Rental, for two vehicles utilized by officers participating in the High Intensity Drug Trafficking Program for Fiscal Year 2024-2025. (M. Antrim, City Manager)

RESOLUTION 2024-10-15: On a motion by Councilor Rick Stephens and seconded by Councilor Eva Martinez to approve the 12-month lease with CAPPS, the City Council unanimously adopted the motion.

12. **EXECUTIVE REPORTS.**

Executive reports are limited to 10 minutes each.

City Mayor Report

City Manager Report

- i) Discuss Board, Commission, and Committee objectives for upcoming Fiscal Year.
- ii) Water, Wastewater, Streets, Employee Compensation Plan

13. **CITY COUNCIL MEMBER COMMENTS.**

RESOLUTION 2024-10-16: On a motion by Councilor Rick Stephens and seconded Councilor Eva Martinez to recess into executive session, the City Council unanimously adopted the motion. **(8:15 P.M.)**

14. **EXECUTIVE SESSION.**

NOTICE: *The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).*

A. Consultation with Attorney § 551.071, Texas Government Code

Discuss the possible sale and/or acquisition of property for long-term overall city goals and planning, including city owned structures. (M. Antrim, City Manager)

15. **ACTION AFTER EXECUTIVE SESSION.**

RESOLUTION 2024-10-17: On a motion by Councilor Reagan Stone and seconded Councilor Evar Martinez to move into regular session, the City Council unanimously adopted the motion. **(8:37 P.M.)**

A. Action, if any, concerning any of the items listed in executive session. (M. Antrim, City Manager)

RESOLUTION 2024-10-18: On a motion by Councilor Rick Stephens and seconded by Councilor Lucy Escovedo to take no action, the City Council unanimously adopted the motion.

16. **ADJOURN.**

APPROVED:

Catherine Eaves, *Mayor*

ATTEST:

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 3:00 P.M. on September 27, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 27th day of September, 2024



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer



CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8B

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: Approve



AGENDA ITEM

Approval of Special Use Permit 2024-10-04, a short term rental special use permit allowing a short term rental to be established at 904 W. Ft Davis Avenue. The applicant is HITM Investment LLC. The property owners of record are Dustin & Jeannie Farahnak. The Parcel ID of the subject property is 34559. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

This is the applicant's first request for a short term rental special use permit. 12 letters were sent to surrounding property owners within 200 feet advising them of the application, as required by ordinance. No feedback was received by the packet deadline.

SUPPORTING MATERIALS

1. 2024 Passed Fire Inspection
2. 904 W Fort Davis- STR SUP Application

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024



TRANSIENT/SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection:

At the time of initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, Property Management Code and the City of Alpine Short-Term rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approved means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$80.00 each. An inspection won't occur until all required documents have been received by the city.

PROPERTY OWNER:	HITM Investment LLC
PROPERTY ADDRESS:	904 W Fort Davis Ave
PROPERTY OWNER PHONE:	
LOCAL REPRESENTATIVE:	April McAnally
LOCAL REPRESENTATIVE PHONE:	

GENERAL REQUIREMENTS:

PARKING DIAGRAM APPROVED: YES ☒ NO ☐

- ☒ House Numbers installed and clearly visible from the street.
- ☒ Smoke alarms installed in all sleeping rooms.
- ☒ Carbon Monoxide detectors as required by Fire Code
- ☒ Fire Extinguisher visibly labeled or displayed.

(1-A-10-BC rating required)

SANITATION:

- ☒ All plumbing fixtures connected to sanitary sewer with approved P-Traps.
- ☒ All plumbing fixtures connected to approved water supply with hot & cold water.
- ☒ No signs of mold or mildew on wall surfaces.
- ☒ No signs of infestation from rodents or insects.
- ☒ All sanitary facilities installed and maintained in a safe and sanitary condition.

SAFETY:

- ☒ Basement & all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- ☒ All stairs, decks, and balconies over 30" in height are provided with approved guardrails.
- ☒ Requirements of the IBC & IRC are met for dwelling units.
- ☒ Dwelling has no broken windows or doors.
- ☒ No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

NUMBER OF OCCUPANTS APPROVED: YES ☒ / NO ☐

OCCUPANT LOAD TOTAL:

MECHANICAL:

- ☒ Every habitable room contains at least two electrical outlets and light fixtures.
- ☒ All electrical equipment, wiring, and appliances have been installed and are in safe manner.
- ☒ Dwelling is equipped with heating facilities in operating condition.
- ☒ All solid fuel burning appliances are installed per applicable codes, maintained in a safe working condition.
- ☒ Dwelling has proper ventilation in all rooms and areas where all fuel burning appliances are installed.

STRUCTURAL:

- ☒ Dwelling has no sags, splits or buckling of ceiling, roofs, roof supports or other horizontal members due to defective material or deterioration.
- ☒ No split, lean, list, or buckle of dwelling walls, partitions other vertical supports due to defective material or deterioration.
- ☒ No evidence of decay or damage to exterior or decks.

NOTES:

Any of the above items which have been checked must be corrected and re-inspected prior to the issuance of a transient/ short-term rental permit.

To request an inspection please call (432) 837-3281

INSPECTED BY:	Robert Rücker <i>R. Rücker</i>	APPROVED ☒ DATE:	
FAILED: ☐ DATE:		RE-INSPECTION REQUIRED:	YES ☐ NO ☒



SHORT-TERM RENTAL

PERMIT APPLICATION

STR-CUP Application Fee is \$350.00 per property (non-refundable)

Please complete one application per property

☒ New Application / ☐ Change in Application
☐ Existing Structure / ☐ New Construction

STR Type: ☐ Owner Occupied ☒ Single Unit Non-Owner-Occupied ☐ Multi-Unit Non-Owner Occupied

SECTION 1: PROPERTY INFORMATION			
Property Name (Trade Name) The Cozy Stargazer	Street Number 904	Street Name W. Fort Davis AVE	
LEGAL DESCRIPTION (must provide copy of survey or describe meets and bounds on 8 ½ x 11 sheet)			
Addition Shipman	Block 52	Lot 3 & 42' of Lot 4	
Present zoning district R	Square footage of property 1,440	Size of property lot 0.30 acre	Total Number of Units in Building 1
SECTION 2: PROPERTY OWNER INFORMATION - Complete at least one of section A or B			
A. Individual Ownership			
Owner First Name	Owner Last Name		Primary Telephone Number
Mailing Address		Email Address	
B. Corporate Ownership			
Ownership Form: ☐ Partnership ☐ Corporation ☒ LLC ☐ Kiosk ☐ Other (Please Explain)			
Business Name HITM Investment LLC			
Contact First Name Jeannie	Contact Last Name Farahnak		Primary Telephone Number [REDACTED]
Mailing Address (cannot be P.O. Box) 3511 Doublewood DR, Longview, TX 75604		Email Address [REDACTED]	
SECTION 3: PROPERTY MANAGER /DESIGNATED OPERATOR'S INFORMATION			
First Name April	Last Name McAnally		Primary Telephone Number [REDACTED]
Physical Address (must be located within 30 minutes of STR property) 115 N. 6th ST, Alpine, TX 79830		Email Address [REDACTED]	

CITY OF ALPINE STR LOCAL REPRESENTATIVE CERTIFICATION

☒ New ☐ Change

24-hour Representative: The short-term rental owner and designated representative's name, physical address, email address and phone number must be provided to the City upon permit application and annual renewal. The information shall be kept current at all times. The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants. A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes, and if requested they must respond. **If there is a change in the designated representative the property owner must immediately submit to the City the name and contact information of the new representative.**

Property Owner First Name Jeannie	Property Owner Last Name Farahnak
Short-term Rental Address 904 W. Fort Davis AVE, Alpine, TX 79830	

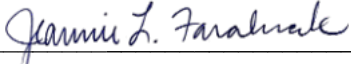
LOCAL REPRESENTATIVE:		
First Name April	Last Name McAnally	Primary Telephone Number [REDACTED]
Physical Address (cannot be P.O. Box) 115 N. 6th ST, Alpine, TX 79830		
Mailing Address PO Box 1235, Alpine, TX 79831	Email Address [REDACTED]	

Local Representative Responsibilities:

- The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants.
- A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes.
- If there is change in the designated representative the property owner must submit to the City the name and contact information of the new representative.
- Neighbor Notice: The City shall provide an initial mailing or email to neighbors within a 200-foot radius of the short-term rental property address. The notice shall contain the owner and representative contact information, a parking plan, and the city website address where the information is also posted. The neighbors and the city shall be immediately informed whenever there is a change in contact information.

By signing below, the local representative acknowledges that he/she has read, fully understands and agrees to comply with the responsibilities outlined above. **Please provide a copy of Driver's License if different from STR property owner.**

Local Representative Signature:  Date: _____

Property Owner's Signature:  Date: **09/05/2024**

ACKNOWLEDGEMENTS

All STR-SUP applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled to a later date.

At least ten (10) before the public hearing for a Short-Term Rental/ Special Use Permit (STR-CUP) application, the city will send written notice to all property owners within 200 feet of the STR to inform them of the use of the STR-CUP application. The notice will provide the applicant's 24-hour contact information and information about STR regulations.

All public hearings will be opened, and testimony given by the applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled.

Any changes to a site plan (no matter how minor or major) approved with a STR-SUP can only be approved by city council through the public hearing process.

All short-term rentals are subject to fire inspections before issuance of a STR-SUP permit. The inspections will include compliance with the 2018 International Fire Code, 2015 International Residential Code, 2015 International Building Code and all applicable City of Alpine Code of Ordinances.

After a STR-SUP is approved, all short-term rentals must register with the city annually. There is a \$100 annual registration fee.

All short-term rentals are required to pay a hotel occupancy monthly or quarterly to the City of Alpine. Failure to register and pay for HOT taxes is grounds for revocation of a STR-SUP.

I have read and understand all of the requirements as set forth by the application for a Short-Term Rental Special Use Permit and acknowledge that all requirements of this application have been met at the time of submittal. I further acknowledge that the Short-Term Rental that I own is subject to all provisions of the orders and ordinances of Alpine, and all of the provisions of the codes, statutes, and rules adopted under the codes and statutes of the State of Texas regarding Short-Term Rental establishments. I acknowledge that as a Short-Term Rental owner I am responsible for the payment of Hotel Occupancy Taxes amounting to 7% per stay. I understand that payment of Hotel Occupancy Taxes is payable to the City of Alpine.


Applicant's Signature

Jeannie Farahnak
Printed Name

09/05/2024
Date

STR HOMEOWNER'S ASSOCIATION DECLARATION

I DECLARE the homeowner's association for which this property belongs allows transient rental /short-term rental dwellings.

Address

Managing HOA Representative Signature

Date

Or:

I DECLARE there is no Homeowners Association requirement for this property.

904 W. Fort Davis AVE, Alpine, TX 79830

Address



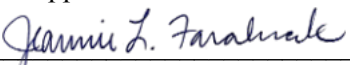
STR Owners Signature

09/05/2024

Date

STR PROOF OF PROPERTY INSURANCE

☒ I declare that I have obtained short-term rental insurance or an insurance policy that specifically states it includes short-term rentals for the property listed on my STR-SUP application. I have attached proof of this insurance policy to my STR-SUP application.



Property Owner's Signature

09/05/2024

Date

Property Owner's Signature

Date

Or:

☐ I declare that I do not have specific short-term rental coverage on the property listed in my STR-SUP application. I understand that my homeowners or landlord insurance may not adequately cover my short-term rental.

Property Owner's Signature

Date

Property Owner's Signature

Date

GENERAL RELEASE OF LIABILITY

I, Jeannie Farahnak, of 3511 Doublewood DR,
Short-Term Rental Operator Street Address
Longview, TX, 75604 (Hereinafter the "Releasor") have agreed to this General
City State Zip
Release of Liability ("Agreement") for no payment or consideration.

THEREFORE under the terms of this Agreement and sufficiency of which is hereby acknowledged, do hereby release and forever discharge City of Alpine, of 100 N. 13th Street, Alpine, Texas, 79830 (Hereinafter the "Releasee") including their agents, employees, successors, and assigns, personal representatives, affiliates successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, none of whom admit any liability to the undersigned, but all expressly denying liability, from any and all claims demands, damages. Actions, causes of action or suits of any kind or nature whatsoever, which I now have or may hereafter have, arising out of or in any way relating to any and all injuries and damages that may develop in the future, as a result or in any way relating to **the undersigned's decision, as a Short-Term Rental Operator in Alpine, Texas to operate a Short-Term Rental.**

It is understood and agreed that this Agreement is made and received in full and complete settlement and satisfaction the causes of action, claims, and demands mentioned herein; that this Release contains the entire Agreement between the parties; and that the terms of this Agreement are contractual and not merely a recital. Furthermore, this Release shall be binding upon the undersigned, and his respective heirs, executors, administrators, personal representatives, successors, and assigns. This release shall be subject to and governed by the laws of the State of Texas.

This Release has been read and fully understood by the undersigned and has been explained to me.

EXECUTED this 5th day of September, 2024.

Releasor's Signature: Jeannie L. Farahnak

Releasor's Printed Name: Jeannie Farahnak



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Proper Insurance Services, LLC 50 Citizens Way, Suite 410 Frederick, MD 21701	CONTACT NAME: PHONE (A/C. No, Ext): 888-631-6680 FAX (A/C. No): 888-331-9299 EMAIL ADDRESS: mortgageinfo@proper.insure														
INSURED HITM Investment LLC 3511 Doublewood Dr Longview, TX 75604	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Lloyd's of London</td><td></td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Lloyd's of London		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Lloyd's of London															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC				08/22/2024	08/22/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrences)</td><td>\$100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$0</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$2,000,000</td></tr><tr><td>PRODUCTS - COMPIOP AGG</td><td>\$1,000,000</td></tr></table>	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrences)	\$100,000	MED EXP (Any one person)	\$0	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGREGATE	\$2,000,000	PRODUCTS - COMPIOP AGG	\$1,000,000
EACH OCCURRENCE	\$1,000,000																		
DAMAGE TO RENTED PREMISES (Ea occurrences)	\$100,000																		
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PERSONAL & ADV INJURY	\$1,000,000																		
GENERAL AGGREGATE	\$2,000,000																		
PRODUCTS - COMPIOP AGG	\$1,000,000																		
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						<table><tr><td>COMBINED SINGLE LIMIT (Ea occurrences)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea occurrences)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$				
COMBINED SINGLE LIMIT (Ea occurrences)	\$																		
BODILY INJURY (Per person)	\$																		
BODILY INJURY (Per accident)	\$																		
PROPERTY DAMAGE (Per accident)	\$																		
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						<table><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$								
EACH OCCURRENCE	\$																		
AGGREGATE	\$																		
	☐ WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below						<table><tr><td>PER STATUE</td><td>OTH-ER</td><td></td></tr><tr><td>E.L EACH OCCURRENCE</td><td></td><td>\$</td></tr><tr><td>E.L DISEASE - EA EMPLOYEE</td><td></td><td>\$</td></tr><tr><td>E.L DISEASE - POLICY LIMIT</td><td></td><td>\$</td></tr></table>	PER STATUE	OTH-ER		E.L EACH OCCURRENCE		\$	E.L DISEASE - EA EMPLOYEE		\$	E.L DISEASE - POLICY LIMIT		\$
PER STATUE	OTH-ER																		
E.L EACH OCCURRENCE		\$																	
E.L DISEASE - EA EMPLOYEE		\$																	
E.L DISEASE - POLICY LIMIT		\$																	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
904 W Fort Davis Ave, Alpine, TX 79830

CERTIFICATE HOLDER

CANCELLATION

Additional Insured: Bienvenido Big Bend 117 North 6th Street Alpine, TX 79830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
--	--

SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection: At the time of the initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, International Fire Code, Property Management Code and City of Alpine Short term Rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approve means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$35.00 each.

An inspection won't occur until all required application documents and permit fee have been received by the City.

To request an inspection please call Building Services, 432.837.3281.

General requirements:

- House numbers installed and clearly visible from street.
- Smoke alarms installed in all sleeping rooms.
- Carbon monoxide detectors as required by fire code.
- Fire extinguisher or sprinkler system.

Sanitation:

- All plumbing fixtures connected to sanitary sewer with approved P-traps.
- All plumbing fixtures connected to approved water supply Hot and Cold water.
- No signs of mold or mildew on wall surfaces.
- No signs of infestation from rodents or insects.
- All sanitary facilities installed and maintained in safe and sanitary conditions

Safety:

- Basement and all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- All stairs, decks and balconies over 30 inches in height are provided with approved guardrails.
- Requirements of the IBC and IRC are met for dwelling units.
- Dwelling has no broken windows or doors.
- No broken, rotted, split, buckled or exterior wall or roof coverings that affect the protection of the structural elements behind them.

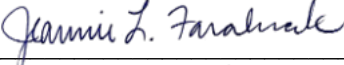
Mechanical:

- Every habitable room contains at least two electrical outlets and light fixtures.
- All electrical equipment, wiring and appliances have been installed and are in a safe manner.
- Dwelling is equipped with heating facilities in operating condition.
- All solid fuel burning appliances are installed per applicable codes maintained in safe working conditions.
- Dwelling has proper ventilation in all rooms and areas where fuel. All fuel burning appliances are installed.

Structural:

- Dwelling has no sags, splits or buckling of ceilings, roofs, ceiling or roof supports or other horizontal members due to defective material or deterioration.
- No split, lean, list or buckle of dwelling walls, partitions or other vertical supports due to defective material or deterioration.
- No evidence of decay or damage to exterior stairs or decks.

I acknowledge the Short-term inspection checklist requirements.


Applicant's Signature

Jeannie Farahnak
Printed Name

09/05/2024
Date

SIGNATURE TO AUTHORIZE FILING OF A STR-SUP

Submit an additional signature page if necessary.

Jeannie Farahnak
Print Applicant Name

Jeannie L. Farahnak
Applicant signature

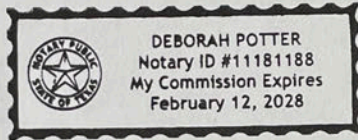
The State Of Texas
County Of Gregg
Before Me Deborah Potter
Notary

on this day personally appeared Jeannie Farahnak
Applicant

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this 5th day of September, A.D. 2024



Deborah Potter
Notary in and for the State of Texas

N/A
Print Applicant Name

N/A
Applicant signature

The State Of —
County Of —
Before Me —
Notary

on this day personally appeared —
Applicant

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this — day of —, A.D. —

N/A
Notary in and for the State of Texas

Please complete and submit the following attached documents with your application.

× **1. Short-Term Rental Application Form.**

Complete form on page 1.

× **2. STR Local Representative Certification.**

Complete form on page 2.

× **3. Acknowledgements**

Sign form on page 3.

× **4. Homeowner's Association Declaration & Proof of Property Insurance.**

Please complete attachment on page 4 and provide a copy of a property insurance summary that states STR coverage is included and complete insurance waiver.

× **5. General Release of Liability.**

Form on page 5 must be signed by the operator.

× **6. Signature to authorize filing STR-SUP.**

Form on page 6 must be completed by a Notary Public.

× **7. Short Term Rental Inspection checklist.**

Form on page 7 must be signed by the STR applicant.

EXHIBITS – *Please, clearly mark each exhibit title on top of each page, for example. Exhibit "A" letter.*

× **A. Letter.**

Submit a letter describing the proposed STR use, describe whether the proposed STR will, or will not cause substantial harm to the value, use, or enjoyment of the other properties in the neighborhood. Also describe how the proposed STR will add to the value, use or enjoyment of other properties in the neighborhood.

× **B. Floor Plan.**

A Sketch floor plan of the dwelling with dimensional room layout. Please identify sleeping areas, evacuation route(s) and location of fire extinguishers.

× **C. Parking Plan Requirement.**

A site plan/survey of the property that indicates the maximum number of vehicles that can be legally parked on the property. Parking spaces cannot include on-street parking, sidewalks, alleys or other public rights-of-way.

× **D. Applicant's Driver's License.**

Please provide a copy of STR owner's driver's license.

× **E. Driver License of Local Representative if Different from Applicant.**

× **F. Proof of STR Property Ownership and/or authorization from property owner.**

Property tax documents, deed, or copy of title. If applicant doesn't own property, copy of proof of authorization from property owner, lease agreement, and/or letter is required.

× **G. Info Sheet.**

A copy of the informational sheet/brochure that is provided to guests of the STR. Please include:

- The 24-hour contact information of the STR owner or local representative.
- Neighborhood info such as parking and noise restrictions, trash collection schedules, etc.
- Emergency and non-emergency telephone numbers for police and fire departments.
- Instructions for obtaining severe weather, natural or man-made disaster alerts. Local alert service is available at: Brewstercountytexas.com/hyper-reach.



August 29, 2024

City of Alpine
100 N. 13th St., Alpine, TX 79830

Dear Geo Calderon and the Alpine City Council,

We are proposing that we use The Cozy Stargazer, located at 904 W Ft. Davis Avenue in Alpine, Texas as a short-rental property. The home will be a new short term rental property that is owned by Dustin and Jeannie Farahnak who reside in Longview, Texas. This couple previously resided in Alpine but have moved and have had the home listed for sale for quite some time. The couple wishes to short term rent to bring in income while the home continues to be listed for sale. No harm will be caused to the value of the property or to other homes in the neighborhood due to the use as a short-term rental.

The Cozy Stargazer will be managed by Bienvenido Big Bend which is a local professional management company that has a good relationship with the city and remits hotel occupancy taxes on all properties. Bienvenido Big Bend is excited to manage this property for this family. I am dedicated to representing this property, as well as, the City of Alpine as a positive and welcoming vacation destination to visitors while striving to reduce any inconvenience to residential neighbors.

Sincerely,

April McAnally
Owner
Bienvenido Big Bend

432-538-4182



bienvenidobigbend@gmail.com

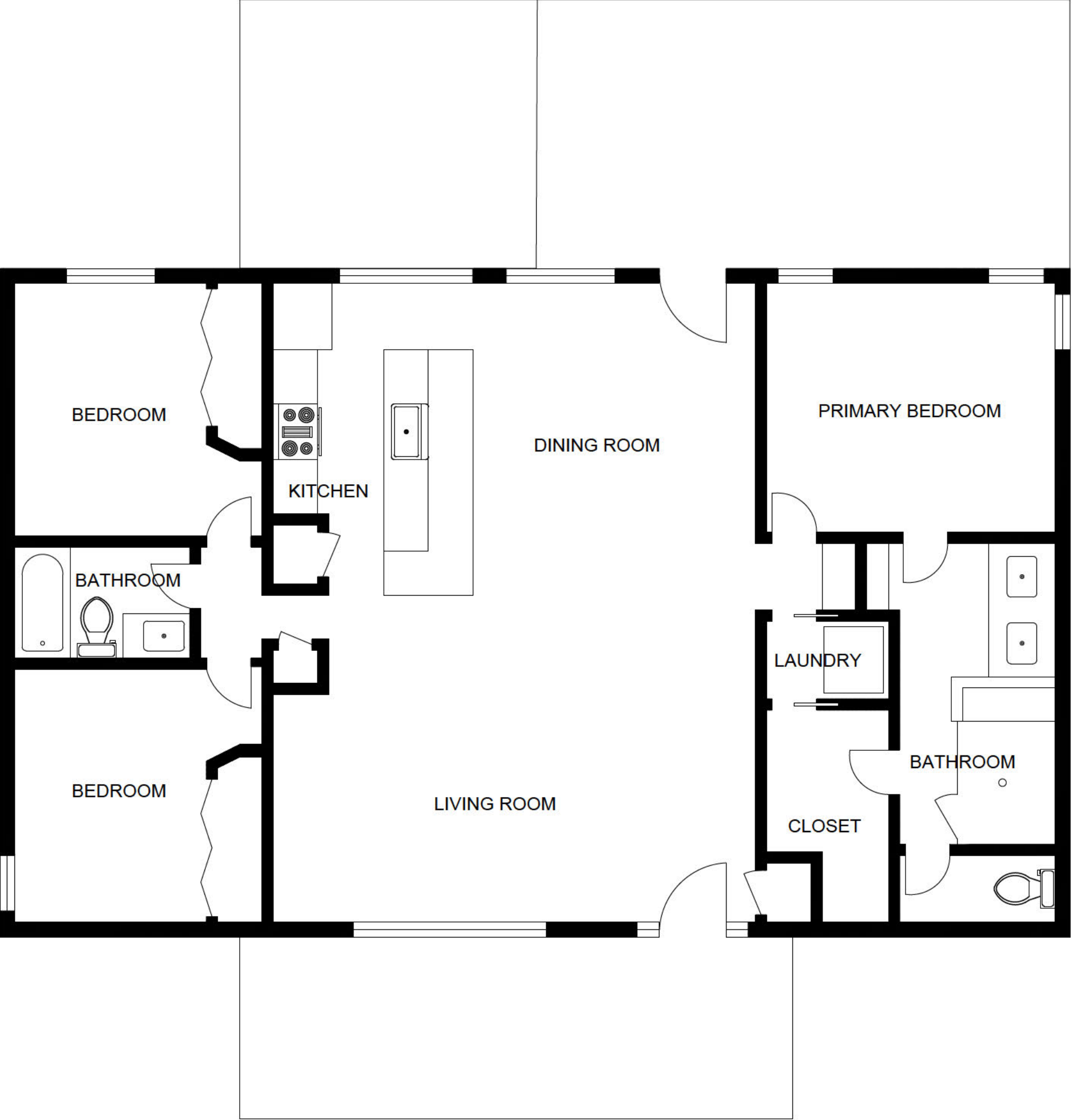


Bienvenidobigbend.com



117 N 6th St. Alpine, Texas 79830





Parking Plan Requirement

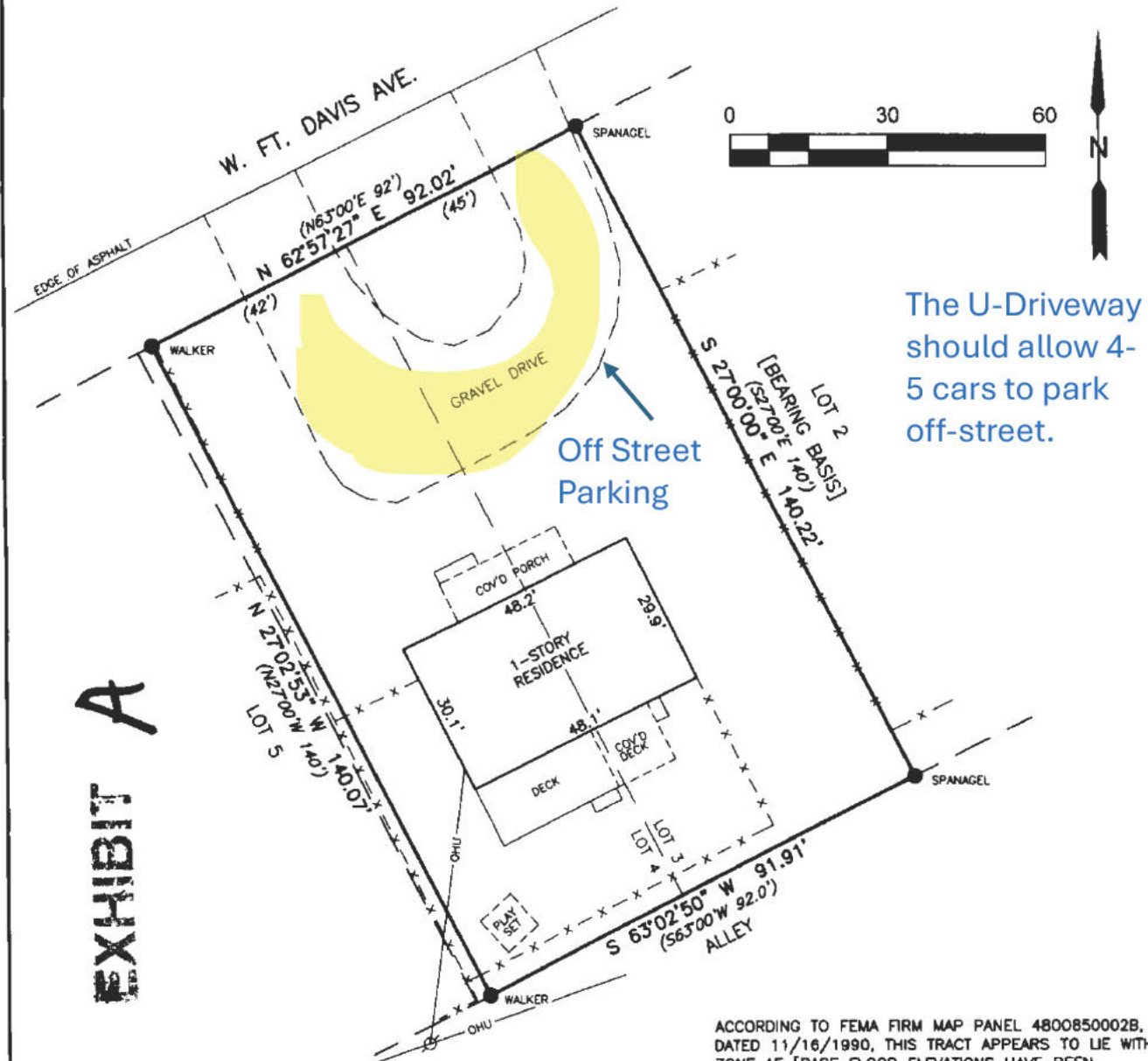
TX SURVEY FIRM NO. 10194432

SURVEY PLAT

21-0186

LOT 3 AND THE EAST 42 FEET OF LOT 4, BLOCK 52, SHIPMAN ADDITION TO THE CITY OF ALPINE
ENVELOPE 61, PLAT RECORDS OF BREWSTER COUNTY, TEXAS

904 W. FT. DAVIS AVE. ALPINE, TEXAS



The U-Driveway should allow 4-5 cars to park off-street.

EXHIBIT A

AN INDEPENDENT EXHAUSTIVE SEARCH OF THE PUBLIC RECORD HAS NOT BEEN CONDUCTED. EASEMENTS/RESTRICTIONS NOT SHOWN HEREON MAY AFFECT THIS TRACT.

LEGEND

- IRON ROD FOUND [CAPPED AS NOTED]
 - UTILITY POLE
 - OHU — OVERHEAD UTILITY
 - x - x - FENCE
 - () RECORD INFORMATION
- BEARING BASIS: AS SHOWN



ACCORDING TO FEMA FIRM MAP PANEL 4800850002B, DATED 11/16/1990, THIS TRACT APPEARS TO LIE WITHIN ZONE AE [BASE FLOOD ELEVATIONS HAVE BEEN DETERMINED].

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL ON THE GROUND SURVEY AND THAT THE LINES AND CORNERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Kevin Mueller
4-30-21

KEVIN MUELLER
105 N. COCKRELL ST.
(512) 492-5502
KEVIN.MUELLER@SAWTOOTHSURVEY.COM

SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831

WARRANTY DEED WITH VENDOR'S LIEN

FARAHNAK

Loan Number: 310023106430280

MIN:100350291064302804

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS

)(

KNOW ALL MEN BY THESE PRESENTS:

)(

COUNTY OF **BREWSTER**

)(

THAT **DAKOTA HOLMES AND PATSY HOLMES**, hereinafter called "Grantor" (whether one or more), for and in consideration of the sum of TEN Dollars (\$10.00) and other good and valuable consideration to Grantor paid by **DUSTIN FARAHNAK AND JEANNIE FARAHNAK, HUSBAND AND WIFE**, hereinafter called "Grantee" (whether one or more), the receipt of which is hereby acknowledged and confessed, and the further consideration of the execution and delivery by said Grantee of one certain promissory note(s) hereinafter called "Note", in the principal sum of **\$240,000.00**, of even date herewith, payable to the order of **MORTGAGE RESEARCH CENTER, LLC D/B/A VETERANS UNITED HOME LOANS, A MISSOURI LIMITED LIABILITY COMPANY**, hereinafter called "Mortgagee", bearing interest at the rate therein provided; said Note containing the usual reasonable attorney's fee clause and various acceleration of maturity clauses in case of default, and being secured by Vendor's Lien and superior title retained herein in favor of said Mortgagee, and being also secured by a Deed of Trust of even date herewith from Grantee to **SCOTT R. VALBY**, Trustee; and

WHEREAS, Mortgagee has, at the special instance and request of Grantee, paid to Grantor a portion of the purchase price of the property hereinafter described, as included in the above-described Note, said Vendor's Lien against said property securing the payment of said Note is hereby assigned, transferred and delivered to Mortgagee, Grantor hereby conveying to said Mortgagee the said superior title to said property, subrogating said Mortgagee to all the rights and remedies of Grantor in the premises by virtue of said liens; and

Grantor has GRANTED, SOLD, and CONVEYED, and by these presents does GRANT, SELL, and CONVEY unto said Grantee, the following described property, to-wit:

SEE LEGAL DESCRIPTION ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "A".

TO HAVE AND TO HOLD the above-described premises, together with all and singular, the rights and appurtenances thereunto in anywise belonging unto said Grantee, his heirs and assigns, forever. And Grantor does hereby bind himself, his heirs, executors, and administrators, to warrant and forever defend all and singular the said premises unto said Grantee, his heirs and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

GV241-00039TXX (01/10)



(page 1 of 3 pages)



Taxes for the current year have been prorated and their payment is assumed by Grantee.

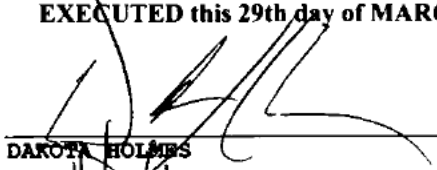
This conveyance is made subject to any and all valid and subsisting restrictions, easements, rights of way, reservations, maintenance charges together with any lien securing said maintenance charges, zoning laws, ordinances of municipal and/or other governmental authorities, conditions and covenants, if any, applicable to and enforceable against the above-described property as shown by the records of the County Clerk of said County.

BY ACCEPTANCE OF THIS GENERAL WARRANTY DEED, GRANTEE ACKNOWLEDGES THAT EXCEPT FOR THE WARRANTY OF TITLE CONTAINED HEREIN, GRANTOR HAS NOT MADE AND DOES NOT HEREBY MAKE ANY REPRESENTATION, WARRANTY OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE MERCHANTABILITY, CONDITION, QUALITY, DURABILITY, DESIGN, OPERATION, FITNESS OR SUITABILITY FOR USE OR PURPOSE OF THIS PROPERTY OR ANY PART OR PORTION THEREOF IN ANY RESPECT WHATSOEVER. THE PROPERTY IS SOLD, TRANSFERRED AND CONVEYED "WHERE IS" AND "AS IS". EXCEPT FOR THE EXPRESS WARRANTIES AS TO TITLE, ALL COVENANTS, AGREEMENTS, WARRANTIES OR REPRESENTATIONS ARE HEREBY EXPRESSLY NEGATED.

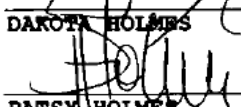
The use of any pronoun herein to refer to Grantor or Grantee shall be deemed a proper reference even though Grantor and/or Grantee may be an individual (either male or female), a corporation, a partnership or a group of two or more individuals, corporations and/or partnerships, and when this Deed is executed by or to a corporation, or trustee, the words "heirs, executors, and administrators" or "heirs and assigns" shall, with respect to such corporation or trustee, be construed to mean "successors and assigns".

It is expressly agreed that the Vendor's Lien is retained in favor of the payee of said Note against the above-described property, premises, and improvements, until said Note and all interest thereon shall have been fully paid according to the terms thereof, when this deed shall become absolute.

EXECUTED this 29th day of MARCH, 2023.



DAKOTA HOLMES



PATSY HOLMES

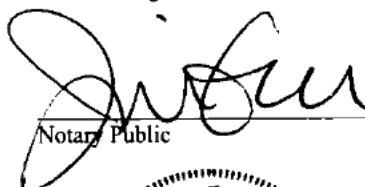
GV241-00039TXX (01/10)



(page 2 of 3 pages)



STATE OF TEXAS

COUNTY OF BrewsterThis instrument was acknowledged before me this 29th day of March, 2023 by DAKOTA
HOLMES; AND PATSY HOLMES.

Notary PublicGRANTEE'S ADDRESS:
904 WEST FORT DAVIS AVENUE
ALPINE, TEXAS 79830

GV241-00039TXX (01/10)



(page 3 of 3 pages)



FARAHNAK
Loan Number: 310023106430280
MIN:100350291064302804

EXHIBIT "A"

**LOT 3 AND THE EAST 42 FEET OF LOT 4, BLOCK 52, SHIPMAN ADDITION TO THE CITY
OF ALPINE ENVELOPE 61, PLAT RECORDS OF BREWSTER COUNTY, TEXAS.**

GV235-00027MUX (01/10)



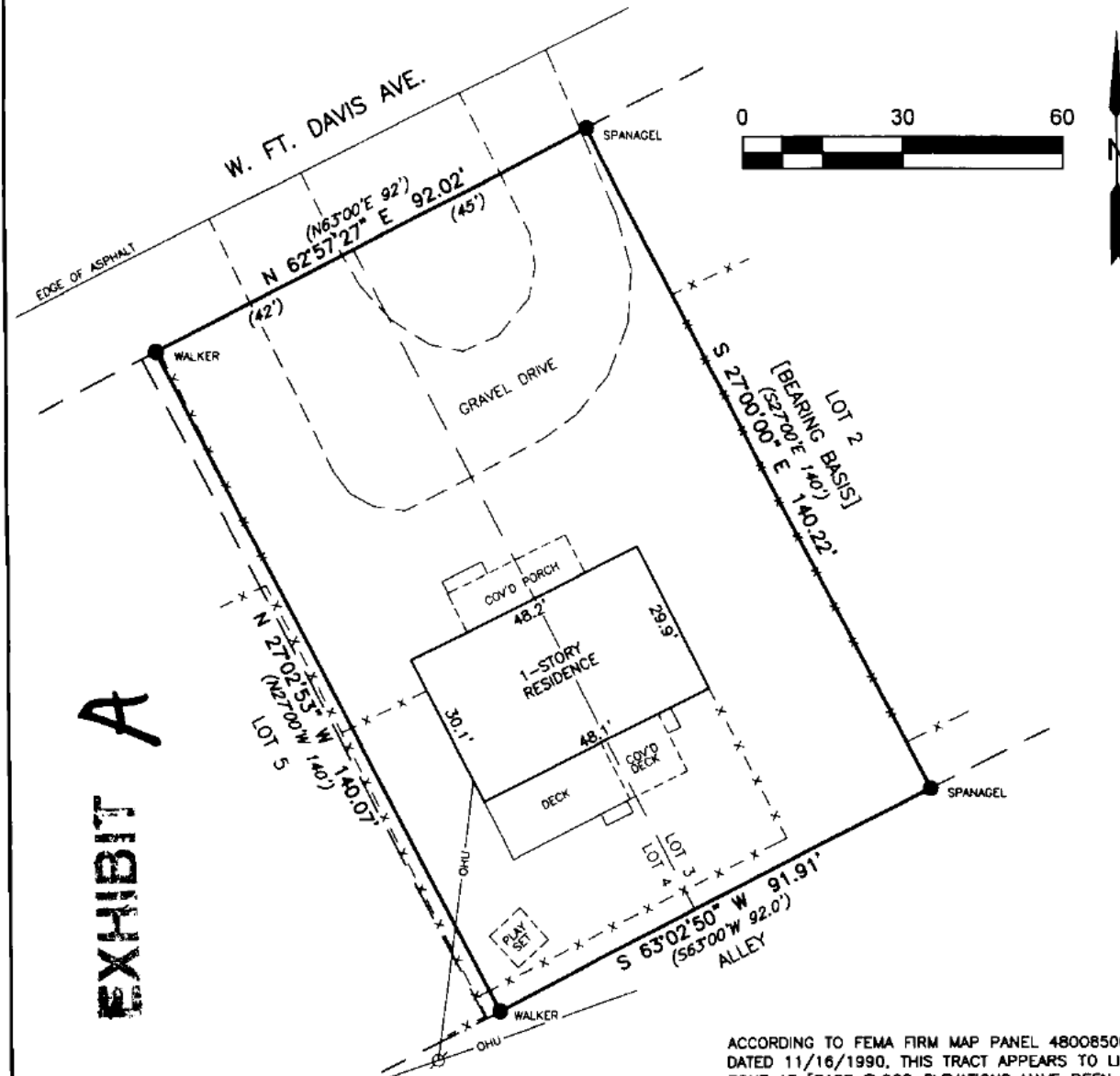
TX SURVEY FIRM NO. 10194432

SURVEY PLAT

21-0186

LOT 3 AND THE EAST 42 FEET OF LOT 4, BLOCK 52, SHIPMAN ADDITION TO THE CITY OF ALPINE
ENVELOPE 61, PLAT RECORDS OF BREWSTER COUNTY, TEXAS

904 W. FT. DAVIS AVE. ALPINE, TEXAS



AN INDEPENDENT EXHAUSTIVE SEARCH OF THE
PUBLIC RECORD HAS NOT BEEN CONDUCTED.
EASEMENTS/RESTRICTIONS NOT SHOWN HEREON
MAY AFFECT THIS TRACT.

LEGEND

- IRON ROD FOUND [CAPPED AS NOTED]
 ○ UTILITY POLE
 — OHU — OVERHEAD UTILITY
 — x — x — FENCE
 () RECORD INFORMATION
 BEARING BASIS: AS SHOWN



ACCORDING TO FEMA FIRM MAP PANEL 4800850002B,
DATED 11/16/1990, THIS TRACT APPEARS TO LIE WITHIN
ZONE AE [BASE FLOOD ELEVATIONS HAVE BEEN
DETERMINED].

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN
ACTUAL ON THE GROUND SURVEY AND THAT THE LINES
AND CORNERS ARE TRUE AND CORRECT TO THE BEST
OF MY KNOWLEDGE AND BELIEF.

K. W. 4-30-2

KEVIN MUELLER
105 N. COCKRELL ST.
(512) 492-5502
KEVIN.MUELLER@SAWTO

SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8C

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: Approve

AGENDA ITEM

Approval of Special Use Permit 2024-10-05, a short term rental special use permit allowing a short term rental to be established at 900 E. Avenue J. The property owner of record is Andrew Daniels. The Parcel ID of the subject property is 10900. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

This is the applicant's first request for a short term rental special use permit. 16 letters were sent to surrounding property owners within 200 feet advising them of the application, as required by ordinance. Three letters were returned as undeliverable. No feedback was received by the packet deadline.

SUPPORTING MATERIALS

1. 2024 Passed Fire Inspection
2. 900 E Ave J Permit Application

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024



TRANSIENT/SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection:

At the time of initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, Property Management Code and the City of Alpine Short-Term rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approved means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$80.00 each. An inspection won't occur until all required documents have been received by the city.

PROPERTY OWNER:	ANDREW DANIELS
PROPERTY ADDRESS:	900 E Ave J
PROPERTY OWNER PHONE:	
LOCAL REPRESENTATIVE:	RACHEL SANCHEZ
LOCAL REPRESENTATIVE PHONE:	

GENERAL REQUIREMENTS:

PARKING DIAGRAM APPROVED: YES ☒ NO ☐

- ☒ House Numbers installed and clearly visible from the street.
- ☒ Smoke alarms installed in all sleeping rooms.
- ☒ Carbon Monoxide detectors as required by Fire Code
- ☒ Fire Extinguisher visibly labeled or displayed.

(1-A-10-BC rating required)

SANITATION:

- ☒ All plumbing fixtures connected to sanitary sewer with approved P-Traps.
- ☒ All plumbing fixtures connected to approved water supply with hot & cold water.
- ☒ No signs of mold or mildew on wall surfaces.
- ☒ No signs of infestation from rodents or insects.
- ☒ All sanitary facilities installed and maintained in a safe and sanitary condition.

SAFETY:

- ☒ Basement & all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- ☒ All stairs, decks, and balconies over 30" in height are provided with approved guardrails.
- ☒ Requirements of the IBC & IRC are met for dwelling units.
- ☒ Dwelling has no broken windows or doors.
- ☒ No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

NUMBER OF OCCUPANTS APPROVED: YES ☒ / NO ☐

OCCUPANT LOAD TOTAL:

2

MECHANICAL:

- ☒ Every habitable room contains at least two electrical outlets and light fixtures.
- ☒ All electrical equipment, wiring, and appliances have been installed and are in safe manner.
- ☒ Dwelling is equipped with heating facilities in operating condition.
- ☒ All solid fuel burning appliances are installed per applicable codes, maintained in a safe working condition.
- ☒ Dwelling has proper ventilation in all rooms and areas where all fuel burning appliances are installed.

STRUCTURAL:

- ☒ Dwelling has no sags, splits or buckling of ceiling, roofs, roof supports or other horizontal members due to defective material or deterioration.
- ☒ No split, lean, list, or buckle of dwelling walls, partitions other vertical supports due to defective material or deterioration.
- ☒ No evidence of decay or damage to exterior or decks.

NOTES:

Any of the above items which have been checked must be corrected and re-inspected prior to the issuance of a transient/ short-term rental permit.

To request an inspection please call (432) 837-3281

INSPECTED BY:	Robert Rücker	APPROVED ☒ DATE:	
FAILED: ☐ DATE:		RE-INSPECTION REQUIRED:	YES ☐ NO ☒



SHORT-TERM RENTAL

PERMIT APPLICATION

STR-CUP Application Fee is \$350.00 per property (non-refundable)

Please complete one application per property

____ New Application / ____ Change in Application

☒ Existing Structure / ____ New Construction

STR Type: ____ Owner Occupied ☒ Single Unit Non-Owner-Occupied ____ Multi-Unit Non-Owner Occupied

SECTION 1: PROPERTY INFORMATION			
Property Name (Trade Name) Alpine Casita	Street Number 900	Street Name E Ave J	
LEGAL DESCRIPTION (must provide copy of survey or describe meets and bounds on 8 1/2 x 11 sheet)			
Addition Hancock	Block 57	Lot 1	
Present zoning district Residential	Square footage of property 778	Size of property lot 7,666 sqft	Total Number of Units in Building 1
SECTION 2: PROPERTY OWNER INFORMATION - Complete at least one of section A or B			
A. Individual Ownership			
Owner First Name Andrew	Owner Last Name Daniels		Primary Telephone Number [REDACTED]
Mailing Address 511 W Magnolia Ave San Antonio Texas 78212		Email Address [REDACTED]	
B. Corporate Ownership			
Ownership Form: ☐ Partnership ☐ Corporation ☐ LLC ☐ Kiosk ☐ Other (Please Explain)			
Business Name			
Contact First Name	Contact Last Name		Primary Telephone Number
Mailing Address (cannot be P.O. Box)		Email Address	
SECTION 3: PROPERTY MANAGER /DESIGNATED OPERATOR'S INFORMATION			
First Name Rachael	Last Name Sanchez		Primary Telephone Number [REDACTED]
Physical Address (must be located within 30 minutes of STR property) 135 Circle Dr. Alpine, Texas 79830		Email Address [REDACTED]	



PAID

CASH

INV# 24-007685
08/13/24

CITY OF ALPINE STR LOCAL REPRESENTATIVE CERTIFICATION

☐ New ☐ Change

24-hour Representative: The short-term rental owner and designated representative's name, physical address, email address and phone number must be provided to the City upon permit application and annual renewal. The information shall be kept current at all times. The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants. A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes, and if requested they must respond. If there is a change in the designated representative the property owner must immediately submit to the City the name and contact information of the new representative.

Property Owner First Name <i>Andrew</i>	Property Owner Last Name <i>Daniels</i>
Short-term Rental Address <i>900 E Ave J. Alpine, Texas 79830</i>	

LOCAL REPRESENTATIVE:		
First Name <i>Audrie</i>	Last Name <i>Dilts</i>	Primary Telephone Number [REDACTED]
Physical Address (cannot be P.O. Box) <i>101 S. Hackberry Alpine, Texas 79830</i>		
Mailing Address <i>(same)*</i>	Email Address [REDACTED]	

Local Representative Responsibilities:

- The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants.
- A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes.
- If there is change in the designated representative the property owner must submit to the City the name and contact information of the new representative.
- Neighbor Notice: The City shall provide an initial mailing or email to neighbors within a 200-foot radius of the short-term rental property address. The notice shall contain the owner and representative contact information, a parking plan, and the city website address where the information is also posted. The neighbors and the city shall be immediately informed whenever there is a change in contact information.

By signing below, the local representative acknowledges that he/she has read, fully understands and agrees to comply with the responsibilities outlined above. Please provide a copy of Driver's License if different from STR property owner.

Local Representative Signature: *Audrie Dilts* Date: *8/12/24*

Property Owner's Signature: *Ann Daniels* Date: *8/12/24*

ACKNOWLEDGEMENTS

All STR-SUP applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled to a later date.

At least ten (10) before the public hearing for a Short-Term Rental/ Special Use Permit (STR-CUP) application, the city will send written notice to all property owners within 200 feet of the STR to inform them of the use of the STR-CUP application. The notice will provide the applicant's 24-hour contact information and information about STR regulations.

All public hearings will be opened, and testimony given by the applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled.

Any changes to a site plan (no matter how minor or major) approved with a STR-SUP can only be approved by city council through the public hearing process.

All short-term rentals are subject to fire inspections before issuance of a STR-SUP permit. The inspections will include compliance with the 2018 International Fire Code, 2015 International Residential Code, 2015 International Building Code and all applicable City of Alpine Code of Ordinances.

After a STR-SUP is approved, all short-term rentals must register with the city annually. There is a \$100 annual registration fee.

All short-term rentals are required to pay a hotel occupancy monthly or quarterly to the City of Alpine. Failure to register and pay for HOT taxes is grounds for revocation of a STR-SUP.

I have read and understand all of the requirements as set forth by the application for a Short-Term Rental Special Use Permit and acknowledge that all requirements of this application have been met at the time of submittal. I further acknowledge that the Short-Term Rental that I own is subject to all provisions of the orders and ordinances of Alpine, and all of the provisions of the codes, statutes, and rules adopted under the codes and statutes of the State of Texas regarding Short-Term Rental establishments. I acknowledge that as a Short-Term Rental owner I am responsible for the payment of Hotel Occupancy Taxes amounting to 7% per stay. I understand that payment of Hotel Occupancy Taxes is payable to the City of Alpine.



Applicant's Signature

Andrew Daniels

Printed Name

8/12/24

Date

STR HOMEOWNER'S ASSOCIATION DECLARATION

I DECLARE the homeowner's association for which this property belongs allows transient rental /short-term rental dwellings.

Address

Managing HOA Representative Signature

Date

Or:

I DECLARE there is no Homeowners Association requirement for this property.

900 E Ave J Alpine, Texas 79830

Address



STR Owners Signature

8/12/24

Date

STR PROOF OF PROPERTY INSURANCE

 I declare that I have obtained short-term rental insurance or an insurance policy that specifically states it includes short-term rentals for the property listed on my STR-SUP application. I have attached proof of this insurance policy to my STR-SUP application.

Property Owner's Signature

Date

Property Owner's Signature

Date

Or:

 x I declare that I do not have specific short-term rental coverage on the property listed in my STR-SUP application. I understand that my homeowners or landlord insurance may not adequately cover my short-term rental.

Property Owner's Signature

Date



Property Owner's Signature

8/12/24

Date

GENERAL RELEASE OF LIABILITY

I, Andrew Daniels, of 900 E Ave J,
Short-Term Rental Operator Street Address
Alpine, Texas, 79830 (Hereinafter the "Releasor") have agreed to this General
City State Zip
Release of Liability ("Agreement") for no payment or consideration.

THEREFORE under the terms of this Agreement and sufficiency of which is hereby acknowledged, do hereby release and forever discharge City of Alpine, of 100 N. 13th Street, Alpine, Texas, 79830 (Hereinafter the "Releasee") including their agents, employees, successors, and assigns, personal representatives, affiliates successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, none of whom admit any liability to the undersigned, but all expressly denying liability, from any and all claims demands, damages. Actions, causes of action or suits of any kind or nature whatsoever, which I now have or may hereafter have, arising out of or in any way relating to any and all injuries and damages that may develop in the future, as a result or in any way relating to **the undersigned's decision, as a Short-Term Rental Operator in Alpine, Texas to operate a Short-Term Rental.**

It is understood and agreed that this Agreement is made and received in full and complete settlement and satisfaction the causes of action, claims, and demands mentioned herein; that this Release contains the entire Agreement between the parties; and that the terms of this Agreement are contractual and not merely a recital. Furthermore, this Release shall be binding upon the undersigned, and his respective heirs, executors, administrators, personal representatives, successors, and assigns. This release shall be subject to and governed by the laws of the State of Texas.

This Release has been read and fully understood by the undersigned and has been explained to me.

EXECUTED this August day of twelfth, 20 24.

Releasor's Signature: 

Releasor's Printed Name: Andrew Daniels

SIGNATURE TO AUTHORIZE FILING OF A STR-SUP

Submit an additional signature page if necessary.

Andrew Daniels
Print Applicant Name

Andrew Daniels
Applicant signature

The State Of TEXAS

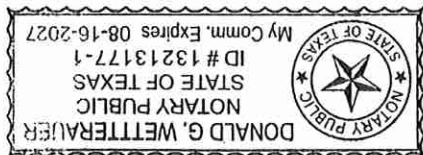
County Of BREWSTER

Before Me DONALD WETTERAUER on this day personally appeared ANDREW DANIELS
Notary Applicant

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this 13 day of AUGUST, A.D. 2024



Donald Wetterauer
Notary in and for the State of Texas

Print Applicant Name

Applicant signature

The State Of _____

County Of _____

Before Me _____ on this day personally appeared _____
Notary Applicant

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this _____ day of _____, A.D. _____

Notary in and for the State of Texas

SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection: At the time of the initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, International Fire Code, Property Management Code and City of Alpine Short term Rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approve means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$35.00 each.

An inspection won't occur until all required application documents and permit fee have been received by the City.

To request an inspection please call Building Services, 432.837.3281.

General requirements:

- House numbers installed and clearly visible from street.
- Smoke alarms installed in all sleeping rooms.
- Carbon monoxide detectors as required by fire code.
- Fire extinguisher or sprinkler system.

Sanitation:

- All plumbing fixtures connected to sanitary sewer with approved P-traps.
- All plumbing fixtures connected to approved water supply Hot and Cold water.
- No signs of mold or mildew on wall surfaces.
- No signs of infestation from rodents or insects.
- All sanitary facilities installed and maintained in safe and sanitary conditions

Safety:

- Basement and all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- All stairs, decks and balconies over 30 inches in height are provided with approved guardrails.
- Requirements of the IBC and IRC are met for dwelling units.
- Dwelling has no broken windows or doors.
- No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

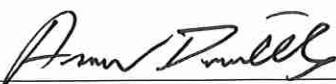
Mechanical:

- Every habitable room contains at least two electrical outlets and light fixtures.
- All electrical equipment, wiring and appliances have been installed and are in a safe manner.
- Dwelling is equipped with heating facilities in operating condition.
- All solid fuel burning appliances are installed per applicable codes maintained in safe working conditions.
- Dwelling has proper ventilation in all rooms and areas where fuel. All fuel burning appliances are installed.

Structural:

- Dwelling has no sags, splits or buckling of ceilings, roofs, ceiling or roof supports or other horizontal members due to defective material or deterioration.
- No split, lean, list or buckle of dwelling walls, partitions or other vertical supports due to defective material or deterioration.
- No evidence of decay or damage to exterior stairs or decks.

I acknowledge the Short-term inspection checklist requirements.


Applicant's Signature

Andrew Daniels
Printed Name

8/12/24
Date

Please complete and submit the following attached documents with your application.

___ **1. Short-Term Rental Application Form.**

Complete form on page 1.

___ **2. STR Local Representative Certification.**

Complete form on page 2.

___ **3. Acknowledgements**

Sign form on page 3.

___ **4. Homeowner's Association Declaration & Proof of Property Insurance.**

Please complete attachment on page 4 and provide a copy of a property insurance summary that states STR coverage is included and complete insurance waiver.

___ **5. General Release of Liability.**

Form on page 5 must be signed by the operator.

___ **6. Signature to authorize filing STR-SUP.**

Form on page 6 must be completed by a Notary Public.

___ **7. Short Term Rental Inspection checklist.**

Form on page 7 must be signed by the STR applicant.

EXHIBITS – *Please, clearly mark each exhibit title on top of each page, for example. Exhibit "A" letter.*

___ **A. Letter.**

Submit a letter describing the proposed STR use, describe whether the proposed STR will, or will not cause substantial harm to the value, use, or enjoyment of the other properties in the neighborhood. Also describe how the proposed STR will add to the value, use or enjoyment of other properties in the neighborhood.

___ **B. Floor Plan.**

A Sketch floor plan of the dwelling with dimensional room layout. Please identify sleeping areas, evacuation route(s) and location of fire extinguishers.

___ **C. Parking Plan Requirement.**

A site plan/survey of the property that indicates the maximum number of vehicles that can be legally parked on the property. Parking spaces cannot include on-street parking, sidewalks, alleys or other public rights-of-way.

___ **D. Applicant's Driver's License.**

Please provide a copy of STR owner's driver's license.

___ **E. Driver License of Local Representative if Different from Applicant.**

___ **F. Proof of STR Property Ownership and/or authorization from property owner.**

Property tax documents, deed, or copy of title. If applicant doesn't own property, copy of proof of authorization from property owner, lease agreement, and/or letter is required.

___ **G. Info Sheet.**

A copy of the informational sheet/brochure that is provided to guests of the STR. Please include:

- The 24-hour contact information of the STR owner or local representative.
- Neighborhood info such as parking and noise restrictions, trash collection schedules, etc.
- Emergency and non-emergency telephone numbers for police and fire departments.
- Instructions for obtaining severe weather, natural or man-made disaster alerts. Local alert service is available at: Brewstercountytx.com/hyper-reach.

Exhibit A

To Whom It May Concern

I'm writing to relay some of the benefits that could come into play in the event that I am able to use my small 1-bedroom home (on 900 E Ave J) as a Short Term Rental (STR) in Alpine, Texas.

Since I currently stay down south, this home in town is often left alone and is not in-use. Prior, it was rented to longer term tenants, but I see the value gained to leverage this space to short term guests.

The location has great access to Big Bend National Park, the new Tesla chargers, and the city of Alpine for guests to enjoy. The quaint, small adobe stays temperate year-round and is perfect for couples or singles who are getting away from the city for a bit.

Leveraging this property as a STR would benefit the upkeep of this home and it's grounds as well, and an overgrown yard, or the buildup of dust in the interior won't be an issue as guests coming in and out every few days will require consistent deep cleaning & oversight in order to provide the best experience possible.

Moreover, my wife has experience on AIRBNB and interior design, and as someone who has already earned the title "super-host", we know that we are able to market this property well, provide amenities that serve the needs of our desired customer base, and benefit the landscape of tourism here in Alpine. Thanks for your consideration!

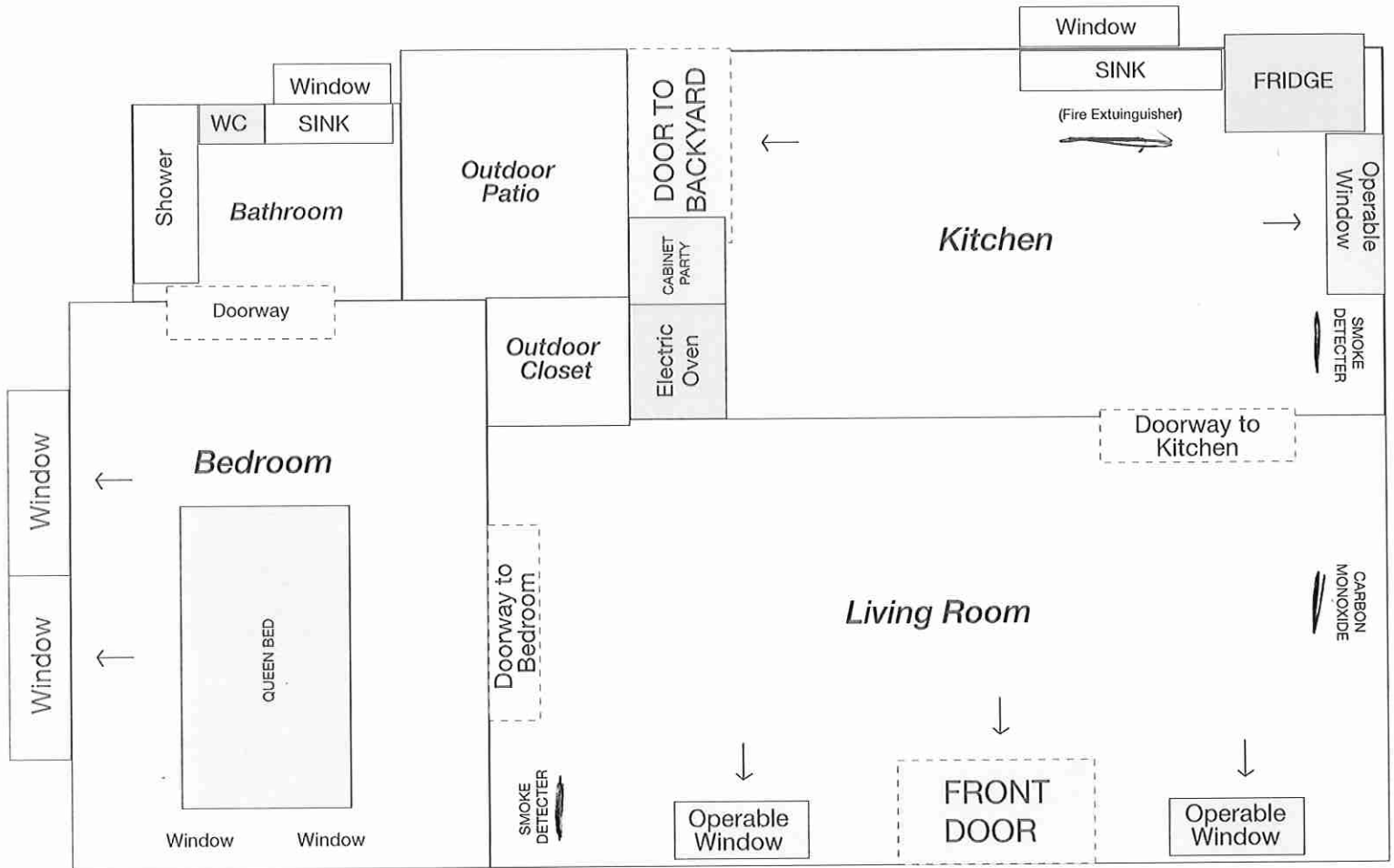
Best Regards,

Andrew Daniels

Exhibit B

ALPINE CASITA / 900 E AVE J

778 sq ft



Color Legend:

Furniture	Outdoor Spaces	Evacuatable Windows	Exterior Facing Doors	Appliances
-----------	----------------	---------------------	-----------------------	------------

(underlined)

Red Words Indicate Detectors / Extinguisher Locations

← Arrows Indicate Possible Routes of Evacuation

Exhibit C

PARKING

(Home Layout)

900 E Ave J

YARD

PS 1

gravel off-street spot

* PS = PARKING SPOT

(Spots are at least 14ft wide each and provide >12feet of clearance From the highway) $\nwarrow$ are off-road

HIGHWAY 118 S

E AVE J

Exhibit D

DL

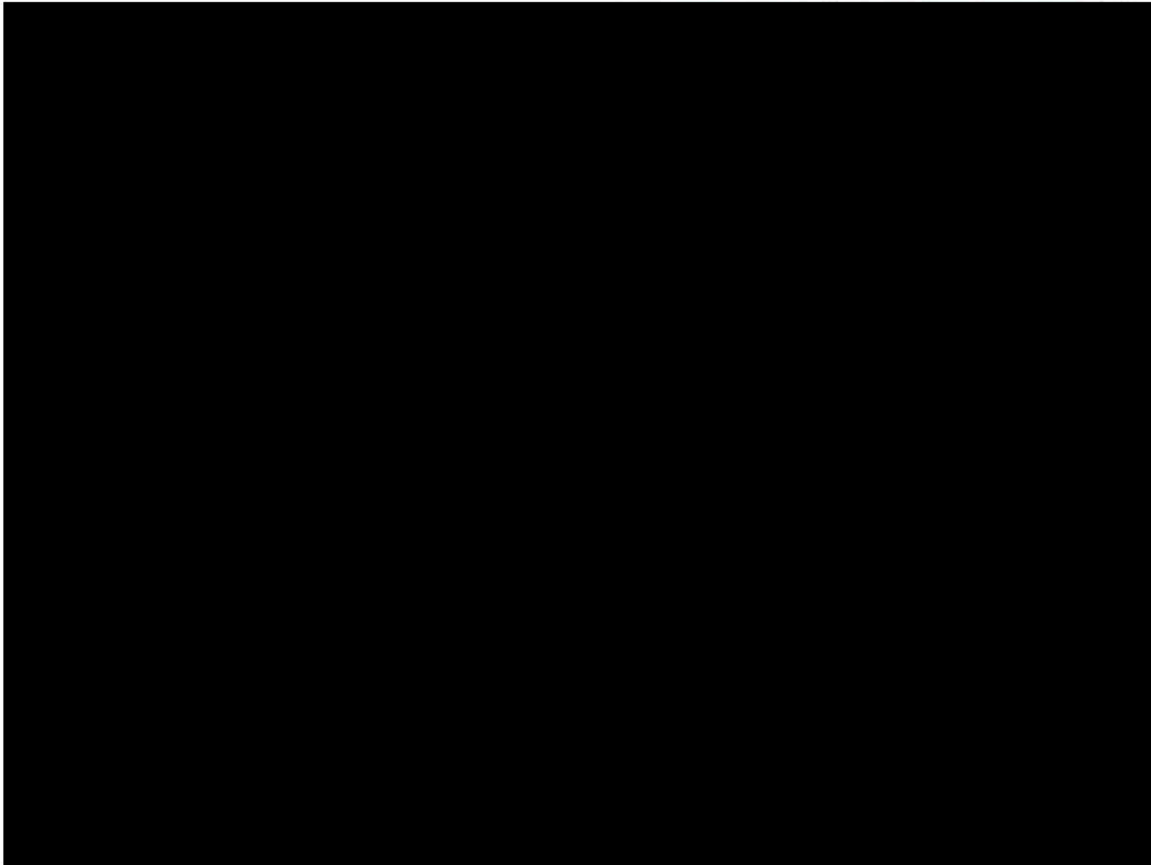


Exhibit F

Recent (2023)

Refund for Property Taxes

REFUND RECEIPT

Tax Office
Brewster County Tax Office
107 W Ave E #1
Alpine, TX 79830 432-837-2214

Refund To:
DANIELS ANDREW AND ETUX
902 EAST AVE J
ALPINE, TX 79830

Property Description
Property ID: 10900
Legal Desc: HANCOCK, BLOCK 57, LOT 1

Owner Name and Address
DANIELS ANDREW AND ETUX
902 EAST AVE J
ALPINE, TX, 79830

Entity	Year	Rate	Taxable	Statement	Taxes	P&I	Attorney	Disc/Und	Overage	Amount
City of Alpine	2023	0.45755	103,279	4991	472.58	0.00	0.00	0.00	0.00	472.58
Brewster County	2023	0.36655	103,279	4991	378.57	0.00	0.00	0.00	0.00	378.57
Alpine ISD	2023	0.98250	103,279	4991	1,014.72	0.00	0.00	0.00	0.00	1,014.72
Big Bend Regional Hospital District	2023	0.66609	103,279	4991	68.20	0.00	0.00	0.00	0.00	68.20
										1,934.11

Operator vylva **Batch** 01/11/2024-DEC 202 11,632 **Date Paid** 1/11/2024 **Check Amt/Num** 1,934.11

Total Paid
\$1,934.11

BREWSTER COUNTY TAX OFFICE
107 W. Ave E #1
Alpine, TX 79830
432-837-2214

PAY TO THE ORDER OF **ANDREW DANIELS**

One Thousand Nine Hundred Thirty-Four and 11/100*****

ANDREW DANIELS
902 E AVE J
ALPINE, TX 79830

DEC 2023 REFUND - PID #10900

⑈044508⑈ 121123046781 012521

NOTE:

The "902" address was changed in the last few months to 900 as an adjacent lot (#2) was purchased and new mobile home was placed which is now recognized as "902".

Exhibit F

STR Driver's License



Exhibit G

We're glad you're here!

Welcome

Welcome to our Casita in Alpine! We have a booklet for you to check out (located in the kitchen) with more info on things to do, wifi information, and FAQs. Have a look at that if you don't see an answered question of yours here!



Contact

You can reach me (Andrew) through the platform that you've booked with. Alternatively, or for a quick question / pressing needs, shoot me a text or call at: **260-228-0312**

Neighborhood Rundown

We are keen on respecting our neighbors. We live on a quiet, residential street, and here are some of the items to keep in mind during your stay here!

PARKING

You'll find two parking spots just at the front of our property. If you have one car, the gravelized, shady spot just under our tree is best. The cinder-blocked low gate that goes around our property delineates the front yard, and you'll park just in front of that. (Kindly do not park across the street, or to the east of our house where our neighbor's driveway or the dumpster is.

HOUSE RULES

Out of respect for our neighbors, we choose to observe a quiet time after 8:30 PM. You are able to hang out on our back patio to chat and relax, but we don't allow parties or loud events on the property.

Emergency Contacts:

In the event of severe weather, or to look out for local service alerts. Please refer to: Brewstercountytx.com/hyper-reach

Emergency Contacts:

Police Alpine Fire Dept:
911 **(432) 837-2366**

Non Emergency Contact:

(Alpine Police Dept.) Non Emergency
(432) 837-3486

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8D

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approval of Fiscal Year 2023 - 2024 4th Quarter Investment Report (M. Antrim, City Manager)

EXECUTIVE SUMMARY

The City of Alpine's 2023-2024 4th Quarter Investment Report reflects a total interest income of \$56,439.71. Additionally, during this period, the city transferred \$47,840 from Capital Improvement investment funds to cover the city's required match for the TXDOT Mobility Grant. The investment portfolio continues to support the city's financial obligations while maintaining liquidity for key projects and commitments. This report highlights the city's prudent financial management in ensuring the alignment of resources with strategic priorities.

SUPPORTING MATERIALS

1. 4th Quarter Investment Report 2023-2024

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

CITY OF ALPINE
QUARTERLY COUNCIL REPORT
FY 2023 - 2024 4th QUARTER
INVESTMENT REPORT

ACCOUNT TYPE	PURCHASE DATE	MATURITY DATE	Beginning Balance 07/01/24	INTEREST 09/30/24	CHANGE AMOUNT	INTEREST/DIVIDE ND EARNED	BOOK VALUE	MARKET VALUE	Fund Distribution
TexStar	N/A	On Demand	\$2,169,168.39	5.1324%	\$0.00	\$28,815.67	\$2,197,984.06	\$2,197,984.06	All Funds
Resolution 2021-12-01 - 1st Payment of ARPA (\$741,127.78) - DEDICATED TO WASTEWATER Collateral Limits Reached at WTNB- Transferred \$500,000 May 17, 2022 from General Fund - Council notified Collateral Limits at WTNB - Transferred 2nd Payment of ARPA (\$742,592.47) Resolution 2024-06-01 - 2nd Payment of ARPA (\$742,592.47) - DEDICATED TO WASTEWATER									
TXClass - Capital Improvements	7/27/2016	On Demand	\$309,309.31	5.2917%	-\$47,840.00	\$4,179.96	\$265,649.27	\$265,649.27	General Fund - Road Repair
TXClass - Airport Reserve	8/10/2015	On Demand	\$6,014.74	5.2917%	\$0.00	\$82.09	\$6,096.83	\$6,096.83	Airport
TXClass - HOT Reserve	8/11/2015	On Demand	\$94,707.76	5.2917%	\$0.00	\$1,292.02	\$95,999.78	\$95,999.78	Tourism
TXClass - Creek Project	7/17/2017	On Demand	\$251,211.61	5.2917%	\$0.00	\$3,427.04	\$254,638.65	\$50,000.00 \$204,638.65	General Fund - Splash Pad Generators
Resolution 2021-08-02 - \$50,000 dedicated to Splash Pad - remaining funds for purchase of generators									
TXClass - Fire Dept	7/17/2017	On Demand	\$216,490.74	5.2917%	\$0.00	\$2,953.41	\$219,444.15	\$219,444.15	General Fund - Fire
TXClass - Water/Sewer Infrastructure	6/20/2017	On Demand	\$872,115.97	5.2917%	\$0.00	\$13,503.85	\$1,003,361.93	\$1,003,361.93	Water/Sewer
Lift Station Repairs \$117,742.11 RB 03 Reserve Closed - Resolution - Holiday Inn Lift Station Repairs									
TXClass - Pueblo Nuevo Park	9/27/2022	On Demand	\$160,213.49	5.2917%	\$0.00	\$2,185.67	\$162,399.16	\$162,399.16	Pueblo Nuevo - City Match
Beginning Total Investments			\$4,196,974.12		Total Interest	\$56,439.71	Total Investments	\$4,205,573.83	

This quarterly report is in full compliance with the investment strategy as established for the City's funds in the City's Investment Policy and meets the reporting requirements mandated by the Public Funds Investment Act (Chapter 2256) as amended.

Prepared by


 Megan Antrim
 City Manager

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8E

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approval of the Alpine Public Library funding contract for Fiscal Year 2024-2025. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

The City Council approved a total allocation of \$40,000 in the Fiscal Year 2025 budget to support the Alpine Public Library. These funds will be disbursed in 12 equal monthly payments throughout the year. The financial assistance is intended to aid the library in its efforts to enhance public programs, acquire necessary supplies and equipment, and undertake special projects that benefit the community.

The agreement between the City of Alpine and the Alpine Public Library outlines specific responsibilities for both parties. The library is tasked with using the funds to support its operational needs and continue offering valuable services to residents, ensuring transparency and accountability by providing regular progress reports to the City. In turn, the City of Alpine commits to timely and consistent disbursement of the allocated funds, supporting the library's mission to build the community, encourage literacy, and promote lifelong learning.

SUPPORTING MATERIALS

1. 2024 - 2025 Alpine Public Library Agreement

BUDGET CONSIDERATIONS

Expenditure Required: \$40,000

Savings Anticipation:

Current Budget FY2024- \$40,000

2025:

Additional Funding:

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

AGREEMENT FOR PUBLIC LIBRARY SERVICES

WHEREAS, the Alpine Public Library Association and the City of Alpine seek to promote the goal of development of the Library, and expand and enrich the services provided to its patrons; and

WHEREAS, Alpine Public Library Association is a non-profit organization designed to support the Alpine Public Library by funding new equipment, supplies, public programs, and special projects that are not covered by other funding sources; and

WHEREAS, the Alpine Public Library Association seeks to further that support into this Agreement establishing the rights and obligations of both parties as it pertains to use of Library facilities, materials, space, and supportive services.

NOW, THEREFORE, for and in consideration of the mutual benefits and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- The City of Alpine, Texas contracts with the Alpine Public Library Association, for the services of a Public Library. The Library Association will provide citizens of Alpine access to books and media standards to those of small city libraries in Texas. Library activities, accomplishments, and goals are attached as "Exhibit A."
- The City of Alpine will pay the Alpine Public Library a fee of \$40,000 annually, distributed through 12 months beginning October 1, 2024, through September 30, 2025. This contract will be renewable each year in the month of September.
- Notice under this Agreement shall be provided to the following addresses:

City of Alpine	Alpine Public Library Association
City Manager	c/o Alpine Public Library
100 N. 13th Street	805 W. Avenue E.
Alpine, Texas 79830	Alpine, Texas 79830
- This agreement shall be effective upon its execution.

EXECUTED THIS 15th DAY OF OCTOBER 2024.

CITY OF ALPINE, TEXAS
A Texas Municipal Corporation

ALPINE PUBLIC LIBRARY ASSOCIATION
A Non-Profit Organization

Megan Antrim, City Manager

Don Wetterauer, Executive Director

Alpine Public Library
FY 2024-2025 Library Activities/Goals

Prepared for the City of Alpine

September 2024

Mission: *The Alpine Public Library works to build community, encourage literacy, and promote lifelong learning. We endeavor to create and maintain a welcoming facility with relevant and enriching resources that connect our diverse and geographically remote area to the world.*

Vision: *The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.*

APL will:

1. Provide traditional library collections to the residents of Alpine and Brewster County including books, periodicals, DVD's, audio books, and electronic resources. We will continue to provide printing, copying, faxing, scanning, and Notary Public services.
2. Provide free all-ages programming to promote literacy and our nonprofit mission. These include but are not limited to:
 - a. Children's story times and thematic programming for babies and toddlers
 - b. Services for school-age kids and teens including book clubs and STEM (Science, Technology, Engineering, and Math) content
 - c. Services for parents including instructional and family-oriented resources, such as nutritional and health-related content
 - d. Adult programs for entertainment and lifelong learning
 - i. Computer Literacy training for adults
 - ii. English tutoring for adults
 - iii. Lecture series and author visits
 - iv. GED preparation tutoring and testing
 - v. Citizenship classes
 - vi. Other relevant adult programming on various topics
 - e. Services for seniors such as our homebound program
3. Provide free internet-connected computers for patron use, as well as free Wi-Fi connections
4. Provide multi-use space for public meetings and gatherings (not-for-profit use)

FY2024-2025 goals include:

1. Continue our collaboration with area agencies and organizations
2. Continue to meet library accreditation standards of the Texas State Library and Archives Commission (TSLAC)
3. Exceed TSLAC qualitative library standards
4. Provide adult literacy curriculum and opportunities for adult basic education
5. Maintain an increased internet bandwidth and make upgrades to equipment
6. Continue to provide testing services as a Pearson VUE test center
7. Increase teen/young adult use of the library with the new facilities

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8F

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approval of the Family Crisis Center of the Big Bend funding contract for Fiscal Year 2024-2025.
(M. Antrim, City Manager)

EXECUTIVE SUMMARY

The City Council has approved \$9,425 in the Fiscal Year 2025 budget to support the Family Crisis Center of the Big Bend. This funding will be distributed in quarterly payments throughout the fiscal year. The allocation is designated to assist the Family Crisis Center in providing continued support and services to victims of domestic violence, sexual assault, and violent crime, while also offering related outreach activities to the community.

The agreement between the City of Alpine and the Family Crisis Center outlines the responsibilities of both parties. The Family Crisis Center is responsible for utilizing the funds to deliver essential services to victims and engage the community through prevention and education programs. Additionally, the Center will provide regular updates on the impact of the funding and its activities. In return, the City commits to making timely quarterly payments, reinforcing its commitment to addressing these critical issues and ensuring the well-being of its residents.

SUPPORTING MATERIALS

1. 2024 - 2025 Family Crisis Center Agreement

BUDGET CONSIDERATIONS

Expenditure Required: \$9,425

Savings Anticipation:

Current Budget FY2024- \$9,425

2025:

Additional Funding:

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

**2024 - 2025 AGREEMENT FOR COMMUNITY SERVICE
BETWEEN THE CITY OF ALPINE
AND FAMILY CRISIS CENTER OF THE BIG BEND, INC.**

STATE OF TEXAS

&

&

COUNTY OF BREWSTER

&

THIS AGREEMENT is entered into by and between the City of Alpine, Texas a home rule municipal corporation located in Brewster County, Texas, acting by and through its duly authorized Mayor (hereinafter referred to as "City"), and the Family Crisis Center of the Big Bend, Inc. (hereinafter referred to as "FCCBB"), a nonprofit organization operating in the City of Alpine as an organization described in section 501 (c) (3) of the Internal Revenue Code, acting by and through its duly authorized Executive Director (hereinafter referred to as "Coordinator").

WHEREAS, the purpose of FCCBB is to provide assistance to victims of domestic violence, sexual assault and violent crime and activities as needed to citizens of this community; and

WHEREAS, the City Council has found and determined that the services provided to the community by FCCBB fulfills a valid public purpose, and that the value of such services exceed the funding that is to be provided by the City under this Agreement; and

WHEREAS, City and FCCBB desire to enter into an Agreement whereby FCCBB will provide assistance to victims of domestic violence, sexual assault and violent crime of the Alpine community and others as referred by City;

NOW, THEREFORE, City and FCCBB do hereby covenant and agree as follows:

**SECTION 1
SCOPE OF SERVICES**

The Scope of Service shall include:

"FCCBB"

1. To coordinate, organize and run the Victim Assistance program and associated activities.
2. To organize volunteers to plan and support the programs and activities to Alpine residents.
3. Order necessary supplies and materials for said program and associated activities.
4. Track services, attendance and costs associated with the program and the associated activities. Prepare and provide reports to the City on a quarterly basis, due 30 days after the conclusion of each calendar quarter. An annual summary report shall be provided to the City by October 31 of each year.
5. Include a place on the board for a Member of the City Council as a voting member.

City

1. **The City Council Member shall serve as liaison to the City to provide guidance and direction to FCCB and monitor activities.**

**SECTION 2
FCCBB'S OPERATIONS**

1. **"FCCBB" shall operate in accordance with its own approved by-laws, as well as all Federal and State laws and regulations.**
2. **"FCCBB" Board of Trustees shall meet periodically. The time, date, place, and agenda of those meetings shall be solely defined by "FCCBB". The City liaison shall be apprised of all board meetings, and the liaison shall participate as voting member at all scheduled meetings.**
3. **The City shall have the right to review the books and records kept to the services proved by "FCCBB" to the City.**

**SECTION 3
TERM OF AGREEMENT**

1. **The term of this agreement shall be for a period of twelve (12) months beginning October 1, 2024 and ending September 30, 2025.**
2. **Either party may terminate this Agreement upon thirty (30) days written notice to the other party. Upon termination, or if FCCBB ceases to provide services under this Agreement, FCCBB shall return any unexpended funds paid pursuant to this Agreement.**

**SECTION 4
FINANCIAL SUPPORT FOR SERVICES**

City agrees to pay to "FCCBB" the following amounts in quarterly payments by the tenth (10) day of the new quarter to help cover the operational cost of the "FCCBB":

1. **\$9,425.00 for the period of October 1, 2024 through September 30, 2025**

**SECTION 5
INDEPENDENT CONTRACTOR
NO JOINT VENTURE**

In performing the services hereunder, FCCBB is acting as an independent contractor, and shall not be deemed an employee, agent or partner of the City. Neither party shall have the authority to make binding representations or agreements on behalf of the other. This Agreement does not create a Joint Venture. There are no third-party beneficiaries of this Agreement.

**SECTION 6
NO WAIVER OF GOVERNMENTAL IMMUNITY**

Notwithstanding any provision of this Agreement to the contrary, nothing contained in this Agreement shall be construed to limit or waive any governmental or sovereign immunity of the City, or any immunity applicable to its officers, agents, servants or employees.

**SECTION 7
NON-ASSIGNABLE**

1. This Agreement sets forth all the agreements between the parties and no modification shall be effective unless reduced to writing and signed by the part to be changed therewith.
2. This Agreement is non-assignable.

This document may be executed in duplicate originals.

IN WITNESS WHEREOF the City and FCCBB have executed this agreement as of this the 15th Day of October, 2024.

Catherine Eaves, Mayor
City of Alpine

Leticia Carrillo, Executive Director
Executive Director. FCCBB

Approved as to form and legality:

City Attorney

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8G

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approval of the Children's Advocacy Center funding contract for Fiscal Year 2024-2025. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

The City Council has approved a \$5,000 allocation in the Fiscal Year 2025 budget to support the Children's Advocacy Center of the Big Bend. This funding will be provided in one annual payment and is aimed at assisting the center in its critical mission to offer continued support and services to children in the community who have been sexually or physically abused.

The agreement between the City of Alpine and the Children's Advocacy Center outlines the responsibilities of both parties. The center is tasked with using the funds to provide essential services, including forensic interviews, counseling, and advocacy for the affected children and their families. In turn, the City of Alpine is responsible for issuing the annual payment in a timely manner, demonstrating its commitment to the welfare and protection of vulnerable children within the community.

SUPPORTING MATERIALS

1. 2024-2025 Children's Advocacy Center of the Big Bend Agreement

BUDGET CONSIDERATIONS

Expenditure Required: \$5,000

Savings Anticipation:

Current Budget FY2024- \$5,000

2025:

Additional Funding:

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

AGREEMENT FOR CHILDREN’S ADVOCACY CENTER OF THE BIG BEND

WHEREAS, the Children’s Advocacy Center of the Big Bend and the City of Alpine seek to promote the goal of development of the Center, and expand and enrich the services provided to its patrons; and

WHEREAS, the Children’s Advocacy Center of the Big Bend is a non-profit organization designed to support the Center by funding new equipment, supplies, public programs, and special projects that are not covered by other funding sources; and

WHEREAS, the Children’s Advocacy Center of the Big Bend seeks to further that support into this Agreement establishing the rights and obligations of both parties as it pertains to use of Center facilities, materials, space, and supportive services.

NOW, THEREFORE, for and in consideration of the mutual benefits and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- The City of Alpine will pay the Children’s Advocacy Center of the Big Bend a fee of \$5,000.00 annually.
- Notice under this Agreement shall be provided to the following addresses:

City of Alpine	Children’s Advocacy Center of the Big Bend
City Manager	c/o Shanna Spence Sullivan
100 N. 13th Street	1002 E. Nations Street
Alpine, Texas 79830	Alpine, Texas 79830
- This Agreement shall be effective upon its execution.

EXECUTED THIS 15th DAY OF OCTOBER 2024.

CITY OF ALPINE, TEXAS

CHILDREN’S ADVOCACY CENTER OF
THE BIG BEND

A Texas Municipal Corporation

A Non-Profit Organization

Megan Antrim, City Manager

Shanna Spence Sullivan, Executive Director

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 8H

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve payment of September 2024 monthly billing summary for Bojorquez Law Firm services.
(M. Antrim, City Manager)

EXECUTIVE SUMMARY

NONE

SUPPORTING MATERIALS

1. September 2024 BLF Invoice

BUDGET CONSIDERATIONS

Expenditure Required: \$11,223.72 (FY2024)

Savings Anticipation:

Current Budget FY2023- \$100,000

2024:

Additional Funding:

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

INVOICE

Number	12735
Issue Date	9/30/2024
Due Date	11/1/2024

City of Alpine
Megan Antrim, City Manager
100 N 13th St.
Alpine, TX 79830

Alpine - Code Enforcement

Total for Alpine - Code Enforcement	\$357.00
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Alpine - General

Total for Alpine - General	\$2,295.50
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Alpine - Land Use

Total for Alpine - Land Use	\$2,375.60
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Alpine - Litigation

Total for Alpine - Litigation	\$231.30
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Alpine - Municipal Court

Total for Alpine - Municipal Court	\$2,615.70
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Alpine - Personnel

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Total for Alpine - Personnel	\$2,178.12
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Alpine - Sewer

Total for Alpine - Sewer	\$136.80
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Alpine - Utilities

Total for Alpine - Utilities	\$839.90
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Alpine - Water

Total for Alpine - Water	\$193.80
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Total (USD)	\$11,223.72
Paid	\$0.00
Balance	\$11,223.72

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Alessandra Gad	\$210.00	35.60	\$7,476.00
Nicole E Hipp-Follweiler	\$108.00	2.10	\$226.80
Myllinda Murray	\$108.00	0.70	\$75.60
Michelle Farris	\$113.00	4.50	\$508.50
Hope Avila	\$108.00	0.80	\$86.40
Chris Gad	\$190.93	13.70	\$2,615.70
Aaron F Banuelos	\$108.00	0.60	\$64.80
Alex Kil	\$113.00	1.30	\$146.90

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 10A

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

September 2024 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, Current Election Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. 9-2024 OCS Report FY 2024

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

OFFICE OF THE CITY SECRETARY
SEPTEMBER 2024 ACTIVITY REPORT



LEGISLATIVE SERVICES & CITY COUNCIL ACTIVITIES

Legislative Services / City Council activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances, resolutions, proclamations and other documents for Legislative Services and other city departments. Each item that is included on a City Council agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Meeting Type	September 2024	FY 2024 YTD
Regular Meetings	2	22
Special Meetings	1	4
Workshops	0	18

Document Type	September 2024	FY 2024 YTD
Agendas Prepared/Posted	3	28
Packets Prepared/Posted	3	26
Minutes Completed/Approved	2	32

Agenda Items Processed	September 2024	FY 2024 YTD
Ordinances	3	29
Resolutions	4	43
Orders	1	9
Proclamations	2	19
Contracts/Agreements	1	12
Policy Revisions	0	3
General Special/Conditional Use Permit	0	1
Short Term Rental	0	20
Alcoholic Beverage Permit	1	3
Coin-Operated / Gameroom Permit	0	0
Rezone	0	6
Replat	1	4
Annexation	0	0
Variance	0	0
Board Appointments	0	16
Other	19	178

Enrolled (Passed) Documents	September 2024	FY 2024 YTD
Ordinances	3	17
Resolutions	4	41
Orders	1	9

APPROVED ORDINANCES

Ordinance 2024-09-04: an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2024-2025. *The Council approved the second and final reading of this ordinance on September 10, 2024.*

Ordinance 2024-09-05: an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2024-2025. *The Council approved the second and final reading of this ordinance on September 17, 2024.*

Ordinance 2024-09-06: an ordinance amending the City of Alpine Fiscal Year 2023-2024 Budget; Providing Repealing and Severability Clauses; A Texas Open Meetings Act Clause; and Providing an Effective Date. *The Council approved the first and final reading of this ordinance on September 17, 2024.*

UNAPPROVED ORDINANCES – None.**APPROVED RESOLUTIONS**

Resolution 2024-09-01: a resolution continuing collaborative improvement efforts for 2024 - 2025 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease.

Resolution 2024-09-02: a resolution requesting support from state representatives and the Texas Legislature to pass a bill authorizing the City to transition from May General Elections to November General Elections.

Resolution 2024-09-15: a resolution approving a recommendation for Parks and Recreation facilities fees as recommended by the Parks and Recreation Board.

Resolution 2024-09-16: a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Homeland Security Grants Division, Operation Lone Star (OLS) program for FY 2025.

UNAPPROVED RESOLUTIONS – None.**APPROVED SPECIAL USE PERMITS**

Special Use Permit 2024-08-01: a special use permit allowing the applicant, Michelle Minto to obtain a Retail Dealer's On-Premise license/permit through the Texas Alcoholic Beverage Commission for alcohol sales at the subject property, Bock Burger.

UNAPPROVED SPECIAL USE PERMITS – None.**APPROVED ORDERS**

Order 2024-09-01: an order approving an election services contract with Brewster County for the Joint November 5, 2024 Special Charter Election.

APPROVED REPLATS

Replat 2024-09-01: a replat application to allow the applicant, Sara Bow, to remove internal lot lines and reflect updated ownership of a city alley that was purchased by the applicant. The subject property is located

at the corner of North 4th Street and East Avenue E and is legally described as Lots 6, 7, and 8, along with a 15.67 foot wide strip of vacated alley lying adjacent to and East of said lots, all out of Block 3, Original Townsite of Alpine, as shown in subdivision plat on file in Volume 2, Page 97, Deed Records of Brewster County, Texas. The Property ID of the subject property is 11805. The current zoning classification of the property is C-2 Business District. If the replat is approved the zoning classification will remain C-2 Business District.

APPROVED CONTRACTS / AGREEMENTS / REQUESTS FOR PROPOSALS / MISC.

Joint Election Services Contract with Brewster County for the November 5, 2024 Joint Election.

WORKSHOPS & PRESENTATIONS – None.

TRANSPARENCY IN GOVERNMENT: HEARINGS, LETTERS, & PUBLIC NOTICES

The City held 9 public hearings in September 2024. Additionally, we sent 61 letters to owners within 200 feet of properties where proposed zoning changes were being considered.

Public Hearings	September 2024	FY 2024 YTD
No. of Hearings Conducted	9	69

Letters	September 2024	FY 2024 YTD
No. of Letters Sent	61	689

Official Newspaper Notices	September 2024	FY 2024 YTD
Notice of Public Hearing	7	38
Notice of Passed Ordinance	3	30
Misc. Public Notice (RFP, Workshop, Etc.)	0	17

PUBLIC INFORMATION REQUESTS

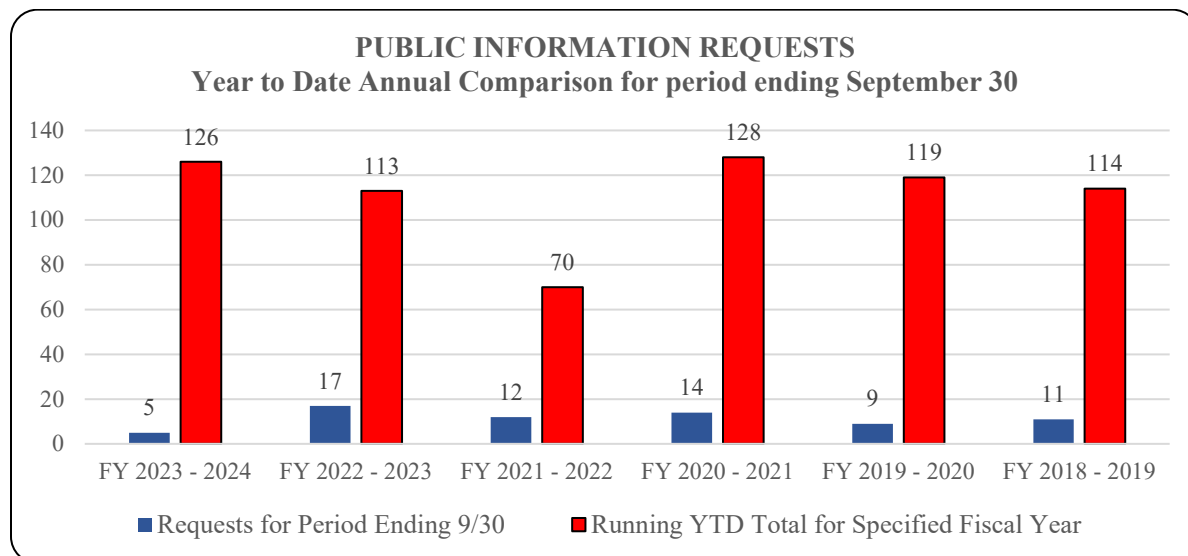
Public Information Requests	September 2024	FY 2024 YTD
Requests Received	5	126
Average Completion Time	3.67 days	4.6 days
Referred to Attorney General	0	4

Requests by Department	September 2024	FY 2024 YTD
Administration	1	22
Animal Services	-	2
Building Services / Planning / Code	-	14
Finance	-	4
Police	4	79
Public Works	-	-
Utilities	-	-
Utility Billing	-	2

Redirected to another agency	0	3
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PUBLIC INFORMATION REQUESTS –*Year to Date Annual Comparison for period ending September 30*

Annual Comparison	Requests for Period Ending 9/30	Running YTD Total for Specified Fiscal Year
FY 2023 - 2024	5	126
FY 2022 - 2023	17	113
FY 2021 - 2022	12	70
FY 2020 - 2021	14	128
FY 2019 - 2020	9	119
FY 2018 - 2019	11	114

**BOARDS, COMMISSIONS, & COMMITTEES ACTIVITIES**

Boards, Commissions, and Committees activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances and other documents for Legislative Services and other city departments. Each item that is included on a Board agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Document Type	September 2024	FY 2024 YTD
Agendas Prepared/Posted	2	28
Packets Prepared/Posted	2	27
Minutes Completed	2	28

Board Meetings Held	September 2024	FY 2024 YTD
Animal Advisory Board	0	4

Hotel Occupancy Tax Committee	0	4
Music Advisory Board	0	1
Parks and Recreation	1	7
Planning & Zoning	1	10
Building & Standards	0	0

Animal Advisory Board – None.

Hotel Occupancy Tax Committee – None.

Parks and Recreation Board

The Parks & Recreation Board met on September 11, 2024 to receive an update on the Pueblo Nuevo Park and to approve a recommendation to the City Council regarding updates to Chapter – 74 Parks and Recreation to the Alpine Code of Ordinances. The board reviewed the proposed ordinance and voted to revisit the proposed ordinance at the next meeting. The October meeting was cancelled due to the Annual Texas Municipal League conference and the board will resume discussions in November 2024.

Planning & Zoning Commission

The Planning & Zoning Commission met on September 23, 2024, and held two public hearings. The first hearing concerned Replat 2024-10-01, a replat application to allow the applicant, Ruben Losoya, to amend lot lines to provide conformance with R-4 zoning requirements for the subject property. The second public hearing concerned Special Use Permit 2024-10-01, a special use permit allowing the applicant to obtain a Retail Dealer's On-Premise License (BE) from the Texas Alcoholic Beverage Commission. At the same meeting, the Planning & Zoning Commission made a recommendation of approval of Replat 2024-10-01 to the City Council and made a recommendation of denial of Special Use Permit 2024-10-01. Additionally, the Planning & Zoning Commission discussed the status and next steps of the updated zoning map.

Music Advisory Board – None.

Building & Standards Commission - None.

BOARD APPOINTMENTS, RESIGNATIONS, AND VACANCIES

BOARD APPOINTMENTS – NONE.

BOARD RESIGNATIONS / REMOVAL – NONE.

BOARD VACANCIES

Parks & Recreation Board

Place 1
Place 4

Building & Standards

Place 7

Planning & Zoning Commission

Place 1

TRAINING ACTIVITY & SPECIAL EVENTS –

City Secretary is working with the Rio Grande Council of Governments to update the city's ward map.

ELECTION ACTIVITIES –

City Secretary and Records Clerk worked with the County Elections Administrator to count each ballot and ensure that each ballot number was in sequential order, that there were no blank ballots, and that the information was laid out in the correct format. The City Council approved the Election Services Contract on September 17, 2024. Brewster County approved the same agreement on September 24, 2024.

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 10B

Department: Office of the City Secretary

Sponsor: Geoffrey R. Calderon, City Secretary

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: None

AGENDA ITEM

4th Quarter Fiscal Year 2023-2024 Office of the City Secretary (OCS) Report including Legislative Services, City Council Activities, Board & Commissions Activities, Public Information, Current Election Information, and Departmental Statistics and Updates. (G. Calderon, City Secretary)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. Quarter 4 FY 2024 OCS Report

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

OFFICE OF THE CITY SECRETARY
FISCAL YEAR 2024 QUARTER 4 SUMMARY REPORT



LEGISLATIVE SERVICES & CITY COUNCIL ACTIVITIES

Legislative Services / City Council activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances, resolutions, proclamations and other documents for Legislative Services and other city departments. Each item that is included on a City Council agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Meeting Type	Q4 2024	FY 2024 YTD
Regular Meetings	4	22
Special Meetings	1	4
Workshops	1	18

Document Type	Q4 2024	FY 2024 YTD
Agendas Prepared/Posted	7	28
Packets Prepared/Posted	7	26
Minutes Completed/Approved	7	32

Agenda Items Processed	Q4 2024	FY 2024 YTD
Ordinances	8	29
Resolutions	16	43
Orders	3	9
Proclamations	3	19
Contracts/Agreements	3	12
Policy Revisions	0	3
General Special/Conditional Use Permit	0	1
Short Term Rental	1	20
Alcoholic Beverage Permit	1	3
Coin-Operated / Gameroom Permit	0	0
Rezone	1	6
Replat	2	4
Annexation	0	0
Variance	0	0
Board Appointments	5	16
Other	53	178

Enrolled (Passed) Documents	Q4 2024	FY 2024 YTD
Ordinances	6	17
Resolutions	15	41
Orders	3	9

APPROVED ORDINANCES

Ordinance 2024-07-02: an ordinance approving Rezone Application 2024-06-01; Amending the official zoning map of the city by rezoning the property located at 1003 E. Gallego and legally described as 0.5 acres, more or less, lying in Brewster County, Texas, Lot Ten (10), the W 1/2 of Lot Nine (9), Two (2) and the W 1/2 of Lot Three (3), EXCEPT the North 20 varas of Lots One (1), Two (2) and the W 1/3 of Three (3), in Block Thirty-Three (33) Hancock Addition South of the Railroad, according to the map/plat on of said addition filed in Plat Envelope No. 112, Brewster County Plat Records; Rezoning the subject property from R-4 Mobile Home District to C-1 Neighborhood Commercial District. The Council approved the second and final reading of this ordinance on July 16, 2024.

Ordinance 2024-08-01: an ordinance amending Appendix C – Zoning to the Alpine Code of Ordinances; Amending Appendix C – Zoning to remove the provision that provides the ability for the City Council or the Planning & Zoning Commission to initiate a spot zoning, or non-contiguous, zoning designation, with exceptions; amending the application fee from \$250 to \$350. *The Council approved the second and final reading of this ordinance on August 20, 2024.*

Ordinance 2024-08-02: an ordinance memorializing the city ward designations for properties annexed into the city limits of Alpine; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing clauses. *The Council approved the second and final reading of this ordinance on August 20, 2024.*

Ordinance 2024-09-04: an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2024-2025. *The Council approved the second and final reading of this ordinance on September 10, 2024.*

Ordinance 2024-09-05: an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2024-2025. *The Council approved the second and final reading of this ordinance on September 17, 2024.*

Ordinance 2024-09-06: an ordinance amending the City of Alpine Fiscal Year 2023-2024 Budget; Providing Repealing and Severability Clauses; A Texas Open Meetings Act Clause; and Providing an Effective Date. *The Council approved the first and final reading of this ordinance on September 17, 2024.*

UNAPPROVED ORDINANCES

Ordinance 2024-07-01: an ordinance authorizing the vacation, abandonment, and sale of the unimproved portion of South 5th Street lying between Lot 5, Block 1 and Lot 10, Block 2, of Ferguson's Second Addition to the City of Alpine, Brewster County, Texas to Horticultural Consulting, LLC; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of. *The Council voted against adoption of this ordinance on August 20, 2024.*

APPROVED RESOLUTIONS

Resolution 2024-07-10: a resolution requesting that the Texas Legislature repeal Texas Tax Code Section 351.1035 stipulating how the City of Alpine may expend its Municipal Hotel Occupancy Tax Revenue.

Resolution 2024-07-11: a resolution authorizing an Advanced Funding Agreement (AFA) with the State of Texas for a Mobility Plan Study for the City of Alpine.

Resolution 2024-08-01: a resolution approving the renewal of the City's telecommunication and broadband contract with Big Bend Telephone.

Resolution 2024-08-02: a resolution approving the Fiscal Year 2024-2025 Health Reimbursement Arrangement managed through Total Administrative Services Corporation (TASC).

Resolution 2024-08-03: a resolution amending Appendix C: Animal Services Fees for Fiscal Year 2024-2025.

Resolution 2024-08-04: a resolution of the City Council amending Appendix B: Building Service Fees; Setting the rates and fees for City Building Services for the Fiscal Year 2024-2025

Resolution 2024-08-05: a resolution allocating expenditure of \$39,250 from the Hotel Occupancy Tax fund for Post Oak Preservation Solutions, LLC to conduct a study that results submittal by Post Oak for in a National Register of Historic Places and establishment of a Downtown Historic District that is recognized at the Federal and State level, and submittal by Post Oak for a National Register of Historic Places for Kokernot Baseball Field that recognized at a Federal and State so that business owners can apply for and receive Federal and State grant funding without action by the City of Alpine. Further that Post Oak Preservation Solutions will work closely with Historic Alpine at no cost to the City of Alpine other than the expenditure of the HOT funds, so that building owners and the City are aligned in the outcome.

Resolution 2024-08-06: a resolution approving the Fiscal Year 2025-2029 Capital Improvement Plan.

Resolution 2024-08-23: a resolution of the City Council amending approving Appendix A: Utilities Fees; Setting the rates and fees for City Utility Services for the Fiscal Year 2024-2025.

Resolution 2024-08-24: a resolution approving the recommended Hotel Occupancy Tax Grant Awards from the Hotel Occupancy Tax Committee for the Fiscal Year 2024-2025.

Resolution 2024-08-25: a resolution authorizing the renewal of the City of Alpine employee health insurance, dental insurance, and vision insurance benefits for the fiscal year 2024-2025.

Resolution 2024-09-01: a resolution continuing collaborative improvement efforts for 2024 - 2025 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease.

Resolution 2024-09-02: a resolution requesting support from state representatives and the Texas Legislature to pass a bill authorizing the City to transition from May General Elections to November General Elections.

Resolution 2024-09-15: a resolution approving a recommendation for Parks and Recreation facilities fees as recommended by the Parks and Recreation Board.

Resolution 2024-09-16: a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Homeland Security Grants Division, Operation Lone Star (OLS) program for FY 2025.

UNAPPROVED RESOLUTIONS

Resolution 2024-08-07: a resolution requesting support from state representatives and the Texas Legislature to pass a bill authorizing the City to transition from May General Elections to November General Elections. *The Council opposed adoption of this resolution on August 6, 2024.*

APPROVED SPECIAL USE PERMITS

Special Use Permit 2024-06-02: a short term rental special use permit allowing a short term rental to be established at 503 N. Harrison. The property owner of record is Jam and Jam Enterprises, LLC. The Parcel ID of the subject property is 11044.

Special Use Permit 2024-08-01: a special use permit allowing the applicant, Michelle Minto to obtain a Retail Dealer's On-Premise license/permit through the Texas Alcoholic Beverage Commission for alcohol sales at the subject property, Bock Burger.

UNAPPROVED SPECIAL USE PERMITS – None.

APPROVED REPLATS

Replat 2024-06-01: a replat application allowing the applicant, Penelope V. Avery, to amend the setback requirements of the subject property. The subject property is located at 1308 N. 4th Street and is legally described as Lot Seven (7), Block Forty-Seven (47), North Addition, located in the City of Alpine, Brewster County, Texas, according to the Plat of said subdivision recorded in Plat Envelope No. 108 in the Office of the County Clerk of Brewster County, Texas. The record property owner is Penelope V. Avery. The Property ID of the subject property is 11666. The current zoning classification of the property is R-1 One Family District. If the replat is approved the zoning classification will remain R-1 One Family District.

Replat 2024-09-01: a replat application to allow the applicant, Sara Bow, to remove internal lot lines and reflect updated ownership of a city alley that was purchased by the applicant. The subject property is located at the corner of North 4th Street and East Avenue E and is legally described as Lots 6, 7, and 8, along with a 15.67 foot wide strip of vacated alley lying adjacent to and East of said lots, all out of Block 3, Original Townsite of Alpine, as shown in subdivision plat on file in Volume 2, Page 97, Deed Records of Brewster County, Texas. The Property ID of the subject property is 11805. The current zoning classification of the property is C-2 Business District. If the replat is approved the zoning classification will remain C-2 Business District.

APPROVED ORDERS

Order 2024-08-01: an order for a Special Election on November 5, 2024 for the purpose of submitting to the qualified voters of the City of Alpine, Texas certain proposed amendments to the existing Home Rule Charter; designating the place at which said election is to be held; making provisions for the conduct of that election and other provisions and relating to the purpose of the order; providing for conduct of the election; and providing an effective date.

Order 2024-08-01 – Amended: an order amending a typographical error in the 2024 November Special Election order.

Order 2024-09-01: an order approving an election services contract with Brewster County for the Joint November 5, 2024 Special Charter Election.

APPROVED CONTRACTS / AGREEMENTS

Advanced Funding Agreement (AFA) with the State of Texas for a Mobility Plan Study for the City of Alpine.

Texas Municipal League (TML) Intergovernmental Risk Pool Cyber Liability and Data Breach Response Interlocal Agreement. *This agreement was approved by the Council on August 6, 2024.*

Joint Election Services Contract with Brewster County for the November 5, 2024 Joint Election.

WORKSHOPS & PRESENTATIONS

August 6, 2024: Workshop discussion and presentation to discuss retirement for city employees.

PUBLIC NOTICES: HEARINGS, LETTERS, & NOTIFICATIONS

The City held 18 public hearings in Quarter 4, bringing the yearly total of Hearings conducted to 69. Additionally, we sent 121 letters to owners within 200 feet of properties where proposed zoning changes were being considered bringing the yearly total to 689 letters sent.

Public Hearings	Q4 2024	FY 2024 YTD
No. of Hearings Conducted	18	69

Letters	Q4 2024	FY 2024 YTD
No. of Letters Sent	121	689

Official Newspaper Notices	Q4 2024	FY 2024 YTD
Notice of Public Hearing	14	38
Notice of Passed Ordinance	6	30
Misc. Public Notice (RFP, Workshop, Etc)	1	17

PUBLIC INFORMATION REQUESTS

Public Information Requests	Q4 2024	FY 2024 YTD
Requests Received	27	126
Average Completion Time	3.45 days	4.6 days
Referred to Attorney General	0	4

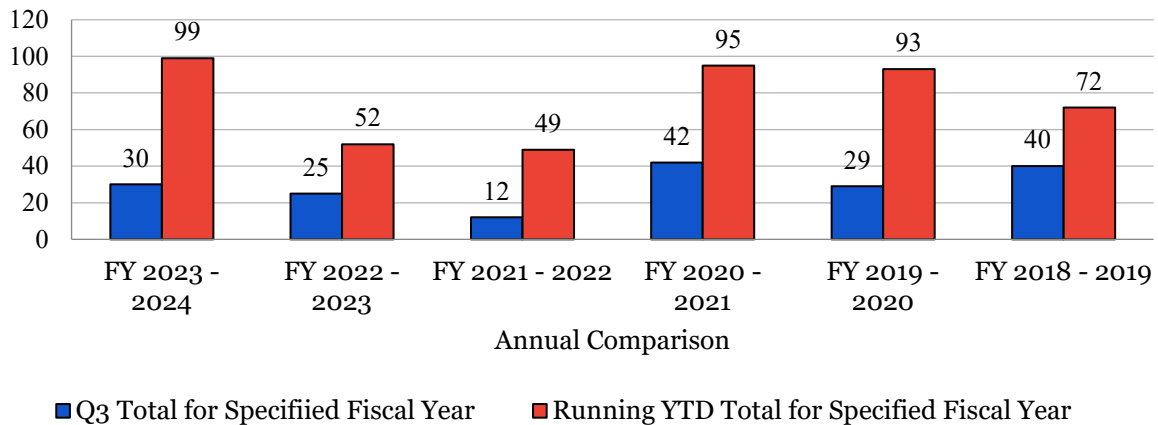
Requests by Department	Q4 2024	FY 2024 YTD
Administration	3	22
Animal Services	-	2
Building Services / Planning / Code	1	14
Finance	-	4
Police	21	79
Public Works	-	-
Utilities	-	-
Utility Billing	-	2

Redirected to another agency	2	3
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PUBLIC INFORMATION REQUESTS –*Year to Date Annual Comparison for period ending September 30*

Annual Comparison	Q4 Total for Specified Fiscal Year	Running YTD Total for Specified Fiscal Year
FY 2023 - 2024	27	126
FY 2022 - 2023	61	113
FY 2021 - 2022	21	70
FY 2020 - 2021	33	128
FY 2019 - 2020	26	119
FY 2018 - 2019	42	114

Public Information requests - Year to Date Annual Comparison for Fourth Quarter

**BOARDS, COMMISSIONS, & COMMITTEES ACTIVITIES**

Boards, Commissions, and Committees activities include preparing agendas, meeting packets, minutes, presentations, monthly reports, and many other types of documents for meetings. This also includes drafting ordinances and other documents for Legislative Services and other city departments. Each item that is included on a Board agenda requires staff time for preparation prior to the meeting and execution time after the meeting.

Document Type	Q4 2024	FY 2024 YTD
Agendas Prepared/Posted	9	28
Packets Prepared/Posted	8	27
Minutes Completed	12	28

Board Meetings Held	Q4 2024	FY 2024 YTD
Animal Advisory Board	1	4
Hotel Occupancy Tax Committee	1	4
Music Advisory Board	1	1
Parks and Recreation	3	7
Planning & Zoning	3	10
Building & Standards	0	0

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 10C

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



AGENDA ITEM

Update from the Alpine Country Club. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

NONE

SUPPORTING MATERIALS

1. Alpine Country Club and Golf Course Financial Overview

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

Alpine Country Club and Golf Course Financial Overview

Introduction:

Purpose: To provide a financial overview of the Alpine Country Club and Golf Course for the fiscal year June 2023 - May 2024.

Revenue Sources:

Memberships: Generated a total of \$112,911.

Tournaments: Brought in \$48,469, with \$10,362 retained after expenses.

Expenses:

Equipment: Over \$12,000 spent on mowing equipment, crucial for course upkeep.

Capital Improvements: This year includes the purchase of a new mower and next year's plans include installing a water pipeline along hole 2, as well as painting and removing dead trees to enhance the course environment.

Economic Impact:

Community Benefits: Tournaments bring in \$48,469, demonstrating the course's significant economic contribution by attracting visitors who stay in local hotels and support local restaurants.

Funding Breakdown:

Memberships and Tournaments: These primary funding sources sustain the course and its operations.

Conclusion:

Summary: The golf course is valuable to the community, as it is the only entity capable of hosting multiple economically beneficial events each year.

Call to Action: We only ask for the continued support of the city to help this wonderful asset to Alpine continue to be successful.

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 10D

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



AGENDA ITEM

Alpine Volunteer Fire Department Update from Chief James Etcheson. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

NONE

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 10E

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



AGENDA ITEM

Alpine Emergency Services Board Update. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

NONE

SUPPORTING MATERIALS

1. Alpine Emergency Board Services Management Report

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024

Management Report

Alpine Emergency Board Services
For the period ended August 31, 2024

Prepared on
September 13, 2024

Table of Contents

Profit and Loss3

Balance Sheet.....5

Profit and Loss

August 2023 - August 2024

	Total
Corporate & foundation grants	\$4,100.00
Donations directed by individuals	\$80,000.00
In-kind donations	\$250.00
Total Contributed income	\$84,350.00
Uncategorized Income	\$20,590.10
Total Revenue	\$104,940.10
EXPENDITURES	
Contract & professional fees Legal fees	\$96.77
Total Contract & professional fees	\$96.77
Insurance	\$400.00
Directors & officers insurance	\$772.00
Total Insurance	\$1,172.00
Office expenses	
Bank fees & service charges	\$35.00
Equipment lease & maintenance	\$529.92
Memberships & subscriptions	\$1,357.11
Office supplies	\$260.85
Small tools & equipment	\$3,825.00
Total Office expenses	\$6,007.88
Other Business Expenses	
Other Business Expenses	\$10,605.95
Total Other Business Expenses	\$10,605.95
Payroll Expenses	
Employee retirement plan	\$7,812.00
Salaries & wages	\$27,264.00
Total Payroll expenses	\$35,076.00
Repairs & Maintenance	
Repair & Maintenance	\$429.92
Repairs & maintenance	\$573.15
Total Repair & Maintenance expenses	\$1,003.07
Supplies	
Supplies	\$1,871.38
Supplies & materials	\$95.80
Total Supplies	\$1,967.18

Training	\$15,597.96
Uniforms	\$738.18
Total Expenditures	\$72,264.99
NET OPERATING REVENUE	\$32,675.11
OTHER EXPENDITURES	
Vehicle expenses	\$540.33
Vehicle gas & fuel	\$6,262.50
Vehicle repairs	\$2,672.79
Total Vehicle expenses	\$9,475.62
Total Other Expenditures	\$9,475.62
NET REVENUE	\$23,199.49

Balance Sheet

As of August 31, 2024

ASSETS

Current Assets

Bank Accounts

Total

Alpine Emergency Services Board (6413) - 1	33,194.49
--	-----------

Total Bank Accounts	33,194.49
----------------------------	------------------

Total Current Assets	33,194.49
-----------------------------	------------------

Fixed Assets

Bunker Gear

463.60

Original cost	463.60
---------------	--------

Total Bunker Gear	927.20
--------------------------	---------------

Pressure Fan

7,769.00

Small Equipment

7,105.92

Small Tools

752.89

Original cost

752.89

Total Small Tools	1,505.78
--------------------------	-----------------

Total Fixed Assets	17,307.90
---------------------------	------------------

TOTAL ASSETS	\$ 50,502.39
---------------------	---------------------

LIABILITIES AND EQUITY

Equity

Opening balance equity

27,302.90

Net Revenue

23,199.49

Total Equity	50,502.39
---------------------	------------------

TOTAL LIABILITIES AND EQUITY	\$ 50,502.39
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CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 11A

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



AGENDA ITEM

Discuss the suggested boundaries for the historic district study being conducted by Post Oak for the downtown area of Alpine. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

At the request of the City Council, the presentation by Post Oak Preservation Solutions is being presented to discuss the historic boundaries for the downtown area. This presentation is part of an ongoing effort to preserve and enhance the city's historical heritage. The project has been funded by Hotel Occupancy Tax (HOT) funds, ensuring that the work aligns with the promotion and development of tourism in Alpine. Post Oak's insights will help guide future decisions regarding the downtown area's historical designation and development strategies.

SUPPORTING MATERIALS

1. Post Oak City Council Presentation 10-15-2024

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk

Geoffrey R. Calderon, City Secretary

Megan Antrim, City Manager

Approved - 10/4/2024

Approved - 10/4/2024

Final Approval - 10/4/2024



CITY OF ALPINE HISTORIC RESOURCE SURVEY/ NATIONAL REGISTER NOMINATIONS

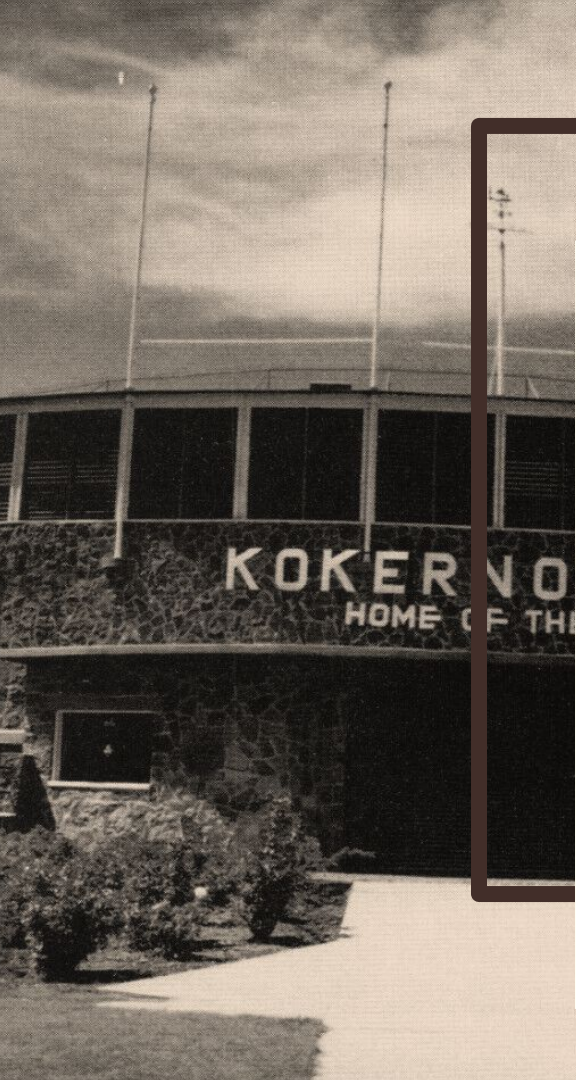
Ellis Mumford-Russell
Post Oak Preservation Solutions



Post Oak Preservation Solutions (POPS) ABOUT US

- Texas based consulting firm with offices in San Antonio, Austin, El Paso, and Kansas City, Missouri
- Expertise in Historic Resources Surveys, National Register Nominations, Design Standards and Preservation Ordinances, Historic Tax Credits, and Preservation Consulting





PROJECT OVERVIEW

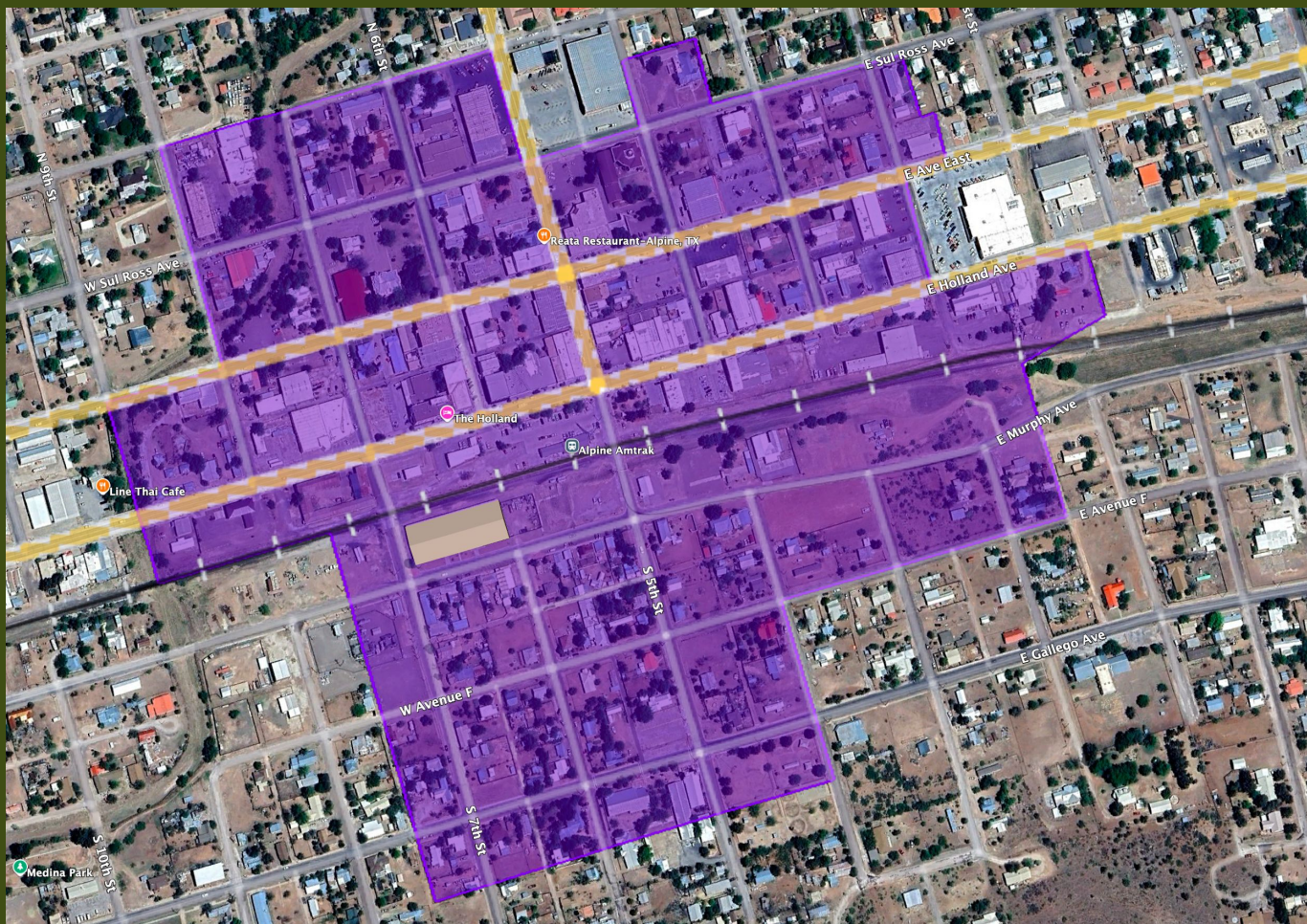
- Historic Resources Surveys
 - Downtown and Kokernot Field
- National Register of Historic Places (NRHP) nominations
 - Downtown Alpine Historic District
 - Kokernot Field





Downtown Alpine





Proposed Survey Area for Downtown Alpine



Downtown Alpine NRHD Project Timeline

MONTH:	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	July 2026	August 2026
Downtown Alpine Historic District NRN																									
Archival Research & Survey Preparation																									
Finalize Survey Boundaries																									
Survey Field Work																									
Compile DOE & Submit to THC																									
DOE in Review @ THC																									
Prepare & Submit NRN Draft 1 to THC																									
Draft 1 in Review @ THC																									
Revise & Submit NRN Draft 2 to THC																									
Target SRB Meeting																									
NRN in Review @ NPS																									



KOKERNOT FIELD
HOME OF THE COWBOYS

Kokernot Field





**Includes ball
fields, grand
stand, masonry
fences and gates**



Kokernot Field NR Project Timeline

MONTH:	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	July 2026	August 2026
Kokernot Field NRN																									
Archival Research																									
Field Work																									
Compile DOE & Submit to THC																									
DOE in Review @ THC																									
Prepare & Submit NRN Draft 1 to THC																									
Draft 1 in Review @ THC																									
Revise & Submit NRN Draft 2 to THC																									
Target SRB Meeting																									
NRN in Review @ NPS																									



A detailed topographic map of a mountainous region, likely in the Colorado Rockies. The map features numerous contour lines, peaks, and valleys. Key locations labeled include White, Morton, Airport, Kokernot Spring, Hancock, J.M. Peters, Kimball, Votaw, Carnes, Brazeal (Hillyard), Sunny, West, Covas, Gallagher, Patsano, Johnson's, Twin Peaks, Wilson, and Jackson. A dark red rectangular box is superimposed over the central part of the map, containing the text 'How can you help?'. Below the box is a green banner with the same text. In the bottom right corner, there is a circular logo for 'POST OAK' and 'PRESERVATION SOLUTIONS', and a page number 'Page 123 of 249'.

How can you help?



How you can help:

- Do you have any old photos, plans, or stories of the origins of the buildings in Alpine? Feel free to send these to us at:

alpine@postoakpreservation.com



Questions?

Ellis Mumford-Russell

ellis@postoakpreservation.com

Megan Warley McDonald:

megan@postoakpreservation.com



CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 11B

Department: City Council

Sponsor: Catherine Eaves, Mayor

Memo Prepared By: Geoffrey R. Calderon, City Secretary



Staff Recommendation: None

AGENDA ITEM

Discussion regarding outcomes with the current noise ordinance, successes, complaints, and processes for investigation. (C. Eaves, Mayor)

EXECUTIVE SUMMARY

None

SUPPORTING MATERIALS

1. Loud Music Calls 01-01-2023 - 09-28-2024
2. Noise Calls - 01-01-2023 - 09-28-2024
3. ARTICLE_III.___NOISE

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

Call Search Results

ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-000021	01/01/2023 22:40:44	█ W US HWY 90	█	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	605
Comments:		CALLER ADV THAT THERE ARE INDVS PLAYING LOUD MUSIC AT THE LAUNDRY ROOM IN THE LA LOMA INN. REQ AN OFFICER TO HAVE THEM TURN IT DOWN.				
23-000230	01/11/2023 16:36:38	E HARRIET AVE	█	LOUD MUSIC UNABLE TO LOCATE	SPORTILLO	601
Comments:		CALLER ADV THAT THERE IS A MALE INDV THAT IS DRIVING UP AND DOWN E HARRIET INS AN OLDER PONTIAC GRAND AM WHITE IN COLOR THAT PLAYS MUSIC VERY LOUDLY. ADV THAT THE INDV HAS BEEN DOING IT FOR SEVERAL DAYS IN A ROW				
23-000376	01/19/2023 01:54:31	█ N 11TH ST	█	LOUD MUSIC UNABLE TO LOCATE	BJONES	608
Comments:		CALLER ADV THERE IS A VEHICLE IN THE AREA THAT IS PLAYING LOUD MUSIC IN THE AREA.				
23-000446	01/21/2023 23:27:55	█ PEACH TREE ST	█	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	610
Comments:		CALLER ADV THERE IS LOUD MUSIC COMING FROM SOUTH OF HIS HOME.				
23-000449	01/22/2023 00:55:46	█ E HOLLAND AVE	ANONYMOUS, ANONYMOUS	LOUD MUSIC NOTIFIED	BJONES	
Comments:		CALLER ADV THE MUSIC COMING FROM THE CRYSTAL BAR IS EXCESSIVELY LOUD				
23-000450	01/22/2023 01:08:12	█ N 11TH ST	█	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THERE IS A LARGE PARTY GOING ON ACROSS THE STREET.				
23-001022	02/19/2023 00:12:52	█ W MURPHY AVE	█	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THERE IS A POSSIBLE PARTY IN THE AREA THAT IS CAUSING A LOT OF NOISE				
23-001202	02/25/2023 22:55:10	HARRISON/SUL ROSS	█	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	
Comments:		ADV CRYSTAL IS BEING LOUD				
23-001243	02/27/2023 23:46:25	█ N ORANGE ST	█	LOUD MUSIC UNABLE TO LOCATE	APIERCE	606
Comments:		ADV LOUD MUSIC COMING FROM THE AREA				
23-001434	03/08/2023 23:15:00	█ N ORANGE ST	█	LOUD MUSIC NEGATIVE CONTACT	BJONES	606
Comments:		CALLER ADV THAT THE APARTMENT ABOVE HIM, APT 35, IS PLAYING LOUD MUSIC.				
23-001696	03/20/2023 07:18:43	█ S 6TH ST	█	LOUD MUSIC UNABLE TO LOCATE	SPORTILLO	610
Comments:		MUSIC IS LOUD FROM SPORTS CAR				
23-002057	04/01/2023 21:11:24	█ E HOLLAND AVE	█	LOUD MUSIC INFORMATION TAKEN	APIERCE	604
Comments:		ADV OF LOUD MUSIC FROM CRYSTAL				

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Printed on: 9/28/2024 07:25:21

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Call Search Results

ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-002370	04/14/2023 00:38:46	█ N 11TH ST	█	LOUD MUSIC UNABLE TO LOCATE	WROMERO	606
Comments:		CALLER ADV THAT THERE IS LOUD MUSIC COMING FROM THE HOUSE ON THE S/E CORNER OF SUL ROSS/11TH				
23-003580	06/11/2023 00:07:31	█ E HOLLAND AVE	█	LOUD MUSIC UNFOUNDED	JBARRERA	
Comments:		ADV NOISE SO LOUD HE CANT SLEEP				
23-003648	06/13/2023 16:48:24	█ E AVE A	█	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	605
Comments:		CALLER ADV THAT HIS NEIGHBOR IS PLAYING THEIR MUSIC VERY LOUD. ADV				
23-003656	06/13/2023 23:21:55	█ E HOLLAND AVE	█	LOUD MUSIC ASSIGNMENT COMPLETE	JBARRERA	
Comments:		ADV THE OLE CRYSTAL BAR IS TOO LOUD AND HE CANNOT SLEEP.				
23-003658	06/13/2023 23:56:50	█ E HOLLAND AVE	█	LOUD MUSIC ASSIGNMENT COMPLETE	JBARRERA	
Comments:		ADV LOUD MUSIC				
23-004015	06/25/2023 04:23:55	█ S 13TH ST	█	LOUD MUSIC ASSIGNMENT COMPLETE	JBARRERA	605
Comments:		ADV LOUD MUSIC THAT HAS BEEN PLAYING ALL NIGHT.				
23-004093	06/27/2023 18:38:33	DURELL/AVE F	█	LOUD MUSIC UNABLE TO LOCATE	WROMERO	609
Comments:		CALLER ADV THAT THERE IS A BLACK TRUCK ON THE CORNER OF F AND DURELL THAT IS PLAYING LOUD MUSIC. REQ AN OFFICER HAVE THEM TURN IT DOWN				
23-004404	07/08/2023 00:39:03	█ N ORANGE ST	█	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	608
Comments:		ADV INDV IS HEARING LOUD MUSIC. ADV THE MUSIC IS DISTURBING HER.				
23-004889	07/26/2023 10:29:56	█ W BROWN AVE	█	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	606
Comments:		CALLER ADV THE MUSIC COMING FROM BUCK STADIUM IS LOUD.				
23-004942	07/28/2023 01:24:28	█ E HOLLAND AVE	█	LOUD MUSIC ASSIGNMENT COMPLETE	ZJUAREZ	
Comments:		ADV OLE CRYSTAL BAR IS TOO LOUD. ADV 206 N GARNETT IS THE CALLER'S ADDRESS.				
23-004981	07/28/2023 23:07:23	█ E HOLLAND AVE	█	LOUD MUSIC ASSIGNMENT COMPLETE	ZJUAREZ	606
Comments:		CALLER ADV NOISE. ADV WANTS TO SPEAK WITH OFFICER.				
23-005027	07/30/2023 00:12:38	█ N GARNETT ST	█	LOUD MUSIC ASSIGNMENT COMPLETE	JBARRERA	611
Comments:		ADV THE CRYSTAL BAR IS TOO LOUD. ADV INDV ADV OPERATOR 656 IS DEAF.				
23-005186	08/05/2023 21:21:11	█ N ORANGE ST	█	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	607
Comments:		ADV LOUD MUSIC IN THE AREA OF 801 N ORANGE FOR APPROX 30 MIN				

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Printed on: 9/28/2024 07:25:21

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Call Search Results

ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-005190	08/05/2023 22:57:29	█ E HOLLAND AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	609
Comments:		ADV NOISE COMING FROM AREA REQ DECIBLE CHECK				
23-005368	08/13/2023 13:13:53	█ E US HWY 90	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	LINMON	608
Comments:		CALLER ADV HIS NEIGHBORS MUSIC HAS BEEN REALLY LOUD ALL MORNING				
23-005728	08/26/2023 23:48:28	GALLEGO/13TH	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	607
Comments:		ADV LOUD MUSIC FROM WHITE TRAILER HOUSE ALL DAY				
23-005875	09/02/2023 23:03:43	█ N GARNETT ST	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	609
Comments:		ADV LOUD MUSIC FROM CRYSTAL BAR				
23-006038	09/10/2023 00:44:41	█ E HOLLAND AVE	██████████	LOUD MUSIC INFORMATION TAKEN	APIERCE	
Comments:		ADV NOISE COMPLAINT FOR CRYSTAL BAR				
23-006398	09/24/2023 00:17:26	█ E LOCKHART AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	611
Comments:		ADV A PARTY BEHIND THEIR HOUSE//ADV NO HOUSE NUMBER OR DESCRIPTORS GIVEN				
23-006399	09/24/2023 00:37:20	█ E LOCKHART AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	611
Comments:		LOUD MUSIC AT OLE CRYSTAL BAR				
23-006402	09/24/2023 01:18:04	█ E HOLLAND AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	APIERCE	611
Comments:		ADV CALLING IN COMPLAINT OF NOISE COMING FROM THE OLE CRYSTAL BAR //CALLER ADDRESS IS 202 E DEL RIO AVE				
23-006904	10/14/2023 01:18:01	█ N ORANGE ST	██████████	LOUD MUSIC	BJONES	608
Comments:		CALLER ADV THE APARTMENT NEXT DOOR HAS BEEN PLAYING LOUD MUSIC FOR HOURS NOW.				
23-007083	10/21/2023 23:05:22	HANCOCK/E AVE H	ANONYMOUS, ANONYMOUS	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THERE IS A LOUD PARTY IN THE AREA. CALLER WOULD NOT PROVIDE THEIR NAME OR PHONE NUMBER.				
23-007087	10/22/2023 00:44:18	█ W EAGLE PASS AVE	██████████	LOUD MUSIC UNABLE TO LOCATE	BJONES	608
Comments:		CALLER ADV SOMEONE IS PLAYING LOUD MUSIC IN THE AREA.				
23-007197	10/27/2023 20:48:16	█ E MURPHY AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	
Comments:		CALLER ADV THAT THERE IS LOUD MUSIC				
23-007216	10/28/2023 23:28:06	█ E HOLLAND AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THE MUSIC COMING FROM THE CRYSTAL IS EXCESSIVE AT THIS TIME. CALLER ADV SHE IS IN AN AIRBNB				

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Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-007218	10/29/2023 00:28:41	█ N GARNETT ST	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER INSISTS THE NOISE LEVELS COMING FROM THE OLE CRYSTAL BAR ARE HIGHER NOW THAN THEY WERE EARLIER IN THE NIGHT.				
23-007306	11/03/2023 05:01:37	█ E AVE A	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV HER NEIGHBOR HAS BEEN PLAYING LOUD MUSIC ALL NIGHT.				
23-007451	11/11/2023 01:25:34	11TH/DEL RIO	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	608
Comments:		CALLER ADV THERE IS LOUD MUSIC COMING FROM A RESIDENCE IN THE AREA.				
23-007465	11/11/2023 20:14:19	█ N 11TH ST	██████████	LOUD MUSIC NOTIFIED	WROMERO	
Comments:		CALLER ADV THAT THE MUSIC IS VERY LOUD MUSIC COMING OUT OF THE CIVIC CENTER				
23-007553	11/16/2023 20:04:56	█ N 9TH ST	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	609
Comments:		CALLER ADV THAT THE INDVS LIVING AT FRONTIER VILLAGE #21 ARE PLAYING LOUD MUSIC. REQ AN OFFICER HAVE THEM TURN IT DOWN				
23-007784	11/30/2023 01:43:18	█ W HOLLAND AVE	ANONYMOUS, ANONYMOUS	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THE MUSIC COMING FROM THE RAILROAD BLUES IS EXCESSIVELY LOUD.				
23-007946	12/07/2023 23:26:04	█ COVEY LN	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	605
Comments:		CALLER ADV THAT THERE WERE SEVERAL YOUNG INDVS IN A GREY TOYOTA THAT WERE PLAYING LOUD MUSIC. ADV THAT HE APROACHED THE VEHICLE AND THE INDVS TOLD HIM TO LEAVE THEM ALONE. ADV THE INDV TURNED OFF THE MUSIC AND WENT INSIDE				
24-000412	01/21/2024 02:15:48	█ N 5TH ST	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	605
Comments:		CALLER ADV HIS NEIGHBOR IS PLAYING MUSIC THAT IS EXCESSIVELY LOUD.				
24-000548	01/27/2024 22:18:09	█ W HOLLAND AVE	██████████	LOUD MUSIC NOTIFIED	KERWIN	
Comments:		INDIVIDUAL STATES THAT A BAND IS PLAYING LOUD				
24-000551	01/28/2024 00:07:19	█ W HOLLAND AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THERE IS EXCESSIVELY LOUD MUSIC COMING FROM THE BLUES.				
24-000553	01/28/2024 04:52:15	█ E SUL ROSS AVE	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	KERWIN	609
Comments:		CALLER ADV THERE IS LOUD MUSIC COMING FROM THE APARTMENT				
24-000558	01/28/2024 11:15:46	█ W AVE F	██████████	LOUD MUSIC UNABLE TO LOCATE	WROMERO	604
Comments:		CALLER ADV THAT THERE IS AN INDV PLAYING LOUD MUSIC IN THE AREA				

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Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
24-000580	01/29/2024 17:40:01	█ W AVE F	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	RSKELTON	607
Comments:		IND. ADV. THAT THERE IS LOUD MUSIC COMING FROM HIS NEIGHBORS HOUSE // REQ. AN OFFICER TO TELL THEM TO TURN IT DOWN.				
24-000676	02/03/2024 00:38:33	█ W AVE F	██████████	LOUD MUSIC UNABLE TO LOCATE	BJONES	609
Comments:		CALLER ADV THERE IS LOUD BASS-HEAVY MUSIC COMING FROM THE RESIDENCE				
24-000705	02/04/2024 18:21:19	█ W AVE F	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	608
Comments:		CALLER ADV THAT THERE IS LOUD BASS MUSIC THAT IS SHAKING HER WINDOWS				
24-001027	02/22/2024 01:45:52	█ N ORANGE ST	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THERE IS LOUD MUSIC COMING FROM THE APARTMENT.				
24-001226	03/02/2024 22:18:23	█ W HOLLAND AVE		LOUD MUSIC INFORMATION TAKEN	WROMERO	605
Comments:		CALLER ADV THAT HE IS AT 403 W HOLLAND AND WANTS TO NOTIFY THE PD OF LOUD MUSIC COMING FROM THE BLUES				
24-001334	03/08/2024 20:28:24	AVE J/HARMON	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	605
Comments:		CALLER ADV THAT THERE IS LOUD MUSIC BEING PLAYED BY HIS NEIGHBOR OUT OF THIER VEHICLE				
24-001363	03/10/2024 03:29:36	█ PEACH TREE ST	██████████	LOUD MUSIC ANIMAL PICKED UP	RSKELTON	609
Comments:		ADV. THAT THERE IS A PARTY BEHIND HER RESIDENCE // ADV. THE MUSIC IS REALLY LOUD AND THERE IS A LOT OF PEOPLE.				
24-001732	03/23/2024 22:10:30	█ E AVE F	██████████	LOUD MUSIC INFORMATION TAKEN	WROMERO	
Comments:		CALLER ADV THAT THE VFW IS PLAYING LOUD MUSIC				
24-001738	03/23/2024 22:53:24	PEACH TREE CIR	██████████	LOUD MUSIC UNABLE TO LOCATE	WROMERO	609
Comments:		CALLER ADV THAT THERE IS A PARTY THAT IS LOUD				
24-001889	03/30/2024 22:56:14	█ E AVE F	██████████	LOUD MUSIC INFORMATION TAKEN	WROMERO	610
Comments:		CALLER AT 301 S. BERKLEY ADV THAT THE VFW HAS LOUD MUSIC PLAYING				
24-001890	03/30/2024 23:05:05	█ PEACH TREE ST	██████████	LOUD MUSIC INFORMATION TAKEN	WROMERO	
Comments:		CALLER ADV THAT THERE IS LOUD MUSIC SOMEWHERE BETWEEN HIS ADDRESS AND THE HIGHWAY. ADV UNSURE WHERE				
24-001909	03/31/2024 22:57:13	█ N 4TH	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	609
Comments:		CALLER ADV THAT HIS NEIGHBOR'S ARE PLAYING LOUD MUSIC OUT ON THE FRONT PORCH				
24-002080	04/07/2024 02:40:00	█ E US HWY 90	██████████	LOUD MUSIC ASSIGNMENT COMPLETE	RSKELTON	605
Comments:		LOUD MUSIC // ANTELOPE LODGE // ADV. LOUD MUSIC WAS COMING FROM A RED MUSTANG // NCY7268				

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Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
24-002372	04/18/2024 21:33:47	■■■■ S HARRISON ST	■■■■■■■■■■	LOUD MUSIC UNABLE TO LOCATE	AMENDIOLA	605
Comments:		CALLER ADV OF LOUD MUSIC PLAYING AND STATES THIS IS A COMMON OCCURANCE // IND ADV THAT THE MUSIC IS COMING FROM A COUPLE OF BLOCKS AWAY POSSIBLY TOWARDS CEMETARY ROAD				
24-002509	04/25/2024 00:52:14	■■■■ W HOLLAND AVE	■■■■■■■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THAT SHE HEARS LOUD BASS COMING FROM THE RAILROAD BLUES.				
24-002593	04/28/2024 03:43:21	■■■■ S CHASTAIN ST	■■■■■■■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	RSKELTON	605
Comments:		IND. ADV. SOMEONE BEHIND HER HOUSE HAS LOUD MUSIC PLAYING.				
24-002864	05/11/2024 22:32:26	■■■■ E AVE F	■■■■■■■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	
Comments:		CALLER ADV THAT THE FVW IS PLAYING LOUD MUSIC AT THIS TIME				
24-002866	05/11/2024 22:35:42	■■■■ E HARRIET AVE		LOUD MUSIC ASSIGNMENT COMPLETE	WROMERO	605
Comments:		CALLE ADV THAT THERE IS A HOUSE HAVING A PARTY WITH LOUD NOISE WEST OF HER ADDRESS				
24-002867	05/11/2024 23:11:18	■■■■ E AVE F	■■■■■■■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	AMENDIOLA	605
Comments:		CALLER REQ DECIBAL READING AT THE VFW AT THIS TIME				
24-003468	06/09/2024 19:28:52	■■■■ S 4TH ST	■■■■■■■■■■	LOUD MUSIC INFORMATION TAKEN	WROMERO	605
Comments:		CALELR ADV THAT THERE IS LOUD MUSIC COMING FROM THE RITCHIE. REQ TO SPEAK TO AN OFFICER IN REF TO THE NOISE				
24-003751	06/23/2024 00:52:38	■■■■ E AVE F	■■■■■■■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	DALVARADO	610
Comments:		CALLER ADV THERE IS LOUD MUSIC COMING FROM THE VFW				
24-004076	07/05/2024 00:27:12	■■■■ E AVE K	ANONYMOUS, ANONYMOUS	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THERE IS NOISE COMING FROM THE RESIDENCE BEHIND HERS.				
24-005002	08/12/2024 09:12:03	9TH / STOCKTON	■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	ZHIRST	604
Comments:		VERY LOUD MUSIC SINCE BEFORE 8AM				
24-005191	08/20/2024 13:02:07	■■■■ E US HWY 90	■■■■	LOUD MUSIC CANCEL CALL	ZHIRST	
Comments:		IND ADV LOUD MUSIC IS BEING PLAYED IN THE AREA BEHIND THE PIZZA HUT				
24-005463	08/31/2024 01:13:36	■■■■ N ORANGE ST	■■■■■■■■■■	LOUD MUSIC ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THERE IS LOUD MUSIC COMING FROM THE NEIGHBORING APARTMENT.				

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Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
24-005489	08/31/2024 23:03:54	█ N ORANGE ST	█	LOUD MUSIC NEGATIVE CONTACT	WROMERO	608
Comments: CALLER ADV THERE IS LOUD MUSIC COMING FROM THE APARTMENT ABOVE HER.						

Breakdown of all Call Types (signals)	Count
LOUD MUSIC	76

Breakdown of Dispositions	Count
	1
ASSIGNMENT COMPLETE	49
ANIMAL PICKED UP	1
CANCEL CALL	1
INFORMATION TAKEN	7
NEGATIVE CONTACT	2
NOTIFIED	3
UNFOUNDED	1
UNABLE TO LOCATE	11

Count:	76
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ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-000442	01/21/2023 19:14:27	████ W AVE F	████████████████	NOISE UNABLE TO LOCATE	ZJUAREZ	606
Comments:		CALLER ADV A 4D DODGE PICKUP RED IN COLOR IS MAKING EXCESSIVE NOISES BY REVING VEHICLE.				
23-000609	01/29/2023 21:39:34	N HWY 118	████████████████	NOISE ASSIGNMENT COMPLETE	AARMENDARIZ	610
Comments:		ADV CALLER IS REPORTING NOISE COMPLAINT FROM THE NEW DOLLAR GENERAL				
23-000799	02/07/2023 17:39:05	████ N HWY 118	████████████████	NOISE INFORMATION TAKEN	WROMERO	605
Comments:		CALLER ADV THAT THERE ARE WORKERS USING A JACKHAMMER AT THE CONSTRUCTION SITE OF THE NEW DOLLAR GENERAL ON N. 118				
23-000877	02/11/2023 21:55:53	████ W GALLEG0 AVE	████████████████	NOISE UNABLE TO LOCATE	AARMENDARIZ	610
Comments:		ADV SMALL MAZDA DROVE BY HIS HOUSE AND ADV THAT THE CARS BASS WAS SO LOUD THAT IT RATTLED HIS HOUSE				
23-000908	02/14/2023 05:04:16	████ N 118	████████████████	NOISE ASSIGNMENT COMPLETE	APIERCE	606
Comments:		ADV DOLLAR GENERAL CONSTRUCTION HAS WOKEN HER UP//DOESNT WANT OFFICER JUST WANTS TO MAKE NOTE OF A COMPLAINT				
23-000993	02/18/2023 00:58:54	████ N ORANGE ST	████████████████	NOISE ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THAT HIS NEIGHBORS ARE BEING LOUD				
23-001004	02/18/2023 14:51:05	████ W AVE A	████████████████	NOISE UNABLE TO LOCATE	ZJUAREZ	610
Comments:		CALLER ADV POSSIBLE GUN SHOTS LIKE SOUNDS IN THE AREA OF THE ELEMENTARY SCHOOL CALLER ADV SHE IS IN THE 600 BLOCK OF N 3RD ST.				
23-001419	03/08/2023 03:27:06	████ S JACKSON ST	████████████████	NOISE ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THERE IS A LOUD, UNUSUAL NOISE THAT HAS BEEN COMING FROM THE TRAIN FOR APPROXIMATELY 15 MINUTES.				
23-001637	03/17/2023 19:15:29	████ N HWY 118	████████████████	NOISE ASSIGNMENT COMPLETE	ZJUAREZ	610
Comments:		CALLER ADV REQ OFFICER AT THE NEW DOLLAR GENARAL TO ENFORCE NOISE ORDINANCE. CALLER ADV SHE WANTS TO SEE SOMETHING DONE ABOUT THIS.				
23-001732	03/20/2023 20:40:28	N 118	ANONYMOUS, ANONYMOUS	NOISE INFORMATION TAKEN	JBARRERA	
Comments:		ADV NOISE COMPLAINT				
23-002064	04/01/2023 23:00:51	████ E HOLLAND AVE	████████████████	NOISE INFORMATION TAKEN	APIERCE	604
Comments:		ADV LOUD MUSIC AT CRYSTAL AND LIVES ONE BLOCK AWAY//WANTS MAYOR TO BE MADE AWARE				
23-002532	04/20/2023 20:34:56	████ N HWY 118	████████████████	NOISE NOTIFIED	ZJUAREZ	
Comments:		CALLER ADV THAT THE WORKERS AT DOLLAR GENERAL ARE USING A BATCO/DIGGER. CALLER ADV THAT ITS PAST 8PM AND DOESNT HAVE TO DO WITH ELECTRICAL AND STATED THAT SHOULDN'T BE USING THESE EQUIPMENT.				

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Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-002598	04/23/2023 12:49:32	N HWY 118	██████████	NOISE ASSIGNMENT COMPLETE	JBARRERA	
Comments:		ADV CALLER IS ADV THAT DOLLAR GENERAL WORKERS ARE WORKING AT THE NEW DOLLAR GENERAL AND THERE NOT SUPPOSED TO BE WORKING THERE TODAY				
23-002747	04/29/2023 23:32:34	████ E HOLLAND AVE	██████████	NOISE ASSIGNMENT COMPLETE	ZJUAREZ	606
Comments:		CALLER ADV THE CRYSTAL BAR HAS LOUD MUSIC.				
23-003121	05/21/2023 00:17:25	N 9TH ST/ W DEL RIO	██████████	NOISE ASSIGNMENT COMPLETE	ZJUAREZ	604
Comments:		CALLER REQ OFFICER FOR LOUD NOISE IN THE AREA. CALLER ADV ITS BEEN GOING ON FOR HOURS NOW.				
23-003395	06/02/2023 22:37:32	████ E HOLLAND AVE	██████████	NOISE ASSIGNMENT COMPLETE	JBARRERA	
Comments:		ADV CRYSTAL BAR IS LOUD.				
23-003397	06/03/2023 03:24:33	████ MOUNTAIN VIEW RD	██████████	NOISE ASSIGNMENT COMPLETE	JBARRERA	
Comments:		ADV INDVSAYS THERE ARE LOUD NOISES COMING FROM ACROSS THE STREET				
23-004577	07/14/2023 20:06:42	████ E JUNE AVE	██████████	NOISE ASSIGNMENT COMPLETE	ZJUAREZ	609
Comments:		CALLER ADV HE WANTS TO REPORT A NOISE COMPLIANT ON AN INDV NEAR HIS RESIDENT.				
23-005113	08/02/2023 21:44:02	████ N 10TH ST	██████████████████	NOISE ASSIGNMENT COMPLETE	BJONES	611
Comments:		CALLER ADV SHE HEARS SOMETHING ON THE ROOF, POSSIBLY A CAT OR MAYBE FOOTSTEPS				
		AT 21:52 UNITES WENT T8 EVERYTHING T4				
23-005246	08/07/2023 22:19:10	████ N ORANGE	██████████	NOISE ASSIGNMENT COMPLETE	WROMERO	611
Comments:		CALLER ADV THAT HIS UPSTAIRS NEIGHBOR IS MAKING NOISE ON PURPOSE. ADV THAT HE SMOKES MARIJUANA ALL DAY AS WELL.				
23-005363	08/13/2023 02:36:46	5TH/SANDERSON	██████████	NOISE UNABLE TO LOCATE	BJONES	609
Comments:		CALLER ADV THEY HARD A LOUD POP THAT MAY HAVE BEEN A GUNSHOT 10 MINUTES AGO.				
23-006201	09/17/2023 02:49:37	████ E AVE H	ANONYMOUS, ANONYMOUS	NOISE UNABLE TO LOCATE	ZJUAREZ	611
Comments:		CALLER ADV HER NEIGHBOR IS HAVING A LOUD PARTY. HIGH SCHOOL KIDS.				
23-006364	09/23/2023 00:32:58	████ E HOLLAND AVE	██████████	NOISE INFORMATION TAKEN	ZJUAREZ	
Comments:		CALLER ADV THE NOISE HAS GOTTEN VERY BAD FROM THE OLE CRYSTAL BAR. WOULD LIKE TO DOCUMENT THE NOISE COMPLAINT.				
23-006401	09/24/2023 01:11:10	████ N 11TH ST	██████████	NOISE PARTIES SEPERATED	ZJUAREZ	605
Comments:		CALLER ADV THERE IS A COLLEGE PARTY ACROSS FROM HER RESIDENT. ADV ITS THE 3RD TRAILER FROM W DEL RIO.				

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Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
23-006602	10/01/2023 00:27:48	█ E HOLLAND AVE	██████████	NOISE ASSIGNMENT COMPLETE	BJONES	605
Comments:		CALLER ADV THE NOISE FROM THE BAR IS SHAKING HIS WALLS.				
23-006691	10/04/2023 18:53:35	SANDERSON/STOCKTON	ANONYMOUS	NOISE UNABLE TO LOCATE	LINMON	604
Comments:		ADV NEIGHBORS BEING LOUD IN THE AREA OF SANDERSON AND STOCKTON				
23-006693	10/04/2023 22:08:59	E JUNE AVE	████	NOISE UNABLE TO LOCATE	LINMON	604
Comments:		CALLER IS CALLING FROM 2001 ENFIELD ST CHILD AND ADULT VOICES SEEM TO BE ARGUING				
23-006760	10/08/2023 01:59:15	SANDERSON/11TH	ANONYMOUS, ANONYMOUS	NOISE UNABLE TO LOCATE	BJONES	608
Comments:		CALLER ADV THERE IS A LOUD PARTY GOING ON AT SANDERSON/11TH				
23-006922	10/14/2023 19:34:29	█ LOS RANCHOS ESTATES	██████████	NOISE	WROMERO	605
Comments:		CALLER ADV THAT HER NEIGHBOR HAS BEEN PLAYING MUSIC LOUDLY ALL AFTERNOON. ADV A LONG TAN HOUSE WITH A BROWN METAL ROOF THAT IS UP IN COUNTRY CLUB ESTATES				
23-007326	11/04/2023 03:24:35	█ N BIRD ST	██████████	NOISE ASSIGNMENT COMPLETE	BJONES	608
Comments:		CALLER ADV THE APARTMENT BELOW HIM HAS LOUD MUSIC AND A LARGE NUMBER OF VOICES COMING FROM THE APARTMENT.				
23-007594	11/18/2023 23:50:40	█ NTH GARNETT	██████████	NOISE INFORMATION TAKEN	RSKELTON	
Comments:		IND. CLAIMS THE CRYSTAL BAR IS TO LOUD // NOISE COMPLAINT // REQUESTED AN OFFICER.				
23-007601	11/19/2023 03:38:04	█ E BROWN AVE	████	NOISE ASSIGNMENT COMPLETE	RSKELTON	608
Comments:		IND. CLAIMS THAT THERE ARE NOISY NEIGHBORS // REQUESTED OFFICER.				
23-007829	12/01/2023 22:47:40	█ N ORANGE ST	██████████	NOISE ASSIGNMENT COMPLETE	WROMERO	609
Comments:		CALLER ADV THAT HER UPSTAIRS NEIGHBOR IS MAKING NOISE AND BANGING ON THE FLOOR				
23-008194	12/20/2023 12:25:02	█ N 5TH ST	██████████	NOISE UNABLE TO LOCATE	KLEGARRETA	603
Comments:		ADV. A NEWER MODEL GOLD JEEP BLASTS THE MUSIC OF HIS VEHICLE AND IT HAPPENS SEVERAL TIMES A DAY				
24-000742	02/06/2024 21:14:25	MINGO DR	██████████	NOISE UNABLE TO LOCATE	AMENDIOLA	607
Comments:		IND ADV OF LOUD VEHICLE DRIVING BY REVING ENGINE // HAS BEEN OCCURRING ALL DAY				
24-000863	02/13/2024 10:10:57	█ W AVE F	██████████	NOISE UNABLE TO LOCATE	AMENDIOLA	603
Comments:		CALLER ADV OF NOISE COMPLAINT // IND IS BLASTING MUSIC AN HAS PREVIOUSLY ALREADY BEEN CONFRONTED				

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ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
24-000943	02/17/2024 21:43:34	█ E AVE F	██████████	NOISE INFORMATION TAKEN	WROMERO	
Comments:		CALLER ADV THAT THERE IS LOUD MUSIC COMING OUT OF THE VFW. ADV THAT SHE LIVES AT 301 S BERKLEY				
24-000948	02/18/2024 04:19:20	█ N ORANGE ST	██████████	NOISE ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THERE IS LOUD NOISE COMING FROM THE APARTMENT.				
24-001083	02/24/2024 14:57:24	█ E AVE F	██████████	NOISE ASSIGNMENT COMPLETE	KLEGARRETA	608
Comments:		VFW LOUD MUSIC				
24-001091	02/24/2024 21:08:49	█ E AVE F	██████████	NOISE INFORMATION TAKEN	KLEGARRETA	608
Comments:		VFW NOISE COMPLAINT				
24-001096	02/24/2024 23:33:33	█ E AVE F	ANONYMOUS, ANONYMOUS	NOISE ASSIGNMENT COMPLETE	BJONES	609
Comments:		CALLER ADV THERE IS A LOT OF NOISE COMING FROM THE VFW				
24-001356	03/09/2024 21:35:23	█ LECHUGUILLA	██████████	NOISE ASSIGNMENT COMPLETE	WROMERO	605
Comments:		CALLER ADV THAT THERE IS A PARTY GOING ON IN BUILDING 6. ADV THAT THEY ARE MAKING NOISE AND THERE ARE VEHICLES DRIVING UP AND DOWN THE ROAD TO THE APARTMENT				
24-001465	03/14/2024 22:56:05	█ W HOLLAND AVE	████	NOISE ASSIGNMENT COMPLETE	AMENDIOLA	610
Comments:		ADV NOISE COMPLAINT ON ROADHOUSE BLUES				
24-001538	03/17/2024 03:15:52	█ N BIRD ST	██████████	NOISE ASSIGNMENT COMPLETE	RSKELTON	609
Comments:		CALLER ADV. THERE IS A LARGE GROUP OF PEOPLE MAKING A LOT OF NOISE // LOCATED AT THE ALPINE HEIGHTS APARTMENTS #227.				
24-001870	03/30/2024 04:06:39	█ S HARRISON ST	████	NOISE ASSIGNMENT COMPLETE	RSKELTON	605
Comments:		ADV. NOISE COMPLAINT.				
24-001982	04/03/2024 21:22:50	S HARRISON / E AVE I	████	NOISE UNABLE TO LOCATE	AMENDIOLA	608
Comments:		ADV LOUD MUSIC // OCCURS OFTEN				
24-002219	04/11/2024 20:26:26	█ E MURPHY AVE	██████████	NOISE NOTIFIED	AMENDIOLA	607
Comments:		ADV NOISE				
24-002839	05/10/2024 21:09:13	█ S 4TH ST	██████████	NOISE ASSIGNMENT COMPLETE	WROMERO	
Comments:		CALLER ADV THAT CRYSTAL BAR IS PLAYING LOUD MUSIC.				

Call Search Results

ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Event #	Create When	Location	Caller	Type Disposition	Dispatcher	Primary
24-003089	05/22/2024 00:48:00	████ W HOLLAND AVE	██████████	NOISE ASSIGNMENT COMPLETE	AMENDIOLA	609
Comments:		CALLER ADV SOMEONE HAS BEEN SCREAMING INTO A MICROPHONE FOR AN HOUR.				
24-003129	05/23/2024 18:27:39	2ND ST	ANONYMOUS, ANONYMOUS	NOISE UNABLE TO LOCATE	AMENDIOLA	
Comments:		CALLER ADV THERE IS AN IND ON A MOTORCYCLE RIDING AROUND IN AN EMPTY LOT RIGHT BEHIND THE UNCLES STORE// ADV THE MOTORCYCLE TO BE REALLY LOUD //				
24-003816	06/25/2024 22:24:09	4TH ST	██████████	NOISE ASSIGNMENT COMPLETE	RSKELTON	611
Comments:		IND. ADV. IT SOUNDS LIKE THEY ARE RUNNING A LOUD GENERATOR				
24-003943	06/30/2024 21:19:23	████ N 17TH	ANONYMOUS, ANONYMOUS	NOISE UNABLE TO LOCATE	ZHIRST	607
Comments:		CALLER ADV THERE ARE DIRT BIKES RACING UP AND DOWN HIS STREET				
24-004133	07/07/2024 00:10:03	████ S 10TH ST	██████████	NOISE ASSIGNMENT COMPLETE	DALVARADO	612
Comments:		NOISE				
24-004136	07/07/2024 02:27:46	████ N ORANGE ST	██████████	NOISE ASSIGNMENT COMPLETE	DALVARADO	608
Comments:		NOISE COMPLAINT//CALLER ADV HER NEIGHBOR IS COMING IN AND OUT OF HIS APT YELLING OBSCENITIES// INDV IS SLAMMING HIS DOOR EACH TIME HE ENTERS/ EXITS HIS APT//				
24-004269	07/12/2024 13:28:39	████ FIGHTING BUCK AVE	██████████	NOISE INFORMATION TAKEN	BJONES	
Comments:		CALLER IS WANTING TO SPEAK TO 601 OR 602 IN REF TO THE CHILDREN MAKING NOISE AT THE CHURCH.				
24-004562	07/24/2024 23:14:33	████ N ORANGE ST	██████████	NOISE ASSIGNMENT COMPLETE	AMENDIOLA	608
Comments:		CALLER ADV THERE IS A MALE INDV WHO IS YELLING AND CAUSING A LOT OF NOISE IN HIS APARTMENT. CALLER ADV SHE DOES NOT KNOW THE APARTMENT OR BUILDING NUMBER.				
24-005247	08/23/2024 00:57:08	████ N ORANGE ST	██████████	NOISE ASSIGNMENT COMPLETE	DALVARADO	608
Comments:		NOISE COMPLAINT// CALLER ADV THAT THERE IS A PARTY IN APT 22 THEY ARE TOO LOUD//				
24-005279	08/23/2024 22:56:53	████ N ORANGE	██████████	NOISE ASSIGNMENT COMPLETE	WROMERO	609
Comments:		CALLER ADV THAT THERE IS A LOUD PARTY IN APARTMENT 20 AT THE MOUNTAIN VIEW APARTMENTS				
24-005661	09/07/2024 01:07:50	████ W MARFA AVE	██████████	NOISE ASSIGNMENT COMPLETE	DALVARADO	608
Comments:		NOISE COMPLAINT//CALLER ADV THAT THERE IS A PARTY GOING ON THE 800 BLOCK OF W MARFA AVE// CALLER ADV THERE IS UNDER AGE DRINKING OCCURING AT THE PARTY AND STATED THERE ARE TEENAGERS WALKING DOWN THE STREET//				

Breakdown of all Call Types (signals)	Count
NOISE	59

Printed by: BJONES

Page 5 of 6

Printed on: 9/28/2024 07:25:12

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Call Search Results

ALPINE PD

TX0220100

309 W SUL ROSS AVE ALPINE TX 79830

Breakdown of Dispositions	Count
	1
ASSIGNMENT COMPLETE	33
INFORMATION TAKEN	8
NOTIFIED	2
PARTIES SEPERATED	1
UNABLE TO LOCATE	14

Count: 59

ARTICLE III. NOISE

Sec. 26-61. Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section unless the context of their usage clearly indicates another meaning.

Daytime hours shall mean the hours from 7:00 a.m. on one day until 8:00 p.m. on the same day.

dB(A) shall mean the intensity of a sound expressed in decibels, A-weighted to approximate human hearing.

Emergency shall mean any occurrence or set of circumstances involving actual or imminent physical trauma or property damage or loss that demands immediate action.

Emergency work shall mean any work performed for the purpose of:

- (1) Preventing or alleviating the physical trauma or property damage threatened or caused by an emergency;
- (2) Restoring property to a safe condition following a fire, accident, or natural disaster;
- (3) Protecting persons or property from exposure to danger; or
- (4) Restoring public utilities.

Evening hours commercial shall mean the hours from 8:00 p.m. on one day until 11:00 p.m. the same day for Sundays through Thursdays of each week. Evening hours shall mean the hours from 8:00 p.m. on one day until 12:00 midnight the same day for Friday and Saturday nights of each week for properties in the following zoning districts: C-1, C-1a, C-2, C-2a, M-1.

Evening hours residential shall mean the hours from 8:00 p.m. on one day until 10:00 p.m. the same day for properties in the following zoning districts: R-1, R-2, R-3, R-4, and for commercial, manufacturing or industrial properties (C-1, C-1a, C-2, C-2a, M-1) when measured at a property line which separates that property from any residentially zoned property (R-1, R-2, R-3, R-4).

Nighttime hours commercial shall mean the hours from 11:00 p.m. on one day until 7:00 a.m. the following day for Sundays through Thursdays, and 12:00 midnight on one day and 7:00 a.m. the same day on Saturday and Sunday mornings for properties in the following zoning districts: C-1, C-2, C-1a, C-2a, M-1.

Nighttime hours residential shall mean the hours from 10:00 p.m. on one day until 7:00 a.m. the following day for properties in the following zoning districts: R-1, R-2, R-3, R-4, AND for commercial, manufacturing or industrial properties (C-1, C-1a, C-2, C-2a, M-1) when measured at a property line which separates that property from any residentially zoned property (R-1, R-2, R-3, R-4).

Outdoor amplified sound means any sound produced, projected, or generated outdoors utilizing speakers or other sound projection or enhancement equipment.

Plainly audible means any sound that can be detected by a person using his or her unaided hearing faculties. For example, if the sound source under investigation is a portable or personal vehicular sound amplification or reproduction device, the enforcement officer need not determine the name of the song, specific words, or the artist performing it. The detection of the rhythmic bass component of the music is sufficient to constitute a plainly audible sound.

Property line shall mean, with respect to single occupancy properties, the line along the ground surface and its vertical extension that separates the real property owned, leased, or occupied by one person from that owned, leased, or occupied by another person. With respect to shared occupancy properties the term shall mean the imaginary line that represents the legal limits of occupancy of any person who owns, leases, or otherwise occupies an apartment, condominium, hotel or motel room, office, or any other type of occupancy from that of other occupants.

Responsible party shall mean any of the following persons, including entities (including but not limited to corporations, trusts, partnerships, associations, and the like), who or which violates the terms of this article including, as applicable.

- (1) Any person present at the time of the offense who makes, assists in making or continuing, permits, causes, or permits sound in excess of the provisions of this article to be made or continued;
- (2) Any person who has the ability to control the level of noise at the time of the offense;
- (3) Any owner of the property on which the violation occurs, any owner or manager (including an employee in charge at the time of the offense) of the business being conducted on the property on which the violation occurs;
- (4) Any operator of, or person in charge of the sound-generating instrument or equipment at the time of the offense; or
- (5) Any person who leaves unattended any equipment, machine, instrument, device, child, animal, or any combination of same, which thereafter commences producing noise in violation of this article.
- (6) In the case of a business or event playing live or recorded music, the owner of the business or organizer of the event, and not performers or DJs hired to entertain by the business or event organizer.

Sound shall include a single source or collective sources emanating from a single property.

Zoning ordinance shall mean the City of Alpine Zoning Ordinance as the same may be amended from time to time. Any reference to the location of properties or zoned properties or areas shall be to the zones established in the zoning ordinance as may be modified in a specific violation description.

(Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-62. Prohibitions.

- (a) Sounds exceeding, or not complying with, the following under the conditions and measurement criteria set forth in this chapter shall be unlawful and no responsible party shall make, assist in making, permit, continue or cause to be made or continued such sounds in any zoning area except as defined in this article.
 - (1) Sound levels shall not exceed the following:
 - a. Eighty-five db(A) during daytime hours.
 - b. Seventy-five db(A) during evening hours commercial or evening hours residential as applicable.
 - c. Sixty-five db(A) during nighttime hours commercial.
 - d. Fifty-five db(A) nighttime hours residential.
 - (2) Outdoor amplified sound is prohibited from 10:00 p.m. on any day until 7:00 a.m. the following day in residentially zoned properties (R-1, R-2, R-3, R-4).
 - (3) The pouring of a slab, demolishing a building, or utilizing any yard tools, mechanically powered saw, drill, sander, router, grinder, lawn or garden tool, lawnmower, or any other similar device, commercial or industrial power tools is prohibited from 10:00 p.m. on any day until 7:00 a.m. the following day on any residentially zoned property (R-1, R-2, R-3, R-4) or commercially zoned property (C- 1, C-1a, C-2, C-2a) on any day without first having obtained a permit issued in accordance with section 26-68 for such work.
 - (4) Knowingly making, or causing to be made, any unreasonable sound is prohibited on any residentially zoned property (R-1, R-2, R-3, R-4). In determining whether a sound is unreasonable, the following factors shall be considered as applicable to the circumstances:
 - a. That the sound occurs between the hours of 10:00 p.m. and 7:00 a.m.;

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- b. That the sound is not compatible with the normal activity of the area in which the property is located at that time of day;
 - c. That the sound created at a location where the sound emanates is due to an excessive number of people for that time of day;
 - d. That the sound has been enhanced in volume or range by any type of electronic, mechanical or other means; and
 - e. That the sound is plainly audible or physically detectable at a distance defined below under section 26-67.
- (5) The use of any motor vehicle so that it creates any loud and unreasonable or unusual sound which is heard above all other vehicles at a distance of 50 feet from the vehicle is prohibited.
 - (6) The making of or causing to be made, any amplified sound from a motor vehicle on a public roadway that is audible from a distance of 50 feet from the vehicle on abutting streets of, or properties which are zoned 2, R-3, R-4, R-5, rural residential, C-1, C-1a, C-2, C-2a is prohibited.
 - (7) The operation of an engine of any motor vehicle as defined by the Texas Transportation Code so as to "brake" or slow the same through the use of gears (commonly known as "jake braking") or by any other method which produces any noise in addition to the normal operating engine noise is prohibited.
 - (8) The operation of or allowing of an engine of any sort of motor vehicle, except emergency equipment at any location or vehicles then located at a permitted public event or parade, to idle for more than one hour is prohibited.
 - (9) The acts enumerated in the foregoing subsections of this section are declared to be loud, disturbing, and unnecessary noises and nuisances in violation of this article.
- (b) Prior to issuance of a complaint the city police department and or municipal court prosecutor may require a written complaint from anyone complaining of an excessive noise.
 - (c) Upon receipt of a prior notice or warning, verbal or otherwise, from a peace officer or a code enforcement officer of the city, it shall be presumed that the person has knowledge that the sound is unreasonable.
- (Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-63. Authorized live music events.

- (a) Live music events with a permit as defined in section 26-64 below may exceed sound levels described in subsection 26-62(a) as follows:
 - (1) Evening sound levels, or 75 dB(A), may be maintained until midnight Sunday through Thursday.
 - (2) Evening sound levels, or 75 dB(A), may be maintained until 2:00 a.m. Friday or Saturday.
 - (b) The extended hours above apply to only music performed live and not to recorded music, either automated or provided by DJs.
- (Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-64. Permit for live music events.

- (a) The permit required in section 26-63 above shall be issued upon compliance with the requirement of this section. Events for which a permit is issued for live music may exceed the sound levels in section 26-62 in the manner described in section 26-63.
- (b) [The permit] shall be obtained by making an application to the city police department or other person or department of the city so designated by the city manager.

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- (c) [The permit shall be received] upon payment of an administrative fee for the costs of issuing the permit.
 - (d) The city council will set the administrative fee by resolution.
 - (e) [The permit] is valid for the requested day(s).
 - (f) The permit application required to be filed pursuant to this section shall contain the following information:
 - (1) The date of the application and the date and hours for which the permit is requested.
 - (2) The name and address of the applicant, and the name and address of the person in charge of the event.
 - (3) The address of the location where the event will occur.
 - (4) A brief description of the event.
 - (g) All permits must be posted on-site in a clearly visible location. No permit may be issued for a period of one year from the date of the latest conviction for any property which is the subject of two convictions or deferrals of convictions within any 12-month period even if there is a change in ownership or management.
- (Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-65. Official Alpine Music Venue program.

- (a) Businesses that qualify according to the criteria below may apply to become an "Official Alpine Music Venue."
- (b) Official Alpine Music Venues will be eligible to acquire one permit annually for live music events. All live music performances at Official Alpine Music Venues holding an annual permit will be considered "authorized live music events" as described above without the need for an additional permit.
- (c) The city council will set the administrative fee of the Official Alpine Music Venue annual permit by resolution.
- (d) The Official Alpine Music Venue designation is also intended as a promotional tool for the city and its businesses. Logo images and signage will be made available by the Alpine Visitor Center to qualifying businesses on request.
- (e) In order to qualify as an Official Alpine Music Venue, a business must:
 - (1) Have a consistent physical location.
 - (2) Host regular live music. An applying business must have hosted at least three live music events open to the general public in the previous six-month period.
 - (3) Promote their events by announcing them in local media (options include social media, radio, newspaper, posters, etc.). Venues should proactively send music event information to the Alpine Visitor Center.
 - (4) Pay the musicians. Unpaid music events like open mics or open stage jams may be a part of the venue's operations but should be less than 50 percent of the music events hosted by the venue.
- (f) Businesses that meet the above criteria at the time of passage of the ordinance codified in this article are considered to be Official Alpine Music Venues without the requirement of a formal application.
- (g) No fee will be charged for certification as an Official Alpine Music Venue.
- (h) The application required to be filed pursuant to this section shall contain the following information:
 - (1) The name and address of the business requesting Official Alpine Music Venue certification.
 - (2) The name and contact information of the person in charge of music operations at the business.
 - (3) An attestation of compliance with the criteria for Official Alpine Music Venue certification.

(Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-66. Noisy animals and birds.

Subsection 10-42(1) of this Code controls the prohibition and consequences of keeping unreasonably noisy animals in the city.

(Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-67. Method of sound measurement.

- (a) Whenever portions of this chapter prohibit sound over a certain decibel limit, measurement shall be made with a type 1 or type 2 calibrated sound level meter utilizing the A-weighting scale and the slow meter response as specified by the American Standards Association or better. Measurements recorded shall be taken so as to provide a proper representation of the sound being measured. The microphone of the meter shall be positioned so as not to create any unnatural enhancement or diminution of the measured sound. Traffic, aircraft, and other transportation noise shall not be considered in taking measurements except where such background noise interferes with the noise being measured and cannot reasonably be distinguished from the primary noise. Measurements will be made for a duration of no less than 30 seconds. Violations will be based on the highest registered reading within such time period which is attained more than one time in said time period or sustained.
- (b) Measurements of sound shall be taken from a distance of 200 feet from the property line of the property from which the sound originates.

(Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-68. Permit for construction or use of tools, equipment.

- (a) The permit required in subsection 26-62(c) shall be issued upon compliance with the requirements of this section. Properties for which a permit is issued for the construction or for the use of outdoor tools or equipment (except equipment related to amplified sound) may exceed the sound levels of the method of sound measurement, subsection 26-67(a) above.
- (b) [Permits may be issued] for properties that are commercially zoned (C-1, C-1a, C-2, C-2a) at any time of the year, but may be issued for properties which are residentially zoned (R-1, R-2, R-3, R-4) only during the time period from Memorial Day through Labor Day of each year.
- (c) [Permits] shall be obtained by making application to the city police department or other person or department of the city so designated by the city manager.
- (d) [Permits are issued] upon payment of an administrative fee for the costs of issuing the permit or a sworn statement of inability to pay the fee.
- (e) [A permit] is valid for the requested day between the hours of 5:00 a.m. and 12:00 midnight.
- (f) [Permits] shall not be issued to the same or any other person for the same location more than twice nor for more than two consecutive days during any 30-day period.
- (g) [Permits] shall not be issued unless the applicant provides proof to the city that he or she has notified all persons who occupy or own properties adjacent to the site for which the permit is sought or the activity/work to be done and the expected duration of the activity/work. Such notice shall be sent in the same manner as set out in the city zoning ordinance, or hand delivered to the properties. Notices shall be sent at least ten days in advance of the proposed activity.
- (h) The permit application required to be filed pursuant to this section shall contain the following information:

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- (1) The date of the application and the date and hours for which the permit is requested.
 - (2) The name and address of the applicant, and the name and address of the person in charge of the activity/work.
 - (3) A description and diagram of the property on which the activity/work will occur.
 - (4) The address and a description of the location where the equipment will be used.
 - (5) A description of the type of equipment, tools or other devices to be used.
- (i) All permits must be posted on-site in a clearly visible location. No permit may be issued for a period of one year from the date of the latest conviction for any property which is the subject of two convictions or deferrals of convictions within any 12-month period even if there is a change in ownership or management.
- (Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-69. Exemptions and defenses.

- (a) The following are exemptions from prosecution under this article, but which need not be specifically plead in any complaint or indictment:
- (1) The sound was generated or produced as a result of an emergency, by an authorized emergency vehicle or due to emergency work to restore utilities or other public works.
 - (2) The sound was generated or produced:
 - a. By any public utility or public works or by governmental authority including, but not limited to, street and road construction and repair, operation of water treatment plants, animal shelters and the like, the alerting persons to the existence of an emergency, danger, or attempted crime;
 - b. By a parade and spectators and participants on the parade route during a lawful parade;
 - c. By patrons and participants using cannons and gunfire during historical battle re-enactments or demonstrations for which a pyrotechnic permit was obtained and the explosives for which were inspected by the fire marshal provided that such events shall not exceed one weekend in any 30 calendar day period or 12 weekends in any one calendar year;
 - d. By a pyrotechnic display that was inspected and approved by the fire marshal;
 - e. By spectators and participants of any outdoor event, fun run, race, festival, fiesta, or concert that was sponsored or co-sponsored by the city, which has received a special events review and permit in accordance with the city's promulgated special events policies provided that said permit establishes different standards than are provided for by this chapter, otherwise this exemption does not apply, and is in compliance with any provisions of such permit and otherwise in full compliance with city regulations;
 - f. By aircraft, in flight or in operation at an airport, or bus, trolley, or other public transportation equipment in operation on streets or other rights-of-way, if any;
 - g. By church bells or church chimes when used as part of a religious observance or service during daytime hours or evening hours; or
 - h. During daytime hours by activities conducted on public parks, public playgrounds, and public or private school grounds, including, but not limited to, school athletics, band and school entertainment practice or events.
 - (3) The sound emits from or is produced by lawful manufacturing or industrial pursuits on manufacturing or industrially zoned property (I, M-1, M-2 or M-3 or an industrial or manufacturing related PUD) or is the sound of animals emitting from a veterinary business, animal shelter or other animal or livestock related business lawfully located within the city in accordance with the city's zoning ordinance.

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- (4) The following defenses shall apply to any offense established in this article, and the same must be specifically plead by anyone charged with a violation, the burden of proof being upon the person claiming such defense:
- a. The emission of any sound was for the purpose of alerting persons to the existence of an emergency, danger, or attempted crime, or was produced pursuant to any safety rule or regulation of any governmental entity or agency and is not generated by governmental authority;
 - b. The sound was produced by or for emergency work not exempted as set forth in subsection (a)(1) above; or
 - c. The sound was generated as authorized under the terms of a permit issued under this Code.
- (b) The regulations hereof are not required for the purpose of regulating speech which is protected speech or to conflict with any law of any superior governmental authority. Any regulation hereof that is in conflict with any such right or authority is hereby declared to be inoperative and severable from the other regulations herein, and is additionally declared to be an exemption.
- (Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

Sec. 26-70. Penalty.

- (a) The provisions of section 26-62 provide the various violations, and a person or entity may be prosecuted under any or all of the subsections thereto. Any person who violates any provision of this chapter is guilty of an offense and, upon conviction thereof, shall be punished by a fine of not more than that defined in section 1-11 of this Code. In addition, following notification by a city police officer or code enforcement officer, each 15 minutes in which any violation shall occur shall constitute a separate offense. For purposes of setting fines, violations hereof are declared to be health and safety violations.
- (b) Enforcement hereunder shall not require the pleading or proving of any culpable mental state.
- (Ord. No. 2022-12-02, § I(Exh. A), 1-3-23)

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 11C

Department: City Council

Sponsor: Lucy Escovedo, Councilor

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Discussion regarding the zoning designation and possible zoning changes for the property located at 601 South Walker Street and legally described as Lots No. Three (3), Four (4), and Five (5), Block Forty-Nine (49), Hancock Addition (South of the Railroad) to the City of Alpine, Brewster County, Texas; Discussion regarding the possible rezoning the subject property from R-4 Mobile Home District to C-1 Neighborhood Commercial District. The property ID of the subject property is 10842. The record property owner is Melinda Vega. (L. Escovedo, City Council)

EXECUTIVE SUMMARY

Melinda Vega is the property owner of 601 South Walker Street. She wishes to change the zoning of her property from R-4 Mobile Home District to Commercial. Earlier this year, the property owner submitted an application to change the zoning designation for the property. Surrounding property owners objected to the rezone application. This rezone would be considered a spot zone (non-contiguous) change, which is typically illegal in Texas. The Planning & Zoning Commission considered the application on April 22, 2024, and unanimously voted to recommend denial of the application. The City Council considered the request on May 7, 2024, and voted to oppose adoption of the zoning change. Additionally, the Planning & Zoning Commission recommended that updates be made to the Alpine Code of Ordinances surrounding spot zones. The City Council approved the recommendation with the passage of Ordinance 2024-08-01. The new updates require that a spot zone may only be made in accordance with case law, as a C-0 buffer zone in accordance with the zoning ordinance, or in accordance with the City's comprehensive plan.

Additional Background: In 2000, the property previous property owners (Aguilar) approached the City Council requesting that the zone be changed to Commercial. The City Council at the time denied the application citing a planning & zoning study that was taking place. The property owner is advising that the Brewster County Appraisal District has been assessing commercial taxes on the property. The property owner has been advised that she could reach out to the neighboring property owner to change the zone and pursue a rezone with him in order to get the zoned change to the desired zone.

SUPPORTING MATERIALS

1. 5-23-2000 Minutes Aguilar
2. 6-27-2000 Minutes Augilar

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

**CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
MAY 23, 2000
6:00 P.M.**

COUNCIL MEMBERS PRESENT:

MAYOR PAUL WEYERTS; MAYOR PRO-TEM FRANK CARGO , COUNCIL MEMBERS:
FRANK YAKUBANSKI; GERALD RAUN; JOE PORTILLO AND JESUS (KACHOO)
VALENZUELA.

CITY STAFF PRESENT:

CITY MANAGER DOUG LIVELY; CITY ATTORNEY STEVE HOUSTON; RECORDS
DEBBIE GALVAN; KVLV AND AVALANCHE.

OTHERS PRESENT:

APPROXIMATELY TEN CITIZENS WERE PRESENT.

THE MEETING WAS CALLED TO ORDER BY MAYOR PAUL R. WEYERTS. THE
INVOCATION AND PLEDGE OF ALLEGIANCE WAS GIVEN BY FRANK CARGO.
MAYOR WEYERTS ASCERTAINED THAT A QUORUM WAS PRESENT AND
ACCORDING TO ARTICLE 6252-17, VTCS THE NOTICE OF THE MEETING HAD
BEEN POSTED AT 4:00 P.M. ON MAY 19, 2000.

ITEM NO. 4.

APPROVAL OF THE MINUTES: REGULAR MEETING: MAY 9, 2000.
SPECIAL MEETING: MAY 15, 2000.

MOTION BY COUNCILOR VALENZUELA, SECONDED BY COUNCILOR RAUN
THAT THE MINUTES FOR THE REGULAR MEETING AND SPECIAL MEETING BE
APPROVED AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

THE REGULAR MEETING RECESSED AT 6:03 P.M. FOR PUBLIC HEARINGS.

PUBLIC HEARINGS: TO HEAR CITIZENS VIEWS AND COMMENTS - NO ACTION.

ITEM NO. 5.

TCDP PLANNING/CAPACITY CONTRACT NO. 719004 PROGRESS REPORT.

ROBIN SISCO PRINCIPAL CONSULTANT OF GRANT WORKS PLANNING, HOUSING,
AND COMMUNITY DEVELOPMENT SERVICES FOR RURAL TEXAS OUTLINED THE
PLANNING PROCESS FOR THIS CONTRACT.

THERE WAS SOME DISCUSSION.

NO CITIZENS WERE OPPOSED.

ITEM NO. 6.

ORDINANCE #2000-4-2 OUTDOOR LIGHTING IN THE CITY.

THIS ORDINANCE HAS BEEN REVISED AND PRESENTED SEVERAL TIMES.

THERE WAS SOME DISCUSSION.

NO CITIZENS WERE OPPOSED.

ITEM NO. 7.

ORDINANCE #2000-4-3 CLOSING ALLEY BETWEEN LOTS 1, 2, 3, 4 AND LOTS 7, 8, 9, 10 OF METTA HARMS ADDITION.

CITY MANAGER LIVELY EXPLAINED THE CLOSING OF THIS ALLEY AT THE PRESENT SOUTHWEST TEXAS GAS CORPORATION OFFICE.

THERE WAS SOME DISCUSSION.

NO CITIZENS WERE OPPOSED.

ITEM NO. 8.

ORDINANCE #2000-4-4 OPENING STREETS IN SHIPMAN ADDITION BLOCKS 9, 10 AND 12.

CITY MANAGER LIVELY EXPLAINED THE OPENING OF STREETS IN SHIPMAN ADDITION.

THERE WAS SOME DISCUSSION.

NO CITIZENS WERE OPPOSED.

ITEM NO. 9.

REZONING REQUEST FROM ALONZO AND ALICIA AGUILAR ON 608 SOUTH WALKER (HANCOCK SOUTH OF RAILROAD, BLOCK 49, LOTS 3, 4, & 5 FROM R-4 ZONING TO C-1 ZONING WHICH IS NEIGHBORHOOD COMMERCIAL.

CITY MANAGER LIVELY EXPLAINED THAT THE PLANNING AND ZONING COMMISSION MET ON MAY 22, 00 AND RECOMMENDED TO COUNCIL TO TABLE THIS REQUEST UNTIL THEY COULD CONSULT WITH THE CITY ATTORNEY ON THIS MATTER.

CITIZENS WERE OPPOSED TO THE ZONING OF SELLING ALCOHOL. THE AGUILAR'S ARGUED THAT THEY WERE NOT PROPERLY NOTIFIED OF THE ZONING CHANGE.

THERE WAS SOME DISCUSSION.

BEING NO FURTHER COMMENTS, THE PUBLIC HEARINGS ADJOURNED AT 7:03 AND THE REGULAR MEETING RECONVENED.

ITEM NO. 10.

ORDINANCE #2000-4-2 OUTDOOR LIGHTING IN THE CITY.

MOTION BY COUNCILOR CARGO, SECONDED BY COUNCILOR RAUN THAT RESOLUTION NO. 2000-5-67 ORDINANCE #2000-4-2 OUTDOOR LIGHTING IN THE CITY BE APPROVED AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 11.

ORDINANCE #2000-4-3 CLOSING ALLEY BETWEEN LOTS 1, 2, 3, 4 AND LOTS 7, 8, 9, 10, BLOCK 1, METTA HARMS ADDITION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-5-68 ORDINANCE #2000-4-3 CLOSING ALLEY BETWEEN LOTS 1, 2, 3, 4 AND LOTS 7, 8, 9, 10, BLOCK 1, METTA HARMS ADDITION BE APPROVED AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 12.

ORDINANCE #2000-4-4 OPENING STREETS IN SHIPMAN ADDITION BLOCKS 9, 10 AND 12.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-5-69 ORDINANCE #2000-4-4 OPENING STREETS IN SHIPMAN ADDITION BLOCKS 9, 10 AND 12 BE APPROVED AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 13.

REZONING REQUEST FROM ALONZO AND ALICIA AGUILAR ON 608 SOUTH WALKER (HANCOCK SOUTH OF RAILROAD, BLOCK 49, LOTS 3, 4, & 5 FROM R-4 ZONING TO C-1 ZONING WHICH IS NEIGHBORHOOD COMMERCIAL.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-5-70 THE REZONING REQUEST FROM ALONZO AND ALICIA AGUILAR ON 608 SOUTH WALKER (HANCOCK SOUTH OF RAILROAD, BLOCK 49, LOTS 3, 4, & 5 FROM R-4 ZONING TO C-1 ZONING WHICH IS NEIGHBORHOOD COMMERCIAL *Be Tabled. Motion Carried Unanimously.*

ITEM NO. 14

AWARD BIDS ON A 1998 FOUR WHEEL DRIVE RESCUE TRUCK FOR THE VOLUNTEER FIRE DEPARTMENT.

ONE BID WAS RECEIVED FROM RELIABLE EMERGENCY VEHICLE, INC. MR. GLENN PRATT PRESIDENT/CEO EXPLAINED THE BID IN THE AMOUNT OF \$84,425.00 WITH A CHASSIS WARRANTY WHICH COVERS ENGINE AND DRIVE TRAIN.

THERE WAS SOME DISCUSSION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-5-71 THE 1998 FOUR WHEEL DRIVE RESCUE TRUCK FOR THE VOLUNTEER FIRE DEPARTMENT BE AWARDED TO RELIABLE EMERGENCY VEHICLE IN THE AMOUNT OF \$84,425.00 ON CONDITION THAT IT COMES WITH A NEW WARRANTY. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 15.

RESOLUTION FROM CITY OF ALPINE HOUSING AUTHORITY FOR APPLICATION FOR A "HOME" FUND GRANT.

THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS, THROUGH ITS HOME INVESTMENT PARTNERSHIPS PROGRAM, ANNOUNCES THE AVAILABILITY OF FUNDS FOR THE DEVELOPMENT AND SUPPORT OF DECENT, SAFE AND AFFORDABLE RENTAL HOUSING FOR LOW, VERY LOW, AND EXTREMELY LOW-INCOME HOUSEHOLDS. TDHCA INTENDS TO MAKE AVAILABLE APPROXIMATELY \$1 MILLION IN HOME FUNDS FOR ELIGIBLE APPLICANTS THAT APPLY FOR AND RECEIVE AN ALLOCATION OF TAX CREDITS DURING THE 2000 LOW-INCOME HOUSING TAX CREDIT ALLOCATION ROUND.

THERE WAS SOME DISCUSSION.

MOTION BY COUNCILOR VALENZUELA, SECONDED BY COUNCILOR PORTILLO THAT RESOLUTION NO. 2000-5-72 CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ENDORSING THE DEVELOPMENT OF AFFORDABLE HOUSING ON MULTIFAMILY ZONED LAND, PROJECT BY THE ALPINE HOUSING AUTHORITY AS REQUIRED BY THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS, INTENDS TO CONSTRUCT A 64 UNIT APARTMENT TO BE LOCATED ON APPROPRIATELY ZONES LAND IN WEST ALPINE. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 16

RESOLUTION TO AUTHORIZE SIGNATORIES FOR THE CONTRACTUAL FINANCIAL DOCUMENTS OF THE RIVER NETWORK WATERSHED ASSISTANCE GRANT.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR VALENZUELA THAT RESOLUTION NO. 2000-5-73 AUTHORIZE SIGNATORIES FOR THE CONTRACTUAL FINANCIAL DOCUMENTS OF THE RIVER NETWORK WATERSHED ASSISTANCE GRANT BE APPROVED AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 17

PROCUREMENT OF A NARCOTIC/TRACKING CANINE.

CHIEF SCOWN EXPLAINED THE REQUEST TO THE CITY COUNCIL FOR APPROVAL OF RE-INSTITUTING THE DRUG CANINE FOR THE POLICE DEPARTMENT. MR. ALBERT VALADEZ, 83RD DISTRICT ATTORNEY, HAS AGREED TO PURCHASE THE CANINE FOR THE DEPARTMENT UTILIZING FUNDS FROM THE DA'S OFFICE. TOTAL COST FOR PURCHASE OF THE CANINE, WHICH INCLUDES TRAINING, IS \$5,075.00. THE SUGGESTED ANNUAL BUDGET FOR MAINTENANCE OF THE CANINE IS \$1,200.00. PREVIOUSLY, OUR BUDGET FOR THE CANINE WAS \$1,200.00 AND WE WOULD NEED TO RE-INSTATE THIS BUDGET ITEM FOR MAINTENANCE. OFFICER RYAN SKELTON WILL BE THE DESIGNATED CANINE HANDLER AND WILL BE RESPONSIBLE FOR UP-KEEP AND TRAINING OF THE CANINE.

THERE WAS SOME DISCUSSION.

MOTION BY COUNCILOR CARGO, SECONDED BY COUNCILOR VALENZUELA THAT RESOLUTION NO. 2000-5-74 THE PROCUREMENT OF A NARCOTIC/TRACKING CANINE FOR THE POLICE DEPARTMENT PURCHASED BY THE DA'S OFFICE IN THE AMOUNT OF \$5,075.00 BE APPROVED AS PRESENTED. COUNCILOR YAKUBANSKI VOTED NAY. MOTION CARRIED.

ITEM NO. 18

RECOMMENDATION FROM PARKS & RECREATION BOARD TO OFFICIALLY NAME A PARK AND TWO BASEBALL FIELDS.

VETERAN MEMORIAL PARK (AT CITY HALL)

PUEBLO NUEVO BASEBALL FIELD (EAST AVENUE G)

AMERICAN LEGION POST 79 BASEBALL FIELD (SHIPMAN ADDITION)

MOTION BY COUNCILOR VALENZUELA, SECONDED BY COUNCILOR RAUN THAT RESOLUTION NO. 2000-5-75 THE RECOMMENDATIONS FROM THE PARKS & RECREATION BOARD TO OFFICIALLY NAME VETERAN MEMORIAL PARK; PUEBLO NUEVO BASEBALL FIELD AND AMERICAN LEGION POST 79 BASEBALL FIELD BE APPROVED. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 19

USE OF CITY PROPERTY FOR CIVIC EVENTS.

THERE WAS DISCUSSION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR CARGO THAT RESOLUTION NO. 2000-5-76 THE ITEM BE TABLED UNTIL FURTHER INFORMATION COULD BE OBTAINED. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 20

INVENTORY PROCEDURES AND INVENTORY FOR ALL DEPARTMENTS.

THERE WAS SOME DISCUSSION.

**MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR CARGO THAT
RESOLUTION NO. 2000-5-77 INVENTORY PROCEDURES AND INVENTORY FOR ALL
DEPARTMENTS BE APPROVED. MOTION CARRIED UNANIMOUSLY.**

ITEM NO. 21

CITY MANAGER'S REPORT.

CITY MANAGER LIVELY REPORTED ON THE FOLLOWING:

1. SWIMMING POOL WILL OPEN MAY 27, 2000.
2. TXDOT MEETING IN MARFA ON MAY 25, 2000.
3. WELLS ARE BEING PUMPED DAILY AND DOING FINE.
4. LIST OF STREETS NEEDING TO BE PAVED.
5. EXPRESSED APPRECIATION TO DAVID BUSEY ON THE MAIN STREET
ACHIEVEMENTS.

ITEM NO. 22

CITIZEN'S COMMENTS.

1. MR. ANDERSON MENTIONS TREES BLOCKING SIGNS; NOISE POLLUTION
COMPLAINTS BEING IGNORED BY POLICE DEPARTMENT.
2. MR. HENDRYX APPRECIATED HOW PUBLIC HOUSING ISSUE WAS HANDLED
AND ASKED ABOUT THE PROGRESS ON THE AIRPORT FENCE.
3. MR. GALLEGO NOTES APPRECIATION TO CITY ON ITS REPRESENTATION IN
THE CINCO DE MAYO PARADE.
4. DEBRA CUTTING WILL WORK ON WORKSHOPS PERTAINING TO USE OF CITY
PROPERTY FOR CIVIC EVENTS.

ITEM NO. 23

COUNCIL MEMBER'S COMMENTS.

COUNCILOR VALENZUELA QUESTIONS B.J. GALLEGO ABOUT CENTENNIAL PARK.

ITEM NO. 24.

**EXECUTIVE SESSION: IN ACCORDANCE WITH TEXAS GOVERNMENT CODE,
SUBCHAPTER D, SECTION 551.075 (LEGAL):**

**A. PRIVATE CONSULTATION WITH CITY ATTORNEY TO SEEK ADVICE ON
CONTEMPLATED LITIGATION.**

**THE REGULAR MEETING RECESSED AT 7:55 P.M. FOR AN EXECUTIVE SESSION
AND RECONVENED AT 8:10 P.M.**

NO ACTION IN EXECUTIVE SESSION.

ITEM NO. 25.

ACTION RESULTING FROM EXECUTIVE SESSION.

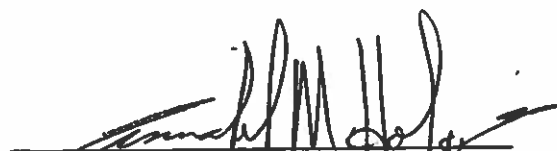
NO ACTION TAKEN.

**BEING NO FURTHER BUSINESS MAYOR MOVED ADJOURNMENT OF MEETING AT
8:12 P.M.**



PAUL R. WEYERTS, MAYOR

ATTEST:


ANNABEL M. HOLGUIN, CITY SECRETARY

CERTIFICATE

I, ANNABEL M. HOLGUIN, CITY SECRETARY, DO HEREBY CERTIFY THAT I POSTED A TRUE AND CORRECT COPY OF THE NOTICE OF THE MEETING AT THE CITY HALL OF ALPINE, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT 4:00 P.M. ON MAY 19, 2000 AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.


ANNABEL M. HOLGUIN, CITY SECRETARY

**CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
JUNE 27, 2000
6:00 P.M.**

COUNCIL MEMBERS PRESENT:

MAYOR PAUL WEYERTS; MAYOR PRO-TEM FRANK CARGO, COUNCIL MEMBERS: FRANK YAKUBANSKI; GERALD RAUN; JOE PORTILLO AND JESUS (KACHOO) VALENZUELA.

CITY STAFF PRESENT:

INTERIM CITY MANAGER KARLIN DEVOLL; CITY ATTORNEY STEVE HOUSTON; CITY SECRETARY ANNABEL M. HOLGUIN; CLERK DIANA DELAO; MAIN STREET DAVID BUSEY; OFFICER ROGELIO RAMIREZ; RECYCLING SUPERVISOR JOHNNY GALVAN; RECORDS DEBBIE GALVAN.

OTHERS PRESENT:

APPROXIMATELY EIGHT CITIZENS WERE PRESENT INCLUDING KVLV, OBSERVER AND AVALANCHE.

THE MEETING WAS CALLED TO ORDER BY MAYOR PAUL R. WEYERTS. THE INVOCATION AND PLEDGE OF ALLEGIANCE WAS GIVEN BY MAYOR WEYERTS AND ASCERTAINED THAT A QUORUM WAS PRESENT AND ACCORDING TO ARTICLE 6252-17, VTCS THE NOTICE OF THE MEETING HAD BEEN POSTED AT 4:00 P.M. ON JUNE 22, 2000.

ITEM NO. 4.

APPROVAL OF THE MINUTES: REGULAR MEETING: JUNE 13, 2000.
SPECIAL MEETING: JUNE 14, 2000.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR CARGO THAT THE MINUTES FOR THE REGULAR MEETING BE APPROVED AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

MOTION BY COUNCILOR YAKUBANSKI, SECONDED BY COUNCILOR VALENZUELA THAT THE MINUTES FOR THE SPECIAL MEETING BE APPROVED AS PRESENTED. COUNCILOR RAUN ABSTAINED. MOTION CARRIED.

ITEM NO. 5.

TO TAKE FROM THE TABLE: RECOMMENDATION FROM P & Z ON REZONING REQUEST FROM MR. & MRS. ALONZO AGUILAR AT 608 S. WALKER (HANCOCK ADDITION, BLOCK 49, LOTS 3, 4, AND 5 FROM AN R-4 MOBILE HOME ZONE TO A C-1 NEIGHBORHOOD COMMERCIAL.

CITY ATTORNEY HOUSTON EXPLAINED TWO OPTIONS THAT THE COUNCIL COULD TAKE, TO-WIT: ACCEPT RECOMMENDATION FROM P & Z AND SET ANOTHER PUBLIC HEARING; OR DECLINE TO ACCEPT THE RECOMMENDATION.

THERE WAS SOME DISCUSSION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR PORTILLO THAT RESOLUTION NO. 2000-6-89 THIS ITEM BE TABLED UNTIL THE PLANNING STUDY IS COMPLETED. MOTION CARRIED UNANIMOUSLY.

MOTION BY COUNCILOR RAUN THAT P & Z COMMISSION TO STUDY REZONING ISSUE AND COME UP WITH PLAN. MOTION DIED FOR LACK OF A SECOND.

ITEM NO. 6.

RESOLUTION #2000-6-90 AUTHORIZING PARTICIPATION IN THE COLLABORATIVE COMMUNITY NETWORK.

INTERIM MANGER DEVOLL EXPLAINED THE RESOLUTION BETWEEN ALPINE INDEPENDENT SCHOOL DISTRICT, AND THE ALPINE SUBSTANCE ABUSE PREVENT PROGRAM, AND THE CITY OF ALPINE; THAT THE CITY PROVIDE GRANT AND PLANNING ASSISTANCE TO BOTH A.I.S.D. AND SUBSTANCE ABUSE PROGRAM THROUGH ADMINISTRATIVE PERSONNEL AND ASSIST IN THE DEVELOPMENT OF A COMPREHENSIVE TECHNOLOGICAL PLAN THAT EXTENDS RESOURCES TO ALL CITIZENS OF OUR COMMUNITY.

THERE WAS SOME DISCUSSION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-6-90 BE AUTHORIZED TO PARTICIPATE IN THE COLLABORATIVE COMMUNITY NETWORK. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 7.

SELLING PARKER WELL ON HIGHWAY 118 NORTH.

INTERIM DEVOLL EXPLAINED RECOMMENDATION FROM DIRECTOR OF UTILITIES VIRGIL CLARK ON THE PARKER WELL.

THE CITY HAS TO BECOME COMPLIANT WITH THE TNRCC THEREFORE, THE CITY HAS THREE OPTIONS; PLUG THE WELL; BRING THE WELL TO A NON-DETERIORATED CONDITION WHICH COULD COST \$9,200.00 AND SELL THE WELL.

THIS WELL WAS TAKEN OUT OF SERVICE ABOUT THE TIME THE MUSQUIZ WELL FIELD WAS PUT INTO SERVICE THEREFORE THE WELL WAS ABANDONED.

THERE WAS SOME DISCUSSION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR CARGO THAT RESOLUTION NO. 2000-6-91 TO AUTHORIZE THE STAFF TO ENGAGE WITH AN APPRAISER AND PROCEED WITH SEALED BIDS ON THIS PROPERTY. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 8.

APPOINTMENT OF SELECTION COMMITTEE TO REVIEW APPLICANTS FOR CITY MANAGER POSITION.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR VALENZUELA THAT RESOLUTION NO. 2000-6-92 THE MAYOR APPOINT A COMMITTEE MADE UP OF HIMSELF; TWO COUNCIL MEMBERS; TWO CITY OFFICERS AND THREE CITIZENS TO REVIEW APPLICANTS FOR CITY MANAGER POSITION. MOTION CARRIED UNANIMOUSLY.

ITEM NO. 9.

RESOLUTION TO APPROVE LOCAL TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE TEA-21 FUNDED, ALPINE DEPOT RESTORATION PROJECT; WHICH WILL BE ADMINISTERED BY TXDOT.

MAIN STREET DIRECTOR BUSEY EXPLAINED THE TRANSPORTATION PROJECT AND RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT.

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-6-93 CITY APPROVE LOCAL TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE TEA-21 FUNDED, ALPINE DEPOT RESTORATION PROJECT; WHICH WILL BE ADMINISTERED BY TXDOT. MOTION CARRIED UNANIMOUSLY.

**ITEM NO. 10.
PERSONNEL POLICY AND PROCEDURE HANDBOOK CHANGES.**

INTERIM CITY MANAGER DEVOLL EXPLAINED THE NEW CHANGES IN THE POLICY AND PROCEDURE HANDBOOK.

NO ACTION WAS REQUIRED.

**ITEM NO. 11.
PERSONNEL VACATION POLICY.**

DIRECTOR OF FINANCE RICKY CHAVEZ SUGGESTED THAT THE CITY VACATION POLICY BE ALTERED TO INCLUDE IF YOU DO NOT TAKE VACATION DAYS IN A CALENDAR YEAR YOU WOULD LOSE IT. THIS HAS ALSO BEEN RECOMMENDED BY THE CITY'S AUDITORS IN THE PAST.

CONSENSUS OF COUNCIL WAS TO STUDY PROBLEM DURING BUDGET DISCUSSIONS.

NO ACTION REQUIRED.

REPORTS AND REQUESTS:

**ITEM NO. 12.
INTERIM CITY MANAGER'S REPORT.
KARLIN DEVOLL REPORTED ON THE FOLLOWING:**

1. ASSISTANT BUTCH STREET HAS SUBMITTED HIS RESIGNATION AND DARE OFFICER RON BREEDING WILL TAKING OVER HIS DUTIES.
2. SUBMITTED A CAPITAL IMPROVEMENTS STATUS REPORT.
3. NO BIDS HAVE BEEN RECEIVED ON THE WAREHOUSE PROJECT.
4. HAS RECEIVED A PROPOSAL FOR AN ELECTRICAL CONTRACT WITH CITY.
5. WILL BE IN EL PASO ON FRIDAY.

**ITEM NO. 13.
COUNCIL MEMBER'S COMMENTS.**

1. COUNCILOR RAUN; SPEEDING ON CHERRY & BROWN, SUGGESTED A TRAFFIC CONTROL DEVICE.
2. COUNCILOR VALENZUELA ASKED ABOUT THE CITY MANAGERS APPLICANTS.

CITY SECRETARY HOLGUIN STATED THERE HAD BEEN APPLICANTS FROM EL PASO ALL THE WAY TO LAREDO.

**ITEM NO. 14.
CITIZEN'S COMMENTS.**

RAY HENDRYX WOULD LIKE FOR SOMEONE FROM THE CITY TO ATTEND THE WATER DEVELOPMENT BOARD MEETINGS.

ITEM NO. 15.

EXECUTIVE SESSION: IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SUBCHAPTER D, SECTION 551.074 (PERSONNEL MATTERS).

A. TO DISCUSS SALARIES FOR INTERIM CITY MANAGER, CITY SECRETARY, CASHIERS, BOOKKEEPER AND FIRE MARSHAL.

THE REGULAR MEETING RECESSED AT 6:45 P.M. AND RECONVENED AT 7:00 P.M.

NO ACTION WAS TAKEN IN EXECUTIVE SESSION.

ITEM NO. 16.

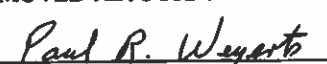
ACTION RESULTING FROM EXECUTIVE SESSION:

MOTION BY COUNCILOR RAUN, SECONDED BY COUNCILOR YAKUBANSKI THAT RESOLUTION NO. 2000-6-96 DURING THE INTERIM PERIOD UNTIL THE CITY MANAGER IS HIRED THAT INTERIM CITY MANAGER KARLIN DEVOLL AND CITY SECRETARY ANNABEL M. HOLGUIN BE PAID \$19.09 AN HOUR WITH THE ADDED ASSURANCE THAT MRS. DEVOLL'S POSITION AS GRANT WRITER IS SECURED FOLLOWING THE INTERIM POSITION WITH A VEHICLE ALLOWANCE UNTIL NEW CITY MANAGER IS HIRED AND THAT SHE ATTEND THE LEADERSHIP OF BIG BEND FOR ONE THURSDAY PER MONTH FROM SEPTEMBER TO MAY. MOTION CARRIED UNANIMOUSLY.

BEING NO FURTHER BUSINESS MAYOR MOVED ADJOURNMENT OF MEETING AT 7:05 P.M.

ATTEST:


ANNABEL M. HOLGUIN, CITY SECRETARY


PAUL R. WEYERTS, MAYOR

CERTIFICATE

I, ANNABEL M. HOLGUIN, CITY SECRETARY, DO HEREBY CERTIFY THAT I POSTED A TRUE AND CORRECT COPY OF THE NOTICE OF THE MEETING AT THE CITY HALL OF ALPINE, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED AT 4:00 P.M. ON JUNE 22, 2000 AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.


ANNABEL M. HOLGUIN, CITY SECRETARY

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 11D

Department: City Council

Sponsor:

Memo Prepared By: Agenda Managers: please remove this text and enter the name and title of the individual creating the memo/item report PRIOR to producing the memo/item report so that it can be populated into the document automatically.

Staff Recommendation:



AGENDA ITEM

Discussion regarding improvements to the Alpine Casparis Municipal Airport to make it more Dark Sky Friendly. (C. Eaves, Mayor)

EXECUTIVE SUMMARY

SUPPORTING MATERIALS

None

BUDGET CONSIDERATIONS

Expenditure Required:

Savings Anticipation:

Current Budget FY2024-
2025:

Additional Funding:

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 11E

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: None



AGENDA ITEM

Finance - September Revenue and Expense Report (M. Antrim, City Manager)

EXECUTIVE SUMMARY

As of the end of September 2024, the City of Alpine's financial performance across all funds is as follows:

1. General Fund: Revenue collections reached 97.95% of the budgeted \$5.9 million, with expenditures at 80.63% of the budget. The fund shows solid performance, though some expenses are still expected.
2. Water/Wastewater/Sanitation Utility Fund: The utility fund collected 77.04% of the \$6.7 million in budgeted revenue, while expenditures were at 68.68%. This fund is performing moderately, with additional expenses anticipated. American Rescue Plan Act Funds were not transferred from reserves to cover budgeted wastewater treatment plant improvements, which reflects a lower revenue and expense percentage.
3. Airport Fund: This fund is nearly balanced, with revenues at 96.66% of the \$800,000 budget, and expenditures at 99.33%. The City Council approved and recognized \$25,000 in revenue and expenses for the TxDOT Aviation Planning Grant.
4. Hotel Occupancy Tax Fund: Revenues were lower at 63.45% of the \$1 million budget, while expenditures reached 78.57%. This may reflect a dip in tourism-related revenue streams, though some expected accruals may adjust these figures.
5. Gas Utility Fund: Revenue collections stood at 90.14% of the \$2.2 million budget, and expenditures at 82.22%, signaling steady performance in this utility sector.
6. Interest & Sinking Fund: Revenues exceeded expectations at 109.19% of the budgeted \$147,000, with expenditures closely aligning at 99.98%, indicating strong fiscal management of debt service.

Each fund reflects the City's ongoing financial obligations and the accrual of additional revenue and expenses, which will continue to adjust final budget outcomes. For the next several months, the city will continue to accrue both revenue and expenses. The data provided reflects a year-end

snapshot of revenues and expenditures, but additional adjustments will occur as the city finalizes financial activities for the fiscal year.

SUPPORTING MATERIALS

1. Budget Analysis - COA - September 2024

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
New -

CITY OF ALPINE
SUMMARY OF REVENUES AND EXPENDITURES AS OF SEPTEMBER 30, 2024

12th month in Fiscal Year 2023-2024 or 100% completed as of September 30, 2024

REVENUES				EXPENDITURES		
FUND	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget
	Amended			Amended		
General Fund	\$5,908,209	\$5,787,259	97.95%	\$5,944,117	\$4,792,939	80.63%
Water/Wastewater/Sanitation Utility Fund	\$6,677,895	\$5,144,960	77.04%	\$6,677,895	\$4,586,285	68.68%
Airport Fund	\$800,512	\$773,808	96.66%	\$800,512	\$795,147	99.33%
Hotel Occupancy Tax Fund	\$1,036,963	\$657,977	63.45%	\$1,036,963	\$814,788	78.57%
Gas Utility Fund	\$2,225,000	\$2,005,603	90.14%	\$2,225,000	\$1,829,457	82.22%
Interest & Sinking Fund	\$147,909	\$161,499	109.19%	\$147,909	\$147,881	99.98%

GENERAL FUND - SEPTEMBER 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT

REPORTING FUND: 0001 GENERAL FUND						EFFECTIVE MONTH - 13		
0520 NON DEPARTMENTAL REVENUE								
=====								
1000	SALE-CITY PROPERTY/ EASEMENTS	10,000.00	10,000.00		5,250.00	0.00	4,750.00	53
2000	WORKMAN'S COMP REFUND	0.00	0.00		1,040.52	0.00	1,040.52+	
9000	AUCTION	10,000.00	10,000.00		0.00	0.00	10,000.00	00
9002	OTHER FINANCING SOURCE - RIGHT TO	0.00	0.00		0.00	0.00	0.00	
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	NON DEPARTMENTAL REVENUE	20,000.00	20,000.00	0.00	6,290.52	0.00	13,709.48	31
0521 INTEREST RESERVE ACCOUNTS								
=====								
0001	TEXSTAR	50,000.00	50,000.00		113,479.32	0.00	63,479.32+	227
0002	TXCLASS CAPITAL IMPROVEMENTS	8,000.00	8,000.00		16,664.78	0.00	8,664.78+	208
0003	TXCLASS FIRE ASSISTANCE	5,000.00	5,000.00		11,691.70	0.00	6,691.70+	234
0004	TXCLASS CREEK PROJECT	6,000.00	6,000.00		13,566.77	0.00	7,566.77+	226
0005	TXCLASS PUEBLO NUEVO	2,500.00	2,500.00		8,652.44	0.00	6,152.44+	346
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	INTEREST RESERVE ACCOUNTS	71,500.00	71,500.00	0.00	164,055.01	0.00	92,555.01+	229
0523 ADMINISTRATIVE REVENUES								
=====								
0090	ENTERPRISE ADMINISTRATIVE FEE	673,204.00	673,204.00		673,203.99	0.00	0.01	100
0100	ENTERPRISE FRANCHISE FEE	372,568.00	372,568.00		320,760.40	0.00	51,807.60	86
0612	FY 20 NSF - RETURNED CHECK FEE	150.00	150.00		0.00	0.00	150.00	00
1303	BEER & WINE PERMITS	7,500.00	7,500.00		5,797.50	0.00	1,702.50	77
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		5,250.00	0.00	4,750.00	53
1305	REZONING/VARIANCES	1,000.00	1,000.00		550.00	0.00	450.00	55
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		160.00	0.00	340.00	32
2000	7 % HOT OVERHEAD	43,177.00	43,177.00		43,176.99	0.00	0.01	100
2104	COPIES/PUBLIC	1,000.00	1,000.00		515.25	0.00	484.75	52
5203	SERV CHRG/BAD CHECKS	200.00	200.00		30.00	0.00	170.00	15
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00	
5221	DONATIONS	2,000.00	2,000.00		0.00	0.00	2,000.00	00
7000	GENERAL BANK ACCT 2207 INTEREST	40,000.00	40,000.00		113,802.98	0.00	73,802.98+	285
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00	
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		4,400.04	0.00	506.04+	113
7501	NEIGHBORHOOD CENTER LEASE	0.00	0.00		5,600.00	0.00	5,600.00+	
7502	ALPINE COUNTRY CLUB LEASE - GOLF C	0.00	0.00		12.00	0.00	12.00+	
9920	MISC INCOME/FEES	2,500.00	27,500.00		26,171.12	0.00	1,328.88	95
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00	
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		0.00	0.00	0.00	
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	ADMINISTRATIVE REVENUES	1,157,693.00	1,182,693.00	0.00	1,199,430.27	0.00	16,737.27+	101
0524 MUNICIPAL COURT REVENUES								
=====								
2800	SCHOOL ZONE & BUS VIOLATIONS	0.00	0.00		0.00	0.00	0.00	
2900	FINES & FEES REVENUE	50,000.00	50,000.00		40,873.21	0.00	9,126.79	82
3000	DEFERRED DISPOSITION	0.00	0.00		0.00	0.00	0.00	
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		0.00	0.00	0.00	
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00	
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		2,036.07	0.00	2,036.07+	
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00	00
9000	OVERAGE/SHORTAGE	0.00	0.00		0.10	0.00	0.10+	
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ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
	MUNICIPAL COURT REVENUES	50,250.00	50,250.00	0.00	42,909.38	0.00	7,340.62	85
0531	POLICE REVENUES							
=====								
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00
0900	LEOSE-STATE COMPTROLLER	1,200.00	1,200.00		2,726.09	0.00	1,526.09+	227
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	1,250.00	1,250.00		1,533.00	0.00	283.00+	123
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIM	0.00	0.00		8,500.00	0.00	8,500.00+	
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	POLICE REVENUES	4,650.00	4,650.00	0.00	12,759.09	0.00	8,109.09+	274
0532	FIRE DEPARTMENT REVENUES							
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0600	FIRE DEPT REIMBURSEMENT - COUNTY	0.00	0.00		0.00	0.00	0.00	
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	FIRE DEPARTMENT REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	
0534	AD VALOREM TAX REVENUE							
=====								
0300	CURRENT TAX COLLEC.	2,430,873.00	2,106,966.00		2,033,950.01	3,619.17	73,015.99	97
0400	Delinquent Property Tax Collection	0.00	0.00		47,833.30	1,016.25	47,833.30+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		21,688.95	723.83	21,688.95+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		17,678.77	521.68	17,678.77+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		35.00	0.00	35.00+	
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	AD VALOREM TAX REVENUE	2,430,873.00	2,106,966.00	0.00	2,121,186.03	5,880.93	14,220.03+	101
0535	BUILDING SERVICES REVENUE							
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		10,315.09	0.00	4,684.91	69
1302	BUILDING PERMITS	65,000.00	65,000.00		50,864.53	0.00	14,135.47	78
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		25,062.67	0.00	15,062.67+	251
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		200.00	0.00	2,300.00	08
1306	SIGN PERMIT	1,000.00	1,000.00		1,376.17	0.00	376.17+	138
1307	FILMING PERMIT	500.00	500.00		250.00	0.00	250.00	50
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
1309	LIVE MUSIC PERMIT	0.00	0.00		1,100.00	0.00	1,100.00+	
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	BUILDING SERVICES REVENUE	94,000.00	94,000.00	0.00	89,168.46	0.00	4,831.54	95
0538	ANIMAL CONTROL REVENUES							

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
=====								
1301	QUARANTINE	4,500.00	4,500.00		1,730.00	0.00	2,770.00	38
1303	PET ADOPTIONS	12,500.00	12,500.00		9,650.00	0.00	2,850.00	77
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		1,430.00	0.00	70.00	95
1305	CREMATIONS	22,250.00	22,250.00		34,645.00	0.00	12,395.00+	156
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00	
1307	ANIMAL SURRENDER	2,000.00	2,000.00		540.00	0.00	1,460.00	27
1308	MICROCHIP	1,500.00	1,500.00		405.00	0.00	1,095.00	27
1309	ANIMAL IMPOUND	3,000.00	3,000.00		1,470.00	0.00	1,530.00	49
1310	VACCINES	200.00	200.00		159.50	0.00	40.50	80
1900	DONATIONS	0.00	0.00		1,332.50	0.00	1,332.50+	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	

	ANIMAL CONTROL REVENUES	47,450.00	47,450.00	0.00	51,362.00	0.00	3,912.00+	108
0542 PARKS & POOL REVENUE								
=====								
1100	SWIMMING POOL ADMISSIONS	15,000.00	15,000.00		13,711.00	0.00	1,289.00	91
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		15.00-	0.00	15.00	
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		0.00	0.00	1,500.00	00
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		7,600.00	0.00	100.00+	101
1900	PAVILION RENTAL	1,500.00	1,500.00		1,305.00	0.00	195.00	87
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	

	PARKS & POOL REVENUE	25,500.00	25,500.00	0.00	22,601.00	0.00	2,899.00	89
0544 STREETS REVENUE								
=====								
1901	ROAD REPAIR	60,000.00	60,000.00		0.00	0.00	60,000.00	00
5005	FIBER OPTIC EASE.	10,000.00	10,000.00		4,886.65	0.00	5,113.35	49
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00		250.00	0.00	250.00+	

	STREETS REVENUE	70,200.00	70,200.00	0.00	5,136.65	0.00	65,063.35	07
0548 CITY SALES TAX REVENUES								
=====								
0401	CITY SALES TAX	2,150,000.00	2,150,000.00		1,976,039.77	0.00	173,960.23	92
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		56,151.42	0.00	5,848.58	91
0403	TELEPHONE FRANCHISE TAX	8,000.00	8,000.00		3,346.39	0.00	4,653.61	42
0404	T.V. CABLE FRANCHISE TAX	15,000.00	15,000.00		11,209.98	0.00	3,790.02	75
0406	MIXED BEVERAGE TAX	25,000.00	25,000.00		25,613.41	0.00	613.41+	102

	CITY SALES TAX REVENUES	2,260,000.00	2,260,000.00	0.00	2,072,360.97	0.00	187,639.03	92
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	800.00	0.00	800.00-	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
	TRANSFERS	0.00	0.00	0.00	800.00	0.00	800.00-	
0620	NON DEPARTMENTAL EXPENSES							
=====								
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
1301	INSURANCE - GENERAL & LIABILITY	8,818.00	8,818.00	0.00	8,138.00	0.00	680.00	92
1400	CUSTODIAL SERVICE-GF DEPTS	3,000.00	0.00	0.00	0.00	0.00	0.00	
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	50.31	3,345.57	0.00	395.88-	113
1500	COPY EXPENSE-ALL GF DEPTS	20,000.00	0.00	0.00	0.00	0.00	0.00	
1602	MAILING - ALL GF DEPTS.	15,000.00	15,000.00	0.00	9,477.76	0.00	5,522.24	63
1700	COMPUTER ASST -ALL GF DEPTS	5,500.00	17,500.00	0.00	15,606.91	0.00	1,893.09	89
1801	DUES/SUB/MEM -ALL GF DEPTS.	25,000.00	12,729.00	0.00	8,056.11	0.00	4,672.89	63
1802	PUB/NOT/ADV - ALL GF DEPTS.	15,500.00	22,776.00	37.50	22,575.40	0.00	163.10	99
1900	PRINTING - ALL GF DEPTS.	1,500.00	1,500.00	0.00	440.88	0.00	1,059.12	29
2101	AMBULANCE SUBSIDY	165,061.00	165,061.00	0.00	165,060.96	0.00	0.04	100
2102	LIBRARY SUBSIDY	45,000.00	45,000.00	0.00	45,000.00	0.00	0.00	100
2103	AISD - CHILDCARE	0.00	25,000.00	0.00	25,000.00	0.00	0.00	100
2104	FAMILY CRISIS CENTER	9,425.00	9,425.00	0.00	9,425.00	0.00	0.00	100
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2106	ALPINE EMERGENCY SERVICES BOARD	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	10,000.00	0.00	5,318.08	0.00	4,681.92	53
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	12,500.00	12,500.00	0.00	5,830.44	0.00	6,669.56	47
2301	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	112.87	0.00	887.13	11
3000	IRS PENALTY/FINE/VOIDED	0.00	24.00	0.00	23.01	0.00	0.99	96
4500	APPRAISAL BOARD	72,679.00	72,679.00	0.00	55,152.00	0.00	17,527.00	76
4501	TAX COLLECTION CONTRACT	22,517.00	22,517.00	0.00	22,517.00	0.00	0.00	100
6900	AUDIT	175,000.00	175,000.00	0.00	97,200.00	0.00	77,800.00	56
7900	CO HANDLING FEES	1,300.00	1,300.00	0.00	500.00	0.00	800.00	38
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	15,971.00	0.00	16,417.80	0.00	446.80-	103
9003	RIGHT TO USE LEASE - CAPITAL OUTLA	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	

	NON DEPARTMENTAL EXPENSES	656,800.00	681,800.00	87.81	560,197.79	0.00	121,514.40	82
0622	CITY COUNCIL EXPENSES							
=====								
0101	SALARIES	7,500.00	7,500.00	0.00	6,300.00	0.00	1,200.00	84
0201	SOCIAL SECURITY	573.00	573.00	0.00	481.95	0.00	91.05	84
0501	SUPPLIES	500.00	400.00	0.00	56.28	0.00	343.72	14
0502	HOSPITALITY	200.00	300.00	0.00	228.17	0.00	71.83	76
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	3,000.00	3,000.00	0.00	875.34	0.00	2,124.66	29
1503	WARD 1 DISCRETIONARY	3,000.00	3,000.00	0.00	2,318.40	0.00	681.60	77
1504	WARD 2 - DISCRETIONARY	3,000.00	3,000.00	0.00	2,062.52	0.00	937.48	69
1505	WARD 3 - DISCRESTIONARY	3,000.00	3,000.00	0.00	1,882.69	0.00	1,117.31	63
1506	WARD 4 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1507	WARD 5 - DISCRETIONARY	3,000.00	3,000.00	0.00	150.00	0.00	2,850.00	05

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REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
2000	BUILDING AND STANDARDS COMM	25,000.00	25,000.00	0.00	15,000.00	0.00	10,000.00	60
2121	LEGAL EXPENSES	90,000.00	100,000.00	0.00	91,555.38	0.00	8,444.62	92
2122	LEGAL EXPENSES - CIVIL	10,000.00	0.00	0.00	0.00	0.00	0.00	
CITY COUNCIL EXPENSES		151,773.00	151,773.00	0.00	120,910.73	0.00	30,862.27	80
0623 ADMINISTRATIVE EXPENSES								
=====								
0101	SALARIES	341,846.00	334,346.00	0.00	325,528.99	0.00	8,817.01	97
0103	OVERTIME	2,954.00	2,954.00	0.00	153.47	0.00	2,800.53	05
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	8,513.00	24,413.00	0.00	24,333.56	0.00	79.44	100
0202	INSURANCE - GROUP	41,970.00	47,520.00	0.00	47,497.92	0.00	22.08	100
0203	RETIREMENT	2,338.00	6,838.00	0.00	6,812.78	0.00	25.22	100
0204	UNEMPLOYMENT	450.00	700.00	0.00	689.15	0.00	10.85	98
0205	INS - WORKMEN'S COMP	1,706.00	1,706.00	0.00	69.17	0.00	1,636.83	04
0501	SUPPLIES	6,000.00	6,000.00	0.00	5,542.06	0.00	457.94	92
0701	MAINT - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,000.00	5,000.00	0.00	2,053.29	0.00	2,946.71	41
1500	TRAINING	5,000.00	6,500.00	0.00	5,618.40	0.00	881.60	86
1501	TRAVEL	7,500.00	7,800.00	0.00	7,197.90	0.00	602.10	92
1700	IT EQUIPMENT/ SOFTWARE	8,500.00	12,500.00	0.00	12,524.44	0.00	24.44	100
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,000.00	7,000.00	0.00	7,164.56	0.00	164.56	102
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	1,312.41	0.00	187.59	87
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	CODIFICATION-ORDINANCE	15,000.00	15,000.00	0.00	6,523.84	0.00	8,476.16	43
9700	SOFTWARE/EMPLOYEE REVIEW	150,000.00	134,500.00	0.00	19,250.00	0.00	115,250.00	14
9800	CIP - COMPUTERS/IT	10,000.00	0.00	0.00	0.00	0.00	0.00	
9801	LEASED VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
ADMINISTRATIVE EXPENSES		614,277.00	614,277.00	0.00	472,271.94	0.00	142,005.06	77
0624 MUNICIPAL COURT EXPENSES								
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0101	SALARIES	34,272.00	34,272.00	0.00	31,469.65	0.00	2,802.35	92
0103	OVERTIME	1,026.00	1,026.00	0.00	0.00	0.00	1,026.00	00
0105	CONTRACT LABOR	43,500.00	43,500.00	0.00	36,200.00	0.00	7,300.00	83
0201	SOCIAL SECURITY	2,693.00	2,693.00	0.00	2,298.27	0.00	394.73	85
0202	INSURANCE - GROUP	8,394.00	8,394.00	0.00	8,420.64	0.00	26.64	100
0203	RETIREMENT	740.00	740.00	0.00	658.39	0.00	81.61	89
0204	UNEMPLOYMENT	90.00	120.00	0.00	117.00	0.00	3.00	98
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0208	FINE COLLECTION/FTA FEES	500.00	500.00	0.00	0.00	0.00	500.00	00
0501	OFFICE SUPPLIES	2,000.00	2,040.00	0.00	1,993.16	0.00	46.84	98
0502	SUPPLIES	1,000.00	1,000.00	0.00	472.72	0.00	527.28	47
1500	TRAINING	2,000.00	1,930.00	0.00	55.00	0.00	1,875.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	901.95	0.00	1,598.05	36
1700	IT EQUIPMENT/SOFTWARE	4,375.00	4,375.00	0.00	3,665.97	0.00	709.03	84
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	3,942.66	0.00	557.34	88
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
	MUNICIPAL COURT EXPENSES	107,590.00	107,590.00	0.00	90,195.41	0.00	17,394.59	84
0631	POLICE EXPENSES							
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0101	SALARIES	850,147.00	812,699.00	0.00	740,739.41	0.00	71,959.59	91
0103	OVERTIME	52,602.00	90,000.00	0.00	85,069.58	0.00	4,930.42	95
0104	EVENT SECURITY	0.00	0.00	0.00	120.00	0.00	120.00-	
0201	SOCIAL SECURITY	68,880.00	68,880.00	0.00	62,086.46	0.00	6,793.54	90
0202	INSURANCE GROUP	134,304.00	134,304.00	0.00	106,921.16	0.00	27,382.84	80
0203	RETIREMENT	18,913.00	18,913.00	0.00	17,323.11	0.00	1,589.89	92
0204	UNEMPLOYMENT	1,890.00	1,940.00	0.00	1,933.72	0.00	6.28	100
0205	INS - WORKMEN'S COMP	47,431.00	47,431.00	0.00	29,366.19	0.00	18,064.81	62
0400	SAFETY PROGRAM	2,000.00	2,125.00	0.00	2,116.22	0.00	8.78	100
0501	OFFICE SUPPLIES	8,000.00	6,000.00	0.00	4,026.69	0.00	1,973.31	67
0502	FIELD SUPPLIES	6,000.00	6,225.00	0.00	6,085.20	0.00	139.80	98
0510	UNIFORMS	10,000.00	3,429.00	0.00	2,787.58	0.00	641.42	81
0700	MAINT - EQUIPMENT	3,500.00	2,446.00	0.00	693.94	0.00	1,752.06	28
0701	MAINT-VEHICLE	10,000.00	10,750.00	336.03	11,048.53	0.00	634.56-	106
0713	MAINT - DRUG DOG	5,000.00	3,500.00	0.00	1,134.22	0.00	2,365.78	32
0900	FUEL & OIL	25,000.00	25,000.00	0.00	25,887.38	0.00	887.38-	104
1101	ELECTRICITY	8,400.00	8,400.00	0.00	8,614.63	0.00	214.63-	103
1301	LAW ENFORCEMENT LIABILITY INS	30,468.00	30,468.00	0.00	28,327.00	0.00	2,141.00	93
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	592.45	0.00	407.55	59
1500	TRAINING	5,000.00	11,165.00	0.00	13,891.82	0.00	2,726.82-	124
1501	TRAVEL	5,000.00	9,800.00	0.00	9,093.16	0.00	706.84	93
1700	FY20 - IT/SOFTWARE	2,500.00	2,500.00	0.00	1,097.27	0.00	1,402.73	44
2700	TELEPHONE EXPENSES	13,250.00	13,250.00	0.00	13,138.69	0.00	111.31	99
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	10,282.72	0.00	2,217.28	82
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	400.00	0.00	400.00-	
3200	COMMUNITY PROGRAMS	7,500.00	7,500.00	0.00	5,401.86	0.00	2,098.14	72
3300	INVESTIGATIVE EXPENSES	6,000.00	1,000.00	0.00	608.00	0.00	392.00	61
3700	COPSYNC / SOUTHERN SOFTWARE	15,870.00	17,150.00	0.00	17,150.00	0.00	0.00	100
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	3,000.00	3,000.00	0.00	2,020.00	0.00	980.00	67
8001	LEASED VEHICLES	66,544.00	66,544.00	0.00	46,100.31	0.00	20,443.69	69
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	2,500.00	0.00	2,761.66	0.00	261.66-	110
9300	FY 24 - TASERS	4,500.00	4,780.00	0.00	4,778.68	0.00	1.32	100
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
	POLICE EXPENSES	1,425,199.00	1,425,199.00	336.03	1,261,597.64	0.00	163,265.33	89
0632	FIRE DEPT EXPENSES							
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0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	6,480.00	0.00	6,480.00-	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	INS - WORKMANS COMP	0.00	0.00	0.00	231.26-	0.00	231.26	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
0700	MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0701	MAINT-VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1301	LIABILITY/AUTO COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3702	FIRE CALLS	0.00	0.00	0.00	0.00	0.00	0.00	
9002	CIP - BREATHING APPARATUS	0.00	0.00	0.00	0.00	0.00	0.00	
FIRE DEPT EXPENSES		0.00	0.00	0.00	6,248.74	0.00	6,248.74	-
0635 BUILDING SERVICES EXPENSES								
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0101	SALARIES	154,055.00	152,155.00	0.00	131,683.46	0.00	20,471.54	87
0103	OVERTIME	2,357.00	2,357.00	0.00	450.71	0.00	1,906.29	19
0105	CONTRACT LABOR	0.00	1,900.00	0.00	1,891.12	0.00	8.88	100
0201	SOCIAL SECURITY	11,934.00	11,934.00	0.00	9,926.98	0.00	2,007.02	83
0202	INSURANCE-GROUP	25,182.00	25,182.00	0.00	18,833.82	0.00	6,348.18	75
0203	RETIREMENT	3,277.00	3,277.00	0.00	2,757.22	0.00	519.78	84
0204	UNEMPLOYMENT	270.00	480.00	0.00	475.25	0.00	4.75	99
0205	INS-WORKERS COMP	705.00	705.00	0.00	188.16	0.00	516.84	27
0501	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	2,794.26	0.00	205.74	93
0502	FIELD SUPPLIES	0.00	2,466.00	0.00	2,465.93	0.00	0.07	100
0510	UNIFORMS	1,000.00	1,000.00	0.00	805.88	0.00	194.12	81
0701	MAINT-VEHICLE	1,000.00	1,000.00	0.00	437.99	0.00	562.01	44
0900	FUEL & OIL	2,000.00	2,000.00	0.00	2,057.47	0.00	57.47	103
1301	LIABILITY/AUTO COVERAGE	896.00	896.00	0.00	865.00	0.00	31.00	97
1500	TRAINING	4,500.00	9,610.00	0.00	7,268.79	0.00	2,341.21	76
1501	TRAVEL	3,500.00	3,500.00	0.00	1,848.25	0.00	1,651.75	53
1700	IT EQUIPMENT/SOFTWARE	6,000.00	6,000.00	0.00	4,109.83	0.00	1,890.17	68
2000	VEHICLE ABATEMENT	20,000.00	12,214.00	0.00	0.00	0.00	12,214.00	00
2100	ENFORCEMENT CLEAN UP	4,500.00	4,500.00	0.00	1,275.00	0.00	3,225.00	28
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	3,299.34	0.00	200.66	94
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	723.86	0.00	526.14	58
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,100.00	12,100.00	0.00	11,766.20	0.00	333.80	97
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	
BUILDING SERVICES EXPENSES		261,026.00	261,026.00	0.00	205,924.52	0.00	55,101.48	79
0636 HUMAN RESOURCE EXPENSES								
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0101	SALARIES	36,755.00	37,005.00	0.00	36,805.84	0.00	199.16	99
0103	OVERTIME	1,101.00	851.00	0.00	172.47	0.00	678.53	20
0201	SOCIAL SECURITY	2,888.00	2,888.00	0.00	2,795.31	0.00	92.69	97
0202	INSURANCE	8,394.00	8,394.00	0.00	492.52	0.00	7,901.48	06
0203	RETIREMENT	793.00	793.00	0.00	747.36	0.00	45.64	94
0204	UNEMPLOYMENT	90.00	140.00	0.00	132.99	0.00	7.01	95
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,000.00	1,200.00	0.00	1,173.23	0.00	26.77	98

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
1500	TRAINING	2,500.00	2,250.00	0.00	0.00	0.00	2,250.00	00
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	259.67	0.00	240.33	52
2800	DRUG TESTING	2,500.00	2,500.00	0.00	1,885.00	0.00	615.00	75

	HUMAN RESOURCE EXPENSES	59,021.00	59,021.00	0.00	44,464.39	0.00	14,556.61	75

0637 FINANCE DEPT EXPENSES								
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0101	SALARIES	286,765.00	216,765.00	0.00	190,323.42	0.00	26,441.58	88
0103	OVERTIME	5,188.00	5,188.00	0.00	726.90	0.00	4,461.10	14
0105	CONTRACT LABOR	0.00	70,000.00	0.00	32,562.50	0.00	37,437.50	47
0201	SOCIAL SECUIRTY	22,177.00	22,177.00	0.00	13,763.13	0.00	8,413.87	62
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	42,697.23	0.00	727.23-	102
0203	RETIREMENT	6,089.00	6,089.00	0.00	3,993.50	0.00	2,095.50	66
0204	UNEMPLOYMENT	450.00	725.00	0.00	711.00	0.00	14.00	98
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	5,000.00	5,000.00	0.00	3,917.44	0.00	1,082.56	78
1500	TRAINING	5,000.00	2,000.00	0.00	1,185.00	0.00	815.00	59
1501	TRAVEL	5,000.00	1,950.00	0.00	130.29	0.00	1,819.71	07
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	20,775.00	0.00	21,414.02	0.00	639.02-	103
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	4,651.07	0.00	848.93	85
2750	CELL PHONE EXPENSES	500.00	500.00	0.00	40.21	0.00	459.79	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	

	FINANCE DEPT EXPENSES	398,639.00	398,639.00	0.00	316,115.71	0.00	82,523.29	79

0638 ANIMAL CONTROL EXPENSES								
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0101	SALARIES	207,756.00	207,756.00	0.00	183,279.67	0.00	24,476.33	88
0103	OVERTIME	9,391.00	9,391.00	0.00	4,528.57	0.00	4,862.43	48
0201	SOCIAL SECURITY	16,568.00	16,568.00	0.00	13,623.30	0.00	2,944.70	82
0202	INSURANCE-GROUP	41,970.00	45,295.00	0.00	45,288.43	0.00	6.57	100
0203	RETIREMENT	4,550.00	4,550.00	0.00	3,991.90	0.00	558.10	88
0204	UNEMPLOYMENT	450.00	740.00	0.00	732.22	0.00	7.78	99
0205	INS-WORKMEN'S COMP	6,166.00	6,166.00	0.00	4,849.18	0.00	1,316.82	79
0501	SUPPLIES	2,500.00	2,500.00	0.00	673.99	0.00	1,826.01	27
0502	FIELD SUPPLIES	2,500.00	3,500.00	0.00	2,356.63	0.00	1,143.37	67
0510	UNIFORMS	1,500.00	1,500.00	0.00	986.47	0.00	513.53	66
0700	MAINT - EQUIPMENT	500.00	500.00	0.00	118.75	0.00	381.25	24
0701	MAINT-VEHICLE	1,500.00	1,500.00	0.00	708.10	0.00	791.90	47
0900	FUEL & OIL	5,000.00	5,000.00	0.00	5,356.75	0.00	356.75-	107
1101	ELECTRICITY	3,500.00	5,000.00	0.00	4,745.75	0.00	254.25	95
1301	LIABILITY/AUTO COVERAGE	2,942.00	3,199.00	0.00	3,199.00	0.00	0.00	100
1401	JANITORIAL SUPPLIES	6,000.00	6,700.00	0.00	6,626.32	0.00	73.68	99
1500	TRAINING	6,000.00	6,000.00	0.00	3,202.00	0.00	2,798.00	53
1501	TRAVEL	4,000.00	4,000.00	0.00	2,514.07	0.00	1,485.93	63
1700	IT/SOFTWARE	4,500.00	4,500.00	0.00	2,574.30	0.00	1,925.70	57
2700	TELEPHONE EXPENSES	4,500.00	5,015.00	0.00	5,010.92	0.00	4.08	100
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,697.88	0.00	302.12	85
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3200	ANIMAL CARE	29,500.00	34,500.00	310.80	35,778.03	0.00	1,588.83-	105
3301	SPAY & NEUTER PROGRAM	20,000.00	30,000.00	0.00	33,381.43	0.00	3,381.43-	111
8001	LEASED VEHICLE	17,250.00	17,250.00	0.00	16,000.56	0.00	1,249.44	93
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
9000	CIP - CAT CONDOS - PRIOR INCINERAT	0.00	0.00	0.00	0.00	0.00	0.00	
9001	CIP - HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00	
ANIMAL CONTROL EXPENSES		400,543.00	423,130.00	310.80	381,224.22	0.00	41,594.98	90
0641	BUILDING MAINTENANCE							
0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0503	FY20 - PEST CONTROL - ALL GF	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	1,701.95	0.00	898.05	65
1301	LIABILITY/AUTO COVERAGE	1,242.00	1,242.00	0.00	0.00	0.00	1,242.00	00
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
6000	MAINT - CITY HALL	10,000.00	6,207.00	0.00	2,394.17	0.00	3,812.83	39
6001	MAINT - POLICE DEPT	3,000.00	0.00	0.00	0.00	0.00	0.00	
6002	MAINT - ANIMAL SHELTER	20,000.00	4,206.00	0.00	4,505.92	0.00	299.92	107
6003	MAINT - SUNSHINE HOUSE	5,000.00	5,000.00	0.00	1,917.82	0.00	3,082.18	38
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	211.40	0.00	2,788.60	07
6005	MAINT - MAINTENENACE YARD	24,962.00	24,962.00	0.00	522.98	0.00	24,439.02	02
BUILDING MAINTENANCE		72,554.00	49,967.00	0.00	11,254.24	0.00	38,712.76	23
0642	PARKS & POOL EXPENSES							
0101	SALARIES	223,858.00	223,858.00	0.00	199,359.22	0.00	24,498.78	89
0103	OVERTIME	12,819.00	12,819.00	0.00	2,011.85	0.00	10,807.15	16
0201	SOCIAL SECURITY	18,058.00	18,058.00	0.00	14,703.76	0.00	3,354.24	81
0202	INSURANCE - GROUP	50,364.00	50,364.00	0.00	50,630.70	0.00	266.70	101
0203	RETIREMENT	4,958.00	4,958.00	0.00	3,730.44	0.00	1,227.56	75
0204	UNEMPLOYMENT	940.00	940.00	0.00	669.16	0.00	270.84	71
0205	INS - WORKMEN'S COMP	4,265.00	4,265.00	0.00	3,630.44	0.00	634.56	85
0501	SUPPLIES	2,500.00	2,500.00	0.00	1,120.81	0.00	1,379.19	45
0502	FIELD SUPPLIES	8,000.00	8,000.00	0.00	5,538.04	0.00	2,461.96	69
0510	UNIFORMS	2,500.00	3,500.00	43.62	3,815.21	0.00	358.83	110
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	18.23	2,186.17	0.00	2,795.60	44
0701	MAINT - VEHICLES	4,000.00	4,000.00	478.71	933.73	0.00	2,587.56	35
0707	MAINTENANCE - POOL	12,500.00	12,500.00	0.00	5,360.36	0.00	7,139.64	43
0709	SUPPLIES - CIVIC CENTER	5,000.00	6,500.00	0.00	6,143.29	0.00	356.71	95
0730	MAINT - ALL PARKS	50,000.00	50,000.00	0.00	26,721.71	0.00	23,278.29	53
0731	RECREATION PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	10,000.00	10,000.00	0.00	7,302.50	0.00	2,697.50	73
1101	Electricity	16,773.00	16,773.00	1,596.60	14,571.08	0.00	605.32	96

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
1301	LIABILITY/AUTO COVERAGE	4,856.00	5,263.00	0.00	5,263.00	0.00	0.00	100
1500	TRAINING	3,000.00	4,100.00	0.00	2,967.50	0.00	1,132.50	72
1501	TRAVEL	2,500.00	0.00	0.00	0.00	0.00	0.00	
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	4,471.52	0.00	1,028.48	81
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	544.15	0.00	1,255.85	30
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,150.00	12,150.00	0.00	10,052.10	0.00	2,097.90	83
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	FY 24 - PARK SIGNS	5,000.00	3,493.00	0.00	0.00	0.00	3,493.00	00
9001	CIP - PUEBLO NUEVO PARK - TPWD MAT	0.00	0.00	0.00	0.00	0.00	0.00	
9002	PUEBLO NUEVO PARK IMPROVEMENTS	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00
PARKS & POOL EXPENSES		541,341.00	541,341.00	2,137.16	371,726.74	0.00	167,477.10	69
0644 STREET DEPT EXPENSES								
=====								
0101	SALARIES	463,517.00	452,052.00	0.00	387,336.31	0.00	64,715.69	86
0103	OVERTIME	25,758.00	25,758.00	0.00	5,300.75	0.00	20,457.25	21
0105	CONTRACT LABOR	0.00	7,668.00	0.00	7,668.00	0.00	0.00	100
0201	SOCIAL SECURITY	37,332.00	37,332.00	0.00	29,150.70	0.00	8,181.30	78
0202	INSURANCE - GROUP	67,152.00	70,729.00	0.00	70,728.30	0.00	0.70	100
0203	RETIREMENT	10,250.00	10,250.00	0.00	8,227.29	0.00	2,022.71	80
0204	UNEMPLOYMENT	990.00	1,210.00	0.00	1,209.44	0.00	0.56	100
0205	INS - WORKMEN'S COMP	18,786.00	18,786.00	0.00	14,157.21	0.00	4,628.79	75
0501	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	903.11	0.00	3,596.89	20
0502	FIELD SUPPLIES	16,000.00	16,000.00	657.38	14,521.83	0.00	820.79	95
0510	UNIFORMS	6,500.00	6,500.00	64.63	5,321.39	0.00	1,113.98	83
0700	MAINT - EQUIPMENT	45,000.00	45,000.00	965.91	11,023.61	0.00	33,010.48	27
0701	MAINT - VEHICLES	12,000.00	12,000.00	337.89	4,750.48	0.00	6,911.63	42
0718	STREET SIGNS	20,000.00	20,000.00	0.00	7,609.30	0.00	12,390.70	38
0719	STREET MAINTENANCE MATERIALS	65,000.00	69,000.00	0.00	65,131.09	0.00	3,868.91	94
0900	FUEL	15,000.00	15,000.00	0.00	13,533.48	0.00	1,466.52	90
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	70,000.00	70,000.00	0.00	43,449.97	0.00	26,550.03	62
1301	LIABILITY/AUTO COVERAGE	11,569.00	12,358.00	0.00	12,358.00	0.00	0.00	100
1500	TRAINING	5,000.00	5,000.00	0.00	711.00	0.00	4,289.00	14
1501	TRAVEL	5,000.00	3,171.00	0.00	0.00	0.00	3,171.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	100.00	0.00	1,400.00	07
2000	CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	4,325.94	0.00	174.06	96
2750	CELL PHONE EXPENSES	2,000.00	3,040.00	0.00	2,676.88	0.00	363.12	88
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
3501	MOBILITY PLAN	0.00	0.00	0.00	47,840.00	0.00	47,840.00	-
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	10,002.54	0.00	1,997.46	83
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	100
9000	CAP IMPROVEMENT STREETS	300,000.00	206,196.00	0.00	86,269.46	0.00	119,926.54	42
9001	CAP - STREET PROJECT FY20 &FY21	287,999.00	0.00	0.00	0.00	0.00	0.00	
9002	ACCE STREET IMPROVMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
9003	CIP - HOT BOX (FY25 - LOADER)	0.00	89,804.00	0.00	89,803.50	0.00	0.50	100
STREET DEPT EXPENSES		1,543,353.00	1,255,354.00	2,025.81	945,109.58	0.00	308,218.61	75

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT

REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 13	
0800 FUND TRANSFER GROUP								
=====								
0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	

	FUND TRANSFER GROUP	0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
	INCOME TOTALS	6,232,116.00	5,933,209.00		5,787,259.38	5,880.93	145,949.62	98
	EXPENSE TOTALS	6,232,116.00	5,969,117.00	4,897.61	4,788,041.65	0.00	1,176,177.74	80

WATER-WASTEWATER-SANITATION - SEPTEMBER 2024

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN					EFFECTIVE MONTH - 13		
0550	INTEREST RESERVE ACCOUNTS						
=====							
0500	RB 03 RESERVE INTEREST	0.00	0.00		0.00	0.00	0.00
0501	TXCLASS - INTEREST	25,000.00	25,000.00		53,457.91	0.00	28,457.91+ 214
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	INTEREST RESERVE ACCOUNTS	25,000.00	25,000.00	0.00	53,457.91	0.00	28,457.91+ 214
0551	INTEREST REVENUES						
=====							
7000	W/S/S INTEREST	40,000.00	40,000.00		68,386.75	0.00	28,386.75+ 171
7001	WATER CUSTOMER DEPOSIT INTEREST	10,000.00	10,000.00		25,146.65	0.00	15,146.65+ 251
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00
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	INTEREST REVENUES	50,000.00	50,000.00	0.00	93,533.40	0.00	43,533.40+ 187
0553	WATER REVENUES						
=====							
0601	WATER BILLING	1,867,000.00	1,867,000.00		1,704,611.93	0.00	162,388.07 91
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00
0611	MISC INCOME	2,000.00	2,000.00		110.12	0.00	1,889.88 06
0612	RETURNED CHECK FEE	500.00	500.00		180.00	0.00	320.00 36
0613	TAMPERING FEE	1,500.00	1,500.00		900.00	0.00	600.00 60
0614	VACATION FEE	0.00	0.00		175.00	0.00	175.00+ 175
1309	SERVICE RECONNECT	25,000.00	25,000.00		18,550.00	0.00	6,450.00 74
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00
1901	ROAD CUT FEE	10,000.00	10,000.00		6,000.00	0.00	4,000.00 60
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00 00
6600	WATER TAP FEES	40,000.00	40,000.00		12,190.00	0.00	27,810.00 30
7000	BILLING ADJUSTMENTS	0.00	0.00		5,498.50-	0.00	5,498.50
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		163.29-	0.00	163.29
9001	AUCTION/SALE OF LEASED VEHICLE	0.00	0.00		22,159.30	0.00	22,159.30+
9002	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00
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	WATER REVENUES	1,961,000.00	1,961,000.00	0.00	1,759,214.56	0.00	201,785.44 90
0554	SEWER REVENUES						
=====							
0602	SEWER BILLING	700,000.00	700,000.00		705,015.65	0.00	5,015.65+ 101
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		23,100.00	0.00	1,900.00 92
0606	SEWER TAP FEES	25,000.00	25,000.00		12,540.00	0.00	12,460.00 50
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00
0611	MISC/REFUNDS	0.00	0.00		1,407.10	0.00	1,407.10+
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00
1901	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00
9001	AUCTION/SALE OF LEASED VEHICLE	0.00	0.00		31,994.74	0.00	31,994.74+
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	SEWER REVENUES	750,000.00	750,000.00	0.00	774,057.49	0.00	24,057.49+ 103
0555	SANITATION/ RECYCE REVENUE						
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ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 13	
0603	SANITATION/RECYCLE BILLING	2,063,250.00	2,063,250.00		2,111,769.64	0.00	48,519.64+	102
0604	SALES TAX COLLECTED	155,000.00	155,000.00		145,587.34	0.00	9,412.66	94
0611	MISC	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	2,500.00	2,500.00		3,782.75	0.00	1,282.75+	151
7500	LANDFILL LEASE	175,000.00	175,000.00		151,766.78	0.00	23,233.22	87
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	6,994.50		6,994.50	0.00	0.00	100
8002	COUNTY INTERLOCAL AGREEMENT	44,100.00	44,100.00		44,100.00	0.00	0.00	100
8003	TIRE DISPOSAL FEES	500.00	500.00		695.62	0.00	195.62+	139

	SANITATION/ RECYCE REVENUE	2,440,350.00	2,447,344.50	0.00	2,464,696.63	0.00	17,352.13+	101
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	1,451,545.00	1,451,545.00		0.00	0.00	1,451,545.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	

	TRANSFERS	1,451,545.00-	1,451,545.00-	0.00	0.00	0.00	1,451,545.00-	00
0651 UTILITY BILLING DEPARTMENT								
=====								
0100	FRANCHISE FEE	261,317.00	261,317.00	0.00	226,867.71	0.00	34,449.29	87
0101	UTILITY CLERKS SALARY	63,941.00	63,941.00	0.00	60,495.02	0.00	3,445.98	95
0103	OVERTIME	1,914.00	1,914.00	0.00	531.49	0.00	1,382.51	28
0201	SOCIAL SECURITY	5,025.00	5,025.00	0.00	4,396.19	0.00	628.81	87
0202	INSURANCE - GROUP	15,888.00	17,113.00	0.00	17,089.38	0.00	23.62	100
0203	RETIREMENT	1,380.00	1,380.00	0.00	1,275.42	0.00	104.58	92
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.58	0.00	179.42	00
0205	WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0900	ADMINISTRATIVE FEE	12,481.00	12,481.00	0.00	12,480.99	0.00	0.01	100
1400	OFFICE SUPPLIES	5,000.00	4,075.00	0.00	2,334.97	0.00	1,740.03	57
1401	JANITORIAL SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	0.00	
1500	COPY EXPENSE-ALL EF DEPTS	7,680.00	0.00	0.00	0.00	0.00	0.00	
1602	MAILING - ALL EF DEPTS.	35,000.00	35,000.00	0.00	30,660.39	0.00	4,339.61	88
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	8,280.95	0.00	6,719.05	55
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	0.00	0.00	0.00	0.00	0.00	
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	4,700.00	37.50	4,699.00	0.00	36.50-	101
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	7,680.00	0.00	5,868.53	0.00	1,811.47	76
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	

	UTILITY BILLING DEPARTMENT	429,806.00	429,806.00	37.50	374,980.62	0.00	54,787.88	87
0653 WATER EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	131,404.00	131,404.00	0.00	131,403.99	0.00	0.01	100
0101	SALARIES	480,989.00	465,344.00	0.00	330,567.49	0.00	134,776.51	71
0103	OVERTIME	24,881.00	40,081.00	0.00	40,814.48	0.00	733.48-	102
0201	SOCIAL SECURITY	38,598.00	38,598.00	0.00	27,961.86	0.00	10,636.14	72
0202	INSURANCE - GROUP	100,728.00	100,728.00	0.00	70,598.03	0.00	30,129.97	70
0203	RETIREMENT	10,598.00	10,598.00	0.00	7,587.49	0.00	3,010.51	72
0204	UNEMPLOYMENT	1,170.00	1,615.00	0.00	1,612.12	0.00	2.88	100

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
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REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 13	
0205	INSURANCE - WORKMEN'S COMP	9,099.00	9,099.00	0.00	6,828.75	0.00	2,270.25	75
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	4,000.00	7,000.00	20.86	6,981.37	0.00	2.23-	100
0502	FIELD SUPPLIES	16,000.00	16,000.00	0.00	6,057.54	0.00	9,942.46	38
0503	SAFETY EQUIPMENT	6,000.00	6,000.00	0.00	2,769.91	0.00	3,230.09	46
0508	CHEMICALS	19,000.00	23,250.00	579.70	23,130.52	0.00	460.22-	102
0510	UNIFORMS	7,000.00	7,000.00	45.16	3,607.84	0.00	3,347.00	52
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	0.00	10,934.66	0.00	4,065.34	73
0701	MAINT - VEHICLES	18,000.00	18,000.00	61.98	6,643.51	0.00	11,294.51	37
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	147,250.00	0.00	89,501.34	0.00	57,748.66	61
0900	FUEL & OIL	30,000.00	31,000.00	0.00	29,692.91	0.00	1,307.09	96
1101	ELECTRICITY	95,000.00	95,000.00	11,416.97	88,488.39	0.00	4,905.36-	105
1200	FAR WT WATER PLANNING GROUP	445.00	445.00	0.00	0.00	0.00	445.00	00
1301	INSURANCE - GENERAL & LIABILITY	10,545.00	21,064.00	0.00	21,064.00	0.00	0.00	100
1500	TRAINING	9,000.00	9,000.00	0.00	2,118.00	0.00	6,882.00	24
1501	TRAVEL	5,000.00	5,000.00	0.00	117.51	0.00	4,882.49	02
1600	BUILDING MAINTENANCE	15,000.00	15,000.00	0.00	3,087.96	0.00	11,912.04	21
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	5,293.15	0.00	4,706.85	53
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	656.57	0.00	9,343.43	07
1801	DUES/SUB/MEM	5,000.00	5,000.00	0.00	135.26	0.00	4,864.74	03
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	4,607.12	0.00	15,392.88	23
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2124	PROV FOR BAD DEBTS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,500.00	12,000.00	0.00	11,588.34	0.00	411.66	97
2750	CELL PHONE EXPENSES	11,000.00	11,000.00	0.00	4,059.65	0.00	6,940.35	37
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	20,000.00	20,000.00	0.00	12,032.62	0.00	7,967.38	60
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	7,670.10	0.00	8,829.90	46
4802	SCADA	25,000.00	25,000.00	0.00	8,227.00	0.00	16,773.00	33
4803	MUSQUIZ WELL FIELD	50,000.00	50,000.00	0.00	5,612.78	0.00	44,387.22	11
4804	MUSQUIZ PUMP STATION	35,000.00	6,976.00	0.00	0.00	0.00	6,976.00	00
4805	SUNNY GLENN WELL FIELD	50,000.00	50,000.00	0.00	27,820.00	0.00	22,180.00	56
4806	SUNNY GLENN PUMP STATION	50,000.00	50,000.00	0.00	1,178.40	0.00	48,821.60	02
4901	SAMPLES	15,000.00	15,000.00	0.00	12,766.04	0.00	2,233.96	85
4902	TCEQ WATR FEE (YR#90220001)	10,000.00	10,000.00	0.00	7,351.00	0.00	2,649.00	74
6004	TANK MAINTENANCE	50,000.00	50,000.00	0.00	8,249.99	0.00	41,750.01	16
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	43,500.00	50,505.00	0.00	50,504.63	0.00	0.37	100
8003	LEASED - EQUIPMENT	0.00	3,500.00	0.00	3,282.03	0.00	217.97	94
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	FY23-BACKHOE FY24-LEAD & COPPER	25,000.00	25,000.00	0.00	2,047.81	0.00	22,952.19	08
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
9700	LINE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	138,000.00	0.00	0.00	100
9805	Principal - CO Series 2011	28,600.00	28,600.00	0.00	28,600.00	0.00	0.00	100
9806	Interest - CO Series 2011	10,842.00	10,842.00	0.00	10,841.49	0.00	0.51	100
9807	Principal - GO Ref Bond Series 201	64,000.00	64,000.00	0.00	64,000.00	0.00	0.00	100
9808	Interest - GO Ref Bond Series 2011	1,140.00	1,140.00	0.00	1,121.97	0.00	18.03	98
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 13	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
	WATER EXPENSES	2,016,539.00	2,016,539.00	12,124.67	1,327,215.62	0.00	677,198.71	66
0654	SEWER EXPENSES							
0090	ADMINISTRATIVE FEE	144,051.00	144,051.00	0.00	144,051.00	0.00	0.00	100
0101	SALARIES	193,362.00	205,362.00	0.00	205,359.18	0.00	2.82	100
0103	OVERTIME	10,478.00	14,978.00	0.00	13,325.79	0.00	1,652.21	89
0201	SOCIAL SECURITY	15,553.00	15,553.00	0.00	16,038.59	0.00	485.59	103
0202	INSURANCE - GROUP	33,576.00	40,326.00	0.00	40,320.81	0.00	5.19	100
0203	RETIREMENT	4,270.00	4,770.00	0.00	4,578.60	0.00	191.40	96
0204	UNEMPLOYMENT	270.00	360.00	0.00	360.00	0.00	0.00	100
0205	INS - WORKMEN'S COMP	9,099.00	9,099.00	0.00	6,828.75	0.00	2,270.25	75
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	5,000.00	2,500.00	0.00	1,685.51	0.00	814.49	67
0502	FIELD SUPPLIES	1,000.00	1,250.00	0.00	1,121.07	0.00	128.93	90
0508	CHEMICALS - CHLORINE	15,000.00	19,000.00	306.90	17,841.95	0.00	851.15	96
0509	CHEMICALS - SULFUR DIOXIDE	10,000.00	12,500.00	272.80	10,955.81	0.00	1,271.39	90
0510	UNIFORMS	2,400.00	2,400.00	22.15	1,440.88	0.00	936.97	61
0700	MAINT - EQUIPMENT	20,000.00	20,000.00	0.00	3,332.08	0.00	16,667.92	17
0701	MAINT - VEHICLES	3,000.00	3,000.00	0.00	1,008.28	0.00	1,991.72	34
0704	WWTP FACILITY MAINT	85,000.00	75,315.00	0.00	13,464.15	0.00	61,850.85	18
0705	COLLECTION SYSTEM MAINTENANCE	75,000.00	51,160.00	0.00	11,734.12	0.00	39,425.88	23
0900	FUEL & OIL	14,000.00	14,000.00	0.00	7,364.74	0.00	6,635.26	53
1101	ELECTRICITY	45,000.00	45,000.00	0.00	45,493.40	0.00	493.40	101
1301	INSURANCE - GENERAL & LIABILITY	10,771.00	10,771.00	0.00	3,622.00	0.00	7,149.00	34
1500	TRAINING	5,000.00	5,000.00	0.00	744.75	0.00	4,255.25	15
1501	TRAVEL	4,000.00	4,000.00	0.00	27.55	0.00	3,972.45	01
1700	IT EQUIPMENT/ SOFTWARE	5,000.00	0.00	0.00	0.00	0.00	0.00	
1801	DUES/SUB/MEM	0.00	0.00	0.00	0.00	0.00	0.00	
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	4,607.12	0.00	15,392.88	23
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	5,384.13	0.00	1,115.87	83
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,086.41	0.00	913.59	54
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	HEPATITIS SHOTS	500.00	785.00	0.00	782.75	0.00	2.25	100
3100	SAFETY EQUIPMENT	4,000.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	15,000.00	72,000.00	0.00	72,000.00	0.00	0.00	100
4802	SCADA	5,000.00	0.00	0.00	0.00	0.00	0.00	
4901	SAMPLES	10,000.00	10,000.00	0.00	8,463.55	0.00	1,536.45	85
4902	ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903	TCEQ (YR-010117-001)2 PRMTS	15,000.00	16,050.00	0.00	16,040.03	0.00	9.97	100
6100	TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	5,856.00	20,856.00	0.00	20,605.50	0.00	250.50	99
8003	LEASED - EQUIPMENT	0.00	3,100.00	0.00	3,053.22	0.00	46.78	98
9000	CIP - CLARIFIER	900,000.00	871,500.00	0.00	0.00	0.00	871,500.00	00
9001	CIP - WWTP	250,000.00	221,500.00	0.00	0.00	0.00	221,500.00	00
9500	Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
	SEWER EXPENSES	1,944,686.00	1,944,686.00	601.85	682,721.72	0.00	1,261,362.43	35

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
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REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 13	
0655 SANITATION/RECYCLE EXPENSES								
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0090	ADMINISTRATIVE FEE	169,397.00	169,397.00	0.00	169,397.01	0.00	0.01-	100
0101	SALARIES	115,234.00	115,234.00	0.00	93,182.12	0.00	22,051.88	81
0103	OVERTIME	5,876.00	5,876.00	0.00	75.92	0.00	5,800.08	01
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	9,241.00	9,241.00	0.00	7,134.30	0.00	2,106.70	77
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	12,798.87	0.00	3,989.13	76
0203	RETIREMENT	2,538.00	2,538.00	0.00	1,947.18	0.00	590.82	77
0204	UNEMPLOYMENT	360.00	360.00	0.00	392.00	0.00	32.00-	109
0205	INS - WORKMEN'S COMP	3,893.00	3,893.00	0.00	4,870.56	0.00	977.56-	125
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	0.00	468.31	0.00	31.69	94
0502	FIELD SUPPLIES	2,000.00	2,600.00	0.00	2,563.12	0.00	36.88	99
0510	UNIFORMS	1,000.00	1,000.00	0.50	492.23	0.00	507.27	49
0604	SANITATION SALES TAX - STATE	155,000.00	155,000.00	0.00	135,995.24	0.00	19,004.76	88
0701	VEHICLE MAINTENANCE	1,500.00	1,500.00	0.00	122.58	0.00	1,377.42	08
0900	FUEL & OIL	600.00	1,450.00	0.00	1,371.79	0.00	78.21	95
1101	ELECTRICITY	1,250.00	1,250.00	0.00	420.13	0.00	829.87	34
1301	INSURANCE - GENERAL & LIABILITY	537.00	537.00	0.00	631.00	0.00	94.00-	118
1500	TRAINING	1,000.00	3,600.00	0.00	3,523.00	0.00	77.00	98
1501	TRAVEL	1,000.00	1,290.00	0.00	1,287.28	0.00	2.72	100
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	3,138.48	0.00	361.52	90
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,338.93	0.00	661.07	67
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
4902	TCEQ/SOLID WSTE(QTR-#2197)	12,500.00	14,425.00	0.00	14,415.24	0.00	9.76	100
5000	WASTE/RECYCLE COLL FEES	1,756,150.00	1,756,150.00	0.00	1,708,400.49	0.00	47,749.51	97
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	25,000.00	15,685.00	37.50	14,551.93	0.00	1,095.57	93
8001	GRANTS	0.00	6,994.50	0.00	6,994.50	0.00	0.00	100
8003	LEASED - EQUIPMENT	0.00	3,050.00	0.00	3,053.19	0.00	3.19-	100
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
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	SANITATION/RECYCLE EXPENSES	2,286,864.00	2,293,858.50	38.00	2,188,565.40	0.00	105,255.10	95
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	6,677,895.00	6,684,889.50		5,144,959.99	0.00	1,539,929.51	77
	EXPENSE TOTALS	6,677,895.00	6,684,889.50	12,802.02	4,573,483.36	0.00	2,098,604.12	69

AIRPORT FUND - SEPTEMBER 2024

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
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REPORTING FUND: 0005 ENTERPRISE: AIRPORT					EFFECTIVE MONTH - 13		
0527 AIRPORT REVENUE							
=====							
1602	FUEL SALES	725,000.00	725,000.00		700,169.49	0.00	24,830.51 97
1603	OIL SALES	50.00	50.00		19.59	0.00	30.41 39
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00
1702	GROUND LEASE (HANGER)	23,407.00	23,407.00		21,335.27	0.00	2,071.73 91
5100	TXDOT RAMP GRANT	10,000.00	55,000.00		4,963.19	0.00	50,036.81 09
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		34,230.55	0.00	34,230.55+
5201	TEXAS CLASS - INTEREST	0.00	0.00		1,219.86	0.00	1,219.86+
5202	GRANT REIMBURSMENTS - ARPA	0.00	0.00		0.00	0.00	0.00
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00
7001	AIRPORT BANK ACCT INTEREST	8,000.00	8,000.00		11,870.45	0.00	3,870.45+ 148
7002	RESERVE ACCOUNT - CIP MATCH	25,000.00	25,000.00		0.00	0.00	25,000.00 00
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00

	AIRPORT REVENUE	791,457.00	836,457.00	0.00	773,808.40	0.00	62,648.60 93
0599 AIRPORT TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	9,055.00	9,055.00		0.00	0.00	9,055.00 00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00

	AIRPORT TRANSFERS	9,055.00	9,055.00	0.00	0.00	0.00	9,055.00 00
0627 Airport Expenses							
=====							
0090	ADMINISTRATIVE FEE	59,297.00	59,297.00	0.00	59,297.01	0.00	0.01- 100
0101	SALARIES	105,839.00	105,839.00	0.00	104,374.62	0.00	1,464.38 99
0103	OVERTIME	7,294.00	4,684.00	0.00	2,013.33	0.00	2,670.67 43
0201	SOCIAL SECURITY	8,632.00	8,632.00	0.00	8,109.83	0.00	522.17 94
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	16,889.76	0.00	101.76- 101
0203	RETIREMENT	2,370.00	2,370.00	0.00	2,223.35	0.00	146.65 94
0204	UNEMPLOYMENT	180.00	180.00	0.00	234.00	0.00	54.00- 130
0205	INS - WORKMEN'S COMP	3,345.00	3,345.00	0.00	923.70	0.00	2,421.30 28
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0501	SUPPLIES	1,800.00	1,800.00	0.00	1,721.47	0.00	78.53 96
0502	FIELD SUPPLIES	800.00	800.00	0.00	711.74	0.00	88.26 89
0510	UNIFORMS	300.00	300.00	3.50	333.20	0.00	36.70- 112
0601	LICENSES AND FEES	0.00	0.00	0.00	235.00	0.00	235.00-
0701	MAINT - EQUIPMENT	1,500.00	1,500.00	0.00	1,338.06	0.00	161.94 89
0702	MAINT - VEHICLE	1,000.00	1,000.00	0.00	711.41	0.00	288.59 71
0704	FACILITY MAINT	15,000.00	62,610.00	0.00	62,609.69	0.00	0.31 100
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	156.74	0.00	6.74- 104
0900	FUEL & OIL	1,200.00	1,200.00	0.00	1,354.32	0.00	154.32- 113
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
1101	ELECTRICITY	5,500.00	5,500.00	0.00	4,216.24	0.00	1,283.76 77
1301	AIRPORT LIABILITY INSURANCE	2,351.00	2,351.00	0.00	2,280.00	0.00	71.00 97
1500	TRAINING	1,000.00	1,000.00	0.00	190.00	0.00	810.00 19
1501	TRAVEL	1,500.00	1,500.00	0.00	1,579.00	0.00	79.00- 105
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	124.99	0.00	875.01 12
2000	AV/JET FUEL/OIL PURCHASES	525,000.00	525,000.00	0.00	485,576.71	0.00	39,423.29 92
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	5,966.00	0.00	0.00 100
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	5,889.08	0.00	610.92 91

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT

REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 13	
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	884.72	0.00	115.28	88
4902	TCEQ TANK (Y#12182)	200.00	200.00	0.00	200.00	0.00	0.00	100
5600	FY 20 CIP - 10% MATCH -	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00	100
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	

	Airport Expenses	800,512.00	845,512.00	3.50	795,143.97	0.00	50,364.53	94
ENTERPRISE: AIRPORT								
	INCOME TOTALS	800,512.00	845,512.00		773,808.40	0.00	71,703.60	92
	EXPENSE TOTALS	800,512.00	845,512.00	3.50	795,143.97	0.00	50,364.53	94

TOURISM-HOT FUND - SEPTEMBER 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
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REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 13
0556 Promotion & Tourism Revenues							
=====							
0408	HOT HOTEL OCCUPANCY TAX	650,000.00	650,000.00		0.00	0.00	650,000.00 00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		41,915.15	0.00	41,915.15+
0411	TEXAS CLASS - INTEREST	0.00	0.00		5,114.74	0.00	5,114.74+
0412	STR PERMIT FEE	0.00	0.00		10,700.00	0.00	10,700.00+
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00		0.00	0.00	0.00
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		23,185.06	0.00	23,185.06+
0502	HOT - ANTELOPE LODGE	0.00	0.00		0.00	0.00	0.00
0503	HOT - QUALITY INN	0.00	0.00		75,549.88	0.00	75,549.88+
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		55,244.07	0.00	55,244.07+
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00
0507	HOT - OYO (MOTEL BIEN VENIDO)	0.00	0.00		0.00	0.00	0.00
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		6,331.28	0.00	6,331.28+
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		657.55	0.00	657.55+
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		33,347.72	0.00	33,347.72+
0513	HOT - THE MAVERICK INN	0.00	0.00		26,396.98	0.00	26,396.98+
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		63,527.03	0.00	63,527.03+
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		1,861.86	0.00	1,861.86+
0516	HOT - HAMPTON INN	0.00	0.00		122,331.05	0.00	122,331.05+
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		2,573.40	0.00	2,573.40+
0518	HOT - CASA VIDA	0.00	0.00		964.40	0.00	964.40+
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		138,456.83	0.00	138,456.83+
0521	CAVE MESA	0.00	0.00		550.22	0.00	550.22+
0529	Alpine Vacation Rentals, LLC	0.00	0.00		698.41	0.00	698.41+
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		1,135.41	0.00	1,135.41+
0532	Lockhart Hacienda	0.00	0.00		1,020.43	0.00	1,020.43+
0536	Casa Blanca	0.00	0.00		0.00	0.00	0.00
0537	ZIMMER - GATED GARDENS	0.00	0.00		939.48	0.00	939.48+
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		0.00	0.00	0.00
0547	ALPINE SUNSET RETREAT	0.00	0.00		32.20	0.00	32.20+
0548	EL VIEJO ADOBE/ BOMBERO 18, LLC	0.00	0.00		1,272.15	0.00	1,272.15+
0549	LANGRIDGE LODGE	0.00	0.00		692.17	0.00	692.17+
0550	LUXURY FARM HOUSE	0.00	0.00		1,043.29	0.00	1,043.29+
0552	ALPINE PROPERTY RENTALS	0.00	0.00		0.00	0.00	0.00
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		1,618.20	0.00	1,618.20+
0559	WINDMILL HOUSE - HURST	0.00	0.00		932.10	0.00	932.10+
0560	EL NIDO - SANDRA PRATT	0.00	0.00		0.00	0.00	0.00
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		6,749.00	0.00	6,749.00+
0568	CASA ACERO - EAGLE PASS	0.00	0.00		4,488.88	0.00	4,488.88+
0569	CAJITA VERDE - BLECHA	0.00	0.00		702.23	0.00	702.23+
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		443.79	0.00	443.79+
0571	ADOBE VISTA - SCHWERTFEGER	0.00	0.00		2,093.16	0.00	2,093.16+
0572	EL NOPAL CASITA - LIM/ROTNEY	0.00	0.00		826.61	0.00	826.61+
0573	5TH STREET - ROGGO	0.00	0.00		0.00	0.00	0.00
0574	BIRD'S NEST - BRANT	0.00	0.00		1,584.04	0.00	1,584.04+
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		901.79	0.00	901.79+
0578	THE VILLA	0.00	0.00		624.08	0.00	624.08+
0579	CASA DE ARROZ	0.00	0.00		745.34	0.00	745.34+
0580	THE COWBOY HOUSE	0.00	0.00		1,176.48	0.00	1,176.48+
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		600.43	0.00	600.43+
0583	KATHRYN'S KORNER	0.00	0.00		943.30	0.00	943.30+

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 13
0584	SUNCATCHER-GONZALES	0.00	0.00		805.99	0.00	805.99+
0585	LA PALOMA-BRANT	0.00	0.00		937.95	0.00	937.95+
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		1,029.98	0.00	1,029.98+
0588	HOLLAND HOUSE-S. HOLLAND FAMILY	0.00	0.00		1,195.24	0.00	1,195.24+
0589	LITTLE BLUE HOUSE-A. BRANT	0.00	0.00		280.69	0.00	280.69+
0590	BRIGHT MOON-A. GABBERT	0.00	0.00		878.04	0.00	878.04+
0591	T. KELLNER-SALTILLO HOUSE	0.00	0.00		369.65	0.00	369.65+
0592	ORANGE STREET BNB-GARRETT	0.00	0.00		0.00	0.00	0.00
0593	EL CORAZON-C.C. FONSECA	0.00	0.00		1,168.57	0.00	1,168.57+
0594	CASA PIEDRA-CLAY BRAUCH	0.00	0.00		1,055.75	0.00	1,055.75+
0595	VALENZUELA HOUSE-GONZALES/PALLANEZ	0.00	0.00		650.58	0.00	650.58+
0596	VERANDA-S. BLAIR BROWN	0.00	0.00		353.84	0.00	353.84+
0597	SPACIOUS HOUSE-HOLLY& ANDREW	0.00	0.00		2,154.57	0.00	2,154.57+
0598	WINTER'S HOUSE-OFENSTEIN	0.00	0.00		1,039.32	0.00	1,039.32+
0599	EL GOATHEAD-STONE	0.00	0.00		1,588.44	0.00	1,588.44+
0600	CASA LA VISTA-CASITA BONITA-SCHUND	0.00	0.00		460.36	0.00	460.36+
0601	SIMPATICO-STUBBS	0.00	0.00		200.62	0.00	200.62+
0602	CACTUS HOUSE-L. COBOS	0.00	0.00		268.84	0.00	268.84+
0603	OLD TOWN CASITA-N. EDWARDS	0.00	0.00		189.00	0.00	189.00+
0604	MORNING STAR HOUSE-LAURELES-OYER	0.00	0.00		999.32	0.00	999.32+
0605	LA COCHERA-S. GRISHAM	0.00	0.00		5.53	0.00	5.53+
0606	SUMMIT COTTAGE-C. PENNEY	0.00	0.00		23.49	0.00	23.49+
0607	ALPINE COUNRTY CLUB LOFTS-MCDONALD	0.00	0.00		1,507.93	0.00	1,507.93+
9920	MISC/CONTRIBUTIONS	0.00	0.00		43.05	0.00	43.05+
Promotion & Tourism Revenues		650,000.00	650,000.00	0.00	657,176.94	0.00	7,176.94+ 101
0599	TRANSFERS						
=====	=====						
9100	SYSTEM ADDED TRANSFER IN	386,963.00	386,963.00		800.00	0.00	386,163.00 00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00
TRANSFERS		386,963.00	386,963.00	0.00	800.00	0.00	386,163.00 00
0656	PROMOTION & TOURISM Expenses						
=====	=====						
0100	7 % FISCAL FEE	43,177.00	43,177.00	0.00	43,176.99	0.00	0.01 100
0101	SALARIES - VISITOR CENTER EMP	64,357.00	64,357.00	0.00	60,642.89	0.00	3,714.11 94
0103	OVERTIME	1,460.00	5,435.00	0.00	3,458.97	0.00	1,976.03 64
0201	SOCIAL SECURITY	5,022.00	5,022.00	0.00	4,903.81	0.00	118.19 98
0202	INSURANCE	8,394.00	4,394.00	0.00	72.00	0.00	4,322.00 02
0203	RETIREMENT	1,379.00	1,379.00	0.00	1,325.65	0.00	53.35 96
0204	UNEMPLOYMENT	180.00	205.00	0.00	203.29	0.00	1.71 99
0205	WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00
0501	VC - SUPPLIES	5,000.00	5,000.00	43.53	5,733.24	0.00	776.77- 116
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	1,126.19	0.00	373.81 75
1301	LIABILITY/AUTO COVERAGE	538.00	538.00	0.00	0.00	0.00	538.00 00
1500	VC - TRAINING	1,500.00	1,500.00	0.00	750.00	0.00	750.00 50
1501	VC - TRAVEL	6,000.00	6,000.00	0.00	4,275.27	0.00	1,724.73 71
1602	VC - POSTAGE	2,500.00	2,500.00	0.00	1,582.57	0.00	917.43 63
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	300.00	0.00	1,100.00 21
1801	VC - SUBSCRIPTIONS	0.00	0.00	0.00	393.75	0.00	393.75-
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	1,297.01	0.00	202.99 86

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 13	
2121	FACILITY MAINT/EQUIPMENT	15,000.00	15,000.00	0.00	12,866.71	0.00	2,133.29	86
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	1,976.28	0.00	23.72	99
5102	TOURISM DIRECTOR CONTRACT	81,856.00	87,854.00	0.00	87,853.92	0.00	0.08	100
5103	REGISTRATION CONVENTION DELEGATES	0.00	2,000.00	0.00	2,000.00	0.00	0.00	100
5104	PROMOTION / ADVERTISING	350,825.00	382,825.00	0.00	381,851.86	0.00	973.14	100
5105	PROMOTION OF THE ARTS	81,775.00	81,775.00	0.00	81,341.20	0.00	433.80	99
5106	HISTORICAL RESTORATION/PRESERVATIO	73,000.00	110,000.00	0.00	75,428.90	0.00	34,571.10	69
5109	SPORTING EVENTS	35,350.00	35,350.00	0.00	35,813.00	0.00	463.00-	101
5111	TRANSPORTATION SYSTEM	3,250.00	3,250.00	0.00	2,355.00	0.00	895.00	72
5115	SIGNAGE	0.00	0.00	0.00	0.00	0.00	0.00	
5116	GO TEXAN GRANT	0.00	0.00	0.00	0.00	0.00	0.00	
5200	VISITOR CENTER REMODEL	250,000.00	169,002.00	0.00	0.00	0.00	169,002.00	00
8003	LEASED - EQUIPMENT	0.00	4,000.00	104.75	3,910.82	0.00	15.57-	100
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
PROMOTION & TOURISM Expenses		1,036,963.00	1,036,963.00	148.28	814,639.32	0.00	222,175.40	79
Tourism HOT Fund								
INCOME TOTALS		1,036,963.00	1,036,963.00		657,976.94	0.00	378,986.06	63
EXPENSE TOTALS		1,036,963.00	1,036,963.00	148.28	814,639.32	0.00	222,175.40	79

GAS FUND - SEPTEMBER 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 13	
0558 GAS REVENUES								
=====								
0110	NATURAL GAS SALES - ALPINE	1,775,000.00	1,775,000.00		1,557,351.68	0.00	217,648.32	88
0120	NATURAL GAS SALES - FT. DAVIS	350,000.00	350,000.00		273,152.90	0.00	76,847.10	78
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		4,095.00	0.00	5,905.00	41
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		1,260.00	0.00	1,240.00	50
0240	SERVICE TAP FEES - ALPINE	5,000.00	5,000.00		19,250.00	0.00	14,250.00+	385
0241	SERVICE TAP FEES - FT. DAVIS	2,500.00	2,500.00		1,000.00	0.00	1,500.00	40
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00	
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00	
0250	PENALTY FEES - ALPINE	1,250.00	1,250.00		10,847.40	0.00	9,597.40+	868
0251	PENALTY FEES - FT. DAVIS	2,000.00	2,000.00		2,740.57	0.00	740.57+	137
0400	MISC. INCOME	1,250.00	1,250.00		119.20	0.00	1,130.80	10
0401	GAS BANK ACCT INT	2,500.00	2,500.00		71,921.25	0.00	69,421.25+	877
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0403	WTG ROYALTIES	5,000.00	5,000.00		3,815.55	0.00	1,184.45	76
0500	SALES TAX COLLECTED	60,000.00	60,000.00		44,579.42	0.00	15,420.58	74
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		120.00	0.00	120.00+	
0614	VACATION FEE	0.00	0.00		700.00	0.00	700.00+	
0615	TAMPERING FEE	0.00	0.00		150.00	0.00	150.00+	
1901	ROAD CUT FEE	5,000.00	5,000.00		0.00	0.00	5,000.00	00
7000	BILLING ADJUSTMENTS	0.00	0.00		445.39-	0.00	445.39	
7001	GAS CUSTOMER DEPOSIT INTEREST	0.00	0.00		14,945.54	0.00	14,945.54+	
9000	AUCTION	500.00	500.00		0.00	0.00	500.00	00
9001	CAPITAL CONTRIBUTIONS	2,500.00	2,500.00		0.00	0.00	2,500.00	00

	GAS REVENUES	2,225,000.00	2,225,000.00	0.00	2,005,603.12	0.00	219,396.88	90
0599 TRANSFERS								
=====								
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	

	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0658 GAS EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	156,574.00	156,574.00	0.00	156,573.99	0.00	0.01	100
0100	FRANCHISE FEE	111,250.00	111,250.00	0.00	93,892.69	0.00	17,357.31	84
0101	SALARIES	518,293.00	518,293.00	0.00	483,944.55	0.00	34,348.45	93
0103	OVERTIME	29,307.00	29,307.00	0.00	21,856.29	0.00	7,450.71	75
0201	SOCIAL SECURITY	41,782.00	41,782.00	0.00	37,109.80	0.00	4,672.20	89
0202	INSURANCE - GROUP	83,940.00	89,155.00	0.00	89,150.26	0.00	4.74	100
0203	RETIREMENT	11,472.00	11,472.00	0.00	10,586.18	0.00	885.82	92
0204	UNEMPLOYMENT	900.00	900.00	0.00	1,122.85	0.00	222.85-	125
0205	INS - WORKMEN'S COMP	8,352.00	8,352.00	0.00	6,426.15	0.00	1,925.85	77
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	459,173.04	0.00	75,826.96	86
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	58,356.86	0.00	21,643.14	73
0501	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	4,910.18	0.00	1,089.82	82
0502	FIELD SUPPLIES	15,000.00	15,000.00	0.00	5,476.62	0.00	9,523.38	37
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	15,186.50	0.00	4,813.50	76
0510	UNIFORMS	8,000.00	12,250.00	291.36	12,238.55	0.00	279.91-	102
0600	EQUIPMENT MAINT.	14,825.00	14,825.00	0.00	7,469.71	0.00	7,355.29	50

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 13	
0701	VEHICLE MAINT	13,700.00	13,700.00	230.39	5,750.15	0.00	7,719.46	44
0800	CP & METER MAINT	20,000.00	20,000.00	0.00	8,132.75	0.00	11,867.25	41
0900	FUEL & OIL	15,000.00	15,000.00	0.00	15,590.84	0.00	590.84	104
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	16,614.74	0.00	8,385.26	66
1101	ELECTRICITY	5,000.00	5,000.00	0.00	3,394.15	0.00	1,605.85	68
1200	DISTRIBUTION SYSTEM MAINT	50,000.00	50,000.00	0.00	36,676.93	0.00	13,323.07	73
1301	INSURANCE - GENERAL/AUTO LIABILITY	18,181.00	20,464.00	0.00	20,464.00	0.00	0.00	100
1400	EQUIPMENT RENTAL	4,000.00	4,000.00	0.00	490.00	0.00	3,510.00	12
1500	TRAINING	15,000.00	15,000.00	0.00	10,670.00	0.00	4,330.00	71
1501	TRAVEL	10,000.00	10,000.00	0.00	9,140.32	0.00	859.68	91
1600	POSTAGE/FREIGHT	20,000.00	20,000.00	0.00	14,686.19	0.00	5,313.81	73
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	14,206.83	0.00	793.17	95
1800	PENALTIES/FINES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1901	ROAD REPAIR	20,000.00	20,000.00	0.00	6,382.59	0.00	13,617.41	32
2124	Provision for Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00	
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00	0.00	13,269.28	0.00	6,730.72	66
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	2,755.50	0.00	2,244.50	55
2400	DIG TESS/TEXAS 811	1,500.00	1,500.00	47.15	574.05	0.00	878.80	41
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	7,505.88	0.00	494.12	94
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	3,478.34	0.00	1,021.66	77
2800	DRUG TESTING	1,200.00	1,200.00	0.00	778.50	0.00	421.50	65
2900	DUES & MEMBERSHIPS	1,500.00	1,500.00	0.00	532.00	0.00	968.00	35
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	0.00	7,440.28	0.00	1,059.72	88
3100	ADVERTISING	2,500.00	2,500.00	37.50	1,525.00	0.00	937.50	63
3800	BUILDING MAINT.	15,000.00	15,000.00	0.00	8,195.58	0.00	6,804.42	55
3900	SALES TAX REMITTED TO STATE	60,000.00	60,000.00	0.00	53,540.34	0.00	6,459.66	89
8001	LEASED VEHICLE	35,500.00	43,787.00	0.00	43,787.00	0.00	0.00	100
8003	LEASED - EQUIPMENT	0.00	12,025.00	42.19	12,022.09	0.00	39.28	100
9500	Depreciation Expense - Gas	0.00	0.00	0.00	0.00	0.00	0.00	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9800	CIP - KABOTA - FY20 EXCAVATOR	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	FY23- GATES FY24- AUTOMATIVE METER	109,993.00	77,933.00	0.00	0.00	0.00	77,933.00	00
9999	RESERVES - FINANCIAL POLICY	47,731.00	47,731.00	0.00	47,730.80	0.00	0.20	100
GAS EXPENSES		2,225,000.00	2,225,000.00	648.59	1,828,808.35	0.00	395,543.06	82
ENTERPRISE: GAS COMPANY								
INCOME TOTALS		2,225,000.00	2,225,000.00		2,005,603.12	0.00	219,396.88	90
EXPENSE TOTALS		2,225,000.00	2,225,000.00	648.59	1,828,808.35	0.00	395,543.06	82

INTEREST & SINKING FUND - SEPTEMBER 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT

REPORTING FUND: 0075 INTEREST & SINKING						EFFECTIVE MONTH - 13		
0534 REVENUE								
=====								
0410	CURRENT I & S ADVALOREM	147,909.00	147,909.00		148,574.14	264.63	665.14+	100
0420	DELINQUENT I & S	0.00	3,975.00		4,173.11	87.03	198.11+	105
0502	PENALTY & INTEREST	0.00	3,050.00		3,248.43	99.88	198.43+	107
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	5,525.00		5,503.27	0.00	21.73	100
-----		-----		-----		-----		-----
	REVENUE	147,909.00	160,459.00	0.00	161,498.95	451.54	1,039.95+	101
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
-----		-----		-----		-----		-----
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0600 GENERAL DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	36,400.00	36,400.00	0.00	36,400.00	0.00	0.00	100
0201	INTEREST - CO SERIES 2011	13,798.00	13,798.00	0.00	13,798.27	0.00	0.27-	100
0300	PRINCIPAL - GO SERIES 2011	96,000.00	96,000.00	0.00	96,000.00	0.00	0.00	100
0301	INTEREST - GO SERIES 2011	1,711.00	1,711.00	0.00	1,682.96	0.00	28.04	98
-----		-----		-----		-----		-----
	GENERAL DEBT EXPENSES	147,909.00	147,909.00	0.00	147,881.23	0.00	27.77	100
0601 WATER DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
-----		-----		-----		-----		-----
	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
0602 SEWER DEBT EXPENSES								
=====								
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
-----		-----		-----		-----		-----
	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
INTEREST & SINKING								
	INCOME TOTALS	147,909.00	160,459.00		161,498.95	451.54	1,039.95+	101
	EXPENSE TOTALS	147,909.00	147,909.00	0.00	147,881.23	0.00	27.77	100

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 12A

Department: Administration

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Geoffrey R. Calderon, City Secretary

Staff Recommendation: None



AGENDA ITEM

Approve the second and final reading of Ordinance 2024-10-01, an ordinance authorizing the vacation, abandonment, and sale of a 205 square foot-wide strip out of W. Brown Ave Right-of-Way, adjacent and parallel to the Northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine; Authorizing the City Manager to execute a deed without warranty to the applicant Li Feng Ni; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. Further, authorize the City Building Inspector to issue a permanent variance to the City setback requirements regarding the property line to the W Brown Ave right-of-way. (R. Stephens, City Council)

EXECUTIVE SUMMARY

On September 3, 2024, City Council considered the possible sale of City property along W. Brown Ave, being a 10 foot-wide strip out of W. Brown Ave Right-of-Way. The applicant is attempting to sell their home and their property encroaches on a portion of right-of-way. It was determined there are utility lines within the area requesting to be purchased. City Council denied the sale of property based on City staff recommendation. After the City Council's decision, the realtor for the property owners wished to discuss options for the property. Council Member R. Stephens called a meeting with multiple directors to discuss the utilities within this property and determine next steps. On September 17, 2024, the City Council discussed selling the property, easements, setback variances and the next steps. It was determined that only the portion of the right of way that the structure is encroaching on should be sold to the applicant. Additionally, the applicant has filed a variance to be considered by the Planning & Zoning Commission and then City Council since a 12.5 foot setback is required per City ordinance. The variance will approve a 0 ft setback for the subject property. The applicant must also submit a replat application, as agreed in the original application, in order to be issued a deed without warranty for the subject property.

SUPPORTING MATERIALS

1. Ordinance 2024-10-01
2. Petition for Closure Revised Application
3. APPRAISAL UPDATED
4. SURVEY ENTIRE PROPERTY
5. SURVEY HOUSE PORTION
6. SURVEY METES AND BOUNDS ENTIRE PROPERTY

7. SURVEY METES AND BOUNDS HOUSE PORTION

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

ORDINANCE 2024-09-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE TEXAS, AUTHORIZING THE VACATION, ABANDONMENT, AND SALE OF A 205 SQUARE FOOT-WIDE STRIP OUT OF W. BROWN AVE RIGHT-OF-WAY, ADJACENT AND PARALLEL TO THE NORTHWEST LINE OF LOT 8, BLOCK 8, HAMILTON ADDITION TO THE CITY OF ALPINE; AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED WITHOUT WARRANTY TO THE APPLICANT LI FENG NI; DIRECTING THAT FUNDS FROM THE SALE OF THE CITY'S INTEREST BE DEPOSITED IN THE GENERAL FUND FOR THE PURPOSE OF STREET IMPROVEMENTS; PROVIDING FOR TERMS AND CONDITIONS OF SUCH THEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Alpine, Texas, as a Home-Rule Municipality and operating under the laws of the State of Texas, has the authority under *Chapters 272 and 253 of the Texas Local Government Code*, as amended, to vacate, abandon, and close municipal rights-of-way, streets or alleys, by ordinance, when such action is in the best interest of and serves the public purpose; and

WHEREAS, Chapter 272, *Texas Local Government Code*, authorizes political subdivisions to sell and convey rights-of-way to one or more abutting property owners; and

WHEREAS, the City has received a petition from Li Feng Ni, to purchase .025 acres of city-owned property, being a 205 square foot-wide strip out of W. Brown Ave right-of-way, adjacent and parallel to the northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine; and

WHEREAS, an appraisal of the property was conducted by United Appraisers of Texas, LLC, who has confirmed that the appraised fair market value of the property is Five Hundred and Twelve Dollars (\$512.00); and

WHEREAS, the City Council of the City of Alpine, Texas, finds and declares that it is in the best interest of all of the citizens of the City of Alpine, Texas, that upon vacation and abandonment of said property, it be sold for the appraised value thereof to Li Feng Ni.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION 1. All of that certain land consisting of .025 acres of city-owned property, being a 205 square foot strip out of W. Brown Ave right-of-way, adjacent and parallel to the northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine, requested to be purchased by Li Feng Ni, is not needed for public purposes and it is in the public interest to vacate, abandon, and close the property. The property, legally described as .025 acres of city-owned property, being a 10 foot-wide strip out of W. Brown Ave right-of-way, adjacent and parallel to the northwest line of Lot 8, Block 8, Hamilton Addition to the City of Alpine, is hereby abandoned, vacated, and closed.

SECTION 2. The City approves the vacation, abandonment, closure, and sale of the property

contingent to a permanent utility easement being retained by the City for all public utilities and utility maintenance vehicles and equipment. The purchasers of the property must convey appropriate easements to the City to cover any public utility lines which may already exist or may hereafter be laid on the aforementioned property in the future.

SECTION 3. The City Manager is hereby authorized and directed to convey a Deed Without Warranty for the subject property described in Section 1 of this ordinance to the purchaser, Li Feng Ni, upon completion of payment of the fair market value and all other requirements outlined herein. The consideration for said sale shall be deposited in the General Fund for the purpose of street improvements, as required by Texas Local Government Code, Section 253.001

SECTION 4. The abandonment, vacation, closure, and sale provided herein is made and accepted subject to all present zoning and deed restrictions, if the latter exists, and all easements, whether apparent or non-apparent, aerial, surface, or underground.

SECTION 5. The abutting property owner declaring interest to buy all or portions of the said unimproved alley shall pay all costs associated with procedures necessitated for the purposes of the petition, compensation for the fair market value of the property, the costs to have the property replatted within sixty (60) days, and any cost of recording official instruments with the Brewster County Clerk. The appraised value thereof being Five Hundred and Twelve Dollar (\$512.00).

SECTION 6. The City Manager of the City of Alpine is hereby authorized to execute and deliver a Certificate of Compliance to the purchaser upon the completion of all conditions and requirements set forth in this ordinance including the mandatory replat of the property within sixty (60) days.

SECTION 7. The abandonment, vacation, closure, and sale of property shall be effective upon the purchaser satisfying all conditions and requirements set forth in this Ordinance, as evidenced by a Certificate of Completion and Deed without Warranty executed by the City Manager.

SECTION 8. Should any part of this Ordinance be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

SECTION 9. The foregoing recitals are found to be true and correct legislative and factual findings of the City Council of the City of Alpine, Texas and are hereby incorporated as findings of fact.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE ON THIS 17TH DAY SEPTEMBER 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING
OCTOBER 1, 2024

SECOND AND FINAL READING
OCTOBER 15, 2024

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

City Attorney

EXHIBIT 1

PETITION FOR CLOSURE & PURCHASE OF CITY-OWNED PROPERTY

STATE OF TEXAS §

COUNTY OF BREWSTER §

TO THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

Now, come(s) LI FENG NI f the City of Alpine, County of Brewster, State of
(Purchaser)

Texas, and request the City Council of the City of Alpine, Texas to close and/or abandon a
street/alley described as: Encroachment by 513 N 16th

Said LI FENG NI represents that they/he/she own(s) the following property:
(property owner(s))

513 N 16th Alpine TX 79830 and legally described as
(Street Address)

Lots 7 & 8 Block 8 Hamilton Addition which adjoins or abuts
(Legal Description)

the street/alley. Said property owner(s) request the above referenced street/alley be closed and/or
abandoned for the following reason(s): Removal of Encroachment

ABUTTING PROPERTY OWNER PETITION

I, _____, affirm that I own the property that abuts the street or
(Abutting Property Owner Printed Name)

alley that the above petition is concerning. I hereby request the closure, abandonment, and sale of
the land to the above petitioner.

Address: 1166 Sunset Bluff Rd, Signature: Li Feng Ni
Wagner, CA 91789
Phone Number: 626-763-2896 Date: 10-2-24

ABUTTING PROPERTY OWNER PETITION

I, _____, affirm that I own the property that abuts the street or
(Abutting Property Owner Printed Name)

alley that the above petition is concerning. I hereby request the closure, abandonment, and sale of
the land to the above petitioner.

Address: _____ Signature: _____
Phone Number: _____ Date: _____

EXHIBIT 2

AGREEMENT TO REPLAT PURCHASED PROPERTY

WHEREAS, I (we), the undersigned purchaser(s) of real property described as

SEE EXHIBIT A METES AND BOUNDS

(alley, street location and boundaries)

located in the City of Alpine, County of Brewster, and State of Texas wish to purchase said property from the City of Alpine; and

WHEREAS, said purchase requires that the property described above be replatted upon approval by the City Council; and

WHEREAS, I (we) understand that the replat is non-negotiable and a contingent part of the sale.

THEREFORE, I (we) agree to have the property described above replatted as required by the City of Alpine and to file said replat with the County of Brewster within sixty (60) days of the finalization of the sale of the property.

1. I (we) agree that all costs associated with the aforementioned replat, including surveying, filing, advertising and recording fees shall be the responsibility of the undersigned.
2. I (we) agree that any improvements made prior to the completion of this replat are made entirely at our own risk and the City of Alpine shall not be responsible for any cost or loss.
3. I (we) agree that the City of Alpine may seek injunctive relief to enforce the terms of this agreement and that I (we) shall be assessed with those costs, expenses and reasonable attorney's fees.
4. This agreement is binding upon the parties and their heirs, successors and assigns.
5. I (we) agree to deliver a certified check to the Alpine Finance Department no later than five (5) working days after the passage of the ordinance.

In witness whereof, I (we) have hereunto set my (our) hand(s) this the 2 day of October, 2024



LI FENG NI

Printed name of Purchaser

Li Feng Ni

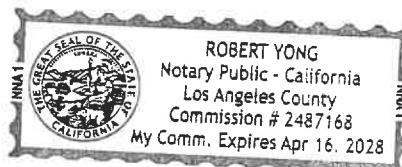
Signature of Purchaser

THE STATE OF TEXAS § OF CALIFORNIA

COUNTY OF BREWSTER § LOS ANGELES

This instrument was acknowledged before me, on this the 2nd day of Oct, 2024.

[SEAL]



[Signature]
Notary Public, State of ~~Texas~~ California

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On 10/2/24 before me, Robert Yong, Notary Public
(insert name and title of the officer)

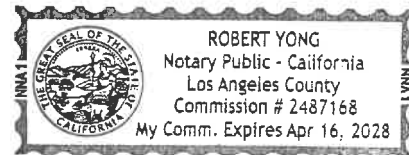
personally appeared Lifeng Ni,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)



The City shall have the right to reserve easements necessary for the existing utilities or require the owner(s) provide a new utility/drainage easement should the closing required relocation of utilities. The said property owner(s) agree(s) that should the closing require relocation of utilities, such relocation shall be at their expense.

The purchaser(s) agree(s) that expenses related to the survey (plat and field notes including jointers), appraisal, publication and mailing of public hearing notices and any other applicable fees shall be at the petitioner's expense.

We, the petitioner(s) agree to hold the City of Alpine harmless, and indemnify it against all suits, costs, expenses and damages that may arise out of this request for closure and abandonment.

† RESPECTFULLY SUBMITTED BY LI FENG NI this the day 2 of
(Printed Name of Purchaser) (Day)

October, 2024.
(Month) (Year)

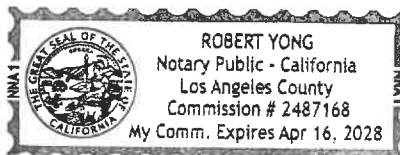
Lifeng Ni
(Signature of Purchaser)

THE STATE OF ~~TEXAS~~ § California

COUNTY OF ~~BREWSTER~~ § Los Angeles

This instrument was acknowledged before me on this the 2nd day of
Oct, 2024.

[SEAL]



[Signature]
Notary Public, State of ~~Texas~~
California

RESPECTFULLY SUBMITTED BY _____ this the day _____ of
(Printed Name of Purchaser) (Day)

_____, 20____.
(Month) (Year)

(Signature of Purchaser)

THE STATE OF TEXAS §

COUNTY OF BREWSTER §

This instrument was acknowledged before me on this the _____ day of
_____, 20____.

[SEAL]

Notary Public, State of Texas

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

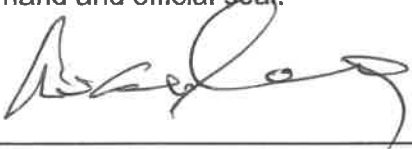
State of California
County of Los Angeles)

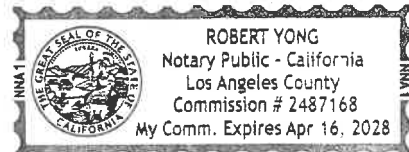
On 10/2/20 before me, Robert Yong, Notary Public
(insert name and title of the officer)

personally appeared Lifeng Ni,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



LI FENG NI

Printed name of purchaser

Li Feng Ni

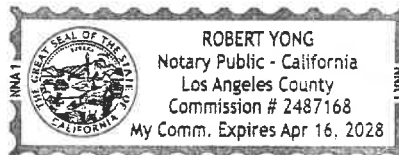
Signature of purchaser

THE STATE OF ~~TEXAS~~ § CALIFORNIA

COUNTY OF ~~BREWSTER~~ § LOS ANGELES

This instrument was acknowledged before me on this the 2nd day of
Oct, 2024.

[SEAL]



Robert Yong
Notary Public, State of ~~Texas~~
California

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On 10/2/24 before me, Robert Yong, Notary Public
(insert name and title of the officer)

personally appeared Li-feng Ni,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature]

(Seal)

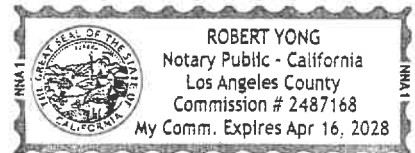


EXHIBIT A
REAL PROPERTY DESCRIBED AS

205 SQUARE FEET

METES AND BOUNDS DESCRIPTION OF 205 SQUARE FEET OUT OF W. BROWN Ave. RIGHT-OF-WAY, ALPINE, TEXAS, SAID 205 SQUARE FEET BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a capped iron rod [5911] set in the south line of said W. Brown Ave. right-of-way for the southeast corner and **POINT OF BEGINNING** of the herein described tract, from which an iron rod found for the northeast corner of Block 8, Hamilton Addition to Alpine, on file in Envelopes 86 and 87, Plat Records of Brewster County, Texas, bears, N 62°37'15" E, a distance of 21.56 feet;

THENCE with the south right-of-way line of said W. Brown Ave., **S 62°37'15" W**, a distance of **44.50 feet** to a capped iron rod [5911] set for the southwest corner of the herein described tract;

THENCE over and across said W. Brown Ave. right-of-way the following three (3) courses:

- 1) **N 27°22'45" W**, a distance of **4.60 feet** to a capped iron rod [5911] set for the northwest corner of the herein described tract,
- 2) **N 62°37'15" E**, a distance of **44.50 feet** to a capped iron rod [5911] set for the northeast corner of the herein described tract, and
- 3) **S 27°22'45" E**, a distance of **4.60 feet** to the **POINT OF BEGINNING** of the herein described tract, containing **205 SQUARE FEET** of land, more or less.

I, Kevin Mueller, do hereby certify that this description was prepared from a survey performed under my supervision during September 2024, and is true and correct to the best of my knowledge.



9-14-2024

KEVIN MUELLER
SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831
(432) 538-2115



EXHIBIT A

APPRAISAL REPORT OF



513 N 16th St
Alpine, TX 79830

PREPARED FOR

Ni Li Feng & Xiudan Lin
c/o Carol Morrow
308 W Avenue E
Alpine, TX 79830

AS OF

09/18/2024

PREPARED BY

United Appraisers of Texas, LLC
P. O. Box 12
Fort Davis, TX 79734

LAND APPRAISAL REPORT

IDENTIFICATION	Borrower <u>Ni Li Feng & Xiudan Lin</u>		Census Tract <u>9503.00</u>		Map Reference <u>Area Not Mapped</u>			
	Property Address <u>513 N 16th St</u>							
	City <u>Alpine</u>		County <u>Brewster</u>	State <u>TX</u>	Zip Code <u>79830</u>			
	Legal Description <u>Strip of W Brown Ave ROW (205sf)</u>							
	Sale Price \$ <u>N/A</u> Date of Sale <u>N/A</u> Loan Term _____ yrs. Property Rights Appraised ☒ Fee ☐ Leasehold ☐ De Minimis PUD							
NEIGHBORHOOD	Actual Real Estate Taxes \$ <u>N/A</u> (yr) Loan Charges to be paid by seller \$ <u>N/A</u> Other Sales Concessions <u>N/A</u>							
	Lender/Client <u>c/o Carol Morrow</u> Address <u>308 W Avenue E, Alpine, TX 79830</u>							
	Occupant <u>Vacant</u> Appraiser <u>Walter Hopper</u> Instructions to Appraiser <u>Current Market Value</u>							
NEIGHBORHOOD	Location	☐ Urban	☒ Suburban	☐ Rural	Good Avg. Fair Poor			
	Built Up	☒ Over 75%	☐ 25% to 75%	☐ Under 25%	Employment Stability	☐ ☒ ☐ ☐		
	Growth Rate ☐ Fully Dev.	☐ Rapid	☒ Steady	☐ Slow	Convenience to Employment	☐ ☒ ☐ ☐		
	Property Values	☐ Increasing	☒ Stable	☐ Declining	Convenience to Shopping	☐ ☒ ☐ ☐		
	Demand/Supply	☐ Shortage	☒ In Balance	☐ Oversupply	Convenience to Schools	☐ ☒ ☐ ☐		
	Marketing Time	☐ Under 3 Mos.	☒ 3-6 Mos.	☐ Over 6 Mos.	Adequacy of Public Transportation	☐ ☒ ☐ ☐		
	Present Land Use <u>65</u> %1 Family _____ %2-4 Family _____ % Apts _____ % Condo <u>10</u> % Commercial				Recreational Facilities	☐ ☒ ☐ ☐		
	_____ %Industrial <u>25</u> % Vacant _____ %				Adequacy of Utilities	☐ ☒ ☐ ☐		
	Change In Present Land Use ☒ Not Likely ☐ Likely(*) ☐ Taking Place (*)				Property of Compatibility	☐ ☒ ☐ ☐		
	(*) From _____ To _____				Protection from Detrimental Conditions	☐ ☒ ☐ ☐		
Predominate Occupancy	☒ Owner	☐ Tenant	_____ % Vacant	Police and Fire Protection	☐ ☒ ☐ ☐			
Single Family Price Range	\$ <u>65,000</u> to \$ <u>550,000</u>	Predominant Value \$ <u>225,000</u>		General Appearance of Properties	☐ ☒ ☐ ☐			
Single Family Age	<u>0</u> yrs to <u>100+</u> yrs.	Predominant Age <u>45</u> yrs		Appeal to Market	☐ ☒ ☐ ☐			
Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise): <u>Subject is a corner site with average marketability due to proximity to downtown Alpine, schools, the county courthouse, places of worship, etc. Subject ROW is adjacent to residential properties on all sides of street(s): along N 16th St and approximately 205sf along W Brown Ave adjacent & parallel to the NW line of Lot 8. Subject's marketability is limited due to size, shape & required setbacks from both ROWs (N 16th & W Brown).</u>								
SITE	Dimensions <u>Rectangular - See Attached Survey</u>		= <u>205</u> sf		☒ Corner Lot			
	Zoning Classification <u>R-2/Two-Family Residential District</u>		Present Improvements ☒ do ☐ do not conform to zoning regulations					
	Highest and best use ☐ Present use ☒ Other (specify) <u>Residential</u>							
	Public	Other (Describe)	OFF SITE IMPROVEMENTS		Topo <u>Level</u>			
	Elec. ☒	<u>Public</u>	Street Access ☒ Public ☐ Private	Size <u>Smaller than Typical</u>				
	Gas ☒	<u>City</u>	Surface <u>Paved</u>	Shape <u>Rectangular</u>				
	Water ☒	<u>City</u>	Maintenance ☒ Public ☐ Private	View <u>Single Family Residences & Alpine Middle School</u>				
	San. Sewer ☒	<u>City</u>	☐ Storm Sewer ☐ Curb/Gutter	Drainage <u>Appears typical/may require engineering</u>				
	☐ Underground Elect. & Tel.		☐ Sidewalk ☐ Street Lights	Is the property located in a HUD identified Special Flood Hazard Area ☒ No ☐ Yes				
	Comments (favorable or unfavorable including any apparent adverse easements, encroachments or other adverse conditions): <u>As always, prior to purchase Buyer should explore any easements, setbacks &/or access issues which may further affect subject property described herein, to determine potential impact(s). Appraiser is not a surveyor and makes no warrants, nor affirmations of boundaries, easements, encroachments, setbacks or legalities concerning such. All references to legal description are based upon information provided by Owner &/or Owner's representative.</u>							
The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.								
MARKET DATA ANALYSIS	SUBJECT PROPERTY		COMPARABLE NO.1		COMPARABLE NO.2		COMPARABLE NO.3	
	Address <u>513 N 16th St</u> <u>Alpine, TX 79830</u>		1104 W Sanderson St <u>Alpine, TX 79830</u>		900 W Uvalde St <u>Alpine, TX 79830</u>		904 W Avenue J <u>Alpine, TX 79830</u>	
	Proximity to Subject		0.30 miles NW		0.18 miles NE		0.74 miles SE	
	Sales Price		\$ <u>36,000</u>		\$ <u>24,000</u>		\$ <u>21,000</u>	
	Price /		\$ <u>2.73</u>		\$ <u>1.71</u>		\$ <u>2.74</u>	
	Data Source		Realtor/Brewster CAD		Realtor/Brewster CAD		Realtor/Brewster CAD	
	Date of Sale and		DESCRIPTION DESCRIPTION Adjustment		DESCRIPTION Adjustment		DESCRIPTION Adjustment	
	Time Adjustment		N/A 06/17/2022		01/27/2023		01/20/2023	
	Location		Brown Addition Shipman Addition		Shipman Addition		Hancock Addition	
	Site/View		205 sf 13190 sf -35,449		14000 sf -23,589		7667 sf -20,446	
Utilities		Elec/Sewer/Water Elec/Sewer/Water		Elec/Sewer/Water		Elec/Sewer/Water		
Sales or Financing Concessions								
Net Adj.(Total)		☐ Plus ☒ Minus \$ <u>-35,449</u>		☐ Plus ☒ Minus \$ <u>-23,589</u>		☐ Plus ☒ Minus \$ <u>-20,446</u>		
Indicated Value of Subject		Net=-98% Gross=98% \$ <u>551</u>		Net=-98% Gross=98% \$ <u>411</u>		Net=-97% Gross=97% \$ <u>554</u>		
RECONCILIATION	Comments on Market Data <u>All sales <1mi radius of subject and all were adjusted for site size/value differences. Subject property is within city set-back, therefore, thereby providing very limited functionality due to size & location limitations. Nevertheless, valuation calculations are estimated based upon each sale's (square footage) value at time of closing.</u>							
	Comments and Conditions of Appraisal: <u>Appraiser used the most applicable recent vacant land sales of which he is aware in the Alpine market area. All sales were adjusted for subject's smaller size (205sf). No other adjustments were warranted. All sales exceed 10% line, 15% net & 25% gross adjustments due to subject site size/value adjustments.</u>							
	Final Reconciliation: <u>All sales used herein are from subject's immediate market area & believed reliable value indicators. Subject's functional utility is below-average even when combined with adjoining property due to set-back requirements. Sales used >12mos marketing period due to so few recent accurately documented small lot tract sales; however, appraiser believes sales used herein are representative of Alpine's recent market.</u>							
	I ESTIMATE THE MARKET VALUE, AS DEFINED, OF SUBJECT PROPERTY AS OF <u>09/18/2024</u> to be \$ <u>512</u>							
	Appraiser(s) <u>Walter Hopper</u> Review Appraiser (if applicable) ☐ Did ☐ Did Not Physically							
Date Report Signed <u>09/18/2024</u> Inspect Property _____								
State Certification # <u>1333433</u> State <u>TX</u> State Certification # _____ State _____								
Or State License # _____ State _____ Or State License # _____ State _____								
Expiration Date of License or Certification <u>03/31/2026</u> Expiration Date of License or Certification _____								

Address 308 W Avenue E, Alpine, TX 79830

Borrower Ni Li Feng & Xiudan Lin						
Property Address 513 N 16th St						
City Alpine	County	Brewster	State TX	Zip Code	79830	
Lender/Client c/o Carol Morrow		Address 308 W Avenue E, Alpine, TX 79830				

SAW TOOTH SURVEY
FIRM NO. 10194432

W. BROWN AVE.
ALPINE, TEXAS

FN240196 VE

205 SQUARE FEET

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I, Kevin Mueller, do hereby certify that this description was prepared from a survey performed under my supervision during September 2024, and is true and correct to the best of my knowledge.



9-14-2024

KEVIN MUELLER
SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831
(432) 538-2115



Borrower Ni Li Feng & Xiudan Lin						
Property Address 513 N 16th St						
City Alpine	County Brewster	State TX	Zip Code 79830			
Lender/Client c/o Carol Morrow	Address 308 W Avenue E, Alpine, TX 79830					

Google Maps



Imagery ©2024 Airbus, CNES / Airbus, Maxar Technologies, USDA/FPAC/GEO, Map data ©2024 200 ft

Address 308 W Avenue E, Alpine, TX 79830



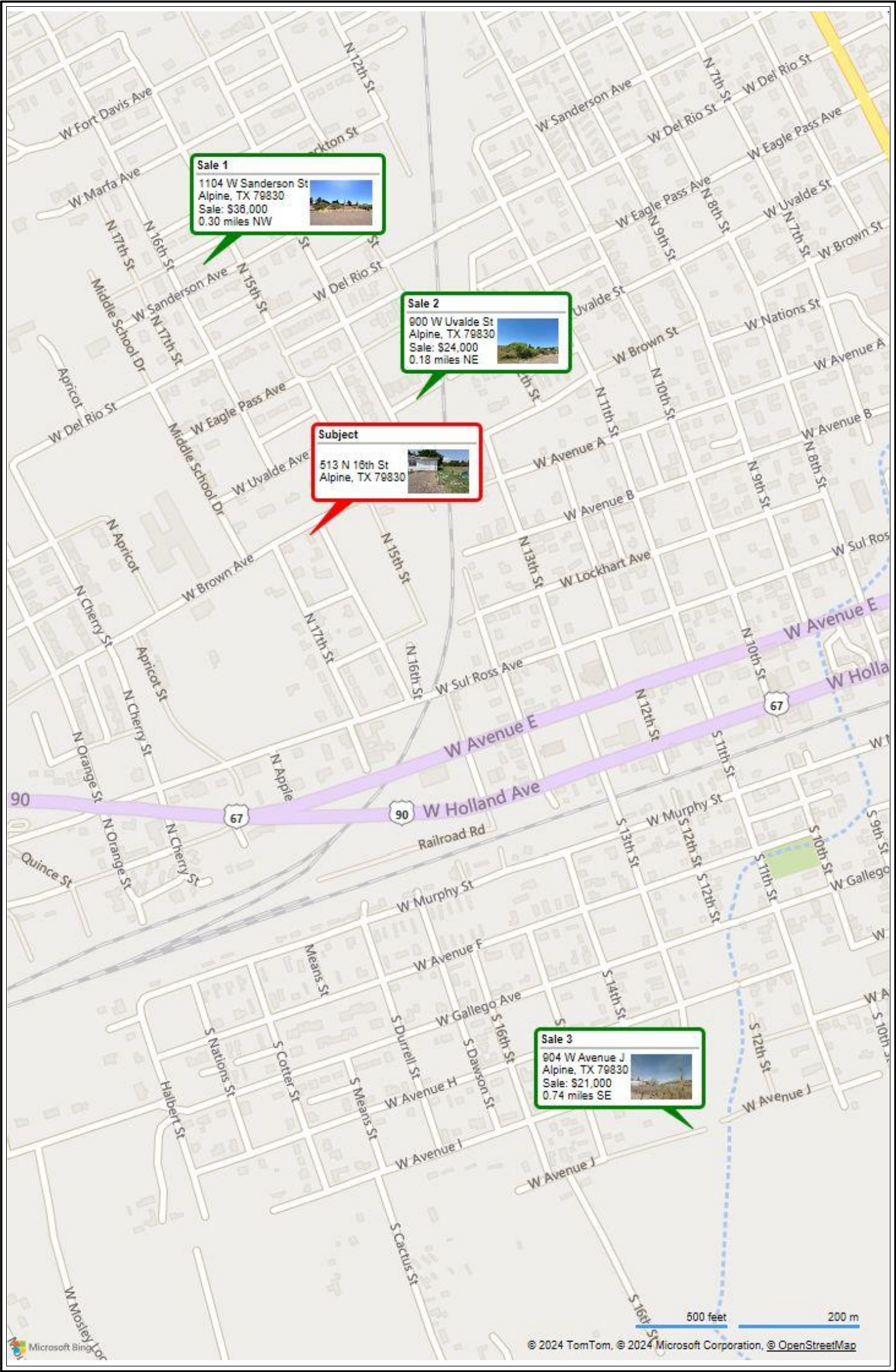
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Google Maps



Map data ©2024 , Map data ©2024 Google 20 ft

Borrower	Ni Li Feng & Xiudan Lin				
Property Address	513 N 16th St				
City	Alpine	County	Brewster	State	TX
Lender/Client	c/o Carol Morrow	Address	308 W Avenue E, Alpine, TX 79830		
		Zip Code	79830		



Flood Zones

- Areas inundated by 100-year flooding
- Areas inundated by 500-year flooding
- Areas of undetermined but possible flood hazards
- Floodway areas with velocity hazard
- Floodway areas
- COBRA zone

In Special Flood Hazard Area (Flood Zone): Out
 Within 250 ft. of multiple flood zones? Not within 250 feet
 Community: 480085
 Community Name: ALPINE, CITY OF
 Map Number: 4800850002B
 Zone: X Panel: 0002B Panel Date: 11/16/1990
 FIPS Code: 48043 Census Tract: 9503.00

This Report is for the sole benefit of the Customer that ordered and paid for the Report and is based on the property information provided by that Customer. That Customer's use of this Report is subject to the terms agreed to by that Customer when accessing this product. THE SELLER OF THIS REPORT MAKES NO REPRESENTATIONS OR WARRANTIES TO ANY PARTY CONCERNING THE CONTENT, ACCURACY, OR COMPLETENESS OF THIS REPORT INCLUDING ANY WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The seller of this Report shall not have any liability to any third party for any use or misuse of this Report.

Borrower Ni Li Feng & Xiudan Lin							
Property Address 513 N 16th St							
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Lender/Client	c/o Carol Morrow			Address	308 W Avenue E, Alpine, TX 79830		



**FRONT OF
SUBJECT PROPERTY**
513 N 16th St
Alpine, TX 79830



**REAR OF
SUBJECT PROPERTY**



STREET SCENE

Borrower Ni Li Feng & Xiudan Lin							
Property Address 513 N 16th St							
City	Alpine	County	Brewster	State	TX	Zip Code	79830
Lender/Client	c/o Carol Morrow			Address	308 W Avenue E, Alpine, TX 79830		



Alternate street view

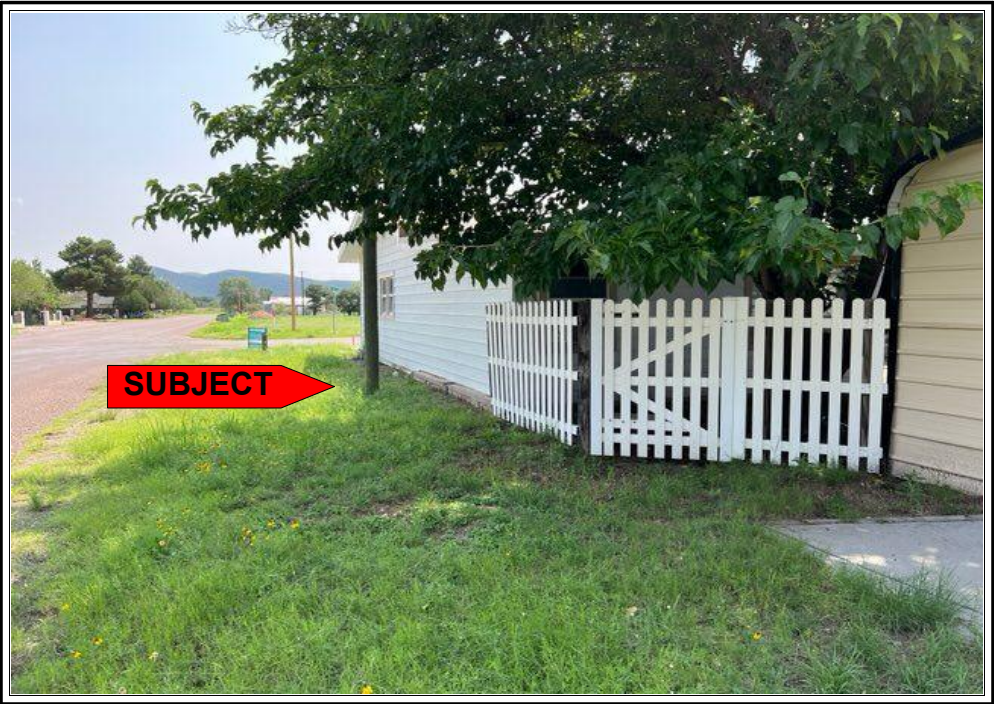


Corner view W Brown Ave @ N 16th St



Subject view from W Brown corner

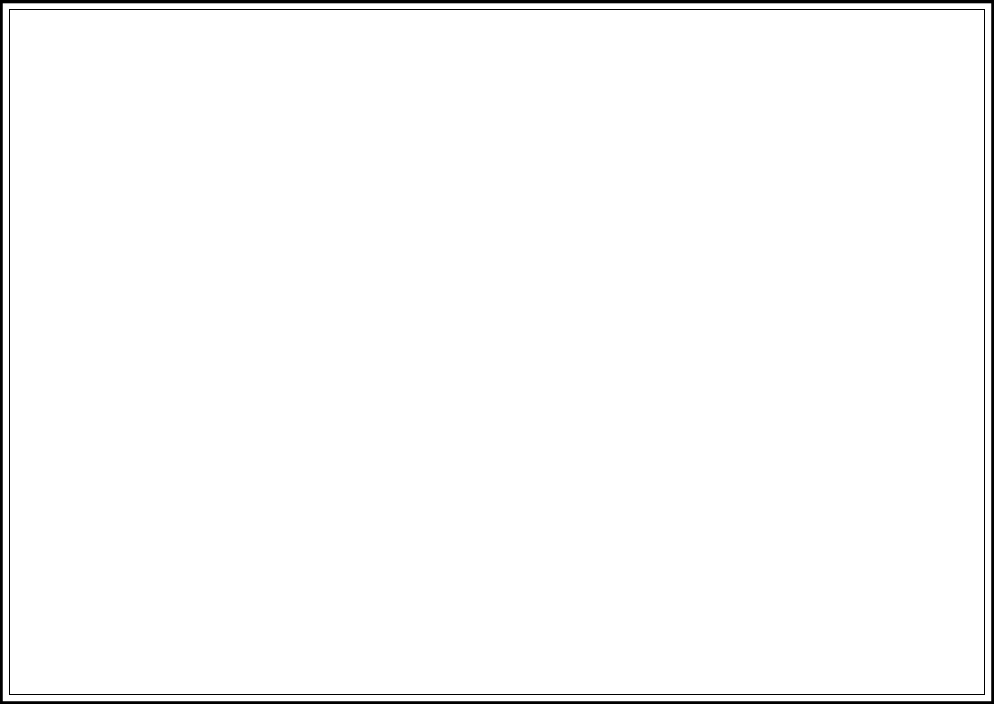
Borrower Ni Li Feng & Xiudan Lin							
Property Address 513 N 16th St							
City	Alpine	County	Brewster	State	TX	Zip Code	79830
Lender/Client	c/o Carol Morrow			Address	308 W Avenue E, Alpine, TX 79830		



Subject property view from W Brown



Alternate front view of subject from W Brown



Borrower Ni Li Feng & Xiudan Lin							
Property Address 513 N 16th St							
City	Alpine	County	Brewster	State	TX	Zip Code	79830
Lender/Client c/o Carol Morrow				Address 308 W Avenue E, Alpine, TX 79830			



COMPARABLE SALE # 1
1104 W Sanderson St
Alpine, TX 79830



COMPARABLE SALE # 2
900 W Uvalde St
Alpine, TX 79830



COMPARABLE SALE # 3
904 W Avenue J
Alpine, TX 79830

PURPOSE AND USE OF LIMITED APPRAISAL

The purpose of this limited appraisal is to estimate market value by performing an evaluation of real property collateral for use in a proposed underwriting. This limited appraisal is for the use of the party to whom it is addressed and any further use or dissemination without consent of the appraiser and addressee is prohibited.

DEFINITION OF MARKET VALUE

Market value, as referenced in OCC Rule 12 CFR 34.42(f):
The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, and knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale. *Adjustments to the comparable must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

DESCRIPTION OF LIMITED VALUATION PROCESS

In performing this preliminary value analysis, the valuation process consisted of: (1) Reviewing assessment/public records and comparable database listing information for the subject; (2) Conducting an inspection of the subject and its environs; (3) Analyzing sales of regional residential real estate; (4) arriving at a value conclusion; (5) Writing this report.
Departures from specific appraisal guidelines included: SR 1-3 because the appraiser has presumed, for the purpose of the limited appraisal, that the existing use of the subject property is the highest and best use; SR 1-4 because only a sales comparison analysis of value was employed in this limited appraisal since it is the primary valuation method for residential dwelling similar to the subject. Any additional uses of the departure provision are specifically stated in the attached appraisal report or its attachments.

SALES HISTORY

According to the data utilized in preparing the report, the property ☐ has ☒ has not transferred within the past 12 months.

LEVEL OF RELIABILITY

The use of the departure provision to allow a limited appraisal with a single approach to value reduces the level of reliability of this report.

RECONCILIATION

Complete weight was given to the Sales Comparison Approach as it is the approach used by most buyers when purchasing a single family dwelling. The Income Approach was not applicable because of the lack of rental information and meaningful relevancy to the value of a dwelling located in this primarily owner occupied neighborhood. On the other hand, the Departure Provision was utilized to estimate the Cost Approach because the appraiser decided this omission in this limited appraisal assignment would not confuse or mislead the client or the intended users of this report. The market value is estimated on the FHLMC form 704 or similar attached.

ASSUMPTIONS AND LIMITING CONDITIONS

- * No responsibility is assumed for the legal discrimination or for matters indicating legal or title considerations. Title to the property is assumed to be marketable. The property is appraised free and clear of any and all liens and encumbrances, except as noted in the report.
- * Information furnished by others during the course of the research has been verified to the extent possible and is believed to be reliable, but no warranty is given for its accuracy.
- * No responsibility is assumed for the effect on value of hidden or unapparent conditions of the subsoil or structures; or for arranging engineering studies to discover such conditions.
- * No evidence of contamination or hazardous materials was observed. However, the appraiser is not qualified to detect potential hazardous waste material that may have an effect on the subject property. The client may wish to retain such an expert if he desires.
- * Sketches and other illustrative material are included only to assist the reader in visualizing the real estate and its environs, are based on data developed and supplied by others, and are not meant to represent a survey or as-built plan.
- * Any distribution of the total valuation among land, improvement, and/or other components applies only under the stated program of utilization and must not be interpreted or used as individual values for other purposes.
- * The appraiser is not required to provide consultation, testimony, or attendance in court by reason of this assignment, unless such services have been assigned in contracting the assignment.
- * Possession of the report or a copy thereof does not carry with it the right of publication, and it may not be used for any purpose by anyone other than the addressee, without the written consent of the author and addressee. Even with such permission, out-of-context quoting from and/or partial reprinting of the report is prohibited. The report is an integrated entity and is only valid in its entirety.
- * Neither all nor part of the contents of the report shall be disseminated to the public relations, news, sales, or other media without the prior written consent and approval of the author.

LIMITED SCOPE APPRAISAL CERTIFICATION

I certify to the best of my knowledge and belief that: the statements of fact contained in this report are true and correct; the reported analyses, opinions, and conclusions are limited only by the reported assumptions and limited conditions and are personal, unbiased, professional analyses, opinions and conclusions; I have no present or prospective interest in the real estate and have no personal interest or bias with respect to the stipulated result, or the occurrence of a subsequent event; the analyses, opinions and conclusions were developed and the report prepared in conformance with and subject to the requirements of the Uniform Standards of the Professional Appraisal Practice of the Appraisal Foundation; the appraisal assignment was not based upon a requested minimum valuation, a specific valuation, or the approval of a loan; I personally prepared all conclusions and opinions about the real estate that were set forth in the appraisal report. If I relied on significant professional assistance from any individual(s) in the performance of the appraisal or the preparation of the appraisal report, I have named such individual(s) and disclosed the specific tasks performed by each in the reconciliation section of this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in the report; therefore, if an unauthorized change is made to the appraisal report, I will not take the responsibility for it.

SUPERVISORY APPRAISER'S CERTIFICATION

If a supervisory appraiser signed the appraisal report, he or she certifies and agrees that: I directly supervised the appraiser who prepared the appraisal report, have reviewed the appraisal report, agree with the statements and conclusions of the appraiser, agree to be bound by the appraiser's certification above, and am taking full responsibility for the appraisal and the appraisal report.

PROPERTY ADDRESS: 513 N 16th St, Abine, TX 79830

APPRAISER:

Signature:

Name: Walter Hopper

Date Signed: 09/18/2024

State Certification #: 1333433

or State License #:

State

Expiration Date of Certification or License: 03/31/2026

☒ Did ☐ Did Not Inspect the Interior of the Property

SUPERVISORY APPRAISER (only if required)

Signature:

Name:

Date Signed:

State Certification #:

or State License #:

State

Expiration Date of Certification or License:

☐ Did ☐ Did not Inspect property

Borrower Ni Li Feng & Xiudan Lin						
Property Address 513 N 16th St						
City Alpine	County	Brewster	State TX	Zip Code	79830	
Lender/Client c/o Carol Morrow		Address 308 W Avenue E, Alpine, TX 79830				

WALTER HENRY HOPPER
PO BOX 12
FORT DAVIS, TX 79734-0012



**Certified Residential
Real Estate Appraiser**

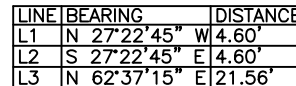
Appraiser: **WALTER HENRY HOPPER**
License #: **TX 1333433 R** License Expires: **03/31/2026**

Having provided satisfactory evidence of the qualifications required by the Texas Appraiser Licensing and Certification Act, Occupations Code, Chapter 1103, authorization is granted to use this title:
Certified Residential Real Estate Appraiser

For additional information or to file a complaint please contact TALCB at www.talcb.texas.gov.


Chelsea Buchholtz
Executive Director

513 N. 16TH ST. ALPINE, TEXAS



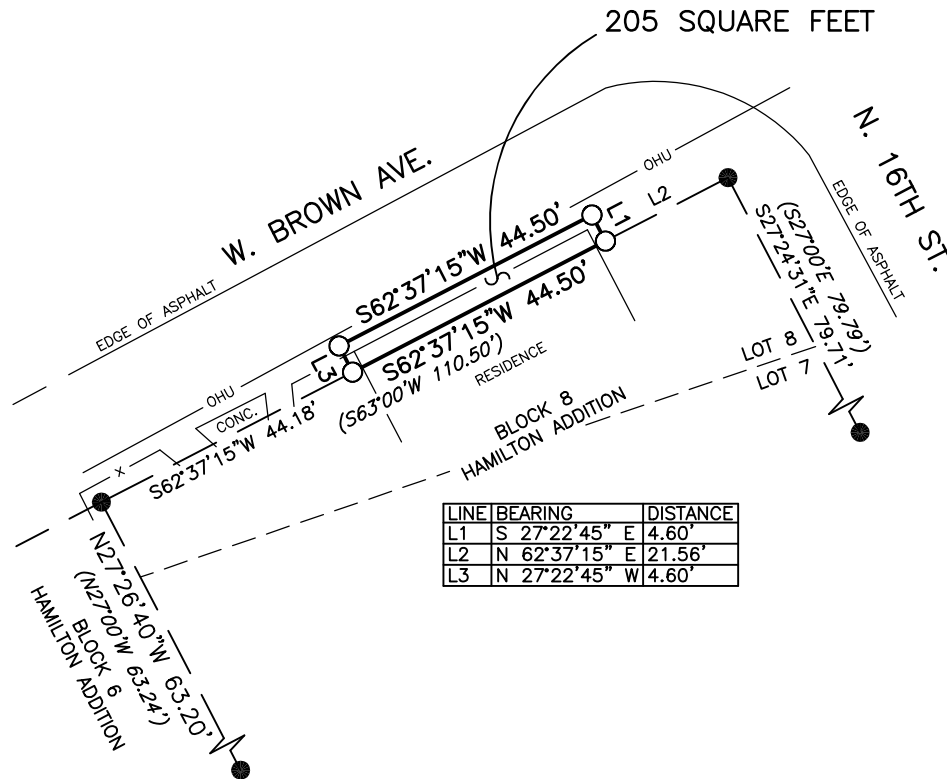
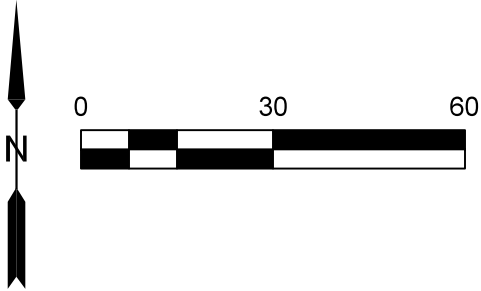
STATE OF TEXAS
REGISTERED
★
KEVIN MUELLER
5911
PROFESSIONAL
LAND SURVEYOR

K. Muller

KEVIN MUELLER
105 N. COCKRELL ST.
(432) 538-2115
KEVIN.MUELLER@SAWTOOTHSURVEY.COM

SURVEY PLAT

205 SQUARE FEET OUT OF W. BROWN AVE. RIGHT-OF-WAY, ALPINE, TEXAS



AN INDEPENDENT EXHAUSTIVE SEARCH OF THE PUBLIC RECORD HAS NOT BEEN CONDUCTED. EASEMENTS/RESTRICTIONS NOT SHOWN HEREON MAY AFFECT THIS TRACT.

LEGEND

- IRON ROD FOUND [CAPPED AS NOTED]
 - CAPPED IRON ROD SET [5911]
 - ⊘ UTILITY POLE
 - OHU — OVERHEAD UTILITY
 - x — x — FENCE
 - () RECORD INFORMATION
- BEARING BASIS: WGS 84



I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL ON THE GROUND SURVEY AND THAT THE LINES AND CORNERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

9-14-2024

KEVIN MUELLER
105 N. COCKRELL ST.
(432) 538-2115
KEVIN.MUELLER@SAWTOOTHSURVEY.COM

SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831

0.185 ACRES

METES AND BOUNDS DESCRIPTION OF 0.185 ACRES, BEING 205 SQUARE FEET OUT OF PLATTED W. BROWN AVE. RIGHT-OF-WAY AND ALL OF LOTS 7 AND 8, BLOCK 8, HAMILTON ADDITION TO ALPINE, ON FILE IN ENVELOPES 86 AND 87, PLAT RECORDS OF BREWSTER COUNTY, TEXAS, SAID 0.185 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at an iron rod found in the south right-of-way line of said W. Brown Ave.. and west right-of-way line of N. 16th St. for the northeast corner of said Block 8 and **POINT OF BEGINNING** of the herein described tract;

THENCE with the west right-of-way line of said N. 16th St., **S 27°24'31" E**, a distance of **89.81 feet** to an iron rod found for the southeast corner of said Lot 7 and southeast corner of the herein described tract;

THENCE with the south line of said Lot 7, **S 71°08'39" W**, a distance of **111.44 feet** to an iron rod found for the southwest corner of said Lot 7 and southwest corner of the herein described tract;

THENCE with the west line of said Lot 7, **N 27°26'40" W**, a distance of **73.29 feet** to an iron rod found in the south right-of-way line of said W. Brown Ave. for the northwest corner of said Lot 7 and northwest corner of the herein described tract;

THENCE with the south line of said W. Brown Ave., **N 62°37'15" E**, a distance of **44.18 feet** to an iron rod [5911] set for a re-entrant corner of the herein described tract;

THENCE over and across said W. Brown Ave. right-of-way the following three (3) courses:

- 1) **N 27°22'45" W**, a distance of **4.60 feet** to a capped iron rod [5911] set,
- 2) **N 62°37'15" E**, a distance of **44.50 feet** to a capped iron rod [5911] set, and
- 3) **S 27°22'45" E**, a distance of **4.60 feet** to a capped iron rod [5911] set in the south right-of-way line of said W. Brown Ave. for a re-entrant corner of the herein described tract;

THENCE with the south right-of-way line of said W. Brown St., **N 62°37'15" E**, a distance of **21.56 feet** to the **POINT OF BEGINNING** of the herein described tract, containing **0.185 ACRES** of land, more or less.

I, Kevin Mueller, do hereby certify that this description was prepared from a survey performed under my supervision during September 2024, and is true and correct to the best of my knowledge.



9-14-2024

KEVIN MUELLER
SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831
(432) 538-2115



205 SQUARE FEET

METES AND BOUNDS DESCRIPTION OF 205 SQUARE FEET OUT OF W. BROWN Ave. RIGHT-OF-WAY, ALPINE, TEXAS, SAID 205 SQUARE FEET BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a capped iron rod [5911] set in the south line of said W. Brown Ave. right-of-way for the southeast corner and **POINT OF BEGINNING** of the herein described tract, from which an iron rod found for the northeast corner of Block 8, Hamilton Addition to Alpine, on file in Envelopes 86 and 87, Plat Records of Brewster County, Texas, bears, N 62°37'15" E, a distance of 21.56 feet;

THENCE with the south right-of-way line of said W. Brown Ave., **S 62°37'15" W**, a distance of **44.50 feet** to a capped iron rod [5911] set for the southwest corner of the herein described tract;

THENCE over and across said W. Brown Ave. right-of-way the following three (3) courses:

- 1) **N 27°22'45" W**, a distance of **4.60 feet** to a capped iron rod [5911] set for the northwest corner of the herein described tract,
- 2) **N 62°37'15" E**, a distance of **44.50 feet** to a capped iron rod [5911] set for the northeast corner of the herein described tract, and
- 3) **S 27°22'45" E**, a distance of **4.60 feet** to the **POINT OF BEGINNING** of the herein described tract, containing **205 SQUARE FEET** of land, more or less.

I, Kevin Mueller, do hereby certify that this description was prepared from a survey performed under my supervision during September 2024, and is true and correct to the best of my knowledge.



9-14-2024

KEVIN MUELLER
SAW TOOTH SURVEY
P.O. BOX 1751
ALPINE, TX 79831
(432) 538-2115



CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 12B

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2024-10-19, a resolution authorizing the City to participate in an agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (Between Holland and Avenue E) on November 22 through November 24, 2024 for Artwalk. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

The City of Alpine continues its long-standing support for Artwalk by participating in an agreement with the Texas Department of Transportation to close North Highway 118 (between Holland and Avenue E) for the duration of the festival. This collaboration facilitates the safe and successful execution of one of Alpine's largest and most popular events, which the City has supported for over 20 years. Artwalk 2024 is scheduled to take place from November 22 through November 24, bringing together artists, vendors, and visitors to celebrate the vibrant arts community in Alpine.

SUPPORTING MATERIALS

1. Resolution 2024-10-19 - Artwalk - Road Closure

BUDGET CONSIDERATIONS

Expenditure Required: N/A
Savings Anticipation: N/A
Current Budget FY 2024-2025: N/A
Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-10-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY TO PARTICIPATE IN AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE DEPARTMENT OF TRANSPORTATION TO REQUEST THE CLOSURE OF NORTH HIGHWAY 118 (BETWEEN HOLLAND AVENUE AND AVENUE E) ON NOVEMBER 22 THROUGH NOVEMBER 24, 2024.

WHEREAS, Artwalk is an Art and Music festival that draws thousands of attendees to Alpine annually, and is a significant part of the Art culture in the Big Bend; and

WHEREAS, the City Council of the City of Alpine has endorsed the annual Artwalk event and is supportive of the cultural significance of the event; and

WHEREAS, in an effort to promote the safety of pedestrians, the City Council has requested that the Texas Department of Transportation authorize the closure of the portion of State Highway 118 between Holland Avenue and Avenue E on November 22 through the morning of November 24, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes the closure of North Highway 118 between Holland Avenue and 5th Street on November 22 through the morning of November 24, 2024 and requests the Texas Department of Transportation approve of such closure.

SECTION II. The City Council authorizes the submittal of an Agreement outlining such closure between with the City and the Texas Department of Transportation.

SECTION III. The City Manager is hereby authorized to execute the Agreement on behalf of the City of Alpine.

SECTION IV. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 15th DAY OF OCTOBER 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

Agreement No. _____

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Alpine, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Alpine, in Brewster, County; and

WHEREAS, the local government has requested the temporary closure of Hwy 118 North / 100 Block of 5th street (between Holland Ave and Ave E) for the purpose of Alpine Artwalk 2024, from Nov 22 to Nov 23 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the _____ day of _____, 20____, the _____ City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

Agreement No. _____

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

Agreement No. _____

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
	Texas Department of Transportation

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Agreement No. _____

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF _____

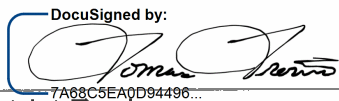
Executed on behalf of the local government by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date 9/19/2024

District Engineer

Agreement No. _____

Exhibit A

ALPINE'S GALLERY NIGHT, INC.

P.O. BOX 788

Alpine, TX. 79831

832-863-1881

info@artwalk.com • www.artwalkalpine.com

July 31, 2024

Texas Department of Transportation
2400 N. Hwy. 118
Alpine, TX 79830

RE: ARTWALK 2024

EXHIBIT A

Alpine's Artwalk 2024 includes 19 businesses located in the downtown area of Alpine, Brewster County, that attracts Texas. It is a two-day, free, family friendly event that attracts 5,000+ attendees. Downtown Alpine is bisected by US 90, running East and West, and SH 118 (aka 5th St.), running North and South. Alpine's Artwalk is supported by the City of Alpine and Brewster County in proposing to close 1 block of SH 118 (5th St.) between Holland Ave. (Hwy. 90 Eastbound) and Avenue E (Hwy. 90 Westbound), beginning at 8 a.m., Friday, November 22, re-opening Sunday November 24th at 11 AM.

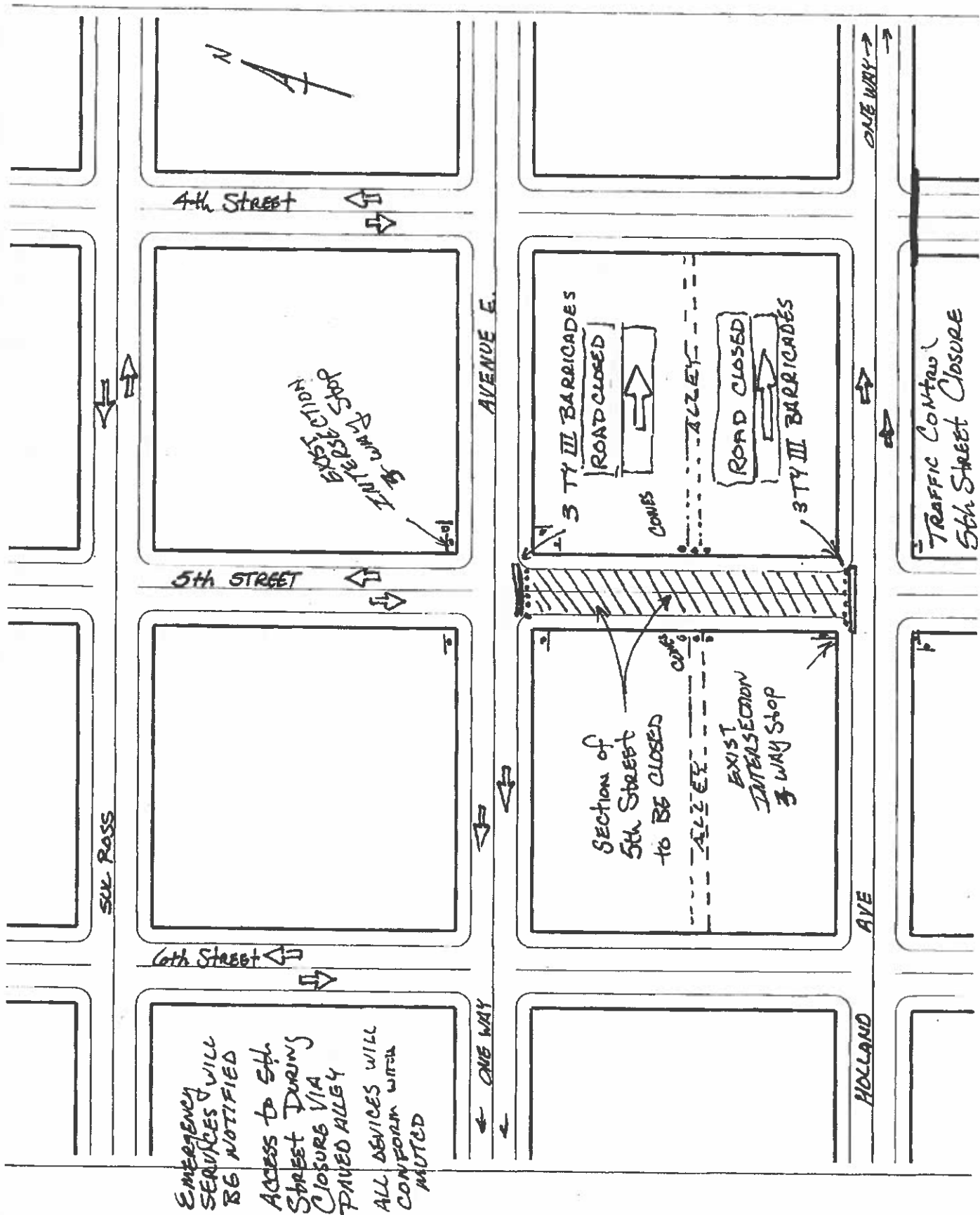
The block will be utilized for Art Vendors. The closing of the block will provide a protected area for pedestrians to participate with the Art Vendors, as well as cross 5th street safely. There will be no modifications to any feature man-made or natural in or adjacent to the ROW involved. Please see the Traffic Control Diagram for a location map.

Lance Johnson
Executive Director



Agreement No. _____

Exhibit B



Agreement No. _____

Exhibit C

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 12C

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2024-10-20, a resolution authorizing the City to participate in the Texas Department of Transportation Aviation Routine Airport Maintenance program (RAMP) Grant Program for financial assistance used solely and exclusively for airport maintenance at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

The Texas Department of Transportation's Aviation Division plays a crucial role in supporting the Alpine Casparis Municipal Airport through the Routine Airport Maintenance Program (RAMP). This year, the program offers \$100,000 in funding, with a required 10% city match, to assist with essential routine maintenance at the airport. These funds ensure the airport remains operational, safe, and well-maintained, contributing to the city's economic growth and connectivity.

It is important to note that while grant applications require City Council approval, the application was inadvertently submitted to the Aviation Division of TxDOT without prior Council authorization.

SUPPORTING MATERIALS

1. Resolution 2024-10-20 - RAMP Grant
2. 2025 RAMP

BUDGET CONSIDERATIONS

Expenditure Required:

Savings Anticipation: \$90,000

Current Budget FY2024-

2025:

Additional Funding:

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-10-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY TO PARTICIPATE IN THE TEXAS DEPARTMENT OF TRANSPORTATION AVIATION ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT PROGRAM FOR FINANCIAL ASSISTANCE USED SOLEY AND EXCLUSIVELY FOR AIRPORT MAINTENACE AT THE ALPINE CASPARIS MUNICIPAL AIRPORT.

WHEREAS, the City of Alpine operates and maintains the Alpine-Casparis Municipal Airport; and

WHEREAS, the Texas Department of Transportation – Aviation Division annually provides opportunities for financial assistance for general maintenance of the Alpine Casparis Municipal Airport under their Routine Airport Maintenance Program; and

WHEREAS, General Maintenance is defined as contract services/purchase materials for routine maintenance/improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide/application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance (approved project design). Additional special projects may be approved and added by amendment.

WHEREAS, the Texas Transport Commission approved total available funds for Fiscal Year 2025 in the amount of \$100,000.00 and reducing the local match to 10%; and

WHEREAS, the Texas Transport Commission has allowed for eligible aircraft operations counting system has been added to the list of eligible items in order to support the planning process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City of Alpine supports the submission of grant application M2524ALPN for the Routine Airport Maintenance Program (RAMP) for financial assistance for general maintenance needs of the Alpine Casparis Municipal Airport.

SECTION II. The City of Alpine designates the City Manager as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THE 15th DAY OF OCTOBER 2024.

APPROVE:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

**TEXAS DEPARTMENT OF TRANSPORTATION
GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM**

(State Assisted Airport Routine Maintenance)

TxDOT Project ID: M2524ALPN

Part I - Identification of the Project

TO: The City of Alpine, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Grant is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Alpine, Texas, (hereinafter referred to as the "Sponsor").

This Grant Agreement is entered into between the State and Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

The project is for **airport maintenance** at the ALPINE - ALPINE-CASPARIS MUNI Airport.

Part II - Offer of Financial Assistance

1. For the purposes of this Grant, the annual routine maintenance project cost, Amount A, is estimated as found on Attachment A, Scope of Services, attached hereto and made a part of this grant agreement.

State financial assistance granted will be used solely and exclusively for airport maintenance and other incidental items as approved by the State. Actual work to be performed under this agreement is found on Attachment A, Scope of Services. State financial assistance, Amount B, will be for ninety percent (90%) of the eligible project costs for this project or \$100,000.00, whichever is less, per fiscal year and subject to availability of state appropriations.

Scope of Services, Attachment A, of this Grant, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services, Attachment A.

Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

Work shall be accomplished by August 31, 2025, unless otherwise approved by the State.

2. The State shall determine fair and eligible project costs for work scope. Sponsor's share of estimated project costs, Amount C, shall be as found on Attachment A and any amendments.

It is mutually understood and agreed that if, during the term of this agreement, the State determines that there is an overrun in the estimated annual routine maintenance costs, the State may increase the grant to cover the amount of the overrun within the above stated percentages and subject to the maximum amount of state funding.

The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Sponsor, by accepting this Grant certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

Upon execution of this Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

4. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are in excess of the percentage of financial assistance (Amount B) as stated in Paragraph II-1.

5. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and reasonable cost. Reimbursement requests for locally contracted work shall be submitted on forms provided by the State and shall include copies of the invoices for materials or services. Payment shall be made for no more than 90% of allowable charges.

The State will not participate in funding for force account work conducted by the Sponsor.

6. This Grant shall terminate upon completion of the scope of services.

Part III - Additional Requirements for Certain Equipment

1. Certain purchase, installation, and subscription costs for eligible air traffic and operations monitoring equipment (“Equipment”) are reimbursable as provided in this Part. If Grantee is seeking reimbursement for eligible Equipment costs, it must be shown in Attachment A.
2. For eligible Equipment, the State will reimburse 90% of the initial cost to purchase and install, not to exceed \$3,000.00, and 90% of the annual subscription fee for subsequent years, not to exceed \$3,000.00 per year.
3. Notwithstanding Section 2, for the one year prior to a master plan or airport layout plan update, TxDOT will reimburse up to 90% of the eligible costs, not to exceed \$5,400.00.
4. Eligibility Requirements
 - A. The Equipment must include the following items, at a minimum;
 1. Triangulation
 2. Noise abatement
 3. Aircraft tracking data for 30 days
 4. Identification of pavement utilization by airplane design group for the entire airport
 5. Equal effectiveness at both towered and non-towered airports
 6. Tracking of military and government aircraft, including FAA blocked aircraft
 - B. In order for costs to be eligible for RAMP reimbursement:
 1. The Sponsor must maintain and operate the Equipment for 3 years.
 2. On at least a quarterly basis, the Sponsor must provide to the State all data produced and collected by the Equipment.
 3. To be eligible for reimbursement of the annual subscription fee after the first year, the Sponsor must participate in the Routine Airport Maintenance Program, have an executed Grant Agreement for that year, and comply with all grant requirements.

- C. The State may conduct on-site or off-site monitoring reviews of the Equipment during the initial required 3-year term, and during any years Sponsor seeks reimbursement of subscription costs. The Sponsor shall fully cooperate with the State and provide any required documentation. The Sponsor shall grant full access to the Equipment to the State or its authorized designee for the purpose of determining compliance, including, but not limited to:
1. Whether the Equipment, and its operation and maintenance, are consistent with the requirements set forth in the Grant Agreement and this First Amendment;
 2. Whether the Sponsor is making timely progress with installation of the Equipment, and whether its management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in the Grant Agreement and this First Amendment, and are fully and accurately reflected in reports submitted to the State.
- D. Failure to maintain compliance with these requirements may result in the Sponsor having to repay grant funds to the State.

Part IV - Sponsor Responsibilities

1. In accepting this Grant, if applicable, the Sponsor guarantees that:
 - a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Grant; and
 - b. the Airport or navigational facility which is the subject of this Grant shall be controlled by the Sponsor for a period of at least 20 years; and
 - c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Grant; and
 - d. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and

- e. through the fence access shall be reviewed and approved by the State; and
- f. it shall not permit non-aeronautical use of airport facilities, unless noted on an approved Airport Layout Plan, without prior approval of the State/FAA. This includes but is not limited to: the process of land disposal, any changes to the aeronautical or non-aeronautical land uses of the airport, land's deeded use from non-aeronautical to aeronautical, requests of concurrent use of land, interim use of land, approval of a release from obligations from the State/FAA, any of which will require 18 months, or longer; and
- g. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and
- h. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and
- i. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or a properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or another revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent grant or loan, Sponsor has complied with the requirements of this subparagraph; and
- j. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and
- k. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State.

1. mowing services will not be eligible for state financial assistance. Sponsor will be responsible for 100% of any mowing services.
2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.
3. The Sponsor's acceptance of this Offer and ratification and adoption of this Grant shall be evidenced by execution of this Grant by the Sponsor. The Grant shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

If it becomes unreasonable or impractical to complete the project, the State may void this agreement and release the Sponsor from any further obligation of project costs.
4. Upon entering into this Grant, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this grant and shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor, and coordinate schedule for work items as required.
5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.
6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services. The reimbursement request will be submitted no more than once a month.
7. The Sponsor's acceptance of this Agreement shall comprise a Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this agreement.

PART V - Nomination of the Agent

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.

2. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:
 - a. accept, receive, and deposit with the State any and all project funds granted, allowed, and paid or made available by the Sponsor, the State of Texas, or any other entity;
 - b. enter into contracts as necessary for execution of scope of services;
 - c. if State enters into a contract as Agent: exercise supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor or any service provider, the State shall issue a written order which shall prevail and be controlling;
 - d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with the State approved contracts;
 - e. obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
 - f. reimburse sponsor for approved contract maintenance costs no more than once a month.

PART VI - Recitals

1. This Grant is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.
2. It is the intent of this grant to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this grant be in addition to those local funds normally dedicated for airport maintenance.
3. This Grant is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Grant or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.

- a. Of primary importance to the State is compliance with the terms and conditions of this Grant. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Grant, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Grant, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Grant, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Grant null and void, or (5) any other remedy available at law or in equity.
 - b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Grant, or for enforcement of any of the provisions of this Grant, is specifically set by Grant of the parties in Travis County, Texas.
4. The State reserves the right to amend or withdraw this Grant at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.
5. This Grant constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.
6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VII - Acceptances

Sponsor

The City of Alpine, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Grant.

Executed this _____ day of _____, 20____.

The City of Alpine, Texas
Sponsor

Megan Antrim
Sponsor Signature

Director of Finance
Sponsor Title

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS
TEXAS DEPARTMENT OF TRANSPORTATION

By: Dan Harmon

Date: 2024-09-12

Attachment A

Scope of Services
TxDOT Project ID: M2524ALPN

Eligible Scope Item:	Estimated Costs Amount A	State Share Amount B	Sponsor Share Amount C
GENERAL MAINTENANCE	\$111,111.11	\$100,000.00	\$11,111.11
TOTAL	\$111,111.11	\$100,000.00	\$11,111.11

Accepted by: The City of Alpine, Texas

Megan Antrim

Signature

Title: Director of Finance

Date: 2024-09-10

GENERAL MAINTENANCE: As needed, Sponsor may contract for services/purchase materials for routine maintenance/improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide/application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance, approved project design. Special projects to be determined and added by amendment.

Airport Operations Counting Systems: The purchase and installation of specified air traffic and operations monitoring equipment ("Equipment") is eligible for reimbursement as provided in Part III

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

CERTIFICATION OF AIRPORT FUND

TxDOT Project ID: M2524ALPN

The City of Alpine does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

The City of Alpine, Texas

(Sponsor)

By: Megan Antrim

Title: Director of Finance

Date: 2024-09-10

Certification of State Single Audit Requirements

I, Megan Antrim do certify that the City of Alpine will comply with all requirements of the State

(Designated Representative)

of Texas Single Audit Act if the City of Alpine spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Alpine will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

Megan Antrim

Signature

Director of Finance

Title

2024-09-10

Date

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID:

M2524ALPN

The City of Alpine Megan Antrim, City Manager
designates,

(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Alpine, Texas

(Sponsor)

By: Megan Antrim

Title: Director of Finance

Date: 2024-09-10

DESIGNATED REPRESENTATIVE

Mailing Address:

Overnight Mailing Address: 100 N 13th

Alpine, Texas 79830

Telephone/Fax Number: 432-837-3301

Email address: megan.antrim@ci.alpine.tx.us

CITY COUNCIL AGENDA ITEM REPORT

October 15, 2024

Agenda Item No. 12D

Department: Office of the City Manager

Sponsor: Megan Antrim, City Manager

Memo Prepared By: Megan Antrim, City Manager

Staff Recommendation: Approve



AGENDA ITEM

Approve Resolution 2024-10-21, a resolution authorizing the transfer of designated fire vehicles to Brewster County, Texas as outlined under the interlocal agreement regarding firefighting and fire protection services, and Alpine Emergency Services Board. (M. Antrim, City Manager)

EXECUTIVE SUMMARY

As part of the Interlocal Agreement with Brewster County, Texas and Resolution 2023-08-02, the City of Alpine approved the transfer of fire equipment, apparatuses, and vehicles to the County. However, during the execution of this agreement, it was determined that three fire vehicles were not included in the initial transfer. These vehicles were unintentionally omitted from the original list provided to the County as part of the agreement.

This discrepancy requires City Council approval to ensure all relevant fire vehicles are transferred in accordance with the agreement's intent.

SUPPORTING MATERIALS

1. Resolution 2024-10-21 - Transfer of Fire Equipment - Vehicles

BUDGET CONSIDERATIONS

Expenditure Required: N/A

Savings Anticipation: N/A

Current Budget FY 2024-2025: N/A

Additional Funding: N/A

APPROVERS

Alex Tackett, Records Clerk
Geoffrey R. Calderon, City Secretary
Megan Antrim, City Manager

Approved - 10/4/2024
Approved - 10/4/2024
Final Approval - 10/4/2024

THE STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2024-10-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE TRANSFER OF DESIGNATED FIRE APPARATUSES, EQUIPMENT, AND VEHICLES TO BREWSTER COUNTY, TEXAS AS OUTLINED UNDER THE INTERLOCAL AGREEMENT REGARDING FIREFIGHTING AND FIRE PROTECTION SERVICES, AND ALPINE EMERGENCY SERVICES BOARD.

WHEREAS, the City Council entered into an interlocal agreement regarding firefighting and fire protection services, and Alpine Emergency Services Board effective May 16, 2023; and

WHEREAS, the agreement indicates the City of Alpine will transfer all firefighting equipment, rolling stock, and other equipment to Brewster County for Brewster County to retain ownership of all such equipment whether titled or untitled, for the purpose of Brewster County placing it into the care of Alpine Emergency Services Board (AESB), with AESB overtaking responsibility for insurance coverage thereon; and

WHEREAS, the City Council authorizes the City Manager to transfer the equipment and vehicles listed in Exhibit “A;” and

WHEREAS, the City shall remove all items from the City’s insurance effective immediately.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION 1. That the Council approves and authorizes the transfer of equipment and vehicles as listed in Exhibit “A.”

PASSED AND APPROVED THIS THE 15th DAY OF OCTOBER 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

"EXHIBIT A"

Year	Make	Model	VIN #
2011	Ford	Single Cab F-350	1FDRF3HT3BEC46225
1998	International	Truck - 4900	1HTSDAAL1WH490974
2003	Frieghtliner	Truck - M2	1FVACYAKX3HL88097